



**Board of Riley County
Commissioners
Regular Meeting
Minutes
February 07, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Julie Gibbs	Health Department Director	Remote	8:30 AM
John Ellermann	Public Works Director/County Engineer	Present	8:35 AM
Elizabeth Ward	Human Resource Manager	Present	8:35 AM
Amanda Webb	Planning/Special Projects Director	Present	9:19 AM
Gary Fike	County Extension Director	Present	9:19 AM
Greg Steere	RCPD	Present	9:20 AM
Josh Kyle	RCPD	Present	9:26 AM
Russel Stukey	Emergency Management Director	Present	9:35 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Gibbs said our cases have dropped in the last week. We are down to 638 active cases. Our percent positive has decreased to 13% last week. As of this morning, Ascension Via Christi is caring for 7 COVID positive patients and with 3 in the ICU all currently on vents.

Gibbs said KDHE is available for testing at the new location, 3019 Anderson on the weekdays from 7 a.m. until 6 p.m. So far everything is working nicely at the new location. We are still offering symptomatic testing here at the health department every weekday. Starting next week, due to a drop in demand, we will be testing only three days a

week, Monday, Wednesday, and Friday. However, we will still be answering the screening line every day to schedule appointments.

We are still providing COVID and flu vaccinations at the health department by appointment on Tuesdays and Thursdays. Sheynne our health equity nurse, has been busy visiting businesses, community centers, and schools to try to get more people vaccinated. She will be at Woodrow Wilson elementary school tomorrow and will be at Amanda Arnold on Thursday.

Commission Comments

2. Commission Comments

McKinley's Comments:

The county business I did was reviewing information for today's meeting and for the meeting Thursday evening.

The only basketball games I attended were some grandkids games at the new Eisenhower Rec Center in Manhattan. It is a very nice facility and can hold a large number of loud kids.

Focke's Comments:

Thursday afternoon I met with David and Josh at EMS to discuss some north county ambulance issues. I had many questions on possibilities available. He went over \$\$ figures for having a full time ambulance facility.

Friday afternoon I visited with Jan Scheideman at the "Raising Riley" offices. She went over the program and services available to families in the county. I have a family that I know that is at risk and will have them get in touch for some potential services.

Afterwards I met with Julie Gibbs at the Health Department. The new location for KDHE COVID testing is underway and is working well so far. They are busy on their annual report and it should be ready for presentation in the next couple weeks.

Ford's Comments:

Thursday afternoon I attended a virtual tutorial session with NACo to prepare for my Community Economic and Workforce Development

Committee meeting. We will be having Saturday as part of the 2022 Legislative and Policy Conference being held in Washington D.C. Since I'm doing this remotely we wanted to have the platform set up properly to vote and chat as necessary for the duration of that meeting.

Also Thursday afternoon I met with Dennis Cook, President of the Aggieville Business Association to discuss several items in his business district. Conversation went well and it sounds like all is going well with construction and planning down in Aggieville.

Lastly on Thursday I had my bi-monthly meeting with the Crisis Intervention Team. Items of discussion were centered on the CIT Training that will be here in Manhattan in June. There will also be a meet and greet this afternoon with trainers and individuals attending to help break the process down before June, and the goal is to be able to provide this training across broad lines to other group and organizations after the training is complete in June.

Friday afternoon I met and chatted with new IT Director Cory Meyer for a bit. It's the first time I have had time to just chat, since his hire and I can say without hesitation we are in great shape in terms of IT/GIS once we get the department fully staffed once again moving forward.

Also Friday afternoon I met with Riley County Appraiser Greg McHenry on a couple of items as well. Obviously, the biggest one was on the residential appraising side and what that is going to mean for the budget this year and we discussed some other trends and challenges as well. I do plan on getting out with one of the residential appraisers on the team hopefully here in the spring as well.

K-State picked up a win over the weekend in Fort Worth and the women snagged another win at home as well which is always good.

Business Meeting

3. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Mary Carmichael, a new hire, as an Account Clerk-Licenses/Elections, in the Clerk's Department, at a grade H step 4, at \$18.45 per hour.
- Ryan Allen, a new hire, as an Intern, in the Health Department.
- Arika Garcia, a new hire, as an Intern, in the Health Department.

- Lindsay Mason, an Intern, in the Planning & Development Department, for Separation from County Service, effective January 21, 2022.
- Sara Ochoa, a new hire, as an Intern, in the Health Department.

Review Minutes

4. Board of Riley County Commissioners - Regular Meeting - Feb 3, 2022
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

5. Tentative Agenda

Press Conference Topics

6. Discuss Press Conference

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

7. Administrative Work Session

Holeman said he would be glad to answer questions for the Board.

Holeman stated he is working on various issues.

Holeman said we need to begin discussing a mid-session meeting with our legislators.

Holeman discussed the EPA documentation for the University Park Waste Water Treatment facility.

9:20 AM Board of County Commissioners

8. Discuss Rural Economic Development Advisory Board appointments and terms

The Board discusses the Rural Economic Development Advisory Board applicants.

Ford recommended appointing the terms in the manner in which they were received.

Focke expressed concern with Brenda Jordan as she can be combative at times.

Focke recommended a one-year term for her.

Focke stated she wants the Board to function well.

The Board agreed by consensus to appoint Gordon Hibbard and Kent Glasscock for three year term; Brenda Jordan and Ron Wilson for two year term; Jada Sharp and Lorn Clement for one year term with terms ending December 31st.

The Board agreed to have the appointment terms to run a calendar year.

Fike stated he will organize the structure of the Rural Economic Development Advisory Board.

9:30 AM Press Conference

9. RCPD update - Captain Greg Steere (3-5 minutes)

Steere stated obviously it was a very busy weekend. Steere expressed sympathy of the loss for the family. Steere thanked the assistance of neighboring law enforcement organizations.

Steere introduced Sargent Ryan Doehling as the new north county officer.

Doehling introduced himself and his background.

10. Coffee Shop Meeting February 10th - Grazing Cover Crops - Greg McClure (3 minutes)

McClure said Grazing Cover Crops will be the topic at the next Coffee Shop Meeting that will be held February 10th at 10:30 a.m. at The Farmhouse in Riley. Dale Strickler, agronomist with Green Cover Seeds will be the featured speaker.

9:45 AM

Russel Stukey, Emergency Management Director

11. Staff Time

Stukey presented the EMS/Fire District #1 staff report.

McKinley discussed opening statements for the Special Meeting in Leonardville on north county ambulance.

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley