



**Board of Riley County
Commissioners
Regular Meeting
Minutes
January 23, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Anna Burson	County Appraiser	Present	8:30 AM
Vivienne Leyva	PIO	Present	8:30 AM
Darrin Hobbs	REACH Committee Chair	Present	8:30 AM
John Ellermann	Public Works Director/County Engineer	Present	8:35 AM
Lori Feldkamp	Big Lakes Developmental Center Director	Present	9:08 AM
Julie Gibbs	Health Department Director	Present	9:57 AM
Elizabeth Ward	Human Resource Manager	Remote	10:00 AM
Craig Cox	Deputy County Counselor	Present	10:10 AM

Pledge of Allegiance

Public Comment

- Public Comments

Hobbs presented the Employee of the Month Award to Vivienne Leyva.

Commission Comments

- Commission Comments

Focke's Comments:

Friday I did follow-up on the Keats project and returned phone calls and messages.

Had a surveyor come to the property on short notice to mark my property boundaries which were in question. Walked the lot and observed how they find hidden markers. Due to that, I had to postpone some afternoon appointments.

The weekend I worked on taxes, cleaned house, and watched basketball and football games and enjoyed the snow. I also reviewed information for the upcoming week.

Sunday, we went to the Brookside Hotel in Abilene for lunch for the first time since it has re-opened.

In general, it was a needed pretty quiet weekend compared to the past three weeks.

Ford's Comments:

Friday afternoon I had a meeting with members at the Chamber of Commerce, City of Manhattan, and several other entities to discuss some industrial and commercial sites in the Riley County area. This continues to be an open dialog with no real decisions to be made, but hopefully there will be more to come sometime down the line in the future.

Saturday morning I attended the first Coffee Talk held by the Riley County Republicans for 2023 at Vista Drive Inn. Not a lot to discuss for the most part. Gave everyone a short update on what we are working here in Riley County. I answered a few questions in regard to the recent annexation with the city and development in general and several questions pertaining to the workings of the Riley County Law Board.

Saturday afternoon I watched the K-State men's team get a sluggish win at home vs. Texas Tech 68-58 to run their record to 17-2 and 6-1 in the Big 12. This win puts them all alone in first place and most likely a Top 10 rankings this afternoon.

Saturday afternoon I also attended the Riley County Fire District #1 Annual Awards and Banquet at Pottorf Hall. Had a wonderful dinner catered by the Farmhouse, and several awards were giving out to celebrate the work and achievements of our rural firefighters over the course of 2022. A member raffle for prizes and other items occurred after the awards and live entertainment was provided by the Gameshow Roadshow by Dave Lewis. Good to spend some quality time with

everyone and their families.

Also Saturday I watched as the Kansas City Chiefs took down my Jacksonville Jaguars 27-20 in the Divisional Round of the playoffs. Sad to see them lose, but it was nice having meaningful football once again in mid-January and the future is very bright for this team and organization.

McKinley's Comments:

I did not have any meetings, but I came into the office Friday. Spent several hours tossing out old files and organizing files regarding items we are working on. It was good to get things cleaned out to start a new year.

I had other things going on during the basketball game Saturday, but was able to watch the replay that evening.

Business Meeting

3. Bid Recommendation - Corrugated Metal Pipe and Bands

Move to approve the bid submitted by Welborn Sales, Inc. of Salina, KS to supply Corrugated Metal Pipe and Bands for the low bid of \$34,020.50.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

4. Sign Tax Roll Corrections

Move to approve the Tax Roll Corrections.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

5. Advisory Board appointments, Resolution appointing Riley County representatives to Council/Advisory Boards, and Thank you letter for serving on advisory board

Move to approve and sign letters for the following appointments,

“Resolution No. 012323-05, A Resolution appointing Riley County representatives to Council/Advisory Boards, and a Thank You letter.

Morgan Bates Comm Dist 1		Solid Waste Management Committee No term
Hannah Fehr Comm Dist 2	January 23, 2023- April 30, 2025	Manhattan Urban Area Planning Board 3 year

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

The Board agreed by consensus to 2x4 + 3” CC Sprayfoam = ADD \$3.75/SF (Cost difference of \$10,100 INCLUDES FEE) for the Riley County EMS North Station in Leonardville.

Review Minutes

6. Board of Riley County Commissioners - Regular Meeting - Jan 19, 2023 9:00 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Press Conference Topics

7. Discuss Press Conference

Review Tentative Agenda

8. Tentative Agenda

9:00 AM

David Willis, Parks Manager

9. City of Manhattan Park 2022 Receivables Account Write-Off and 2023 Community Park Fund Allocation Request

Willis presented the City of Manhattan Park receivable account write-off and 2023 Community Park Fund Allocation.

Move to write-off the Park Fund accounts receivable charges assessed to the City of Manhattan for CiCo Park maintenance as presented in the amount of \$1,482.28 for 2022.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Move to approve the 2023 Community Park purchases as presented and recommended by the Riley County Park Advisory Board.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

9:15 AM Lori Feldkamp, Big Lakes Developmental Center Director

10. Big Lakes Developmental Center update

Feldkamp presented the Big Lakes Developmental Center update.

9:30 AM Press Conference

9:40 AM Rich Vargo, County Clerk

11. Moody's Rating Review

Vargo presented the Moody's Rating Review confirming Riley County's Moody's Rating of Aa1.

10:00 AM Julie Gibbs, Health Department Director

Move to recess as the Board of County Commissioners and convene as the Board of Health.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

12. RCHD Request for part time MRC Unit Leader position

Gibbs presented the request for a new part-time MRC Unit Leader.

Move to approve the new part time MRC Unit Leader position for the RCHD.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed a Riley County Position Action Form for a part-time/temporary Medical Reserve Corps Unit Leader (grant funded), in the Health Department, at a Range 7.

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

10:10 AM **Clancy Holeman, Counselor/Director of Administrative Services**

13. Administrative Work Session

10:10 AM 14. Executive session to discuss confidential legal advice regarding potential litigation issues

Move the County Commission, including Chair Focke, Vice Chairman Ford, and Commissioner McKinley, recess into executive session on potential litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, and Craig Cox, Deputy County Counselor, attorneys for the commission, which would be deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 10:30 a.m. County Appraiser Anna Burson will be present during a portion of the executive session to provide factual information.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

10:30 AM

Move the Board of County Commissioners come out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Move the record reflect action shall be taken consistent with the consensus reached in executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

10:30 AM

Elizabeth Ward, Human Resource Manager

15. United Way Campaign 2023 Proposal

Ward presented the United Way Campaign 2023 proposal.

Move to approve the Konza United Way Campaign proposal and incentives.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner

AYES:	Ford, Focke, McKinley
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Holeman presented a draft written testimony in support HB 2002, Revenue Neutral Rate (RNR), committing the State to funding the printing and postage cost of the RNR annual statements.

Move to approve the written testimony in support of HB 2002 letter.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

11:12 AM **Adjournment**

Move to adjourn after the Intergovernmental Luncheon.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

12:00 PM **Intergovernmental Luncheon**

16. Intergovernmental Luncheon Agenda