



**Board of Riley County
Commissioners
Regular Meeting
Agenda
January 29, 2024**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

[District 1 – John Ford, Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. City of Ogden's Grant Application for "Safe Streets and Roads 4 All" Funds
4. CIP Projects - 24-24PW001

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - Jan 25, 2024 8:30 AM

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

8. Administrative Work Session
9. Pending County Projects County Counselor

9:20 AM

Amanda Webb, Planning/Special Projects Director

10. Authorize Chairman to sign Community Rating System (CRS) recertification letter.

9:30 AM

Press Conference

11. Garden Programs - Gregg Eyestone (2-3 minutes)
12. Presidential Preference Primary - Rich Vargo (2-3 minutes)

- 9:40 AM** **Amanda Webb, Planning/Special Projects Director**
13. Comprehensive Plan update - monthly report
- 10:00 AM** **John Ellermann, Public Works Director/County Engineer**
14. Request to fill an open Custodial Worker I Position
15. Rural Water District #1 New Water Tower Discussion
- 10:25 AM** **David Adams, EMS/Ambulance Director**
16. EMS/Ambulance Staff Update
- 10:40 AM** **Brittany Phillips, Budget and Finance Officer**
17. Facilities - Financing Options
- Adjournment**

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



**COUNTY
COUNSELOR/ADMINISTRATIVE
SERVICES**
Letter

Clancy Holeman
Counselor/Director of
Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: Jana Chingway, Office Manager

MEETING: January 29, 2024

SUBJECT: City of Ogden's Grant Application for "Safe Streets and Roads 4 All"
Funds

PRESENTER: Clancy Holeman, Riley County Counselor

POSSIBLE MOTION(S)

Move to approve and sign letter.

Enclosures:

- Ogden Letter of Support of Safe Streets for all (DOC)



BOARD OF COMMISSIONERS

115 N. 4th Street, 1st Floor
 Manhattan, Kansas 66502
 Phone: 785-565-6844
 Fax: 785-565-6847
 Email: bocc@rileycountyks.gov

January 29, 2024

The Honorable Pete Buttigieg, Secretary
 U.S. Department of Transportation
 1200 New Jersey Ave SE
 Washington, DC 20590

Re: Support Letter - City of Ogden's Grant Application for "Safe Streets and Roads 4 All" Funds

Dear Secretary Buttigieg:

The Board of Riley County Commissioners continues to offer its unanimous support of the City of Ogden's above grant application. As we previously determined, those funds are clearly intended for a purpose which will benefit both Ogden and our other local partners in this region.

Ogden's Riley Avenue remains lined with multiple businesses. We believe the project contemplated by this grant will benefit those Ogden businesses.

Riley Avenue still provides a direct route to the City of Manhattan's Regional Airport. It's estimated up to 16,000 cars use Riley Avenue every day. So improved safety on this road will also benefit Fort Riley and our Regional Airport. Of course, the military depends upon civilian aviation to make troop deployments necessary to protect our country. These facts show a safety-improved Riley Avenue will promote rapid and efficient current and future military operations involving the Big Red One.

We support the City of Ogden's plan to make its own financial contributions to a grant partnership (and eventually a project) between the City, USDOT and KDOT. The resulting above benefits of the City's contemplated plan extend beyond the City of Ogden.

This Board encourages your office to give careful consideration and final approval to the City of Ogden's application.

Sincerely,

BOARD OF COMMISSIONERS OF
 RILEY COUNTY, KANSAS

John Ford, Chairman

Greg McKinley, Vice-Chairman

Kathryn Focke, Member

Attachment: Ogden Letter of Support of Safe Streets for all (14457 : Letter of Support - City of Ogden)



COUNTY CLERK & ELECTIONS
Project

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Brittany Phillips, Budget & Finance Officer

MEETING: January 29, 2024

SUBJECT: CIP Projects - 24-24PW001

PRESENTER: Brittany Phillips, Budget & Finance Officer

BACKGROUND

On January 25, 2024, CIP Amendment 23-23PW001 was approved for amendment. Staff was also directed to add the two additional elevators at the Courthouse and Health Department.

FISCAL IMPACT

This would be a fiscal impact of \$385,000.00 to the CIP Fund.

RECOMMENDATION(S)

Move to approve CIP Project 24-24PW001 as presented.

POSSIBLE MOTION(S)

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- 24-24PW001 Courthouse and HD Elevators (PDF)

**RILEY COUNTY CAPITAL IMPROVEMENT PROGRAM
CIP PROJECT FUNDING AUTHORIZATION FORM**

4.a

GENERAL INFORMATION (Completed by Budget & Finance Officer)

Project # _____ Fund(s) Name: CIP

PROJECT INFORMATION (Completed by Department Head)

Department: Public Works-Facilities Date: 01/25/2024

Category(circle): FACILITIES INFRASTRUCTURE EQUIPMENT TECHNOLOGY

Project Name: Courth House & Health Department Elevator Modernization Total Cost \$: \$ 385,000.00

Brief Description:

Project to upgrade elevator with modern parts and electronics.

Project Justification:

Current elevator as old, out dated, and hard to get parts. Bringing the elevator up to date will help prevent or shorten down time and keep us ADA compliant. To include better technological safety features.

Operating Cost Implications:

This project is meant to help ensure the elevators stay operational and prevent long down time in the event of break down and not able to get parts.

Department Head Name (PRINT): John Ellermann Department Head (SIGNATURE): John Ellermann

TECHNOLOGY PROJECTS (Completed by IT/GIS Director)

For computer related projects, the Department Head must provide the following information and submit to the IT Director for approval.

Y N

☐ Will this project be used exclusively by your department?

☐ Will this project require support from Information Technology?

Information Technology Director's Signature: _____

To be completed by IT:

Y N

☐ Will the project require the implementation of new technologies/costs? If so, what & costs? _____

☐ Is the project duplicated in other CIP requests? _____

☐ Is the project compatible with the technology development plans of Riley County?

CERTIFICATION OF PROJECT AUTHORITY

CASH:

Cash Available: _____

☐ This project is funded for start-up as cash is available.

☐ This project is not funded for start-up as cash is not available.

Shilo Heger, Riley County Treasurer Date

BUDGET:

Budget Available: _____

☐ This project is funded for start-up as budget authority is available.

☐ This project is not funded for start-up as budget authority is not available.

Rich Vargo, Riley County Clerk Date

APPROVAL:

Approved Amount: _____

☐ This project is funded.

☐ This project is not funded.

Chairman Date
Board of County Commissioners



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
February 01, 2024**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

[District 1 – John Ford, Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Elizabeth Ward, Human Resources Director

1. Human Resources update

9:15 AM

Michael Boller, Noxious Weed Director

2. Staff update

9:30 AM

Anna Burson, Appraiser

3. Staff update

9:45 AM

Elizabeth Ward, Human Resources Director

4. Request to fill Community Corrections Director

9:55 AM

Julie Gibbs, Health Department Director

5. Out of State Travel Request

10:15 AM

Clancy Holeman, Counselor/Director of Administrative Services

6. Administrative Work Session
7. Signature of Order in Roger and Penny Nelson Fence View Application

Attachment: 02-01-24 tentative agenda (14173 : Tentative Agenda)

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 02-01-24 tentative agenda (14173 : Tentative Agenda)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
February 05, 2024**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

[District 1 – John Ford, Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Discuss Good Morning Manhattan

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

2. Administrative Work Session

9:25 AM

Greg Steere, RCPD

3. Extension letter for grant for Evidence/HERT Truck

9:30 AM

Press Conference

4. RCPD Update - Greg Steere (3-5 minutes)

9:45 AM

Amanda Webb, Planning/Special Projects Director

5. Staff update

10:00 AM

Russel Stukey, Emergency Management Director

6. Staff update

Adjournment

Attachment: 02-05-24 tentative agenda (14173 : Tentative Agenda)

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 02-05-24 tentative agenda (14173 : Tentative Agenda)



**COUNTY
COUNSELOR/ADMINISTRATIVE
SERVICES**
Staff Update

Clancy Holeman
Counselor/Director of
Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

STAFF REPORT

FROM: Clancy Holeman, Riley County Counselor

MEETING: January 29, 2024

SUBJECT: Pending County Projects County Counselor

PRESENTER: Clancy Holeman, Riley County Counselor

Enclosures:

- FINAL_Commission List 01.29.2024 (DOCX)

PENDING COUNTY PROJECTS ▪ August, 2023 and through January 24, 2024 Submitted by Clancy Holeman, Riley County Counselor

NOTE: The below lists are not intended to be a comprehensive list of all “pending” Commission or other County Department/Division projects underway. Instead, the below lists represent an ongoing “snapshot” of the current status of selected pending projects which have either consumed significant staff time or involve county issues of widespread significance. Additional entries show selected project work for individual county departments. The sequence of entries below is not intended to reflect the priority assigned to any work described. All entries more than 6 months old have been removed (with the exception of some entries when historical information may be useful). *Bold type entries are the most recent.*

COMMISSION LIST

I. Projects By Category:

American Rescue Plan: Discussion with staff about possibly engaging consultant to assist County with federal/state requirements in future use of County’s \$14M allocation of ARPA funds. Similar concept to staff’s use of consultant with prior CARES funding. Unlike CARES funding, a primary focus of ARPA funding is infrastructure. (8-31-21)

Board of Riley County Commissioners: Prepare for public hearing on special use authorization on BOCC agenda 5-1-23. (4-30-23) Attend and participate in 5-1-23 BOCC public meeting. (5-1-23) Return 5-2-23 call from citizen requesting a “fence view.” Leave voicemail. (5-3-23) Discuss with citizen their return call requesting a “fence view.” I’ll send packet for citizen to complete and return, cautioning this matter may not be subject to fence view process. Citizen says they understand that is a possibility. (5-3-23) Attend and participate in BOCC public meeting. (5-4-23) New request for fence view. Advise packet will be mailed to them. (5-4-23) Prepare for BOCC public meeting of 5-8-23. (5-6-23;5-7-23) Attend and participate in regular BOCC public meeting. (5-18-23; 5-22-23; 6-1-23) Work on county budget preparation information. (5-18-23; 5-19-23) Review information from a department on township legal issue.(5-21-23) Work on scheduling future executive session. (5-22-23) Preparation for presentation to BOCC during its June 1, 2023 meeting of City of Ogden “Interlocal Service Agreement”—fourth of those agreements presented to our 4 “small cities”. Prepare correspondence to City of Ogden attorney. (5-30-23) Attend and participate in BOCC meetings. (6-1-23; 6-5-23) Mail City of Ogden attorney fully executed originals of “Interlocal Service Agreement—sales tax reimbursement. (6-5-23) Review request for letter of support from BOCC. (6-6-23) Work on county budget preparation information. (6-6-23) Work on fence view scheduling and notice. (6-5-23; 6-6-23-6-7-23) Prepare requested letters of support for telecommunications providers’ applications for state of Kansas LINC grant program. (6-9-23). Email completed letter of support to contact for one provider, as requested by Cox Communications. (6-12-23) Work on 2 fence view applications. Attend and participate in BOCC public meetings. (6-8-23; 6-12-23) Conversation with opposing counsel on pending litigation in Riley County District Court. (6-14-23) Provide TVT BOCC-signed letter of support. (6-14-23) Work on scheduling fence views. Notices out to applicants and adjoining landowners served by the fence. (6-15-23) Teams meeting with Bond Counsel and Craig, Shelley and Rich about route for financing two pending county projects. I review and approve authorizing resolution and send it on to Bond Counsel for review. (6-21-23) Attend and participate in BOCC meetings.(6-22-23; 6-26-23; 6-29-23) Attend delinquent tax sale. (6-23-23) Work on scheduling of fence view. (6-22-23; 6-23-23; 6-26-23; 6-27-23) Work on and provide letter of support from BOCC for City of Ogden grant application federal program. (6-28-23; 6-29-23; 7-1-23) Work on District Court appeal by Prairiewood of BOCC approval of preliminary and final development plans for Liquid Art Winery. (6-29-23; 7-1-23) Work on county budget analysis for BOCC. (7-2-23; 7-3-23; 7-4-23) Prepare for BOCC public meeting of July 6, 2023. (7-5-23) Communicate with counsel for fence view applicant Hopkins. Request property access address detail. (7-5-23) Attend and participate in BOCC meetings. (7-6-23;7-10-23) Register

for upcoming KAC zoom on LAVTR. (7-11-23) Work on fence view scheduled for 7-13-23. (7-11-23) Work on scheduling of different upcoming fence view for end of July, 2023. (7-7-23; 7-8-23; 7-9-23; 7-11-23) Work on Bala Township “county property” issue. (7-10-23; 7-11-23) Work on fence view scheduled for 7-13-23. (7-10-23; 7-12-23) Legal analysis of appropriation question involving outside agency. (7-12-23) Attend and participate in BOCC meetings. (7-13-23; 7-17-23) Attend and participate in Hopkins/Pralle fence views. (7-13-23) Final additional notices of Nelson fence view to occur July 24, 2023 prepared and mailed to both parties. (7-14-23) Prepare for 7-24-23 BOCC meeting. Attend and participate in BOCC meetings. (7-20-23; 7-24-23) Attend and participate in Nelson and Rhoton fence view. (7-24-23) Attend and participate in BOCC meetings. (7-27-23; 7-31-23) Work on Hopkins/Pralle fence view. (7-28-23) Attend and participate in BOCC meetings. (8-10-23; 8-14-23) Work on commission agenda report for draft fence view order on Hopkins/Pralle view. (8-14-23; 8-15-23) Attend and participate in BOCC meetings. (8-17-2023; 8-21-23; 8-24-23; 8-28-23; 8-31-23) Prepare letter of support for City of Ogden grant application. (9-13-23) Attend and participate in BOCC meetings. (9-7-23; 9-11-23) Assist in finalization of annual County financial audit. (9-14-23) Attend and participate in BOCC meeting. (10-12-23.) Work on pending litigation “I”. (10-13-23) Attend and participate in BOCC meeting (10-16-23.) Attend and participate in BOCC meetings. (10-19-23; 10-23-23) Work on communication project. (10-24-23; 10-25-23.) Review contractual provisions for subsequent use. (10-25-23.) Attend and participate in BOCC meeting. (10-26-23.) Attend and participate in County/City/USD 383 meeting. (10-26-23.) Attend and participate in BOCC public meeting in City of Ogden. (10-30-23.) Attend and participate in BOCC meeting. (11-2-23.) Prepare for late arrival to BOCC meeting on November 6, 2023. (11-5-23.) Work on Fire District project. (11-7-23) Attend and participate in BOCC meetings. (11-9-23; 11-13-23) Attend and participate in BOCC meeting. (12-28-23) (Work on fence view issue. (1-2-24) Review agenda and prepare for 1-4-24 BOCC meeting. (1-3-24) Attend and participate in BOCC meeting. (1-4-24) Prepare for 1-8-24 BOCC meeting. (1-5-24) Work on fence view issue. (1-5-24) Attend and participate in BOCC public meetings. (1-8-24; 1-11-24) Review project contract. (1-11-24) Work on fence view. (1-14-24; 1-15-24; 1-16-24; 1-17-24) **Work on Fence view. (1-18-24; 1-19-24; 1-20-24; 1-21-24; 1-22-24) Work on letter of support for WTC. (1-19-24; 1-20-24) Attend and participate in BOCC meeting. (1-18-24; 1-22-24) Obtain BOCC approval of letter of support for WTC.**

“Constitutional Protection of County Home Rule”:

County Counselors Association of Kansas:

County Jail Inmate Medical Care: Schedule staff discussion of contract development. (5-21-23)

Countywide Emergency Radio Communications System Upgrade: The upgrade is complete. But now the “program” phase has been completed, additional work from this department will be provided, as necessary, during the “maintenance” and “warranty” periods now underway. Discussion with contract administrator for vendor (L3Harris) scheduled for August 27, 2021. Discussion held with vendor contract administrator. Discussion with EM Director (8-30-21). Working toward final documents of “program” phase. Conversation with EM Director. (9-24-21) Conversation with L3Harris contract administrator, moving this matter toward likely resolution by the BOCC on 9-30-21. (9-24-21) Review appropriately continues among EM, KSU and Emergency Dispatch personnel regarding close out of this phase of the project. (9-24-21) Draw Commission Agenda Report and place on 9-30-21 agenda for BOCC review and approval of contract documents. (9-28-21) Discuss final contract documents for agenda separately with EM Director and L3Harris Contract Administrator. (9-29-21) Obtain BOCC approval of Amendment 1 to Master Service Agreement. (9-30-21)

“Dark Store”:

District Court:

Federal Rules on Vaccination Mandate:

First Christian Church: Now this property is “listed” as a “historic site,” there are state law restrictions applicable whenever a “project” is undertaken involving potential repair, damage or destruction of the site or its structure. Discuss text of journal entry proposed by counsel for Respondents. (12-9-22; 12-11-22) Request transcript of Court’s ruling. Arrange for generation of check based on invoice from court reporter. (12-20-22) Work on pending appeal by neighboring property owner. (12-27-22; 12-28-22; 12-29-22) Review transcript and notify opposing counsel I will provide revised version of her proposed journal entry—in order to conform the journal entry to the text of the transcript. (1-4-23) Provide opposing counsel proposed revised journal entry. (1-29-23) Following exchange of respective journal entries in February, 2023, counsel review proposed changes and agree on final version for filing with court. (2-28-23; 3-3-23; 3-5-23) Prepare notice of appeal, following legal research. (4-3-23; 4-4-23; 4-5-23) File Notice of Appeal in District Court. (4-5-23) Finalize notice of appeal, given appointment of Lyon County District Judge at outset of appeal. Discuss with staff of Lyon County District Court Judge and with Riley County District Court Clerk staff member. Provide copy of notice of appeal to Lyon County District Court Judge who was assigned and heard appeal. (4-6-23) Work on appeal. (5-24-23; 5-30-23; 5-31-23; 6-1-23) Legal research on appeal. (6-2-23; 6-5-23) Work on appeal. (6-13-23; 6-14-23; 6-15-23.) Work with opposing counsel on Court of Appeals request for additional document from me. We are in agreement its equivalent is already part of the Record on Appeal. I will file response with Court of Appeals stating that fact. (7-17-23; 7-19-23) Communication with opposing counsel on immediately preceding issue. (7-21-23; 7-22-23; 7-24-23-7-25-23) Work on immediately preceding response and file with Court of Appeals. (7-21-23; 7-22-23; 7-23-23; 7-24-23; 7-25-23) Court of Appeals has retained jurisdiction based upon my Response to Order to Show Cause. Draft and file Motion for extension of time to file brief in support of County’s position. (7-31-23) Work on record on appeal. (9-11-23;9-12-23;9-13-23)Work on Appeal. (9-14-23;9-15-23;9-16-23;9-17-23;9-18-23;9-19-23; 9-20-23; 10-4-23;10-5-23-10-6-23;10-7-23;10-8-23;10-10-23; 10-11-23.) Work on appeal. (10-12-23; 10-17-23; 10-18-23.) Conversation with opposing counsel and agree to extend her time to file brief. (11-3-23) ***Receive emailed brief from opposing counsel on appeal; following two extensions of time which opposing counsel had requested—which extensions were granted by the Court of Appeals . (1-19-24)***

Indigent Legal Services: Attorney contracts for 2022 were created and emailed to current attorneys under contract. (11-3-21) Notice to Riley County Bar Association of at least one attorney vacancy effective January 1, 2022. (11-4-21) Proposed 2022 contracts have been provided to all current lawyers under contracts. None returned as of 11-23-21. No indigent legal service contracts are in place for calendar year 2022. Work on various issues related to this service. (2-10-23; 2-13-23; 2-14-23; 2-15-23; 2-16-23; 2-19-23; 2-20-23; 2-21-23; 2-22-23; 2-24-23; 2-26-23; 2-27-23; 2-28-23; 3-1-23; 3-2-23; 3-3-23; 3-4-23; 3-6-23; 3-7-23; 3-8-23) Work on various issues related to this service. (3-19-23) Work at staff level on compensation for this service. (3-28-23) schedule next staff level discussion of compensation for this service. Discuss with Deputy Counselor compensation for this service. (3-29-23) Work on project. (6-1-23) Work on project. (6-8-23) Draw up final version of CAR; RFP; and Contract. (6-19-23; 6-20-23) Obtain BOCC approval of form RFP and Contract. (6-22-23) Finalize RFP and contract and distribute to local Bar Association membership with encouragement to apply well before August 4, 2023 deadline for proposals because they will be considered as they are submitted. (6-29-23; 6-30-23) Create documents for publication in newspaper and placement on county website for this service. (7-7-23; 7-10-23; 7-11-23; 7-12-23) Deadline for proposals to arrive in Clerk’s office 5 p.m. August 4. Work on issue related to service. (10-25-23.)

Legislation: Invitations out to state delegation for December 12, 2022 legislative conference, along with copy of agenda. (12-1-22) Reminders out to legislative delegation of 12-12-22 legislative conference. (12-8-22) Preparation for legislative conference. (12-11-22) Attend and participate in legislative conference. (12-12-22) Discuss legislative issue with County Appraiser. Review information and advise. (12-27-22) Discuss with 2 other county’s county counselors possibility of linking up both our respective legislative delegations and lobbyists for cooperative action on potential “nuisance abatement” statute during 2023 legislative session. (12-29-22) Discuss with County Clerk and legislative delegation member the RNR statute. (1-3-23) Drive to Topeka and pick up lobbyist badge for 2023 state legislative session. (1-3-23) Week of January 23, 2023:

Work on “vacant lot” house bill (HB 2083) and discuss with our legislative delegation; Work on RNR statute modification bill (HB 2002) and provide BOCC written testimony in support. Review legislative issues identified by contract lobbyist. (1-27-23.) Work on Nuisance Abatement legislation proposal on Riley County platform. (1-25-23;1-26-23; 1-27-23) Work on SB 90 and HB 2148—Treasurers’ Association auto tag fee bill. (1-26-23; 1-27-23) Review proposed schedule for temporary financing of High Plains Road project. (1-28-23) Review testimony from County Clerk’s association on HB & HB involving election matters. (2-6-23) Work on SB 162 (nuisance abatement) (2-9-23;2-10-23) Complete testimony in support and deliver required 75 paper copies to lobbyist for routing to Senate Local Government committee secretary.(2-10-23) Provide Riley County state legislative delegation, contract lobbyist, and KAC Riley County’s testimony in support of SB 162. (2-10-23) Route to Rep. Mike Dodson County Appraiser’s input on: HB2232 (Appraiser Qualifications); HB 2319 (tax exemption on business property in competition with property owned or operated by government); HB 2201(requiring 5 years valuations listed on CVNs); HB 2200 (exemption on homestead, retired, military); HB 2220 (5yr property tax exemption on startups); HB 2231 (tax exemptions for daycare); HB2056, HB 2057, HB 2237(no position from appraisers’ association or Appraiser). Provide BOCC testimony and our SB 162 to another county at that other county’s request—they are struggling with a number of “nuisance” real properties. (2-10-23) Work on SB 1623 and prepare for upcoming legislative hearing. (2-13-23) Attend and participate in legislative hearing on SB 162 before Senate Local Government Committee. (2-14-23) Zoom with Treasurer and County Clerk on SB 248. (3-1-23) Work on SB 248 & 252 analysis for relay to KAC and legislative delegation. (3-2-23;3-3-23; 3-7-23; 3-8-23) Work on analyzing SB 228 (amendment of multiple statutory provisions on jail administration) in response to legislative delegation member’s question; after requesting and receiving impact opinion from RCPD on any change county might support for reimbursement of jail inmate medical costs. Communicate with legislator. (3-8-23; 3-13-23;3-14-23) Communicate with contract lobbyist to work on scheduling “virtual” follow up legislative conference with delegation. Work with Cindy K. (3-15-23). Analyze and prepare for discussion of potential litigation in upcoming executive session. (3-15-23) Discuss legislative matter with member of delegation. (3-15-23) Communicate with legislative delegation to schedule virtual follow up legislative conference either April 10, 2023, or April 17, 2023. (3-16-23) Communicate with contract lobbyists. (3-17-23) Communicate with responding delegation members about their preferred dates. (3-18-23;3-19-23) Review communication from delegation member on pending bills. (3-19-23) Communicate with County Appraiser on proposed SCR freezing real property tax values at no more than 3% increase annually.(3-19-23) Work with PIO and County Appraiser on public statement regarding legislative item. (3-20-23; 3-21-23 Respond to staff communication on apparent status of SB 248 (exemption for “food” in existing and future local sales taxes) and HB 2002 (RNR notice costs paid by the state). (3-22-23) Work at county staff level on SB 248; SB 252. (3-1-23; 3-2-23; 3-3-23) Prepare for discussion with BOCC I’ll suggest at tonight’s public meeting in City of Riley. (3-30-2023) SB 323—requiring election of all county appraisers statewide. (3-30-23) Work on H Sub SB 42. Discuss with contract lobbyist. (4-2-23; 4-3-23) Work with PIO and County Appraiser on possible press release regarding SCR 1610. (3-21-23; 3-22-23) Prepare for March 27, 2023 Intergovernmental Luncheon and legislative update to present. (3-26-23) Attend and participate in Intergovernmental Luncheon—statutory update. (3-27-23) Work with PIO and County Appraiser on possible press release regarding SCR 1610. (3-27-23) Email delegation invitation to virtual follow up legislative conference scheduled for April 10, 2023, 10:30-11:30 a.m. (4-3-23) Review amended HB 2002—eliminating that portion of existing locally voter approved sales taxes generated by food sales; SCR 1611—4% ceiling on annual property valuations. (4-6-23) Draft agenda for 4-10-23 virtual legislative conference. Invitations out to contract lobbyist and KAC lobbyist. (4-7-23) Discussion with county’s contract lobbyist on status of various legislative items following legislature’s 4:30 a.m. adjournment Friday morning. (4-7-23) Draft agenda for virtual legislative conference. (4-7-23) Assist BOCC with conducting virtual legislative conference. (4-10-23) Review portions of 127-page Conference Committee Report on SB 8 “competition” and a host of other legislative issues. (4-27-23) Conversation with contract lobbyists to schedule teams meeting. (8-2-23) Communicate with contract lobbyists to schedule upcoming Teams meeting. (8-3-23; 8-4-23;8-6-23) Prepare for Thursday upcoming presentation to BOCC of 2024 session legislative requests for KAC legislative platform. (8-6-23) Teams meeting with contract lobbyists. (8-9-23) Meeting with member of state legislative delegation and BOCC

member. (8-21-23) Attend and participate in first KAC legislative policy committee meeting. (8-30-23) Discuss with BOCC potential annual legislative conference dates in December, 2023. (10-16-23) Notify delegation members conference scheduled on the following date which worked for a majority of responding legislators: December 14, 2023, noon to 2 pm. (10-26-23) Work on agenda for legislative conference (10-27-23; 10-30-23) *Work on agenda for legislative conference.* (11-13-23; 11-14-23; 11-15-23) *Work on letter of BOCC support for SB 196. Obtain BOCC signatures and email to Senate Assessment and Taxation Committee.* (1-4-24; 1-5-24; 1-7-24; 1-8-24) *Prepare and submit timely lobbyist compensation report for 2023 legislative session.* (1-10-24) *Prepare BOCC opposition letter for HB 2036.* (1-10-24) *Present draft of HB 2036 opposition testimony. Re-draft to insert BOCC changes. Obtain BOCC final approval of letter. Timely submit to senate committee secretary final version of HB 2036 BOCC opposition testimony.* (1-11-24) *Communicate with House delegation on BOCC testimony submitted previously to Senate Tax on SB 196 and HB 2036.* (1-15-24) *Communicate with contract lobbyist on HB 2468 (a bill of concern to Emergency management)* (1-16-24) *Communicate with member of state delegation on SB 196; HB 2036. Work on HB 2026 opposition testimony.* (1-16-24) *Work on HB 2036.* (1-17-24) **Work on SB 162. Communicate with lobbyist.** (1-18-24) **Work on SB 162** (1-19-24) **Appear before Senate Committee on Local Government on SB 162.** (1-22-24)

Leonardville North County EMS Station: Follow up call to City of Leonardville attorney. (4-11-23) Set up phone appointment with City of Leonardville Attorney—to discuss having city begin process of opening the easement as an alley for access to the site. (5-3-23) Phone discussion with City of Leonardville attorney and arrange for teams meeting next Tuesday (5-9-23) with him, Craig and me to discuss details of City legally “opening” alley to site of ambulance and performing tree trimming along that alley. (5-3-23)

National Opioid Litigation Settlement: Notice of Deadline to “opt in” to latest round of national opioid class action litigation settlements is April 18, 2023. (3-27-23) Prepare and submit CAR for BOCC 4-10-23 public meeting; with my recommendation to BOCC regarding “opt in” to latest round of national opioid class action litigation settlements—5 new defendants settling. Discuss with Assistant Attorney General managing this matter state-wide. (4-6-23) Submit electronically our “opt in” to latest round of national opioid class action settlements, as previously authorized by BOCC. Confirmation from settlement administrator that “opt in” accomplished. (4-14-23)

NG-911 Committee (Road naming): Attend and participate in committee meeting. (2-14-23)

Proposed Construction of EMS/EM/RCFD Emergency Services Headquarters: Schedule work session for discussion of design issue related to facility. (1-27-23)

Riley County Annual Legislative Conference: Discussion with County Register of Deeds to schedule meeting week of December 5th to review documentation of long-term revenue loss to Riley County caused by legislature’s past elimination of the mortgage registration fee. (12-1-22) Work preparing for 12-12-22 legislative conference. (12-8-22; 12-11-22) Discuss legislative conference information with County Appraiser. (12-8-22) Discuss legislative conference information in meeting with County Register of Deeds. (12-9-22) Work with members of delegation; 2023 Annual Legislative Conference scheduled for Thursday, December 14th, from noon to 2 p.m., BOCC chambers. (10-23-23) Conversation with member of delegation—confirming member will attend. (10-24-23.)

Riley County District Court: Discussion regarding BOCC consideration of funding potential “resolution docket” to assist with case backlog. (4-27-23)

Rural Economic Development Advisory Board:

Staff Budget and Planning Committee:

White Canyon Benefit District: White Canyon benefit district's residents' request, made during this date's public commission meeting, asking whether Riley County willing to supplement the cost of the benefit district's proposed private road improvement project. No dollar figure provided by benefit district residents. County staff instructed to provide BOCC at upcoming meeting most recent Riley County Public Works' "estimate" of "northern route" as an option to current benefit district project proposed. (8-30-21)

II. Projects by Department or Division:

Administrative Services/County Counselor: Work on matters related to departmental transition. (1-25-2023; 1-26-2023; 1-27-2023) Interviews of applicants for Deputy County Counselor position in transition scheduled to take place 9-29-23.-23. (3-2-23; 3-3-23)

Riley County Appraiser's Office: Discuss separate exemption through bond issue. (5-3-23) Analyze IRB issue and advise Department Head. (5-5-23) Advise on legal question. (5-19-23) Assist Dept. Head with legal issue. (5-30-23) Advise on separate legal issue different from immediately preceding first two issues. (5-30-23) Discussion with Department Head. (6-13-23) Return call from Department Head. Discussion with Department Head of legal issue. (6-14-23) Meeting with County Appraisal and legal staff on nuisance property issue. (6-14-23) Communicate with Department Head on legal issue. (6-20-23) Assist and advise Dept. Head on BOTA issue. (7-18-23;7-19-23) Advise Department Head on BOTA issue. (7-20-23) Communicate with Department Head and Deputy County Counselors about BOTA issue. (8-9-23) Communicate with Department Head and this office's Deputies regarding property tax exemption issue. (8-13-23) Communicate with Department Head and this offices Deputies regarding property tax valuation issue. (8-13-23) Discuss with Department Head and advise on legal issue. (8-14-23; 8-15-23) Communicate with department Head on costs associated with BOTA appeal. (12-29-23) Communicate with staff on immediately preceding issue. (1-1-24) Communicate with Appraiser on exemption application. (1-11-24) **Advise Department Head on legal issues. (1-24-24)**

Riley County Attorney: Work on contract for services. (2-22-23) Work on immediately preceding contract with Department Head. (2-27-23;2-28-23;3-1-23;3-2-23) Respond to Department head update on pending discussion to schedule with counsel on our BOTA cases. (4-7-23) Discuss with Department Head legislative issue. (4-7-23)

Riley County Clerk: Assist with KORA issue. (5-3-23) Assist with same KORA issue through communication with outside requester; communication with I.T. based on prior provision of similar information requested in 2021. (5-4-23) Work on request for electronic data. (5-22-23; 5-23-23; 5-26-23) Discuss contract issue. (6-2-23) Discuss contract issue. (6-13-23; 6-14-23) Work on same contract issue. (6-14-23) Teams meeting with Clerk and Election Supervisor on contract issue. (6-15-23) Confirm with County Clerk and Election Supervisor vendor has agreed to contractual provisions attachment; advise to place on BOCC agenda of public meeting on 6-22-23. (6-19-23) Work on separate proposed contract. Schedule Teams Meeting with Department Head and Election Supervisor for 6-21-23. (6-20-23) Teams meeting with Department Head and Election Supervisor on contract issue. Discuss. (6-21-23) Work with staff and advise on open records act issue. (7-24-23;7-25-23;7-26-23) Work on new open records act issue. (7-27-23; 7-28-23; 7-31-23; 8-1-23) Work on open records act issues. (8-2-23; 8-3-23; 8-4-23; 8-7-23; 8-8-23; 8-9-23) Advise and assist on open record act issue. (9-12-23;9-13-23) Schedule meeting with staff of two departments to plan means of addressing particular type of KORA request in most fair and efficient manner to reduce, potentially, two departmental workloads. (9-13-23;9-14-23) Reschedule forgoing meeting to 10-27-23. (10-19-23) Work on contract law issue. (10-24-23) Assist with legal issue. (11-3-23;11-5-23; 11-6-23.) Approve on minute track as to form revised parking lot resolution developed by Deputy Counselor. (1-2-24)

Riley County Community Corrections: Discuss with PIO and department Head proposed correction of recent published newspaper article on grant award to Department. (1-2-24) Further conversation with Department Head and PIO about immediately preceding newspaper article. (1-2-24)

Riley County Emergency Management: *Work on project issue. (11-7-23; 11-8-23)* Conversation with stakeholders on a radio tower lease amendment. (1-2-24) ***Communicate with Director on state winter weather disaster declaration just released. (1-24-24)***

Riley County Emergency Medical Services: City Commission has asked counsel for both entities to develop a document allowing County use and potential improvements to alley providing access to lot purchased by County for North County ambulance station. I send email to counsel for City of Leonardville advising of this and inviting him to call me to discuss. (12-7-22) City Attorney responds and confirms parties understand what's necessary. Consultation with Craig. (12-8-22) Discuss with Department Head arrangement for site visit on 12-21-22. (12-20-22) Site visit with Department Head and Deputy County Counselor to be rescheduled. (12-21-22) Work on North County ambulance station design project. Discuss with Department Head. (1-29-23) Respond to communication from outside counsel on pending matter. (3-19-23) Prepare for teams meeting tomorrow morning on opening of alley easement for estimated September, 2023 completion of Leonardville North County Ambulance station. (5-8-23)

Riley County Extension: Work on annual authorization for controlled beer sales during rodeo at county fair. (5-31-23) Work with Director on parking issue at fair site. Contact USD 383. (7-20-23; 7-21-23)

Riley County Fire District No. 1: Schedule conversation with Department Head for 4-21-23 on Ashland Bottoms and University Park fire station projects—recently rejected bids—next steps. (4-17-23) Attend staff meeting on open burning issues with: Riley County Attorney; RCPD; Fire District Chief. (4-19-23) Meeting with Fire Chief on issues related to construction of two fire stations. (4-21-23) Review material on land swap proposed between Fire District and University Park, for construction of new fire station. (4-27-23) Leave message for Department Head in response to call earlier today. (4-27-23) Discussion with Department Head regarding University Park's agreement to contract terms for land swap as relayed previously by Department Head to University Park Advisory Board members. (4-27-23) Work on contract law issue. (11-7-23; 11-8-23.) Work on separate contract law issue. (11-7-23) Prepare for January 9, 2024 training presentation to District leadership. (12-27-23; 12-28-23; 12-29-23; 12-30-23; 12-31-23; 1-1-24) Conversation with HR Director regarding upcoming training to District leadership. (1-2-24) Conversation with Department Head on pending litigation. (1-2-24) Additional conversation with HR Director regarding upcoming training to District leadership. (1-2-24) Preparation for January 9, 2024 training presentation to District Leadership. (1-3-24) Check out technology at Public Works for tonight's training presentation to District Leadership. (1-16-24) Present training, along with HR Director, to District Leadership. (1-16-24)

Riley County GIS: Assist with provision of "shapefile" requested by company. Communicate with company representative and GIS staff. (6-5-23; 6-6-23)

Riley County Health Department Advise Department Head on issue involving small city. (6-19-23) *Work on contract law issue. (10-12-23; 10-13-23.)* Work on contract law issue. (10-19-23; 10-23-23; 10-24-23.)

Riley County Historical Museum:

Riley County Human Resources. (5-3-23) Work with HR and Department Head on personnel issue. (5-4-23) Discuss with staff "COVID" working group (Ambulance; RCHD; HR; Clerk) end of the public health emergency and benefits question raised. ((5-4-23) Communicate with HR and Department Head on personnel issue. (5-4-23) Discussion with Deputy County Counselor Woodard regarding legal issues surrounding immediately preceding legal issue. (5-4-23) Work on immediately preceding issue. Communicate with HR

and Department Head. Schedule meeting with HR and Department for 5-5-23 (5-4-23) Meet with HR and assist with unrelated personnel issue. (5-4-23) Meet with Department Head and Deputy Counselor Woodard on issue scheduled on 5-4-23. (5-5-23) Teams meeting with HR and department leadership on personnel issue. Follow up with HR on same personnel issue. (5-8-23) Conversation with HR on different personnel issue. (5-8-23) Discuss personnel issue with HR Director. (5-19-23) Work on personnel issue. (5-22-23) Communicate with HR on pending litigation matter. (5-22-23) Assist HR with personnel issue. (5-31-23) Assist HR with personnel issues. (6-6-23) Assist HR with contractual issue. (6-7-23) Assist HR and county department with personnel issue. (6-12-23) Exchange communications with HR and department about personnel issue discussion rescheduling. (6-16-23) Communication from Dept. on personnel issue. Analyze. (6-15-23) Work on legal issue for Department. (6-25-23) Assist Department with legal issue. (6-26-23) Assist Director and a Department Head with HR matter. (7-11-23; 7-12-23) Discuss 3 different personnel law issues with Director. (7-18-23) Advise Department on 2 unrelated personnel law issues. (7-21-23) Discuss personnel law issue. (8-2-23) Communicate with HR regarding legal issue. (8-9-23) Communicate with HR regarding search to fill vacant Legal Assistant Position. (8-13-23) Finalize Greed Dot Contract. (9-12-23) Conversation with HR. (10-12-23.) Review example of proposed Performance Review new form to be completed by 10-16-23.(10-12-23) Work with a department on HR issue “IV.” (10-13-23.) Work with Department on unrelated HR issue (“V”). (10-16-23.) Work with Department on unrelated HR issue “VI”.(10-16-23.) Work with department on Personnel issue I. (10-19-23;10-23-23; 10-25-23.) Work with division on personnel law issue II. (10-24-23.) Work with Division and Department Head on personnel law issue II. (10-25-23;10-26-23;10-27-23;10-28-23-10-29-23;10-30-23) Work with Division and Department Head on personnel law issue. (11-1-23.) Work with Division and Department on personnel law issues. (11-2-23;11-3-23; 11-5-23;11-6-23.) *Work on personnel law issue for Division and Department. (11-10-23).Work with Division and Department on personnel law issues. (11-9-23;11-13-23; 11-14-23).* Prepare for disciplinary action appeal scheduled for January 4, 2024. (12-289-23) Communicate with team members on working group considering revision of personnel manual. Working group to reconvene 1-9-24. (1-2-24) Work on personnel issue. (1-4-24; 1-5-24) Communicate with Department head and Division head on upcoming potential meeting regarding process. (1-12-24) Communication from Division head on upcoming work group work for discussions on personnel policies. (1-12-24) Working group discussion of personnel policy issues. (1-12-23) ***Working group discussion of personnel policy manual. (1-18-24) Working group discussion of personnel policy practice. (1-22-24) Analyze and comment upon potential policy. (1-24-24)***

Riley County Information Technology/GIS Follow up on “shapefile” request from company. (6-5-23) *Work with department on contract law issue. (10-24-23.)* Conversation with GIS staff member regarding City GIS “layer” issue. (1-2-24)

Riley County Museum: Advise Director on question raised on behalf of Historical Society. (5-3-23)

Riley County Noxious Weeds/Hazardous Household Waste: Discuss with department head upcoming potential property leases of county ground. (5-3-23) Request Department Head provide copy of deed on one of leased properties—to review restrictions on all the leased properties. (5-4-23) Schedule discussion with Department Head on real property issue. (5-22-23) Review and approve as to form weed control contract proposed by KDOT. Inform Department head I’ve done so. (1-2-24) Conversation with Department Head on immediately preceding contract. (1-2-24)

RILEY COUNTY POLICE DEPARTMENT—Administered by Law Enforcement Agency (“Law Board”): *Communication from City Manager, County Clerk and County Attorney regarding RCPD question about potential ordinance or resolution. I contact Barry Wilkerson for discussion. (1-12-24)*

Riley County Public Information Officer: Conversation on lawful options for final version of BOCC minutes. (10-24-23.)

Riley County Planning & Development: Relay information obtained to Planning & Development. (5-3-23) Assist Dept. Head with road renumbering issue. (5-30-23) Draw up agreed order withdrawing my motion finding requests for admission provided appellant are admitted. File approved order electronically. (6-5-23; 6-6-23) Schedule meeting with Department Head and staff on nuisance property. (6-9-23) Work on benefit district project and its authorization. (6-12-23; 6-13-23) Communicate with staff on nuisance property. (6-14-23) Work on Prairiewood appeal to District Court. (7-25-23; 7-26-23) Communicate with staff on different property in violation of county codes. (7-27-23) Work on Prairiewood appeal to District Court. (8-1-23; 8-2-23) Work on Prairiewood appeal to District Court. (8-3-23; 8-4-23; 8-6-23; 8-7-23; 8-8-23; 8-9-23) Work on Prairiewood appeal to District Court. (8-10-23; 8-11-23; 8-12-23; 8-13-23; 8-14-23; 8-15-23; 8-16-23) Work on Prairiewood appeal to District Court. (8-17-23; 8-18-23; 8-19-23; 8-20-23; 8-21-23; 8-22-23; 8-23-23; 8-24-23; 8-25-23; 8-26-23; 8-27-23; 8-28-23) Represent County in District Court hearing on Prairiewood appeal. (8-29-23) Conversation with landowner. (10-12-23.) Review and approve Comprehensive Plan resolution “as to form” for 10-16-23 BOCC meeting. (10-12-23.) Work on pending litigation. (10-13-23) Work on pending litigation “III”. (10-13-23.) Work on pending project “I”. (10-13-23.) Conversation with opposing counsel in pending appeal “II.” (10-13-23) Work on benefit district project. (11-6-23; 11-7-23.) Work to schedule meeting with business and staff on different pending legal issue. (11-7-23; 11-8-23)

Riley County Public Information Officer: (5-8-23) Further communication with PIO and working group about same informational program. (5-8-23) Communication from PIO requesting legal advice. (7-24-23)

Riley County Public Works: Discuss with Department Head and Assistant County Engineer transfer station operation. (5-2-23) Work toward potential agreement on parking lot. (5-3-23) Work toward potential agreement on parking lot. (5-4-23) Discuss potential contract and bid documents on culvert replacement. Advise Assistant County Engineer. (5-5-23) Communicate with Staff on completion of review of contract issue. (5-19-23) Analyze contract issue on separate project at request of Department Head. Discuss with Department Head. (5-19-23) Teams meeting with Department Head on lease issue; and on township issue. (5-23-23) Communicate with landowner. (5-24-23) Continue work on lease issue. (5-24-23; 6-6-23) Work on same lease issue. (6-11-23; 6-12-23) Discuss transfer station operation with Department Head and Assistant County Engineer (6-12-23; 6-13-23; 6-14-23) Work on benefit district project and its authorization (6-12-23; 6-13-23) Discuss transfer station issue with Department Head and Assistant County Engineer. (6-14-23) Communicate with Department Head and Assistant County Engineer about opportunity to Teams Meet with Operator and his counsel 6-23-23. (6-19-23) Send invitations for Teams Meeting to Operator, his counsel, Department Head and Assistant County Engineer. (6-20-23) Work on parking lot lease project. (6-19-23; 6-20-23; 6-21-23; 6-22-23; 6-26-23) Work on contract for transfer station. Communicate with Department Head and Assistant County Engineer. (7-1-23) Communication from KDOT on City of Ogden bridge inspection. (7-1-23) Work on contract for transfer station. (7-1-23; 7-2-23; 7-5-23) Review and approve “as to form” term sheets and associated bond counsel documents for financing of two distinct scheduled construction projects. (7-20-23) Work with bond counsel on financing for two distinct scheduled projects. (7-24-23; 7-25-23) Review and approve as to form contract documents for public safety headquarters construction project—Construction Manager at Risk. (7-27-23) Work on contract for transfer station. (8-3-23; 8-4-23) Review for BOCC signature at this Thursday’s scheduled public meeting, proposed final contract returned today by transfer station operator. (8-14-23) Discuss land use issue with Department Head. (10-12-23.) Communicate with potential vendor on project. (10-13-23.) Communicate with county insurer on project. (10-13-23.) Contract law issue. (11-6-23.) Work on bid packet issue. (1-2-24) Contacted by KDHE requesting permission for project. Relay request to Public Works Director and invite conversation. (1-3-24)

Riley County Register of Deeds: Discuss legislative conference issue with Department Head. (12-6-22; 12-7-22) Advise on legal issue. (2-12-23) Communicate with Department head on deed issue. (3-17-23) Discuss with Deputy Counselor correction deed prepared for filing. (3-28-23) Communicate with three offices, their staff and department heads on common legal issue. (11-7-23) Communicate with department head on same issue. (11-8-23)

Riley County Treasurer: Discuss with Department Head process for Opioid Settlement Fund payments routed from Attorney General's Office. Discuss with Assistant Attorney General supervising such distributions. (12-21-22)

III. Projects by Professional Association, Internal and External Committees/working groups, CLE, & Other Administrative Matters:

Ad Hoc Staff Committees/Work Groups on Multiple Subjects: Staff committee discussion of issue in recent tax sale. Clerk and staff, Treasurer, Appraiser and staff. (3-6-23)

Administrative Matters: Discuss with HR CAR I'll prepare for transition of Counselor position based upon my scheduled 2025 retirement. (5-19-23) Work on transition of Deputy position given incumbent's scheduled retirement. (5-22-23;5-23-23) Discuss and decide with staff on renewal of "Hawver" subscription. (5-30-23) Register for June 20 webinar on Title VI requirements under ARPA; to be conducted by Officer of Recovery. (6-5-23) Information to Office Manager on invoice for Westlaw. (7-5-23) Partners' Meeting. (7-21-23) Review and approve proposed CAR drafted by H.R. for upcoming position vacancy due to a retirement. (7-27-23) Work with HR and staff working group preparing for candidate interviews for 2 positions. (7-27-23;7-28-23) Staff meeting to discuss departmental input, as requested by PIO, on survey regarding retention and recruitment and retention. Provide info to PIO. (8-2-23) Review, approve Department timecards.(8-6-23) Work on transition of department for upcoming vacancy in Office Manager position. Review all internal applications. Communicate with both Riley County Deputy County Counselors and H.R. Director. (8-6-23) Work on transition of department to fill vacancy in Legal Assistant position. (8-10-23;8-11-23; 8-13-23)Review City/County/County agenda for 8-17-23 meeting. (8-13-23) Work on upcoming retirement receptions for department. (8-11-23; 8-14-23; 8-15-23;8-16-23;8-17-23) Continued work on transition of department to fill vacancy in Legal Assistant position. (8-15-23) Participate in panel interview of candidate for Legal Assistant I position.9 (8-18-23) Attend retirement reception in BOCC chambers for Jill Seaton. (8-31-23)

Continuing Legal Education: Attend online CLE program. (6-11-23) Attend CCAK CLE program. (6-16-23)

County Counselor Association of Kansas:

Department Head Committee: Attend and participate in committee meeting. (7-5-23) Attend and participate in meeting. (7-19-23) Attend and participate in committee meeting. (8-2-23) Attend and participate in Committee Meeting. (10-18-23) Attend and participate in committee meeting. (11-1-23.) Prepare for meeting scheduled for 1-3-24 (1-2-24) Attend and participate in Committee meeting. (1-3-24)

Intergovernmental Luncheon:

Joint Task Force on Possible Fair and Rodeo Relocation: Attend 2nd meeting of group at Chamber offices. (7-14-23) Attend first ½ hour of task force meeting at KSU foundation. (8-16-23)

Kansas Association of Counties:

Staff Budget and Planning Committee: Work with B & P on development of contracts for transfers to small cities for loss of funds as countywide ½ cent sales tax sunsets 12/31/22. (11-15-22) Review material for BOCC presentation to be made by Budget and Planning during the next BOCC public meeting. (11-28-22) Attend and participate in Committee meeting. (11-29-22) Ask Shilo for her opinion on draft of agreement. (2-7-23) ***Prepare for scheduled 1-3-24 committee meeting. (1-2-24) Attend and participate in Committee meeting. (1-3-24)***

Staff Riley County Employee Recognition Day Planning Committee: Attend and participate in committee work planning Employee Recognition Day. (6-20-23) Analyze proposed venue contract. Conversation with County's insurer. Voicemail left with PIO. (7-5-23) Attend and participate in Committee meeting (7-18-23) Communicate with sales representative for AMC Theatre. (8-2-23; 8-3-23) Communicate with AMC representative and our insurer regarding event. (8-13-23) Attend and participate in committee meeting. (8-15-23) Communicate with our insurer and attorney for venue regarding Recognition Day. (8-15-23) Communicate with attorney for venue regarding Recognition Day. (8-16-23; 8-17-23) Attend and participate in Employee Day. (10-9-23.) Work on future Employee Recognition Day issue. (10-18-23) *Contact insurer to evaluate coverage for potential site for 2024 Employee Recognition Day. (1-2-24)*

Staff Road Renaming Committee:



PLANNING & DEVELOPMENT
Letter of Support

Amanda Webb
Planning/Special Projects
Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6332

COMMISSION AGENDA REPORT

FROM: Amanda Webb, Planning Director

MEETING: January 29, 2024

SUBJECT: Authorize Chairman to sign Community Rating System (CRS) recertification letter.

PRESENTER: Amanda Webb, Planning Director & Darrin Hobbs, Planning Compliance Specialist

DISCUSSION

Riley County currently has a National Flood Insurance Program (NFIP) CRS community classification of 9. By performing several activities, including public outreach, mapping and regulations, and warning and response, the county earns activity points which are added up to determine the classification. Being a Class 9 community saves the residents of unincorporated Riley County 5% on their flood insurance premiums.

We are required to recertify to maintain this classification which is due February 1, 2024. We have prepared the attached documentation for submission which requires signature by the Board of County Commissioners Chairman.

FISCAL IMPACT

None.

RECOMMENDATION(S)

As recertification is required for all CRS communities, staff recommends the Chairman sign the recertification letter.

POSSIBLE MOTION(S)

Move to authorize the Chairman to sign the recertification letter for National Flood Insurance Program Community Rating System.

Enclosures:

- RILEY_COUNTY-KS-RECERT-2024(PDF)
- RLDoc (PDF)

DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency

10.a

CRS COMMUNITY CERTIFICATIONS

OMB Control Number: 1660-0
Expiration: 10/31/2

Community Riley County State KS CID 200298
(6-digit NFIP Community Identification Number)

Note: Please cross out any incorrect items, below, as needed, and insert the updated information.

CC-213 Recertification

Recertification due date February 1, 2024

Chief Executive Officer		CRS Coordinator	
Name	John Ford		Darrin Hobbs
Title	Chairman		CRS Coordinator
Address	110 Courthouse Plaza Manhattan, KS 66502		110 Courthouse Plaza Manhattan, KS 66502
Phone number	(785) 565-6214 Ext: 5453		785-537-6332
E-mail address	jford@rileycountyks.gov		dhobbs@rileycountyks.gov

I hereby certify that Riley County [community name] is implementing the following activities on the attached pages as credited under the Community Rating System and described in our original application to the CRS and subsequent modifications.

I hereby certify that, to the best of my knowledge and belief, we are in full compliance with the minimum requirements of the NFIP and I understand that we must remain in full compliance with the minimum requirements of the NFIP. We understand that at any time we are not in full compliance, we will retrograde to a CRS Class 10.

I hereby certify that we will continue to maintain FEMA Elevation Certificates on all new buildings and substantial improvements constructed in the Special Flood Hazard Area following the date at which we joined the CRS.

I hereby certify that if there are one or more repetitive loss properties in our community that we must take certain actions that include reviewing and updating the list of repetitive loss properties, mapping repetitive loss areas, describing the cause of the losses, and sending an outreach project to those areas each year, and if we have fifty (50) or more unmitigated repetitive loss properties we must earn credit under Activity 510 (Floodplain Management Planning) for either a repetitive loss area analysis (RLAA) or a floodplain management plan (FMP).

I hereby certify that, to the best of my knowledge and belief, we are maintaining in force flood insurance policies for insurable buildings owned by us and located in the Special Flood Hazard Area (SFHA) shown on our Flood Insurance Rate Map. I further understand that disaster assistance for any community-owned building located in the SFHA is reduced by the amount of National Flood Insurance Program (NFIP) flood insurance coverage (structure and contents) that a community should be carrying on the building, regardless of whether the community is carrying a policy.

Signature _____ (Chief Executive Officer)

Date _____

CC-213-1

[continued on next page]

Community Riley CountyState KSCID 200298

(6-digit NFIP Community Identification Number)

CRS Program Data Table	A. In the SFHA	B. In a regulated floodplain outside the SFHA	C. In the rest of the community
1. Last report's number of buildings in the SFHA (bSF) (line 6, last report)	200		
2. Number of new buildings constructed since last report	+ 1	0	
3. Number of buildings removed/demolished since last report	-	0	
4. Number of buildings affected by map revisions since last report (+ or -)	0	0	
5. Number of buildings affected by corporate limits changes (+ or -)	0	0	
6. Current total number of buildings in the SFHA (bSF) (total lines 1-5)			
7. Number of substantial improvement/damage projects since last report	0	0	
8. Number of repetitive loss properties mitigated since last report	0	0	0
9. Number of LOMRs and map revisions (not LOMAs) since last report	0		
10. Acreage of the SFHA (aSFHA) as of the last report (line 13, last report)	49963		
11. Acreage of area(s) affected by map revisions since last report (+ or -)	0	0	
12. Acreage of area(s) affected by corporate limits changes (+ or -)	0	0	
13. Current acreage of the SFHA (total lines 10–12)	49963		
14. Primary source for building data:	GIS Data		
15. Primary source for area data:	GIS Data		
16. Period covered: 12/28/2022 - 02/01/2024	Current FIRM date	3/16/2015	
If available, the following data would be useful:			
17. Number of new manufactured homes installed since last report			
18. Number of other new 1 -4 family buildings constructed since last report			
19. Number of all other buildings constructed/installed since last report			

Comments:

(Please note the number of the line to which the comment refers.)

CC-213-2

[continued on next page]

Community Riley County State KS CID 200298
(6-digit NFIP Community Identification Number)

Instructions

At the first verification visit after the effective date of the 2013 *CRS Coordinator's Manual*, ONLY LINES 6 AND 13 NEED TO BE COMPLETED. These lines form the baseline data about the number of buildings and area of the SFHA for when the table is completed as part of the next annual recertification. The "period covered" entered in line 16 is the date that lines 6 and 13 are first completed. At all subsequent annual recertifications and cycle verification visits, the entire table is completed. The information in lines 6 and 13 from the last report is transferred to lines 1 and 10 in the next report.

Instructions for the Columns

Column A numbers are for the SFHA (the A and V Zones shown on the Flood Insurance Rate Map) (FIRM)). Use the FIRM currently in effect not a draft or pending revision.

Column B is completed only if the community receives CRS credit for regulating floodplain development outside the SFHA under Activity 410 (Floodplain Mapping) or Activity 430 (Higher Regulatory Standards).

Column C numbers help relate what happens in the floodplain to what is happening in the rest of the community. Enter "0" if there are no numbers to report for this period. Do not leave a cell blank. Do not fill in the shaded boxes.

Instructions for the Lines

Lines 1-7 deal with buildings.

- o Section 301.a of the *CRS Coordinator's Manual* defines what constitutes a "building" and lists examples of structures that are not counted as "buildings" by the CRS.
- o Section 302.a of the *CRS Coordinator's Manual* describes how the CRS counts buildings. For example, accessory structures are not counted.
- o As noted in Section 302.a, to determine building counts, communities may use any method that yields reasonably good estimates of the number of buildings. Examples of acceptable methods are listed in Section 302.a. Precision is less important for large numbers. For example, the impact of the numbers will not change much if there are 10,000 buildings or 10,100 buildings.
- o If a building is out of the SFHA, but in a parcel that is partly in the SFHA, it is not counted in column A --In the SFHA.
- o In line 14, note how the building counts were obtained or estimated. Use the comments area, if needed.

Line 4 refers to map revisions. These include physical map revisions, Letters of Map Revision (LOMR), and Letters of Map Amendment (LOMA). If a building is removed from the SFHA by FEMA through a LOMA, but the community still administers its floodplain management regulations on the property, the building should not be included in the line 4 count in column A --In the SFHA. However, communities that still regulate areas removed by LOMAs can receive credit under Activities 410 or 430. If the community is receiving such credit, the building should be counted under column B --In a regulated floodplain outside the SFHA.

Line 7 is for the total number of buildings that were substantially improved plus the number of buildings that were substantially damaged during the period covered.

Lines 10 -13 deal with areas.

- o These areas are based on the areas shown on the community's FIRM including LOMRs or LOMAs. Section 403.b discusses those portions of the SFHA that are subtracted from the area of the SFHA to calculate the community's aSFHA used in credit calculations.
- o Section 403.e of the *CRS Coordinator's Manual* discusses calculating areas for CRS purposes.
- o Section 403.e notes that communities "should not spend an inordinate amount of time measuring areas." As with buildings, communities may use any method that yields reasonably good estimates. Examples of acceptable approaches are listed in Section 403.e.
- o Line 13 asks for the current acreage of the SFHA. The best source for this number is a GIS layer that shows the SFHA. If the community does not have GIS, the county, regional agency, or state NFIP mapping office may have SFHA layers and may be able to provide the data. If the community has a relatively recent FIRM, the study contractor or consulting engineer may have the data.
- o In line 15, note how the area calculations were obtained or estimated. Use the comments area, if needed.

Lines 17 -19 are voluntary, if the numbers are readily available.

- o Line 17 includes replacing an existing manufactured home with a new one. The newly placed manufactured home is counted as a new post-FIRM, building.
- o The total of lines 17 -19 should equal the value entered in line 2.

CC-213-3

Community RILEY COUNTY * State KS CID 200298

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

Your community has been verified as receiving CRS credit for the following Activities.

- If your community is still implementing these activities the CRS coordinator is required to put his or her initials in the blank (do not use a checkmark or an "X") and **attach** the appropriate items. A blank with no initials indicates you are not implementing that Activity anymore, and will result in loss of points (and possible CRS Class).
- If the word "**attached**" is used you must provide the requested documentation for that Activity. If no documentation has been acquired for that Activity, please explain why there is no documentation from the past year.

DH 310 EC: We are maintaining Elevation Certificates, Floodproofing Certificates, Basement Floodproofing Certificates, V Zone design certificates and engineered opening certificates on all new construction and substantially improved buildings in our Special Flood Hazard Area (SFHA) and make copies of all Certificates available at our present office location. *Initial here if you have had no new construction or substantial improvement in the SFHA in the last year.*

DH 310 EC: **Attached is the permit list for only new or substantially improved structures in the SFHA that have been completed in the last year.** We have permitted 1 new building and substantial improvements in the SFHA during this reporting period.

DH 310 EC: **Attached are all the Certificates for new or substantially improved structures that have been completed during this reporting period that are included on the above permit list.** (Note: The total number of Elevation and Floodproofing certificates should match the number of permits issued and completed within the reporting period defined above. All permits issued for new construction or substantial improvement within the V zone should have both an Elevation Certificate and a V Zone Certificate, and all buildings with basements within the basement exemption communities should have both an Elevation Certificate and a Basement Floodproofing Certificate).

DH 330 OP: We continue to conduct or provide all credited outreach projects.

DH 430: We continue to enforce the floodplain management provisions of our zoning, subdivision and building code ordinances for which we are receiving credit.
 *Initial here if you have amended your floodplain regulations. **Attach a copy of the amended regulations, provide a summary of the changes and mark up the regulations indicating what's been changed.***

DH 440 AMD: We continue to use and update our flood data maintenance system on an annual basis as needed.

DH 502 RL: We currently have 2 repetitive loss properties and send our notice to 43 properties in the repetitive loss areas.

DH 502 RL: **Attached is a copy of this year's notice on property protection, flood insurance and financial assistance that we sent to our repetitive loss areas.**

Attachment: RILEY_COUNTY-KS-RECERT-2024 (14448 : Community Recertification for Community Rating System (CRS))

Community RILEY COUNTY * State KS CID 200298

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

DH 520 AR: We continue to maintain as open space the lots where buildings were acquired or relocated out of the floodplain. ☐ Initial here if there have been any changes (additions or deletions) to the parcels credited as open space. Attach a description of those changes.

Additional Comments:

Attachments:

Attachment: RILEY_COUNTY-KS-RECERT-2024 (14448 : Community Recertification for Community Rating System (CRS))



PLANNING & DEVELOPMENT
110 COURTHOUSE PLAZA, MANHATTAN, KS 66502
(785) 537-6332

Dear Resident:

You have received this letter because your property is in an area that has been flooded several times. Our community is concerned about repetitive flooding and has an active program to help you protect yourself and your property from future flooding, but here are some things you can do:

1. Check with the Floodplain Administrator in (FPA) the Planning & Development Department on the extent of past flooding in your area. The FPA can tell you about the causes of repetitive flooding, what the County is doing about it, and what would be an appropriate flood protection level. The staff can visit your property to discuss flood protection alternatives.
2. Prepare for flooding by doing the following:
 - Know how to shut off the electricity and gas to your house when a flood comes.
 - Make a list of emergency numbers and identify a safe place to go.
 - Make a household inventory, especially of lowest floor contents.
 - Put insurance policies, valuable papers, medicine, etc., in a safe place.
 - Collect and put cleaning supplies, camera, waterproof boots, etc., in a handy place.
 - Develop a disaster response plan. See the Red Cross's website at www.redcross.org for information about preparing your home and family for a disaster.
 - Get a copy of *Repairing Your Flooded Home* through their website. We can assist you to the location if needed.
3. Consider some permanent flood protection measures.
 - Mark your fuse or breaker box to show the circuits to the floodable areas. Turning off the power to the basement before a flood can reduce property damage and save lives.
 - Consider elevating your house above flood levels.
 - Check your building for water entry points, such as basement windows, the basement stairwell, doors, and dryer vents. These can be protected with low walls or temporary shields.
 - Install a floor drain plug, standpipe, overhead sewer, or sewer backup valve to prevent sewer backup flooding.
 - More information can be found at FEMA's website, www.ready.gov/floods.
 - Note that some flood protection measures may need a building permit and others may not be safe for your type of building, so be sure to contact the Planning & Development Department to find out.
4. Get a flood insurance policy.
 - Homeowner's insurance policies do not cover damage from floods. However, because our community participates in the National Flood Insurance Program, you can purchase a separate flood insurance policy. This insurance is backed by the Federal

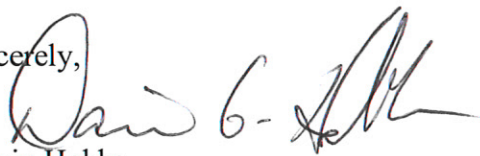
government and is available to everyone, even properties that have been flooded. Because our community participates in the Community Rating System, you will receive a reduction in the insurance premium.

- Because your area is not mapped as a Special Flood Hazard Area, you may qualify for a lower-cost Preferred Risk Policy.
- Some people have purchased flood insurance because it was required by the bank when they got a mortgage or home improvement loan. Usually these policies just cover the building's structure and not the contents. During the kind of flooding that happens in your area, there is usually more damage to the furniture and contents than there is to the structure. Be sure you have contents coverage.
- Don't wait for the next flood to buy insurance protection. In most cases, there is a 30-day waiting period before National Flood Insurance Program coverage takes effect.
- Contact your insurance agent for more information on rates and coverage.

5. Financial assistance programs which may be available for property protection measures through Hazard Mitigation Assistance grant programs provide funding opportunities for pre- and post-disaster mitigation. While the statutory origins of the programs differ, all share the common goal of reducing the risk of loss of life and property due to natural hazards. Brief descriptions of the Hazard Mitigation Assistance grant programs are provided below.

- FEMA's Hazard Mitigation Grant Program assists in implementing long-term hazard mitigation measures following presidential disaster declarations. Funding may be authorized after a declaration to implement projects in accordance with state, tribal, and local priorities.
- Pre-Disaster Mitigation. FEMA's Pre-Disaster Mitigation Grant Program provides funds on an annual basis for hazard mitigation planning and mitigation project implementation prior to a disaster. The goal of the program is to reduce overall risk to the population and structures, while at the same time also reducing reliance on federal funding from actual disaster declarations.
- Flood Mitigation Assistance. FEMA's Flood Mitigation Assistance Program provides funds on an annual basis so that communities can take measures to reduce or eliminate risk of flood damage to buildings insured under the National Flood Insurance Program (NFIP)
- Be aware that these programs will likely require a 25% in kind payment.

Sincerely,



Darrin Hobbs

Planning Compliance Specialist/Floodplain Administrator



PLANNING & DEVELOPMENT
Work Session

Amanda Webb
Planning/Special Projects
Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6332

COMMISSION AGENDA REPORT

FROM: Amanda Webb, Planning Director
MEETING: January 29, 2024
SUBJECT: Comprehensive Plan update - monthly report
PRESENTER: Amanda Webb, Planning Director

Please see attached staff report.

Enclosures:

- Comp plan staff report 1.29.24 (PDF)



PLANNING & DEVELOPMENT ENVIRONMENTAL HEALTH

Date: January 29, 2024
To: Board of County Commissioners
From: Amanda Webb, Planning Director
Re: Comprehensive Plan update – January 2024

Survey data:

Public input is the cornerstone of the Comprehensive Plan Update. The survey closed on December 1 with 687 responses collected, though some were only partially complete. This will not be the last opportunity to provide input!

We are close to releasing public survey input and aim to have that out within the next couple of weeks. We are determining the most effective method to compile all the survey results into a usable format. The likely best option is to purchase a single one-time annual subscription to the Alchemer survey platform (this is the one used for the original survey) as they have a compilation module that can assist with this. We could then also utilize the subscription for other surveys throughout the year for this project. For example, when we have logos/titles ready for presentation, we can ask the public to vote utilizing this method.

Other Public Engagement:

All input from the 11 community meetings is available on our website:
www.rileycountyks.gov/plan.

January community meeting in Leonardville: Members from the agricultural/land use subcommittee organized a community meeting in Leonardville on January 17. Staff attended and provided the requested agricultural policy and regulation information requested. There were well over 60 people in attendance. We explained the flexibility in the code regarding ways to build a home in the agricultural zone if you are, or subsequently are not, involved in a bona fide agricultural operation. We made sure to tie the discussion to the Comprehensive Plan Update, so folks understand how the plan and the regulations fit together and how one influences the other.

We received many questions during the meeting, and additional concerns and comments expressed after the meeting.

Many questions had to do with property taxes and tax classification. It is a common misconception that the Appraiser's tax classification is the same as, or overrides, the zoning district classification. It is the zoning district that determines what is allowable on a given piece of property. Neither Planning & Development, nor the Comprehensive Plan, can alter the way properties are taxed or what classification they fall under. Your tax classification does not control what can, or cannot be, carried out on a piece of property.

Fort Riley Noise Zones: In 2005, cities and counties surrounding Fort Riley completed a Joint Land Use Study (JLUS), which was updated in 2017. The JLUS analyzes issues of compatibility, particularly noise, and recommends actions that balance both military and civilian interests. It

further calls for cooperative land use planning and coordination between military installations and the surrounding jurisdictions so that future civilian growth and development are compatible with training, testing, and the operational missions of the installation, and to seek ways to reduce existing or potential future impacts on adjacent lands. There are four noise zones: Noise Zone III (this is considered the most impactful and is fully contained within fort boundaries, Noise Zone II (interim noise zone, some area falls off post), Noise Zone I (low noise exposure zone), and the Land Use Planning Zone (off post, and while noise and impacts vary daily and seasonally, is generally considered more in the realm of potentially approaching Noise Zone II). We send all development proposals falling within any of the zones to Fort Riley for review and comment; that's part of the cooperative agreement and being good neighbors. However, Fort Riley does not have the ability to deny a proposal on our behalf. They can suggest a proposal not go forward, but Riley County has the final determination on whether a proposal should be approved. The noise zones are there for informational purposes and while some types of development or density are discouraged, most of the policy aims to encourage compatible uses, public disclosure, and building a manner to accommodate for additional noise impacts. Please see below for suggestion actions as listed in Vision 2025:

ZONE	SUGGESTED ACTION
NZ II – Rural Areas	• Discourage new development of noise sensitive uses, e.g. housing, churches, schools, places of assembly or medical facilities; • If permitted, encourage noise sensitive uses to incorporate adequate sound and vibration attenuation in buildings; • Encourage real estate disclosure of possible impacts; • Encourage platting of land for residential and other sensitive uses to be contingent upon the signing of a noise easement; • Encourage compatible uses, such as recreational, conservation, agricultural activities; • Discourage centralized infrastructure to support residential development within the area; • Target area for conservation strategies, such as the purchase of development rights.
LUPZ – Rural Areas	• Encourage compatible new growth, including agriculture, industrial, retail, manufacturing and recreational uses; • Limit new residential development to 1 dwelling unit/10 acres; • Encourage real estate disclosure of possible impacts; • Discourage expansion of centralized water and sewer; • Encourage compatible uses, such as recreational, conservation, agricultural activities; • Discourage centralized infrastructure to support residential development within the area; • Target area for conservation strategies.

People commented on feeling unheard and that nothing will be done (or has been done) with their input. This is a common concern and while I cannot speak to their past experiences, positive or negative, I continue to strongly convey that their input is vital to the success of this process. We cannot consider public input we do not receive, so I really encourage people to follow this process and provide input, whether it be good or bad.

Comprehensive plan versus the regulations. The codes and regulations are how the goals and objectives within the comprehensive plan are carried out. Making a change to the comprehensive plan does not automatically make a change to the regulations; there is a separate process for that. However, the comprehensive plan is our guiding document, and the regulations should support the content within. Therefore, it is highly likely that once this new comprehensive plan is adopted, changes in the regulations will be necessary. This is a process that goes before both the Planning Board and the Board of County Commissioners in public meetings. Anyone can attend these meetings, locate agenda materials on the website, and provide comments.

Complaints about the agricultural exemption process. People feel the process in general is onerous and takes a long time. However, the process is there to help protect agriculture. We ask for an application, and some supporting documentation, to clearly show the reasons someone needs to build a house or divide property due to the agricultural operation. Agricultural uses are exempt from zoning and subdivision regulations. If someone can legitimately prove they need to have a home on site to support the operation, that warrants an exemption. It is generally not a lengthy process and involves staff and two Planning Board members' review.

Another concern raised about the agricultural exemption process is that we do not follow up to ensure the approved project is carried out. When we receive a building permit to construct a home on an agricultural property, we ensure they have an exemption or some other allowance to construct said home. We do the same when we receive a lot split request that did not come to our office as a traditional plat. However, we do not go out after or continuously to ensure the operation is in place as per the original proposal. We do not know if properties change hands, and the new owners are no longer performing an agricultural operation. This is the unfortunate reality of all our reviews and approvals to an extent and Riley County is not unique in this. We do not know if something has changed after approval. For example, when we issue a Certificate of Occupancy for a residence with a certain number of bedrooms, we often will never know if bedrooms are added or if there is a change in some manner that conflicts with the permit approval. We can only work with the documentation provided to us by the applicant, the conditions of said approval(s), and the regulations in effect.

Listserv: Through the survey, 139 people requested to be added to the mailing list. Email addresses provided during any of the community meetings, including the January meeting in Leonardville, will be added to this list as well.

Newsletter – Initial edition is still in the works. It will contain status and next steps as well as a timeline and ways to get involved. This will be sent to the listserv and copies made available at various public facing departments. It will also be posted on the website.

Website (www.rileycountyks.gov/plan) – this is the place to find the latest information, opportunities for involvement, upcoming meetings, tentative timeline, next steps, and to sign up to be added to the listserv.

Public engagement will be throughout the life of the project! People will have the opportunity to review all proposed draft language presented by the committees and provide comments. Additionally, people can review the current Goals, Policies, and Objectives within Vision 2025 and provide input that way. Lastly, we are happy to receive general comments or questions at any time as well.

Comprehensive Plan Committee:

The subcommittees (Housing, Health, Agriculture/Land Use, Infrastructure, Economic Development, and Parks & Recreation) continue to meet. The full committee will reconvene on February 13. At this meeting, subcommittee leads will provide updates on group meetings, draft language they're considering, and status. There will be time for discussion and input from all involved. We will also talk about the next steps in the overall process.

Branding:

"Branding" includes the plan logo, title, tagline and will occur over the next couple months. It's important this plan has a unique identity. We will use the compiled public input to pull themes that will help craft the title and tagline. Options (including logo) will be presented to the public for review/voting, as well as to the BOCC for final approval.

Tentative timeline:

- Subcommittees continued to meet in January.
- The full Comprehensive Plan Committee will reconvene in February.
- Community meeting public input is available on our website.
- Survey public input will be available on our website within the next couple of weeks.
- Draft goal language available for public review March/April.
- Public meetings with Riley County Planning Board and Board of County Commissioners are on-going.
- Plan adopted by the end of 2024.

Other:

Website address: <https://www.rileycountyks.gov/plan>

Email address: compplan@rileycountyks.gov



PUBLIC WORKS
Personnel

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: John Ellermann, Public Works Director

MEETING: January 29, 2024

SUBJECT: Request to fill an open Custodial Worker I Position

PRESENTER: John Ellermann

BACKGROUND

I am here today to request approval to fill this budgeted full time position in the Public Works Department/Facilities Division. The position is open because the employee recently terminated their employment.

The Custodial Worker I is responsible for the ensuring that Riley County facilities are maintained in a manner which provides a clean and safe environment for employees and the general public.

This employee works under the direct supervision of the Custodial Manager. Supervision is provided by the Custodial Manager through consultations and review of the work performed.

DISCUSSION

Discuss filling the Custodial Worker I position within the Public Works Department/Facilities Division.

FISCAL IMPACT

This is a current budgeted position within the Public Works Department.

RECOMMENDATION(S)

The current custodial staff does not have the capacity within their workload to absorb these additional duties. Therefore, staff recommends filling this position.

POSSIBLE MOTION(S)

Move to approve the Public Works Department advertise to hire the open Custodial Worker I position.

Move to deny the Public Works Department advertise to hire the open Custodial Worker I position.

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- Custodian I Position Description (PDF)
- 2024-01 PW Custodial Worker I PAF (DOCX)

**RILEY COUNTY, KANSAS
JOB DESCRIPTION**

Job Title:	CUSTODIAL WORKER I	
Department:	Public Works	Division: Custodial
Reports To:	Custodial Manager	
Pay Grade:	1	Status Full Time
FLSA Status:	Non-Exempt	

PURPOSE: Ensures Riley County facilities are maintained in a clean and safe environment for employees and the general public. This employee will perform custodial duties and assist in special projects by following verbal and written instructions in compliance with established guidelines.

ESSENTIAL FUNCTIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Performs custodial tasks which include sweeping, dusting, mopping, rinsing, stripping and waxing of floors, polishing, vacuuming and spot cleaning of carpet, cleaning and sanitizing restrooms, emptying trash, wiping down walls, cleaning interior windows and cleaning glass entry doors
- Ensures restrooms are cleaned and sanitary by following prescribed cleaning procedures and supplies are replenished.
- Provides regular and predictable attendance and fosters a cooperative work environment. Participates in special cleaning projects.
- Meets daily with the Custodial Manager
- Responds to emergency situations such as water leaks, flooding, overflowing restroom fixtures and accidents.
- Reports damage to buildings, furnishings and equipment to the Custodial Manager
- Prepares meetings rooms and outside locations for meetings and special events.
- Assists in policing of paper, glass and miscellaneous waste on the Courthouse Plaza grounds,
- Empties outside trash receptacles and takes trash to dumpster.
- Assists in the removal of snow and ice from the sidewalks by shoveling snow and spreading ice melt.
- Assists with the removal of all recyclable materials from office areas and the transporting of these materials to the local recycle center.
- Attends meetings and training.
- Work overtime as needed, outside of normal work hours, including evenings and weekends
- Performs other duties as deemed necessary or assigned.

POSITION REQUIREMENTS:

License(s)/Certificate(s): Valid driver's license required. Must pass a criminal background check.

Experience: Minimum of 1 year previous custodial experience in an office environment required. Experience in operating a computer required. Experience with custodial practices and equipment in an office environment required. A combination of applicable experience, education or training which provides the required knowledge, skill and ability will be considered.

Attachment: Custodian I Position Description (14450 : Request to refill Custodial Worker I Position)

Skills: Excellent organization and communication skills, both oral and written, are required. Requires initiative. Knowledge of how to safely use cleaning supplies and chemicals. Knowledge of appropriate personal protective equipment when using cleaning chemicals, working with the threat of blood borne pathogens and the disposal of residual chemical products. Ability to deal tactfully with people. Ability to be able to multi-task with work interruptions. Ability to read and comprehend written instructions. Ability to write or print legibly. Ability to perform independently on the basis of current procedures.

Supervisory Responsibility: None

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is often required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. The employee must occasionally lifts/pushes/pulls 50+lbs, frequently lifts up of 25-50lbs and constant lift of up to 25lbs. Specific vision abilities required by this job include close vision, distance vision, color vision. Physically able to lift and bend on a continuous basis and climb a ladder to perform some duties.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is exposed to wet and/or humid conditions; moving mechanical parts; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; extreme cold. The noise level in the work environment is usually moderate.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if work is similar, related or a logical assignment of the position.

The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Requisition Approval Process

Submitted by Julie Winter on 01/24/2024 at 09:40 AM

Internal Position Details (not displayed on job posting)

Company Riley County, KS	Position Template Custodian I [CUSTODI]	Work Location Public Works Building
Job ID 2197378	Salary \$16.28 - \$18.40	Supervisor Position No
Pay Grade RANGE 1 [RANGE 1]	EEO Class Service - Maintenance [8]	Workers Compensation 9015 [9015]
Cost Center 1 County General [1]	Cost Center 2 Public Works [40]	Cost Center 3 --
1 Job Slot CUSTODI-1		

Supervisor: Jeremiah Noll

Department Head: John Ellermann

- ☒ No changes to Position or Budget
- ☒ Budgeted
- ☐ New request for budget (details attached)
- ☒ Position Description attached
- ☐ New or updated position description
- Total annual hours: 2,080

Salary: \$38,272.00

Budget for Benefits: \$15,117.44

Total proposed annual budget: \$53,389.44

Additional Position Comments: _____

BoCC Chair

Date: _____

BoCC Member

Date: _____

BoCC Member

Date: _____



PUBLIC WORKS
Discussion

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: John Ellermann, PE, Public Works Director

MEETING: January 29, 2024

SUBJECT: Rural Water District #1 New Water Tower Discussion

PRESENTER: John Ellermann

BACKGROUND

The Riley County Rural Water District #1 (RWD) supplies water to residents of the County within the boundaries of the district. RWD is looking to add another tower to the system and would like to use County property at the Public Works shops. At the November 30, 2023 meeting they presented the idea to the Board. The Board asked RWD for alternate locations the water tower could be placed.

DISCUSSION

Discussion of possible new water tower alternate locations.

FISCAL IMPACT

N/A

RECOMMENDATION(S)

N/A

POSSIBLE MOTION(S)

Move to approve of option __ for the location of the Rural Water District #1 water tower location on County property located at the Public Works facilities.

Move to deny of option __ for the location of the Rural Water District #1 water tower location on County property located at the Public Works facilities.

Move to modify

Move to table

No action required.

The Board agreed by consensus to approve of option __ for the location of the Rural Water District #1 water tower location on County property located at the Public Works facilities.

Enclosures:

- RileyCountyRWD1_CommissionMtg_11-30-23 (PDF)
- Tower Site-Fig 2 (PDF)



RILEY COUNTY RWD No. 1



Randolph Connection/
Standpipe

University Park
Connection/Water Tower

Blue River Hills

NORTH SYSTEM (Red)

Trap Park
Water
Tower

Marlatt
Pump
Station

Keats
Pump
Station

North City of Manhattan
Connection/Water Tower

Keats

SOUTH SYSTEM (Green)

Wildcat Ground
Storage Tank

Wildcat Pump Station

South City of Manhattan
Connection

**DISTRIBUTION
SYSTEM
SCHEMATIC**

Attachment: RileyCountyRWD1_CommissionMtg_11-30-23 (14454 : New Water Tower Discussion)

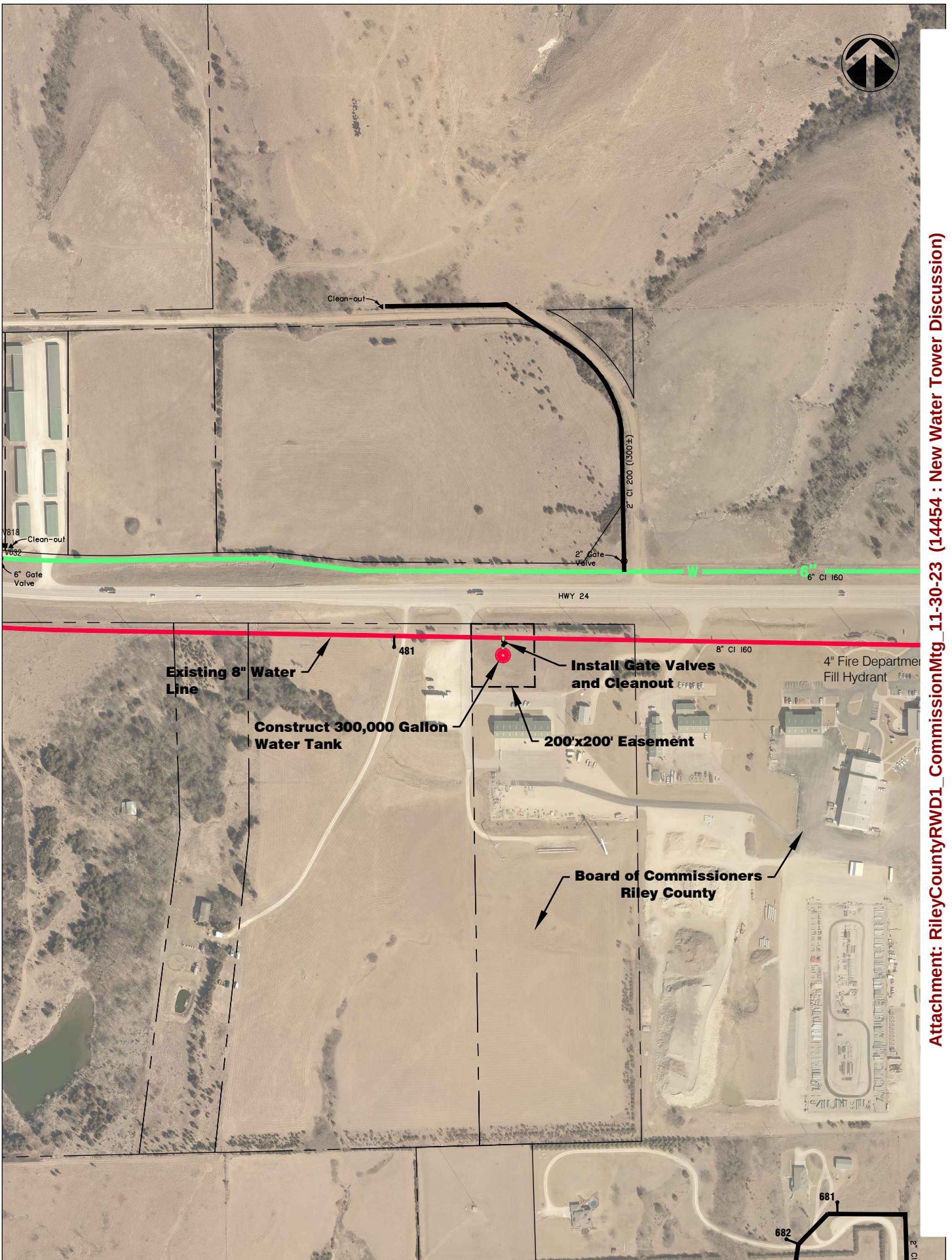


Figure 2C - Water Storage Improvements (North System) Option 3



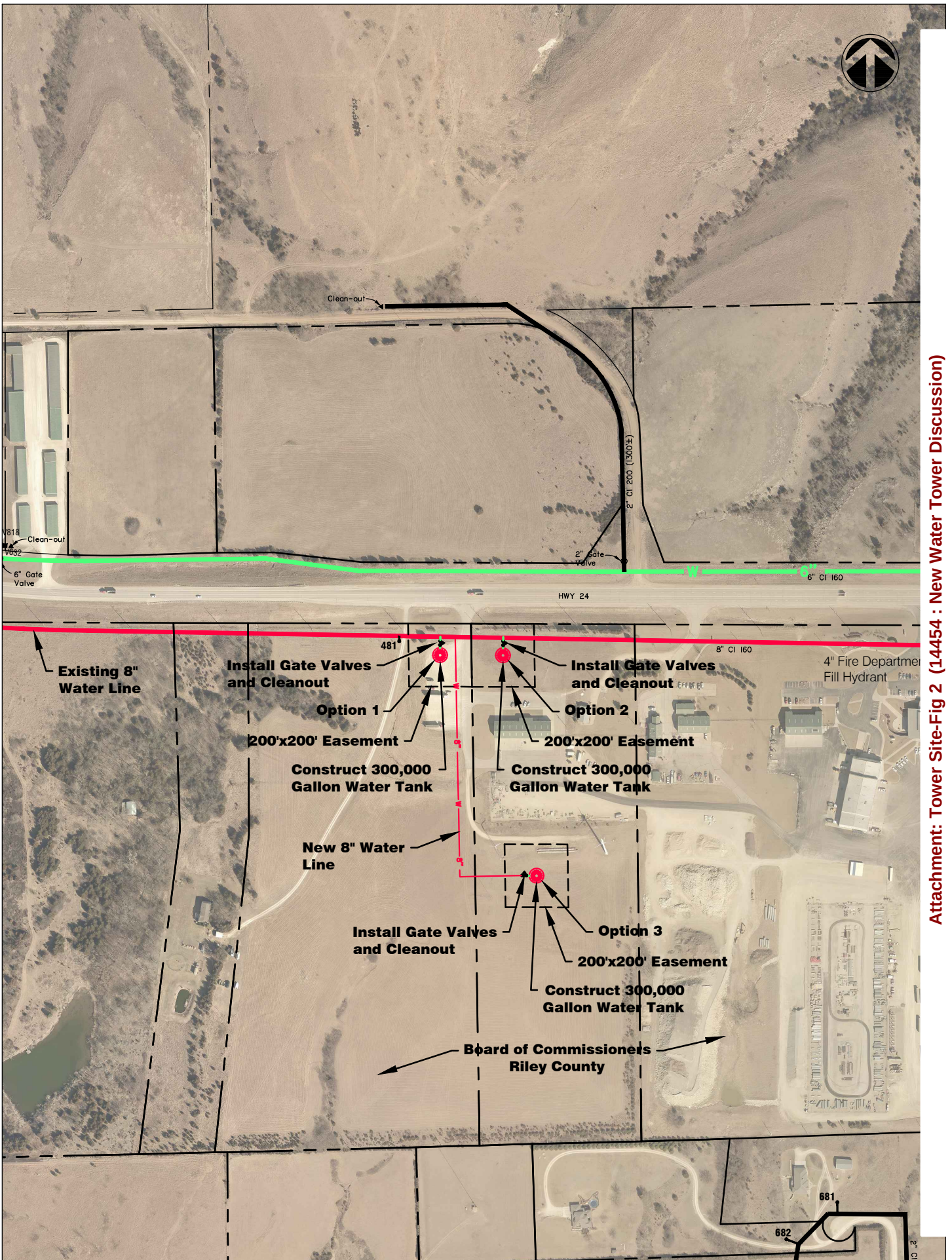


Figure 2 - Water Storage Improvements (North System) Options 1, 2, and 3



COUNTY CLERK & ELECTIONS
Staff Update

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

STAFF REPORT

FROM: David Adams, EMS/Ambulance Director
MEETING: January 29, 2024
SUBJECT: EMS/Ambulance Staff Update
PRESENTER: David Adams, EMS/Ambulance Director

Operations

Calls for service.

December- 412

911-Call volume by station:

Medic 11 located at 2011 Claflin Rd: 117

Medic 21 located at 11th & Poyntz: 113

Medic 31 located at 3060 TCB (Riley County Public Works): 72

Medic 41 located at Manhattan Regional Airport: 76

Medic 51- Leonardville: 25

The rest of the calls (if applicable) are for event standbys and supervisors writing reports.

Working on new building construction related topics. Building committee met on Wednesday the 17th and we are getting closer to bringing to you a final budget.

Neighborhood public meeting for the Public Improvement District is set for January 22nd, in the Family and Child Resource Center at 6:30 pm.

Updated: 1/24/2024 3:33 PM by Cindy Kabriel

Page 1

Packet Pg. 50

Staff Report (ID # 14451)

Meeting of January 29, 2024

Participate in Mental Health Working Group (Josh) and Task Force (David)

Participate in Substance Abuse Working Group (Josh) and Task Force (David)

We have received the first of the two new ambulances. Currently having radios installed and will then have equipment placed and inspection from Public Works.

Participating in the Personnel Policy Manual work group.

Hands only CPR/Stop the bleed training for county staff.

System migration to the new report writing software.

AD Gering and Lt. Spillman attended a leadership conference in Hutchinson.

Event Standbys: 12

Education

100% review of all calls.

Review of data metrics to identify trends.

Training calendar

Equipment updates and training.

Community Outreach:

Car seat check lanes.

Enclosures:

- EOM Reports - BOCC (XLSX)

EMS RESPONSES BY DAY OF THE WEEK		
Weekday	Count	Percent
01 - Sunday	46	11%
02 - Monday	64	16%
03 - Tuesday	52	13%
04 - Wednesday	67	16%
05 - Thursday	45	11%
06 - Friday	77	19%
07 - Saturday	61	15%
TOTAL	412	

EMS RESPONSES BY HOUR OF DAY		
Hour Range	Count	Percent
00:00:00 - 00:59:59	17	4%
01:00:00 - 01:59:59	13	3%
02:00:00 - 02:59:59	13	3%
03:00:00 - 03:59:59	6	1%
04:00:00 - 04:59:59	7	2%
05:00:00 - 05:59:59	7	2%
06:00:00 - 06:59:59	16	4%
07:00:00 - 07:59:59	11	3%
08:00:00 - 08:59:59	23	6%
09:00:00 - 09:59:59	29	7%
10:00:00 - 10:59:59	25	6%
11:00:00 - 11:59:59	22	5%
12:00:00 - 12:59:59	27	7%
13:00:00 - 13:59:59	16	4%
14:00:00 - 14:59:59	17	4%
15:00:00 - 15:59:59	21	5%
16:00:00 - 16:59:59	20	5%
17:00:00 - 17:59:59	20	5%
18:00:00 - 18:59:59	12	3%
19:00:00 - 19:59:59	20	5%
20:00:00 - 20:59:59	20	5%
21:00:00 - 21:59:59	25	6%
22:00:00 - 22:59:59	13	3%
23:00:00 - 23:59:59	12	3%

EMS RESPONSES BY UNIT CALL SIGN		
CALL SIGN	COUNT	PERCENT
Medic 11	117	26%
Medic 21	113	25%
Medic 31	72	16%
Medic 41	76	17%
Medic 51	25	5%

TOP 5 EMS RESPONSES BY DISPATCH REASON			
Complaint	Count	Percent	
Sick Person	56	14%	
Falls	52	13%	
Transfer	49	12%	
Other	29	7%	
Unconscious/Faint	29	7%	



COUNTY CLERK & ELECTIONS
Facilities

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Brittany Phillips, Budget & Finance Officer

MEETING: January 29, 2024

SUBJECT: Facilities - Financing Options

PRESENTER: Brittany Phillips, Budget & Finance Officer

BACKGROUND

Over the past twenty years, the growth of Riley County has been a topic of discussion. A space study analysis was conducted in 2012 and it was determined even with the purchase of the church, there was still a shortage of space to adequately address staff needs.

DISCUSSION

The discussion of new facilities also brings to question the financing options available.

1. Cash - This would come from Capital Improvements Fund which would impact additional spending.
2. Bond - \$300,000 would require an election.
3. Public Building Commission. Per K.S.A. 12-1757 to 12-1768, a county is authorized to created a separate municipal corporation known as a Public Building Commission (PBC). A PBC may issue revenue bonds to finance public building construction and improvements. Please see the attachment for further details.

FISCAL IMPACT

The fiscal impact depends on which financing option is chosen. The Space Study Analysis in 2012, projected to cost over \$25 million to do build a new administrative building. To find additional space, and modernize current offices, it was projected to cost over \$17 million.

POSSIBLE MOTION(S)

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- DOCS-#1101492-v1-PBC_and_Buildings_Finance_Memo__Riley_Co_2024 (DOC)



TRIPLETT WOOLF
GARRETSON, LLC

MEMORANDUM

TO: Riley County Board of County Commissioners
FROM: Mary Carson
RE: Public Building Commission and Other Public Building Financing Options
DATE: January 23, 2024

The following describes options available to Riley County to authorize and finance public building improvements.

K.S.A. 12-1757 to 12-1768 - Public Building Commission

Improvements Authorized: The public building commission statutes authorize acquiring sites, constructing, reconstructing, equipping, and furnishing or purchasing a building or buildings or other facilities that are maintained and operated for a county courthouse, county offices or other county business, city offices or such purposes as are commonly carried on in connection with such facilities.

Necessary Action: This statute authorizes a county to create a separate municipal corporation known as a public building commission (PBC). A PBC is created by a resolution of the board of county commissioners which specifies the purpose of the PBC and its members (see K.S.A. 19-1759). The PBC governing body must have a minimum of three members, appointed by the county commissioners. The commissioners may appoint themselves as the governing body of the PBC. We recommend this practical approach to appointing the governing body of a PBC; particularly when the PBC is created to finance county facilities. If the PBC issues bonds to finance projects for the state of Kansas, a city, or a school district then a representative of those entities also must be represented on the PBC governing body.

Financing and Limitations: A PBC may issue revenue bonds to finance public building construction, improvements, and related costs. The PBC governing body must first adopt a resolution stating its intent to issue bonds. This resolution is published once a week for two weeks and is subject to 30-day protest period beginning after the second publication. If an adequate protest petition (signed by not less than 5% of the county's electors) is submitted by voters, the question of issuing PBC revenue bonds for the public building project must be submitted for approval at an election. The bonds of the PBC are revenue bonds payable from money the PBC receives as rent from leasing public buildings or facilities to cities, counties, school districts or state and federal agencies. Rent paid under these leases is the revenue stream that pays the principal of and interest on the PBC revenue bonds. If a Riley County PBC issued bonds to finance county building improvements, the PBC would take an interest in the public buildings or facilities and enter into a lease with the county for the facilities for rent paid by the county to the PBC. Rental payments made by counties and cities to a PBC are exempt from (i) aggregate tax levy limitations, if existing, and (ii) the Kansas cash-basis law. These exemptions make PBC revenue bonds the near equivalent of general obligation bonds of the county in terms of borrowing costs.

Home Rule: The PBC statute is non-uniform and subject to home rule charter. Charter resolutions are normally used to broaden the purposes for which a PBC may issue its revenue bonds e.g., for recreational facilities, libraries, etc. or to eliminate the notice and protest requirements with respect to issuing bonds. It is rarely necessary for counties to expand the purposes for which PBC bonds may be issued because the language of K.S.A. 12-1758 gives a PBC authority to finance buildings or facilities “. . . operated for a county courthouse, the housing and accommodation of county offices or *county business* . . .” This allows financing of most public buildings, structures or facilities designed to accommodate county business.

Applicability of Debt Limitations: Lease payments made by a county or city to a PBC are not considered debt within the meaning of any debt limitation statute. This exception is one of the primary benefits of using a PBC to finance county buildings and facilities because the debt limitation statutes that apply to counties are very restrictive. Please see the discussion of debt limitations under the next section.

K.S.A. 19-15,114 to 19-15,118 - County Public Buildings – General Obligation Bonds

Improvements Authorized: The county public building statute authorizes construction, acquisition, alteration, repair, reconstruction, remodeling, furnishing, equipping, extending, adding to, enlarging or other enhancements to a public building. Public building is defined in the statute as any building or structure determined by the board of county commissioners to be necessary for any public county purpose.

Necessary Action: The required action of the county varies depending upon the method of financing selected. Please see next paragraph.

Financing Options and Limitations: A county may issue general obligation bonds in an amount not exceeding \$300,000 to make building improvements simply by adopting a resolution. To issue general obligation bonds of more than \$300,000 the county must hold an election where issuing general obligation bonds greater than \$300,000 is approved by county voters. This statute also authorizes the levy of an annual tax of not greater than 1 mill for a period of 10 years to create a building fund for a particular purpose. This tax may be levied after a resolution is adopted by the board of county commissioners authorizing the tax and stating its purpose. This resolution must be published once a week for three weeks. A 30-day period begins after the third publication when the electors of the county may file a petition requiring an election be held on the question of the levying the tax. If no protest is filed, the tax may be levied. After the second levy of the tax, if there is not enough money in the building fund to build the project identified in the resolution authorizing the tax, the county may issue general obligation bonds, without an election or protest, in an amount which, together with the money already received, will not exceed the amount stated in the resolution authorizing the levy.

Home Rule: This statute is uniformly applicable and not subject to home rule charter resolutions.

Debt Limitations: Bonds issued under the authority of this statute are subject to statutory aggregate debt limitations. The majority of Kansas counties are subject to a particularly low aggregate debt limitation (3% of assessed valuation, as opposed to 30% for Kansas cities and Wyandotte and Franklin counties). This limitation effectively restricts a county's ability to issue general obligation bonds for large public building projects. Tax levies

TWG REF: 1101492

authorized under this statute are exempt from aggregate levy limitations applicable to counties, if any.

K.S.A. 19-101 - Lease Purchase Financing

Improvements Authorized: Lease purchase agreements originally were used to finance large equipment purchases such as fire engines, road graders and computer systems. Lease purchase agreements remain a common financing tool for all kinds of equipment used by counties. Lease purchase financing is also used to finance real property and buildings and may be used by counties to finance any public improvement in which some form of security interest may be granted. Leases have been used in Kansas to finance the acquisition and construction of public buildings such as jails, mental health facilities, solid waste transfer stations, maintenance and storage buildings, community centers and other county buildings, and recreational facilities such as parks, ball fields and golf courses. Lease agreements do not work as well for improvements where no security interest may be reasonably granted. These improvements include infrastructure such as streets, sewers, sidewalks, and water lines.

Necessary Action: A lease purchase agreement is authorized by resolution of the board of county commissioners. If the lease arrangement is to finance a building or land, is for a term longer than a year, and provides for annual payments that exceed \$100,000 in the aggregate, the county must first adopt a resolution stating its intent to enter into the lease. This resolution is published once a week for two weeks and is subject to a protest petition for a period of 30 days after the second publication. If a sufficient protest is submitted the lease purchase arrangement must be approved at an election.

Financing and Limitations: In a typical lease purchase transaction the county leases property from another party, such as a bank, vendor, or leasing company. The rental payments from the county are sufficient to pay the full purchase price of the property plus interest accruing over the life of the lease. All lease payments are subject to the cash-basis statutes and annual appropriation by the county and the financed property is pledged as collateral. If the county decided not to appropriate payments for a future year, normally the lease terminates, the financed property is turned over to the vendor, bank or leasing company and the county forfeits its interest in the property. Lease purchase agreements and lease financing are permissible due to exceptions provided in the Kansas cash-basis law and the budget laws. Because payments made under a lease purchase agreement must be appropriated annually, financial markets view the leases as less secure than the county's general obligation bonds or its payments under a PBC lease. For that reason, lease purchase agreements have a higher financing cost than either general obligation bonds or PBC revenue bonds.

Applicability of Debt Limitations: Annual appropriation lease payments are not considered debt within the meaning of any debt limitation statute.

Miscellaneous Public Buildings

There are several statutes which authorize the issuance of bonds for particular types of county buildings or facilities, including hospitals, solid waste disposal facilities, buildings to house, store and service voting machines, or nursing homes. Most of these statutes either provide for elections or protest periods. Please call me if you need more detail about any of these statutes.

TWG REF: 1101492