



**Board of Riley County
Commissioners
Regular Meeting
Agenda
February 03, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Advisory Board appointments and Resolution appointing Riley County representatives to Council/Advisory Boards
4. Sign Tax Roll Corrections

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - Jan 31, 2022 8:30 AM

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:00 AM

Russel Stukey, Emergency Management Director

8. Bid opening for 2 sets of rescue extrication equipment

9:15 AM

Michael Boller, Noxious Weed Director

9. Staff Update
10. 2021 Noxious Weed Annual Report
11. 2022 Noxious Weed Management Plan / Report

9:30 AM

Greg McHenry, Appraiser

12. Appraiser's Office Report

- 9:55 AM** **Craig Cox, Deputy County Counselor**
13. Appointment of Sanitary Code Hearing Officer
- 10:00 AM** **Amanda Webb, Planning/Special Projects Director**
14. Planning & Development - Staff Update
- 10:15 AM** **Clancy Holeman, Counselor/Director of Administrative Services**
15. Administrative Work Session
16. Executive session to discuss confidential legal advice regarding pending litigation issues
- 10:35 AM** **Vivienne Uccello, PIO**
17. Public Comment Procedures for Special BOCC Meeting
- Adjournment**

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



COUNTY CLERK & ELECTIONS
Boards

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Cindy Kabriel, Administrative Assistant II

MEETING: February 3, 2022

SUBJECT: Advisory Board appointments and Resolution appointing Riley County representatives to Council/Advisory Boards

PRESENTER: Cindy Kabriel, Administrative Assistant II

POSSIBLE MOTION(S)

Move to approve the following appointments and Resolution No. 020322- , A Resolution appointing Riley County representatives to Council/Advisory Boards.

Roger Nauwerth Comm Dist 3	February 3, 2022- December 31, 2023	Hunters Island Water District Advisory Board 3 year
Marzia Rozell Comm Dist 1	February 3, 2022- December 31, 2024	Museum Board of Trustees 3 year
Christine Benne Comm Dist 2	February 3, 2022- December 31, 2024	Museum Board of Trustees 3 year
Marla Day Comm Dist 3	February 3, 2022- December 31, 2024	Museum Board of Trustees 3 year

Enclosures:

- letters resolutions and supporting information (PDF)



BOARD OF COMMISSIONERS

3.a

115 N. 4th Street, 1st Floor
Manhattan, Kansas 6650
Phone: 785-565-684
Fax: 785-565-684
E-mail: boccc@rileycountyks.gov

February 3, 2022

Roger Nauerth
1530 Moehlman Road
Manhattan, KS 66502

Dear Roger:

This is to confirm your appointment to the Hunters Island Water District Advisory Board. We greatly appreciate your willingness to serve on this Council/Board and know that the Hunters Island Water District Advisory Board will benefit from your contribution. Your term appointment is through December 31, 2023.

Sincerely,

Riley County Board of County Commissioners

Chairman

Member

Member

Attachment: letters resolutions and supporting information (11878 : Advisory Board Appointments)



BOARD OF COMMISSIONERS

3.a

115 N. 4th Street, 1st Floor
Manhattan, Kansas 6650
Phone: 785-565-684
Fax: 785-565-684
E-mail: bocc@rileycountyks.go

February 3, 2022

Marcia Rozell
629 Houston Street
Manhattan, KS 66502

Dear Marcia:

This is to confirm your appointment to the Museum Board of Trustees. We greatly appreciate your willingness to serve on this Council/Board and know that the Museum Board of Trustees will benefit from your contribution. Your term appointment is through December 31, 2024.

Sincerely,

Riley County Board of County Commissioners

Chairman

Member

Member

Attachment: letters resolutions and supporting information (11878 : Advisory Board Appointments)



BOARD OF COMMISSIONERS

3.a

115 N. 4th Street, 1st Floor
Manhattan, Kansas 6650
Phone: 785-565-684
Fax: 785-565-684
E-mail: bocc@rileycountyks.go

February 3, 2022

Christine Benne
1004 Brianna Court
Manhattan, KS 66503

Dear Christine:

This is to confirm your appointment to the Museum Board of Trustees. We greatly appreciate your willingness to serve on this Council/Board and know that the Museum Board of Trustees will benefit from your contribution. Your term appointment is through December 31, 2024.

Sincerely,

Riley County Board of County Commissioners

Chairman

Member

Member

Attachment: letters resolutions and supporting information (11878 : Advisory Board Appointments)



BOARD OF COMMISSIONERS

3.a

115 N. 4th Street, 1st Floor
Manhattan, Kansas 6650
Phone: 785-565-684
Fax: 785-565-684
E-mail: bocc@rileycountyks.go

February 3, 2022

Marla Day
3508 Big Foot Street
Manhattan, KS 66503

Dear Marla:

This is to confirm your appointment to the Museum Board of Trustees. We greatly appreciate your willingness to serve on this Council/Board and know that the Museum Board of Trustees will benefit from your contribution. Your term appointment is through December 31, 2024.

Sincerely,

Riley County Board of County Commissioners

Chairman

Member

Member

Attachment: letters resolutions and supporting information (11878 : Advisory Board Appointments)

RESOLUTION NO. 020322-**A RESOLUTION APPOINTING RILEY COUNTY REPRESENTATIVES TO
ADVISORY BOARDS**

WHEREAS, Riley County has positions available to be filled on various boards; and

WHEREAS, the following positions are open and the county residents listed below are eligible and have indicated a willingness to serve; and

WHEREAS, the Board of Commissioners of Riley County, Kansas, desire to appoint these county residents to the boards and for the terms as indicated below:

Roger Nauwerth Comm Dist 3	February 3, 2022- December 31, 2023	Hunters Island Water District Advisory Board 3 year
Marzia Rozell Comm Dist 1	February 3, 2022- December 31, 2024	Museum Board of Trustees 3 year
Christine Benne Comm Dist 2	February 3, 2022- December 31, 2024	Museum Board of Trustees 3 year
Marla Day Comm Dist 3	February 3, 2022- December 31, 2024	Museum Board of Trustees 3 year

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of Riley County, Kansas, that the above referenced county residents are hereby appointed to the various county boards for the designated period of time.

ADOPTED this 3rd day of February, 2022.

BOARD OF COUNTY COMMISSIONERS
OF RILEY COUNTY, KANSAS

CHAIR

MEMBER

MEMBER

ATTEST:

RICH VARGO
Riley County Clerk

Attachment: letters resolutions and supporting information (11878 : Advisory Board Appointments)

Cindy Kabriel

From: Evelyn Clark
Sent: Wednesday, December 29, 2021 4:00 PM
To: Cindy Kabriel
Cc: Julie Winter; John Ellermann
Subject: Hunter's Island Water District Board

Good afternoon Cindy,

Roger Nauerth has agreed to serve another term on the board.

Thank you!

Have a great day and Happy New Year!

Eve Clark
Administrative Clerk II – Utilities
Riley County Public Works Department
6215 Tuttle Creek Blvd.
Manhattan, KS 66502
Office: 785-537-6335
Fax: 785-565-6606
Email: eclark@rileycountyks.gov



DATE: January 26, 2022
TO: Cindy Kabriel, Riley County Clerk's Office
FROM: Allana Parker, Director, Riley County Historical Museum

The term of office for the following Trustees of the Riley County Historical Museum ended December 31, 2021:

Janet Duncan, Commission District #1

Lynne Berry, Commission District #2

Philip Anderson, Commission District #3

All three members of the Riley County Historical Museum Board Directors listed have completed two terms of office and are not eligible to be re-appointed.

All three have been excellent Trustees and the Riley County Historical Museum deeply appreciates their service.

The Riley County Historical Museum recommends the following appointments to the Riley County Historical Museum Board of Trustees for 2022 through 2024:

Marcia Rozell, Commission District #1, If appointed, she is willing to serve.

Christine Benne, Commission District #2, If appointed, she is willing to serve.

Marla Day, Commission District #3, If appointed, she is willing to serve.

Name of Council/Board Member: Janet Duncan

Board: Museum Board of Trustees

Date of Term Expiration: December 31, 2021

Council/Board Member: Please check the following applicable boxes regarding your interest in serving another term on the Council/Board. Please sign the form and return it as soon as possible in the stamped envelope enclosed.



I am interested in serving another term.



I am not interested in serving another term.



I am not eligible to serve another term.



I am interested in serving on a different council, board or committee. Please send me an interest form/application.

Signed:

Janet Duncan
Council/Board Member

Jan 29, 2021
Date

Attachment: letters resolutions and supporting information (11878 : Advisory Board Appointments)



RILEY COUNTY
APPLICATION FOR SERVING
ON A COUNTY ADVISORY COUNCIL/BOARD

Name Marcia Rozell Date 01/25/22

Address 629 Houston St

Telephone 785-537-3030 (Home) 785-537-3030 (Work) 785-776-8829 Occupation Sale Manager for Visit Manhattan, a division of the Manhattan Area Chamber of Commerce

e-mail address: Marcia@Manhattan.org

Following is a list of current County Advisory Council/Boards. Please use a separate application for each council/board for which you would like to be considered. If you have any questions or need additional information about the specific group(s) you are interested in, please contact the County Clerk's Office (565-6202).

☐ Armed Forces Memorial Committee Board	☒ Museum Board of Trustees
☐ Big Lakes Developmental Center Board	☐ North Central -- Flint Hills Area Agency on Aging
☐ Fair Board	☐ Pawnee Mental Health Services Board
☐ Food and Farm Council	☐ Riley County Council on Aging
☐ Hunters Island Water District	☐ Riley County Parks Board
☐ Joint Corrections Advisory Board	☐ Riley County Planning Board/Board of Zoning Appeals
☐ Judicial Nominating Commission—21st	☐ Riley County Public Health Advisory Council
☐ Law Enforcement Agency Board	☐ Road and Bridge Advisory Board
☐ Manhattan Urban Area Planning Board	☐ Solid Waste Management Committee

Please state why you are interested in serving on this council/board and indicate what training and expertise you would bring to this council/board (please use additional pages as needed).

I am excited for the opportunity to serve on the Riley County Museum Board of Trustees. Having lived in Manhattan for almost 25 years, I am passionate about this place I live and work. In my professional life with Visit Manhattan, I routinely promote Manhattan, Riley County, and the surrounding Flint Hills to our visitors, conference planners and sports directors. Knowing our history is vital to sharing our story. I value the vast and diverse connections I have in our community with hospitality partners, business owners, city/county/state employees and the general public.

In my personal life, I served on our local school board (2013-2017) as an elected official. I helped navigate the district through some difficult times including budget cuts, hiring of our superintendent and the mascot debate of 2017. I currently serve on the Manhattan Parks Advisory Board, the Friends of Konza Prairie, and the Friends of the Kaw. My husband and I live in a 130-year-old home. We love being caretakers of a piece of Riley County's history.

Please provide references: (Name, address and phone number)

Karen Hibbard, Visit Manhattan Director, 785-565-3886
Dr Marvin Wade, USD 383 Superintendent, 785-587-2000
Gary Fike, Riley County Extension, 785-537-6350

Signature

Marcia Rozell

Attachment: letters resolutions and supporting information (11878 : Advisory Board Appointments)



RILEY COUNTY
APPLICATION FOR SERVING
ON A COUNTY ADVISORY COUNCIL/BOARD

Dist 2
3.a
FILED
2021 JAN 21 AM 9:09
COUNTY CLERK
RILEY COUNTY, KANSAS

Name Christine Berne Date 1.11.2021
Address 1004 Brianna Ct 66503
Telephone 785 341-0862 (Home) _____ (Work) _____ Occupation Retired
e-mail address: pchome7@msn.com

Following is a list of current County Advisory Council/Boards. Please use a separate application for each council/board for which you would like to be considered. If you have any questions or need additional information about the specific group(s) you are interested in, please contact the County Clerk's Office (565-6202).

☐ Armed Forces Memorial Committee Board	☒ Museum Board of Trustees
☐ Big Lakes Developmental Center Board	☒ North Central -- Flint Hills Area Agency on Aging
☐ Fair Board	☐ Pawnee Mental Health Services Board
☐ Food and Farm Council	☒ Riley County Council on Aging
☐ Hunters Island Water District	☐ Riley County Parks Board
☐ Joint Corrections Advisory Board	☒ Riley County Planning Board/Board of Zoning Appeals
☐ Judicial Nominating Commission—21st	☒ Riley County Public Health Advisory Council
☐ Law Enforcement Agency Board	☐ Road and Bridge Advisory Board
☐ Manhattan Urban Area Planning Board	☐ Solid Waste Management Committee

Please state why you are interested in serving on this council/board and indicate what training and expertise you would bring to this council/board (please use additional pages as needed).

I serve on the FHDC Foundation Board, the Fort Riley Museum Board.

I was a longterm caregiver for my husband, Dr. (COLR)
Paul Berne

Please provide references: (Name, address and phone number)

Mark Hartsom, Sr, Jo Heger, Janet Michals
~~Mark Hartsom, Sr~~

Signature

Christine Berne

When an opening on a council/board occurs, the Riley County Commissioners will review the applications on file. If your application is selected, you will be contacted to confirm that you are still interested in serving on this council/board before an appointment is made. All applications will remain on file for three years.

Please return this application (interested or not) to:
County Clerk's Office, 110 Courthouse Plaza, Manhattan, Kansas 66502
THANK YOU FOR YOUR INTEREST IN SERVING RILEY COUNTY

Name of Council/Board Member: Phillip Anderson

Board: Museum Board of Trustees

Date of Term Expiration: December 31, 2021

Council/Board Member: Please check the following applicable boxes regarding your interest in serving another term on the Council/Board. Please sign the form and return it as soon as possible in the stamped envelope enclosed.



I am interested in serving another term.



I am not interested in serving another term.



I am not eligible to serve another term.



I am interested in serving on a different council, board or committee. Please send me an interest form/application.

Signed:

Phil Anderson

Council/Board Member

PHIL ANDERSON

10-11-21

Date

Attachment: letters resolutions and supporting information (11878 : Advisory Board Appointments)



RILEY COUNTY
APPLICATION FOR SERVING
ON A COUNTY ADVISORY COUNCIL/BOARD

Name Marla Day Date January 4, 2022
 Address 3508 Big Foot St
 Telephone 785-341-8556 (Home) 785-532-1328 (Work) Occupation Museum Curator
 e-mail address: mday@k-state.edu

Following is a list of current County Advisory Council/Boards. Please use a separate application for each council/board for which you would like to be considered. If you have any questions or need additional information about the specific group(s) you are interested in, please contact the County Clerk's Office (565-6202).

☐ Armed Forces Memorial Committee Board	☒ Museum Board of Trustees
☐ Big Lakes Developmental Center Board	☐ North Central -- Flint Hills Area Agency on Aging
☐ Fair Board	☐ Pawnee Mental Health Services Board
☐ Food and Farm Council	☐ Riley County Council on Aging
☐ Hunters Island Water District	☐ Riley County Parks Board
☐ Joint Corrections Advisory Board	☐ Riley County Planning Board/Board of Zoning Appeals
☐ Judicial Nominating Commission—21st	☐ Riley County Public Health Advisory Council
☐ Law Enforcement Agency Board	☐ Road and Bridge Advisory Board
☐ Manhattan Urban Area Planning Board	☐ Solid Waste Management Committee

Please state why you are interested in serving on this council/board and indicate what training and expertise you would bring to this council/board (please use additional pages as needed).

As a museum curator I have resources and expertise to offer the Riley County Historical Museum staff as they work with their artifacts, sharing their stories and providing a safe environment for generations to come.

Please provide references: (Name, address and phone number)

Barbara Anderson, Dept. Head IDFS
 1324 Lovers Lane
 Manhattan KS 66506-1405
 785-532-1318
 barbara@k-state.edu

Signature

Marla Day

When an opening on a council/board occurs, the Riley County Commissioners will review the applications on file. If your application is selected, you will be contacted to confirm that you are still interested in serving on this council/board before an appointment is made. All applications will remain on file for three years.

Please return this application (interested or not) to:
 County Clerk's Office, 110 Courthouse Plaza, Manhattan, Kansas 66502
 THANK YOU FOR YOUR INTEREST IN SERVING RILEY COUNTY

Attachment: letters resolutions and supporting information (11878 : Advisory Board Appointments)



COUNTY CLERK & ELECTIONS
Tax Roll Correction

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Lori Muir, Real Estate Specialist
MEETING: February 3, 2022
SUBJECT: Sign Tax Roll Corrections
PRESENTER: Rich Vargo, County Clerk

POSSIBLE MOTION(S)

Move to approve the Tax Roll Corrections.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- image20356 (PDF)
- image20361 (PDF)
- image20362 (PDF)

TAX ROLL CORRECTION
REAL ESTATE

Printed by IMUIR

2022/01/28

4.a

Taxpayer ID JTLL0001
Owner ID JTLL0001

Control # 2022000079

Tax Year 2021
Tract # 070001A1

JTL LEASING FLP

CAMA # 203-07-2-10-09-006-00-0-01

ROEHL ADDN
LOT 1 & ABAND
RR ADJ TO LOT 1

901 S 2ND AVE

TU 2 Manhattan City
Parcel 39250

DODGE CITY, KS 67801-5902

USD 383

Property Address 1826 TUTTLE CREEK BLVD

APPRAISER SECTION (Value)

2022/01/28 IMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
CU	242940	119670	362610

—	—	—	—
—	—	—	—
—	—	—	—

Total	242940	119670	362610
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Assessed Prior to Correction:

CU	60735	29918	90653
----	-------	-------	-------

—	—	—	—
—	—	—	—
—	—	—	—

Total	60735	29918	90653
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SB41	—	—	—
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Appraised After Correction:

CL	Land	Imp	Total
CU	242940	117060	360000

—	—	—	—
—	—	—	—
—	—	—	—

Total	242940	117060	360000
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Assessed After Correction:

CU	60735	29265	90000
----	-------	-------	-------

—	—	—	—
—	—	—	—
—	—	—	—

Total	60735	29265	90000
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SB41	—	—	—
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Net Change	2610-
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—	—
—	—
—	—

2610-

Net Change

653-

—	—
—	—
—	—

Total	653-
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SB41	—
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CLERK SECTION (Tax)

2022/01/28 IMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy 157.46100	Gen Tax	14274.32
----------------	---------	----------

SB41 Tax Dollars	SB41 \$	—
------------------	---------	---

SB41 Tax Dollars	14274.32	—
------------------	----------	---

Tax After Correction:

Levy 157.46100	Gen Tax	14171.50
----------------	---------	----------

SB41 Tax Dollars	SB41 \$	—
------------------	---------	---

SB41 Tax Dollars	14171.50	—
------------------	----------	---

Net Change

102.82-

—

102.82-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

Applicable Mill Levy	157.46100
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Net Change in Levied Tax Dollars	102.82-
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Net Change in SB41 Exemption

Type of Correction DECREASE

Correction Code TP TAX PROTEST Rate 2.00%

Tax Statement # 18481

Comments PUP adjustment per Appraiser

Owner JTLL0001

JTL LEASING FLP

Net Change in Total Tax Dollars	102.82-
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By order of the Board of County Commissioners of RILEY COUNTY, Kansas.
(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: image20356 (11876 : Tax Roll Corrections)

TAX ROLL CORRECTION
REAL ESTATE

Printed by IMUIR

2022/01/28

4.a

Taxpayer ID BANK0085
Owner ID PHEL0009

Control # 2022000080

Tax Year 2021
Tract # R13850

PHELPS, JEANNE ANN
% MCCULLOUGH DEVELOPMENT COM
PO BOX 1088

CAMA # 211-02-0-30-01-003-00-0-01

CANDLEWOOD CENTER #3
LOT 1

TU 2 Manhattan City
Parcel 95630
USD 383

MANHATTAN, KS 66505-1088

Property Address 3270 KIMBALL AVE 3200

APPRAISER SECTION (Value)

2022/01/28 IMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
CU	2022730	3937500	5960230
Total	2022730	3937500	5960230

Assessed Prior to Correction:

CU			
CU	505683	984375	1490058
Total	505683	984375	1490058
SB41			

Appraised After Correction:

CL	Land	Imp	Total
CU	2022730	3575990	5598720
Total	2022730	3575990	5598720

Assessed After Correction:

CU			
CU	505683	893998	1399681
Total	505683	893998	1399681
SB41			

Net Change
361510-

Net Change
90377-

Total
SB41 90377-

CLERK SECTION (Tax)

2022/01/28 IMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy 157.46100	Gen Tax	234626.02
	SB41 \$	
SB41 Tax Dollars		234626.02

Tax After Correction:

Levy 157.46100	Gen Tax	220395.18
	SB41 \$	
SB41 Tax Dollars		220395.18

Net Change
14230.84-

14230.84-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

Applicable Mill Levy
Net Change in Levied Tax Dollars

90377-
157.46100
14230.84-

Type of Correction DECREASE

Correction Code TP TAX PROTEST Rate 2.00%

Tax Statement # 2686

Comments PUP adjustment per Appraiser

Net Change in SB41 Exemption

Net Change in Total Tax Dollars

14230.84-

Owner PHEL0009
PHELPS, JEANNE ANN

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.
(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: image20356 (11876 : Tax Roll Corrections)

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR

2022/01/28

4.a

Taxpayer ID BANK0146
Owner ID FOUN0006

Control # 2022000081

Tax Year 2021
Tract # 793501

FOUNDERS HILL APARTMENTS LLC

CAMA # 211-12-0-30-01-008-01-0-01

MANWEST ADDN #2
LOT 1174 WATERCOLOR WAY STE 103
FMB337
SANTA ROSA BEACH, FL 32459-7351TU 2 Manhattan City
Parcel 117180
USD 383

Property Address 1401 COLLEGE AVE

APPRAISER SECTION (Value)

2022/01/28 LMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
RU	2948000	11672100	14620100

—	—	—	—
—	—	—	—
—	—	—	—

Total 2948000 11672100 14620100

Assessed Prior to Correction:

CL	Land	Imp	Total
RU	339020	1342292	1681312

—	—	—	—
—	—	—	—
—	—	—	—

Total 339020 1342292 1681312

SB41 2300

Appraised After Correction:

CL	Land	Imp	Total
RU	2948000	11453790	14401790

—	—	—	—
—	—	—	—
—	—	—	—

Total 2948000 11453790 14401790

Assessed After Correction:

CL	Land	Imp	Total
RU	339020	1317186	1656206

—	—	—	—
—	—	—	—
—	—	—	—

Total 339020 1317186 1656206

SB41 2300

Net Change
218310-Net Change
25106-Total 25106-
SB41

CLERK SECTION (Tax)

2022/01/28 LMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy	Gen Tax	SB41 \$	Total
157.46100	264741.08	46.00	264695.08

SB41 Tax Dollars 264695.08

Tax After Correction:

Levy	Gen Tax	SB41 \$	Total
157.46100	260787.86	46.00	260741.86

SB41 Tax Dollars 260741.86

Net Change
3953.22-
3953.22-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)Applicable Mill Levy
Net Change in Levied Tax Dollars

Net Change in SB41 Exemption

25106-
157.46100
3953.22-

Type of Correction DECREASE

Correction Code TP TAX PROTEST Rate 2.00%

Tax Statement # 5893

Comments PUP adjustment per Appraiser

Owner FOUN0006

FOUNDERS HILL APARTMENTS LLC

Net Change in Total Tax Dollars

3953.22-

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.

(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR

2022/01/28

4.a

Taxpayer ID BANK0146
Owner ID CHAS0035

Control # 2022000082

Tax Year 2021
Tract # 664001

CHASE MANHATTAN APARTMENTS LLC

CAMA # 211-12-0-40-08-004-00-0-01

CHASE/MANHATTAN
APARTMENTS ADDITION
LOT 1 14.347A

174 WATERCOLOR WAY STE 103

TU 2 Manhattan City
Parcel 104820

SANTA ROSA BEACH, FL 32459-7351

USD 383

Property Address 1409 WATSON PL

APPRAISER SECTION (Value)

2022/01/28 LMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
RU	4453100	9289000	13742100

Total	4453100	9289000	13742100
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Assessed Prior to Correction:

RU	512107	1068235	1580342
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Total	512107	1068235	1580342
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SB41	2300
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Appraised After Correction:

CL	Land	Imp	Total
RU	4453100	7719850	12172950

Total	4453100	7719850	12172950
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Assessed After Correction:

RU	512107	887783	1399890
----	--------	--------	---------

Total	512107	887783	1399890
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SB41	2300
------	------

Net Change
1569150-

1569150-

Net Change

180452-

Total 180452-

SB41

CLERK SECTION (Tax)

2022/01/28 LMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy 157.46100	Gen Tax	248842.24
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SB41 \$	46.00
---------	-------

SB41 Tax Dollars	248796.24
------------------	-----------

Tax After Correction:

Levy 157.46100	Gen Tax	220428.08
----------------	---------	-----------

SB41 \$	46.00
---------	-------

SB41 Tax Dollars	220382.08
------------------	-----------

Net Change

28414.16-

28414.16-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

180452-

Applicable Mill Levy

157.46100

Net Change in Levied Tax Dollars

28414.16-

Type of Correction DECREASE

Correction Code TP TAX PROTEST

Rate 2.00%

Tax Statement # 5573

Comments PUP adjustment per Appraiser

Net Change in SB41 Exemption

Net Change in Total Tax Dollars

28414.16-

Owner CHAS0035

CHASE MANHATTAN APARTMENTS LLC

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.
(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: image20356 (11876 : Tax Roll Corrections)

TAX ROLL CORRECTION
REAL ESTATE

Printed by IMUIR

2022/01/28

4.a

Taxpayer ID VISS0013
Owner ID KOPP0004

Control # 2022000083

Tax Year 2021
Tract # 003006A1

KOPPES, J REX

CAMA # 204-18-2-10-09-002-02-0-01

WARD 3 - RR ROW

2855 SW WANAMAKER RD

TU 2 Manhattan City

ADJ TO LOTS 2D

TOPEKA, KS 66614-4697

Parcel 3820

& 2E RR ROW ADJ TO

USD 383

Property Address

LOTS 2D &

APPRAISER SECTION (Value)

2022/01/28 IMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
CU	167760		167760

Total	167760		167760

Assessed Prior to Correction:

CU		
CU	41940	41940

Total	41940	41940

SB41		
------	--	--

Appraised After Correction:

CL	Land	Imp	Total
CU	125820		125820

Total	125820		125820

Assessed After Correction:

CU		
CU	31455	31455

Total	31455	31455

SB41		
------	--	--

Net Change

41940-

41940-

Net Change

10485-

Total

10485-

SB41

CLERK SECTION (Tax)

2022/01/28 IMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy	157.46100	Gen Tax	6603.92
SB41 \$			

SB41 Tax Dollars		6603.92
------------------	-------	---------

Tax After Correction:

Levy	157.46100	Gen Tax	4952.94
SB41 \$			

SB41 Tax Dollars		4952.94
------------------	-------	---------

Net Change

1650.98-

1650.98-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

Applicable Mill Levy

Net Change in Levied Tax Dollars

Net Change in SB41 Exemption

10485-

157.46100

1650.98-

Type of Correction DECREASE

Correction Code TP TAX PROTEST

Rate 2.00%

Tax Statement # 30131

Comments PUP adjustment per Appraiser

Owner KOPP0004

KOPPES, J REX

Net Change in Total Tax Dollars

1650.98-

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.
(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: image20356 (11876 : Tax Roll Corrections)

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR

2022/01/31

4.b

Taxpayer ID ROCK0028
Owner ID ROCK0028

Control # 2022000086

Tax Year 2021
Tract # 450001

ROCK HILLS CHURCH

CAMA # 216-13-0-30-02-005-00-0-01

LITCHFIELD ADDN
LOT 1 (LESS ROW)

2610 FARM BUREAU RD

TU 2 Manhattan City
Parcel 90060

MANHATTAN, KS 66502-3067

USD 383

Property Address 2610 FARM BUREAU RD

APPRAISER SECTION (Value)

2022/01/31 LMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
CU	2429930	140230	2570160
—	—	—	—
—	—	—	—
—	—	—	—
Total	2429930	140230	2570160

Assessed Prior to Correction:

CU			
CU	607483	35058	642541
—	—	—	—
—	—	—	—
—	—	—	—
Total	607483	35058	642541
SB41	—	—	—

Appraised After Correction:

CL	Land	Imp	Total
CU	1864056	107573	1971629
EO	565874	32657	598531
—	—	—	—
—	—	—	—
Total	2429930	140230	2570160

Assessed After Correction:

CU			
CU	466014	26893	492907
EO	565874	32657	598531
—	—	—	—
—	—	—	—
Total	1031888	59550	492907
SB41	—	—	—

Net Change
598531-
598531

Net Change
149634-
598531

Total 149634-
SB41

CLERK SECTION (Tax)

2022/01/31 LMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy	Gen Tax	SB41 \$	
157.46100			101175.16
SB41 Tax Dollars			101175.16

Tax After Correction:

Levy	Gen Tax	SB41 \$	
157.46100			77613.64
SB41 Tax Dollars			77613.64

Net Change
23561.52-
23561.52-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

Applicable Mill Levy
Net Change in Levied Tax Dollars

149634-
157.46100
23561.52-

Net Change in SB41 Exemption

Type of Correction DECREASE

Correction Code CO C.O.T.A./OTHER Rate 2.00%

Tax Statement # 25921

Comments Exempt per BOTA 2021-6023-TX
Beginning Oct 8, 2021

Net Change in Total Tax Dollars

23561.52-

Owner ROCK0028
ROCK HILLS CHURCH

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: image20361 (11876 : Tax Roll Corrections)

TAX ROLL CORRECTION
REAL ESTATE

Printed by IMUIR

2022/01/31

4.c

Taxpayer ID DEEP0007
Owner ID DEEP0007

Control # 2022000090

Tax Year 2021
Tract # ZE00108

DEEP CREEK CONNECTION LLC

CAMA # 276-14-0-00-00-00-0-01

14-11-8 NW4 OF NW4

4421 DEEP CREEK RD

TU 160 Zeandale Township
Parcel 970

NE4 LESS TR
N2 OF NW4

MANHATTAN, KS 66502-9224

USD 383

Property Address DEEP CREEK RD

APPRAISER SECTION (Value)

2022/01/31 IMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
AR	52340	3950	56290
Total	52340	3950	56290

Assessed Prior to Correction:

AR			
AR	15702	988	16690
Total	15702	988	16690
SB41			

Appraised After Correction:

CL	Land	Imp	Total
AR	40740	3950	44690
Total	40740	3950	44690

Assessed After Correction:

AR			
AR	12222	988	13210
Total	12222	988	13210
SB41			

Net Change
11600-

11600-

Net Change
3480-

Total
SB41 3480-

CLERK SECTION (Tax)

2022/01/31 IMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy	Gen Tax	SB41 \$	
Levy 123.77400	Gen Tax	SB41 \$	2065.80
SB41 Tax Dollars			2065.80

Tax After Correction:

Levy	Gen Tax	SB41 \$	
Levy 123.77400	Gen Tax	SB41 \$	1635.06
SB41 Tax Dollars			1635.06

Net Change
430.74-

430.74-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

Applicable Mill Levy
Net Change in Levied Tax Dollars

Net Change in SB41 Exemption

Net Change in Total Tax Dollars

3480-
123.77400
430.74-

Type of Correction DECREASE

Correction Code TP TAX PROTEST

Tax Statement # 12837

Comments PUP adjustment per Appraiser

Rate 2.00%

Owner DEEP0007

DEEP CREEK CONNECTION LLC

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.
(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: image20362 (11876 : Tax Roll Corrections)

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR

2022/01/31

4.c

Taxpayer ID SUMP0025
Owner ID SUMP0025

Control # 2022000091

Tax Year 2021
Tract # R307761

SUMP, CODY A ET UX

CAMA # 032-09-0-00-00-004-02-0-01

9-6-6 TR IN NW4 OF
SW4

21401 PEACH GROVE RD

TU 20 Swede Creek Township
Parcel 271

RANDOLPH, KS 66554-9089

USD 384

Property Address 20700 LIBERTY LN

APPRAISER SECTION (Value)

2022/01/31 LMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
VR	9170		9170
Total	9170		9170

Assessed Prior to Correction:

VR		
	1100	1100
Total	1100	1100
SB41		

Appraised After Correction:

CL	Land	Imp	Total
AR	830		830
Total	830		830

Assessed After Correction:

AR		
	249	249
Total	249	249
SB41		

Net Change
8340-

8340-
Net Change
851-

Total
SB41 851-

CLERK SECTION (Tax)

2022/01/31 LMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy 126.65500	Gen Tax	139.32
	SB41 \$	
SB41 Tax Dollars		139.32

Tax After Correction:

Levy 126.65500	Gen Tax	31.54
	SB41 \$	
SB41 Tax Dollars		31.54

Net Change
107.78-
107.78-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

851-

Applicable Mill Levy

126.65500

Net Change in Levied Tax Dollars

107.78-

Net Change in SB41 Exemption

Type of Correction DECREASE

Correction Code TP TAX PROTEST

Rate 2.00%

Tax Statement # 28800

Comments PUP adjustment per Appraiser

Net Change in Total Tax Dollars

107.78-

Owner SUMP0025

SUMP, CODY A ET UX

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.
(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: image20362 (11876 : Tax Roll Corrections)



**Board of Riley County
Commissioners
Regular Meeting
Minutes
January 31, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Christian Bright	Manhattan Mercury	Present	8:30 AM
Julie Gibbs	Health Department Director	Remote	8:30 AM
Carl Treece		Present	8:30 AM
Elizabeth Ward	Human Resource Manager	Present	9:20 AM
Gregg Eyestone	Extension Agent	Present	9:30 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Gibbs said there were 898 new cases last week. Gibbs stated we have peaked as cases are going down. Gibbs reported there were only five COVID patients in the hospital, which is the lowest in some time.

Gibbs discussed the testing clinics and COVID and flu vaccinations.

Treece discussed the proposed scenic overlook at the end of 68th Avenue by Ogden. Treece stated he spoke with KDOT and it is their property but Riley County has control of the land. Treece said the land is not used for anything else at this time.

Commission Comments

2. Commission Comments

McKinley's Comments:

Friday afternoon I attended the retirement ceremony for Dennis Butler at Midwest Dream Car Collection. Director Butler gave a talk about his service starting as a patrolman in Alexandria, Virginia up through his work here. There were people from a number of groups acknowledging his service. These included the FBI, Kansas Highway Patrol, Kansas Sheriff Association, Senator Moran, and others. In his final words, Director Butler acknowledged his family and all the sacrifices they have had to make.

Saturday afternoon I attended the K-State women's basketball game. They started slowly, but started going in the third quarter to get the victory. I understand there was another basketball game Saturday and a football game Sunday, but I prefer to talk about the victory.

Focke's Comments:

Thursday late afternoon, I reviewed and questioned an issue with the Law Board. I finalized insurance policies that I've been working on for several days.

Friday I had a meeting with Julie Gibbs. We discussed various department issues and toured the clinic. In the past, it has been after hours, so I was able to meet some of the personnel.

Later in the afternoon, I attended the retirement reception for RCPD Director, Dennis Butler. The program included remarks and presentations from friends and colleagues, including Senator Jerry Moran, KHP Colonel Herman Jones, KBI Director Kirk Thompson, and many others. There were open remarks from the floor and a presentation by PIO Aaron Wintermote. There was a very good attendance and a great send-off for Director Butler.

This weekend, I watched some KSU men's basketball and the KC Chiefs football games and met with friends.

Looking forward to a busy week.

Ford's Comments:

Thursday afternoon I spoke with Amanda Webb and Perry Piper from the Planning Department and Craig Cox from the Counselor's Office on a property related issue out in the county that I'm hopeful we will

have a plan moving forward to solve their concerns.

Thursday afternoon I spoke with Kristin Little, District Director from Senator Jerry Moran's office about the possible RCPD Substation down in Aggieville. Took some time to provide depth on the subject and see what they can do to help it move forward. Still is a pretty fluid conversation at the moment.

Friday afternoon I attended a Zoom ceremony for RCPD Director Dennis Butler's Retirement at the Midwest Dream Car Collection Museum. I got off work too late to attend in person, but it looked like it was well attended and everyone who gave remarks did an outstanding job I thought.

This weekend apparently was not a good sports weekend around the area. Not really sure how to explain yesterday's Chiefs game, K-State played poorly vs. Ole Miss, girls barely won too, and my Kentucky Wildcats dominated KU at Allen Fieldhouse which will always make me happy.

Business Meeting

3. Sign Tax Roll Corrections

Move to approve the Tax Roll Corrections.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

4. Board of Riley County Commissioners - Regular Meeting - Jan 27, 2022 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

5. Tentative Agenda

Press Conference Topics

6. Discuss Press Conference

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

7. Administrative Work Session
8. Pending County Projects County Counselor
9. Review and Sign Revised Resolution Authorizing Riley County to Participate in Nationwide Opioid Settlements

Holeman presented the resolution regarding the Nationwide Opioid Settlements.

Move to approve "Resolution No. 013122-06, A Resolution of Riley County, Kansas to join the statewide litigation regarding the opioid epidemic."

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

9:20 AM

Elizabeth Ward, Human Resource Manager

10. Employee Assistance Program Proposal

Ward presented the Employee Assistance Program proposal.

Move to approve the contract with Pawnee Mental Health Services for an Employee Assistance Program covering Riley County employees and their families.

Minutes Acceptance: Minutes of Jan 31, 2022 8:30 AM (Review Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

9:30 AM**Press Conference**

11. Seed starting and home landscape class - Gregg Eyestone (2-3 minutes)

Eyestone said seed starting as an online program on Wednesday, February 2 at noon. Registration is on the K-State Garden Hour website. An in-person program on seed starting will be held Saturday, February 5 at 10:00 a.m. This program is at Blueville Nursery's Garden Center. A Home Landscaping class will start on Thursday, February 10. Registration is required for this class through UFM Learning Center as tryufm.org

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
February 07, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

1. Administrative Work Session

9:20 AM

Board of County Commissioners

2. Rural Economic Development Advisory Board

9:30 AM

Press Conference

3. RCPD update - Captain Greg Steere (3-5 minutes)

10:00 AM

Russel Stukey, Emergency Management Director

4. Staff update

Adjournment

Announcement

A commissioner will be on In Focus live at 9:05 a.m. Tuesday, February 8, 2022 (GM).

Attachment: 02-07-22 tentative (11631 : Tentative Agenda)

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 02-07-22 tentative (11631 : Tentative Agenda)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
February 10, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Discuss Joint City/County/County Meeting
2. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

3. Administrative Work Session

9:20 AM

Break

9:45 AM

Jason Smith, Manhattan Area Chamber of Commerce

4. Economic development update

10:00 AM

Julie Gibbs, Health Department Director

5. Staff update

Adjournment

Announcement

A Special Meeting will be held Thursday, February 10th at 7:00 p.m. at the Leonardville Community Center to discuss north county ambulance services.

Attachment: 02-10-22 tentative (11631 : Tentative Agenda)

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 02-10-22 tentative (11631 : Tentative Agenda)



NOXIOUS WEED/HHW
Staff Update

Michael Boller
Noxious Weed Director
6245 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-539-3202

STAFF REPORT

FROM: Michael Boller Riley County Noxious Weed Department

MEETING: February 3, 2022

SUBJECT: Staff Update

PRESENTER: Michael Boller Riley County Noxious Weed Department

Enclosures:

- 2-3-22 Staff Report (DOC)

Riley County Noxious Weed/HHW Department

Michael Boller, Director

February 3, 2022

Staff Report

Noxious Weed/Mowing:

- Winter tree trimming continues this first week in February. Project roads this year included Wildcat Creek, Deep Creek and Boller Road.
- Winter maintenance on tractors and mowers continues on all four units and will include rental sprayers this month. .
- The 2021 Noxious Weed report is included for commission approval. It will be submitted to the Kansas Department of Agriculture. No noted major change of infestations of noxious weeds in Riley CO although last spring had ideal conditions for many species of plants.
- Kansas Department of Ag Management Plan is also included for commission approval.
- CWDAK conference for spring 2021 will be first week in March. This conference enables all applicators to earn credits for their certifications. This year the conference will be in Topeka and all Riley Co applicators will attend.
- CWDAK Basic Weed School will take place the second week in March and will be held in Manhattan. Scott Marsh (Kansas Dept of Ag) and I conduct the school.
- Cost of chemical, seed and fertilizer is rising at an alarming rate. Example K-31 Fescue (Pallet 40 bags) April 2021 was \$2580 / January 2022 \$5200

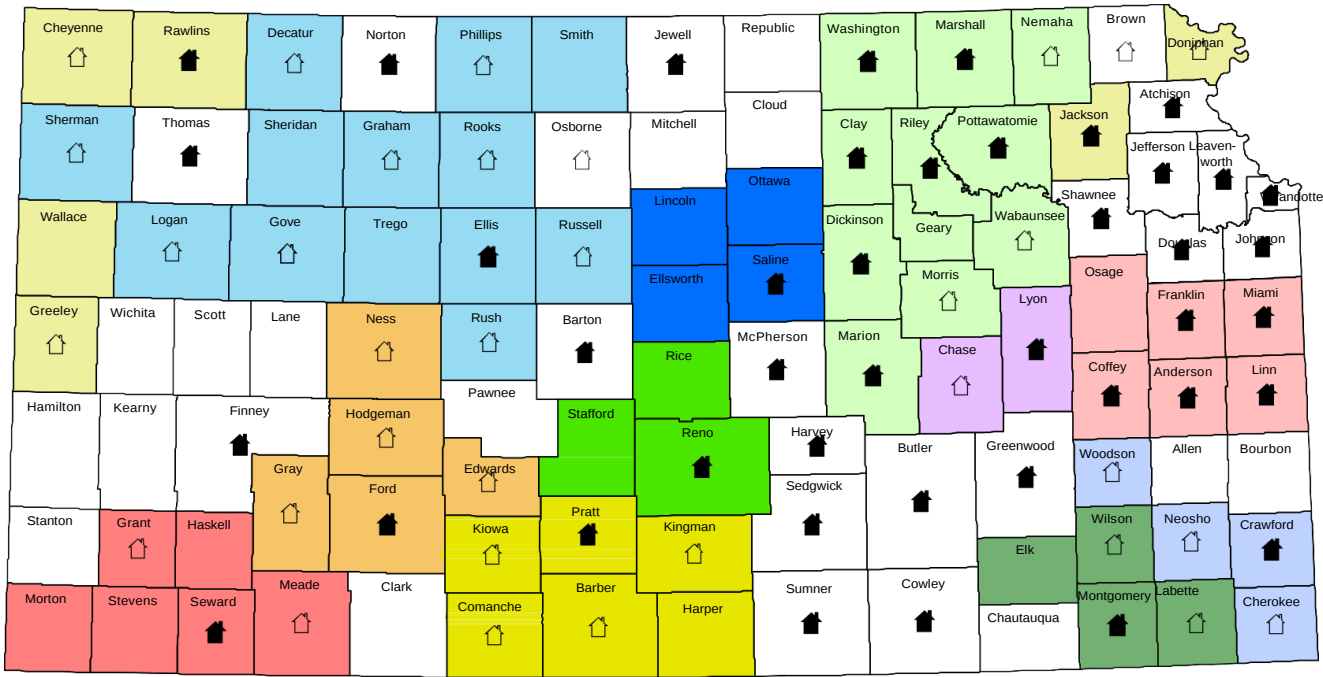
HHW:

- Kansas Department of Health and Environment released the 2021 HHW Legislative Report. Big Lakes Regional processed more HHW material then the rest of the regionals in the state combined and ranks fourth overall in the state for 2021 in terms of material processed.
- The next HHW collection at Howie's Recycling is Saturday, February 12, 2022 from 8:00am to 12:00 noon. No business waste or truck loads of waste will be accepted at this event.
- The Riley County HHW Facility has recycled latex paint to give away. We have one gallon and five gallon containers available. Our office is open Monday – Friday from 7:30am to 4:00pm for assistance. We also have numerous household products on our recycling shelves free to the public.
- The first contractor cleanout for 2022 will be conducted this month.

Other:

- I will be attending the CWDAK State board meeting on March 1st in Topeka.

Kansas Household Hazardous Waste Facility Map



Regions	Counties within the Regions
Big Lakes Region	Clay, Dickinson, Geary, Marshall, Marion, Morris, Nemaha, Pottawatomie, Riley, Wabaunsee, and Washington
Crawford County Region	Cherokee, Crawford, Neosho, Woodson
Ellis County Region	Decatur, Ellis, Gove, Graham, Logan, Phillips, Rooks, Russell, Rush, Sheridan, Sherman, Smith, and Trego
Ford County Region	Edwards, Ford, Gray, Hodgeman, and Ness
Lake Region	Anderson, Coffey, Franklin, Linn, Miami, and Osage
Montgomery County	Elk, Labette, Montgomery, and Wilson
Northwest Kansas Region	Cheyenne, Greeley, Rawlins, Wallace
Northeast Kansas Region	Brown, Doniphan, and Jackson
Reno County Region	Reno, Rice, and Stafford
Saline County Region	Ellsworth, Lincoln, Ottawa, and Saline
Seward County Region	Grant, Haskell, Meade, Morton, Seward, and Stevens
Pratt Region	Barber, Comanche, Kingman, Kiowa, and Pratt



NOXIOUS WEED/HHW
Report

Michael Boller
Noxious Weed Director
6245 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-539-3202

COMMISSION AGENDA REPORT

FROM: Michael Boller Riley County Noxious Weed Department

MEETING: February 3, 2022

SUBJECT: 2021 Noxious Weed Annual Report

PRESENTER: Michael Boller Riley County Noxious Weed Department

BACKGROUND

Annual Noxious Weed Report

DISCUSSION

Annual report notes Budget Summary, including both Revenues and Expenditures. Survey sections and amount of herbicide used and acreage treated.

RECOMMENDATION(S)

Recommend approval of Annual Report

POSSIBLE MOTION(S)

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- 2021 Annual Report (00A) (PDF)



NOXIOUS WEED DEPARTMENT

2021 ANNUAL REPORT

TABLE OF CONTENTS

State Annual Report	1-8
Budget Summary	9
Revenue Report	10-11
Contractual Services Report	12-13
No Charge Summary	14
Chemical Report	15
Road Cost Report	16-17
Equipment Cost Report	18

Annual Noxious Weed Eradication Progress Report 2021
as required by KSA 2-1316



Riley County Noxious Weed Department

Noxious Weed Supervisor:
Michael Boller

Noxious Weed Department Personnel

Name	Job Title	% Time Spent on Noxious Weeds	Weed Director Salary
Michael Boller	Director	50	\$87,295.00
John Reves	Roadside Maintenance Technicia	100	
Justin Brenner	HHW Facility Mgr.	0	
Lori Hanson	Administrative Clerk	75	
Ryan Ascher	Commercial Pesticide Applicator	100	
Vaughn Powell	Commercial Pesticide Applicator	100	

Financial Summary - Noxious Weed Fund

	Amount
Mil levy for 2021	0
County valuation for 2021	\$0.00
Beginning Budget Balance for 2021	\$684,674.00

Revenues

Chemical Sale	\$40,935.25
Equipment	\$13,406.00
Labor Income	\$46,934.99
Sales Tax Payable	\$107.19
Total Revenue	\$101,383.43

Expenditures

Capital Outlay	\$5,725.00
Chemical Purchase	\$74,178.60
Commodities	\$15,732.82
Contractual Services	\$94,120.22
Personnel Services	\$451,960.84
Total Expenditures	\$641,717.48
Ending Budget Balance	\$42,956.52

Carryover to next year's budget for 2021 to 2022

Capital Outlay Fund

	Amount
Beginning Balance	\$0.00
Receipts	\$0.00
Expenditures	\$0.00
Ending Balance	\$0.00

Attachment: 2021 Annual Report (00A) (11882 : 2021 Noxious Weed Annual Report)

Annual Noxious Weed Eradication Progress Report

Riley County Noxious Weed Department

 Year
2021


Estimated Acreage of Noxious Weeds

Noxious Weed	Private	County	Township	State	Federal	City	Total
Field Bindweed	3600.0	525.0	460.0	380.0		30.0	4995.0
Johnsongrass	280.0	30.0	20.0	50.0		10.0	390.0
Musk Thistle	7500.0	280.0	140.0	35.0		5.0	7960.0
Sericea Lespedeza	1300.0	10.0	10.0	25.0		20.0	1365.0
Totals	12680.0	845.0	630.0	490.0		65.0	14710.0

Estimated Acreage of Noxious Weed on Private Land sub-section

Noxious Weed	Wheat	Corn	Soybean	Grain	CRP	Pasture	Other	Fallow	Non-Ag	Total
Field Bindweed	6.0	2.0			200.0	3300.0	92.0			3600.0
Johnsongrass					80.0	200.0				280.0
Musk Thistle					400.0	7000.0	100.0			7500.0
Sericea Lespedeza					200.0	1000.0	100.0			1300.0
Totals	6.0	2.0			880.0	11500.0	292.0			12680.0

Weeds declared Noxious by the County:

 Multiflora Rose ☐

 Bull Thistle ☐

Herbicide Disbursement Summary

Chemical	Purchase Price	Cost Share Price	Total Disbursed
2, 4-dichlorophenoxyacetic acid, choline salt	\$24.96	\$0.00	42.250 gal
2-4 D Amine/Cornbelt	\$11.52	\$9.26	880.750 gal
2-4 D Ester/Cornbelt	\$16.32	\$13.20	550.000 gal
2-4 D Ester/Tenkoz	\$16.08	\$12.80	5.000 gal
Fluroxypyr- meotvl/Tricolovr-butotvl	\$137.92	\$110.24	50.000 gal
GLYPHOSATE	\$21.60	\$17.28	30.500 gal
GLYPHOSATE/Tenkoz	\$13.44	\$10.88	82.250 gal
Imazapic, ammonium salt	\$1.12	\$0.00	140.000 oz
Metsulforam-methyl	\$2.79	\$2.23	941.000 oz
PICLORAM	\$48.80	\$39.04	407.375 gal

Enforcement Summary

Warning Notices	9
Legal Notices	0
Court Cases	0

Diversion Agreements	0
Accounts to Tax Roll	0
Meetings Sponsored	0

Demonstration Plots	0
Feed and Hay Inspection	0
Publish General Notice	2

Enforcement Comments:

We certify this is a correct copy of the Riley County Noxious Weed Department Program for 2021

We certify that Michael Boller is employed as Riley County Noxious Weed Department Director for 2022

Chairman, Board of County Commissioners

Date

County Commissioner

Date

County Commissioner

Date

County Commissioner

Date

County Commissioner

Date

County Noxious Weed Director

Date

Annual Noxious Weed Eradication Progress Report

Treatment Summary for Noxious Weeds

Riley County Noxious Weed Department

2021 ★

Field Bindweed

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Warning Notice													0
Legal Notice													0
Court Cases													0
Diversion Agreements													0

Acreage Treated	January	February	March	April	May	June	July	August	September	October	November	December	Totals
City							5.0						5.0
County				80.0	2.5	16.5	17.5			136.0			260.5
Private				20.0	45.0	87.5	200.0	7.5					360.0
Private Other							10.0	210.0					220.0
Private Pasture	20.0		30.0	90.0	645.0	315.0	37.5	65.0		12.5			1215.0
Private Wheat					10.0								10.0
State					90.0		74.0	18.0					92.0
Township						14.0	18.0						122.0
Total Acreage	20.0		30.0	190.0	792.5	433.0	362.0	300.5	8.0	148.5			2284.5

Approved Herbicides and Methods	January	February	March	April	May	June	July	August	September	October	November	December	Totals
2,4-D AMINE			20.0	70.0	45.0	80.0	225.0	275.0		10.0			725.0
2,4-D LV ESTER				20.0	5.0	10.0	10.0						45.0
Freelexx 4#					22.5	4.5	35.0						62.0
GLYPHOSATE	20.0		10.0		80.0		13.0	7.5		2.5			133.0
GLYPHOSATE + 2,4-D Amine						2.5	11.0						13.5
PICLORAM					160.0	200.0							360.0
PICLORAM + 2,4-D Amine				80.0	480.0	116.0	68.0	18.0		136.0			906.0
PICLORAM + 2,4-D LV ESTER				20.0		20.0							40.0
Total Acreage	20.0		30.0	190.0	792.5	433.0	362.0	300.5	8.0	148.5			2284.5

Annual Noxious Weed Eradication Progress Report Treatment Summary for Noxious Weeds

Johnsongrass

Riley County Noxious Weed Department

2021 ★

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Warning Notice													0
Legal Notice													0
Court Cases													0
Diversion Agreements													0

Acreage Treated	January	February	March	April	May	June	July	August	September	October	November	December	Totals
County							3.0						4.0
Private							2.5	2.5					5.0
Private Other							3.8	2.5					6.3
Private Pasture							2.5	12.5					15.0
State							14.0						14.0
Township							1.0						1.0
Total Acreage							26.8	17.5	1.0				45.3

Approved Herbicides and Methods	January	February	March	April	May	June	July	August	September	October	November	December	Totals
GLYPHOSATE							12.8	17.5	1.0				31.3
PLATEAU							14.0						14.0
Total Acreage							26.8	17.5	1.0				45.3

Annual Noxious Weed Eradication Progress Report

Treatment Summary for Noxious Weeds

Riley County Noxious Weed Department

2021 ★

Musk Thistle

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Warning Notice													0
Legal Notice													0
Court Cases													0
Diversion Agreements													0

Acreage Treated	January	February	March	April	May	June	July	August	September	October	November	December	Totals
County				80.0	2.5	19.0				110.0			211.5
Private				50.0	505.0	75.0		27.5	20.0				677.5
Private Other					120.0	30.0	5.0	90.0	2.5				257.5
Private Pasture	20.0		185.0	30.0	2805.0	1195.0	360.0	2.5		10.0			4607.5
Township					90.0	14.0							104.0
Total Acreage	20.0		185.0	160.0	3522.5	1333.0	365.0	120.0	22.5	120.0		10.0	5858.0

Approved Herbicides and Methods	January	February	March	April	May	June	July	August	September	October	November	December	Totals
2-4 D AMINE			65.0	40.0	205.0	520.0	15.0	115.0		10.0		10.0	980.0
2-4 LV ESTER			120.0	30.0	135.0		60.0		20.0				365.0
Freelexx 4#					22.5								22.5
GLYPHOSATE	20.0				40.0		10.0	5.0	2.5				77.5
PICLORAM					800.0	360.0	280.0						1440.0
PICLORAM + 2,4-D Amine				80.0	720.0	353.0				110.0			1263.0
PICLORAM + 2,4-D LV ESTER				10.0	1600.0	100.0							1710.0
Total Acreage	20.0		185.0	160.0	3522.5	1333.0	365.0	120.0	22.5	120.0		10.0	5858.0

Annual Noxious Weed Eradication Progress Report Treatment Summary for Noxious Weeds

Riley County Noxious Weed Department

2021 ★

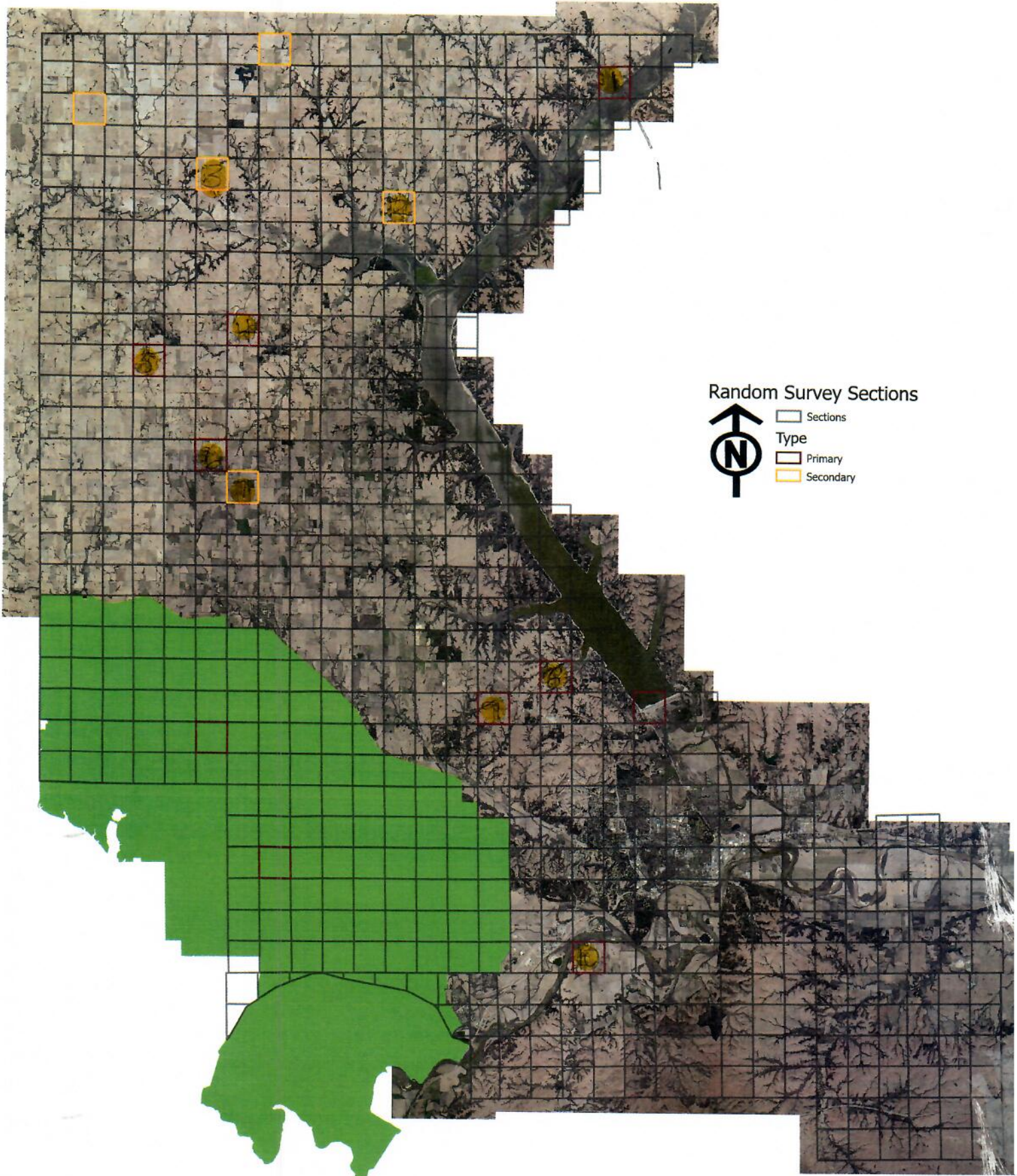
Service Lespedeza

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Warning Notice													0
Legal Notice													0
Court Cases													0
Diversion Agreements													0

Acreage Treated	January	February	March	April	May	June	July	August	September	October	November	December	Totals
County									14.0				14.0
Private					88.0		8.0	34.5	712.0	40.0			882.5
Private CRP						320.0							320.0
Private Other							8.0	8.0	48.0	8.0			72.0
Private Pasture			80.0		992.1	2696.1	722.5	120.0	184.0	56.0			4850.7
State									7.0				7.0
Total Acreage			80.0		1080.1	3016.1	738.5	162.5	965.0	104.0			6146.2

Approved Herbicides and Methods	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Fluroxypyr-methyl/triclopyr-butyl			80.0		960.1	2880.1	640.0		640.0				5200.2
GLYPHOSATE							2.5	2.5					5.0
METSULFORAM METHYL					120.0	136.0	96.0	160.0	325.0	104.0			941.0
Total Acreage			80.0		1080.1	3016.1	738.5	162.5	965.0	104.0			6146.2

Random Survey Sections-2021



Attachment: 2021 Annual Report (00A) (11882 : 2021 Noxious Weed Annual Report)

2021 Survey Locations:

- 1) Vilander Road / Dial Road
- 2) Fancy Creek/Vawter Road
- 3) Fancy Creek/ Ober Road
- 4) Crooked Creek/Ober Road
- 5) Walsburg Road/Alert Road
- 6) Alenbic/Sherman Road
- 7) Crooked Creek/ Fairview Church Road
- 8) West 59th/Harbour Hills
- 9) N 52nd/West 59th
- 10) Charlson Road/Ft Riley Blvd

- Note: Locations 2,3 and 7 are alternate locations as others originals were on the lake or Ft Riley Property

BUDGET SUMMARY

10.a

DEC 2021

FINAL 1/25/2022

		BUDGET	PREVIOUS EXPENSES	CURRENT EXPENSES	EXPENSES TO DATE	BALANCE	
	PERSONNEL SERVICES:					\$ 684,674.00	
						\$ 684,674.00	
1001	Regular Salaries	\$ 329,630.00	\$ 286,528.88	\$ 38,795.05	\$ 325,323.93	\$ 359,350.07	
1005	Overtime	\$ 6,186.00	\$ 3,770.88	\$ 213.79	\$ 3,984.67	\$ 355,365.40	
1504	FICA	\$ 25,690.00	\$ 21,500.78	\$ 2,922.36	\$ 24,423.14	\$ 330,942.26	
1506	Health Insurance	\$ 73,477.00	\$ 61,415.42	\$ 5,815.60	\$ 67,231.02	\$ 263,711.24	
1508	KPERS	\$ 33,145.00	\$ 27,211.92	\$ 3,463.64	\$ 30,675.56	\$ 233,035.68	
1510	State Unemployment	\$ 336.00	\$ 286.77	\$ 35.75	\$ 322.52	\$ 232,713.16	
	PERSONNEL SERV SUBTOTAL:	\$ 468,464.00	\$ -		\$ -	\$ 232,713.16	\$51,246.19
					\$ 451,960.84	\$ 232,713.16	Personnel tot
	CONTRACTUAL SERVICES:						
2010	Postage/Freight/Shipping	\$ 500.00	\$ 130.55	\$ 58.00	\$ 188.55	\$ 232,524.61	
2030	Pagers & Cell Phone Service	\$ 2,460.00	\$ 2,180.00	\$ 205.00	\$ 2,385.00	\$ 230,139.61	
2080	Printing Services	\$ 500.00	\$ -		\$ -	\$ 230,139.61	
2110	Advertising & Legal Pubs	\$ 200.00	\$ 246.49		\$ 246.49	\$ 229,893.12	
2122	Vehicle/Fleet Insurance	\$ 3,000.00	\$ 3,256.00		\$ 3,256.00	\$ 226,637.12	
200 and 265	Office Equipment Rental and M	\$ 400.00	\$ -	\$ 5.15	\$ 5.15	\$ 226,631.97	
2210	Machinery Equipment Rental	\$ 1,000.00	\$ -		\$ -	\$ 226,631.97	
2300	Tax Payment	\$ 50.00	\$ -	\$ 122.65	\$ 122.65	\$ 226,509.32	
2400	Repair/Maintain Co Vehicles	\$ 4,000.00	\$ 619.50	\$ 635.00	\$ 1,254.50	\$ 225,254.82	
2420	Repair/Mowing+OtherEquip	\$ 15,000.00	\$ 18,756.11	\$ 245.50	\$ 19,001.61	\$ 206,253.21	
2430	Comp Software Main/Support	\$ 1,000.00	\$ 500.00		\$ 500.00	\$ 205,753.21	
2480	Repair/Main Bldg+Grounds	\$ 2,000.00	\$ 409.54	\$ 350.00	\$ 759.54	\$ 204,993.67	
2510	Mileage/tolls/parking/rental	\$ 500.00	\$ -		\$ -	\$ 204,993.67	
2520	Lodging	\$ 1,000.00	\$ 654.15	\$ 558.90	\$ 1,213.05	\$ 203,780.62	
2540	Meals	\$ 300.00	\$ 331.39	\$ 145.25	\$ 476.64	\$ 203,303.98	
2550	Dues/Memberships/Registratio	\$ 1,000.00	\$ 250.00	\$ 290.00	\$ 540.00	\$ 202,763.98	\$8,801.13
2560-950	IN-State Training	\$ 500.00	\$ 1,900.00	\$ 60.00	\$ 1,960.00	\$ 200,803.98	Contractual to
2570	Subscriptions	\$ 100.00	\$ 73.67		\$ 73.67	\$ 200,730.31	(includes HHM
2990	Household Hazardous Waste	\$ 70,000.00	\$ 56,092.56	\$ 6,125.68	\$ 62,218.24	\$ 138,512.07	
	CONTRACTUAL SERV SUBTOTAL:	\$ 103,510.00			\$ 94,201.09	\$ 138,512.07	
	COMMODITIES:						
3010	Office Supplies	\$ 500.00	\$ 159.28	\$ 91.97	\$ 251.25	\$ 138,260.82	
3032	Supplies-Printer	\$ 800.00	\$ 419.91	\$ 86.87	\$ 506.78	\$ 137,754.04	
3040	Clothing	\$ 900.00	\$ 163.11	\$ 299.97	\$ 463.08	\$ 137,290.96	
3045	Protective Equipment	\$ 500.00	\$ 123.49		\$ 123.49	\$ 137,167.47	
3080	Fuel & Lubricants	\$ 2,000.00	\$ 170.29	\$ 201.94	\$ 372.23	\$ 136,795.24	
3090	Custodian Supplies	\$ 500.00	\$ 336.08		\$ 336.08	\$ 136,459.16	
3100	Chemical	\$ 90,000.00	\$ 64,674.60	\$ 9,504.00	\$ 74,178.60	\$ 62,280.56	\$9,504.00
3140	Parts & Tools < \$100	\$ 4,000.00	\$ 775.95	\$ 1,386.74	\$ 2,162.69	\$ 60,117.87	Chemical total
3150	Parts & Tools > \$100	\$ 8,000.00	\$ 2,399.61	\$ 4,868.60	\$ 7,268.21	\$ 52,849.66	
3220	Seed/Fertilizer	\$ 5,000.00	\$ 3,440.00		\$ 3,440.00	\$ 49,409.66	\$7,007.05
3990	Other Supplies & Materials	\$ 500.00	\$ 657.18	\$ 70.96	\$ 728.14	\$ 48,681.52	Commodities t
	COMMODITIES SUBTOTAL:	\$ 112,700.00			\$ 89,830.55	\$ 48,681.52	(no chemical)
	CAPITAL OUTLAY:						
4010	Office Equipment		\$ -		\$ -	\$ 48,681.52	
4020	Other Equipment		\$ -	\$ 5,725.00	\$ 5,725.00	\$ 42,956.52	
4040	Furniture > \$100		\$ -		\$ -	\$ 42,956.52	
4130	Building Improvements	\$ -	\$ -		\$ -	\$ 42,956.52	
	CAPITAL OUTLAY SUBTOTAL:	\$ -			\$ 5,725.00	\$ 42,956.52	
							\$5,725.00
		\$ 684,674.00					Cap Outlay tot
			\$ 559,434.11	\$ 82,283.37	\$ 641,717.48	\$ 42,956.52	

Attachment: 2021 Annual Report (00A) (11882 : 2021 Noxious Weed Annual Report)

**RILEY COUNTY NOXIOUS WEED DEPARTMENT
REVENUE REPORT
FOR THE YEAR ENDING DECEMBER 31, 2021**

	CHEMICAL	TAX	LABOR	EQUIP	MATERIAL	MISC	TOTAL
COSTSHARE:	34,269.90	107.19	0.00	780.00	0.00	0.00	35,157.09

RILEY COUNTY:

Pawnee Mental Health	0.00	0.00	357.00	297.50	0.00	0.00	654.50
Police Department	774.28	0.00	546.00	435.00	0.00	0.00	1,755.28
Solid Waste	906.17	0.00	357.00	282.50	0.00	0.00	1,545.67
ATA Bus	0.00	0.00	378.00	315.00	0.00	0.00	693.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	1,680.45	0.00	1,638.00	1,330.00	0.00	0.00	4,648.45

TOWNSHIPS:

Ashland	718.40	0.00	504.00	360.00	0.00	0.00	1,582.40
Bala	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Center	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fancy Creek	99.84	0.00	210.00	150.00	0.00	0.00	459.84
Grant	204.56	0.00	294.00	210.00	0.00	0.00	708.56
Jackson	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Madison	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Manhattan	0.00	0.00	0.00	0.00	0.00	0.00	0.00
May Day	685.52	0.00	693.00	495.00	0.00	0.00	1,873.52
Ogden	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sherman	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Swede Creek	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wildcat	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Zeandale	534.96	0.00	336.00	240.00	0.00	0.00	1,110.96
TOTAL	2,243.28	0.00	2,037.00	1,455.00	0.00	0.00	5,735.28

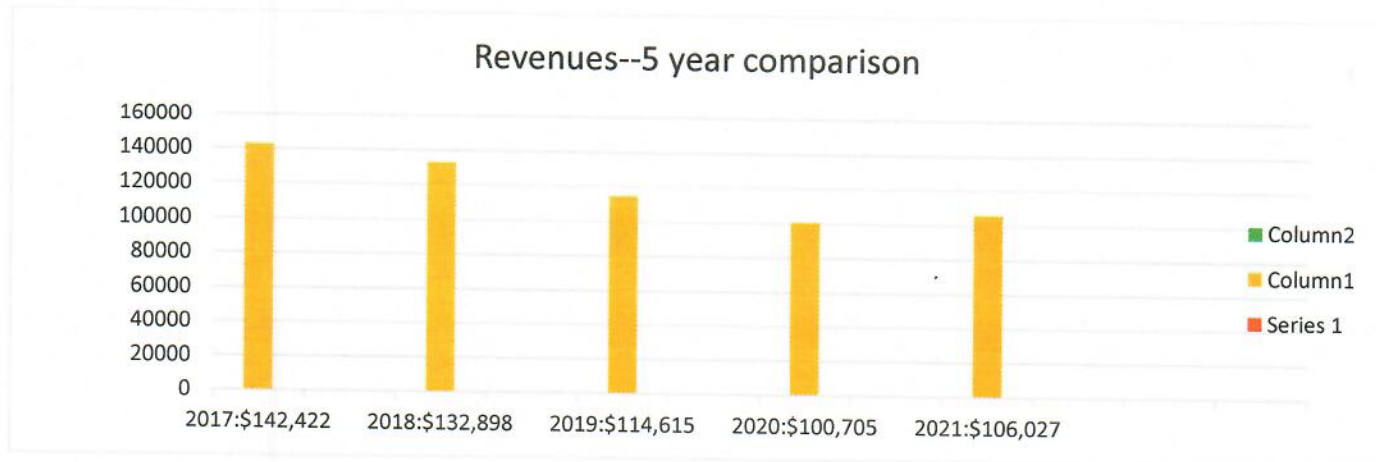
OTHER FULL COST:

Big Lakes	0.00	0.00	34,114.41	7,800.00	0.00	0.00	41,914.41
Cities	272.80	0.00	0.00	0.00	0.00	0.00	272.80
E-Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00
KDOT	998.81	0.00	2,982.00	210.00	0.00	0.00	4,190.81
Oil Filters	0.00	0.00	0.00	1,920.00	0.00	1,120.00	3,040.00
Property Mgmt	0.00	0.00	0.00	0.00	0.00	1,066.00	1,066.00
RS Used Oil	0.00	0.00	0.00	0.00	0.00	40.00	40.00
Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SQG	0.00	0.00	0.00	0.00	0.00	7,066.22	7,066.22
State of KS	1,399.12	0.00	0.00	0.00	0.00	0.00	1,399.12
Deep Creek	81.29	0.00	357.00	316.00	0.00	0.00	754.29
Terra Heights	11.85	0.00	378.00	350.00	0.00	0.00	739.85
Other	0.00	0.00	0.00	0.00	0.00	3.43	3.43
TOTAL	2,763.87	0.00	37,831.41	10,596.00	0.00	9,295.65	60,486.93
TOTAL REIMBURSEMENTS	40,957.50	107.19	41,506.41	14,161.00	0.00	9,295.65	106,027.75

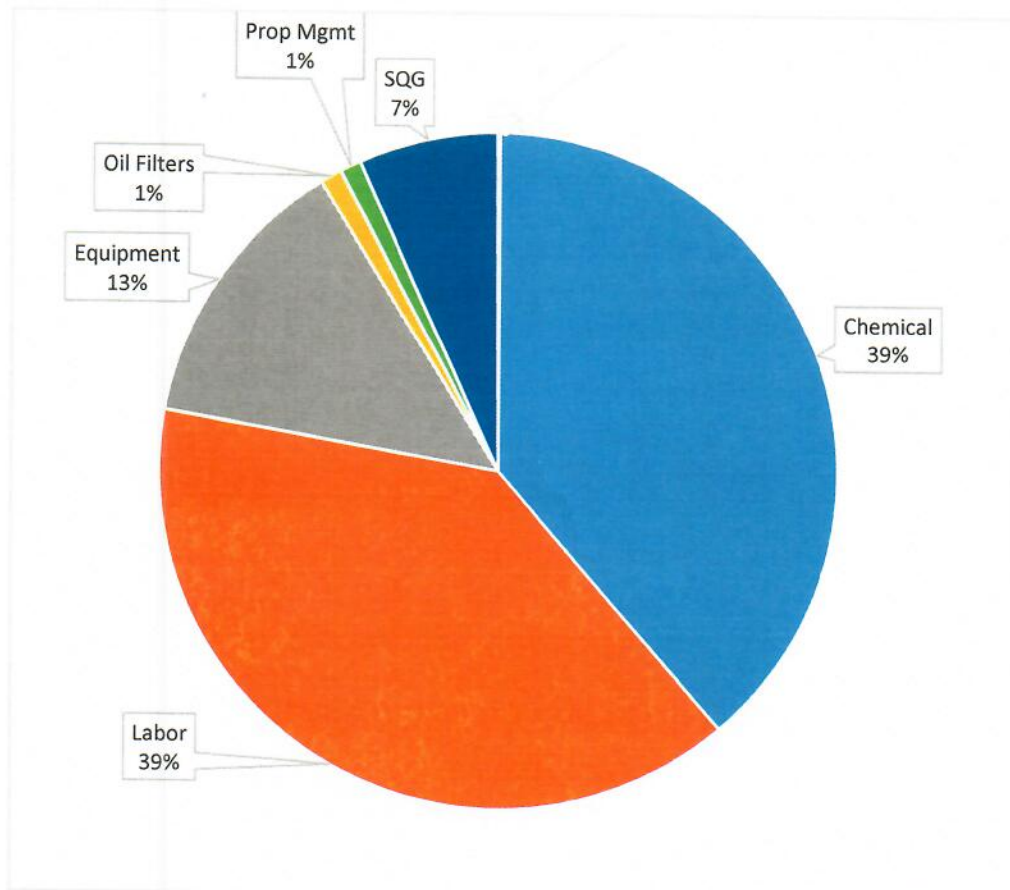
REVENUES 2021

Revenues

5 year Comparison



2021 Breakdown



**RILEY COUNTY NOXIOUS WEED DEPARTMENT
CONTRACTUAL SERVICES REPORT
FOR THE YEAR ENDING DECEMBER 31, 2021**

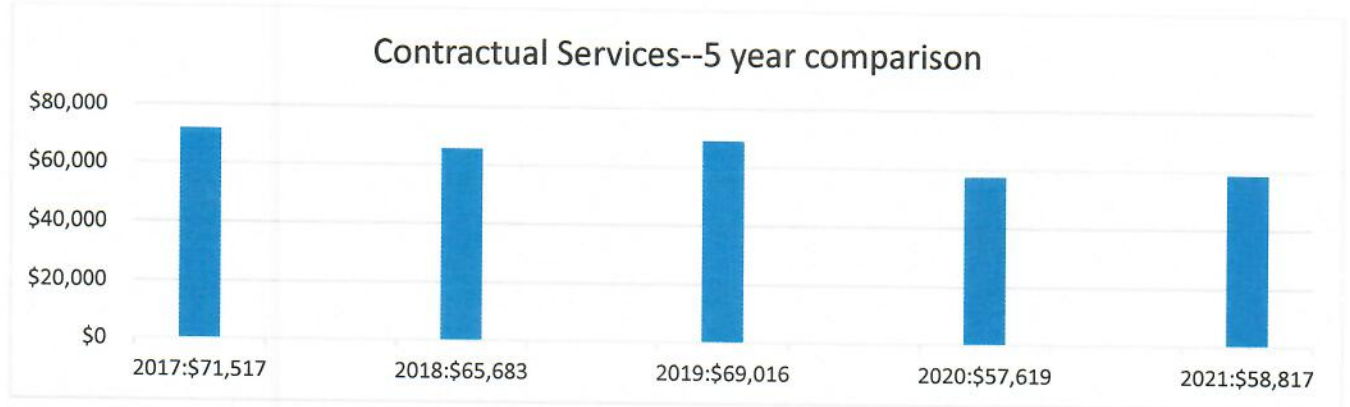
	WEED CONTROL	EQUIP. REPAIR	SEEDING	MOWING/ BRUSH	SNOW REMOVAL	MISC.	TOTAL
RILEY COUNTY:							
Pawnee Mental Health	0.00	0.00	0.00	0.00	315.00	0.00	315.00
Police Dept	168.00	0.00	0.00	0.00	336.00	0.00	504.00
RC - FEMA	0.00	0.00	0.00	0.00	357.00	0.00	357.00
Solid Waste	42.00	0.00	0.00	84.00	210.00	0.00	336.00
TOTAL	210.00	0.00	0.00	84.00	1,218.00	0.00	1,512.00
TOWNSHIPS:							
Ashland	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bala	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Center	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fancy Creek	210.00	0.00	0.00	504.00	0.00	0.00	714.00
Grant	84.00	0.00	0.00	210.00	0.00	0.00	294.00
Jackson	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Madison	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Manhattan	0.00	0.00	0.00	0.00	0.00	0.00	0.00
May Day	420.00	0.00	0.00	273.00	0.00	0.00	693.00
Ogden	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sherman	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Swede Creek	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wildcat	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Zeandale	126.00	0.00	0.00	210.00	0.00	0.00	336.00
TOTAL	840.00	0.00	0.00	1,197.00	0.00	0.00	2,037.00
OTHER:							
Big Lakes	0.00	0.00	0.00	0.00	0.00	41,734.61	41,734.61
Cities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E-Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00
KDOT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Oil Filters	0.00	0.00	0.00	0.00	0.00	960.00	960.00
Property Mgmt	0.00	0.00	0.00	0.00	0.00	1,066.00	1,066.00
RS Used Oil	0.00	0.00	0.00	0.00	0.00	40.00	40.00
Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SQG	0.00	0.00	0.00	0.00	0.00	7,747.71	7,747.71
State of KS	2,982.00	0.00	0.00	0.00	0.00	0.00	2,982.00
OTHER:	0.00	0.00	0.00	735.00	0.00	3.43	738.43
TOTAL	2,982.00	0.00	0.00	735.00	0.00	51,551.75	55,268.75
GRAND TOTAL	4,032.00	0.00	0.00	2,016.00	1,218.00	51,551.75	58,817.75

Attachment: 2021 Annual Report (00A) (11882 : 2021 Noxious Weed Annual Report)

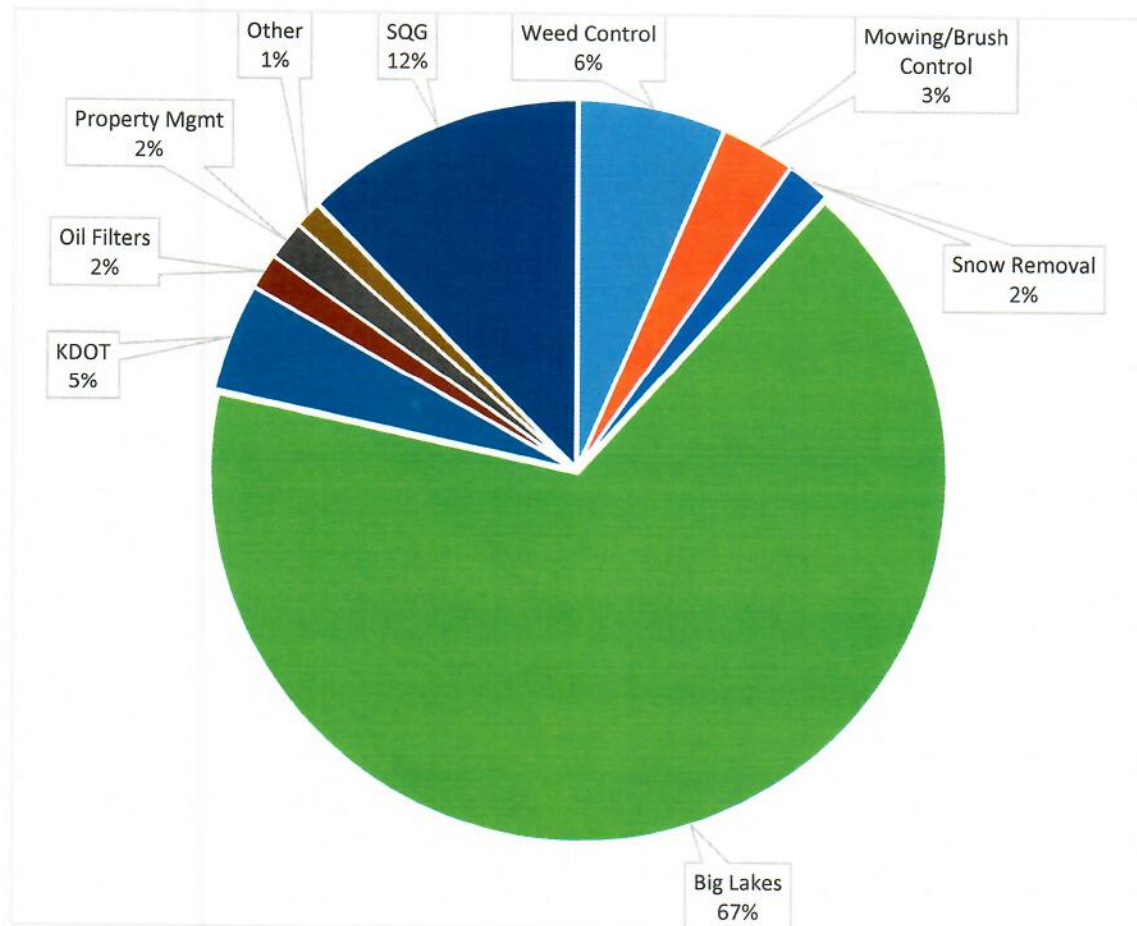
CONTRACTUAL SERVICES 2021

Contractual Services

5 year Comparison



2021 Breakdown



2021 No Charge Summary

1	Riley County Clerk	\$ 10,492.00
2	Riley County Health Dept	\$ 367.50
3	Riley County Museum	\$ 462.00
4	Riley County Parks	\$ 156.50
5	Riley County Road & Bridge	\$ 5,797.75
6	Riley County Weed Department	\$ 222,479.78
7	RC Emer Mgmt / Ambulance	\$ 367.50

TOTAL **\$ 240,123.03**

Riley County Noxious Weed Department

10.a

Chemical Sales Report

Start Date 01/01/21 End Date 12/31/21

Chemical	Cost Share Chemical		No Charge Chemical Used		Full Cost Chemical		Total		Total Sales
	Units	Total \$	Units	Total \$	Units	Total \$	Units		
4# Amine	707.50	\$6,453.45	106.25	\$1,215.88	72.50	\$823.60	886.25	gal	\$8,492.93
4# Lo Vol Ester	550.00	\$7,230.00	0.00	\$0.00	7.50	\$122.40	557.50	gal	\$7,352.40
4# LoVol Ester 2,4-D	5.00	\$65.00	0.00	\$0.00	0.00	\$0.00	5.00	gal	\$65.00
Buccaneer Plus	75.00	\$1,072.00	2.00	\$43.20	13.00	\$280.80	90.00	gal	\$1,396.00
Escort XP	920.00	\$2,051.60	73.00	\$203.67	8.00	\$22.33	1001.00	oz	\$2,277.60
EsplAnade 200 SC	0.00	\$0.00	686.00	\$7,964.50	38.50	\$446.99	724.50	oz	\$8,411.49
Freelexx 4# Choline	0.00	\$0.00	27.00	\$673.92	29.00	\$723.84	56.00	gal	\$1,397.76
Frequency	0.00	\$0.00	236.00	\$1,699.20	48.00	\$345.60	284.00	oz	\$2,044.80
Garlon 3A	0.00	\$0.00	14.75	\$873.20	0.25	\$14.80	15.00	gal	\$888.00
Imazapyr 4 SL	0.00	\$0.00	3.00	\$337.44	0.00	\$0.00	3.00	gal	\$337.44
Imitator Plus	30.00	\$518.40	0.50	\$10.80	7.50	\$162.00	38.00	gal	\$691.20
Method	0.00	\$0.00	1215.00	\$3,827.25	9.00	\$28.35	1224.00	oz	\$3,855.60
Pasturegard HL High Lo	50.00	\$4,482.40	0.00	\$0.00	15.00	\$1,641.60	65.00	gal	\$6,124.00
Pathway	0.00	\$0.00	0.00	\$0.00	2.50	\$114.80	2.50	gal	\$114.80
Pendulum Aquacap	0.00	\$0.00	0.00	\$0.00	5.50	\$366.96	5.50	gal	\$366.96
Piper	0.00	\$0.00	930.00	\$4,984.20	45.00	\$246.15	975.00	oz	\$5,230.35
Plateau	0.00	\$0.00	0.00	\$0.00	140.00	\$156.80	140.00	oz	\$156.80
Tordon 22K	322.50	\$12,688.00	61.25	\$2,997.12	32.63	\$1,598.82	416.38	gal	\$17,283.94
Totals		\$34,560.85		\$24,830.38		\$7,095.84			\$66,487.07

Attachment: 2021 Annual Report (00A) (11882 : 2021 Noxious Weed Annual Report)

Riley County Noxious Weed Department

Road Cost Report

Start Date
01/01/21

End Date
12/31/21

Roads	Miles	Noxious Weed Control	Annual Weed Control	Brush Control	Bareground Application	Mowing	Seeding	Brush Removal	Chemical Mowing	Total Cost	Unit Cost /Mile
362 - Swede Creek Rd	14.78	1463.44	450.72		100.60	7471.25	1318.55			10804.56	731.03
376 - Fancy Creek	11.78	431.99	1107.35		376.29	9445.00				11360.63	964.40
378 - Green Road	10.67	299.18	832.46		376.29	6848.00	486.45			8842.38	828.71
380 - Secrest Road	1.57	72.47				931.00				1003.47	639.15
384 - Walsburg	10.25	416.55	617.04		240.80	4001.00	498.45			5773.84	563.30
388 - Barton Road	4.06	211.49	915.56		220.37	2563.00	521.35			4431.77	1091.57
390 -University Park Road	3.44	136.87	673.32		102.51	2099.00				3011.70	875.49
392 - Fairview Church Rd	6.01	153.00	89.30		138.29	3023.00	492.58			3896.17	648.28
394 - Mill Creek Rd	1.89	136.87	55.97		102.51	1459.00				1754.35	928.23
396 - Stockdale/Riley/Welsh	10.85	300.73	1578.75		645.53	4002.00				6527.01	601.57
402 - Mill Cove Drive	4.55	554.28	683.24		203.11	2868.00				4308.63	946.95
404 - Barnes Rd	0.99	221.04	405.66		139.97	938.00	82.00			1786.67	1804.72
406 - Marlatt Avenue	1.57	171.47	431.36		440.46	1943.00	246.00			3232.29	2058.78
408 - Scenic Dr	0.91	93.21	109.66	83.61	116.30	789.00				1191.78	1309.65
412 - Anderson Avenue	11.63	554.28	683.24	183.09	385.03	7807.00	499.35			10111.99	869.47
416 - New Skyway Drive	4.90	452.04	307.00	183.09		6328.00				7270.13	1483.70
418 - Stag Hill Rd	3.22	332.97	315.64	264.77	116.30	894.00				1923.68	597.42
420 - EurekaD&WildcatCrR	8.94	157.49	817.36	99.48	416.79	5463.40		2781.90		9736.42	1089.09
421 - Pillsbury	2.35	535.57	39.12		223.95	1550.00	477.45	692.00		3518.09	1497.06
422 - Daniels Drive	3.26	588.34	100.68		223.95	1240.00	438.45			2591.42	794.91
424 - S 33rd/W 32nd/S St	5.60	156.16	310.14		116.30	2504.50	305.00			3392.10	605.73
426 - Boller Road	1.09	64.28			116.30	722.00				902.58	828.06
865 - Lastita/May Day/Stanton	6.31	822.76			423.29	2216.25	252.55			3714.85	588.72
873 - Lasita Rd	6.16	269.85	558.60		220.37	3133.00	499.40			4681.22	759.94
875 - Crooked Crk/Winkler/O	20.67	1673.23	1571.77		837.27	12419.25	1345.98			17847.50	863.45
877 - Peach Grove/Union	6.50	620.38	251.44		193.61	5008.25	866.40			6940.08	1067.70
883 - Bridge View Hgts	1.40	128.46			102.51	730.00				960.97	686.41
885 - Keats/HI-View	5.68	285.68	711.40		184.59	1009.00	210.55			2401.22	422.75
887 - 68th/RandomWood/69t	4.52	606.36	547.16	183.09	204.86	727.00				2268.47	501.87
889 - W. 62nd Ave	0.49	53.64	137.82		88.56	392.00				672.02	1371.47
891 - Blue Ridge Road	1.14	136.87	673.32		102.51	169.00				1081.70	948.86

Riley County Noxious Weed Department

Road Cost Report

Start Date 01/01/21
End Date 12/31/21

Roads	Miles	Noxious Weed Control	Annual Weed Control	Brush Control	Bareground Application	Mowing	Seeding	Brush Removal	Chemical Mowing	Total Cost	Unit Cost /Mile
893 - Gard/Senn/Walnut Crk	7.03	198.86	902.86		535.01	3866.00				5502.73	782.75
895 - Blue River Hills/Swede	8.30	652.24	898.68		102.51	3775.00	697.05	1688.75		7814.23	941.47
897 - Tuttle Cove/Rose Hill	16.79	644.79	579.08	83.61	240.57	6979.00	494.50	3495.65		12517.20	745.52
901 - McDowell Crk/Collage	11.13	955.97	829.04	264.77	780.71	7573.00	183.95			10587.44	951.25
903 - Denison Ave/Henton	5.24	222.34	353.72	181.16	256.27	2894.00		186.00		4093.49	781.20
905 - Casement Road	1.55	221.04	344.10		139.97	1435.00	103.00			2243.11	1447.17
911 - Deep Creek Rd	9.91	868.40	354.76	264.77	223.95	4669.00	582.45	6958.40		13921.73	1404.82
917 - Tabor Valley Rd	6.90	568.34	298.02	181.16	223.95	2582.00	399.35	807.75		5080.57	736.31
Other	0.00	208.29	1740.84	198.96	82.08	3530.80		1386.00		7146.97	
Total Road Cost	244.03	16661.22	21276.18	2171.56	9744.24	137996.70	11000.81	17996.45		216847.16	
Percentage		7.68%	9.81%	1.00%	4.49%	63.64%	5.07%	8.30%			

RILEY COUNTY NOXIOUS WEED DEPARTMENT

EQUIPMENT COST REPORT

2021

STAR WEED & FUEL EQUIP #	Repairs/Parts	Maint Costs	Fuel	Depreciation	Sub Total	Maint No Charge	Expense Total	Income	No Charges	Loss/Gain	2021 USAGE	Od012/31/21	Od012/31/20
#102 - 2012 LandPride Mowerzero	\$ -	\$ -	\$ -	\$ 739.00	\$ 739.00	\$ -	\$ 739.00	\$ -	\$ -	\$ (739.00)	-		
#103 - 1987 John Bean 500g spray	\$ -	\$ -	\$ 5.14		\$ 5.14	\$ -	\$ 5.14	\$ -	\$ -	\$ (5.14)	-		
#104 - 2006 Dodge	\$ -	\$ -	\$ 337.22		\$ 337.22	\$ -	\$ 337.22	\$ 227.50	\$ 1,722.75	\$ 1,613.03	957	161975	161,018
#105 - 2017 Ford F550 4x4XL	\$ 321.86		\$ 2,262.83		\$ 2,584.69	\$ 1,008.00	\$ 3,592.69	\$ 1,665.00	\$ 7,224.00	\$ 6,304.31	7,672	33371	25,699
#107 - 500 gal J Bean sprayer	\$ 94.68	\$ -	\$ 104.57	\$ 3,057.00	\$ 3,256.25	\$ -	\$ 3,256.25	\$ -	\$ -	\$ (3,256.25)			
#108 - 2018 Bandit Chipper	\$ -	\$ -	\$ 138.39	\$ 3,861.00	\$ 3,999.39	\$ -	\$ 3,999.39	\$ 420.00	\$ -	\$ (3,579.39)	-		
#109 - 2018 500g JOHN BEAN SPR	\$ 22.36	\$ -	\$ 74.90	\$ 3,254.00	\$ 3,351.26	\$ -	\$ 3,351.26	\$ -	\$ -	\$ (3,351.26)	-		
#110 - 2020 Air compressor	\$ -	\$ -	\$ -	\$ 90.00	\$ 90.00	\$ -	\$ 90.00	\$ -	\$ -	\$ (90.00)	-		
#115 - 2011 Ford F550 WRECKED	\$ 434.50	\$ 162.00	\$ 1,513.99		\$ 2,110.49	\$ -	\$ 2,110.49	\$ 70.00	\$ 4,072.50	\$ 2,032.01		WRECKED	83,501
#116 - 2013 Ford F250 ExtendCab	\$ -	\$ -	\$ 719.83	\$ 2,177.00	\$ 2,896.83	\$ -	\$ 2,896.83	\$ -	\$ -	\$ (2,896.83)	3,882	35572	31,690
#117 - 2013 Ford F250 CrewCab	\$ -	\$ -	\$ 1,485.71	\$ 2,638.00	\$ 4,123.71	\$ 42.00	\$ 4,165.71	\$ 583.50	\$ 4,914.30	\$ 1,374.09	7,952	74678	66,726
#118 - 2015 Ford F550	\$ 16.98	\$ 65.00	\$ 1,635.53	\$ 3,928.00	\$ 5,645.51	\$ 2,058.00	\$ 7,703.51	\$ 2,410.00	\$ 7,066.25	\$ 3,830.74	5,643	50293	44,650
#119 - 2018 Dodge Ram	\$ -	\$ -	\$ 2,146.85	\$ 2,842.00	\$ 4,988.85	\$ -	\$ 4,988.85	\$ -	\$ 304.00	\$ (4,684.85)	12,045	38922	26,877
#401 - 2020 NEW HOLLAND	\$ 1,723.08	\$ 230.50	\$ 2,653.56	\$ 7,995.00	\$ 12,602.14	\$ 2,541.00	\$ 15,143.14	\$ 200.00	\$ 23,880.00	\$ 11,477.86	580	1,172	592
#402 - 2012 NH Tractor/pull Mower	\$ 859.09	\$ 90.00	\$ 1,545.58	\$ 8,014.00	\$ 10,508.67	\$ 2,315.50	\$ 12,824.17	\$ 320.00	\$ 22,308.00	\$ 12,119.33	476	3,651	3,175
#405 - 2010 Case IH Tractor SideM	\$ 252.95	\$ 120.00	\$ 699.34		\$ 1,072.29	\$ 420.00	\$ 1,492.29	\$ -	\$ 260.00	\$ (812.29)	1	5,262	5,261
#406 - 2012 NH TractorSideReamM	\$ 6,312.96	\$ 2,227.20	\$ 2,794.76	\$ 9,602.00	\$ 20,936.92	\$ 1,690.50	\$ 22,627.42	\$ -	\$ 15,120.00	\$ (5,816.92)	481	4,337	3,856
#407 - 2012 NH Loader Tractor	\$ 1,639.96	\$ 3,114.36	\$ 94.36	\$ 4,085.00	\$ 8,933.68	\$ 714.00	\$ 9,647.68	\$ -	\$ 4,576.00	\$ (4,357.68)	76	1,139	1,063
#600 - No Till Drill	\$ -	\$ -	\$ -	\$ 1,495.00	\$ 1,495.00	\$ -	\$ 1,495.00	\$ -	\$ -	\$ (1,495.00)	-		
Chainsaws	\$ 53.58	\$ 30.00	\$ -	\$ 210.00	\$ 293.58	\$ 210.00	\$ 503.58	\$ 0	\$ 252.00	\$ (41.58)	-		
Rental Sprayers	\$ 123.44	\$ -	\$ -	\$ 2,142.00	\$ 2,265.44	\$ 2,142.00	\$ 4,407.44	\$ 780	\$ -	\$ (1,485.44)	-		
TOTALS:	\$ 11,855.44	\$ 6,039.06	\$ 18,212.56	\$ 56,129.00	\$ 92,236.06	\$ 13,141.00	\$ 105,377.06	\$ 6,676.00	\$ 91,699.80	\$ 6,139.74			

(Attachment: Report 2021: 28811) (V00) Report 2021: 28811



NOXIOUS WEED/HHW
Report

Michael Boller
Noxious Weed Director
6245 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-539-3202

COMMISSION AGENDA REPORT

FROM: Michael Boller, Riley Co Noxious Weed Director

MEETING: February 3, 2022

SUBJECT: 2022 Noxious Weed Management Plan / Report

PRESENTER: Michael Boller, Riley Co Noxious Weed Director

BACKGROUND

Annual Noxious Weed Management Plan / Report

DISCUSSION

Annual report notes basic expenditures and means of control of noxious weeds including personnel expense and available equipment.

RECOMMENDATION(S)

Recommend approval of Management Plan/Report

POSSIBLE MOTION(S)

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- 2022-management-plan-form573cf6002e6262e1aa5bff0000620720 (PDF)

2022 Management Plan

For _____ County

_____, County Weed Director

Specify the goals and priorities of the program for the coming year.

Specify the goals and priorities of the program for the next five years.

Describe the areas which noxious weed species are known to occur within the county and specific locations of new infestations and areas particularly susceptible to new infestations.

Field bindweed	
Musk thistle	
Sericea lespedeza	
Johnsongrass	
Bur ragweed	
Canada thistle	
Hoary cress	
Leafy spurge	
Quackgrass	
Kudzu	
Russian knapweed	

Attachment: 2022-management-plan-form573cf6002e6262e1aa5bff0000620720 (11883 : 2022 Noxious Weed Management Plan)

List any non-noxious invasive weed species you plan to control and the types of integrated weed control methods you plan on using on them.

List your planned integrated weed management goals and procedures, including but not limited to biological control agent selection and distribution, pesticide selection and application and cultural and mechanical controls.

Biological Controls

Chemical Controls

Cultural Controls

Mechanical Controls

Estimate the projected personnel, operations, and equipment costs of the proposed program.

Personnel costs

Operations costs

Equipment costs

List the methods you plan to use to encourage compliance and the enforcement actions you will take if necessary.

List your plans for working with state and/or federal agencies to control the noxious weeds on state and/or federal lands.

Describe your education and outreach plans for the coming year. Include training and professional development for yourself and your staff. (Attend District meetings? Annual Conference? Recertification?)

List the facilities and equipment available for use in managing the noxious weeds in your county, including a list of the equipment available for rent to the public and the rent you charge.

Noxious Weed Department Employees			
Name	Title	Years of service in the Nx Wd Dept.	# Jobs within the county

I certify that this is the official _____ Management Plan of _____ County

_____, County Weed Director _____
Date

_____, County Commissioner _____
Date

_____, County Commissioner _____
Date

_____, County Commissioner _____
Date



COUNTY APPRAISER'S OFFICE
Staff Update

Greg McHenry
County Appraiser
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6310

STAFF REPORT

FROM: Greg McHenry, County Appraiser
MEETING: February 3, 2022
SUBJECT: Appraiser's Office Report
PRESENTER: Greg McHenry, County Appraiser

APPRAISER'S OFFICE REPORT
BOCC

February 3rd, 2022

APPRAISER'S OFFICE OVERVIEW:

- We've completed our 2022 values for the approximately 26,000 real estate parcels in the county. Our date to mail the 2022 Change of Valuation Notices (CVNs) is February 15th.
- Our personal property staff are busy working the 2022 personal property renditions. The filing deadline for personal property forms filed with our office is March 15th. We've received 46% of the approximately 3,600 personal property forms which were mailed December 31st. This mailing represents approximately 3,600 accounts (businesses, apartments, mobile homes, watercraft, 16M & 20M tagged trucks, heavy trucks, non-hwy vehicles, ATV's, golf carts, etc) which we're starting to process and value. The deadline for property owners to return their completed forms is March 15th. It's important that the completed forms are returned by that date since statutory penalties are applied to late filings.

- We've completed most of the 2021 Payment Under Protest (PUP) appeals. The few remaining will be wrapped up within the next week.
- We'll begin holding 2022 Informal appeals February 22nd. Property owners can also access property sales data during the 30 day sign-up period for Informal appeals.
- We're keeping a close eye on the local real estate market. The residential market continues to be active so far even in the midst of the pandemic.
- We've had 32 real estate sales in 2022, with 27 of those being home sales. The median sale price for homes was \$195,250. The average sale price was \$246,218. Our median residential sales ratio is currently 90%.
- We have several Board of Tax Appeals (BOTA) cases currently docketed for trial. Pending cases include: Central National Bank (2019, 2020), Genesis (2020, 2021), Hilton Garden Inn (2020), Holiday Inn-Campus (2021), Holiday Inn Express (2021), Home Depot (2020), Houston St Ballroom (2020, HyVee (2020), IHOP (2019), Icon (2020, 2021 3 parcels), Little Apple Honda/Toyota (2020), Manhattan Marketplace (2020), Midtown Plaza (2020), Parkwood Hotel (2020, 2021), Target (2020, 2021), Walgreens (Anderson Ave, 2020, 2021), Walgreens (Bluemont Ave, (2020, 2021), Westloop (2020, 2021).

Enclosures:



**COUNTY
COUNSELOR/ADMINISTRATIVE
SERVICES**
Appointment

Clancy Holeman
Counselor/Director of
Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: Craig Cox, Deputy County Counselor

MEETING: February 3, 2022

SUBJECT: Appointment of Sanitary Code Hearing Officer

PRESENTER: Craig Cox

BACKGROUND

Article 2, Section 1-2.10 of the Sanitary Code, requires the Board of Commissioners of Riley County, Kansas, to appoint a Hearing Officer for any appeals under the Sanitary Code.

DISCUSSION

The Hearing officer must be a qualified neutral individual, not regularly employed by the Riley County Planning and Development Department.

Tom Taul is such an individual with past experience as a Douglas County Commissioner, twenty years of service on the Riley County Planning Board/Board of Zoning Appeals, and employed by Kansas State University as a veterinarian.

FISCAL IMPACT

For the intermittent services rendered, he will be paid from the Riley County General Fund.

RECOMMENDATION(S)

Counsel recommends the Board appoint Tom Taul as Sanitary Code Hearing Officer.

POSSIBLE MOTION(S)

“I move the Board appoint Tom Taul as Sanitary Code Hearing Officer.”

Enclosures:

- Tom Taul Hearing Officer (DOC)



BOARD OF COMMISSIONERS

115 N. 4th Street, 1st Floor
Manhattan, Kansas 66502
Phone: 785-565-6844
Fax: 785-565-6847
Email: bocc@rileycountyks.gov

February 3, 2022

Tom Taul
3326 Trevelyan Ave.
Manhattan, KS 66503

Re: Appointment as Sanitary Code Hearing Officer

Dear Tom:

This is to confirm your appointment as Sanitary Code Hearing Officer for the Department of Planning and Development. We greatly appreciate your willingness to serve and know that Riley County will benefit from your contribution.

Sincerely,

BOARD OF COMMISSIONERS OF
RILEY COUNTY, KANSAS

Greg McKinley, Chairman

Kathryn Focke, Member

John Ford, Member

Attachment: Tom Taul Hearing Officer (11871 : Sanitary Code Hearing Officer)



PLANNING & DEVELOPMENT
Staff Update

Amanda Webb
Planning/Special Projects
Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6332

STAFF REPORT

FROM: Amanda Webb

MEETING: February 3, 2022

SUBJECT: Planning & Development - Staff Update

PRESENTER: Amanda Webb

Enclosures:

- 2 - February PD Update (PDF)
- 2 - February Staff Update (PDF)



PLANNING & DEVELOPMENT

Date: February 3, 2022

To: Riley County Board of County Commissioners

From: Amanda Smeller, Planning & Special Projects Director

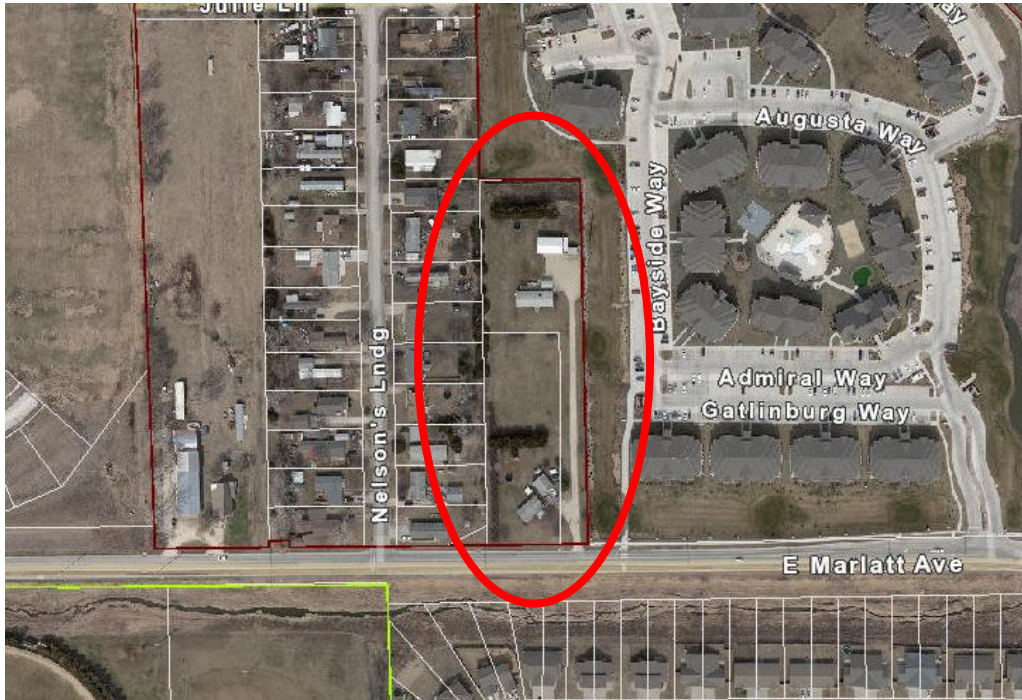
Re: Planning & Development December & January Staff Report

Please see the attached project spreadsheet for more details.

December & January Highlights:

- The Riley County Land Development Regulations (LDR) were adopted effective January 1, 2022.
- The City's Manhattan Development Code (MDC) was adopted effective January 1, 2022.
 - Riley County adopted the City's subdivision regulations for the Manhattan Urban Area, also effective January 1, 2022.
- Staff attended the City of Randolph's December City Council meeting to understand the City's needs regarding code enforcement assistance. The county has a contract in place with the city for inoperable vehicle violations only. At their January 24, 2022 meeting, the Board of County Commissioners opted to not expand code enforcement assistance to other issues and also decided not to renew the current contract.
- We interviewed three permit software vendors and ultimately selected GovBuilt, a local company. We are working through contract negotiations and plan to have a contract before the BOCC in February.
- Annual staff evaluations, as well as my Department Head evaluation, were completed in December.
- The BOCC and staff recognized Dr. Tom Taul for more than 20 years of service on the Riley County Planning Board and Board of Zoning Appeals at a January 24 press conference.
- Participated in the EMS station RFQ review and interview process.
- The monthly Fire, Public Works, Planning & Development coordination meeting was held on January 25, 2022.

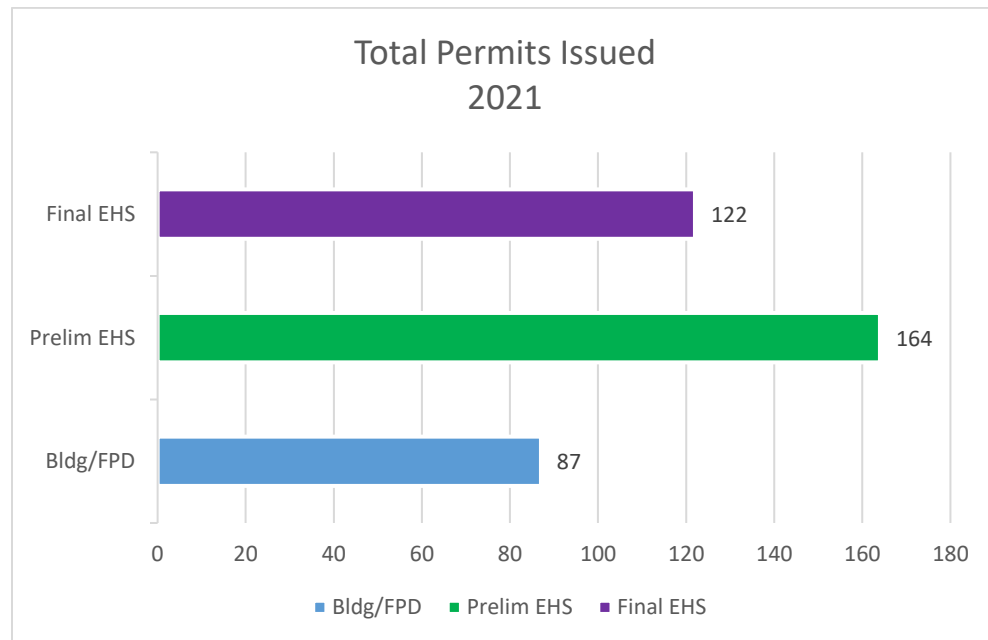
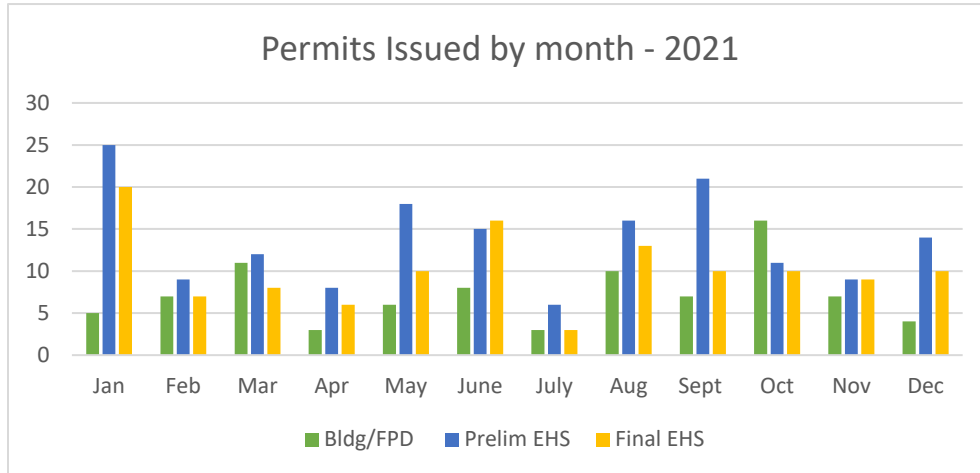
- NG911 Readdressing:
 - The renaming/readdressing of the private road off Tuttle Cove Road to Hayovel Place is complete. The BOCC approved the change at their January 10, 2022 meeting.
 - The committee has selected a private road off E Marlatt Ave, containing two adjacent properties, for renaming and readdressing next. Dodge Lane was previously suggested in 2017 and the committee remains in support of this name.



Private road off E. Marlatt.

- The Riley County Planning Board held a regular meeting on January 10 for the following:
 - A public hearing to consider a request by Mark Lott to replat Lots 9-11 of the Crowl Addition into a single lot to be known as Crowl Addition Unit Two.
 - A public hearing to consider a request by Hilary Swindler for a Residential Use Designator – Isolated Homesite for a tract of land in Zeandale Township.
 - A public hearing to consider the request by the Riley County Board of Commissioners for a Special Use Authorization for the construction and operation of a rural fire station in Ashland Township.
- There were two pre-application meetings held in January:
 - A request for a variance for a front yard setback to rebuild a porch.
 - An amendment of an approved PUD.

December permits issued:	
Building/floodplain development permit:	4
Environmental Health Permits (Preliminary Approval)	14
Environmental Health Permits (Final/Use)	10



January 2022 permits issued:	
Building/floodplain development permit:	4
Environmental Health Permits (Preliminary Approval)	30
Environmental Health Permits (Final/Use)	17

- I attended the following:
 - Master Food Plan Committee
 - Intergovernmental luncheon
 - DMI long range planning committee
 - DMI monthly meeting
 - Community Rating System (CRS) Webinar – preparing for annual recertification
 - KAC Legislative Liaison call

Upcoming of note in February:

- Land Development Regulations: staff is proposing a few minor amendments to the newly adopted LDR regarding Short Term Rentals, and overall transitional language, and will take these for discussion to both the Riley County Planning Board and the Manhattan Urban Area Planning.
- The Riley County Planning Board will hold a regular meeting on February 14, 2022 to review the following:
 - A request by Gillespie Family Trust to replat lots 97-102, Block One (1) of Bridge View Heights subdivision into one (1) lot.
 - A request by Kyle Spurlock to replat lots 16-19 of Blue River Hills Third Addition into one (1) lot.
 - Discussion of LDR amendments.
 - Discussion of the Comprehensive Plan annual review.

Planning and Development
Staff Update
January 26, 2022

Projects	Staff	Status	Task	Start Date	Request to Prosecute	Deadline
Long Range Planning						
Land Development Regulations	Amanda Webb, Bob Isaac & Darrin Hobbs	BOCC adopted; effective 1/1/2022.	Amending portions of LDR.	1/1/2022		5/1/2022
Keats Sewer District	Amanda Webb & Perry Piper	Sam Johnson working on final PER. Committee met with USDA. Cost have risen significantly since original estimates and there are concerns with higher property owner cost. BOCC committed \$800,000 in ARPA funding.	Contact neighboring large lot property owners to find out if they are willing to sell land for a community lagoon.	11/1/2014		12/31/2022
Sewer agreement for County shop area	Clancy Holeman & Craig Cox	Met with City staff to discuss report and agreement. City staff analysis reveals that the sanitary system has adequate capacity for the proposed development area.	Wait on City and County Counselors to draft agreement. Investigate water options. Update BOCC on process.	2/1/2014		TBD
NG911 - Private Road Naming	Amanda Webb & Lisa Daily	NG911 Committee met to discuss funding. Emergency Management has agreed to funding the advertising and filing fee as long as only two or three are done per year. Planning & Development has agreed to funding the postage. Committee decided to move forward with renaming a private road off Marlatt Avenue to Dodge Lane.	Send pre-notification letters to property owners.	8/1/2015		2/7/2022
Develop Riley County - historic land use changes in Wildcat Creek Watershed	Darrin Hobbs	Information gathering from NASA complete for report. Report has been finalized. Waiting for end product.	Present report to all participating entities.	6/1/2020		1/31/2022
Regulations						
Manhattan Unified Development Ordinance	Bob Isaac & Amanda Webb	BOCC adopted; effective 1/1/2022.	CLOSED	4/11/2011		1/1/2022
Grants						
Keats Sewer District	Amanda Webb	Sam Johnson working on final PER. Committee met with USDA. Cost have risen significantly since original estimates and there are concerns with higher property owner cost. BOCC committed \$800,000 in ARPA funding.	Contact neighboring large lot property owners to find out if they are willing to sell land for a community lagoon.	TBD		12/31/2022
CDBG-CV	Amanda Webb & Lisa Daily	Grant awarded for meal program and job retention program. Close out meeting with KDOC on August 3, 2021.	Working on close out paperwork. Staff will bring additional documentation for BOCC Chair to sign at a future meeting.	7/27/2020		2/28/2022
KDHE Solid Waste Grant	Amanda Webb	Awarded grant for battery recycling education program. Held meeting September 20th. Sticker design complete. 1000 stickers have been received.	Working on flyers.	8/1/2021		7/1/2022
Current Planning						
RCPB - Land Development Regulations	Bob Isaac	RCPB conducted public hearing; recommended approval with modifications. BOCC approved and resolution published on 12/11/2021.	Implement changes.	9/23/221		1/1/2022
Lott - Replat	Bob Isaac	RCPB and BOCC approved.	Project closed.	11/9/2021		1/20/2022
Swindler - RUD-Isolated Homesite	Bob Isaac	RCPB approved.	Waiting applicant to file Agricultural Protection Easement.	11/15/2021		2/1/2022
BOCC - Special Use (Ashland fire station)	Bob Isaac	RCPB recommended approval.	Conduct BOCC hearing.	11/22/2021		1/27/2022
Spurlock - Replat	Bob Isaac	Publish NOPH.	Conduct public hearing.	12/21/2021		2/14/2022
Gillespie - Replat	Bob Isaac	Publish NOPH.	Conduct public hearing.	1/3/2022		2/14/2022
Permits						
21-0146-MRWW Worrel	Perry Piper & Craig Cox	Application received and inspection completed. Spoke to property owner and mailed repair application with no response, additionally lateral field installed unlawfully. Repair application received. Met with Mrs. Worrel, she stated no Conservation money available. Told to contact USDA to see if they would qualify for low interest loan, they never. Sanitary Code Violation 21-0038.	Waiting on legal counsel to send compliance letter.	7/8/2021		3/8/2022
21-0174-MRWW Nehls	Perry Piper & Craig Cox	Attorneys waiting on signed easement.	Waiting on easement to proceed with variance hearing and then onto BOCC.	8/10/2021		3/1/2022
21-0185-ADGR Myers & Maupin (shed)	Darrin Hobbs	Inspections completed, determined a variance is required. Bob and Darrin contacted property owner.	Follow up with property owner.	8/23/2021		4/1/2022
21-0228-MRWW Parker	Perry Piper	Application received and processed.	Review and issue permit.	10/5/2021		3/31/2022
22-0007-ADRM Shultz Family	Darrin Hobbs	Application received and processed.	Issue permit to build.	1/13/2022		1/31/20222
22-0006-OSPE Wilcoxson	Perry Piper	Application received. Soil profile completed and will need to install a lagoon or raised bed alternative system.	Waiting on property owner to decided on which system.	1/13/2022		2/15/2022
Unpaid Fees						
Property Maintenance Code Violations						
Kilner - Unsafe structure	Craig Cox	Judgment granted on 9.16.2021. Property enjoined from violating Property Maintenance Code.	90 days to come into compliance. Defendant failed to comply. File contempt.	8/18/2016		2/16/2022
21-0025 Secretary of Housing and Urban Development - Dangerous Structure- 780 Tabor Valley Rd.	Darrin Hobbs	Notification Letter mailed. Property is currently listed for sale. If sold I will contact the new owner about removing the building.	Send Notice of Order to Abate.	4/27/2021		3/31/2022
Hermesch - Unsafe structure	Clancy Holeman	Counselor met with P&D staff for Property Maintenance Code application. Photos of property taken.	Counsel put property in 2018 tax case for 2014 & 2015 delinquent taxes.	11/24/2015		TBD
Zoning Violations						
Doyle - Illegal mobile home storage (Mobile Gardens) Violation #10-0050	Craig Cox	Staff met with Charlotte Doyle on 8.31.2021.	Replat property and comply with zoning regulations.	12/17/2010	4/17/2012	2/4/2022
Doyle - Illegal salvage at residence Violation #05-0007	Craig Cox	Counsel and staff conducted site visits on 6/25/18 and 7/20/18. Mr. Doyle removed 600 tires and 3 mobile homes. March 19, 2021 conference with Mr. Doyle. He agreed to remove vehicles from the property. Set site visit for May 4, 2021. Mr. Doyle has moved about 90% of the tires and multiple vehicles to a staging area across from his residence for a salvage company to pick up, and will continue with this method. Next site visit 08/11/2021. Staff met with Charlotte Doyle on 08/31/2021.	Continue removing cars from property.	4/15/2013	5/1/2014	2/7/2022
Zeller/Thomas - Illegal sign	Craig Cox	Owner has limited signage to MHK Airport (governmental entity).	Counsel to schedule meeting with staff to discuss case status.	12/1/2011	9/27/2012	1/31/2022
Kilner - Unsafe structure	Craig Cox	Judgment granted on 9.16.2021. Property enjoined from violating Property Maintenance Code.	90 days to come into compliance. Defendant failed to comply. File contempt.	8/18/2016		2/16/2022
20-0063 - Satterlee: Inoperable vehicles and campers	Darrin Hobbs	Determined to be a violation. Notification letter sent. The Notification letter was resent by me for a fresh start to make contact with the property owner. Contacted property owner on what still needs to be removed and provided an aerial map.	Monitor progress.	9/27/2021		4/1/2022
20-0077 - Scott - Illegal salvage operation in residential zoning	Darrin Hobbs	Inspection completed and sent notification letter to property owner. Met with property owner on site and will be removing some items by 3/1/2021.	Monitor progress.	12/8/2020		4/1/2022
21-0053 Myers - building without a permit	Darrin Hobbs	Inspection completed, Notification Letter and Violation Notice sent. Applications received and processed. Bob and Darrin visited with property owner on 10/27/21 to confirm a Certificate of Survey would need to be done to confirm if the "well house" is located in the building setback. Property owner indicated he wanted to seek legal counsel.	Follow up with property owner.	7/14/2021		4/1/2022
20-0079 Miller - Illegal auto repair and salvage operation 1382 Pillsbury Dr	Darrin Hobbs	Inspection completed and sent notification letter to property owner. Property owner is making progress but no contact. Staff met with property owner and agreed to provide a plan to abate violations by 1/29/2021. Final notice of violation sent to property owner. Sent violation, final notice, property owner met with staff and agreed to provide a plan to abate the violation. No response or plan received.	Send request to prosecute to Deputy County Counselor.	12/8/2020		1/31/2022

Attachment: 2 - February Staff Update (11879 : Staff Update)

Projects	Staff	Status	Task	Start Date	Request to Prosecute	Deadline
20-0087 Miller - Illegal auto repair and salvage operation 1420 Pillsbury Dr	Darrin Hobbs	Inspection completed and sent notification letter to property owner. Property owner is making progress but no contact. Staff met with property owner and agreed to provide a plan to abate violations by 1/29/2021. Final notice of violation sent to property owner. Sent violation, final notice, property owner met with staff and agreed to provide a plan to abate the violation. No response or plan received.	Send request to prosecute to Deputy County Counselor.	12/21/2020		4/1/2022
20-0090 Fishgill LLC - Illegal auto repair and salvage operation 1312 Pillsbury Dr	Darrin Hobbs	Inspection completed and sent notification letter to property owner. Property owner wants an extension to remove tenant. Vehicles being removed. Sent notice of violation. No response.	Complete follow up inspection.	12/22/2020		4/1/2022
L21MHP-0004 TDJ Stables	Darrin Hobbs & Craig Cox	Renewal applications and fees received. License can't be issued until property is compliance sanitary code.	Counsel to schedule staff meeting with Mr. Jones to discuss resolution. Craig has had a phone conversation with Mr. and Mrs. Jones about the sanitary code issues. Once those are resolved the license can be issued.	11/20/2020		1/31/2022
21-0019 Britt - non compliance in flood hazard area/floodway	Craig Cox	Temporary Agreed Injunction filed with the Court. Review dates: July 15-DWS, August 15-No Rise, September 15-Riley County permit, November 1-Remove trees.	Court case 11/10/2021 was continued. 11/10/21 conference with parties' engineers. Meet 1/20/22 to finalize draft settlement agreement. Set or status conference.	4/6/2021		2/22/2022
Sanitary Code Violations						
TDJ Stables - illegal repair	Perry Piper & Craig Cox	Property owner applied for repair permit and made repairs himself and is not a licensed installer.	Counsel to schedule staff meeting with Mr. Jones to discuss resolution. Counsel had phone conference with Mr. Jones. Schedule inspection of junction box.	4/7/2020		2/28/2022
21-0022 Goss/Masterson - undersized lagoon	Perry Piper & Craig Cox	Violation determined.	Counsel to send letter.	4/14/2021		2/18/2022
21-0038 Worrell - Sanitation Violation	Perry Piper & Craig Cox	Spoke to property owner and mailed repair application with no response, additionally lateral field installed unlawfully. Repair application received.	Met with Mrs. Worrel, she stated no Conservation money available. Told to contact USDA to see if they would qualify for low interest loan, they never. Legal to send compliance letter.	6/23/2021		3/8/2022
21-0048 Wurtz - lagoon fencing requirement not completed	Perry Piper & Craig Cox	Violation letter sent to property owner. Counsel sent a letter to property owner.	Fencing deadline 8/31/2021 and seeding deadline 9/30/2021. No trespassing sign placed at entrance. Legal to to schedule meeting with staff.	7/9/2021		3/19/2022



COUNTY CLERK & ELECTIONS
Comments

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Vivienne Uccello
MEETING: February 3, 2022
SUBJECT: Public Comment Procedures for Special BOCC Meeting
PRESENTER: Vivienne Uccello

BACKGROUND

The current procedures for public comment are published on the Riley County website. Riley County Rules for Agenda Public Comment Sessions During Pandemic

1. Public comments shall be limited to no more than 3 minutes for each speaker.
2. Remarks of individual speakers shall not be simply repetitive of identical comments made by prior speakers.
3. Verbal or visual personal attacks on private citizens shall not be allowed.
4. Public comments shall be made only during the designated time on the agenda of any public meeting. Public comments are out of order if made outside the designated time on the agenda of a public meeting, and without the speaker having been first recognized by the Chair.

The foregoing rules are content neutral and reasonable limitations recognized by the Courts. These rules are intended to promote the orderly and dignified conduct of the public business of Riley County. These rules are intended to allow the greatest number of those in attendance to speak. Speakers who violate any one or more of these rules shall be asked to end their comments. And speakers (or non-speakers attending the meeting) whose conduct disrupts the orderly and dignified conduct

DISCUSSION

Would you like to follow established procedures or add any requirements for sign up or comment length at the special meeting to be held February 10? Will there be a designated time period for public comment? Will the meeting have an end time? Would you like a detailed agenda for this meeting?

FISCAL IMPACT

There is no expected fiscal impact.

RECOMMENDATION

My recommendation is to establish a clear procedure that can be shared with meeting participants ahead of time. Setting expectations will help the meeting run smoothly and help ensure that people follow guidelines.

POSSIBLE MOTION

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures: