Board of Riley County Commissioners
Regular Meeting
Agenda
January 13, 2025

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers **8:30 AM**

District 1 – John Ford, Chair | District 2 – Greg McKinley, Vice Chair | District 3 – Kathryn Focke, Member

8:30 AM **Call to Order**

Pledge of Allegiance

Swearing in of Riley County elected officials

Reorganization of the Board of County Commissioners

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Proclamation for Dr. Martin Luther King, Jr. Community Celebration and Day of Service
4. Sign Riley County Employee Action Form(s)
5. Discuss Joint City/County/County Meeting at City Offices
6. Discuss Intergovernmental Luncheon
7. Approve payroll/accounts payables (when completed)

Review Minutes

8. Board of Riley County Commissioners - Regular Meeting - Jan 2, 2025 8:30 AM

Review Tentative Agenda

9. Tentative Agenda

Press Conference Topics

10. Discuss Press Conference

9:00 AM **Rich Vargo, County Clerk**

11. Year to date budget and expenditure reports

9:15 AM **Shilo Heger, Treasurer**

12. December 2024 Revenue Reporting - Riley County Treasurer

9:30 AM **Press Conference**

13. Presentation of Dr. Martin Luther King, Jr. Community Celebration and Day of Service Proclamation - Chair, Kevin Bryant and Susanne Glymour (3-5 minutes)

9:35 AM **Alvin Perez, Public Works Operations and Fleet Manager**

14. Bid opening for tandem axle dump truck

9:40 AM **Brittany Phillips, Budget and Finance Officer**

15. Monthly Cash Flow Report for December 2024

9:50 AM **Jacob Hansen, Deputy County Counselor**

16. Resolution Authorizing Real Estate Tax Foreclosure Sale

10:00 AM **Brittany Phillips, Budget and Finance Officer**

17. Request for Approval to Transition from Diamond Pharmaceutical to Clinical Solutions

10:10 AM **John Ellermann, Public Works Director/County Engineer**

18. Public Works Project Update

10:25 AM **Russel Stukey, Emergency Management Director**

19. December Staff Update

10:40 AM **Bryant Parker, Counselor/Director of Administrative Services**

20. Administrative Work Session
21. Pending County Projects County Counselor

11:00 AM **Katharine Hensler, Museum Director**

22. Monthly Staff Update - Riley County Historical Museum

11:15 AM **Jan Scheideman, Child Care Supervisor**

23. Raising Riley FY26 ECBG Grant Application

Adjournment

Announcements

Riley County Planning Board/Board of Zoning Appeals meeting will be held tonight at 7:30 p.m. in the Commission Chambers, Courthouse Plaza East Building, 115 N. 4th Street.

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

COUNTY CLERK & ELECTIONS
Proclamation

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: **Susanne Glymour**

MEETING: **January 13, 2025**

SUBJECT: **Proclamation for Dr. Martin Luther King, Jr. Community Celebration and Day of Service**

PRESENTER: **Susanne Glymour and Kevin Bryant**

POSSIBLE MOTION(S)

Move to approve the Proclamation for Dr. Martin Luther King, Jr. Community Celebration and Day of Service Proclamation.

Move to deny

Move to modify

Enclosures:
- MLK Riley County Proclamation 2025(DOCX)

PROCLAMATION

WHEREAS, January 20, 2025, marks the observance of the Dr. Martin Luther King Jr. federal holiday and service day, established by Public Law No. 98-144 in 1983, and

WHEREAS, this King Holiday and Service Act highlights remembrance and celebration, and encourages people everywhere to reflect on the principles of nonviolent social change, racial equality, community and humanitarian service and interracial cooperation, and

WHEREAS, Dr. Martin Luther King Jr. devoted his life to advancing equality, social justice, and opportunity for all, and challenged all Americans to participate in the never-ending work of building a more perfect union; and

WHEREAS, celebrating Dr. King's life and spirit through community-wide recognitions and service on the King Holiday is an appropriate way to honor Dr. King, bringing our citizens together, and strengthening our communities and nation; and

WHEREAS, it is appropriate for Riley County to support a Community Celebration in observance of the King Holiday and a Day of Service honoring Dr. Martin Luther King, Jr.; and

WHEREAS, each of us can and must contribute to making our communities better with increased opportunity for all our citizens; and

NOW THEREFORE, We, County Commissioners of Riley County, Kansas, do hereby proclaim January 18 and 25, 2025,

DR. MARTIN LUTHER KING, JR.
COMMUNITY CELEBRATION AND DAY OF SERVICE

in Riley County, Kansas, and urge all people to join and pay tribute to the life and works of Dr. Martin Luther King Jr. and apply his life and teachings of service to inspire others to serve and remember his spirit of community.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of January to be affixed this Monday, January 13, 2025.

BOARD OF COUNTY COMMISSIONERS
OF RILEY COUNTY KANSAS

____
Chair

____
Member

____
Member

ATTEST:

____
Rich Vargo, Riley County Clerk

RILEY COUNTY

COUNTY CLERK & ELECTIONS
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: **Elizabeth Ward, Human Resources Director**

MEETING: **January 13, 2025**

SUBJECT: **Sign Riley County Employee Action Form(s)**

PRESENTER: **Elizabeth Ward, Human Resources Director**

Enclosures:
- 2025-01 Fire WMorgan EAF (DOCX)
- 2025-01 PW B Lund EAF (DOCX)

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Ward Morgan

Status Change Date: 01/03/2025

Status Change: Separation

Date of Hire: 07/01/2022

Seniority: 2 Year(s), 6 Month(s)

Position: Volunteer Firefighter

Position Type: As Needed

Pay Range: TASND

Pay Type: Stipend

Base Rate: $0.00

Annualized Pay: $0.00

Funds Codes: 183- Fire District #1/ 183- Fire District #1

Supervisor: Douglas Russel

Department Head: Russel Stukey

Attachment: 2025-01 Fire WMorgan EAF (15325 : Employee Action Form (Green Sheet))

BoCC Chair ______________________________ Date: ____________________

BoCC Member ______________________________ Date: ____________________

BoCC Member ______________________________ Date: ____________________

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Bertra Lund

Status Change Date: 01/04/2025

Status Change: Exempt status change

Date of Hire: 12/14/1981

Seniority: 43 Year(s), 0 Month(s)

Position: Senior Analyst

Position Type: Regular Full Time

Pay Range: Range 13

Pay Type: Salary

Base Rate: $3,608.00

Annualized Pay: $93,808.00

Funds Codes: 1-General/40-Public Works

Supervisor: Lori Muir

Department Head: John Ellermann

BoCC Chair ______________________________________ Date: ______________________

BoCC Member ______________________________________ Date: ______________________

BoCC Member ______________________________________ Date: ______________________

Attachment: 2025-01 PW B Lund EAF (15325 : Employee Action Form (Green Sheet))

Board of Riley County Commissioners
Regular Meeting
TENTATIVE Agenda
January 16, 2025

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers **8:30 AM**

District 1 – John Ford, Chair | District 2 – Greg McKinley, Vice Chair | District 3 – Kathryn Focke, Member

9:00 AM **Call to Order**

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:15 AM **Amy Manges, Register of Deeds**

1. Staff update

9:30 AM **Bryant Parker, Counselor/Director of Administrative Services**

2. Administrative Work Session

9:50 AM **Break**

10:00 AM **Daniel Skucius, County Extension Director**

3. Staff update

10:15 AM **Brian Peete, RCPD Director**

4. RCPD update

10:30 AM **Brittany Phillips, Budget and Finance Officer**

5. CIP Work Session
6. Strategic Plan

11:20 AM **Jason Smith, Manhattan Area Chamber of Commerce**

7. Economic Development update

Attachment: 01-16-25 tentative agenda (15300 : Tentative Agenda)

11:35 AM **Brittany Phillips, Budget and Finance Officer**

8. RHID

4:00 PM **Joint City/County/County Meeting (at City Offices)**

Adjournment

Announcements

Good Morning Manhattan will be held today 7:15 a.m. - 8:30 a.m. at the Four Points by Sheraton, 530 Richards Drive.

Riley County Offices will be closed Monday, January 20th due to the observance of the Martin Luther King, Jr. Day holiday.

The Board of County Commissioners will not be in session on Monday, January 20th.

The Law Enforcement Agency Meeting will be held Tuesday, January 21st at 12:00 (noon) in the City Commission Chambers, 1101 Poyntz.

The 2025 Local Government Day will be held Wednesday, January 22nd from 1:00 -7:00 p.m. at the KAC Office, 715 SW 10th Avenue and The Beacon, 420 SW 9th Street, Topeka, Kansas.

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 01-16-25 tentative agenda (15300 : Tentative Agenda)

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Board of Riley County Commissioners
Regular Meeting
TENTATIVE Agenda
January 23, 2025

Commission Chambers **8:30 AM**

District 1 – John Ford, Chair   District 2 – Greg McKinley, Vice Chair   District 3 – Kathryn Focke, Member

8:30 AM **Call to Order**

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM **Barry Wilkerson, Attorney**

2. Staff update

9:15 AM **Bryant Parker, Counselor/Director of Administrative Services**

3. Administrative Work Session

9:35 AM **Cory Meyer, IT/GIS Director**

4. Staff update

9:50 AM **Vivienne Leyva, PIO**

5. PIO update

10:05 AM **Bob Isaac, Planner**

6. Public hearing for a planned unit development amendment for Heritage Estates Unit 2

10:35 AM **Evan McMillan, Assistant County Engineer**

7. University Park Water Benefit District Expansion

Attachment: 01-23-25 tentative agenda (15300 : Tentative Agenda)

10:50 AM **Amanda Webb, Planning/Special Projects Director**

8. Valleywood Sewer Benefit District Expansion Petition - Public Hearing

Adjournment

Announcements

The Regional Growth Summit will be held Friday, January 24, 2025 8:00 a.m. - 5:00 p.m. at the Manhattan Conference Center.

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 01-23-25 tentative agenda (15300 : Tentative Agenda)

COUNTY CLERK &
ELECTIONS
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

STAFF REPORT

FROM: **Rich Vargo, County Clerk**

MEETING: **January 13, 2025**

SUBJECT: **Year to date budget and expenditure reports**

PRESENTER: **Rich Vargo, County Clerk**

Enclosures:
- 2024 YTD Wage-Overtime Report Overview 2024-12 (PDF)
- 2024 YTD Wage-Overtime Report Detail Page 2024-12 (PDF)
- December Financial reports 2024 (PDF)

2024 YTD Wages/Overtime Compared to Budget

% of Year Used 100.00%

	December	YTD Wages	Budgeted Wages	YTD OT	Budgeted Overtime	OT Spent - % of wages	Total YTD Wages & OT	2024 Total Budget	Budget Spent
	Department								
1	Attorney	$1,820,137.15	$1,890,104.00	$4,423.10	$6,916.00	0.23%	$1,824,560.25	$1,897,020.00	96.18%
2	Clerk	$955,515.03	$951,551.00	$3,950.54	$6,433.00	0.42%	$959,465.57	$957,984.00	100.15%
3	Commissioners	$169,841.88	$174,351.00	$0.00	$0.00	0.00%	$169,841.88	$174,351.00	97.41%
4	Administrative Services	$529,352.02	$555,325.00	$0.00	$2,312.00	0.00%	$529,352.02	$557,637.00	94.93%
6	Register of Deeds	$358,039.31	$372,032.00	$0.00	$3,082.00	0.00%	$358,039.31	$375,114.00	95.45%
7	Treasurer	$960,155.62	$1,006,658.00	$2,234.77	$10,130.00	0.22%	$962,390.39	$1,016,788.00	94.65%
10	Emergency Mgt	$213,696.96	$205,200.00	$113.67	$792.00	0.06%	$213,810.63	$217,308.00	98.39%
17	Museum	$354,593.61	$366,479.00	$0.00	$0.00	0.00%	$354,593.61	$366,479.00	96.76%
19	Election	$422,179.70	$509,811.00	$9,437.16	$7,042.00	1.85%	$431,616.86	$516,853.00	83.51%
20	EMS/Ambulance	$2,395,222.45	$2,311,206.00	$1,044,226.14	$1,390,792.00	45.18%	$3,439,448.59	$3,701,998.00	92.91%
22	Appraiser	$1,167,848.65	$1,083,795.00	$1,348.57	$17,139.00	0.12%	$1,169,197.22	$1,290,068.00	90.63%
24	Planning & Development	$478,867.34	$490,685.00	$49.53	$1,516.00	0.01%	$478,916.87	$492,201.00	97.30%
29	Information Tech-GIS	$687,157.05	$679,298.00	$438.06	$8,219.00	0.06%	$687,595.11	$687,517.00	100.01%
30	General Serv.-Separation	$174,152.31	$120,000.00	$0.00	$0.00	0.00%	$174,152.31	$120,000.00	145.13%
40	Public Works	$3,515,664.19	$3,837,928.00	$46,861.36	$139,223.00	1.22%	$3,562,525.55	$3,977,151.00	89.57%
41	Noxious Weed	$435,634.74	$447,359.00	$4,025.03	$12,406.00	0.90%	$439,659.77	$459,765.00	95.63%
	NON-GENERAL FUNDS								
	Solid Waste payroll	$190,719.58	$191,080.00	$1,349.42	$16,822.00	0.71%	$192,069.00	$207,902.00	92.38%
	Fire District #1	$282,576.80	$340,399.00	$210.71	$671.00	7.20%	$282,787.51	$341,070.00	82.91%
	Subtotal-All County Funds	**$15,111,354.39**	**$15,533,261.00**	**$1,118,668.06**	**$1,623,495.00**	7.20%	**$16,230,022.45**	**$17,357,206.00**	
	Health Dept.-General Fund	$345,777.99	$345,543.00	$2,252.23	$1,930.00	0.65%	$348,030.22	$347,473.00	100.16%
	Health Dept.-Grant Funds	$2,504,344.24	$2,828,382.00	$518.93	$19,210.00	0.02%	$2,504,863.17	$2,847,592.00	87.96%
	Community Corrections								
	Adult Services	$266,007.83	$327,830.00	$5,018.18	$0.00	1.53%	$271,026.01	$327,830.00	82.67%
	Juvenile Services	$231,038.52	$290,394.00	$1,334.19	$0.00	0.46%	$232,372.71	$290,394.00	80.02%
	Juvenile reinvestment	$42,271.96	$135,766.00	$0.00	$0.00	0.00%	$42,271.96	$67,230.00	62.88%
	BJA Grant	$68,048.28	$68,536.00	$5,538.48	$0.00	8.08%	$73,586.76	$68,536.00	107.37%
	Subtotal Grant Funds	**$607,366.59**	**$822,526.00**	**$11,890.85**	**$0.00**	1.45%	**$619,257.44**	**$753,990.00**	
	Totals	**$18,568,843.21**	**$19,529,712.00**	**$1,133,330.07**	**$1,644,635.00**	5.80%	**$19,702,173.28**	**$21,306,261.00**	

HD positions approved after budget published

Prepared by Elizabeth Ward, HR Director 1/8/2025

Dept				1st Quarter	2nd Quarter	3rd Quarter	October	November	December	4th Quarter	YTD 2024	2024 Budget
	Department											
1	Attorney	Regular Salaries	1001	$401,252.63	$497,815.95	$422,829.24	$ 142,382.65	$213,574.02	$142,282.66	$498,239.33	$1,820,137.15	$1,862,409.00
		Seasonal/ASND	1003		$0.00	$0.00	$ -	$0.00	$0.00	$0.00	$0.00	$27,695.00
		Overtime	1005	$256.73	$1,961.50	$936.17	$ 852.33	$299.76	$116.61	$1,268.70	$4,423.10	$6,916.00
				$401,509.36	$499,777.45	$423,765.41	$ 143,234.98	$ 213,873.78	$ 142,399.27	$499,508.03	$1,824,560.25	$1,897,020.00
2	Clerk	Regular Salaries	1001	$216,158.59	$256,240.25	$219,600.03	$ 73,237.41	$111,388.85	$66,837.40	$251,463.66	$943,462.53	$936,551.00
		Seasonal/ASND	1003	$2,741.25	$2,591.25	$3,157.50	$ 1,188.75	$1,687.50	$686.25	$3,562.50	$12,052.50	$15,000.00
		Overtime	1005	$301.37	$399.11	$733.06	$ 301.37	$2,207.30	$8.33	$2,517.00	$3,950.54	$6,433.00
				$219,201.21	$259,230.61	$223,490.59	$ 74,727.53	$ 115,283.65	$ 67,531.98	$257,543.16	$959,465.57	$957,984.00
3	Commissioners	Regular Salaries	1001	$39,194.28	$45,726.66	$39,194.28	$ 13,064.76	$19,597.14	$13,064.76	$45,726.66	$169,841.88	$174,351.00
							$ -	$0.00	$0.00	$0.00		
4	Administrative Svcs	Regular Salaries	1001	$116,367.84	$128,705.03	$118,765.56	$ 44,032.74	$72,888.51	$48,592.34	$165,513.59	$529,352.02	$555,325.00
		Overtime	1005	$0.00	$0.00	$0.00	$ -	$0.00		$0.00	$0.00	$2,312.00
				$116,367.84	$128,705.03	$118,765.56	$ 44,032.74	$ 72,888.51	$ 48,592.34	$165,513.59	$529,352.02	$557,637.00
6	Register of Deeds	Regular Salaries	1001	$84,144.42	$98,168.51	$78,663.78	$ 26,506.69	$42,516.22	$28,039.69	$97,062.60	$358,039.31	$372,032.00
		Seasonal/ASND	1003	$0.00	$0.00	$0.00	$ -	$0.00	$0.00	$0.00	$0.00	$0.00
		Overtime	1005	$0.00	$0.00	$0.00	$ -	$0.00	$0.00	$0.00	$0.00	$3,082.00
				$84,144.42	$98,168.51	$78,663.78	$26,506.69	$42,516.22	$28,039.69	$97,062.60	$358,039.31	$375,114.00
7	Treasurer	Regular Salaries	1001	$229,801.70	$256,489.88	$219,848.21	$ 74,134.90	$111,175.86	$68,673.68	$253,984.44	$960,124.23	$1,006,658.00
		Seasonal/ASND	1003	$0.00	$0.00	$31.39	$ -	$0.00	$0.00	$0.00	$31.39	$0.00
		Overtime	1005	$1,442.49	$226.58	$15.14	$ 19.67	$193.09	$337.80	$550.56	$2,234.77	$10,130.00
				$231,244.19	$256,716.46	$219,894.74	$74,154.57	$111,368.95	$69,011.48	$254,535.00	$962,390.39	$1,016,788.00
10	Emergency Mgt	Regular Salaries	1001	$49,598.62	$57,830.05	$49,568.63	$ 16,522.86	$24,784.31	$15,392.49	$56,699.66	$213,696.96	$216,516.00
		Seasonal/ASND	1003	$0.00	$0.00	$0.00	$ -	$0.00	$0.00	$0.00	$0.00	
		Overtime	1005	$9.47	$104.20	$0.00	$ -	$0.00	$0.00	$0.00	$113.67	$792.00
				$49,608.09	$57,934.25	$49,568.63	$ 16,522.86	$ 24,784.31	$ 15,392.49	$56,699.66	$213,810.63	$217,308.00
17	Museum	Regular Salaries	1001	$77,817.69	$90,854.25	$78,064.19	$ 23,007.79	$28,957.32	$19,374.87	$71,339.98	$318,076.11	$345,029.00
		Seasonal/ASND	1003	$8,452.50	$10,042.50	$7,492.50	$ 2,808.75	$4,950.00	$2,771.25	$10,530.00	$36,517.50	$21,450.00
		Overtime	1005	$0.00	$0.00	$0.00	$ -	$0.00	$0.00	$0.00	$0.00	$0.00
				$86,270.19	$100,896.75	$85,556.69	$ 25,816.54	$ 33,907.32	$ 22,146.12	$81,869.98	$354,593.61	$366,479.00
19	Election	Regular Salaries	1001	$55,930.69	$65,352.48	$56,095.92	$ 18,643.56	$37,758.44	$18,643.57	$75,045.57	$252,424.66	$419,641.00
		Seasonal/ASND	1003	$14,946.76	$40,524.48	$52,250.10	$ 5,478.75	$54,219.95	$2,335.00	$62,033.70	$169,755.04	$90,170.00
		Overtime	1005	$293.49	$1,806.31	$2,555.43	$ 892.70	$3,889.23	$0.00	$4,781.93	$9,437.16	$7,042.00
				$71,170.94	$107,683.27	$110,901.45	$ 25,015.01	$ 95,867.62	$ 20,978.57	$141,861.20	$431,616.86	$516,853.00
20	EMS/Ambulance	Regular Salaries	1001	$552,139.40	$609,066.87	$550,362.96	$ 175,444.10	$267,954.39	$187,166.29	$630,564.78	$2,342,134.01	$2,311,206.00
		Seasonal/ASND	1003	$9,110.41	$15,606.83	$7,898.19	$ 4,361.65	$10,313.94	$5,797.42	$20,473.01	$53,088.44	
		Overtime	1005	$237,234.41	$275,226.79	$241,027.56	$ 76,942.27	$128,384.39	$85,410.72	$290,737.38	$1,044,226.14	$1,390,792.00
				$798,484.22	$899,900.49	$799,288.71	$ 256,748.02	$406,652.72	$278,374.43	$941,775.17	$3,439,448.59	$3,701,998.00

Prepared by Elizabeth Ward, HR Director 1/8/2025

Attachment: 2024 YTD Wage-Overtime Report Detail Page 2024-12 (15324 : Year to date budget and

Dept	Department			1st Quarter	2nd Quarter	3rd Quarter	October	November	December	4th Quarter	YTD 2024	2024 Budget
22	Appraiser	Regular Salaries	1001	$256,050.52	$316,565.71	$269,123.81	$ 88,605.25	$136,022.46	$92,439.65	$317,067.36	$1,158,807.40	$1,257,929.00
		Seasonal/ASND	1003	$1,845.00	$2,306.25	$2,010.00	$ 885.00	$1,076.25	$918.75	$2,880.00	$9,041.25	$15,000.00
		Overtime	1005	$665.11	$657.13	$26.33	$ -	$0.00		$0.00	$1,348.57	$17,139.00
				$258,560.63	$319,529.09	$271,160.14	$ 89,490.25	$ 137,098.71	$ 93,358.40	$319,947.36	$1,169,197.22	$1,290,068.00
24	Planning & Developmen	Regular Salaries	1001	$106,007.37	$125,609.86	$107,538.81	$ 35,031.99	$54,165.63	$36,110.43	$125,308.05	$464,464.09	$475,685.00
		Seasonal/ASND	1003	$3,164.50	4458.75	$3,041.25	$ 1,121.25	$1,526.25	$1,091.25	$3,738.75	$14,403.25	$15,000.00
		Overtime	1005	$0.00	$0.00	$0.00	$ 49.53	$0.00	$0.00	$49.53	$49.53	$1,516.00
				$109,171.87	$130,068.61	$110,580.06	$ 36,202.77	$ 55,691.88	$ 37,201.68	$129,096.33	$478,916.87	$492,201.00
29	Information Tech-GIS	Regular Salaries	1001	$152,491.63	$187,132.90	$160,399.63	$ 53,466.54	$80,199.81	$53,466.54	$187,132.89	$687,157.05	$679,298.00
		Seasonal/ASND	1003	$0.00	$0.00	$0.00	$ -	$0.00	$0.00	$0.00	$0.00	
		Overtime	1005	$0.00	$123.56	$215.65	$ 98.85	$0.00	$0.00	$98.85	$438.06	$8,219.00
				$152,491.63	$187,256.46	$160,615.28	$ 53,565.39	$ 80,199.81	$ 53,466.54	$187,231.74	$687,595.11	$687,517.00
30	General-General	Regular Salaries	1001	$0.00	$0.00	$0.00	$ -	$0.00	$0.00		$0.00	
		Separation Payout	1005	$10,316.86	$19,926.47	$11,714.49	$ 43,790.71	$2,620.33	$85,783.45	$132,194.49	$174,152.31	$120,000.00
				$10,316.86	$19,926.47	$11,714.49	$43,790.71	$2,620.33	$85,783.45	$132,194.49	$174,152.31	$120,000.00
40	Public Works	Regular Salaries	1001	$835,465.18	$937,241.27	$786,555.16	$ 264,248.43	$402,180.23	$272,532.59	$938,961.25	$3,498,222.86	$3,705,476.00
		Seasonal/ASND	1003	$228.16	$5,217.42	$9,834.25	$ 663.08	$1,456.94	$41.48	$2,161.50	$17,441.33	$132,452.00
		Overtime	1005	$25,875.82	$9,124.67	$7,546.38	$ 2,190.74	$159.12	$1,964.63	$4,314.49	$46,861.36	$139,223.00
				$861,569.16	$951,583.36	$803,935.79	$ 267,102.25	$403,796.29	$274,538.70	$945,437.24	$3,562,525.55	$3,977,151.00
41	Noxious Weed	Regular Salaries	1001	$105,670.67	$119,503.05	$101,198.59	$ 31,150.14	$45,699.50	$32,412.79	$109,262.43	$435,634.74	$447,359.00
		Seasonal/ASND	1003	$0.00	$0.00	$0.00	$ -	0	0	$0.00	$0.00	$0.00
		Overtime	1005	$2,522.24	$285.08	$654.46	$ -	$0.00	$563.25	$563.25	$4,025.03	$12,406.00
				$108,192.91	$119,788.13	$101,853.05	$ 31,150.14	$ 45,699.50	$ 32,976.04	$109,825.68	$439,659.77	$459,765.00
150	Solid Waste Payroll	Regular Salaries	1001	$47,911.12	$49,407.87	$42,283.46	$13,675.52	$23,049.59	$14,392.02	$51,117.13	$190,719.58	$191,080.00
		Seasonal/ASND	1003	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
		Overtime	1005	$12.02	$409.12	$444.51	$28.04	$81.50	$374.23	$483.77	$1,349.42	$16,822.00
				$47,923.14	$49,816.99	$42,727.97	$13,703.56	$23,131.09	$14,766.25	$51,600.90	$192,069.00	$207,902.00
183	Fire District #1	Regular Salaries	1001	$56,459.63	$55,254.70	$50,779.81	$19,996.48	$29,994.71	$19,996.47	$69,987.66	$232,481.80	$267,949.00
		Seasonal/ASND	1003	$11,993.00	$20,593.00	$9,169.00	$2,537.00	$4,005.00	$1,798.00	$8,340.00	$50,095.00	$72,450.00
		Overtime	1005	$8.78	$26.33	$175.60	$0.00	$0.00	$0.00	$0.00	$210.71	$671.00
				$68,461.41	$75,874.03	$60,124.41	$22,533.48	$33,999.71	$21,794.47	$78,327.66	$282,787.51	$341,070.00
400	Health Dept.-General	Regular Salaries	1001	$96,492.02	$110,681.60	$82,331.68	$14,337.80	$22,046.11	$19,888.78	$56,272.69	$345,777.99	$345,543.00
		Seasonal/ASND	1003	$0.00	$0.00	$0.00	$0.00	0	0	$0.00	$0.00	$0.00
		Overtime	1005	$362.62	$266.63	$241.39	$78.98	$1,302.61	$0.00	$1,381.59	$2,252.23	$1,930.00
				$96,854.64	$110,948.23	$82,573.07	$ 14,416.78	$ 23,348.72	$ 19,888.78	$57,654.28	$348,030.22	$347,473.00
410	Health Dept.-Grants	Regular Salaries	1001	$655,476.58	$788,969.23	$641,923.02	$ 205,757.16	$0.00	$204,378.56	$410,135.72	$2,496,504.55	$2,828,382.00
		Seasonal/ASND	1003	$0.00	$6,951.29	$888.40	$ -	$0.00	$0.00	$0.00	$7,839.69	

Prepared by Elizabeth Ward, HR Director 1/8/2025

Dept				1st Quarter	2nd Quarter	3rd Quarter	October	November	December	4th Quarter	YTD 2024	2024 Budget
	Department											
		Overtime	1005	$8.47	$234.64	$219.39	$ 24.46	$0.00	$31.97	$56.43	$518.93	$19,210.00
				$655,485.05	$796,155.16	$643,030.81	$ 205,781.62	$0.00	$204,410.53	$410,192.15	$2,504,863.17	$2,847,592.00
520	**Community Corrections**	Regular Salaries	1001	$76,012.58	$73,249.88	$55,351.68	$ 16,877.35	$27,557.49	$16,958.85	$61,393.69	$266,007.83	$327,830.00
	-Adult	Seasonal/ASND	1003	$0.00	$0.00	$0.00	$ -	0	0	$0.00	$0.00	$0.00
		Overtime	1005	$353.36	$4,121.41	$414.01	$ 96.36	$33.04	$0.00	$129.40	$5,018.18	$0.00
				$76,365.94	$77,371.29	$55,765.69	$ 16,973.71	$ 27,590.53	$ 16,958.85	$61,523.09	$271,026.01	$327,830.00
521	**Community Corrections**	Regular Salaries	1001	$62,305.45	$51,023.24	$39,202.74	$ 14,618.75	$23,270.91	$14,638.21	$52,527.87	$205,059.30	$278,928.00
	-Juvenile	Seasonal/ASND	1003	$5,542.03	$6,390.69	$6,302.18	$ 2,876.16	3303.64	1564.52	$7,744.32	$25,979.22	$11,466.00
		Overtime	1005	$331.98	$734.11	$199.27	$ 57.70	$8.26	$2.87	$68.83	$1,334.19	$0.00
				$68,179.46	$58,148.04	$45,704.19	$ 17,552.61	$ 26,582.81	$ 16,205.60	$60,341.02	$232,372.71	$290,394.00
523	**Community Corrections**	Regular Salaries	1001	$9,843.98	$11,483.79	$9,357.79	$ 3,192.14	$4,788.49	$3,192.14	$11,172.77	$41,858.33	$67,230.00
	-Juvenile reinvestment	Seasonal/ASND	1003	$0.00	$0.00	$0.00	$ -	0	0	$0.00	$0.00	$0.00
		Overtime	1005	$168.90	$192.26	$0.00	$ 45.09	$0.00	$7.38	$52.47	$413.63	$0.00
				$10,012.88	$11,676.05	$9,357.79	$ 3,237.23	$ 4,788.49	$ 3,199.52	$11,225.24	$42,271.96	$67,230.00
###	**Community Corrections**	Regular Salaries	1001	$14,723.59	$18,754.95	$15,816.03	$5,372.96	$8,018.13	$5,362.62	$18,753.71	$68,048.28	$68,536.00
	-BJA Grant	Seasonal/ASND	1003	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
		Overtime	1005	$1,312.26	$920.18	$1,458.86	$458.42	$766.63	$622.13	$1,847.18	$5,538.48	$0.00
				$16,035.85	$19,675.13	$17,274.89	$5,831.38	$8,784.76	$5,984.75	$20,600.89	$73,586.76	$68,536.00
	Totals			**$4,626,803.29**	**$5,370,880.47**	**$4,556,149.68**	**$1,517,918.35**	**$2,005,284.36**	**$1,582,865.17**	**$5,106,067.88**	**$19,659,901.32**	**$21,306,261.00**
											$19,659,901.32	$21,306,261.00

Prepared by Elizabeth Ward, HR Director 1/8/2025

2024 YTD BUDGET ACTIVITY   % of Year 100

	DEPARTMENT	BUDGET	1st QTR EXPENSES	2nd QTR EXPENSES	3rd QTR EXPENSES	OCT EXPENSES	NOV EXPENSES	DEC EXPENSES	4TH QTR EXPENSES	TOTAL EXPENSES	AVAILABLE BUDGET	% USED
	Attorney	$2,856,887	$568,279	$689,448	$608,402	$216,409	$286,120	$201,396.14	$703,925	$2,570,054	$286,833	89.96%
	Clerk	$1,440,925	$299,716	$370,972	$316,619	$101,714	$153,097	$93,891.89	$348,703	$1,336,011	$104,914	92.72%
	County Commissioners	$296,259	$57,982	$62,491	$59,165	$16,225	$26,369	$17,607.87	$60,202	$239,840	$56,419	80.96%
	Admin. Svcs/Counselor	$829,699	$156,855	$184,494	$172,006	$58,204	$97,925	$65,264.59	$221,394	$734,750	$94,949	88.56%
	Register of Deeds	$574,159	$120,376	$132,715	$110,941	$43,044	$55,067	$37,874.98	$135,985	$500,018	$74,141	87.09%
	Treasurer	$1,477,499	$325,929	$362,929	$328,923	$130,153	$152,966	$100,899.78	$384,019	$1,401,799	$75,700	94.88%
	District Court	$185,080	$35,172	$47,475	$37,060	$10,511	$20,620	$12,877.98	$44,009	$163,716	$21,364	88.46%
1.00	Emergency Management	$285,041	$70,215	$88,098	$79,292	$29,576	$38,942	$38,493.57	$107,011	$344,616	-$59,575	120.90%
	Coroner	$132,000	$21,523	$44,395	$38,002	$11,843	$26,339	$5,446.63	$43,628	$147,548	-$15,548	111.78%
	Juvenile Detention	$112,000	$16,424	$16,424	$16,424	$16,424	$0	$0.00	$16,424	$65,694	$46,306	58.66%
	Fair	$110,500	$7,354	$41,170	$44,534	$0	$10,221	$6,541.72	$16,763	$109,821	$679	99.39%
1.00	Museum	$497,666	$112,776	$129,904	$113,228	$33,114	$44,809	$30,533.27	$108,457	$464,365	$33,301	93.31%
	Election	$950,543	$145,036	$170,605	$193,275	$134,702	$125,042	$32,723.93	$292,468	$801,385	$149,158	84.31%
	Ambulance	$5,854,658	$1,232,677	$1,396,289	$1,284,008	$386,173	$635,965	$444,057.99	$1,466,196	$5,379,170	$475,488	91.88%
	Appraiser	$1,971,216	$420,508	$464,067	$406,298	$126,708	$201,057	$137,096.27	$464,862	$1,755,734	$215,482	89.07%
	Planning & Development	$744,156	$177,211	$177,541	$155,032	$49,567	$74,457	$51,735.98	$175,761	$685,545	$58,611	92.12%
	Budget Appropriations	$1,922,463	$916,250	$45,660	$935,230	$5,000	$5,000	$53,249.85	$63,250	$1,960,389	-$37,926	101.97%
	Insurance	$887,340	$341,535	$644,097	-$53,926	-$9,584	$1,479	$6,760.27	-$1,345	$930,361	-$43,021	104.85%
	Information Systems	$1,882,246	$288,468	$482,328	$435,921	$84,484	$273,619	$154,781.03	$512,884	$1,719,602	$162,644	91.36%
	County General-General	$5,686,207	$255,274	$307,708	$294,466	$170,468	$148,366	$236,897.91	$555,732	$1,413,180	$4,273,027	24.85%
	Public Works	$9,818,041	$1,738,177	$3,503,652	$2,010,485	$503,164	$743,617	$481,071.79	$1,727,853	$8,980,167	$837,874	91.47%
	Noxious Weed	$894,703	$187,086	$192,327	$158,637	$44,560	$69,511	$87,170.72	$201,242	$739,292	$155,411	82.63%
	Juvenile Supervision	$1,400	$0	$0	$0	$0	$0	$0.00	$0	$0	$1,400	0.00%
	Payroll Clearing	$0	$0	$1,045	-$1,045	$0	$0	$81.78	$82	$82	-$82	0.00%
	General Fund Transfers	$7,312,193	$7,312,193	$0	$8,900,000	$0		$0.00	$0	$16,212,193	-$8,900,000	221.71%
	County General subtotal	$46,722,881	$14,807,016	$9,555,836	$16,642,974	$2,162,460	$3,190,589	$2,296,456	$7,649,505	$48,655,331	-$1,932,450	104.14%
	Less Budget Stabilization	$4,000,000										
	General Fund w/out Budget Stabilization	$42,722,881										

Prepared by: Brittany Phillips
Budget and Finance Officer

1) Partially Grant Funded
2) Fully Grant Funded

Attachment: December Financial reports 2024 (15324 : Year to date budget and expenditure reports)

2024 YTD BUDGET ACTIVITY % of Year 100

	DEPARTMENT	BUDGET	1st QTR EXPENSES	2nd QTR EXPENSES	3rd QTR EXPENSES	OCT EXPENSES	NOV EXPENSES	DEC EXPENSES	4TH QTR EXPENSES	TOTAL EXPENSES	AVAILABLE BUDGET	% USED
2.00	Riley County Health Dept #30	$5,601,756	$1,245,806	$1,547,875	$1,350,980	$427,767	$614,875	$442,751	$1,485,393	$5,630,054	-$28,298	100.51%
	Disaster Fund #3	$6,773,382	$297,589	$692,812	$2,894,974	$29,927	$1,776,816	$494,796	$2,301,539	$6,186,912	$586,470	91.34%
	21st District Adult Drug Court #40	$0	$25,938	$0	$0	$0	$0	$0	$0	$25,938	-$25,938	#DIV/0!
	Court Tech Fund #50	$0	$0	$0	$0	$0	$0	$12,229	$12,229	$12,229	-$12,229	#DIV/0!
	Court Services #51	$0	$0	$300	$150	$150	$387	$475	$1,012	$1,462	-$1,462	#DIV/0!
	EMS Grants #52	$2,088	$0	$886	$300	$0	$0	$0	$0	$1,186	$902	56.79%
	KS Opioid Settlement #53	$222,546	$22,795	$0	$0	$0	$0	$0	$0	$22,795	$199,751	10.24%
	LATCF Funds #54	$150,000	$0	$0	$0	$0	$0	$0	$0	$0	$150,000	0.00%
	Register of Deeds Tech Fund #106	$198,870	$5,752	$36,072	$2,461	$7,764	$420	$1,199	$9,383	$53,668	$145,202	26.99%
	Clerk's Tech Fund #107	$179,871	$0	$0	$0	$0	$0	$0	$0	$0	$179,871	0.00%
	Treasurer's Tech Fund #108	$97,183	$0	$0	$0	$0	$0	$0	$0	$0	$97,183	0.00%
	War Memorial #112	$1,000	$0	$360	$0	$0	$1,080	$0	$1,080	$1,440	-$440	144.00%
	County Auction #118	$42,206	$1,731	$2,266	$2,448	$2,302	$12,388	$473	$15,163	$21,609	$20,597	51.20%
	P.A.T.F #128	$0	$0	$4,853	$900	$0	$1,668	$299	$1,967	$7,720	-$7,720	0.00%
	Motor Vehicle Operations #130	$393,298	$5,270	$48,752	$17,187	$1,428	$3,320	$317,387	$322,134	$393,343	-$45	100.01%
	Special Alcohol Programs #132	$25,106	$5,616	$2,500	$19,422	$0	$0	$0	$0	$27,538	-$2,432	109.69%
2.00	Community Corrections #144	$1,250,832	$310,558	$0	$0	$0	$0	$0	$0	$310,558	$940,274	24.83%
	KDOC Adult Services - 2000	$488,857	$122,036	$123,587	$118,293	$33,141	$55,189	$34,675	$123,005	$486,920	$1,937	99.60%
	KDOC Juvenile Services - 2001	$373,864	$90,861	$80,266	$77,366	$24,368	$52,583	$24,205	$101,155	$349,648	$24,216	93.52%
	KDOC Juv Reinvestment - 2002	$117,230	$15,332	$24,353	$14,727	$5,806	$6,912	$4,981	$17,700	$72,110	$45,120	61.51%
	BJA Grant - 2003	$158,894	$47,672	$43,745	$45,418	$8,446	$27,191	$8,957	$44,594	$181,429	-$22,535	114.18%
	21st Jud Dist DC ADSAP - 2004	$25,938	$2,233	$568	$1,835	$0	$1,457	$0	$1,457	$6,094	$19,844	23.49%
	Kansas Fights Addiction - 2005	$180,601	$24,922	$8,464	$14,993	$64,989	$4,722	$0	$69,711	$118,091	$62,510	65.39%
	City Alcohol Funds - 2006	$27,300	$15,064	$4,979	$4,037	$153	$2,540	$601	$3,294	$27,373	-$73	100.27%
	RL County Alcohol Funds - 2007	$0	$4	$6,251	-$895	$0	$0	$0	$0	$5,360	-$5,360	#DIV/0!
	RL Salary Appropriations - 2008	$87,324	$21,831	$21,831	$21,831	$7,277	$7,277	$7,277	$21,831	$87,324	$0	100.00%
	Caroline Peine Grant - 2009	$2,978	$1,224	$1,238	$247	$135	$34	$101	$270	$2,978	$0	100.02%
	GMCF Grant - 2010	$4,640	$1,887	$2,904	$274	$0	$290	$471	$761	$5,827	-$1,187	125.58%
	Daniel Keating Foundation - 2011	$4,865	$375	$762	$1,483	$675	$219	$294	$1,188	$3,807	$1,058	78.25%
	Capital Improvements Fund #145	$7,990,119	$260,586	$874,189	$781,004	$286,167	$671,610	$77,465	$1,035,242	$2,951,021	$5,039,098	36.93%
	Economic Development #146	$259,053	$86,437	$2,899	$42,721	$0	$0	$0	$0	$132,057	$126,996	50.98%
	Emergency 911 #148	$502,665	$179,325	$14,186	$15,568	$231,928	$7,526	$4,413	$243,867	$452,946	$49,719	90.11%
	Solid Waste #150	$3,672,807	$493,581	$855,504	$936,354	$266,693	$285,159	$252,146	$803,998	$3,089,438	$583,369	84.12%
	County Building #152	$430,000	$48,982	$86,413	$60,553	$17,076	$25,631	$21,353	$64,060	$260,007	$169,993	60.47%
	Road & Bridge Capital Projects #157	$6,892,240	$56,116	$386,463	$239,689	$68,703	$167,409	$7,308	$243,420	$925,688	$5,966,552	13.43%
	Road & Bridge Capital Projects #188	$3,967,650	$0	$0	$0	$0	$0	$0	$0	$0	$3,967,650	0.00%
	RCPD Operations #173	$5,745,592	$1,422,163	$1,437,447	$1,428,712	$35,621	$65,159	$1,321,547	$1,422,327	$5,710,649	$34,943	99.39%
	Landfill Closure #180	$52,623	$2,223	$7,986	$5,742	$3,492	$1,442	$1,578	$6,513	$22,464	$30,159	42.69%
	Bond & Interest # 181	$478,856	$30,469	$0	$318,702	$0	$0	$0	$0	$349,170	$129,686	72.92%
	Riley Co Fire Dist #1 #183	$1,368,786	$394,267	$344,142	$262,227	$56,913	$94,216	$190,408	$341,537	$1,342,173	$26,613	98.06%
	Riley Co Fire Dist Cap Out #184	$112,269	$0	$0	$0	$0	$54,000	$120,000	$174,000	$174,000	-$61,731	154.98%
	Fire Station Projects #185	$513,850	$9,428	$173,326	$48,593	$4,680	$0	$0	$4,680	$236,028	$277,822	45.93%

Attachment: December Financial reports 2024 (15324 : Year to date budget and expenditure reports)

Prepared by: Brittany Phillips
Budget and Finance Officer

1) Partially Grant Funded
2) Fully Grant Funded

2024 YTD BUDGET ACTIVITY % of Year 100

		1st QTR	2nd QTR	3rd QTR	OCT	NOV	DEC	4TH QTR	TOTAL	AVAILABLE	
DEPARTMENT	BUDGET	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	BUDGET	% USED
Keats Capital Project #236	$0	$0	$0	$13,211	$0	$40,300	$25,600	$65,900	$79,111	-$79,111	0.00%
University Park W&S #230	$168,034	$10,925	$28,485	$25,589	$9,188	$15,392	$30,268	$54,847	$119,846	$48,188	71.32%
Univ Park W/S Reserve #284	$173,850	$0	$0	$0	$0	$0	$0	$0	$0	$173,850	0.00%
Hunters Island Water #238	$38,586	$4,163	$10,480	$9,504	$5,980	$8,203	$1,382	$15,565	$39,712	-$1,126	102.92%
Hunters Island Reserve #241	$11,225	$0	$0	$0	$0	$0	$0	$0	$0	$11,225	0.00%
Carson Sewer Operations #239	$79,816	$2,266	$3,258	$3,813	$1,015	$1,123	$45,652	$47,791	$57,128	$22,688	71.57%
Carson Sewer Reserve #237	$73,687	$0	$0	$0	$0	$0	$0	$0	$0	$73,687	0.00%
Deep Creek Sewer #242	$11,349	$605	$2,291	$2,756	$714	$891	$548	$2,153	$7,804	$3,545	68.76%
Deep Creek Reserve #243	$39,243	$0	$2,400	$0	$0	$0	$0	$0	$2,400	$36,843	6.12%
Moehlman Bottoms #244	$26,565	$1,382	$4,012	$4,082	$2,487	$2,986	$510	$5,983	$15,458	$11,107	58.19%
Moehlman Bottoms Reserve #245	$18,456	$0	$0	$0	$0	$0	$0	$0	$0	$18,456	0.00%
Terra Hts Sewer #252	$66,245	$2,388	$7,382	$7,193	$890	$16,267	$1,354	$18,510	$35,473	$30,772	53.55%
Terra Hts Sinking #254	$137,400	$0	$0	$0	$9,923	$0	$0	$9,923	$9,923	$127,477	7.22%
Konza Water Operations #256	$121,900	$9,368	$27,598	$18,493	$7,207	$18,165	$8,796	$34,168	$89,627	$32,273	73.53%
Konza Water Reserve #257	$157,647	$0	$0	$0	$0	$0	$0	$0	$0	$157,647	0.00%
Valleywood Cap Reserve #282	$118,630	$0	$0	$0	$0	$0	$0	$0	$0	$118,630	0.00%
Valleywood Operations #248	$67,029	$1,504	$1,600	$3,244	$2,047	$1,152	$25,439	$28,638	$34,986	$32,043	52.20%
Mertz/McGehee Drainage #322	$6,183	$0	$0	$0	$0	$0	$0	$0	$0	$6,183	0.00%
Lakeside Heights Sewer #285	$2,345	$399	$244	$301	$205	$119	$103	$426	$1,371	$974	58.46%
Lakeside Heights Sewer Capital #286	$6,230	$0	$0	$0	$0	$0	$0	$0	$0	$6,230	0.00%
	$49,721,559	$5,281,071	$6,925,931	$8,816,480	$1,625,257	$4,046,115	$3,487,041	$9,158,414	$30,181,895	$19,539,664	
Total including General Fund	$96,444,440	$20,088,087	$16,481,767	$25,459,454	$3,787,717	$7,236,704	$5,783,497	$16,807,919	$78,837,227	$17,607,213	

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Budget and Finance Officer

1) Partially Grant Funded
2) Fully Grant Funded

Attachment: December Financial reports 2024 (15324 : Year to date budget and expenditure reports)

2023 to 2024 Comparison   % of Year 100

DEPARTMENT	DECEMBER 2023	DECEMBER 2024	DECEMBER DIFFERENCE	YEAR-TO-DATE THRU DECEMBER 2023	YEAR-TO-DATE THRU DECEMBER 2024	Y-T-D DIFFERENCE	2024 BUDGET
Attorney	$275,042	$201,396	-$73,646	$2,388,896	$2,570,054	$181,158	$2,856,887
Clerk	$133,478	$93,892	-$39,586	$1,186,941	$1,336,011	$149,070	$1,440,925
County Commissioners	$30,444	$17,608	-$12,836	$240,415	$239,840	-$575	$296,259
Admin. Svcs/Counselor	$81,942	$65,265	-$16,678	$758,520	$734,750	-$23,771	$829,699
Register of Deeds	$51,827	$37,875	-$13,952	$468,447	$500,018	$31,571	$574,159
Treasurer	$149,925	$100,900	-$49,025	$1,348,911	$1,401,799	$52,888	$1,477,499
District Court	$17,892	$12,878	-$5,014	$164,665	$163,716	-$948	$185,080
Emergency Management	$42,613	$38,494	-$4,119	$321,499	$344,616	$23,118	$285,041
Coroner	$16,202	$5,447	-$10,755	$148,537	$147,548	-$988	$132,000
Juvenile Detention	$0	$0	$0	$69,637	$65,694	-$3,942	$112,000
Fair	$7,187	$6,542	-$646	$109,098	$109,821	$723	$110,500
Museum	$54,540	$30,533	-$24,007	$463,239	$464,365	$1,127	$497,666
Election	$77,983	$32,724	-$45,259	$539,457	$801,385	$261,927	$950,543
Ambulance	$605,431	$444,058	-$161,373	$4,746,793	$5,379,170	$632,377	$5,854,658
Appraiser	$201,803	$137,096	-$64,707	$1,661,438	$1,755,734	$94,297	$1,971,216
Planning & Development	$68,259	$51,736	-$16,523	$612,457	$685,545	$73,088	$744,156
Budget Appropriations	$49,360	$53,250	$3,890	$1,864,006	$1,960,389	$96,383	$1,922,463
Insurance	$2,411	$6,760	$4,350	$683,173	$930,361	$247,188	$887,340
Information Systems/GIS	$267,993	$154,781	-$113,212	$1,519,689	$1,719,602	$199,912	$1,882,246
County General-General	$157,198	$236,898	$79,699	$3,306,761	$1,413,180	-$1,893,581	$5,686,207
Public Works	$709,540	$481,072	-$228,468	$8,108,686	$8,980,167	$871,481	$9,818,041
Noxious Weed	$74,957	$87,171	$12,214	$737,124	$739,292	$2,168	$894,703
General Fund	$3,076,027	$2,296,374	-$779,653	$31,448,388	$32,443,057	$994,669	$39,409,288

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Budget and Finance Officer

1) Partially Grant Funded
2) Fully Grant Funded

2023 to 2024 Comparison   % of Year 100

	DECEMBER		DECEMBER	YEAR-TO-DATE THRU DECEMBER		Y-T-D	2024
DEPARTMENT	2023	2024	DIFFERENCE	2023	2024	DIFFERENCE	BUDGET
Health Department - 30	$626,172	$442,751	-$183,421	$5,498,754	$5,630,054	$131,300	$5,601,756
Disaster Fund - 3	$51,411	$494,796	$443,385	$1,102,713	$6,186,912	$5,084,200	$6,773,382
EMS Grants Fund - 52	$240	$0	-$240	$1,073	$1,186	$113	$2,088
KS Opioid Settlement - 53	$0	$0	$0	$56,656	$22,795	-$33,861	$222,546
LATCF Funds - 54	$0	$0	$0	$0	$0	$0	$150,000
Register of Deeds Tech Fund - 106	$0	$1,199	$1,199	$52,752	$53,668	$916	$198,870
Clerk's Tech Fund - 107	$0	$0	$0	$0	$0	$0	$179,871
Treasurer's Tech Fund - 108	$0	$0	$0	$0	$0	$0	$97,183
War Memorial - 112	$660	$0	-$660	$1,020	$1,440	$420	$1,000
County Auction - 118	$233	$473	$240	$4,672	$21,609	$16,936	$42,206
P.A.T.F - 128	$0	$299	$299	$3,289	$7,720	$4,431	$0
Motor Vehicle Operations - 130	$318,287	$317,387	-$900	$365,907	$393,343	$27,436	$393,298
Special Alcohol Programs - 132	$0	$0	$0	$5,325	$27,538	$22,213	$25,106
Community Corrections - 144	$165,871	$0.00	-$165,871	$1,201,152	$310,558	-$890,594	$1,250,832
KDOC Adult Services - 2000	$0	$34,674.95	$34,675	$0	$486,920	$486,920	$488,857
KDOC Juvenile Services - 2001	$0	$24,204.89	$24,205	$0	$349,648	$349,648	$373,864
KDOC Juv Reinvestment - 2002	$0	$4,981.08	$4,981	$0	$72,110	$72,110	$117,230
BJA Grant - 2003	$0	$8,957.30	$8,957	$0	$181,429	$181,429	$158,894
21st Jud Dist DC ADSAP - 2004	$0	$0.00	$0	$0	$6,094	$6,094	$25,938
Kansas Fights Addiction - 2005	$0	$0.00	$0	$0	$118,091	$118,091	$180,601
City Alcohol Funds - 2006	$0	$601.06	$601	$0	$27,373	$27,373	$27,300
RL County Alcohol Funds - 2007	$0	$0.00	$0	$0	$5,360	$5,360	$0
RL Salary Appropriations - 2008	$0	$7,277.00	$7,277	$0	$87,324	$87,324	$87,324
Caroline Peine Grant - 2009	$0	$100.56	$101	$0	$2,978	$2,978	$2,978
GMCF Grant - 2010	$0	$471.22	$471	$0	$5,827	$5,827	$4,640
Daniel Keating Foundation - 2011	$0	$294.00	$294	$0	$3,807	$3,807	$4,865
Capital Improvements Fund - 145	$410,445	$77,465	-$332,980	$2,122,644	$2,951,021	$828,378	$7,990,119

Attachment: December Financial reports 2024 (15324 : Year to date budget and expenditure reports)

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Budget and Finance Officer

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2) Fully Grant Funded

2023 to 2024 Comparison % of Year 100

	DECEMBER		DECEMBER	YEAR-TO-DATE THRU DECEMBER		Y-T-D	2024
DEPARTMENT	2023	2024	DIFFERENCE	2023	2024	DIFFERENCE	BUDGET
Economic Development - 146	$0	$0	$0	$123,830	$132,057	$8,228	$259,053
Emergency 911 - 148	$9,524	$4,413	-$5,111	$421,168	$452,946	$31,778	$502,665
Solid Waste -150	$262,221	$252,146	-$10,075	$2,785,531	$3,089,438	$303,908	$3,672,807
County Building - 152	$50,668	$21,353	-$29,315	$361,976	$260,007	-$101,969	$430,000
Road & Bridge Capital Projects 1/2 - 157	$169,188	$7,308	-$161,880	$381,170	$925,688	$544,518	$6,892,240
Road & Bridge Capital Projects 0.2	$0	$0	$0	$0	$0	$0	$3,967,650
RCPD Operations - 173	$1,277,727	$1,321,547	$43,821	$5,349,730	$5,710,649	$360,919	$5,745,592
Landfill Closure - 180	$9,311	$1,578	-$7,732	$29,166	$22,464	-$6,702	$52,623
Bond & Interest - 181	$0	$0	$0	$447,553	$349,170	-$98,382	$478,856
Riley Co Fire Dist #1 - 183	$297,822	$190,408	-$107,414	$1,182,384	$1,342,173	$159,789	$1,368,786
Riley Co Fire Dist Cap Ou - 184	$0	$120,000	$120,000	$0	$174,000	$174,000	$112,269
Fire Station Projects - 185	$13,693	$0	-$13,693	$19,393	$236,028	$216,635	$513,850
University Park W&S - 230	$11,096	$30,268	$19,172	$99,108	$119,846	$20,738	$168,034
Keats Capital Project - 236	$0	$25,600	$25,600	$0	$79,111	$79,111	$0
Univ Park W/S Reserve - 284	$0	$0	$0	$1,250	$0	-$1,250	$173,850
Hunters Island Water - 238	$5,390	$1,382	-$4,008	$33,473	$39,712	$6,239	$38,586
Hunters Island Reserve -241	$0	$0	$0	$0	$0	$0	$11,225
Carson Sewer Operations - 239	$481	$45,652	$45,172	$8,637	$57,128	$48,491	$79,816
Carson Sewer Reserve -237	$0	$0	$0	$0	$0	$0	$73,687
Deep Creek Sewer - 242	$652	$548	-$105	$5,545	$7,804	$2,258	$11,349
Deep Creek Reserve - 243	$0	$0	$0	$0	$2,400	$2,400	$349,243
Moehlman Bottoms - 244	$2,002	$510	-$1,492	$13,129	$15,458	$2,330	$26,565
Moehlman Botoms Reserve - 245	$0	$0	$0	$0	$0	$0	$18,456
Terra Hts Sewer 252	$13,545	$1,354	-$12,191	$27,456	$35,473	$8,017	$66,245
Terra Hts Sinking - 254	$0	$0	$0	$0	$9,923	$9,923	$137,400
Konza Water Operations -256	$13,136	$8,796	-$4,340	$75,049	$89,627	$14,578	$121,900
Konza Water Reserve - 257	$0	$0	$0	$0	$0	$0	$157,647
Valleywood Cap Reserve - 282	$0	$0	$0	$0	$0	$0	$118,630
Valleywood Operations - 248	$1,799	$25,439	$23,640	$7,169	$34,986	$27,817	$67,029
Mertz/McGehee Drainage - 322	$0	$0	$0	$0	$0	$0	$6,183
Lakeside Heights Sewer - 285	$149	$103	-$47	$623	$1,371	$748	$2,345
Lakeside Heights Sewer Cap - 286	$0	$0	$0	$5,000	$0	-$5,000	$6,230
Total Including General Fund	$6,787,747	$5,770,711	-$1,017,036	$53,242,683	$62,585,323	$9,342,640	$89,440,847

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Budget and Finance Officer

1) Partially Grant Funded
2) Fully Grant Funded

Attachment: December Financial reports 2024 (15324 : Year to date budget and expenditure reports)

2024 YTD BUDGET ACTIVITY % of Year 100

COUNTY GENERAL-GENERAL		BUDGET	1st QTR EXP.	2nd QTR EXP.	3rd QTR EXP.	OCT. EXP.	NOV. EXP.	DEC. EXP.	4th QTR EXP.	TOTAL EXP.	AVAILABLE BUDGET	% USED
Personnel	1000	$141,612	**$10,317**	**$21,968**	**$12,622**	$47,207	$ 2,822	$97,452	**$147,481**	$192,388	-$50,776	135.86%
Contractual	2000	$1,502,095	**$243,528**	**$285,089**	**$281,347**	$123,023	$ 145,242	$139,278	**$407,544**	$1,217,508	$284,587	81.05%
Commodities	3000	$2,500	**$400**	**$651**	**$496**	$238	$ 301	$168	**$707**	$2,253	$247	90.13%
Misc-Budget Stabilization		$4,000,000	**$0**	**$0**	**$0**	$0	$ -	$0	**$0**	$0	$4,000,000	0.00%
Capital Outlay	4000	$40,000	**$1,030**	**$0**	**$0**	$0	$ -	$0	**$0**	$1,030	$38,970	2.57%
Transfers Out	604	$0	**$0**	**$0**	**$0**	$0	$ -	$0	**$0**	$0	$0	#DIV/0!
Grand Total		$5,686,207	$255,274	$307,708	$294,466	$170,468	$148,366	$236,898	$555,732	$1,413,180	$4,273,027	24.85%

Other Expense Totals		Year-To-Date
Indigent Attorney		$22,996
Incidentals:		
Postage		$14
Computer Software		
Mileage		$25
Copies		$213
Misc Fees		$0
Meals		$0
		$252
Base Panel fees		$0
Off Panel		$22,744

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2024 YTD BUDGET ACTIVITY % of Year 100

RCPD EXPENSES PAID BY RILEY COUNTY
2024 YTD EXPENSES

	BUDGET	1st Quarter	2nd Quarter	3rd Quarter	OCT	NOV	DEC	4th Quarter	TOTAL EXPENSES	Remaining Budget
Physician	**$240,000**	**$68,249**	**$83,201**	**$76,283**	$30,661	$62,229	-$17,594	**$75,297**	**$303,030**	**-$63,030**
Laboratory	**$0**	**$0**	**$0**	**$0**	$0	$0	$0	**$0**	**$0**	**$0**
Hospital	**$10,000**	**$0**	**$0**	**$0**	$0	$0	$0	**$0**	**$0**	**$10,000**
Advertising/Legal	**$0**	**$0**	**$0**	**$0**	$0	$0	$0	**$0**	**$0**	**$0**
Prescriptions/ Medical Supplies	**$1,000**	**$0**	**$0**	**$0**	$0	$0	$0	**$0**	**$0**	**$1,000**
Bldg Maintenance	**$140,000**	**$17,041**	**$17,373**	**$15,555**	$4,009	$1,980	$4,168	**$10,158**	**$60,127**	**$79,873**
Land Rental/Lease	**$0**	**$0**	**$0**	**$0**	$0	$0	$0	**$0**	**$0**	**$0**
Office Supplies	**$500**	**$0**	**$0**	**$0**	$0	$0	$0	**$0**	**$0**	**$500**
Office Space Rental	**$12,000**	**$2,850**	**$2,850**	**$2,850**	$950	$950	$950	**$2,850**	**$11,400**	**$600**
Juvenile Transport	**$6,000**	**$0**	**$0**	**$0**	$0	$0	$0	**$0**	**$0**	**$6,000**
Water, Electric	**$0**	**$0**	**$0**	**$0**	$0	$0	$0	**$0**	**$0**	**$0**
Storm Drainage	**$0**	**$0**	**$0**	**$0**	$0	$0	$0	**$0**	**$0**	**$0**
Other Commodities/Contractual	**$0**	**$0**	**$0**	**$0**	$0	0.00	0.00	**$0**	**$0**	**$0**
Budget Appropriation	**$5,336,092**	**$1,334,023**	**$1,334,023**	**$1,334,023**	$0	$0	$1,334,023	**$1,334,023**	**$5,336,092**	**$0**
TOTAL	**$5,745,592**	**$1,422,163**	**$1,437,447**	**$1,428,712**	**$35,621**	**$65,159**	**$1,321,547**	**$1,422,327**	**$5,710,649**	**$34,943**

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Budget and Finance Officer

1) Partially Grant Funded
2) Fully Grant Funded

Attachment: December Financial reports 2024 (15324 : Year to date budget and expenditure reports)

2024 YTD BUDGET ACTIVITY % of Year 100

	2020	2021	2022	2023	2024	Total
Dental	$0	$0	$0	$0	$0	**$0**
Physician	$163,648	$191,373	$206,854	$228,812	$303,030	**$790,687**
Laboratory	$0	$0	$0	$0	$0	**$0**
Hospital	$0	$0	$0	$0	$0	**$0**
Advertising/Legal	$0	$0	$0	$0	$0	**$0**
Prescriptions	$0	$0	$0	$0	$0	**$0**
Bldg Maintenance	$103,569	$71,043	$60,486	$109,933	$60,127	**$345,031**
Land Rental/Lease	$0	$0	$0	$0	$0	**$0**
Office Supplies	$0	$0	$0	$0	$0	**$0**
Office Space Rental	$9,625	$10,500	$10,500	$10,800	$11,400	**$41,425**
Juvenile Transport	$2,144	$152	$237	$0	$0	**$2,533**
Water, Electric	$252	$444	$352	$169	$0	**$1,217**
Storm Drainage	$0	$0	$0	$0	$0	**$0**
Other Commodities/Contractual	$693,906	$91,239	$21,447	$0	$0	**$806,592**
Budget Appropriation	$4,420,348	$4,391,746	$4,597,175	$5,000,016	$5,336,092	**$18,409,285**
Total	**$5,393,492**	**$4,756,498**	**$4,897,050**	**$5,349,730**	**$5,710,649**	**$20,396,770**

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2) Fully Grant Funded

2024 YTD BUDGET ACTIVITY % of Year 100

RCPD									
OFF-SITE INMATE MEDICAL EXPENSES PAID BY ADVANCED CORRECTIONAL HEALTHCARE									
INCLUDED IN 2024 $31,000 POOL									
	1st Quarter	2nd Quarter	3rd Quarter	OCT	NOV	DEC	4th Quarter	TOTAL EXPENSES	
Dental	**$0**	**$0**	**$0**	$0	$0	$0	**$0**	**$0**	
Physician	**$0**	**$0**	**$0**	$0	$0	$0	**$0**	**$0**	
Laboratory	**$0**	**$406**	**$1,099**	$135	$0	$0	**$135**	**$1,639**	
Hospital	**$3,428**	**$14,953**	**$6,442**	$6,015	$64	$4,595	**$10,674**	**$35,496**	
Prescriptions	**$16,737**	**$19,394**	**$23,253**	$8,049	$7,665	$4,846	**$20,559**	**$79,943**	
Supplies	**$0**	**$0**	**$0**	$0	$0	$0	**$0**	**$0**	
TOTAL	**$20,164**	**$34,753**	**$30,794**	**$14,198**	**$7,729**	**$9,440**	**$31,367**	**$117,078**	
Savings from Medicaid Rate	**$0**	**$0**	**$0**				**$0**	**$0**	
$31,000 Pool Balance				**-$68,909**	**-$76,638**	**-$86,078**		**-$86,078**	
Quarterly ADP: (Contract)									
County Inmate (72 base census)	311	319	358	124.5	130	124.3	379		
Non-County Inmate (0 base census)	0								
Billing Adjustments for prior years	**$0**	**$0**	**$0**	$0	$0	$0	**$0**	**$0**	

Prepared by: Brittany Phillips
Budget and Finance Officer

1) Partially Grant Funded
2) Fully Grant Funded

Shilo Heger
Treasurer
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6320

COUNTY TREASURER'S OFFICE
Staff Update

STAFF REPORT

FROM: **Shilo Heger**

MEETING: **January 13, 2025**

SUBJECT: **December 2024 Revenue Reporting - Riley County Treasurer**

PRESENTER: **Shilo Heger**

Enclosures:

- December 2024 Financial Reports (PDF)

Riley County Balance Sheet
December 31, 2024

Assets		Liabilities/Fund Balances			
KS State Bank-Checking	115,023,653.91	County General			9,160,644.47
KS State Bank-ARP	7,840,430.57	Disaster Fund (ARPA Funds)			7,840,430.57
Riley State Bank	360,561.98	Health Department			978,169.62
Outdoor Bank	5,000.00	Capital Improvements Fund			26,225,500.86
		Economic Development			315,128.18
Cash on Hand	8,986.04	RCPD Levy/Inmate Medical			4,290.32
CD/CDARS	14,977,189.33	Bond & Interest			260,868.11
		Road & Bridge Capital Projects			5,549,989.05
		Road & Bridge .20 Sales Tax			4,845,363.41
		Landfill Closure			38,708.95
		Special Parks & Recreation			24,526.46
		County Building			193,143.41
		County Auction			427,748.22
		Solid Waste			808,445.58
		Emergency Management			704,839.37
		Fire District #1			776,628.75
		Register of Deeds Tech Fund			180,238.97
		Clerk Tech Fund			190,851.03
		Treasurer Tech Fund			122,134.15
		Motor Vehicle Operations			76,188.47
		RCPD Ops/IT Reserve/Seizure			3,170,523.37
		District Court-Technology			139,348.38
		Court Services			4,413.05
		EMS Grants			5,185.21
		Museum Bequest			6,582.25
		War Memorial Fund			11,085.07
		KS Opioid Settlement			267,776.02
		LATCF Funds			100,000.00
		LEPP Grant			40,131.00
		Miscellaneous			23,395.44
		Community Corrections			286,402.00
		JJA Prevention	Teen Court	Adult Services	
		Juvenile Intake Case Manager	Juvenile Service	Special Alcohol	
		County Attorney			2,610.21
		Special Prosecutor Trust	PATF		
		Benefit Districts			1,181,056.00
		University Park	Moehlman Bottoms	Deep Creek	
		Carson Sewer	Valleywood	Lakeside Heights	
		Hunters Island	Terra Heights	Konza	
		Mertz/McGehee Drainage			
		Funds to be Distributed			3,726,382.58
		City Funds	Wildlife & Parks	School Funds	
		Township Funds	Special Assessments	State Funds	
		Cemetery Funds			
		Tax Holding Funds			70,527,093.30
		Commercial Vehicle Fees	16/20M Truck Taxes	Advance Tax	
		Recreational Vehicle Tax	Current Ad Valorem Tax	Sales Tax Coll	
		Motor Vehicle Tax	Delinquent PP Tax	Driver's License	
		Motor Vehicle Registrations	Delinquent RL Tax	Veh Rental Excise	
TOTAL ASSETS	**$ 138,215,821.83**	**TOTAL LIABILITIES & FUND BAL**			**138,215,821.83**

Investments and Interest
December 31, 2024
Investments & Year to Date Interest

Bank	CDs	Checking Savings	Year to Date Interest	2023 Interest
KS State Bank	$0.00	$122,864,084.48	$3,464,279.39	
Riley State Bank	$5,800,000.00	$360,561.98	$205,224.65	
Peoples State Bank	$0.00	$5,000.00	$49.64	
Sunflower	$0.00	$0.00	$0.00	
UMB	$0.00	$0.00	$0.00	
Landmark National Bank	$0.00	$0.00	$0.00	
Intrust	$1,500,000.00	$0.00	$324,977.90	
Capitol Federal	$0.00	$0.00	$48,061.92	
Community 1st National Bank	$2,400,000.00	$0.00	$0.00	
United Bank	$4,800,000.00	$0.00	$22,249.59	
Municipal Investment Pool	$0.00	$0.00	$0.00	
Commerce Bank	$477,189.33	$0.00	$40,399.63	
Central National Bank	$0.00	$0.00	$0.00	
Total	**$14,977,189.33**	**$123,229,646.46**	**$4,105,242.72**	**$3,212,456.84**
Cash & Transfer items	$8,986.04			
Total on Deposit	**$138,215,821.83**			

	2024	2023
Interest Transfers		
Capital Improvements #145	$1,052,690.08	$545,253.65
Emergency 911 #148	$38,967.79	$34,542.01
Reg of Deeds Technology #106	$9,245.12	$7,849.63
Clerk Technology #107	$9,595.45	$7,391.06
Treasurer Technology #108	$6,085.66	$4,796.87
RCPD Seizure Funds	$16,201.97	$15,305.20
Total Transfers	$1,132,786.07	$615,138.42
Net Interest to County General	**$2,972,456.65**	**$2,597,318.42**
Budget	**$ 2,000,000.00**	**$100,000.00**
% Collected	148.62%	2597.32%
Interest - ARPA Fund	**$650,624.57**	**$695,016.71**

Interest rate on active checking account	4.66%
Interest rate on one year investments	4.40%

Attachment: December 2024 Financial Reports (15320 : December Treasurer's Report-2024)

General Fund Revenue Detail
Through December 31, 2024

	December		Year To Date		
	Actual	Budget	Actual	Budget	Variance
Motor Vehicle					
Motor Vehicle	0	0	2,157,299	1,998,282	159,017
Vehicle Rental Excise	0	0	44,130	45,059	-929
Recreational Vehicle	0	0	19,289	19,606	-317
Commercial Vehicles	0	0	86,471	84,447	2,024
Ad Valorem					
RL/Oil/PP	0	0	25,456,475	26,155,925	-699,450
Intangible	0	0	271,181	199,608	71,573
16/20 M Trucks	0	0	15,102	15,017	85
Watercraft	0	0	15,450	15,667	-217
Delinquent Tax	0	0	336,068	0	336,068
Sales Tax	205,578	166,666	2,339,483	2,000,000	339,483
Payment In Lieu of Tax	0	0	45,682	40,000	5,682
City/County Highway	0	0	1,038,498	1,105,011	-66,513
Interest/Penalties	53,931	25,000	388,693	300,000	88,693
Investment Interest	220,370	166,666	2,972,457	2,000,000	972,457
Recording Fees	31,173	25,000	380,379	300,000	80,379
Hertiage Trust Fund	2,288	0	28,101	0	28,101
Juvenile Supervision Fees	119	41	274	500	-226
Diversion Fees	0	5,000	54,234	60,000	-5,766
Franchise Fees	0	0	23,174	35,000	-11,826
Miscellaneous	5,757	0	32,867	0	32,867
Departments					
Clerk	40	250	19,900	3,000	16,900
Register of Deeds	2,601	2,084	40,853	25,000	15,853
Treasurer	3,982	666	8,633	8,000	633
Clerk of the District Court	5,284	3,334	34,937	40,000	-5,063
Emergency Management	0	0	80,814	85,907	-5,093
Coroner	0	0	6,777	0	6,777
Fair	1,075	1,666	32,815	20,000	12,815
Museum	20,000	0	20,000	0	20,000
Election	5,545	1,000	72,925	12,000	60,925
Ambulance/EMS	175,464	135,412	1,938,550	1,624,951	313,599
Appraiser	7,540	1,500	15,226	18,000	-2,774
Planning & Development	3,625	3,166	37,475	38,000	-526
Information Systems	953	0	16,228	0	16,228
General-General	2,830	0	76,231	0	76,231
Public Works	67,157	40,000	531,418	480,000	51,418
Noxious Weed	6,648	9,166	107,042	110,000	-2,958
Total Before Transfers	**821,959**	**586,617**	**38,745,130**	**36,838,980**	**1,906,150**
Transfers In	300,000	300,000	358,159	300,000	58,159
Total After Transfers	**1,121,959**	**886,617**	**39,103,289**	**37,138,980**	**1,964,309**
Over/Under Budget Before Transfers	**40.12%**		**5.17%**		
Over/Under Budget After Transfers	**26.54%**		**5.29%**		

Prepared by Shilo Heger
01/02/2025

Attachment: December 2024 Financial Reports (15320 : December Treasurer's Report-2024)

2024 General Fund Revenue
Year To Date

	December		Year To Date		
	Actual	Budget	Actual	Budget	% of Budget Collected
Motor Vehicle					
Motor Vehicle	0	0	2,157,299	1,998,282	107.96%
Vehicle Rental Excise	0	0	44,130	45,059	97.94%
Recreational Vehicle	0	0	19,289	19,606	98.38%
Commercial Vehicles	0	0	86,471	84,447	102.40%
Ad Valorem					
RL/Oil/PP	0	0	25,456,475	26,155,925	97.33%
Intangible	0	0	271,181	199,608	135.86%
16/20 M Trucks	0	0	15,102	15,017	100.56%
Watercraft	0	0	15,450	15,667	98.62%
Delinquent Tax	0	0	336,068	0	0.00%
Sales Tax	205,578	166,666	2,339,483	2,000,000	116.97%
Payment In Lieu of Tax	0	0	45,682	40,000	114.21%
City/County Highway	0	0	1,038,498	1,105,011	93.98%
Interest/Penalties	53,931	25,000	388,693	300,000	129.56%
Investment Interest	220,370	166,666	2,972,457	2,000,000	148.62%
Recording Fees	31,173	25,000	380,379	300,000	126.79%
Hertiage Trust Fund	2,288	0	28,101	0	0.00%
Juvenile Supervision Fees	119	41	274	500	54.87%
Diversion Fees	0	5,000	54,234	60,000	90.39%
Franchise Fees	0	0	23,174	35,000	66.21%
Miscellaneous	5,757	0	32,867	0	0.00%
Departments					
Clerk	40	250	19,900	3,000	663.34%
Register of Deeds	2,601	2,084	40,853	25,000	163.41%
Treasurer	3,982	666	8,633	8,000	107.91%
Clerk of the District Court	5,284	3,334	34,937	40,000	87.34%
Emergency Management	0	0	80,814	85,907	0.00%
Coroner	0	0	6,777	0	0.00%
Fair	1,075	1,666	32,815	20,000	164.08%
Museum	20,000	0	20,000	0	0.00%
Election	5,545	1,000	72,925	12,000	607.71%
Ambulance/EMS	175,464	135,412	1,938,550	1,624,951	119.30%
Appraiser	7,540	1,500	15,226	18,000	84.59%
Planning & Development	3,625	3,166	37,475	38,000	98.62%
Information Systems	953	0	16,228	0	0.00%
General-General	2,830	0	76,231	0	0.00%
Public Works	67,157	40,000	531,418	480,000	110.71%
Noxious Weed	6,648	9,166	107,042	110,000	97.31%
Total Before Transfers	**821,959**	**586,617**	**38,745,130**	**36,838,980**	**105.17%**
Transfers In	300,000	300,000	358,159	300,000	119.39%
Total After Transfers	**1,121,959**	**886,617**	**39,103,289**	**37,138,980**	**105.29%**
Over/Under Budget Before Transfers	**40.12%**				
Over/Under Budget After Transfers	**26.54%**				
December = 100% of the Budget					

Prepared by Shilo Heger 01/02/2025

Attachment: December 2024 Financial Reports (15320 : December Treasurer's Report-2024)

Sales Tax Received
December 31, 2024

	County General				
	2023	2024	Prior Year Variance	2024 Budget	% Over Budget
January (Nov)	193,878.41	183,689.10	-5.26%	166,667	10.21%
February (Dec)	211,882.26	207,797.81	-1.93%	166,667	24.68%
March (Jan)	168,813.93	170,859.67	1.21%	166,667	2.52%
April (Feb)	170,747.53	174,539.13	2.22%	166,667	4.72%
May (Mar)	197,338.15	188,313.31	-4.57%	166,667	12.99%
June (Apr)	176,160.38	186,323.40	5.77%	166,667	11.79%
July (May)	182,832.23	195,968.02	7.18%	166,667	17.58%
August (June)	201,283.34	193,612.81	-3.81%	166,667	16.17%
September (July)	167,263.67	207,620.11	24.13%	166,667	24.57%
October (Aug)	193,329.61	231,452.41	19.72%	166,667	38.87%
November (Sept)	216,907.02	193,728.85	-10.69%	166,667	16.24%
December (Oct)	193,516.34	205,577.99	6.23%	166,667	23.35%
Year to Date	**$2,273,952.87**	**$2,339,482.61**		**$ 2,000,000.00**	**16.97%**

	2023	2024
Sales Tax Collected	**$2,273,952.87**	**$2,339,482.61**
Budget	**$1,800,000.00**	**$2,000,000.00**
% of Budget Collected	**126.33%**	**116.97%**
% Over Budget	**26.33%**	**16.97%**

Prepared by Shilo Heger 01/02/2025

Attachment: December 2024 Financial Reports (15320 : December Treasurer's Report-2024)

Sales Tax Received
December 31, 2024

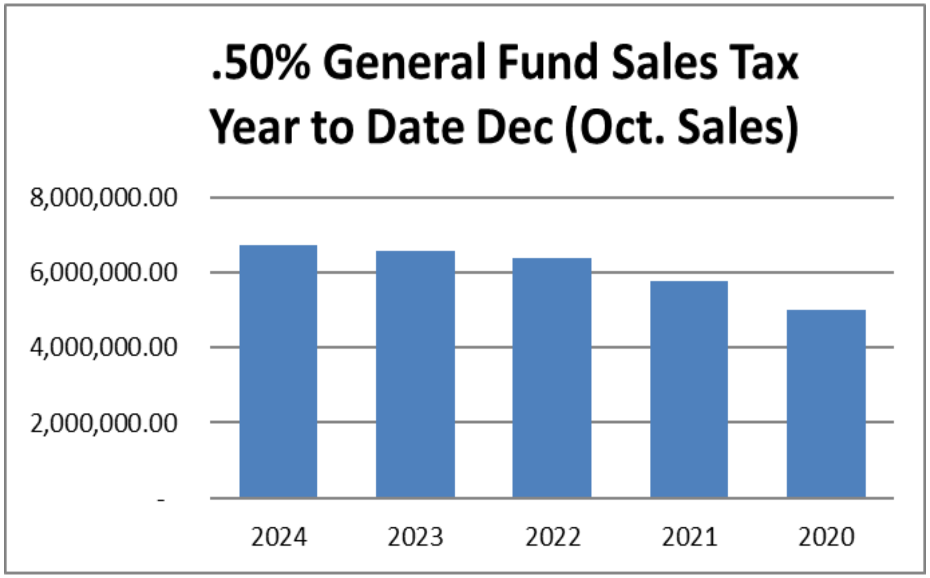
	Road & Bridge				
	2023	**2024**	**Prior Year Variance**	**2024 Budget**	**% Over Budget**
January (Nov)	193,878.40	212,079.24	9.39%	166,667	27.25%
February (Dec)	211,882.25	239,257.27	12.92%	166,667	43.55%
March (Jan)	195,644.52	196,726.95	0.55%	166,667	18.04%
April (Feb)	197,885.43	200,963.47	1.56%	166,667	20.58%
May (Mar)	228,702.28	216,822.94	-5.19%	166,667	30.09%
June (Apr)	204,158.59	214,531.81	5.08%	166,667	28.72%
July (May)	211,890.83	225,636.56	6.49%	166,667	35.38%
August (June)	232,392.78	221,097.24	-4.86%	166,667	32.66%
September (July)	193,115.20	237,092.96	22.77%	166,667	42.26%
October (Aug)	223,209.72	264,308.42	18.41%	166,667	58.59%
November (Sept)	250,431.18	221,229.73	-11.66%	166,667	32.74%
December (Oct)	223,425.34	234,760.95	5.07%	166,667	40.86%
Year to Date	**$2,566,616.52**	**$2,684,507.54**		**$ 2,000,000.00**	**34.23%**

	2023	2024
Sales Tax Collected	**$2,566,616.52**	**$2,684,507.54**
Budget	**$1,800,000.00**	**$2,000,000.00**
% of Budget Collected	**142.59%**	**134.23%**
% Over Budget	**42.59%**	**34.23%**

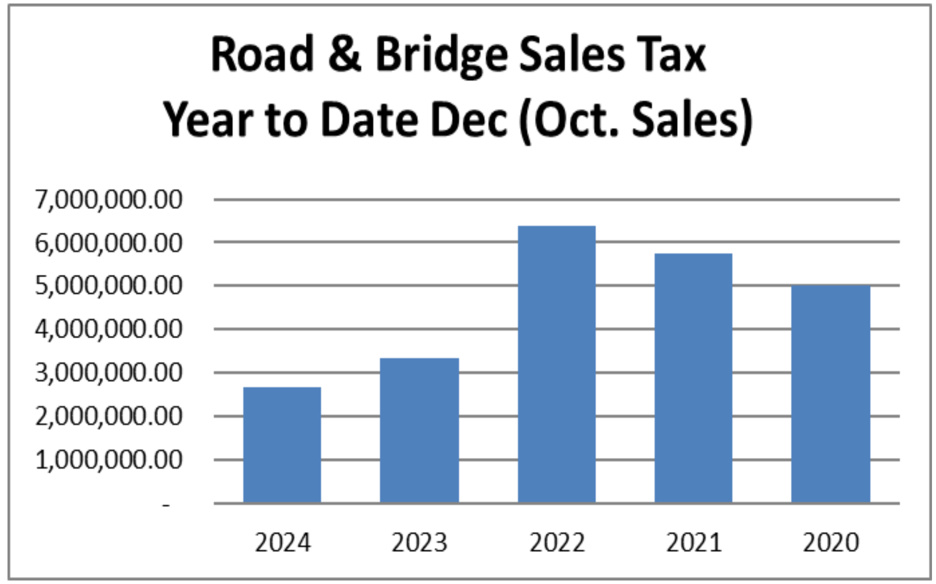
Prepared by Shilo Heger 01/02/2025

Attachment: December 2024 Financial Reports (15320 : December Treasurer's Report-2024)

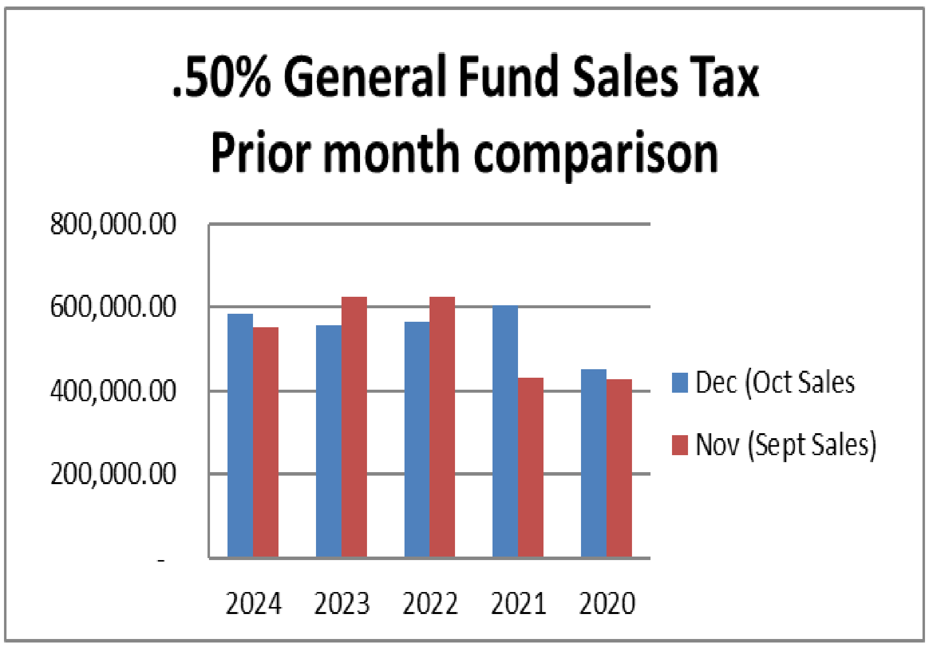
Sales Tax Data
December 2024



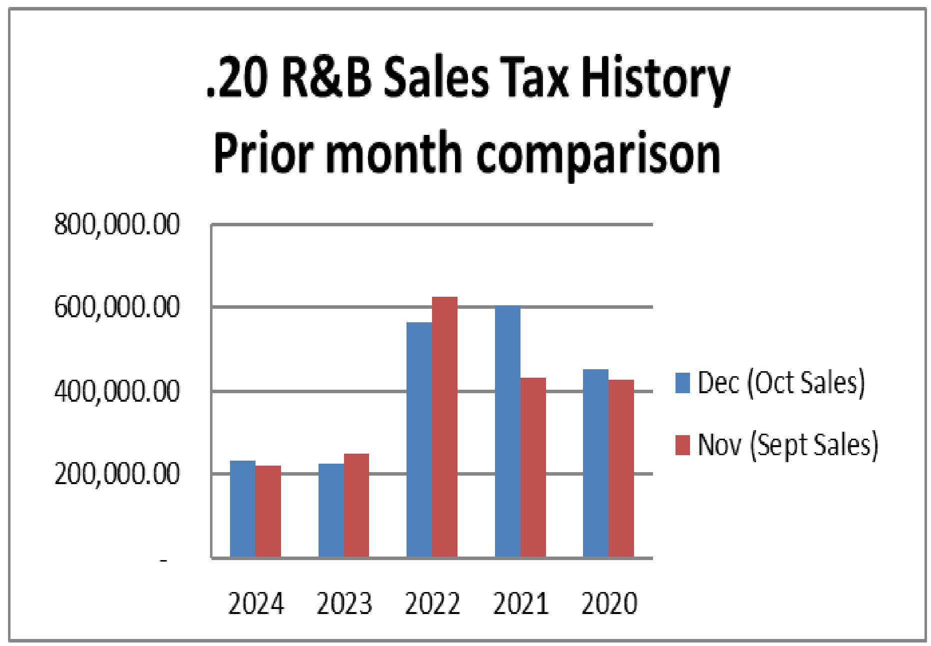
General Fund Sales Tax year to date is 2.03% higher than December 2023



Road & Bridge Sales Tax year to date is 19.5% lower than December 2023



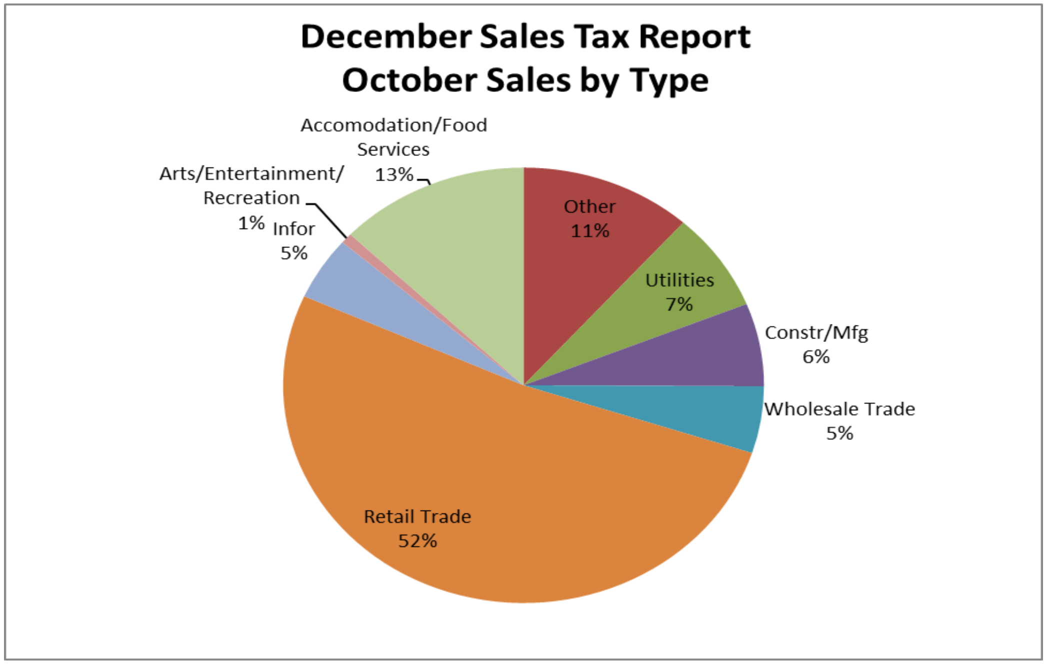
General Fund Sales Tax is 6.12% higher than November 2024.



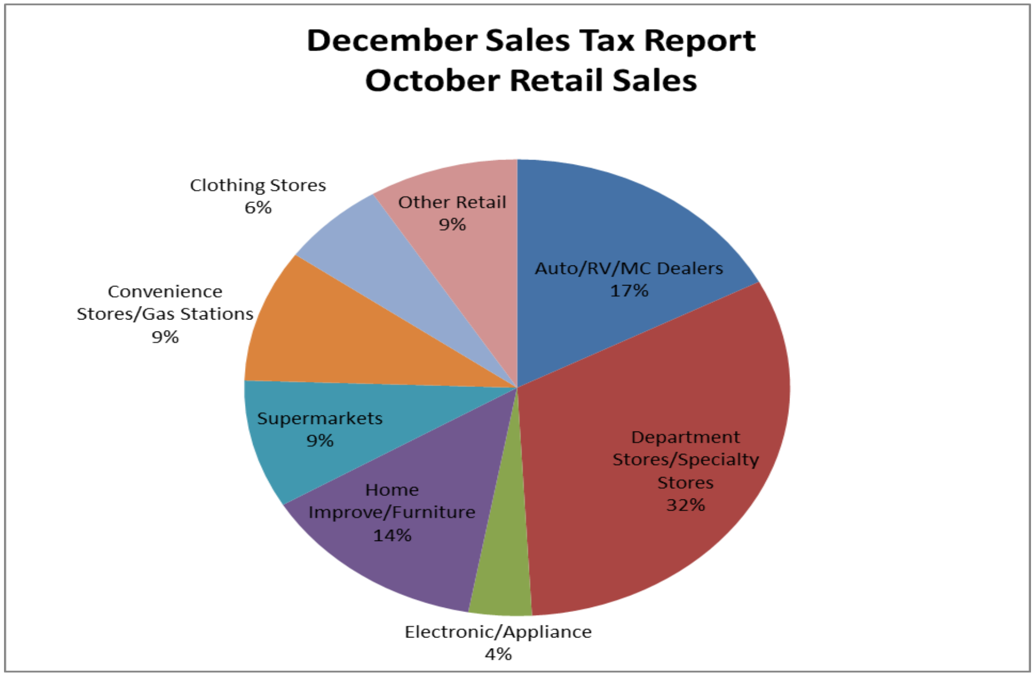
Road & Bridge Sales Tax is 6.12% higher than November 2024.

Attachment: December 2024 Financial Reports (15320 : December Treasurer's Report-2024)

NAICS Sales Tax Data
December 2024



Other	11.57%	94,989.35
Utilities	7.34%	60,234.84
Constr/Mfg	6.16%	50,564.94
Wholesale Trade	4.97%	40,763.52
Retail Trade	51.67%	424,155.37
Infor	4.70%	38,585.29
Arts/Entertainment/ Recreation	0.78%	6,423.22
Accomodation/Food Services	12.81%	105,125.97
		820,842.50



Auto/RV/MC Dealers	17.32%	73,481.24
Department Stores/Specialty Stores	31.81%	134,935.89
Electronic/Appliance	3.74%	15,852.57
Home Improve/Furniture	13.55%	57,473.75
Supermarkets	9.08%	38,500.34
Convenience Stores/Gas Stations	9.40%	39,860.78
Clothing Stores	6.23%	26,431.89
Other Retail	8.87%	37,618.91
		424,155.37

Attachment: December 2024 Financial Reports (15320 : December Treasurer's Report-2024)

December 2024 (Oct Sales)

			State Treasurer
Sales Tax			
Leonardville	469,320.26	0.003658	1,716.97
Ogden	469,320.26	0.015006	7,042.52
Randolph	469,320.26	0.001236	580.15
Riley	469,320.26	0.009616	4,513.21
Manhattan	469,320.26	0.619716	290,845.40
County	469,320.26	0.350767	164,622.01
		0.999999	469,320.26
Use Tax			
Leonardville	116,761.29	0.003658	427.16
Ogden	116,761.29	0.015006	1,752.09
Randolph	116,761.29	0.001236	144.34
Riley	116,761.29	0.009616	1,122.84
Manhattan	116,761.29	0.619716	72,358.88
County	116,761.29	0.350767	40,955.98
		0.999999	116,761.29
	586,081.55		586,081.55
	R&B Sales Tax		234,760.95
			820,842.50

Attachment: December 2024 Financial Reports (15320 : December Treasurer's Report-2024)

COUNTY CLERK & ELECTIONS
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

MEMORANDUM

FROM: **Brittany Phillips, Budget & Finance Officer**

MEETING: **January 13, 2025**

SUBJECT: **Monthly Cash Flow Report for December 2024**

PRESENTER: **Brittany Phillips, Budget & Finance Officer**

Cash Flow Reports for the Economic Development Fund, County Building Fund, Capital Improvement Fund, Road & Bridge 1/2 Cent Sales Tax Fund and Road & Bridge 0.2 Cents Sales Tax Fund.

Enclosures:
- December 2024 updated cash flows (PDF)

2024 Riley County Economic Development Cash Flow Analysis

% of Year: 100

Month	Revenue	Reimbursements	Other	Total Revenue	Expenditures	Jan/Feb/Mar 2023 A/P	Total Expenditures
Jan	$107,100.00			$107,100.00	$84,542.15		$84,542.15
Feb				$0.00	$0.00		$0.00
Mar				$0.00	$1,895.00		$1,895.00
Apr				$0.00	$0.00		$0.00
May				$0.00	$1,899.31		$1,899.31
Jun				$0.00	$1,000.00		$1,000.00
Jul				$0.00	$30,507.00		$30,507.00
Aug				$0.00	$12,213.96		$12,213.96
Sep				$0.00	$0.00		$0.00
Oct				$0.00	$0.00		$0.00
Nov				$0.00	$0.00		$0.00
Dec				$0.00	$0.00		$0.00
	$107,100.00	$0.00	$0.00	$107,100.00	$132,057.42	$0.00	$132,057.42

Cash Reconciliation	
2024 Beginning Unencumbered Cash	$340,085.60
2024 Revenue	$107,100.00
Less 2024 Expenditures/Encumbrances	$132,057.42
2024 Ending Unencumbered Cash	$315,128.18
Less Est. Project Balance for CY	$134,269.54
2024 Projected Unencumbered Cash	$180,858.64

Riley County 2024 Budget Authority Summary		% Budget Expended
2024 Budgeted Expenditures	$259,053	
Expenditures to Date	$132,057	50.98%
2024 Remaining Budget Authority	$126,996	

Riley County 2024 Budgeted Revenue		% Budgeted Revenue
2024 Budgeted Revenue	$107,100	
Revenue to Date	$107,100	100.00%

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

2024 Detailed Expenditures per Project and per Department

Projects	Project Estimate	Prior Year Expenditures	2024 Actual Expenditures	Jan/Feb/Mar 2023 A/P	Remaining Project Estimate Totals	Completed Projects (Over) Under Estimate
APPROPRIATIONS						
Chamber of Commerce	$55,000.00	$0.00	$55,000.00		$0.00	$0.00
Flint Hills Veterans Coalition	$1,015.00	$0.00	$1,015.00		$0.00	$0.00
Downtown Manhattan	$5,000.00	$0.00	$5,000.00		$0.00	$0.00
Riley Co. General Eco Devo	$132,850.00	$0.00			$132,850.00	
APPROPRIATION TOTALS	$193,865.00	$0.00	$61,015.00	$0.00	$132,850.00	$0.00
MEMBERSHIPS						
FHMPO Contribution	$5,200.00	$0.00	$3,780.46		$1,419.54	$0.00
FHRLP Underwriters & Sponsors					$0.00	$0.00
MEMBERSHIP TOTALS	$5,200.00	$0.00	$3,780.46	$0.00	$1,419.54	$0.00
CONTRACTS						
Auto Lane Development (2024)	$121,139.60	$109,025.64	$12,113.96		$0.00	$0.00
CONTRACT TOTALS	$121,139.60	$109,025.64	$12,113.96	$0.00	$0.00	$0.00
DEBT OBLIGATION TRANSFER						
Konza Water Debt	$658,501.67	$359,504.67	$52,153.00		$246,844.00	$0.00
DEBT OBLIGATION TRANSFER TOTALS	$658,501.67	$359,504.67	$52,153.00	$0.00	$246,844.00	$0.00
PROJECTS						
Comprehensive Plan Update	$150,000.00	$325.75	$1,995.00		$147,679.25	$0.00
PROJECT TOTALS	$150,000.00	$325.75	$1,995.00	$0.00	$147,679.25	$0.00
TOTALS	$1,128,706.27	$468,856.06	$131,057.42	$0.00	$528,792.79	$0.00

Remaining Approved Projects less lease/debt payments/reserve payments/reserve $134,269.54

(not included as these payments are subject to approval with annual budget) al with annual budget)

Completed Projects

2024 Riley County Building Cash Flow Analysis FUND 152

% of Year: 100

Month	Revenue	Reimbursements	Other	Total Revenue	Expenditures	Encumbrances	Jan/Feb/Mar 2023 A/P	Total Expenditures
Jan	$175,365.42			$175,365.42	$6,436.16		$31,441.99	$37,878.15
Feb		$10.00		$10.00	$23,518.23			$23,518.23
Mar	$8,405.63	$4,008.00		$12,413.63	$19,027.22			$19,027.22
Apr		$10.00		$10.00	$31,517.31			$31,517.31
May	$117,721.14			$117,721.14	$23,468.96			$23,468.96
Jun				$0.00	$31,426.38			$31,426.38
Jul				$0.00	$25,504.17			$25,504.17
Aug	$33.50			$33.50	$16,749.15			$16,749.15
Sep	$18,180.40	$53.50		$18,233.90	$18,299.90			$18,299.90
Oct	$3,368.69	$43.50		$3,412.19	$17,075.89			$17,075.89
Nov		$33.50		$33.50	$25,630.73			$25,630.73
Dec	$21,112.18	$33.50		$21,145.68	$21,352.89			$21,352.89
	$344,186.96	$4,192.00	$0.00	$348,378.96	$260,006.99	$0.00	$31,441.99	$291,448.98

Cash Reconciliation	
2024 Beginning Unencumbered Cash	$104,325.94
2024 Revenue	$348,378.96
Less 2024 Expenditures/Encumbrances	$260,006.99
2024 Ending Unencumbered Cash	$192,697.91

Riley County 2024 Budget Authority Summary		
2024 Budgeted Expenditures	$430,000	**% Budget Expended**
Expenditures to Date	$291,449	67.78%
2022 Remaining Budget Authority	$138,551	

Riley County 2024 Budgeted Revenue		
2024 Budgeted Revenue	$323,370	**% Budgeted Revenue**
Revenue to Date	$348,379	107.73%

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

2024 Riley County CIP Cash Flow Analysis

% of Year: 100

Month	Revenue	Transfers In	Reimbursements	Total Revenue	Expenditures	Jan/Feb/Mar 2023 A/P	Total Expenditures
Jan	$194,820.52	$5,509,446.00		$5,704,266.52	$216,786.25	$50,114.59	$266,900.84
Feb				$0.00	$32,510.85		$32,510.85
Mar				$0.00	$11,288.77		$11,288.77
Apr	$241,088.96			$241,088.96	$85,906.94		$85,906.94
May	$865.00			$865.00	$655,386.99		$655,386.99
Jun	$196,597.36			$196,597.36	$132,895.51		$132,895.51
Jul	$256,207.09	$8,933,000.00		$9,189,207.09	$361,893.80		$361,893.80
Aug	$32,462.04			$32,462.04	$12,298.05		$12,298.05
Sep	$10,418.63			$10,418.63	$406,812.25		$406,812.25
Oct	$360,978.51			$360,978.51	$286,166.71		$286,166.71
Nov				$0.00	$671,610.40		$671,610.40
Dec			$26,518.98	$26,518.98	$77,464.88		$77,464.88
Totals	$1,293,438.11	$14,442,446.00	$26,518.98	$15,762,403.09	$2,951,021.40	$50,114.59	$3,001,135.99

Cash Reconciliation	
2024 Beginning Unencumbered Cash	$13,413,482.00
2024 Revenue	$15,762,403.09
Less 2024 Expenditures/Encumbrances	$3,001,135.99
2024 Ending Unencumbered Cash	$26,174,749.10
Less Remaining Approved Projects	$4,331,195.15
2024 Projected Unencumbered Cash	$21,843,553.95
LESS RESERVED FUNDS	$4,863,101.70
Projected 2024 Cash w/out Reserves	$16,980,452.25

Riley County 2024 CIP Budget Authority Summary		
2024 CIP Budgeted Expenditures	$7,990,119	**% Budget Expended**
Expenditures to Date	$2,951,021	36.93%
2024 Remaining Budget Authority	$5,039,098	

Riley County 2024 CIP Budgeted Revenue		
2024 CIP Budgeted Revenue	$5,929,446	**% Budgeted Revenue**
Revenue to Date	$15,762,403	265.83%

Reserved Funds:	
CIP Reserve	500,000.00
Fair Reserve	79,936.21
FFE Reserve	1,358,586.53
Other Projects TBD	1,034,446.00
CARES Funds	1,890,133
TOTAL RESERVE	4,863,101.70

To be spent on North Co. EMS Facility & Public Safety HQ after ARPA funds are used

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

2024 CIP Detailed Expenditures per Project and per Dept

Project #	Project Code	Projects	Approved Project Estimate	Prior Year Expenditures	Reserved for Approved Projects	2024 Actual Expenditures	Jan/Feb/Mar 2023 A/P	Remaining Project Estimate	Completed Projects (Over) Under Approved Estimate
		PUBLIC WORKS:							
13-13PW005		Unassigned - design cost for culverts	$35,000.00	$16,100.00				$0.00	$18,900.00
18-18PW012	27	Fairgrounds ADA Walkway	$170,000.00	$104,648.05		$2,837.10		$0.00	$62,514.85
20-20LEC003		Rewire Elevator Safety Systems	$40,000.00	$0.00				$40,000.00	
20-20PK004		CICO Parking Lot Engineering	$10,000.00	$0.00				$0.00	$10,000.00
21-21LEC002		Elevator Repair-LEC Lobby	$45,000.00	$0.00				$45,000.00	
21-21PW002		Semi Truck	$85,000.00	$0.00				$0.00	$85,000.00
21-21PW007		Imaging Software & Conversion	$75,000.00	$0.00				$75,000.00	
23-23PW001		Carnegie Elevator Modernization	$220,000.00	$0.00				$220,000.00	
23-23PW003		Carnegie Boiler	$75,000.00	$11,604.00				$0.00	$63,396.00
23-23PW004		Dump Truck Bed (Unit 26)	$70,000.00	$0.00		$60,252.00		$9,748.00	
23-23PW005		Dump Truck Bed (Unit 27)	$70,000.00	$0.00				$70,000.00	
23-23PW006		550 Diesel Truck w/ Snow Plow & Spreader	$120,000.00	$7,475.00		$106,720.00		$5,805.00	
23-23PW007		32' Hydraulic Gooseneck Trailer	$45,000.00	$0.00		$40,200.00		$0.00	$4,800.00
23-23LEC001	986	Replace Roof - LEC	$404,000.00	$0.00		$403,660.00		$0.00	$340.00
23-23PK001		Large Area Mower w/ Cab	$72,000.00	$0.00		$70,633.73		$1,366.27	
23-23PK002		Playground Equipment CICO Park (PK trx $75000) & 18-18PK003, 21-21PK008	$375,000.00	$0.00				$375,000.00	
24-24PW001		Courthouse & Health Department Elevator Modernization	$385,000.00					$385,000.00	
24-24PK001		30" Aerator	$11,000.00			$8,992.00		$2,008.00	
24-24PK002		University Park Pickleball/Basketball Courts	$11,000.00					$11,000.00	
24-24PK003		Restroom in Ogden Community Park	$11,000.00					$11,000.00	
24-24PK004		Restroom Leonardville Park	$11,000.00					$11,000.00	
24-24PW002		FCRC Replace Roof	$150,000.00					$150,000.00	
24-24PW003		Museum - Replace HVAC	$35,000.00					$35,000.00	
24-24PW004		Museum - Lighting	$75,000.00					$75,000.00	
24-24PW005		1/2 Ton 4x4 Extended Cab Pickup	$65,000.00			$46,313.00		$0.00	$18,687.00
24-24PW006		550 Diesel Truck w/ snow plow & spreader	$125,000.00			$76,711.00		$48,289.00	
24-24PW007		3/4 Ton 4x4 Extended Cab Pickup w/Plow & Spreader	$75,000.00			$64,508.08		$10,491.92	
24-24PW008	993	Window Replacement - CPE building	$500,000.00			$3,325.00		$496,675.00	
24-24LEC001		Kitchen Floor Replacement	$30,000.00			$28,079.38		$1,920.62	
24-24LEC002		Jail Intake Shower	$10,000.00			$5,937.64		$4,062.36	
24-24LEC003		Isolation Room	$10,000.00			$6,252.98		$3,747.02	
24-24PW009		RCOB Fire Alarm Panel Replacement	$26,500.00					$26,500.00	
24-24PW010		CPE 1st Floor HVAC	$30,000.00					$30,000.00	
24-24PW011		Courthouse Cooling Tower Pump	$30,000.00					$30,000.00	
24-24PW012		Tandem Axle Truck Chasis	$200,000.00					$200,000.00	
24-24PK005		Standing Spreader/Sprayer	$28,000.00					$28,000.00	
24-24PK006		Standing 72" Mower w/ Bagger	$20,000.00					$20,000.00	
24-24PK007		Tractor	$55,000.00					$55,000.00	
24-24LEC004		RCPD Rage Cleanup	$220,000.00					$220,000.00	

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

24-24LEC005		Jail Camera Software	$25,000.00			$7,085.36		$17,914.64	
		PUBLIC WORKS TOTAL	$2,989,500.00	$139,827.05	$0.00	$931,507.27	$0.00	$2,714,527.83	$263,637.85
		EMERGENCY MEDICAL SERVICE							
13-13AM001	302	Design of the EMS Facility Enhancement	$100,000.00	$25,770.00				$74,230.00	
20-20AM003	302	EMS Facility Engineering Design Cost	$50,000.00	$0.00				$50,000.00	
22-22AM001	302	EMS AMBULANCE	$325,000.00	$302,902.00		$17,289.02	$4,808.98	$0.00	
23-23AM001		Overhead Alerting Systems	$187,545.61	$0.00		$102,773.58		$84,772.03	
23-23AM002		Patient Mover Replacement	$69,265.00	$0.00		$8,535.00		$60,730.00	
24-24AM001		New Ambulance	$390,441.00					$390,441.00	
24-24AM002		Zoll X Series Cardiac Monitor	$46,000.00			$43,958.88		$2,041.12	
24-24AM003		Strker Powercot	$30,806.97			$28,733.03		$2,073.94	
24-24AM004		Ambulance Remount	$303,442.00					$303,442.00	
		EMS TOTAL	$1,502,500.58	$328,672.00	$0.00	$201,289.51	$4,808.98	$967,730.09	$0.00
		CLERK							
21-21CK001		Open.Gov software	$202,620.00	$133,045.00		$34,500.00		$35,075.00	
		CLERK TOTAL	$202,620.00	$133,045.00		$34,500.00	$0.00	$35,075.00	$0.00
		Elections							
23-23EL002	985	CPE 4th Floor Renovations - Elections	$720,000.00	$8,595.00		$684,567.51	$10,161.61	$0.00	$16,675.88
		CLERK TOTAL	$720,000.00	$8,595.00	$0.00	$684,567.51	$10,161.61	$0.00	$16,675.88
		IT/GIS							
24-24IT001		Countywide Phone System Upgrade	$65,000.00					$65,000.00	
		IT/GIS TOTAL	$65,000.00	$0.00			$0.00	$65,000.00	$0.00

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

Project #	Project Code	Projects	Approved Project Estimate	Prior Year Expenditures	Reserved for Approved Projects	2024 Actual Expenditures	Jan/Feb/Mar 2023 A/P	Remaining Project Estimate	Completed Projects (Over) Under Approved Estimate
		APPRAISER							
21-21AP001		Replacement Vehicle	$35,144.00	$0.00			$35,144.00	$0.00	$0.00
24-24AP002		Replacement Vehicle	$46,000.00					$46,000.00	
		APPRAISER TOTAL	$81,144.00	$0.00			$35,144.00	$0.00	$0.00
		BOCC							
		BOCC TOTAL	$0.00	$0.00			$0.00	$0.00	$0.00
		PLANNING & DEVELOPMENT							
		PLANNING & DEVELOPMENT TOTAL	$0.00	$0.00			$0.00	$0.00	$0.00
		NOXIOUS WEED							
24-24NW001		10' Pull Behind Mower	$32,000.00					$32,000.00	
24-24NW002		Mower Tractor 6100 series	$135,000.00					$135,000.00	
24-24NW003		3/4 Ton 4x4 Crew Cab Truck W/ Standard Bed	$60,000.00					$60,000.00	
		NOXIOUS WEED TOTAL	$227,000.00	$0.00	$0.00	$0.00	$0.00	$227,000.00	$0.00
		EMERGENCY MANAGEMENT							
16-16EM002		Standby/Backup Generator Pottorf Hall	$40,126.00	$0.00		$40,126.00		$0.00	$0.00
20-20EM005		Bi-directional amplifiers (radio project)	$35,000.00	$18,960.71				$16,039.29	
21-21EM001		Mobile Command Post Upgrade/Equip Refresh	$125,000.00	$0.00		$8,434.96		$116,565.04	
21-21EM002		EM Storage Building	$125,000.00	$0.00				$125,000.00	
23-23EM001		Outdoor Warning Siren Upgrade	$85,000.00	$0.00		$80,742.10		$4,257.90	
24-24EM001		EM SUV Replacement	$60,000.00					$60,000.00	
		EMERGENCY MANAGEMENT TOTAL	$470,126.00	$18,960.71	$0.00	$129,303.06	$0.00	$321,862.23	$0.00
		OTHER							
		Other Projects TBD	$1,182,224.00		$1,034,446.00			$1,182,224.00	
	988	Ka-Comm/L3 Harris Radio Replacement	$400,000.00			$332,939.82		$67,060.18	
Lease pmt to 2033	21	Radio Infrastructure Project Lease (15 yr term through 2033)	$6,401,938.00	$2,133,979.89		$426,795.89		$3,841,162.22	
B&I Trx to 2025		2010-B G.O. Bond payment (15 yr term through 2025)	$2,849,815.47	$2,484,115.63		$182,100.00		$183,599.84	
Fair Reserve	74	Fair		$3,485.20	111,439.75	$28,018.34		$79,936.21	
CARES Funds	977/978	North Co. EMS Facility & EMS HQ Reserved			$1,890,133			$1,890,132.96	
		OTHER TOTAL	$10,833,977.47	$4,621,580.72	$3,036,018.71	$969,854.05	$0.00	$7,244,115.41	$0.00
		TOTAL	$17,091,868.05	$5,250,680.48	$3,036,018.71	$2,951,021.40	$50,114.59	$11,575,310.56	$280,313.73

Remaining Approved Projects less lease/debt payments $4,331,195.15

(not included as these payments are subject to approval with annual budget)

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

2024 Detailed Expenditures per Project by Month

Project #	Project Code	Projects	Approved Project Estimate	Prior Year Expenditures	Reserved for Approved Projects	Oct	Nov	Dec	Jan/Feb/Mar 2023 A/P	Expenditures to Date	Remaining Project Estimate	Completed Projects (Over) Under Approved Estimate
		PUBLIC WORKS:										
13-13PW005		Unassigned - design cost for culverts	$35,000.00	$16,100.00						$16,100.00	$0.00	$18,900.00
18-18PW012	27	Fairgrounds ADA Walkway	$170,000.00	$104,648.05						$107,485.15	$0.00	$62,514.85
20-20LEC003		Rewire Elevator Safety Systems	$40,000.00	$0.00						$0.00	$40,000.00	
20-20PK004		CICO Parking Lot Engineering	$10,000.00	$0.00						$0.00	$0.00	$10,000.00
21-21LEC002		Elevator Repair-LEC Lobby	$45,000.00	$0.00						$0.00	$45,000.00	
21-21PW002		Semi Truck	$85,000.00	$0.00						$0.00	$0.00	$85,000.00
21-21PW007		Imaging Software & Conversion	$75,000.00	$0.00						$0.00	$75,000.00	
23-23PW001		Carnegie Elevator Modernization	$220,000.00	$0.00						$0.00	$220,000.00	
23-23PW003		Carnegie Boiler	$75,000.00	$11,604.00						$11,604.00	$0.00	$63,396.00
23-23PW004		Dump Truck Bed (Unit 26)	$70,000.00	$0.00				$60,252.00		$60,252.00	$9,748.00	
23-23PW005		Dump Truck Bed (Unit 27)	$70,000.00	$0.00						$0.00	$70,000.00	
23-23PW006		550 Diesel Truck w/ Snow Plow & Spreader	$120,000.00	$7,475.00			$96,860.00			$114,195.00	$5,805.00	
23-23PW007		32' Hydraulic Gooseneck Trailer	$45,000.00	$0.00						$40,200.00	$0.00	$4,800.00
23-23LEC001	986	Replace Roof	$404,000.00	$0.00			$403,660.00			$403,660.00	$0.00	$340.00
23-23PK001		Large Area Mower w/ Cab	$72,000.00	$0.00						$70,633.73	$1,366.27	
23-23PK002		Playground Equipment CICO Park (PK trx $75000) & 18-18PK003, 21-21PK008	$375,000.00	$0.00						$0.00	$375,000.00	
24-24PK001		30" Aerator	$11,000.00	$0.00		$8,992.00				$8,992.00	$2,008.00	
24-24PK002		Basketball/Pickleball Courts for University Park	$11,000.00	$0.00						$0.00	$11,000.00	
24-24PK003		Bathroom in Ogden Community Park	$11,000.00	$0.00						$0.00	$11,000.00	
24-24PK004		Restroom Leonardville Park	$11,000.00	$0.00						$0.00	$11,000.00	
24-24PW001		Courthouse & Health Department Elevator Modernization	$385,000.00	$0.00						$0.00	$385,000.00	
24-24PW002		FCRC Replace Roof	$150,000.00	$0.00						$0.00	$150,000.00	
24-24PW003		Museum - Replace HVAC	$35,000.00	$0.00						$0.00	$35,000.00	
24-24PW004		Museum - Lighting	$75,000.00	$0.00						$0.00	$75,000.00	
24-24PW005		1/2 Ton 4x4 Extended Cab Pickup	$65,000.00	$0.00		$46,313.00				$46,313.00	$0.00	$18,687.00
24-24PW006		550 Diesel Truck w/ snow plow & spreader	$125,000.00	$0.00		$76,711.00				$76,711.00	$48,289.00	
24-24PW007		3/4 Ton 4x4 Extended Cab Pickup w/Plow & spreader	$75,000.00	$0.00		$59,844.08				$64,508.08	$10,491.92	
24-24PW008	993	Window Replacement	$500,000.00	$0.00			$1,050.00	$2,275.00		$3,325.00	$496,675.00	
24-24LEC001		Kitchen Floor Replacement	$30,000.00	$0.00			$4,316.50			$28,079.38	$1,920.62	
24-24LEC002		Jail Intake Shower	$10,000.00	$0.00						$5,937.64	$4,062.36	
24-24LEC003		Isolation Room	$10,000.00	$0.00						$6,252.98	$3,747.02	
24-24PW009		RCOB Fire Alarm Panel Replacement	$26,500.00							$0.00	$26,500.00	
24-24PW010		CPE 1st Floor HVAC	$30,000.00							$0.00	$30,000.00	
24-24PW011		Courthouse Cooling Tower Pump	$30,000.00							$0.00	$30,000.00	
24-24PW012		Tandem Axle Truck Chasis	$200,000.00							$0.00	$200,000.00	
24-24PK005		Standing Spreader/Sprayer	$28,000.00							$0.00	$28,000.00	
24-24PK006		Standing 72" Mower w/ Bagger	$20,000.00							$0.00	$20,000.00	
24-24PK007		Tractor	$55,000.00							$0.00	$55,000.00	
24-24LEC004		RCPD Rage Cleanup	$220,000.00							$0.00	$220,000.00	
24-24LEC005		Jail Camera Software	$25,000.00					$7,085.36		$7,085.36	$17,914.64	
		EMERGENCY MEDICAL SERVICE										
13-13AM001	302	Design of the EMS Facility Enhancement	$100,000.00	$25,770.00						$25,770.00	$74,230.00	
20-20AM003	302	EMS Facility Engineering Design Cost	$50,000.00	$0.00						$0.00	$50,000.00	
22-22AM001		EMS AMBULANCE	$325,000.00	$302,902.00					$4,808.98	$325,000.00	$0.00	
23-23AM001		Overhead Alerting Systems	$187,545.61	$0.00		$15,151.03	$48,850.80	$3,900.60		$102,773.58	$84,772.03	
23-23AM002		Patient Mover Replacement	$69,265.00	$0.00						$8,535.00	$60,730.00	
24-24AM001		New Ambulance	$390,441.00	$0.00						$0.00	$390,441.00	
24-24AM002		Zoll X Series Cardiac Monitor	$46,000.00	$0.00						$43,958.88	$2,041.12	
24-24AM003		Strker Powercot	$30,806.97	$0.00						$28,733.03	$2,073.94	
24-24AM004		Ambulance Remount	$303,442.00									
		CLERK										
21-21CK001		Open.Gov software	$202,620.00	$133,045.00						$167,545.00	$35,075.00	
		Election										
23-23EL002	985	CPE 4th Floor Renovations - Elections	$720,000.00	$8,595.00			$51,557.30		$10,161.61	$703,324.12	$0.00	$16,675.88
		IT/GIS										
24-24IT001		Countwide Phone System Upgrade	$65,000.00							$0.00		
		APPRAISER										
21-21AP001		Replacement Vehicle	$35,144.00	$0.00					$35,144.00	$35,144.00	$0.00	$0.00
24-24AP002		Replacement Vehicle	$46,000.00							$0.00		
		BOCC										
										$0.00	$0.00	
		PLANNING & DEVELOPMENT										
			$0.00	$0.00						$0.00	$0.00	
										$0.00		
		NOXIOUS WEED								$0.00		
24-24NW001		10' Pull Behind Mower	$32,000.00							$0.00	$32,000.00	
24-24NW002		Mower Tractor 6100 series	$135,000.00							$0.00	$135,000.00	
24-24NW003		3/4 Ton 4x4 Crew Cab Truck W/ Standard Bed	$60,000.00							$0.00	$60,000.00	
		EMERGENCY MANAGEMENT										
16-16EM002		Standby/Backup Generator Pottorf Hall	$40,126.00	$0.00			$40,126.00			$40,126.00	$0.00	$0.00
20-20EM005		Bi-directional amplifiers (radio project)	$35,000.00	$18,960.71						$18,960.71	$16,039.29	
21-21EM001		Mobile Command Post Upgrade/Equip Refresh	$125,000.00	$0.00						$8,434.96	$116,565.04	
21-21EM002		EM Storage Building	$125,000.00	$0.00						$0.00	$125,000.00	
23-23EM001		Outdoor Warning Siren Upgrade	$85,000.00	$0.00		$79,155.60				$80,742.10	$4,257.90	
24-24EM001		EM SUV Replacement	$60,000.00							$0.00	$60,000.00	
		OTHER										
		Other Projects TBD	$1,182,224.00	$0.00	$1,034,446.00					$0.00	$147,778.00	
	988	Ka-Comm/L3Harris Radio Replacement	$400,000.00				$ 2,939.82			$332,939.82	$67,060.18	
Lease to 2033	21	Radio Project Lease (15 yr term through 2033)	$6,401,938.00	$2,133,979.89						$2,560,775.78	$3,841,162.22	
B&I Trx to 2025		2010-B G.O. Bond pmt (15 yr term through 2025)	$2,849,815.47	$2,484,115.63						$2,666,215.63	$183,599.84	
Fair Reserve	74	Fair		$3,485.20	$111,439.75		$ 22,249.98	$ 3,951.92		$31,503.54	$79,936.21	
CARES Money	977/978	North Co. EMS Facility & EMS HQ Reserved			$1,890,133					$0.00	$1,890,132.96	
		TOTALS	$18,151,868.05	$5,250,680.48	$3,036,018.71	$286,166.71	$671,610.40	$77,464.88	$50,114.59	$8,251,816.47	$10,172,422.56	$280,313.73
										$3,001,135.99		
		Completed Projects										

Project Number	Project Code	Projects	Received FFE Monies	Approved Projects Amount	Expenditures to Date	Remaining from Received Monies - Expenditures
16-16PW006	447	Fancy Creek Bridge E.2/5.6	$ 516,992.20		$ 516,992.20	$ -
17-17PW014	412	Anderson Avenue Bridge	$ 315,709.25		$ 147,260.53	$ 168,448.72
		Unassigned	$ 553,254.73			$ 553,254.73
		Unassigned				$ -
18-18PW013		Wieter Rd Project		$ 27,260.00	$ 27,260.00	$ (27,260.00)
20-20PW010	509	Welsh Road Overlay	$ 243,640.58		$ 233,509.12	$ 10,131.46
		Unassigned	$ 234,041.53			$ 234,041.53
22-22PW001	465	Tabor Bridge Project		$ 255,000.00	$ 211,708.44	$ (211,708.44)
		Unassigned	$ 228,497.50			$ 228,497.50
		Unassigned	$ 216,868.67			$ 216,868.67
		Unassigned	$ 186,312.36			$ 186,312.36
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
Total			$ 2,495,316.82	$ 282,260.00	$ 1,136,730.29	$ 1,358,586.53

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

2024 Riley County 1/2 Cent Sales Tax Cash Flow Analysis

% of Year: 100

Month	Sales Tax Revenue	Reimbursements	KDOT	Total Revenue	Expenditures	Jan/Feb/Mar 2023 AP	Total Expenditures
Jan				$0.00	$35,096.58	$84,819.38	$119,915.96
Feb				$0.00	$4,391.61		$4,391.61
Mar				$0.00	$16,627.53		$16,627.53
Apr				$0.00	$89,630.59		$89,630.59
May				$0.00	$196,362.47		$196,362.47
Jun				$0.00	$100,470.37		$100,470.37
Jul				$0.00	$552.25		$552.25
Aug				$0.00	$101,208.23		$101,208.23
Sep				$0.00	$137,928.10		$137,928.10
Oct				$0.00	$68,703.10		$68,703.10
Nov				$0.00	$167,409.23		$167,409.23
Dec				$0.00	$7,308.05		$7,308.05
	$0.00	$0.00	$0.00	$0.00	$925,688.11	$84,819.38	$1,010,507.49

Cash Reconciliation	
2024 Beginning Unencumbered Cash	$6,475,677.16
2024 Revenue	$0.00
Less 2024 Expenditures/Encumbrances	$925,688.11
2024 Ending Unencumbered Cash	$5,549,989.05
Remaining 2024 Projected Revenue	$0.00
Less Est. Project Balance for Projects	$1,369,101.64
Less Est. Project Balance for Overlay	$350,000.00
2024 Projected Unencumbered Cash	$3,830,887.41

Riley County 2024 Budget Authority Summary		% Budget Expended
2024 Budgeted Expenditures	$6,892,240	
Expenditures to Date	$1,010,507	14.66%
2024 Remaining Budget Authority	$5,881,733	

Riley County 2024 Budgeted Revenue		% Budgeted Revenue
2024 Budgeted Revenue	$0	
Revenue to Date	$0	#DIV/0!

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

2024 Detailed Expenditures per Project and per Department

Project Code	Projects	Project Estimate	Prior Year Expenditures	2024 Actual Expenditures	Jan/Feb/Mar 2023 AP	Remaining Project Estimate Totals	Completed Projects (Over) Under Estimate
	CULVERTS						
457	Flat Rock Road	$113,500.00	$261,433.71	$467.50	$35,925.17	-$184,326.38	
458	Parallel Road	$117,000.00	$58,024.87	$327,031.74		-$268,056.61	
403	Kitten Creek Road	$148,000.00	$53,881.60	$2,687.24		$91,431.16	
459	Union Road	$125,000.00	$226,570.41	$273.75	$48,894.21	-$150,738.37	
990	Wildcat Creek Rd	$71,853.73		$83,710.64		-$11,856.91	
991	Lasita Rd	$52,273.55		$60,680.46		-$8,406.91	
	CULVERT TOTALS	$627,627.28	$599,910.59	$474,851.33	$84,819.38	-$531,954.02	$0.00
	BRIDGES						
461	Fancy Creek K.0/6.2	$653,800.00	$59,941.43	$411,653.17		$182,205.40	
454	West 32nd Avenue	$1,004,750.00	$1,464,031.69			-$459,281.69	-$459,281.69
455	Rose Hill	$654,200.00	$159,048.83			$495,151.17	
460	Winkler Mills Bridge	$1,200,000.00	$102,835.61	$9,043.21		$1,088,121.18	
	BRIDGE TOTALS	$3,512,750.00	$1,785,857.56	$420,696.38	$0.00	$1,306,196.06	-$459,281.69
	RECONSTRUCTION						
431	McDowell Creek Road (north end)	$515,848.38	$515,848.38	$0.00		$0.00	$0.00
	RECONSTRUCTION TOTALS	$515,848.38	$515,848.38	$0.00	$0.00	$0.00	$0.00
	OVERLAY						
	4 Unidentified Overlays	$800,000.00	$175,000.00	$30,140.40		$594,859.60	
	OVERLAY TOTALS	$800,000.00	$175,000.00	$30,140.40	$0.00	$594,859.60	$0.00
	TOTALS	$5,456,225.66	$3,076,616.53	$925,688.11	$84,819.38	$1,369,101.64	-$459,281.69

Completed Projects

Project Estimates for 2024	Total	Updated
Culverts-Fancy Creek/Sherman	$ -	$ -
Rosehill Road Bridge	$ -	$ -
Senn Road Bridge	$ -	$ -
Overlay TBD and approved by BOCC	$ 350,000	$ 350,000
TOTAL	$ 350,000	$ 350,000

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

2024 Detailed Expenditures per Project by Month

Project Code	Projects	Project Estimate	Prior Year Expenditures	Oct	Nov	Dec	Jan/Feb/Mar 2023 AP	Expenditures to Date	Remaining Project Estimate
	CULVERTS								
457	Flat Rock Road	$113,500.00	$261,433.71				$35,925.17	$297,826.38	-$184,326.38
458	Parallel Road	$117,000.00	$58,024.87	$5,804.14	$89,211.60	$450.30		$385,056.61	-$268,056.61
403	Kitten Creek Road	$148,000.00	$53,881.60	$1,103.50	$824.49	$520.25		$56,568.84	$91,431.16
459	Union Road	$125,000.00	$226,570.41				$48,894.21	$275,738.37	-$150,738.37
990	Wildcat Creek Rd	$71,853.73			$77,373.14	$6,337.50		$83,710.64	-$11,856.91
991	Lasita Rd	$52,273.55		$60,680.46				$60,680.46	-$8,406.91
	BRIDGES								
461	Fancy Creek K.0/6.2	$653,800.00	$59,941.43					$471,594.60	$182,205.40
454	West 32nd Avenue	$1,004,750.00	$1,464,031.69					$1,464,031.69	-$459,281.69
455	Rose Hill	$654,200.00	$159,048.83					$159,048.83	$495,151.17
460	Winkler Mills Bridge	$1,200,000.00	$102,835.61	$1,115.00				$111,878.82	$1,088,121.18
	RECONSTRUCTION								
431	McDowell Creek Road (north end)	$515,848.38	$515,848.38					$515,848.38	$0.00
	OVERLAY								
	4 overlays unidentifed	$800,000.00	$175,000.00					$205,140.40	$594,859.60
	TOTALS	$5,456,225.66	$3,076,616.53	$68,703.10	$167,409.23	$7,308.05	$84,819.38	$4,087,124.02	$1,369,101.64
							$1,010,507		

Completed Projects

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

2024 Riley County .2% Cent Sales Tax Cash Flow Analysis

% of Year: 100

Month	Sales Tax Revenue	Reimbursements	KDOT	Total Revenue	Expenditures	Jan/Feb/Mar 2023 A/P	Total Expenditures
Jan	$212,079.24			$212,079.24			$0.00
Feb	$239,257.27			$239,257.27			$0.00
Mar	$196,726.95			$196,726.95			$0.00
Apr	$200,963.47			$200,963.47			$0.00
May	$216,822.94			$216,822.94			$0.00
Jun	$214,531.81			$214,531.81			$0.00
Jul	$225,636.56			$225,636.56			$0.00
Aug	$221,097.24			$221,097.24			$0.00
Sep	$237,092.96			$237,092.96			$0.00
Oct	$264,308.42			$264,308.42			$0.00
Nov	$221,229.73			$221,229.73			$0.00
Dec	$234,760.95			$234,760.95			$0.00
	$2,684,507.54	$0.00	$0.00	$2,684,507.54	$0.00	$0.00	$0.00

Cash Reconciliation	
2024 Beginning Unencumbered Cash	$2,160,855.87
2024 Revenue	$2,684,507.54
Less 2024 Expenditures/Encumbrances	$0.00
2024 Ending Unencumbered Cash	$4,845,363.41
Remaining 2024 Projected Revenue	$0.00
Less Est. Project Balance for CY	$0.00
2024 Projected Unencumbered Cash	$4,845,363.41

Riley County 2024 Budget Authority Summary		% Budget Expended
2024 Budgeted Expenditures	$3,967,650	
Expenditures to Date	$0	0.00%
2024 Remaining Budget Authority	$3,967,650	

Riley County 2024 Budgeted Revenue		% Budgeted Revenue
2024 Budgeted Revenue	$2,000,000	
Revenue to Date	$2,684,508	134.23%

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

2024 Detailed Expenditures per Project and per Department

Project Code	Projects	Project Estimate	Prior Year Expenditures	2024 Actual Expenditures	Jan/Feb/Mar 2023 AP	Remaining Project Estimate Totals	Completed Projects (Over) Under Estimate
	CULVERTS						
	CULVERT TOTALS	$0	-	-		-	-
	BRIDGES						
	BRIDGE TOTALS	0.00	-	-		-	-
	RECONSTRUCTION						
	RECONSTRUCTION TOTALS	$0	-	-		-	-

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

OVERLAY

OVERLAY TOTALS	$0	-	-	-	-
TOTALS	$0	-	-	-	-

Completed Projects

Project Estimates for 2021	**Total**	**Updated**
Culverts-Fancy Creek/Sherman	$ -	$ -
Rosehill Road Bridge	$ -	$ -
Senn Road Bridge	$ -	$ -
Overlay TBD and approved by BOCC		
TOTAL	$ -	$ -

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

2024 Detailed Expenditures per Project by Month

Project Code	Projects	Project Estimate	Prior Year Expenditures	Jan	Jan/Feb/Mar 2023 AP	Expenditures to Date	Remaining Project Estimate
	CULVERTS						
	BRIDGES						
	RECONSTRUCTION						
	TOTALS	$0	$0	$0	$0.00	-	$0
					$0.00		

Completed Projects

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

Riley County EMS Building & EM/FD1 Remodel budget summary
August 21, 2024

EMS Building		
BHS GMP	9,587,108.00	1/30/2024 budget summary
Furniture	115,000.00	MBI Bid + contingency + appliances
Equipment	40,000.00	Place holder - needs confirmation
Alarm, Telecom, AV, IT	500,000.00	9/27/23 budget review email
Constructing testing	20,000.00	1/30/2024 budget summary
Remodel for EM/FD1		
Remodel and sitework		8/6/2024 BHS estimate *
General conditions	217,000.00	
Sitework	230,000.00	Optional item
Building remodel	1,360,000.00	
Furnishings estimate	90,000.00	Estimate based on MBI bid
Equipment	40,000.00	Place holder - needs confirmation
Alarm, Telecom, AV, IT	300,000.00	9/27/23 budget review email
Testing allowance	8,000.00	
A/E Fees		
Archimages	1,020,010.00	Includes amendment 01
Survey	20,821.00	
Geotechnical	10,500.00	
3rd Party Storm Shelter Review	12,000.00	
	$ 13,570,439.00	

* Early budget estimate based on conceptual drawings.

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

ARPA approvals

***Anything over $25000 needs to be approved by the BOCC*

Deposits	$14,418,696.00
Non-Collection Revenue	$2.84
Refunds	$2.93
Expenditures	$8,219,265.62
Interest	$1,527,220.95
Balance in Account	***$7,726,657.10***

Project Name		Amount	Approval Info/Date	Project #	Additional Information
Fairmont Heights Sewer		$97,500	approved 7/8/2021		
	Estimate Total	*$97,500.00*			
	Amount Spent to Date	*$97,500.00*	Journal Entry on 08/23/2021		
	Amount Left	***$0.00***			
Keats Sewer		$800,000	preliminarily approved	979	
	Estimate Total	*$800,000.00*			
	Amount Spent to Date	*$347,649.79*			
	Amount Left	***$452,350.21***			
EMS/EM/Dispatch building - Public Safety HQ		$ 9,587,108.00	Guaranteed Maximum Price (Construction)	978	Davis Bacon recommended, but not required.
	Archimages	$96,150.00	approved 03/31/2022		National Environmental Policy Act does not apply
	Fitch & Associates	$23,150.00	approved 03/31/2022		Paid to Archimages
	SMH Consultants	$19,696.00			
	Archimages	$79,062.50	approved 12/29/2022		
	Archimages	$884,150.00	approved 6/26/2023		
	Terracon	$10,500.00	Approved 01/27/2023		
	Estimate Total	*$10,699,816.50*			
	Amount Spent to Date	*$6,277,791.27*			
	Amount Left	***$4,422,025.23***			
North County EMS Station			approved	977	
	Anderson Knight Architects	$175,560.00	approved 06/30/2022		
	Charlson & Wilson	$8,183.49			Puchase of 000 E. Barton St. Leonardville
	Schultz Construction	$799,000.00			
	North County Ambulance & Equipment				
	Ambulance	$302,720.00	approved		
	Zoll 'X' Series Cardiac Monitor	$40,978.14	approved		
	Stryker 'LUCAS' CPR device	$15,846.86	approved		
	800 Mhz Radios for ambulance	$5,961.92	approved		
	Stryker Power Load System	$21,738.35	approved		
	Stryker Power Cot	$20,663.70	approved		
	Stryker Stair Chair	$3,511.38	approved		
	Small Equipment, IT , Station Supplies	$106,200.00	approved		
	Estimate Total	*$1,500,363.84*			
	Amount Spent to Date	*$1,395,096.48*			
	Amount Left	***$105,267.36***			
UP Fire Station #110					
	Estimate Total	*$273,000.00*	approved 9/19/2024	992	
	Amount Spent to Date	*$101,228.08*			
	Amount Left	***$171,771.92***			
EM Renovation					
	Estimate Total	*$2,245,000.00*		994	
	Amount Spent to Date	*$0.00*			
	Amount Left	***$2,245,000.00***			

ARPA requests

Twin Valley--broadband	$500,000
will have State monies available, would lean towards no	
RCPD	$666,734
Wabaunsee Rural Water District No. 2	
assistance with water lines running through Riley County	
Credit Card Processing System at Landfill	$150,000
Compost/Equipment - transfer station (for food banks)	
Who would be end user of compost?	
Answer depends, to just get rid of no, outside revenue replacement	
If to farmers or people to gardens, then possibly	
Water meters for benefit districts (cellular-read meters)	$204,748.20

By using these meters we will be able to read, trouble shoot problems, shut off and turn on services from the office. We will be able to free up employee time and enhance accuracy and employee safety from being out in the field reading meters. The Public Works Department is working towards bringing the operation of the water districts in-house, upgrading to the cellular read meters will aid in this transition.

University Park, 113 meters	$41,474.98
Hunters Island, 47 meters	$16,427.52
Moehlman Bottom, 24 meters	$7,827.60
Konza Water, 134 meters	$43,963.10
Software/Training	$12,180.00
Installation	$48,750.00
Contingency (20%)	$34,125.00
Supply infrastructure under clean water act in ARPA bill	
University Park wastewater treatment	$500,000
This should fall within the clean water, revolving loan treatment facilities	
Clean up of old firing range	$200,000
Is there any contamination concerns? Is it in a HUD area?	
Ashland Fire Station 102	$200,000-400,000
University Park Fire Station 110	

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

UP Fire Station #110

Project #	992		Address: 10987 Lakeview Dr
Coding:	003-000-XXXX-992		

Vendor Name	Estimate Amount	Amount Spent	Date Paid	Memo
	$273,000.00			
Riley Construction	?			
Charlson & Wilson Bonded		$1,481.00	10/18/2024	Basic Owner, Endorsements, Recording Fees
Economy Electric		$6,885.00	10/18/2024	Generator
Register of Deeds/Petty Cash		$32.00	10/18/2024	Filing Plat Fee with Register of Deeds
CES Group		$5,880.00	10/18/2024	Platting Services
Bryant Parker		$38.00	11/1/2024	Re-Record Warranty Deed
Riley Construction		$4,050.00	11/1/2024	Application #1 Construction
Bayer		$1,216.36	12/27/2024	Gravel
Bayer		$1,207.17	12/27/2024	Gravel
Bayer		$105.20	12/27/2024	Gravel
Bayer		$1,099.19	12/27/2024	Gravel
Bayer		$419.26	1/10/2025	Gravel
Bob's Plumbing		$574.90	1/10/2025	Plumbing
Jay White Excavating		$9,030.00	1/10/2025	Hauled Scalping & Leveled to Grade
Riley Construction Company		$69,210.00	1/10/2025	Application #2 Construction
	$273,000.00	$101,228.08		

Amount Left **$171,771.92**

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

North County EMS Station

North County EMS Station

Project #	977			Address:
Coding:	003-000-XXXX-977			506 E. Barton St, Leonardville, KS 66449

Vendor Name	Estimate Amount	Amount Spent	Date Paid	Memo	
Anderson Knight Architects	$175,560.00	$86,988.36	multiple	Design of new station	Optional fees could also add $1300 for rezoning and $900 for KDOT permitting
Zoll	$40,978.14	$40,155.86	6/17/2022	Zoll 'X' Series Cardiac Monitor	
Emergency Services Supply	$15,846.86	$15,846.86	7/15/2022	Stryker 'LUCAS' CPR device	
Ka-Comm	$5,961.92	$2,747.74	7/7/2022	800 Mhz Radios for ambulance	
Emergency Services Supply	$21,738.35	$21,738.35	6/3/2022	Stryker Power Load System	
Emergency Services Supply	$20,663.70	$20,663.70	6/3/2022	Stryker Power Cot	
Emergency Services Supply	$3,511.38	$3,511.38	6/3/2022	Stryker Stair Chair	
Zoll	$20,131.90	$20,131.90	6/3/2022	Stryker Stair Chair	
Multiple	$86,068.10	$13,672.19	multiple	Small Equipment, IT , Station Supplies	Includes Zoll Ventilator
Column		$53.68	6/3/2022	publication for RFQ for N. County EMS Station	
Charlson & Wilson	$8,183.49	$8,183.49	11/18/2022	Leonardville Property at 000 E Barton ST	
Column		$206.16	2/21/2023	Ad for Bids - on P-Card	
Converge One		$5,837.09	1/27/2023	IT Purchases	
Amazon		$84.99	3/15/2023	P-Card IT Purchase of Cat6 Cable	
SMH Consultants		$75.00	6/2/2023	Construction Staking	
SMH Consultants		$1,015.00	5/5/2023	Staking	
N Zone		$2,552.82	6/16/2023	Tactical Uniforms for N. Co Station	
Godfrey's		$1,359.84	6/16/2023	Tactical Uniforms for N. Co Station	
Schultz Construction	$800,263.35	$725,436.73	multiple	Construction of Building	
SMH Consultants		$525.00	6/30/2023	Construction Staking	
Glenn Clark		$300.00	7/11/2023	Temp Easement	
Riley County Treasurer		$176.92	7/11/2023	Temp Easement	
Amazon		$163.99	6/30/2023	P-Card IT Purchase of Wall Mount Server Cabinet	
Amazon		$80.90	6/30/2023	P-Card IT Purchase of Server Shelves and Panels	
Life-Assist		$185.80	8/1/2023	P-Card Purchase of medical supplies	
Life-Assist		$1,853.26	8/4/2023	P-Card Purchase of suctions for St. 5	
Wildcat Tree Service		$2,615.00	8/25/2023	Removal, cleanup and pull stumps	
FireHouseBeds		$836.00	8/25/2023	Mattress for station	
The Mattress HUB		$185.00	9/1/2023	Box Spring for station - P-Card Purchase	
Salsbury Industries		$4,577.64	8/17/2023	Lockers - Qty 2	
Menards		$48.99	9/1/2023	Bed Frame -P-Card Purchase	
Godfrey's		$2,384.56	9/22/2023	Tactical Uniforms for N. Co Station	
Ashley HomeStore		$1,823.96	10/6/2023	Recliner & Night Stand	
MaxAir Systems		$3,189.85	10/6/2023	Tactical Uniforms for N. Co Station	
Wanklyn Oil		$559.46	10/20/2023	Propane for new tank	
Best Buy		$3,213.87	10/20/2023	P-Card IT Purchase of TB Vounts, Ipads, Ipad Cases	
Life-Assist		$3,023.03	10/20/2023	P-Card - Medical Supplies	
Salina Steel Supply		$240.40	11/3/2023	Tube for New Sign	
Manhattan Appliance Sleep Source		$3,747.00	11/17/2023	Fridge, Washer, Dryer, Range	
Schurle Signs		$100.00	11/17/2023	Signs	
Wanklyn Oil		$3,370.00	11/17/2023	Propane Tank & Parts	
Target		$673.54	10/13/2023	P-Card - Plates, Kitchen Supplies	
Home Depot		$464.94	10/11/2023	P-Card - Mops, Buckets, etc.	
Dick's Sporting Goods		$1,709.97	10/12/2023	P-Card - Exercise Equipment	
Menards		$463.71	10/16/2023	P-Card - Supplies for Station	
Menards		$672.76	10/18/2023	P-Card - Supplies for Station	
Life-Assist		$324.76	10/11/2023	P-Card - Supplies for Station	
Home Depot		$310.64	10/18/2023	P-Card - Air Compressor	
QuadMed, Inc.		$769.00	10/6/2023	P-Card - Ambulance Child Restraint	
Nebraska Furniture Mart		$519.44	10/11/2013	P-Card - Dishwasher	
MTS Custom Coating		$1,785.00	10/20/2023	P-Card - Sign Frame	
CBS Door & Hardware		$276.00	10/17/2023	P-Card - Cores for Doors	
CBS Door & Hardware		$634.00	10/18/2023	P-Card - Passage Set for Doors	
CBS Door & Hardware		$17,295.00	1/12/2024	OnGuard ADV Server Upgrade Licenses & Installation , programming, testing	
Schultz Construction - Evergy Bill		$180.45	2/9/2024	Evergy Bill paid by Schultz during final construction	
Emergency Services Supply	$302,720.00	$287,878.00	2/23/2024	Ambulance	
Amazon		$499.00	2/23/2024	Snow Blower	
Balzout, Inc.		$317.50	3/8/2024	Tablet Mount for Ambulance	
Ka-Comm		$191.10	4/5/2024	Parts for new ambulance	
Ka-Comm		$879.75	4/5/2024	Parts for new ambulance	
Anderson Knight Architects		$963.53	8/9/2024	Construction Administration	
Schultz Construction		$72,826.62	9/6/2024	Construction of Building	
Schultz Construction		$2,000.00	9/20/2024	Construction of Building	
	$1,501,627.19	$1,395,096.48		Complete	
Amount Left	**$106,530.71**				

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

EMS Headquarters - EMS/EM/Dispatch Building

Project # 978
Coding: 003-000-XXXX-978

Vendor Name	Estimate Amount	Amount Spent	Date Paid	Memo	
Archimages	$119,300.00	$86,284.90	multiple	Architectural and planning services	Includes Fitch & Associates $23150
ArchImages		$13,440.00	12/2/2022	Design	
ArchImages		$79,062.50	12/29/2022	Design	
ArchImages		$42,437.14	2/10/2023	Design	
ArchImages		$47,652.54	3/10/2023	Design	
Column		$190.39	11/16/2022	Notices of RFQ-CMAR	
Fitch & Associates				Site visit and recommendations	
SMH Consultants	$19,696.00	$19,696.00	multiple	Survey - Topographic, Boundary, Utilities	
Terracon	$10,500.00	$10,500.00	multiple	Geotechnical services	
ArchImages	$884,150.00				
Archimages		$35,550.00	4/11/2023	Design	
Archimages		$80,640.00	6/2/2023	Design	
Archimages		$12,232.64	7/14/2023	Design	
Archimages		$35,550.00	4/18/2023	Design	
Archimages		$102,053.44	9/8/2023	Design	
Archimages		$47,725.51	9/22/2023	Design	
Archimages		$25,621.27	10/6/2023	Design	
Larson Construction		$7,150.00	11/3/2023	Boring to tie into existing handhole	
Archimages		$45,904.12	11/17/2023	Construction & Design Phases	
Archimages		$41,034.72	12/15/2023	Construction & Design Phases	
City of Manhattan		$400.00	2/2/2024	Applicant Fee for 1115 Charles Little Road	
Archimages	$79,062.50	$79,087.00	2/23/2024	Design	
SMH Consultants		$1,075.00	2/23/2024	Legal Descriptions Survey	
City of Manhattan		$200.00	2/23/2024	Applicant Fee for 1115 Charles Little Road	
WTC		$75.00	2/26/2024	P-Card - Internet routing during construction	
SMH Consultants		$635.00	3/22/2024	Survey Legal Descriptions	
ConvergeOne		$25,558.12	4/5/2024	Catalyst Ports - IT	
ConvergeOne		$11,167.94	4/5/2024	Meraki Router & Licenses - IT	
CBS Door & Hardware		$34,998.00	4/5/2024	Cameras & WaveVMS - IT	
WTC		$75.00	3/29/2024	P-Card - Internet routing during construction	
Eagle Technologies		$59,335.32	4/19/2024	SAS HDD Dual Controller, Eagle Proessional Services - Remote	
Eagle Technologies		$1,966.08	4/19/2024	Vmware vSphere Subscription	
Dell Technologies		$7,680.28	4/19/2024	P-Card IT PowerEdge Server	
Dell Technologies		$10,920.22	4/19/2024	P-Card IT PowerEdge Server	
FS.Com		$698.00	4/19/2024	Cisco Optical Transceiver P-Card IT	
FS.Com		$79.20	4/19/2024	Cisco Optical Transceiver P-Card IT	
Farnsworth Group		$6,000.00	4/19/2024	Project #0240302 Peer Review	
BHS Construction	$9,587,108.00			Guaranteed Maximum Price Construction	
BHS Construction		$164,561.11	4/19/2024	Application Fee #1 General Construction	
Eagle Technologies		$400.00	5/3/2024	VMWLVL1 - per socket: Eagle Level 1 Support Coverage for Vmware	
Farnsworth Group		$6,000.00	5/3/2024	Project #0240302 Peer Review	
SMH Consultants		$782.50	5/3/2024	Survey 2311-0430 Legal Descriptions & Exhibit for Properties	
WTC		$75.00	4/30/2024	P-Card - Internet routing during construction	
Archimages		$24,952.16	5/31/2024	Construction & Design Phases	
BHS Construction		$152,104.03	5/31/2024	Application Fee #2 General Construction	
SMH Consultants		$50.00	5/31/2024	Survey Legal Descriptions	
WTC		$75.00	5/28/2024	P-Card - Internet routing during construction	
Archimages		$10,906.95	6/28/2024	Construction & Design Phases	
BHS Construction		$137,596.40	6/28/2024	Application Fee #3 for Construction	
BHS Construction		$590,361.45	7/26/2024	Application Fee #4 for Construction	
Kaw Valley Engineering		$4,473.59	7/26/2024	Professional Svcs thru June 23	
BHS Construction		$561,275.01	8/23/2024	Application Fee #5 for Construction	
Kaw Valley Engineering		$5,445.93	8/23/2024	Professional Services thru July 21	
Archimages		$8,608.20	9/6/2024	Construction Phase	
WTC		$75.00	9/20/2024	P-Card - Internet routing during construction	
BHS Construction		$1,358,335.04	9/20/2024	Application Fee #6 for Construction	
Kaw Valley Engineering		$5,765.25	10/4/2024	Professional Services thru Aug 8	
Archimages		$9,884.09	10/18/2024	Construction & Design Phases	
WTC		$75.00	11/1/2024	P-Card - Internet routing during construction (Sept)	
WTC		$75.00	11/1/2024	P-Card - Internet routing during construction (Oct)	
BHS Construction		$729,941.66	11/1/2024	Application Fee #7 for Construction	
Archimages		$15,741.90	11/15/2024	Construction & Design Phases	
Archimages		$9,600.00	11/29/2024	Construction & Design Phases	
BHS Construction		$1,016,787.96	11/29/2024	Application Fee #8 for Construction	
WTC		$75.00	12/1/2024	P-Card - Internet routing during construction	
BHS Construction		$491,092.71	12/27/2024	Application Fee #9 for Construction	
	$10,699,816.50	$6,277,791.27			

Amount Left **$4,422,025.23**

Keats - Non Discharging Lagoon

Non-Discharging Lagoon

Project # 979
Coding: 003-000-XXXX-979

Vendor Name	Estimate Amount	Amount Spent	Date Paid	Memo	
	$772,500.00				
BG Consultants	$27,500.00	$607.50	8/25/2023	Engineering services	Approved 07/24/23
BG Consultants		$4,101.50	9/22/2023	Engineering services	
BG Consultants		$2,791.00	10/20/2023	Engineering services	
BG Consultants		$1,772.00	12/15/2023	Engineering services	
BG Consultants		$4,072.00	1/26/2024	Engineering services	
BG Consultants		$732.00	2/23/2024	Engineering services	
Western Consultants		$6,500.00	2/23/2024	USDA Environmental Assessment	
Column		$127.03	2/26/2024	P-Card - Advertising Floodplain Notice of Explanation	
Riley Co Register of Deeds		$225.00	2/27/2024	Real Property Option Agreement	
Charlson & Wilson Escrow		$5,000.00	4/5/2024	Escrow for Purchase Option for E. Stanley Schurle Trust Property	
E. Stanley Schurle Trust		$9,000.00	4/5/2024	Purchase Option for E. Stanley Schurle Trust Property	
BG Consultants		$1,241.50	4/19/2024	Engineering services	
BG Consultants		$845.00	5/31/2024	Engineering services	
Terracon		$8,335.50	5/31/2024	Geotechnical Services	
BG Consultants		$11,337.50	6/2/2024	Engineering services	
Charlson & Wilson Escrow		$290,531.06	9/30/2024	Purchase Balance Owed for Keats	
Column		$431.20	11/1/2024	P-Card - Advertising for Keats	
	$800,000.00	$347,649.79			

Amount Left **$452,350.21**

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

Remodel for EM/FD #1

Project #	994
Coding:	003-000-XXXX-994

Vendor Name	Estimate Amount	Amount Spent	Date Paid	Memo
	$ 2,245,000.00			
Total		**$ -**		

Attachment: December 2024 updated cash flows (15323 : Monthly Cash Flow Reports for December 2024)

County Counselor/Administrative Services
Resolution

Bryant Parker
Counselor/Director of Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

RESOLUTION

FROM: **Jana Chingway, Office Manager**

MEETING: **January 13, 2025**

SUBJECT: **Resolution Authorizing Real Estate Tax Foreclosure Sale**

PRESENTER: **Jacob Hansen, Deputy County Counselor**

BACKGROUND

K.S.A. 79-2801, provides that in all cases in which real estate has been or shall be sold and bid in by the County at any delinquent tax sale and shall remain unredeemed on the first day of September, of the second year after such sale, or any extension thereof as provided by subsection (b) of K.S.A. 79-2401a, the Board of County Commissioners shall order the County Counselor to institute an action in the District Court, in the name of the Board of County Commissioners, against the owner or supposed owners of such real estate and all persons having or claiming to have any interest therein or thereto, by filing a petition with the Clerk of said Court.

DISCUSSION

The Board of Commissioners of Riley County, Kansas, have been advised by the Riley County Treasurer that there are approximately 136 tracts of real estate which have been bid on by Riley County for delinquent taxes which remained unredeemed on the first day of September of the second year after such sale, and are currently unredeemed for the years 2020.

FISCAL IMPACT

None

RECOMMENDATION(S)

That the Board approves the resolution.

POSSIBLE MOTION(S)

A. "I move that the Board approve the resolution as submitted."
B. "I move that the Board approve the resolution, after the following changes are made…"

Enclosures:

- Resolution Authorizing Real Estate Tax Foreclosure Sale (DOC)

RESOLUTION NO. 011325-___

A RESOLUTION AUTHORIZING REAL ESTATE TAX FORECLOSURE SALE

BE IT RESOLVED by the Board of County Commissioners of Riley County, Kansas,

1. That K.S.A. 79-2801, provides that in all cases in which real estate has been or shall be sold and bid in by the County at any delinquent tax sale and shall remain unredeemed on the first day of September, of the second year after such sale, or any extension thereof as provided by subsection (b) of K.S.A. 79-2401a, the Board of County Commissioners shall order the County Counselor to institute an action in the District Court, in the name of the Board of County Commissioners, against the owners or supposed owners of such real estate and all persons having or claiming to have any interest therein or thereto, by filing a petition with the Clerk of said Court.

2. That the Board of Commissioners of Riley County, Kansas, have been advised by the Riley County Treasurer that there are approximately 136 tracts of real estate which have been sold and bid in by Riley County at previous delinquent tax sales, and which remained unredeemed on the first day of September of the second year after such sale, or any extension provided by K.S.A. 79-2401a(b) and are currently unredeemed for the year 2020.

3. That the Riley County Counselor be and is hereby ordered to institute an action in the District Court of Riley County, in the name of the Board of Commissioners of Riley County, Kansas, against the owners or supposed owners of such real estate, and all persons having or claiming to have any interest therein or thereto, by filing a petition with the Clerk of said Court to enforce the lien for unpaid taxes of Riley County, Kansas.

ADOPTED this 13th day of January, 2025.

BOARD OF COMMISSIONERS
OF RILEY COUNTY, KANSAS

____
John Ford, Chair

____
Greg McKinley, Vice Chair

____
Kathryn Focke, Member

ATTEST:

____
Rich Vargo, Riley County Clerk

(SEAL)

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COUNTY CLERK & ELECTIONS
Proposal

COMMISSION AGENDA REPORT

FROM: **Mark French, RCPD**

MEETING: **January 13, 2025**

SUBJECT: **Request for Approval to Transition from Diamond Pharmaceutical to Clinical Solutions**

PRESENTER: **Brittany Phillips, Budget & Finance Officer**

Enclosures:

- Request to change pharmacutical company (DOC)

RILEY COUNTY POLICE DEPARTMENT
Memorandum

Comments:

To: **Riley County Commission**

From: **Captain Mark French**

Ref: **Request for Approval to Transition from Diamond Pharmaceutical to Clinical Solutions**

Date: **December 16, 2024**

Introduction:
I am writing to seek the Commission's approval to transition our pharmaceutical service provider from Diamond Pharmaceutical to Clinical Solutions. This change is driven by operational efficiency, cost reduction, and positive peer recommendations.

Justification:
Switching to Clinical Solutions will provide several key benefits:

1. **Operational Efficiency:**
   - Medical staff currently spend 1 to 2 hours daily preparing medications under our existing system with Diamond Pharmaceutical. Clinical Solutions offers a streamlined medication preparation process that will significantly reduce this workload.
2. **Cost Savings:**
   - Preliminary estimates indicate that switching to Clinical Solutions could reduce total pharmaceutical expenses by up to 10%. This reduction will result in considerable savings for the county over time.
3. **Positive Industry Feedback:**
   - I consulted Larry Reynolds from the Butler County Sheriff's Office and Captain Jay Whitney from the Lyon County Sheriff's Department. Both confirmed that Clinical Solutions is a reliable provider and has notably decreased the time and stress associated with medication preparation in their facilities.

Implementation Plan:

- We are required to provide a minimum of 30 days' notice to Diamond Pharmaceutical before discontinuing services. This notice will be issued once we have finalized implementation details with Clinical Solutions to ensure a seamless transition.

Conclusion:
Given the operational, financial, and administrative advantages, I respectfully request the Commission's approval to proceed with transitioning from Diamond Pharmaceutical to Clinical

Attachment: Request to change pharmacutical company (15329 : Request to Change Pharmaceutical Company)

Solutions. This change will enhance efficiency, reduce costs, and improve working conditions for our medical staff. It should be noted this change has no impact with our ACH partners.

Thank you for your consideration.

Sincerely,
Mark French
Captain Riley County Jail.

PUBLIC WORKS
Project Update

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

MEMORANDUM

FROM: **John Ellermann, Public Works Director**

MEETING: **January 13, 2025**

SUBJECT: **Public Works Project Update**

PRESENTER: **John Ellermann**

Update on the projects and activities by the Public Works staff and crew.

Enclosures:
- 011325 Project Update (PDF)

Project Update

Public Works Department

1/13/2025

Kitten Creek Culvert Replacement (N.5-22.5)

- Approximately 1.5 mi N. of Anderson Ave.
- Olsson and Associates
- Reece Construction – January 2 start – 45 working days

Winkler Mills Bridge (H.0-5.9)

- Approximately 0.1 mi. N. of Fancy Creek Rd.
- Bartlett & West
- Permits & R/W

Marlatt Rd Improvement

- Benesch proposal review
- Dennison to Seth Child
- Cost share with City – trail and Browning Intersection.
- Review of design contract and agreement with City

Parks:

- SNOW
- Prepping equipment for snow.
- Seasonal park maintenance.
- Removed a couple of trees from around FCRC Parking lot.

Operations:

- SNOW
- Prepping equipment for winter.
- Small structure inspections.
- Grading of roads.
- Tree trimming and ditch cleaning on r/w.
- Crack filling operations as weather and temperatures allow.

Miscellaneous

- Open Positions: Purchasing Agent, Building Maintenance Tech, Facility & Grounds Tech
- University Park Lagoon Project-Lagoon size determined. Continue to work on grant and funding applications. Approved for the Small-Town Water & Sewer Infrastructure Assistance Grant. Awarded an additional $462,210 in grant money for the project. Cultural & Environmental Study completed for KDHE SRF.
- EMS Headquarters Station – BHS GMP $9,587,108.
- EM Remodel of old EMS – Archimages Design.
- Elevator Projects – RFP's will go out this week. Due back February .
- CPE Window Project – Looking at a mid-February bid opening.

Attachment: 011325 Project Update (15336 : Public Works Project Update)

RILEY COUNTY

EMERGENCY MANAGEMENT/FIRE
Staff Update

Russel Stukey
Emergency Management Director
115 North 4th Street
Manhattan, KS 66502
Phone: 785-537-6333

STAFF REPORT

FROM: **Russel Stukey Emergency Services Director**

MEETING: **January 13, 2025**

SUBJECT: **December Staff Update**

PRESENTER: **Russel Stukey Emergency Services Director**

Enclosures:
- 12, 2024 December staff time (1) (DOCX)

Riley County Emergency Management
Riley County Fire District #1
115 N. 4th Street
Manhattan, Kansas 66502
Phone: 785-537-6333
Fax: 785-537-6338
www.rileycountyks.gov

Monthly staff time report to BOCC, for the month of **December 2024**

911- Russel

- Constantly working on radio system management, analyzing opportunities to lower the annual operating costs of the 911 system.
- Working with IT, RCPD and L3 Harris to complete cybersecurity upgrade to radio system
- Working with Counselor's office and Ka-Comm to attempt to rent space on radio towers to generate income.

Emergency Management-Russel

- Attended and chaired department head meetings
- Attended several commission meetings
- Working with IT and dispatch staff on the MCP CIP upgrade project
- Participated in KSU interview process for new KSU EM Director
- Attending accountability system update training through KDEM
- Delt with employee performance issues
- Met with Diane Creek and had a good conversation
- Starting to review applications for open planner position

Assistant Director Laurie Harrison activity EM/911

Interim PHEP Coordinator, Wildcat Region PHEP Coordinator and MRC Unit Leader:

Kansas Emergency Management Association (KEMA):
    Serve as Treasurer
Public Notification, Everbridge, Integrated Public Alert and Warning System (IPAWS):
    Conduct monthly siren test, Everbridge test, IPAWS test
    Update contacts
    Serve as NE regional account administrator
Comprehensive Resource Management and Credentialing System (CRMCS):
    Update resource list
    Serve as account administrator
Northeast Regional Homeland Security Council (NERHSC):
    Serve as project manager for Everbridge
    Serve as project manager for CRMCS
    Serve as KEMA representative
    Distribute equipment and supplies to NE regional counties
Emergency Management fund:
    Oversee invoice payment process
911 fund:
    Pay invoices
    Track expenses and income
    Provide 911 budget overview for 911 working group
Exercises:

Attachment: 12, 2024 December staff time (1) (15331 : December Staff Time)

Riley County Emergency Management
Riley County Fire District #1
115 N. 4th Street
Manhattan, Kansas 6650
Phone: 785-537-633
Fax: 785-537-633
www.rileycountyks.go

Volunteer Management:
Participate in CERT training Dec 3
Training:
Misc:
Participate in stakeholder interview for KSU EM Director Dec 3, Dec 4, Dec 5, Dec 12
Submitted LEPC annual report Dec 12
Public Health Emergency Preparedness (PHEP):
Participate in tornado drill for Health Dept buildings Dec 2
Attend Northeast Healthcare Coalition (NEHCC) meeting Dec 3
Wildcat Region PHEP:
Wildcat Region Medical Reserve Corps (MRC):
Provide update to BOCC Dec 12

EM Planner
Vacant- we have received numerous applications

Fire-Russel

- After traveling to Delaware and Toronto Canada we were able to purchase three replacement trucks
- Continue to accept and process applications for volunteer firefighters
- Covered emergency calls
- Working with HR to complete policy manual acknowledgement forms with volunteers
- Numerous conversations with County Attorney's office about testifying for an illegal burn case
- Attended legislative luncheon
- Submitted year end funds transfer paperwork to Brittany
- Submitted paperwork for truck purchases
- Laid Lt. 115 Ross Hauck to rest

Items awaiting legal review:
a. First responder agreement with the City of Randolph, Mercy Hospital Ambulance service (now Riley County EMS) and RCFD #1

Admin. Asst. M. Horstmeier
Continued to process all Payroll Stipends for all Volunteer Firefighters.
Continued to process and record all invoices and bills for the AP and Pcard Cycles.
Assisted where needed to finalize the paperwork for purchasing the trucks for RCFD.
Continuing to assist with maintaining our incident reports by filling in needed information, reminding firefighters to finish their reports, and assisting in completing the reports. Also, assisted with entering missing training records for the year-end reports.

Riley County Emergency Management
Riley County Fire District #1
115 N. 4th Street
Manhattan, Kansas 66502
Phone: 785-537-6333
Fax: 785-537-6338
www.rileycountyks.gov

Continued to maintain the Volunteer Firefighter hiring process by reviewing applications, assigning primary stations, setting up interviews, sending candidates pre-hiring courses, and helping with Onboarding and new Volunteers receive their gear.
Created and will distribute the January issue of the *Extinguisher* Newsletter by January 3rd.
Attended the Discovery meeting with First Due to bring the process of importing our data into their database.
Created the December Burn Prescribe Burn Report and sent it off to Kansas Forestry.
Wrote and Submitted the Assistance for Firefighters Grant to FEMA.
Continued to provide RC Dispatch with the most up-to-date Burn Permit list for their records and continued to maintain the Burn Permit Map. Sent out 2025 Burn Permit notices and began to process these new permits for the new year.
Continued to prepare for this year's Awards Banquet on January 18th.
Created the Google form for our Officers to vote for the awards for the annual Banquet.
Attended the NVFC webinars "Navigating Challenging Times: 3 Leadership Strategies for Public Safety" and "RoundTable Talk- Shared Vision: What Your Department can do to Support the National Cohesive Wildland Fire Management Plan".
Complete the NVFC class on the "UL 217 Smoke Alarm Standards" update.
Attended the *G:300 Intermediate Incident Command System* Training in Salina to further my knowledge in the EM world.
Assisted the REACH committee with setting up this year's "Christmas Tea".
Enjoyed the extended day off for the Holiday Season- Thank you!
See below for Firefighter statistics for December.

December FF Stats	Total Number
New Applications	5
Rejected/Withdrawn Candidates	1
Hired Candidates	1
Probationary Firefighters	14
Trained Firefighters	109
Total Active Members	128
Terminations	0
Resignations	0
Retirements	1

Attachment: 12, 2024 December staff time (1) (15331 : December Staff Time)

Riley County Emergency Management
Riley County Fire District #1
115 N. 4th Street
Manhattan, Kansas 66502
Phone: 785-537-6333
Fax: 785-537-6339
www.rileycountyks.gov

Deputy Chief Doug Russell

- Responding to multiple incidents.
- Dealing with personnel issues.
- Working through new applications for FFs.
- Station 110
  - Public Works dealing with water line
  - Working with Evergy on power
  - Dirt work is completed
  - Footers and pad are pored.
  - Building should be on site in the coming weeks.
- Working with Admin Assistant to outfit new FFs.
- Station maintenance items.
- Working with DC of Admin on First Due software implementation items.
- Multiple truck repairs.
- Finalized year end budget
- Assisted with Funeral for LT 115 Ross Hauck
- Went to Benson Arizona for P114 replacement.
- Worked with Russel and Commission on the purchase of replacement pumpers P103, P112, P114.
- HB112 bed is mounted and will be coming back soon for pump and fire suppression items.
- Former HB115 is out of service and decommissioned to go back to Kansas Forest Service.

Deputy Chief Jake Konrardy

- County Trainings
- Respond to Calls
- Deal with personnel issues
- Review New Hire Applications
- Assist DCO with truck repairs
- Submit NFIRS report to The Office of The State Fire Marshal
- Work on New Software conversion from Emergency Reporting to First Due
- Attend 911 Working Group Meeting
- Attend RCEMS Credentialling for RCFD Fire Medical Responders
- Inspection with State Fire Marshall's Office of Schatzi's Schnitzel Haus
- Assist DCO with planning Funeral for Firefighter Ross Hauck
- Attend Funeral for Firefighter Ross Hauck
- Inspection with State Fire Marshall's Office of Riley County High School
- Inspection with State Fire Marshall's Office of Riley County Grade School
- Meet with Planning on property rezoning and development of Heritage Estates

Attachment: 12, 2024 December staff time (1) (15331 : December Staff Time)

Riley County Emergency Management
Riley County Fire District #1
115 N. 4th Street
Manhattan, Kansas 66502
Phone: 785-537-6333
Fax: 785-537-6338
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Submitted by:
Russel Stukey
EM Director/ Fire Chief
Riley County

Attachment: 12, 2024 December staff time (1) (15331 : December Staff Time)

COUNTY COUNSELOR/ADMINISTRATIVE SERVICES
Staff Update

Bryant Parker
Counselor/Director of Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

STAFF REPORT

FROM: **Bryant Parker, Riley County Counselor**

MEETING: **January 13, 2025**

SUBJECT: **Pending County Projects County Counselor**

PRESENTER: **Bryant Parker, Riley County Counselor**

The County Counselor's Office plays a unique and active role in many of Riley County's ongoing projects and activities. We work closely with the staff of the various County departments to implement the goals and priorities of the County Commission

Our activities frequently include negotiating contracts and other documents on behalf of the County, coordinating with state and federal regulators, working with private businesses and our local government partners on matters involving the County, and assessing and responding to potential and ongoing litigation.

We are also responsible for preparing draft resolutions for consideration by the County Commission, and frequently work with other County Departments in the assembly of information requested by the Commission.

ONGOING TASKS

Our office participates in several ongoing tasks, which include the following:

- Assist County departments with responses to Kansas Open Records Act requests
- Advise upon interpretation of County policies and procedures
- Assist with human resources matters
- Advise department heads and the County Commission on the interpretation of Kansas law as it applies to the County

- Conduct and supervise the County's tax foreclosure sale
- Assist with delinquent tax collection activities, including obtaining and maintaining enforceable judgments against non-paying taxpayers

CURRENT PROJECTS

In addition to our ongoing duties, the County Counselor's Office actively participates with County staff to address any and all legal issues surrounding county projects. These may include, but are not limited to, negotiation of project contracts, resolution of disputes between parties, advice concerning compliance, and other matters. A partial list of projects recently completed or currently being worked upon follows.

- Indigent Defense Counsel - Attorney Contracting
- Legislative Platform - Preparation of Model Short Term Rental Statute
- Advise Upon Removal of Multiple Trailers Illegally Parked on County Property and/or Right-of-Way
- Fire Department Benevolent Organization Bylaws Update
- Mid-Year Property Casualty Tax Abatement Procedure Review
- Parks and Recreation Easements/Rights of Way Request Review
- Prepare for Kansas Court of Appeals Oral Arguments in The Board of Riley County Commissioners of the County of Riley, Kansas vs. Kansas Historical Society, et al., Kansas Court of Appeals Case No. 23-126435-A
- Prepare for Kansas Court of Appeals Oral Arguments in Prairiewood Holdings, LLC v. Board of County Commissioners of Riley County, KS, et al., Kansas Court of Appeals Case No. 24-127166
- Coordination with City of Manhattan RE Stormwater and Sidewalk Improvements
- Employee Training Forgivable Repayment
- University Park Fire Station Utilities Services
- Keats Sewer Project
- University Park Fire Station Replacement
- EMS Headquarters Construction
- Benefit District Formation at Request of Property Owners
- Multiple Benefit District Expansions at Request of Property Owners
- Comprehensive Plan Update
- Remediation of Former Firing Range
- Boundary Line Adjustment & Replatting Educational Materials Project
- University Park Sewer Improvements
- Marlatt Improvements
- Elevator Refurbishment
- Adjustment of Speed Limits
- Public Declaration of Riley County Mental Health Task Force as Professional Voice for Mental Health
- Transfer of Rural Economic Advisory Board to Planning and Development Department

Enclosures:

MUSEUM
Staff Update

Katharine Hensler
Museum Director
2309 Claflin Rd
Manhattan, KS 66502
Phone: 785-565-6490

STAFF REPORT

FROM: **Katharine Hensler, Museum Director**

MEETING: **January 13, 2025**

SUBJECT: **Monthly Staff Update - Riley County Historical Museum**

PRESENTER: **Katharine Hensler, Museum Director**

Riley County Historical Museum - Director's Report

January 13, 2025

1. **Visitation and Tours**:

Site Name	OCT 2024	NOV 2024	DEC 2024
Museum	288	183	173
Goodnow House	131	49	46
Wolf House	18	27	19
Pioneer Log Cabin	64	0	0
Programs & Outreach	408	201	47
TOTAL	**909**	**460**	**285**

Volunteer Hours	OCT 2024	NOV 2024	DEC 2024
General	65.25	51	44.5
RCHS Board of Directors	42.5	48	35
Community Service	27	24.5	35.5
TOTAL	**134.75**	**123.5**	**115.0**

2. **Education and Outreach**

December 5 - ***Traditions of Christmas Past,*** presentation by Melanie Highsmith provided to the Domestic Sciences Club (25 attended)

December 11 - Museum and Goodnow House tour with Blue Valley Middle School, Randolph (18 attended)

December 17 - Director Hensler participated in the Stakeholders' Meeting for the City of Manhattan's Historic Preservation Plan

December 23 - Closed to the public for renovation and exhibit change-out; will reopen on February 8, 2025.

3. **Collections**:

Collections Numbers	**OCT 2024**	**NOV 2024**	**DEC 2024**
Number of Collections Donated	3	2	
Individual Objects Donated	20	14	
Backlogged Collections Processed	2	9	
Backlogged Objects Processed	29	27	
Objects Deaccessioned	0	0	

4. **Archives and Library** - The research team of four individuals (staff and volunteers) has been responding to and completing research requests efficiently as they completed their third month facilitating this service.

Library and Archives Requests	**OCT 2024**	**NOV 2024**	**DEC 2024**
Research (external)	7	7	5
Research (internal)	1	0	0
In-Person Appointments	0	0	0
Walk-In Appointments	0	0	0
TOTAL	**8**	**7**	**5**

5. **Building and Grounds** -The Museum closed to public on December 23 and will remain this way until February 8 as staff and volunteers install all new exhibits and manage space renovations. A special members opening will take place on the evening of Friday, February 7 and the exhibits will open to the public the following day on Saturday, February 8. Goodnow House tours, research and administrative services will continue as normal during our regular business hours throughout the closure.

   Economy Electric has conducted a walkthrough with Museum and Public Works staff to evaluate the lighting situation in the exhibit galleries, permanent/temporary storage, and the library. At this time, we are waiting on the estimate from them.

   The Goodnow House had a new smart thermostat installed in December at the expense of the historical society. Thermal Comfort Air managed the installation. The Goodnow Barn project is underway and entails the restoration of the windows and doors. This project is being funded by the Kansas Historical Society, the Riley County Historical Society, and the Caroline Peine Foundation.

6. **Staffing** - The new Curator of Archives and Library, Carolyn (Carly) Farrens had a start date scheduled for Monday, January 6, 2025. However, due to the snowstorm, her first day was rescheduled for January 8. We are excited to have Ms. Farrens as part of our team. Welcome Carly!

Ms. Farrens is a Florida native and has a BA in History and an MA in Museum and Artefacts Studies. She has served in lead curatorial and archival roles since 2018 with a few museums on the east coast as well as in the United Kingdom. We are very excited to finally fill this position and look forward to getting this division of our Museum up and running again in 2025. A great thank you to the HR team for assisting us along the way. We received 90 applications from local, national, and international candidates.

Throughout the month of December, Director Hensler interviewed internship candidates for the upcoming Spring 2025 semester. There were six applicants for the two opportunities. We are pleased to offer the internships to two K-State students, Leander Conoan (Anthropology/German Language) and Jana Kellogg Evans (Anthropology). They will begin their roles within the next two weeks.

7. **Riley County Historical Society** - The RCHS approved their 2025 annual budget at the December 11, 2024 board meeting. Their balanced budget is set at $294,55. This is a $160,000 (or 84%) increase over 2024 due to their initiatives toward hiring their own administrative manager, a historic properties, manager, and facilitating forthcoming fundraising and development initiatives in the new year.

8. **Upcoming Events**

February 7, 8, 9 - New exhibits to open at the Riley County Historical Museum: Feb 7, 5-7pm ***RCHS Members' Exclusive Opening Reception***; Public Opening on Feb 8 and 9, 2-5pm, free admission.

February 4 - ***Celebrating Black History Month: The Exoduster Movement in Riley County***, presented by Melanie Highsmith in partnership with UFM Community Learning Center, 6:30PM, Meadowlark Hills Community Room, $15/person <https://ufmprograms.org/wconnect/ace/CourseStatus.awp?&course=25ALL98>

February 11 - ***Fireside Chat*** - topic and speaker TBA; 5:30-7pm, Flight Crew Coffee, free and open to the public

February 26 - ***Historic Preservation Summit: Preserving Historic Cemeteries***, 6-8PM, Union Hall 328 Poyntz Ave., free and open to the public (partnership program between the RCHM, the Manhattan/Riley County Preservation Alliance, and the City of Manhattan Historic Resources Board)

Enclosures:

Diane Creek
Health Department Director
2030 Tecumseh Rd
Manhattan, KS 66502
Phone: 785-776-4779

RILEY COUNTY

HEALTH DEPARTMENT
Grant

COMMISSION AGENDA REPORT

FROM: **Jan Scheideman - Supervisor RR**

MEETING: **January 13, 2025**

SUBJECT: **Raising Riley FY26 ECBG Grant Application**

PRESENTER: **Jan Scheideman RR Supervisor**

BACKGROUND

Raising Riley originated in 1999 as a vision of two community leaders to serve the early childhood populations and families through experiences and quality childcare that would promote early learning and success for children entering school. The program provided:

- Childcare provider training, incentives and a quality improvement system
- Child and Program Assessments
- Childcare scholarships for families up to 185% of poverty

One of the most important components of the Raising Riley program is the provision of childcare scholarships for families that meet specified risk factors established by the Early Childhood Block Grant. These scholarships help families provide their children with the opportunity to attend quality early learning environments with approved, licensed providers while remaining in the work force or completing their education. Raising Riley also provides Family Engagement and Parent Education opportunities for Riley County families.

Through collaboration with USD #383, RR has provided nine years of Camp Kindergarten. This program provides quality transitional experiences for children without prior preschool or formal childcare who are entering kindergarten in the fall. Emphasis is placed upon familiarizing children with the basic expectations for kindergarten. The program has received endorsements from school administrators, teachers, and parents.

RR continues the Early Literacy Program to provide activities and learning with books. This program teaches and models the importance of early literacy introduction to both providers and parents.

Professional Development is provided for childcare providers and colleagues in the early learning community.

Additionally, RR collaborates with other Riley County programs, family childcare providers and centers, social service and community organizations, Kansas State University Colleges of Education and College of Health and Human Sciences, USD 383 Manhattan/Ogden, USD 378 Riley County and USD 384 Blue Valley/Randolph, DCF, Infant Toddler Services, and Childcare Aware Kansas.

Raising Riley's FY 2026 Goals include:

- Full Implementation of Parent Advisor Committee
- Advocacy
- Collaboration
- Public/Private partnerships
- On-going program and needs assessments
- Sustainability

DISCUSSION

The Children's Cabinet and Trust Fund administers the Early Childhood Block Grant. The staff of the RR Program has reviewed FY26 program and budget information and are requesting $911,757.00 for the FY26 proposal

FISCAL IMPACT

The fiscal year for the ECBG is July 1 through June 30. The ECBG has stated that level funding is available for FY26, allowing our request for funding to remain $911,757. The ECBG sets an expectation for contribution of financial resources from the community. Riley County has been the source for this funding since the grant's original award. Due to significant wage increases for all staff over the past few years, increases in the need for scholarship assistance for families, and ECBG funding remaining level, we are requesting additional support from Riley County. To maintain our services to the community at the current level we are requesting $185,000. The ECBG funds support personnel costs, bus services for Camp Kindergarten, Parent Education programs, and a large portion of funding for scholarships. Match funds from Riley County will support a portion of scholarships, provider professional development and program support, Camp Kindergarten staffing and supplies, and other program expenses. Riley County will receive $35,000.00 for Indirect costs.

RECOMMENDATION(S)

The RCHD requests permission to submit the grant application to the Kansas Children's Cabinet and Trust Fund as presented.

POSSIBLE MOTION(S)

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- ECBG Raising Riley FY26 Application and Budget (PDF)

Early Childhood Block Grant (ECBG) - SFY2026

Raising Riley | Riley County Health Department

Project Overview

Project Abstract

Raising Riley (RR) responds to the unique needs of each community in Riley County, building strong foundations to provide high quality, well-rounded, individualized, and developmentally appropriate services for children and families. Preparing children for lifelong learning includes staff and community working directly with at-risk families and children through parent education, family engagement, and community involvement. Early learning facilities, both home and center based, provide quality, affordable care and education through RR Childcare Tuition Assistance and childcare provider support as reflected in yearly CLASS observation scores. At-risk children entering kindergarten take advantage of RR/USD383 Camp Kindergarten, an established summer program continuously showing marked improvement in participants' Common Measures assessments. 100% of RR families have at least one risk factor year after year. RR will provide services to an estimated 111 children from 106 families, building confident parents, resulting in strong families that support healthy development and early learning for their children.

Counties Served

Riley

Populations Served

0-11 Month	1-year olds	2-year olds	3-year olds	4-year olds	Families	Other	Other (description)
5	12	12	18	64	106	45	Childcare Providers/Center

Priority Populations to be Served

Poverty, Single Parent Families, Out-of-Home Placement, Teen Parents, Parent(s) lacking high school diploma or GED, Limited English Proficiency, Low Developmental Progress, Migrant Children, Homelessness, No Health Insurance

Percent Served Meeting Priority Criteria

What percentage of the population to be served do you estimate will meet priority criteria selected above?

95%

Attachment: ECBG Raising Riley FY26 Application and Budget (15330 : Raising Riley Request to Submit FY26 Grant Application)

Prioritization of Priority Populations

Describe how you will prioritize ECBG funded services for the most at-risk children and families.

RR has an application process for childcare tuition assistance. Each application is reviewed to determine at-risk factors and the displayed level of need based on the family's situation. Awards are made based on the presence of at least one risk factor. In the event of a waitlist awards are made based on the level of risk as evidenced in their applications. Income is verified by check stubs or verification letters of employment.

Equitable Services

Describe how your ECBG funded programs will ensure not just equal access, but equitable services to the children and families in your community.

Scholarship award amounts are calculated based on the family situation and displayed level of need. RR serves a very diverse population, and we visit with prospective families during the application process to get a true reflection of their level of need.

Community Needs

Needs

What are the needs for children from birth up to kindergarten entry (age 4 on 8-31-2025) and their families in your community as it relates to high-quality early childhood programming that promotes children entering kindergarten socially, emotionally and academically prepared for success?

Riley County is a semi-urban community in the Flint Hills of Northeast Kansas. The county communities are Leonardville, Manhattan, Ogden, Randolph, Riley and a large portion of Fort Riley. Riley County aligns with the Northwest Region in the Kansas Department of Children and Families (DCF) regions as reflected in the Kansas Early Childhood Systems Building All in for Kansas Kids Needs Assessment 2024 (Needs Assessment Report). Manhattan, the most populated community, is the county seat and the home of Kansas State University. Riley County is served by three Unified School Districts (USD); USD 383 Manhattan-Ogden, USD 378 Riley County (Riley) and USD 384 Blue Valley (Randolph and Leonardville). Community Characteristics: The U.S. Census Bureau estimates the 2023 population of Riley County at 71,402. This region in Kansas is represented by a very diverse population due to both Fort Riley and Kansas State University. The communities in this region are reporting increasing populations of families who speak unique dialects beyond Spanish. Riley County is slightly more diverse than the norm for the state with 83.3% white, 7.2% African American, 9.6% Hispanic or Latino, 4.6% Asian, 3.8% two or more races and less than 1% Native American or Pacific Islander. 8.5% of households speak a language other than English at home, 4.5% speaking English less than "very well". Children below the age of five account for 5.4% of the population of Riley County with 12% to 16% of these children living in poverty and 38% of Riley County families qualified for free and reduced lunch in 2022.

Access to high-quality, affordable care is a priority need for families in Riley County. Currently access to care at any level is a struggle for families. Operating facilities are often at capacity and

Attachment: ECBG Raising Riley FY26 Application and Budget (15330 : Raising Riley Request to Submit FY26 Grant Application)

tuition rates are challenging for most families, but out of reach for the families that we work with. Affordable childcare continues to be an issue for families in Riley County as it is across the state and nation, listed as the number one Social Issue need in the 2019 Riley County Community Needs Assessment. Other trends across this Needs Assessment Report include the need for more professional development in mental health, behavioral challenges, special education, and cultural knowledge, as well as mentorship opportunities. Riley County also has a need for preschool services to prepare four-year olds for kindergarten.

Services

Current opportunities available for families and children birth to five in Riley County include services housed on the Riley County Health Department (RCHD) campus: Raising Riley (RR), KDHE Child Care Licensing, Women, Infant and Children (WIC), and Maternal and Child Health (MCH) programs offer nutrition education and assistance, prenatal classes, hospital newborn visit, breast feeding peer counseling and home visiting.

Early learning opportunities include USD 383 Manhattan/Ogden Early Learning that integrates Head Start (HS) with public school-based state funded programs. USD 378 Riley and USD 384 Blue Valley (Randolph and Leonardville) schools each operate preschool programs in their school systems. The 2023 Kids Count Data indicates Riley County facilities can serve 36.36% of the population, down from previous years. Community facilities, including 70 family and group childcare homes and 13 childcare centers, both down from last year, have the potential to provide services for 1,649 children. RR's services are aligned with all these opportunities, be it financial support, professional development opportunities, parent education, family support, collaboration of services, consultation and coaching, assessments, observations and/or referrals.

Raising Riley's direct services for at-risk children and families include: 1) childcare tuition assistance; 2) dialogic reading story time visits; 3) family engagement; 4) Parent Advisory Committee; 5) toy and book lending library for parents and providers; 6) parent education; 7) child screening and assessment; 8) classroom observations to assess quality; and 9) childcare provider professional development. Funding from the ECBG Grant has, and is planned to be, used for the support of our Tuition Assistance Program, Parent Education, and Camp Kindergarten.

Gaps

Riley County's gaps are like communities across the nation, lack of affordable, quality, regulated childcare and ample compensation for childcare providers. The shortage of childcare slots in Riley County results from the closing of three family childcare centers as well as two centers. Many centers that remain open are not able to staff all their rooms adding to the shortage of slots.

Families must adopt a "connect the dots" approach to navigate services across sectors; disruptors are frequent and common. As a designated Family Resource Center, Raising Riley and Riley County Health Department are striving to be a one stop shop for resources and services across Riley County.

RR is available to help at-risk families alleviate the burden of high-cost quality childcare by providing childcare tuition assistance through ECBG grant funds, match and in-kind. These funding sources also contribute to Professional Development and Coaching for both Raising Riley and

Community Childcare providers; established or interested in startup, Parent Education and Camp Kindergarten, offered each summer to help prepare age eligible children for the expectations of kindergarten.

Funded Partner Programs

Program Name	**Funded Partners**
Childcare Tuition Assistance	Participating Scholarship Providers
Camp Kindergarten	Transportation and Staff

Recruitment

Childcare Tuition Assistance participants are recruited through social media, public services announcements, fliers, RR presence at community events, word of mouth, participating childcare providers share information, collaborating partner referrals, outside agency referrals and DCF referrals. Each family completes a standard application and provides the required documentation. Applications are available on our website and can be completed and submitted entirely on-line.

Camp Kindergarten is a unique program implemented in 2015. Participants are recruited through social media, public services announcements, fliers, RR presence at community events, word of mouth, childcare providers, collaborating partner referrals, outside agency referrals and information sharing during Spring Kindergarten Orientation at each elementary school in Riley County. Each family completes a standard application and provides the required documentation. Applications are available on our website and can be completed and submitted entirely on-line.

Common Measure Collection

Childcare Tuition Assistance: required Common Measures are collected by RR Early Childhood Facilitators in collaboration with families, childcare providers, and staff. The first round of required Common Measures are completed before assistance is awarded. Parents can complete the ASQs online or in our office. All others are completed on-site at the child's provider's location. CLASS observations are completed in the fall window by our certified facilitators with repeats completed in the Spring for any not meeting benchmarks.

Parent Education: KIPS are completed by our Family Engagement /Parent Education Facilitator both pre and post Parent Education class completion. Parents complete ASQs for each child if not currently a scholarship recipient.

Camp Kindergarten required Common Measures are collected by RR Early Childhood Facilitators in collaboration with families and childcare providers and staff. The first round of required Common Measures are completed prior to or during the first few days of class. Parents can complete the

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ASQs online or in our office. All others are completed on-site. CLASS observations are completed during the program's implementation. The 2nd round of Common Measures are completed during the last few days of class by RR Facilitators.

Strategies & Services

Childcare Tuition Assistance

At-risk children are afforded the opportunity to receive quality childcare and education through RR Child Care Tuition Assistance. To ensure that Riley County children are receiving quality, essential early childhood care and education, RR will provide financial tuition assistance for pre-school and childcare to qualifying families based on the Kansas Children's Cabinet and Trust Fund at-risk factors. Scholarship award amounts are calculated based on the family situation and displayed level of need. RR serves a very diverse population, and we visit with prospective families during the application process to get a true reflection of their level of need. Scholarship funds will be paid to childcare providers monthly with Request for Payment forms being submitted to verify each child's continued attendance.

Parent Education

Parenting classes are conducted for two hours weekly over the course of 8 weeks. Each class is in a group setting, implementing the evidence-based Circle of Security Parenting curriculum. Trained facilitators work with parents and caregivers to help them understand their child's emotional world by learning to read emotional needs, support managing emotions, enhance self-esteem and honor the innate wisdom and desire for their child to be secure. Funding will be used to serve a meal during each training class and provide childcare on site.

Camp Kindergarten

Camp K is conducted during the month of June consisting of two classrooms conducting two half-day sessions, five days per week, for four weeks. Classes are conducted by contracted USD 383 ECE and Kindergarten teachers and classroom assistants with additional program support from special education staff. Busing to and from Camp Kindergarten is provided on an as-needed basis. Home visits prior to the first day of classes are conducted with bus riders' families to establish a connection that would be missing from the daily drop-off/pick-up experience. Classroom space is provided by a partnership with USD 383 Manhattan/Ogden and ECBG grant funding and match provides funding for the remainder of expenses for this program to include salaries, program and classroom supplies, daily snacks, bus expenses, and kindergarten supplies for each child completing the program.

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REQUESTED FUNDING	FY26 ECBG - Raising Riley	FUNDING	MATCH
		911,757.00	**185,000.00**
Salaries/Benefits & Taxes	Supervisor	$ 140,906.87	
	Facilitator #1	$ 106,339.24	
	Facilitator #2	96,831.46	
	Faciitator #3	93,569.02	
	Parent Educator	96,831.46	
	Community Outreach/Engageme	93,569.02	
	Clerk	68,759.28	
		696,806.36	
Child Care Tuition Assistance		**159,210.64**	**76,928.75**
Travel	mileage , hotels, meals, etc		**3,000.00**
Furniture & Equipment	copier lease		3,487.00
	Mi-Fi wireless adaptors		1,440.00
	computer equip/repairs		2,500.00
			7,427.00
Office, Computer Supplies & Soft	Software: Apptoto, Adobe, Canva		1,935.00
	Office Supplies & Insurance		8,000.00
	Website Domain		388.00
			10,323.00
Childcare Provider Support	Contractual Child Care		1,500.00
	Meals		2,500.00
	Materials/Supplies for start-ups & existing		8,000.00
	Special training fund		8,000.00
			20,000.00
Parent Education	Contractual Child Care		4,000.00
	Meals	2,500.00	1,500.00
	Materials/Supplies	3,000.00	3,500.00
		5,500.00	**9,000.00**
Family Engagement /Support	Meals		2,500.00
	Supplies		6,000.00
	Family Supports		6,000.00
			14,500.00

Attachment: ECBG Raising Riley FY26 Application and Budget (15330 : Raising Riley Request to Submit FY26 Grant Application)

Literacy StoryTime Program			**6,481.25**
Staff Education & Training			**4,300.00**
Outreach & Engagement			**2,000.00**
Camp K			
Teachers	4400.00 each		8,800.00
Classroom Support Staff	3520.00 each		7,040.00
Special Education	4,400.00		4,400.00
			20,240.00
Classroom Supplies			400.00
Kindergarten School Supplies			9,600.00
Snacks			800.00
			10,800.00
Bus	$3.00/mile	7,800.00	
Driver	$25.00/hour	4,920.00	
Monitor	$14.00/hr	2,520.00	
		15,240.00	
Indirects		**35,000.00**	
		911,757.00	**185,000.00**

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