



**Board of Riley County
Commissioners
Regular Meeting
Minutes
February 03, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Remote	8:30 AM
John Martens	Deputy Fire Chief	Present	9:00 AM
Greg McHenry	County Appraiser	Present	9:30 AM
Craig Cox	Deputy County Counselor	Present	9:45 AM
Amanda Webb	Planning/Special Projects Director	Present	9:55 AM
Vivienne Uccello	PIO	Present	10:35 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Holeman asked the Board to table the executive session.

Move to table the executive session in Holeman's time today.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Commission Comments

2. Commission Comments

McKinley's Comments:

After our meeting Monday I met with Elizabeth Ward to discuss our end of the year evaluations. We agreed that improvements are needed.

I also talked to Julieann in the Appraiser's office about some residents who had called me with questions. She had gotten their questions resolved.

Had another appointment, but it had to be rescheduled due to another day care quarantine shut down.

Monday evening, I attended the Riley County Livestock Association annual banquet. The Kansas Secretary of Agriculture was the speaker and he talked about the importance of agriculture in the state. I was able to meet and talk with a lot of people and had a great time.

Tuesday evening I attended the Leonardville City Council meeting. I talked about the upcoming ambulance meeting and the Rural Economic advisory board. I was able to meet Sgt. Doehling who is the new north county lead.

Wednesday evening I attended the K-State Oklahoma State basketball game. An exciting back and forth game and we came out on top this time.

Focke's Comments:

Monday after the commission meeting I met with Russell Stuckey to touch base and discuss fire services in the county. We also discussed background information on north county emergency services. A plan was made to tour all the fire stations in the next two weeks, starting next Monday.

Monday evening I attended the Livestock Association Banquet at Pottorf Hall. It was well attended and a steak dinner was served. They had a local business meeting followed by the speaker, Mike Beam, Secretary of Agriculture, KS Dept. of Agriculture. A silent and live auction was held, plus drawings for door prizes. It was a really good event.

Tuesday morning I met with John Ellermann at Public Works. We discussed updates on several pending projects, including High Plains

Ranch Road, Keats, and University Park waste water systems.

Later that afternoon, I attended the Common Table Board meeting via Zoom. Among other items, we discussed the meeting held on the East Campus future utilization.

Wednesday morning I did some snow removal and caught up on some projects around the house.

I attended the Heartland Works meeting via zoom after lunch. Gina Coffman is the new Executive Director who was welcomed by the board. An audit report was made by John Hinning for years ending January 30, 2020 and 21. Heartland Works is considered a low risk for auditing, due to its good financials. Program activities make up 2.1M in spending.

New branding of the workforce centers will feature a new logo and a plan for re-branding all the centers with common identifiers. Each center will need to choose its name, like “Kansas Works, Manhattan”, or regional identification, etc. We will need to decide how we want the Manhattan center named within the month.

Also discussed was that the lease in Manhattan on 4th street, owned by ICON, that will expire soon. The landlord is potentially selling the property for the new art museum. Various locations were discussed, including the Manhattan Town Center and other potential spots. The lease in Topeka for the main office is also coming due. The staff consists of four people that mainly work remotely. The board determined that it didn’t make sense to keep that space of 5,000 square feet mainly for storage purposes. The meeting ran over so a quorum was not available to take action on this item. The new Executive Director will send us her report via e-mail, since the meeting had to adjourn.

As the meeting lasted over two hours, I was unable to attend the Westloop Business Association Meeting.

Ford’s Comments:

Monday afternoon I spoke with Ed Klimek from the Westloop Business Association on a couple of topics including our economic development committee. Had a good conversation and dialog, and look to find some time to head over to one of their meetings when I can get another Wednesday afternoon freed up at some point.

Monday evening I attended the Riley County Livestock Association annual meeting. Great to have this back in person and really enjoyed a great evening catching up with everyone. I had a delicious steak and

baked potato dinner with some Call Hall ice Cream to finish it off. Mike Beam, Kansas Secretary of Agriculture gave an insightful and encouraging keynote address. I had a lot of depth and useful data and information on the state of agriculture here as well. I also managed to win a homemade peach pie from the Fork in the Road in Riley during the raffle that I will certainly find the right time to enjoy as well.

Wednesday morning I attended a Zoom town hall through the Kansas Association of Counties with U.S. Senator Jerry Moran.

Also Wednesday I listened on a webinar through the Kansas Department of Commerce discussing the launching of the BASE (Building a Stronger Economy) program. This is a new grant opportunity to support infrastructure and economic development opportunities throughout Kansas. This grant will be administered through the Kansas Department of Commerce as proposed by the Strengthening People and Revitalizing Kansas (SPARK) executive committee. The goal is to expand the state's base of businesses and residents in the areas of railroads, water, wastewater, storm water, other utilities, and cybersecurity. Also included is the renovations of existing business parks, driveway aprons and parking, and even speculative industrial office and residential space opportunities.

Looks like K-State beat Oklahoma State Wednesday night on a last second shot 71-68 and Iowa State got the best of the K-State girls squad once again 70-55.

Business Meeting

3. Advisory Board appointments and Resolution appointing Riley County representatives to Council/Advisory Boards

Move to approve the following appointments and Resolution No. 020322-07, A Resolution appointing Riley County representatives to Council/Advisory Boards.

Roger Nauwerth Comm Dist 3	February 3, 2022- December 31, 2023	Hunters Island Water District Advisory Board 3 year
Marzia Rozell Comm Dist 1	February 3, 2022- December 31, 2024	Museum Board of Trustees 3 year
Christine Benne Comm Dist 2	February 3, 2022- December 31, 2024	Museum Board of Trustees 3 year
Marla Day Comm Dist 3	February 3, 2022- December 31, 2024	Museum Board of Trustees 3 year

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

4. Sign Tax Roll Corrections

Move to approve the Tax Roll Corrections.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - Jan 31, 2022
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:00 AM

Russel Stukey, Emergency Management Director

8. Bid opening for 2 sets of rescue extrication equipment

The Board of County Commissioners opened the following bids for 2 sets of rescue extrication equipment:

<u>Company</u>	<u>Total Bid</u>
Rescue Specialists LLC 104 S Main Street Salina, KS 67401	\$52,270.00
Weis Fire & Safety Equipment Co., Inc. 111 E Pacific PO Box 3467 Salina, KS 67402-3467	\$57,963.00
DANKO Emergency Equipment 109 Ash Street Snyder, NE 68664	\$57,420.00

Move to refer the bids to staff for evaluation and recommendation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:15 AM Michael Boller, Noxious Weed Director

9. Staff Update

Boller presented the Noxious Weed/HHW staff report.

10. 2021 Noxious Weed Annual Report

Boller presented the 2021 Noxious Weed Annual Report.

Move to approve the 2021 Noxious Weed Annual Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

11. 2022 Noxious Weed Management Plan / Report

Boller presented the 2022 Noxious Weed Management Plan/Report.

Move to approve the 2022 Noxious Weed Management Plan /Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:30 AM Greg McHenry, Appraiser

12. Appraiser's Office Report

McHenry presented the Appraisers Office Report.

9:55 AM Craig Cox, Deputy County Counselor

13. Appointment of Sanitary Code Hearing Officer

Cox presented the recommendation for appointment as the Sanitary Code Hearing Officer.

Move to table that the Board appoint Tom Taul as Sanitary Code Hearing Officer.

RESULT:	TABLED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:00 AM Amanda Webb, Planning/Special Projects Director

14. Planning & Development - Staff Update

Webb presented the Planning and Development staff report.

Webb discussed the BASE Grant for sewer and water projects.

Webb stated the Keats project would not qualify due to not having an existing or future economic impact.

Webb said while the county may not be able to take advantage of it individual owners may be able to.

10:15 AM Clancy Holeman, Counselor/Director of Administrative Services

15. Administrative Work Session

Holeman discussed the Commissioner's project list and asked if they had any questions on projects.

Holeman stated he has not heard anything new on HCR 5022 regarding sheriffs.

16. Executive session to discuss confidential legal advice regarding pending litigation issues

Previously tabled.

10:35 AM Vivienne Uccello, PIO

17. Public Comment Procedures for Special BOCC Meeting

Uccello discussed the BOCC procedures for the Special BOCC meeting in Leonardville on Thursday, February 10, 2022 at 7:00 p.m.

The Board discussed the meeting procedures.

The Board agreed the meeting would end at 8:30 p.m.

Uccello stated she will post the meeting procedures.

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley