



**Board of Riley County
Commissioners
Regular Meeting
Minutes
January 04, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Vice Chair](#)

[District 2 – Marvin Rodriguez, Chair](#)

[District 3 – Ronald Wells, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
Ronald Wells	County Commissioner	Present	8:30 AM
Marvin Rodriguez	County Commissioner	Present	8:30 AM
John Ford	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Greg McKinley	Commissioner	Present	8:30 AM
Kathryn Focke	Commissioner	Present	8:30 AM
John Ellermann	Public Works Director/County Engineer	Present	8:30 AM
Julie Gibbs	Health Department Director	Remote	8:30 AM
David Adams	EMS/Ambulance Director	Remote	8:30 AM
Sam Hennigh	KMAN	Present	9:13 AM
Tami Robison	Budget and Finance Officer	Present	9:16 AM
Debbie Regester	Register of Deeds	Present	9:24 AM
Doug Regester		Present	9:24 AM
Greg Steere	RCPD	Present	9:24 AM
Elizabeth Ward	Human Resource Manager	Present	9:25 AM
Amy Manges	Deputy Register of Deeds	Present	9:30 AM
Michele Reid	Records Assistant II	Present	9:30 AM
Keirsten Cragg	Register of Deeds' Office	Present	9:30 AM
Jo Reed	Records Assistant II	Present	9:30 AM
Lynn Blecha		Present	10:00 AM
Jim Ryan		Present	10:07 AM
Bob Isaac	Planner	Present	10:08 AM
Amanda Smeller	Planning/Special Projects Director	Present	10:08 AM
Cindy Kabriel	Administrative Assistant II	Present	8:35 AM
Christy Calmes	Register of Deeds' Office	Present	9:30 AM

Pledge of Allegiance

Public Comment**1. Public Comments**

Gibbs reported as of last week we were at 9,417 positive cases. Gibbs stated we are still at 11% positive rate.

Ellermann said the Transfer Station was broken into over the weekend. Ellermann stated the Transfer Station will be a few hours late being open until police are complete with the investigation.

Commission Comments**2. Commission Comments**

Ford's Comments:

Hopefully everyone had a safe and productive New Year and start to 2021.

Monday afternoon I had the weekly Community Leaders Zoom Meeting with officials from K-State, City of Manhattan, RCHD, and other entities to continue to discuss the local response the Covid-19 pandemic.

Also during the week I met with both of the commissioner elects Greg McKinley and Kathryn Focke to discuss some items and officially break the ice before they are seated January 11th.

Rodriguez's Comments:

Wells' Comments:

Wells said he did plenty of his personal chores and watched football.

Wells stated he has been helping his son who has been admitted to the hospital, due to an injury and COVID-19.

Business Meeting

3. Action on Portable Communication Device Allowance Form(s)

Move to approve the Portable Communication Device Allowance Forms.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Ronald Wells, County Commissioner
AYES:	Wells, Rodriguez, Ford

4. Amend CIP Projects for Window Trim on Courthouse

Move to approve the CIP Project Amendment Form for the repair/replacement of the Courthouse window sills.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald Wells, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

5. 2021 Indigent Panel Contract

Move to approve 2021 Indigent Panel Contracts for Chris Bailey, Chris Biggs, Michael Hinkin, Andy Vinduska, and Brenda Jordan.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald Wells, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

6. Extension of Existing Contract for Services with Hali Rowland for Communication & Social Media

Move to approve an Extension of Existing Contract for Services with Hali Rowland for Communication & Social Media.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Ronald Wells, County Commissioner
AYES:	Wells, Rodriguez, Ford

7. Law Board appointments

Ford asked if we have always appointed two county commissioners.

Vargo stated there has always been two county commissioners.

Move to appoint John Ford (County Commissioner), Kathryn Focke (City/County Alternate), and Robert Ward, Jr. (County Resident) as the Riley County representatives to the Law Board.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marvin Rodriguez, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

Review Minutes

8. Board of Riley County Commissioners - Regular Meeting - Dec 28, 2020 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ronald Wells, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

Review Tentative Agenda

9. Tentative Agenda

Press Conference Topics

10. Discuss Press Conference

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

11. Administrative Work Session

Holeman discussed the Law Board appointments. Holeman stated to clarify the language it would require a statutory change.

Holeman stated he is working on projects for the Board and department heads.

12. Pending County Projects County Counselor

9:20 AM

John Ellermann, Public Works Director/County Engineer

13. Fund Transfer from Public Works to CIP

Ellerman presented the fund transfer request.

Move to approve the transfer of \$3,750.28 to the CIP.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald Wells, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

9:30 AM

Press Conference

14. Captain Greg Steere - RCPD update (3-5 minutes)

Steere said this is a big transition week for RCPD duties. Steere reported he was born in Manhattan and been with RCPD for 20 years.

Steere reported Sargent Doug Woods will now be working in the north county.

Steere said we are continuing to see an uptick in vehicle burglaries and encourage people to lock vehicles.

15. Presentation of Years of Service Plaques to Ron Wells and Debbie Regester - Marvin Rodriguez (5-7 minutes)

Rodriguez presented Debbie Regester, Register of Deeds, a plaque for 20 years of service to Riley County.

Regester said it has been an honor and pleasure to work for Riley County. Regester thanked her staff and husband for their support.

Rodriguez presented Ron Wells, County Commissioner, a plaque for 8 years of service to Riley County.

Wells said it has been an honor to serve Riley County for 8 years. Wells stated the Casement Outfall project he saved the County over \$250,000. Wells stated he introduced legislation to help the counties across the State.

Wells said he has worked hard at the position. Wells stated it takes a lot of work to do the position correctly.

16. Presentation of Years of Service Plaque to Marvin Rodriguez - John Ford (3-5 minutes)

Ford said he has known Marvin for years and appreciates his guidance through the years.

Ford presented a plaque to Marvin Rodriguez, County Commissioner, for four years of service to Riley County.

Rodriguez said he appreciates everything staff has done for him. Rodriguez stated Riley County is a great organization and he hears it throughout the state. Rodriguez said the county staff is great to work with and they do a great job.

10:00 AM

Julie Gibbs, Health Department Director

Move to recess as the Board of County Commissioners and convene as the Board of Health.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Ronald Wells, County Commissioner
AYES:	Wells, Rodriguez, Ford

17. Approval of Medical Director Contract for 2021

Gibbs presented the Medical Director Contract with Dr. Cary Herl.

Move to approve the Agreement for Medical Director Consultation and Services for 2021 with Dr. Cary Herl.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Ronald Wells, County Commissioner
AYES:	Wells, Rodriguez, Ford

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald Wells, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Wells, Rodriguez, Ford

Move to approve the 2021 Indigent Panel Contract for Miranda Johnson.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Ronald Wells, County Commissioner
AYES:	Wells, Rodriguez, Ford

10:15 AM

Bob Isaac, Planner

18. Public Hearing to rezone a tract of land from "AG" (Agricultural District) to "R-PUD" (Residential Planned Unit Development) and preliminary plat the tract into 18 lots.

Rodriguez opened the public hearing.

Isaac presented the rezone and preliminary plat for Peterson Ranch.

Rodriguez closed the public hearing.

Move to approve "Resolution No. 010421-01, Resolution amending the zoning map of Riley County concerning the use of certain real estate located in Grant Township" - "AG" (Agricultural District) to "R-PUD" (Residential Planned Unit Development).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Ronald Wells, County Commissioner
AYES:	Wells, Rodriguez, Ford

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Ronald Wells, County Commissioner
AYES:	Wells, Rodriguez, Ford