



**Board of Riley County
Commissioners
Regular Meeting
Minutes
January 21, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

9:00 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

9:00 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	7:30 AM
Kathryn Focke	County Commissioner	Present	7:30 AM
Greg McKinley	County Commissioner	Present	7:30 AM
Rich Vargo	County Clerk	Present	7:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	7:30 AM
Alice Massimi	PIO	Present	7:30 AM
Elizabeth Ward	Human Resource Manager	Present	8:30 AM
Carl Treece	Ogden Precinct Committeeman	Present	7:30 AM
Mary Hobbs	IT	Present	8:50 AM
John Ellermann	Public Works Director/County Engineer	Remote	8:55 AM
Gary Fike	County Extension Director	Present	10:00 AM
Megan Dougherty	Extension	Present	10:00 AM
Dennis Butler	RCPD Director	Present	10:15 AM
Rob Ott	Manhattan City Public Works Director	Present	4:00 PM
Wynn Butler	Manhattan City Commissioner	Present	4:00 PM
Aaron Estabrook	Manhattan City Commissioner	Present	4:00 PM
Dee McKee	Pottawatomie County Commissioner	Present	4:00 PM
Pat Weixelman	Pottawatomie County Commissioner	Present	4:00 PM
Ron Fehr	Manhattan City Manager	Present	4:00 PM
Chad Kinsley	Pottawatomie County Administrator	Present	4:00 PM
Dennis Marstall	Assistant City Manager	Present	4:00 PM
Mark Hatesohl	Manhattan City Commissioner	Present	4:00 PM
Greg McHenry	County Appraiser	Present	4:00 PM
Linda Morse	Manhattan City Commissioner	Present	4:00 PM
Jared Wasinger	Assistant to the City Manager	Present	4:00 PM
Stephanie Peterson	Flint Hills MPO Director	Present	4:00 PM
Jason Hilgers	Deputy City Manager	Present	4:00 PM

Pledge of Allegiance

Public Comment

1. Public Comments

Treece discussed an Ogden Community project, which includes a strip of ground on Sky Drive near Ogden. Treece said he believes the vacated road will go back to the county and they would like to end the military trail at the Scenic Overlook. Treece said he just wants the Board to know the project is in the works and they are interested in the vacated portion of the road for the project.

Rosewicz stated it may be KDOT property. Rosewicz said if the K-18 project land is released from the State it will come back to Riley County.

Commission Comments

2. Commission Comments

Ford's Comments:

Thursday afternoon I attended the latest meeting of the Manhattan Area Recovery Task Force. This meeting will now be monthly (3rd Tuesday). Among the topics of discussion were vaccination/distribution by Julie Gibbs, an update from K-State and USD 383, the business confidence survey, and a summary of relief efforts throughout 2020.

Also Thursday, I attended the first meeting of 2021 of the Flint Hills Mental Health Task Force. An update from the Crisis Stabilization Center, Ascension Via Christi, The Stepping Up program, and from the RCPD/PMHS Co-Responder's update on what they are working on and some changes on reporting.

Monday afternoon as usual I attended the Community Leaders' meeting via Zoom. The dialog centered once again around local and regional vaccination distribution and plans to make this work effectively moving forward and transitioning into Phase 2 of the local plan.

Tuesday afternoon I was sworn in and attended my first of many RCPD Law Board meetings. Have a lot to catch up on, but I have no doubts I will get there.

Also Tuesday afternoon I attended via Zoom the monthly meeting of the Manhattan Area Chamber of Commerce Meeting. Got a chance to

catch up on everything they are working on currently.

Wednesday afternoon I attended the monthly meeting of the Metropolitan Planning Organization. I was elected to serve as Chair of the Board for the next 2 years and we went through several updates and voted on a letter to KDOT.

Wednesday evening I attended the City Council meeting in Ogden. Hadn't had a chance to get over there since late last fall so it was good to catch up with everybody.

Thursday morning attended the first Good Morning Manhattan event of 2021 hosted by the Manhattan Area Chamber of Commerce. It was put together and done very well as usual.

McKinley's Comments:

I have been watching the webinars for the new commissioner's orientation. Missed a few due to conflicts, but they are recorded and saved on YouTube. One interesting fact is there is a commissioner in Labette County that is serving his tenth term as a county commissioner. He was first elected in 1982.

Yesterday I attended a meeting of the North Central Kansas Regional Juvenile Detention Facility Executive Board meeting. After the meeting they took the new commissioners on a tour of the facility and gave us an education on how the facility operates.

Focke's Comments:

Attended the MLK breakfast on January 18th via zoom. Like everyone, I missed being there in person. The speakers were very inspirational.

I met with Dennis Cook of the Aggieville Business Association on January 19th. We discussed various issues concerning businesses in Aggieville. He told me that there was going to be a parade for St. Patrick's Day.

Attended my first Law Board Meeting as a member of the board on January 19th. We broke for an executive session and there will be more sessions scheduled to discuss the issue presented, as the new members were not given any prior information. Noted that there were quite a few citizens in attendance.

I attended the board meeting of Common Table late afternoon on January 19th. I'm the current vice president. We will be applying for

another grant for 2021 to help off-set the costs of providing nightly meals in a to-go format. The grant from 2020 was from the Greater Manhattan Community Foundation. The community meals are serving 70-100 people every night. The need has been increasing.

I continue to attend the on-line orientation for new county commissioners.

Business Meeting

3. Review and sign Appraiser's Real Estate Sales Data Search Service Agreement and Contractual Provisions for Aimee Nelson of [Re]Think Real Estate

Move to approve the Appraiser's Real Estate Sales Data Search Service Agreement and Contractual Provisions for Aimee Nelson of [Re]Think Real Estate.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

4. Grant of Permanent Easement - Senn Road Bridge Replacement Project - Oman

Rosewicz presented the Permanent Easement for the Senn Road project.

Move to approve the Grant of Permanent Easement with PD Oman Farm LLC for Senn Road.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

5. Highway Use Permit, Twin Valley Telephone

Move to approve the Highway Use Permit granting Twin Valley Telephone permission to work in the right of way to bury telephone drop to 15375 LK & W Road.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

6. Highway Use Permit, Twin Valley Telephone

Move to approve the Highway Use Permit granting Twin Valley Telephone permission to work in the right of way to bore under Welsh Road.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

7. Contract for Services with Hali Rowland for Communication & Social Media

Move to approve the Contract for Services with Hali Rowland for Communication & Social Media.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

8. Sign Tax Roll Corrections

Move to approve the Tax Roll Corrections.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

9. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed a Riley County Personnel Action Form for Curtis Clark, a new hire, as a Public Works Mechanic II, in the Public Works Department, at a grade L step 2, at \$20.37 per hour.

Review Minutes

10. Board of Riley County Commissioners - Regular Meeting - Jan 14, 2021
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

11. Tentative Agenda

Press Conference Topics

12. Discuss Press Conference
- Gary Fike-VITA

9:30 AM Clancy Holeman, Counselor/Director of Administrative Services

13. Administrative Work Session
14. Approve "Right-of-Way Certificate" for Lakeside Heights Sewer and Water Project
- Holeman presented the right-of-way-certificate for the Lakeside Heights Sewer and Water Project.
- Move the Board approve the "Right-of-Way Certificate" for Lakeside Heights Sewer and Water Project as presented and direct the Chairman to sign.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

- 9:36 AM 15. Executive session to discuss confidential legal advice regarding potential litigation issues

Move the County Commission, including Chairman Ford, Commissioner McKinley, and Commissioner Focke recess into executive session on potential litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, attorney for the commission, which would be deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 9:50 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

- 9:50 AM Move the Board of County Commissioners come out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Move the record to reflect no binding action was taken during the executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:50 AM **Break**

10:00 AM **Megan Dougherty, County Extension Agent**

16. Medicare Enrollment

Fike introduced Megan Dougherty, Extension Agent, who runs the Medicare Enrollment Program.

10:15 AM Dennis Butler, RCPD Director

17. RCPD update

Butler presented a Riley County Police Department update.

Ford asked if a commissioner can attend the Military Relations Community Luncheon on February 3, 2021.

Focke stated she would attend the MRC Luncheon.

Adjournment

Move to adjourn after the Joint City/County/County Meeting at 4:00 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

4:00 PM Joint City/County/County Meeting (at City Offices)

18. City/County/County Meeting Agenda

Holeman stated Riley County has a legislative proposal on the definition of fair market value.

Holeman and McHenry explained a video describing the impact of the "Dark Store Theory".

McKee stated the Pottawatomie County Commission had not heard until last week about the access changes to the road for Manhattan's Joint Maintenance Facility.

McKee expressed concerns with the traffic and lack of communication.

Ott stated the Highway 24 corridor plan including the facility were presented in September of 2018.

Ott stated a traffic impact study has been completed to address the traffic concerns.

Weixelman said if you are referring to 2018 and not communicated since then you are being inconsiderate.

Ott presented information on the Seth Child Road Corridor Study.

Ott suggested the City of Manhattan and Riley County reengage the State on the corridor study.

Butler asked the County Commissioners to allow Riley County staff to meet with City staff on the Riley County Policy Department substation in the parking garage.

Ford discussed reservations he has on the RCPD parking garage.