



**Board of Riley County
Commissioners
Regular Meeting
Minutes
January 05, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Shilo Heger	Treasurer	Present	8:30 AM
Anna Burson	County Appraiser	Present	8:30 AM
Evan McMillan	Assistant County Engineer	Present	8:30 AM
Elizabeth Ward	Human Resource Manager	Present	8:41 AM
Amanda Webb	Planning/Special Projects Director	Present	9:00 AM
Michael Boller	Noxious Weed Director	Present	9:00 AM
Craig Cox	Deputy County Counselor	Present	10:11 AM
Vivienne Uccello	PIO	Present	10:35 AM
John Ellermann	Public Works Director/County Engineer	Present	10:35 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

McKinley's Comments:

Last Friday I attended the retirement reception for Josh Kyle. There

was a good crowd and we heard some interesting stories on his past deeds.

Saturday I of course watched the K-State football game, not the results we were hoping for. That evening we went to the basketball game. A great come from behind victory. The crowd was not full but was loud when needed.

New Year's Day we went to our youngest daughter's in Kansas City for a late Christmas and her birthday celebration.

Monday evening watched K-State crush the longhorns on their new basketball arena. I think we set a points record that should last for a while.

Focke's Comments:

Thursday, December 29th I attended the BOCC meeting via Zoom from Virginia. Spent some time on the phone with Tom Hawk, Sydney Carlin, and various other people concerning Tom's retirement. Also had some discussions on who would be appointed. Democratic Precinct Committee people will meet on January 5th to appoint a replacement.

Friday I traveled home and arrived late in the afternoon. A lot of travelers, but everything was moving well on American Airlines.

Saturday went down to Aggieville to watch the Sugar Bowl with friends.

Spent the rest of the weekend getting caught up at home. Worked on a handout for potential landowners in the search for property for a lagoon for Keats.

Tuesday I met with Amanda Webb and Vivienne Uccello on the Keats handout. Visited with Craig Cox on additional information on Keats. Attended the Common Table monthly meeting. Had meal reports and discussed the possibility of utilizing the 9th grade center for nightly meals. An agreement could be soon. The special committee is developing a strategic plan, grant possibilities, and budget. A lot of discussion was held by the group on how this might work.

Wednesday afternoon, I visited with Chris Eichman of MCM to go over the proposed annexation of property out by the airport. Will go out to the area over the next week prior to the public meeting on January 14th to see the property and surrounding area.

Ford's Comments:

Hopefully everyone had a safe and wonderful New Year's and start to 2023. I'm certainly hopeful that 2023 will be a different year than the last couple have been altogether and look forward to the challenges that lie ahead.

Friday morning I joined Judge Grant Bannister, members of the RCPD Law Board, and many others from the community to help welcome and officially swear in our 6th Director of RCPD, Brian Peete at the Riley County Courthouse. I thought the ceremony went very well and I look forward to working with the new director both as a member of the Law Board and officially in the Riley County capacity as well.

Also last Friday I attended the Retirement Ceremony for Cpt. Josh Kyle at Pottorf Hall. As you can imagine it was very well attended by current and former members of RCPD as well members of the community as a whole. Although I'm sad to see him retire and move on after 31 years of dedicated service to the community. I want to wish him and his family the very best on whatever future endeavor or endeavors he chooses to get involved with. The community as a whole is better off for the time and efforts he has put in as member of RCPD.

Saturday morning I did watch K-State play in the Sugar Bowl and lose to Alabama 45-20. Although this game didn't go as I would have liked I know the future for this Wildcats program is very bright and is in good hands, so I look forward to fall and the 2023 season and beyond.

Also Saturday evening I was able to catch the K-State Men's Basketball team pick up their first Big 12 Conference win at home vs. West Virginia 82-76 in OT. That win runs their record to 12-1 with a stretch of some important yet difficult games upcoming on the schedule.

Saturday evening I joined members of the Aggieville Business Association and others in the community as well as friends of mine from Hays in celebrating the start of the New Year at a VIP party at the Bluemont Hotel. We enjoyed some entertainment from a Magician, members of an Acrobatics team, and several Firebreathers down on the corner of 12th and Moro Street before watching the Apple drop at that location at midnight with the shooting off of confetti cannons right there after. Great way to start off 2023 and even Mother Nature cooperated with the evening's events for a change.

Spent the rest of the New Year's weekend watching both some NFL football and the rest of the college football bowl games and catching up on some much needed to do list items at the Homefront. Also took my friends from Hays out to breakfast Sunday morning at The Chef here

downtown. We had quite the long wait to get in as you can imagine but we all agreed it was worth it as we enjoyed both the food and the hospitality as a whole.

Tuesday night I watched a historic K-State Men's Basketball as they took down Texas 116-103 in Austin setting all kinds of school records in the process. Certainly was fun to watch and it's always good to take down the Longhorns in any sport.

Wednesday evening I attended the Ogden City Council meeting. It had been a while since I have attended, and I updated them on a few items of vested interest. They had several resolutions and permits they approved and there was a very spirited discussion on the pocket annexation in the airport overlay district over by the city. They have decided to draft and adopt a resolution in opposition of the project.

Holeman asked to add an executive session to the end of today's agenda.

Move to add a second executive session to the end of today's agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Business Meeting

3. Grant of Temporary Construction Easements for Tabor Valley Rd Bridge

Move to approve each of the Temporary Construction Easements with Robert D. Mertz, Harold Joseph & Kimberly K. Mertz, Larry D. & Diane C. Hoobler, and Robert G. & Sara J. Garcia.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

4. Approval of 2023 Official Depositories

Move to approve the following 2023 official depositories eligible to receive Riley County funds:

Capitol Federal Savings and Loan, Manhattan

Central National Bank, Manhattan
Commerce Bank, Manhattan
Community 1st Bank, Manhattan
Intrust Bank, Manhattan
KS State Bank, Manhattan
Landmark National Bank, Manhattan
Peoples State Bank, Leonardville
Riley State Bank, Riley
Sunflower Bank, Manhattan
UMB Bank, Manhattan
United Bank & Trust, Manhattan

Kansas Municipal Investment Pool

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

5. 2023 Elected and Appointed Professional Positions Salary Resolution

Move to approve "Resolution No. 010523-01, A Resolution establishing the salaries for certain elected and appointed officials and other professional positions of Riley County, Kansas."

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

6. Retail Dealer's 2023 Cereal Malt Beverages License for Britt's Farm, 1000 S. Scenic Drive

Move to sign Retail Dealer's 2023 Cereal Malt Beverages License for Britt's Farm, 1000 S. Scenic Drive.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

7. Sign a Tax Roll Correction

Move to approve the Tax Roll Correction.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner

AYES:	Ford, Focke, McKinley
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Review Minutes

8. Board of Riley County Commissioners - Regular Meeting - Dec 29, 2022 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

9. Tentative Agenda

Press Conference Topics

10. Discuss Press Conference

9:00 AM Amanda Webb, Planning/Special Projects Director

11. Planning & Development - Staff Update

Webb presented the Planning and Development staff update.

Webb discussed code enforcement.

9:15 AM Michael Boller, Noxious Weed Director

12. Riley County Noxious Weed Staff Update

Boller presented the Noxious Weed/HHW staff update.

13. KDOT Contract Renewal

Boller presented the KDOT contract renewal.

Move to approve the Kansas Department of Transportation Bureau of Maintenance, County Agreement to Treat Noxious Weeds.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:30 AM Anna Burson, Appraiser

14. Staff Update

Burson presented the Appraiser's Office staff update.

9:45 AM Amanda Webb, Planning/Special Projects Director

15. Planning & Development fee schedule review

Webb presented the Planning and Development fee schedule review.

Webb said she would bring back each section for the Board to review.

10:15 AM Clancy Holeman, Counselor/Director of Administrative Services

16. Administrative Work Session

10:15 AM 17. Executive session to discuss confidential legal advice regarding potential litigation issues

Move the County Commission, including Chairman McKinley, Vice Chair Focke, and Commissioner Ford, recess into executive session on potential litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, and Craig Cox, Deputy County Counselor, attorneys for the commission, a matter which would be deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 10:35 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:35 AM

Move the Board of County Commissioners come out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Move the record reflect no binding action was taken during the executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:35 AM

Vivienne Uccello, PIO

18. January 2023 - Year-End Communications Summary for 2022

Uccello presented the PIO 2022 communications report.

11:00 AM

Executive Session

Move that the County Commissioners, including Chairman McKinley, Vice Chair Focke, and Commissioner Ford, recess into executive session on a performance matter of non-elected personnel, to protect the privacy of the employee, an exception to the Kansas Open Meetings Act, with Clancy Holeman, County Counselor, attorney for the Commission; Elizabeth Ward, Human Resource Manager; and John Ellermann, Public Works Director, the open meeting to resume in the County Commission Chambers at 11:10 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

11:10 AM

Move the Board of County Commissioners come out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Move the record reflect action shall be taken consistent with the consensus reached in executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

11:13 AM

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley