



**Board of Riley County
Commissioners
Regular Meeting
Agenda
February 08, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Highway Use Permit, Twin Valley Telephone
4. Highway Use Permit, Twin Valley Telephone
5. Sign Riley County Personnel Action Form(s)
6. Tandem Axle Dump Truck Bid Recommendation

Review Minutes

7. Board of Riley County Commissioners - Regular Meeting - Feb 4, 2021 8:30 AM

Review Tentative Agenda

8. Tentative Agenda

Press Conference Topics

9. Discuss Press Conference

9:00 AM

Rich Vargo, County Clerk

10. Year to date budget and expenditure reports

9:15 AM

Shilo Heger, Treasurer

11. January 2021 Revenue Reporting - Riley County Treasurer

9:30 AM

Press Conference

9:40 AM

Clancy Holeman, Counselor/Director of Administrative Services

12. Administrative Work Session

13. Pending County Projects County Counselor
14. Executive session to discuss confidential legal advice regarding potential litigation issues

10:00 AM Amanda Smeller, Planning/Special Projects Director

15. Planning & Development New Vehicle Modified Purchase Authorization - Competitive Bid Process

10:10 AM John Ellermann, Public Works Director/County Engineer

16. Public Works Project Update

10:25 AM Cheryl Collins, Museum Director

17. Riley County Historical Museum Staff Update- One Room School Exhibit

12:00 PM County Officials Luncheon

18. County Official's Luncheon Agenda - Meet the New Commissioners

Adjournment

Announcements

Riley County Planning Board/Board of Zoning Appeals meeting will be held tonight at 7:30 p.m. in the Commission Chambers, Courthouse Plaza East Building, 115 N. 4th Street.

A commissioner will be on In Focus live at 9:05 a.m. Tuesday, February 9, 2021 (GM).

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



PUBLIC WORKS
Permit

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: Shannon Sterling, Administrative Assistant
MEETING: February 8, 2021
SUBJECT: Highway Use Permit, Twin Valley Telephone
PRESENTER: John Ellermann, PE, Director of Public Works

BACKGROUND

Twin Valley Telephone is requesting permission to work in the right of way to set cabinet and bury fiber optic line along Anderson Avenue.

RECOMMENDATION(S)

Staff recommends approval of the Highway Use Permit as presented.

POSSIBLE MOTION(S)

Move to approve the Highway Use Permit granting Twin Valley Telephone permission to complete the work as outlined in the Permit.

Enclosures:

- 02.01.21-TVT_Anderson Ave (PDF)

APPLICATION FOR HIGHWAY USE PERMIT

Riley County, Kansas

Twin Valley Telephone Installing Communications Cabinet and Fiber Optic L
 Applicant Name Type of Construction
PO Box 395 Miltonvale KS 67466
 Applicant Mailing Address City State Zip

Applicant hereby requests permission to Set cabinet and bury Fiber Optic on Anderson Ave
 along and/or across the public roads of Riley County, Kansas, according to the details and route shown on the attached plans and standards
 for said construction.

A \$100 Application Fee and a detailed map of location (include an aerial when possible) are required.

In support of its application, the Applicant states it is in the best interest of the residents of Riley County to allow construction of said facility. In addition, Applicant agrees as follows:

- Facility shall be installed in conformance with all items on approved plans, pertinent national codes/standards and the Riley County Highway Use Permit Requirements and Procedures. Any request for variance shall be an addendum to this application. Any utility sharing facilities with another entity is required to obtain a separate Highway Use Permit for their installation.
- A refundable deposit as specified in the Riley County Highway Use Permit Requirements and Procedures, made payable to Riley County, Kansas, shall accompany this application to guarantee satisfactory performance of the conditions of this permit.
- The County Engineer and/or the Township Trustee shall have the authority to require any needed repairs resulting from such construction in the road right-of-way for a period of one year from date of completed construction.
- In the event of road improvement or maintenance within the right-of-way, the applicant or its assigns will be responsible for the relocation of the facility at no cost to Riley County or the Township.
- Applicant shall notify the County Engineer at least 2 business days prior to the beginning of construction and upon completion of construction at 785-537-6330.
- It is understood, the work shall commence within three (3) months of the permit approval and be completed within thirty (30) days of the estimated duration of construction otherwise, the permit becomes null and void, unless an extension of time is approved.
- Applicant further represents it shall comply with and abide by any rule, regulation or condition of the permit made by the County Engineer and/or the Township Trustee.

Submitted by: Brett F Gisselbeck 2-1-2021
 Submitter's signature Date
Brett F Gisselbeck
 Printed Name & Title
785-427-7631 Twin Valley
 Submitter's Telephone Number Contractor Name
brett.gisselbeck@tvtinc.net 785-427-7631
 Submitter's Email Address Contractor Telephone Number
Upon Permit Approval 1 week
 Proposed Date of Construction Estimated Duration of Construction

RECOMMENDED BY: John E. Humann
 Riley County Engineer

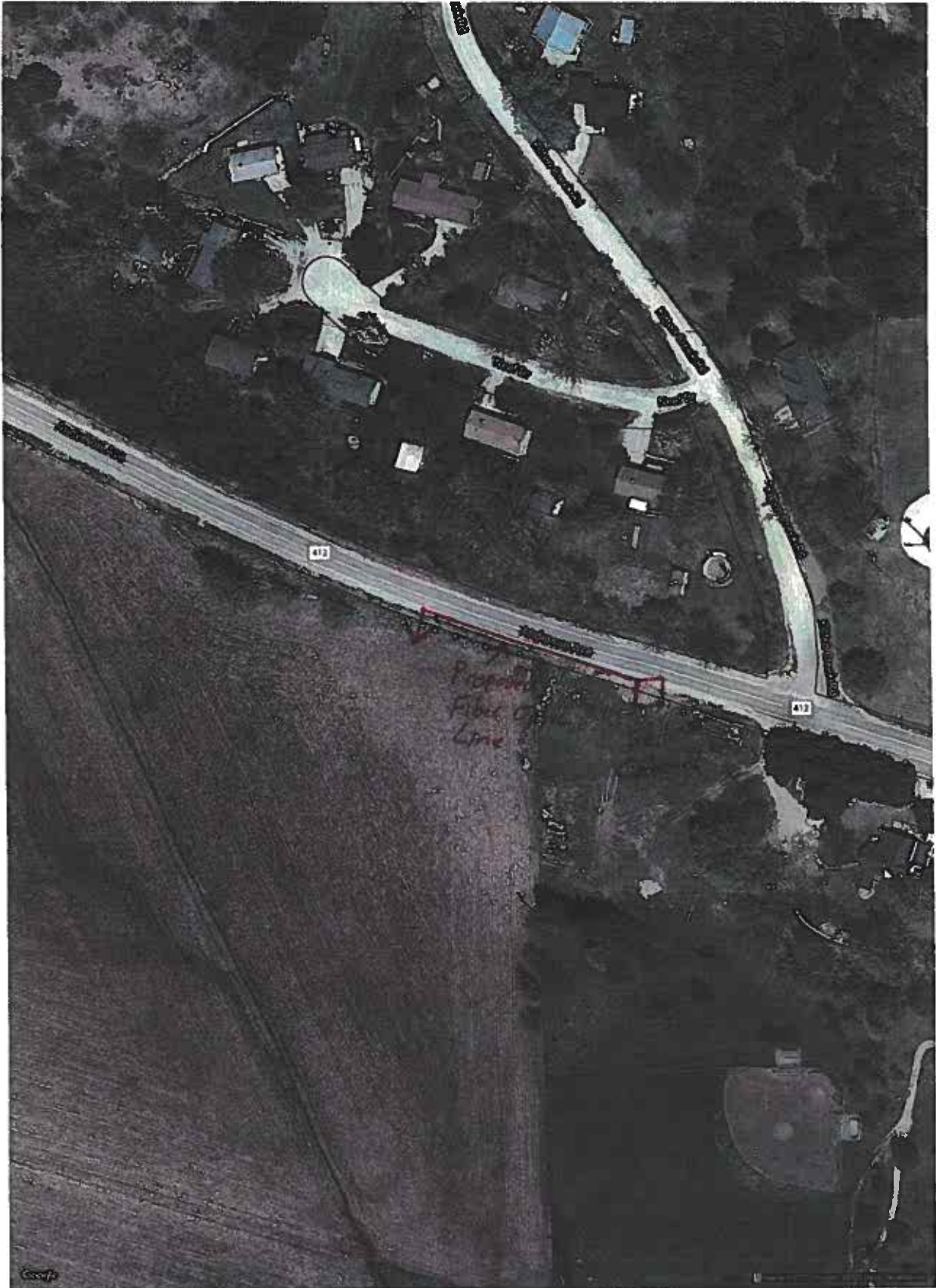
Permit granted this _____ day of _____, 20____.

BOARD OF COUNTY COMMISSIONERS
 RILEY COUNTY, KANSAS

Chairperson

OFFICE USE ONLY:

Application Fee: \$100.00
 \$1,000 Deposit _____ Bond _____ Letter _____
 Receipt No. 012488 Date: 2/2/21
 Signature: Shannon Sterling





PUBLIC WORKS
Permit

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: Shannon Sterling, Administrative Assistant
MEETING: February 8, 2021
SUBJECT: Highway Use Permit, Twin Valley Telephone
PRESENTER: John Ellermann, PE, Director of Public Works

BACKGROUND

Twin Valley Telephone is requesting permission to work in the right of way to bury fiber optic line along Stockdale Park Road.

RECOMMENDATION(S)

Staff recommends approval of the Highway Use Permit as presented.

POSSIBLE MOTION(S)

Move to approve the Highway Use Permit granting Twin Valley Telephone permission to complete the work as outlined in the Permit.

Enclosures:

- 02.01.21-TVT_Stockdale Park Rd (PDF)

Permit No. _____

APPLICATION FOR HIGHWAY USE PERMIT

Riley County, Kansas

Twin Valley Telephone Installing Underground Telephone Cable
 Applicant Name Type of Construction
PO Box 395 Miltonvale KS 67466
 Applicant Mailing Address City State Zip

Applicant hereby requests permission to Bury Fiber Optic Line to 8795 Stockdale Park Rd
 along and/or across the public roads of Riley County, Kansas, according to the details and route shown on the attached plans and standards
 for said construction.

A \$100 Application Fee and a detailed map of location (include an aerial when possible) are required.

In support of its application, the Applicant states it is in the best interest of the residents of Riley County to allow construction of said facility. In addition, Applicant agrees as follows:

- A. Facility shall be installed in conformance with all items on approved plans, pertinent national codes/standards and the Riley County Highway Use Permit Requirements and Procedures. Any request for variance shall be an addendum to this application. Any utility sharing facilities with another entity is required to obtain a separate Highway Use Permit for their installation.
- B. A refundable deposit as specified in the Riley County Highway Use Permit Requirements and Procedures, made payable to Riley County, Kansas, shall accompany this application to guarantee satisfactory performance of the conditions of this permit.
- C. The County Engineer and/or the Township Trustee shall have the authority to require any needed repairs resulting from such construction in the road right-of-way for a period of one year from date of completed construction.
- D. In the event of road improvement or maintenance within the right-of-way, the applicant or its assigns will be responsible for the relocation of the facility at no cost to Riley County or the Township.
- E. Applicant shall notify the County Engineer at least 2 business days prior to the beginning of construction and upon completion of construction at 785-537-6330.
- F. It is understood, the work shall commence within three (3) months of the permit approval and be completed within thirty (30) days of the estimated duration of construction otherwise, the permit becomes null and void, unless an extension of time is approved.
- G. Applicant further represents it shall comply with and abide by any rule, regulation or condition of the permit made by the County Engineer and/or the Township Trustee.

Submitted by: Brett F Gisselbeck
 Submitter's signature

2-1-2021
 Date

Brett F Gisselbeck
 Printed Name & Title

785-427-7631
 Submitter's Telephone Number

brett.gisselbeck@tvtinc.net
 Submitter's Email Address

Upon Permit Approval
 Proposed Date of Construction

Twin Valley
 Contractor Name

785-427-7631
 Contractor Telephone Number

1 week
 Estimated Duration of Construction

RECOMMENDED BY: John Ellerman

Riley County Engineer

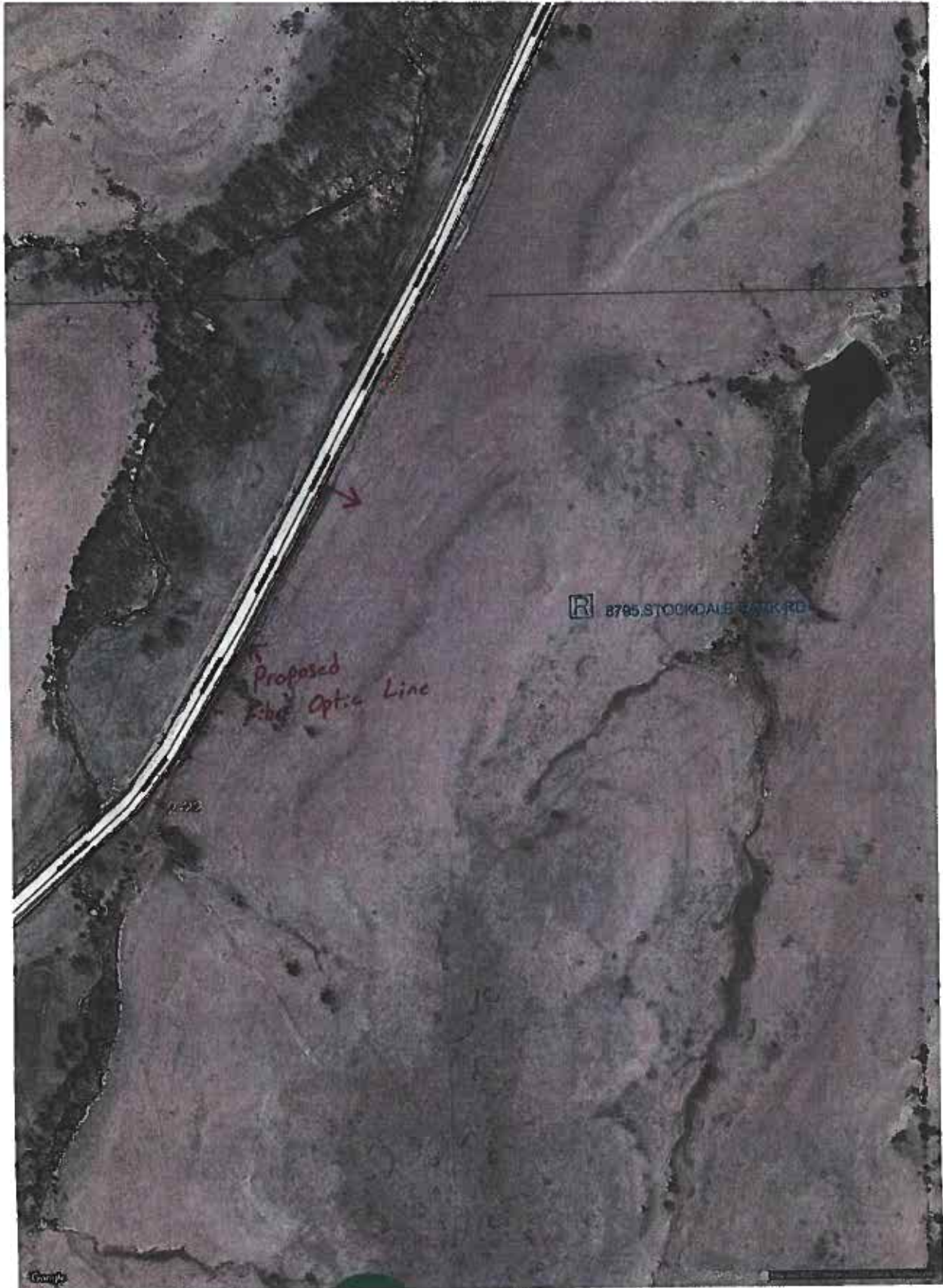
Permit granted this ____ day of _____, 20____.

BOARD OF COUNTY COMMISSIONERS
 RILEY COUNTY, KANSAS

Chairperson

OFFICE USE ONLY:

Application Fee: \$100.00
 \$1,000 Deposit _____ Bond _____ Letter _____
 Receipt No. 012489 Date: 2/2/21
 Signature: Shannon Sterling





COUNTY CLERK & ELECTIONS
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Elizabeth Ward, Human Resource Manager

MEETING: February 8, 2021

SUBJECT: Sign Riley County Personnel Action Form(s)

PRESENTER: Elizabeth Ward, Human Resource Manager

Enclosures:

- 2021-01 J Reed - Register of Deeds (green) (PDF)

RILEY COUNTY PERSONNEL ACTION FORM

☐ Add		Fill Request Date 2/2/2021
☒ Change		Employee #

☐ New Hire	☐ Rehire	☐ Transfer	☒ Promotion	☐ Separation from
☐ Step Change	☐ Status Change	☐ Demotion	☐ Other	County Service

☒ Full Time	☐ Regular	☐ As-Needed	☐ Seasonal
☐ Part Time	☐ Grant Funded	☐ Intern	☐ Temporary

Reed	JoAnne		
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Name: Last First Middle Home Phone

--	--	--	--

Address: Street City State Zip

Deeds Supervisor	Register of Deeds	
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Position Title Department Fund

2/1/21	☒	☐		☒ Yes	☐ No
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Effective Date Exempt Non-Exempt Ending Date For Temporary Is this a budgeted position?

S	01	\$	☐ Hour	\$2331.38	☐ Month	☒ 40	☐
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Grade/Step Pay Rate Hours Per Workweek

Comments:

Internal promotion to Deeds Supervisor & appointed to Deputy with \$3000 stipend included

Approvals:

Department: _____ Date: _____

Personnel: _____

BOCC: _____

Chairman: _____

Member: _____

Member: _____



PUBLIC WORKS
Recommendations

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: John Ellermann, Public Works Director

MEETING: February 8, 2021

SUBJECT: Tandem Axle Dump Truck Bid Recommendation

PRESENTER: John Ellermann, Public Works Director

Staff has reviewed the bids for a new Tandem Axle Dump Truck with snow plow and salt spreader box. Bids were received by the listed below with their associated bids.

Diamond International (Summit)	\$188,588.00	International
Bruckner's	\$215,886.50	Mack
Freightliner Truck Center	\$189,921.00	Freightliner
Doonan Peterbilt of Great Bend	\$215,555.11	Peterbilt
Roberts Truck Center (Summit)	\$191,834.45	Volvo
Roberts Truck Center (Summit)	\$205,124.40	Mack

Staff recommends accepting the bid from Diamond International, Kansas City, Mo, for a new International tandem axle dump truck with snow plow and salt spreader box. Staff also recommends the option of LED plow lights for an additional \$1,275.00. Total price of \$189,863.00. Estimated delivery is 8 months.

This is a 2020 CIP funded purchase.

POSSIBLE MOTION(S)

Move to approve the bid , including LED lighting option, from Diamond International for \$189,863.00.

Move to deny the bid from Diamond International for \$189,863.00.

Move to modify the recommendation.

Move to table for further review.

Enclosures:



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
February 11, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Discuss Joint City/County/County Meeting
2. Discuss Intergovernmental Luncheon
3. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

4. Administrative Work Session

9:20 AM

Break

9:45 AM

Jason Smith, Manhattan Area Chamber of Commerce

5. Economic development update

10:00 AM

Julie Gibbs, Health Department Director

6. Staff update

10:30 AM

Budget and Planning Committee - Tami Robison, Budget and Finance Officer

7. Monthly Cash Flow Reports

Adjournment

Attachment: 02-11-21 tentative agenda (10422 : Tentative Agenda)

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
February 18, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Bob Isaac, Planner

1. Public hearing to rezone Lots 1, 2, & 3 of Eureka Valley Addition Unit 1

9:15 AM

Gary Rosewicz, Assistant County Engineer

2. Bid opening for firing range waterline

9:30 AM

Clancy Holeman, Counselor/Director of Administrative Services

3. Administrative Work Session

9:50 AM

John Ellermann, Public Works Director/County Engineer

4. Bid opening for a forklift

10:00 AM

Gary Fike, County Extension Director

5. Staff update

10:15 AM

Dennis Butler, RCPD Director

6. RCPD update

10:30 AM

Russel Stukey, Emergency Management Director

Attachment: 02-18-21 tentative agenda (10422 : Tentative Agenda)

7. Staff update

10:45 AM Amy Manges, Register of Deeds

8. Staff update

4:00 PM Joint City/County/County Meeting (at County Offices)

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 02-18-21 tentative agenda (10422 : Tentative Agenda)



COUNTY CLERK & ELECTIONS
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

STAFF REPORT

FROM: Rich Vargo, County Clerk

MEETING: February 8, 2021

SUBJECT: Year to date budget and expenditure reports

PRESENTER: Rich Vargo, County Clerk

Enclosures:

- 2021 YTD Wage-Overtime Report Overview 2021-02-01 (PDF)
- 2021 YTD Wage-Overtime Report Detail Page 2021-02-01 (PDF)
- Financial reports 2021 (PDF)

2021 YTD Wages/Overtime Compared to Budget

% of Year Used

8.33%

January	Regular Wages	Overtime Wages	2021 Budgeted Overtime	OT % of reg wage	Total Wages by department	2021 Wages Budget	2021 Wage/OT Budget	Budget Spent
Department								
Attorney	\$96,278.53	\$133.74	\$3,803.00	0.14%	\$96,412.27	\$1,395,357.00	\$1,399,160.00	6.89%
Clerk	\$45,946.69	\$15.91	\$4,623.00	0.03%	\$45,962.60	\$632,249.00	\$636,872.00	7.22%
Commissioners	\$10,924.34	\$0.00	\$0.00	0.00%	\$10,924.34	\$137,435.00	\$137,435.00	7.95%
Administrative Services	\$31,435.05	\$0.00	\$1,067.00	0.00%	\$31,435.05	\$408,766.00	\$409,833.00	7.67%
Register of Deeds	\$22,222.98	\$7.06	\$662.00	0.03%	\$22,230.04	\$329,620.00	\$330,282.00	6.73%
Treasurer	\$42,413.42	\$3,063.21	\$3,722.00	7.22%	\$45,476.63	\$588,117.00	\$591,839.00	7.68%
Emergency Mgt	\$14,432.57	\$0.00	\$726.00	0.00%	\$14,432.57	\$151,378.00	\$152,104.00	9.49%
Museum	\$24,473.91	\$94.43	\$0.00	0.39%	\$24,568.34	\$299,479.00	\$299,479.00	8.20%
Election	\$15,559.47	\$0.00	\$2,533.00	0.00%	\$15,559.47	\$319,151.00	\$321,684.00	4.84%
EMS/Ambulance	\$102,266.24	\$66,881.02	\$896,206.00	65.40%	\$169,147.26	\$1,380,991.00	\$2,277,197.00	7.43%
Appraiser	\$82,686.71	\$57.35	\$9,192.00	0.07%	\$82,744.06	\$1,083,795.00	\$1,092,987.00	7.57%
Planning & Development	\$29,352.00	\$9.29	\$1,861.00	0.03%	\$29,361.29	\$384,866.00	\$386,727.00	7.59%
Information Tech-GIS	\$46,178.88	\$14.55	\$5,131.00	0.03%	\$46,193.43	\$668,716.00	\$673,847.00	6.86%
General Serv.-Separation	\$113,696.84	\$23,694.31			\$137,391.15	\$100,000.00	\$100,000.00	137.39%
Public Works	\$209,687.67	\$3,338.41	\$88,256.00	1.59%	\$213,026.08	\$3,253,587.00	\$3,341,843.00	6.37%
Noxious Weed	\$24,922.88	\$288.94	\$6,186.00	1.16%	\$25,211.82	\$329,630.00	\$335,816.00	7.51%
NON-GENERAL FUNDS								
Solid Waste payroll	\$12,687.14	\$2,449.65	\$10,683.00	19.31%	\$15,136.79	\$165,482.00	\$176,165.00	8.59%
Motor Vehicle	\$16,180.80	\$7.56	\$1,437.60	0.05%	\$16,188.36	\$222,897.00	\$224,334.60	7.22%
Fire District #1	\$20,342.46	\$0.00	\$472.00	0.00%	\$20,342.46	\$290,803.00	\$291,275.00	6.98%
Subtotal-All County Funds	\$961,688.58	\$100,055.43	\$1,036,560.60	10.40%	\$1,061,744.01	\$12,142,319.00	\$13,178,879.60	
Health Dept.-General Fund	\$48,423.04	\$7,264.57	\$1,084.00	15.00%	\$55,687.61	\$265,808.00	\$266,892.00	20.87%
2 Health Dept.-Grant Funds	\$154,534.77	\$564.94	\$10,555.00	0.37%	\$155,099.71	\$2,199,974.00	\$2,210,529.00	7.02%
Full Grant Funds								
2 Youth Court Svcs	\$3,332.01	\$0.00	\$0.00	0.00%	\$3,332.01	\$3,332.01	\$44,322.00	7.52%
2 Juvenile Services	\$16,747.81	\$0.00	\$0.00	0.00%	\$16,747.81	\$223,470.00	\$223,470.00	7.49%
2 Adult Services	\$19,135.42	\$0.00	\$0.00	0.00%	\$19,135.42	\$255,929.00	\$255,929.00	7.48%
2 PIO (wages reflected in HD-Gen)	\$2,274.48	\$0.00	\$0.00	0.00%	\$2,274.48	\$65,707.00	\$65,707.00	3.46%
2 RADxUp coord & Spec	\$1,723.20	\$0.00	\$0.00	0.00%	\$1,723.20	\$0.00	\$0.00	#DIV/0!
2 IRIS (wages reflected in HD-Gen)	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$55,095.00	\$55,095.00	0.00%
Subtotal Grant Funds	\$43,212.92	\$0.00	\$0.00	#DIV/0!	\$43,212.92	\$603,533.01	\$644,523.00	
Totals	\$1,207,859.31	\$107,884.94	\$1,048,199.60	8.93%	\$1,315,744.25	\$15,211,634.01	\$16,300,823.60	

1 Indicates Partial Grant fund

\$1,311,746.57

\$16,180,021.60

2 Indicates Full Grant fund

Attachment: 2021 YTD Wage-Overtime Report Overview 2021-02-01 (10538 : Year to date budget and expenditure reports)

			January	February	March	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD 2021	2021 Budget	
Department												
Attorney	Regular Salaries	1001	\$96,278.53			\$96,278.53	\$0.00	\$0.00	\$0.00	\$96,278.53	\$1,374,734.00	
	Seasonal/Temp	1003	\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$20,623.00	
	Overtime	1005	\$133.74			\$133.74	\$0.00	\$0.00	\$0.00	\$133.74	\$3,803.00	
			\$96,412.27	\$0.00	\$0.00	\$96,412.27	\$0.00	\$0.00	\$0.00	\$96,412.27	\$1,399,160.00	
Clerk	Regular Salaries	1001	\$45,946.69			\$45,946.69	\$0.00	\$0.00	\$0.00	\$45,946.69	\$632,249.00	
	Overtime	1005	\$15.91			\$15.91	\$0.00	\$0.00	\$0.00	\$15.91	\$4,623.00	
			\$45,962.60	\$0.00	\$0.00	\$45,962.60	\$0.00	\$0.00	\$0.00	\$45,962.60	\$636,872.00	
Commissioners	Regular Salaries	1001	\$10,924.34			\$10,924.34	\$0.00	\$0.00	\$0.00	\$10,924.34	\$137,435.00	
Administrative Svcs	Regular Salaries	1001	\$31,435.05			\$31,435.05	\$0.00	\$0.00	\$0.00	\$31,435.05	\$408,766.00	
	Overtime	1005	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,067.00	
			\$31,435.05	\$0.00	\$0.00	\$31,435.05	\$0.00	\$0.00	\$0.00	\$31,435.05	\$409,833.00	
Register of Deeds	Regular Salaries	1001	\$22,222.98			\$22,222.98	\$0.00	\$0.00	\$0.00	\$22,222.98	\$329,620.00	
	Overtime	1005	\$7.06			\$7.06	\$0.00	\$0.00	\$0.00	\$7.06	\$662.00	
			\$22,230.04	\$0.00	\$0.00	\$22,230.04	\$0.00	\$0.00	\$0.00	\$22,230.04	\$330,282.00	
Treasurer	Regular Salaries	1001	\$42,413.42			\$42,413.42	\$0.00	\$0.00	\$0.00	\$42,413.42	\$588,117.00	
	Seasonal/Temp	1003	\$55.48			\$55.48	\$0.00				\$0.00	
	Overtime	1005	\$3,063.21			\$3,063.21	\$0.00	\$0.00	\$0.00	\$3,063.21	\$3,722.00	
			\$45,532.11	\$0.00	\$0.00	\$45,532.11	\$0.00	\$0.00	\$0.00	\$45,476.63	\$591,839.00	
Emergency Mgt	Regular Salaries	1001	\$13,044.57			\$13,044.57	\$0.00	\$0.00	\$0.00	\$13,044.57	\$133,334.00	
	Seasonal/Temp	1003	\$1,388.00			\$1,388.00	\$0.00	\$0.00	\$0.00	\$1,388.00	\$18,044.00	
	Overtime	1005	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$726.00	
			\$14,432.57	\$0.00	\$0.00	\$14,432.57	\$0.00	\$0.00	\$0.00	\$14,432.57	\$152,104.00	
Museum	Regular Salaries	1001	\$21,904.62			\$21,904.62	\$0.00	\$0.00	\$0.00	\$21,904.62	\$284,760.00	
	Seasonal/Temp	1003	\$2,569.29			\$2,569.29	\$0.00	\$0.00	\$0.00	\$2,569.29	\$14,719.00	
	Overtime	1005	\$94.43			\$94.43	\$0.00	\$0.00	\$0.00	\$94.43	\$0.00	
			\$24,568.34	\$0.00	\$0.00	\$24,568.34	\$0.00	\$0.00	\$0.00	\$24,568.34	\$299,479.00	
Election	Regular Salaries	1001	\$13,639.92			\$13,639.92	\$0.00	\$0.00	\$0.00	\$13,639.92	\$174,429.00	
	Seasonal/Temp	1003	\$1,919.55			\$1,919.55	\$0.00	\$0.00	\$0.00	\$1,919.55	\$144,722.00	
	Overtime	1005	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,533.00	
			\$15,559.47	\$0.00	\$0.00	\$15,559.47	\$0.00	\$0.00	\$0.00	\$15,559.47	\$321,684.00	
EMS/Ambulance	Regular Salaries	1001	\$95,942.06			\$95,942.06	\$0.00	\$0.00	\$0.00	\$95,942.06	\$1,272,846.00	
	Seasonal/Temp	1003	\$6,324.18			\$6,324.18	\$0.00	\$0.00	\$0.00	\$6,324.18	\$108,145.00	
	Overtime	1005	\$66,881.02			\$66,881.02	\$0.00	\$0.00	\$0.00	\$66,881.02	\$896,206.00	
			\$169,147.26	\$0.00	\$0.00	\$169,147.26	\$0.00	\$0.00	\$0.00	\$169,147.26	\$2,277,197.00	

			January	February	March	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD 2021	2021 Budget	
Department												
Appraiser	Regular Salaries	1001	\$81,087.10			\$81,087.10	\$0.00	\$0.00	\$0.00	\$81,087.10	\$1,070,465.00	
	Seasonal/Temp	1003	\$1,599.61			\$1,599.61	\$0.00	\$0.00	\$0.00	\$1,599.61	\$13,330.00	
	Overtime	1005	\$57.35			\$57.35	\$0.00	\$0.00	\$0.00	\$57.35	\$9,192.00	
			\$82,744.06	\$0.00	\$0.00	\$82,744.06	\$0.00	\$0.00	\$0.00	\$82,744.06	\$1,092,987.00	
Planning & Development	Regular Salaries	1001	\$29,352.00			\$29,352.00	\$0.00	\$0.00	\$0.00	\$29,352.00	\$384,866.00	
	Seasonal/Temp	1003				\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
	Overtime	1005	\$9.29			\$9.29	\$0.00	\$0.00	\$0.00	\$9.29	\$1,861.00	
			\$29,361.29	\$0.00	\$0.00	\$29,361.29	\$0.00	\$0.00	\$0.00	\$29,361.29	\$386,727.00	
Information Tech-GIS	Regular Salaries	1001	\$46,178.88			\$46,178.88	\$0.00	\$0.00	\$0.00	\$46,178.88	\$668,716.00	
	Seasonal/Temp	1003				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	Overtime	1005	\$14.55			\$14.55	\$0.00	\$0.00	\$0.00	\$14.55	\$5,131.00	
			\$46,193.43	\$0.00	\$0.00	\$46,193.43	\$0.00	\$0.00	\$0.00	\$46,193.43	\$673,847.00	
General-General	Regular Salaries	1001				\$0.00	\$6,357.91	\$17,336.40		\$23,694.31		
	Separation Payout	1005				\$0.00	\$0.00	\$37,961.15	\$75,735.69	\$113,696.84	\$100,000.00	
			\$0.00	\$0.00	\$0.00	\$0.00	\$6,357.91	\$55,297.55	\$75,735.69	\$137,391.15	\$100,000.00	
Public Works	Regular Salaries	1001	\$207,153.67			\$207,153.67	\$0.00	\$0.00	\$0.00	\$207,153.67	\$3,146,462.00	
	Seasonal/Temp	1003	\$2,534.00			\$2,534.00	\$0.00	\$0.00	\$0.00	\$2,534.00	\$107,125.00	
	Overtime	1005	\$3,338.41			\$3,338.41	\$0.00	\$0.00	\$0.00	\$3,338.41	\$88,256.00	
			\$213,026.08	\$0.00	\$0.00	\$213,026.08	\$0.00	\$0.00	\$0.00	\$213,026.08	\$3,341,843.00	
Noxious Weed	Regular Salaries	1001	\$24,922.88			\$24,922.88	\$0.00	\$0.00	\$0.00	\$24,922.88	\$329,630.00	
	Seasonal/Temp	1003					\$0.00	\$0.00	\$0.00	\$0.00		
	Overtime	1005	\$288.94			\$288.94	\$0.00	\$0.00	\$0.00	\$288.94	\$6,186.00	
			\$25,211.82	\$0.00	\$0.00	\$25,211.82	\$0.00	\$0.00	\$0.00	\$25,211.82	\$335,816.00	
Motor Vehicle	Regular Salaries	1001	\$16,180.80			\$16,180.80	\$0.00	\$0.00	\$0.00	\$16,180.80	\$221,459.00	
	Seasonal/Temp	1003				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,438.00	
	Overtime	1005	\$7.56			\$7.56	\$0.00	\$0.00	\$0.00	\$7.56	\$1,437.60	
			\$16,188.36	\$0.00	\$0.00	\$16,188.36	\$0.00	\$0.00	\$0.00	\$16,188.36	\$224,334.60	
Community Corrections	Regular Salaries	1001	\$15,039.53			\$15,039.53	\$0.00	\$0.00	\$0.00	\$15,039.53	\$201,484.00	
-Juvenile	Seasonal/Temp	1003	\$1,708.28			\$1,708.28	\$0.00	\$0.00	\$0.00	\$1,708.28	\$21,986.00	
	Overtime	1005				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			\$16,747.81	\$0.00	\$0.00	\$16,747.81	\$0.00	\$0.00	\$0.00	\$16,747.81	\$223,470.00	
Community Corrections	Regular Salaries	1001	\$19,124.28			\$19,124.28	\$0.00	\$0.00	\$0.00	\$19,124.28	\$255,929.00	
-Adult	Seasonal/Temp	1003				\$0.00	\$0.00		\$0.00	\$0.00		
	Overtime	1005	\$11.14			\$11.14	\$0.00	\$0.00	\$0.00	\$11.14	\$0.00	
			\$19,135.42	\$0.00	\$0.00	\$19,135.42	\$0.00	\$0.00	\$0.00	\$19,135.42	\$255,929.00	
Community Corrections	Regular Salaries	1001	\$3,332.01			\$3,332.01	\$0.00	\$0.00	\$0.00	\$3,332.01	\$44,322.00	

			January	February	March	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD 2021	2021 Budget	
Department												
-Youth Court	Seasonal/Temp	1003				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	Overtime	1005	\$15.42				\$0.00	\$0.00	\$0.00	\$0.00		
			\$3,332.01	\$0.00	\$0.00	\$3,332.01	\$0.00	\$0.00	\$0.00	\$3,332.01	\$44,322.00	
Solid Waste Payroll	Regular Salaries	1001	\$9,789.32			\$9,789.32	\$0.00	\$0.00	\$0.00	\$9,789.32	\$106,829.00	
	Seasonal/Temp	1003	\$2,897.82			\$2,897.82	\$0.00	\$0.00	\$0.00	\$2,897.82	\$58,653.00	
	Overtime	1005	\$2,449.65			\$2,449.65	\$0.00	\$0.00	\$0.00	\$2,449.65	\$10,683.00	
			\$15,136.79	\$0.00	\$0.00	\$15,136.79	\$0.00	\$0.00	\$0.00	\$15,136.79	\$176,165.00	
Fire District #1	Regular Salaries	1001	\$17,157.46			\$17,157.46	\$0.00	\$0.00	\$0.00	\$17,157.46	\$243,303.00	
	Seasonal/Temp	1003	\$3,185.00			\$3,185.00	\$0.00	\$0.00	\$0.00	\$3,185.00	\$47,500.00	
	Overtime	1005				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$472.00	
			\$20,342.46	\$0.00	\$0.00	\$20,342.46	\$0.00	\$0.00	\$0.00	\$20,342.46	\$291,275.00	
Health Dept.-General	Regular Salaries	1001	\$26,678.91			\$26,678.91	\$0.00	\$0.00	\$0.00	\$26,678.91	\$265,808.00	
COVID Tracers	Seasonal/Temp	1003	\$ 21,744.13			\$21,744.13	\$0.00	\$0.00	\$0.00	\$21,744.13	\$0.00	
	Overtime	1005	\$7,264.57			\$7,264.57	\$0.00	\$0.00	\$0.00	\$7,264.57	\$1,084.00	
			\$55,687.61	\$0.00	\$0.00	\$55,687.61	\$0.00	\$0.00	\$0.00	\$55,687.61	\$266,892.00	
Health Dept.-Grants	Regular Salaries	1001	\$148,613.02			\$148,613.02	\$0.00	\$0.00	\$0.00	\$148,613.02	\$2,119,573.00	
	Part Time	1003	\$5,921.75			\$5,921.75	\$0.00	\$0.00	\$0.00	\$5,921.75	\$80,401.00	
	Overtime	1005	\$564.94			\$564.94	\$0.00	\$0.00	\$0.00	\$564.94	\$10,555.00	
Public Information Officer			\$2,274.48			\$2,274.48				\$2,274.48	\$65,707.00	
RadxUp Coord & Spec			\$1,723.20			\$1,723.20				\$1,723.20		
IRIS Coord			\$0.00			\$0.00				\$0.00	\$55,095.00	
			\$155,099.71	\$0.00	\$0.00	\$155,099.71	\$0.00	\$0.00	\$0.00	\$155,099.71	\$2,210,529.00	
Totals			\$1,174,410.90	\$0.00	\$0.00	\$1,174,410.90	\$6,357.91	\$55,297.55	\$75,735.69	\$1,311,746.57	\$16,180,021.60	
					\$1,174,988.38					\$1,311,802.05	\$16,867,321.00	
										-\$55.48	-\$687,299.40	

2021 YTD BUDGET ACTIVITY

% of Year: 8.33%

			JAN	FEB	MAR	1st QTR	APR	MAY	JUN	2nd QTR	3rd QTR	4TH QTR	TOTAL	AVAILABLE	
	DEPARTMENT	BUDGET	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	BUDGET	% USED
	Attorney	\$2,127,075	\$144,037			\$144,037				\$0	\$0	\$0	\$144,037	\$1,983,038	6.77%
	Clerk	\$955,685	\$62,313			\$62,313				\$0	\$0	\$0	\$62,313	\$893,372	6.52%
	County Commissioners	\$239,201	\$12,887			\$12,887				\$0	\$0	\$0	\$12,887	\$226,314	5.39%
	Admin. Svcs/Counselor	\$627,489	\$41,939			\$41,939				\$0	\$0	\$0	\$41,939	\$585,550	6.68%
	Register of Deeds	\$515,953	\$29,714			\$29,714				\$0	\$0	\$0	\$29,714	\$486,239	5.76%
	Treasurer	\$876,696	\$60,434			\$60,434				\$0	\$0	\$0	\$60,434	\$816,262	6.89%
	District Court	\$168,175	\$2,376			\$2,376				\$0	\$0	\$0	\$2,376	\$165,799	1.41%
1.00	Emergency Management	\$265,466	\$20,953			\$20,953				\$0	\$0	\$0	\$20,953	\$244,513	7.89%
	Coroner	\$107,000	\$3,750			\$3,750				\$0	\$0	\$0	\$3,750	\$103,250	3.50%
	Juvenile Detention	\$95,000	\$20,900			\$20,900				\$0	\$0	\$0	\$20,900	\$74,100	22.00%
	Fair	\$102,400	\$2,702			\$2,702				\$0	\$0	\$0	\$2,702	\$99,698	2.64%
1.00	Museum	\$428,315	\$31,584			\$31,584				\$0	\$0	\$0	\$31,584	\$396,731	7.37%
	Election	\$581,735	\$23,685			\$23,685				\$0	\$0	\$0	\$23,685	\$558,050	4.07%
	Ambulance	\$3,674,370	\$254,771			\$254,771				\$0	\$0	\$0	\$254,771	\$3,419,599	6.93%
	Appraiser	\$1,669,039	\$119,857			\$119,857				\$0	\$0	\$0	\$119,857	\$1,549,182	7.18%
	Planning & Development	\$592,829	\$38,776			\$38,776				\$0	\$0	\$0	\$38,776	\$554,053	6.54%
	Budget Appropriations	\$1,591,541	\$795,771			\$795,771				\$0	\$0	\$0	\$795,771	\$795,770	50.00%
	Insurance	\$681,849	\$146,224			\$146,224				\$0	\$0	\$0	\$146,224	\$535,625	21.45%
	Information Systems	\$1,619,848	\$87,655			\$87,655				\$0	\$0	\$0	\$87,655	\$1,532,193	5.41%
	County General-General	\$4,385,170	\$185,582			\$185,582				\$0	\$0	\$0	\$185,582	\$4,199,588	4.23%
	Public Works	\$8,101,895	\$330,691			\$330,691				\$0	\$0	\$0	\$330,691	\$7,771,204	4.08%
	Noxious Weed	\$684,674	\$64,456			\$64,456				\$0	\$0	\$0	\$64,456	\$620,218	9.41%
	Juvenile Supervision	\$1,794	\$0			\$0				\$0	\$0	\$0	\$0	\$1,794	0.00%
	Payroll Clearing	\$0	\$0			\$0				\$0	\$0	\$0	\$0	\$0	
	General Fund Transfers	\$5,207,634	\$5,212,634			\$5,212,634				\$0	\$0	\$0	\$5,212,634	-\$5,000	100.10%
	County General subtotal	\$35,300,833	\$7,693,691	\$0	\$0	\$7,693,691	\$0	\$0	\$0	\$0	\$0	\$0	\$7,693,691	\$27,607,142	21.79%
	Less Budget Stabilization	\$3,050,000													
	General Fund w/out Budget Stabilization	\$32,250,833													

Attachment: Financial reports 2021 (10538 : Year to date budget and expenditure reports)

2021 YTD BUDGET ACTIVITY

% of Year: 8.33%

			JAN	FEB	MAR	1st QTR	APR	MAY	JUN	2nd QTR	3rd QTR	4TH QTR	TOTAL	AVAILABLE	
	DEPARTMENT	BUDGET	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	BUDGET	% USED
2.00	Riley County Health Dept #30	\$4,906,190	\$356,422			\$356,422				\$0	\$0	\$0	\$356,422	\$4,549,768	7.26%
	EMS Grants #52	\$5,067	\$0			\$0				\$0	\$0	\$0	\$0	\$0	
	Register of Deeds Tech Fund #106	\$91,568	\$0			\$0				\$0	\$0	\$0	\$0	\$91,568	0.00%
	Clerk's Tech Fund #107	\$106,703	\$0			\$0				\$0	\$0	\$0	\$0	\$106,703	0.00%
	Treasurer's Tech Fund #108	\$56,977	\$0			\$0				\$0	\$0	\$0	\$0	\$56,977	0.00%
	War Memorial #112	\$9,575	\$0			\$0				\$0	\$0	\$0	\$0	\$9,575	0.00%
	County Auction #118	\$86,238	\$0			\$0				\$0	\$0	\$0	\$0	\$86,238	0.00%
	P.A.T.F #128	\$0	\$0			\$0				\$0	\$0	\$0	\$0	\$0	
	Motor Vehicle Operations #130	\$418,158	\$23,504			\$23,504				\$0	\$0	\$0	\$23,504	\$394,654	5.62%
	Special Alcohol Programs #132	\$9,023	\$0			\$0				\$0	\$0	\$0	\$0	\$9,023	0.00%
2.00	Community Corrections #144	\$987,649	\$64,067			\$64,067				\$0	\$0	\$0	\$64,067	\$923,582	6.49%
	Capital Improvements Fund #145	\$9,070,167	\$186,717			\$186,717				\$0	\$0	\$0	\$186,717	\$8,883,450	2.06%
	Economic Development #146	\$401,322	\$93,020			\$93,020				\$0	\$0	\$0	\$93,020	\$308,302	23.18%
	Radio Infrastructure Project #147	\$0	\$0			\$0				\$0	\$0	\$0	\$0	\$0	
	Emergency 911 #148	\$810,000	\$143,853			\$143,853				\$0	\$0	\$0	\$143,853	\$666,147	17.76%
	Solid Waste #150	\$2,807,000	\$28,119			\$28,119				\$0	\$0	\$0	\$28,119	\$2,778,881	1.00%
	County Building #152	\$393,000	\$3,341			\$3,341				\$0	\$0	\$0	\$3,341	\$389,659	0.85%
	Road & Bridge Capital Projects #157	\$4,320,367	\$0			\$0				\$0	\$0	\$0	\$0	\$4,320,367	0.00%
	RCPD Operations #173	\$4,712,215	\$1,123,003			\$1,123,003				\$0	\$0	\$0	\$1,123,003	\$3,589,212	23.83%
	Landfill Closure #180	\$52,789	\$0			\$0				\$0	\$0	\$0	\$0	\$52,789	0.00%
	Bond & Interest # 181	\$598,752	\$0			\$0				\$0	\$0	\$0	\$0	\$598,752	0.00%
	Riley Co Fire Dist #1 #183	\$1,124,440	\$40,065			\$40,065				\$0	\$0	\$0	\$40,065	\$1,084,375	3.56%
	Riley Co Fire Dist Cap Out #184	\$357,523	\$0			\$0				\$0	\$0	\$0	\$0	\$357,523	0.00%
	Fire Station Projects #185	\$0	\$0			\$0				\$0	\$0	\$0	\$0	\$0	

Attachment: Financial reports 2021 (10538 : Year to date budget and expenditure reports)

2021 YTD BUDGET ACTIVITY

% of Year: 8.33%

			JAN	FEB	MAR	1st QTR	APR	MAY	JUN	2nd QTR	3rd QTR	4TH QTR	TOTAL	AVAILABLE	
	DEPARTMENT	BUDGET	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	BUDGET	% USED
	University Park W&S #230	\$136,421	\$0			\$0				\$0	\$0	\$0	\$0	\$136,421	0.00%
	Fairmont Heights Cap Proj #231	\$0	\$0			\$0				\$0	\$0	\$0	\$0	\$0	
	University Park Sewer Capital #233	\$0	\$0			\$0				\$0	\$0	\$0	\$0	\$0	
	Keats Capital Project #236	\$499,000	\$0			\$0				\$0	\$0	\$0	\$0	\$499,000	0.00%
	Exp of Univ Park/Lakeside Heights #235	\$800,000	\$1,250			\$1,250				\$0	\$0	\$0	\$1,250	\$798,750	0.16%
	Univ Park W/S Reserve #284	\$95,540	\$0			\$0				\$0	\$0	\$0	\$0	\$95,540	0.00%
	Hunters Island Water #238	\$30,401	\$0			\$0				\$0	\$0	\$0	\$0	\$30,401	0.00%
	Hunters Island Reserve #241	\$9,027	\$0			\$0				\$0	\$0	\$0	\$0	\$9,027	0.00%
	Carson Sewer Operations #239	\$45,485	\$919			\$919				\$0	\$0	\$0	\$919	\$44,566	2.02%
	Carson Sewer Reserve #237	\$36,994	\$0			\$0				\$0	\$0	\$0	\$0	\$36,994	0.00%
	Deep Creek Sewer #242	\$14,236	\$0			\$0				\$0	\$0	\$0	\$0	\$14,236	0.00%
	Deep Creek Reserve #243	\$27,705	\$0			\$0				\$0	\$0	\$0	\$0	\$27,705	0.00%
	Moehlman Bottoms #244	\$19,354	\$0			\$0				\$0	\$0	\$0	\$0	\$19,354	0.00%
	Moehlman Bottoms Reserve #245	\$5,410	\$0			\$0				\$0	\$0	\$0	\$0	\$5,410	0.00%
	Terra Hts Sewer #252	\$33,953	\$75			\$75				\$0	\$0	\$0	\$75	\$33,878	0.22%
	Terra Hts Sinking #254	\$82,528	\$0			\$0				\$0	\$0	\$0	\$0	\$82,528	0.00%
	Konza Water Operations #256	\$121,704	\$75			\$75				\$0	\$0	\$0	\$75	\$121,629	0.06%
	Konza Water Reserve #257	\$149,874	\$0			\$0				\$0	\$0	\$0	\$0	\$149,874	0.00%
	Valleywood Cap Reserve #282	\$81,672	\$0			\$0				\$0	\$0	\$0	\$0	\$81,672	0.00%
	Valleywood Operations #248	\$46,871	\$0			\$0				\$0	\$0	\$0	\$0	\$46,871	0.00%
	Mertz/McGehee Drainage #322	\$6,183	\$0			\$0				\$0	\$0	\$0	\$0	\$6,183	0.00%
	Lakeside Heights Sewer #285	\$2,945	\$0			\$0				\$0	\$0	\$0	\$0	\$2,945	0.00%
	Lakeside Heights Sewer Capital #286	\$8,080	\$0			\$0				\$0	\$0	\$0	\$0	\$8,080	0.00%
		\$33,578,106	\$2,064,430	\$0	\$0	\$2,064,430	\$0	\$0	\$0	\$0	\$0	\$0	\$2,064,430	\$31,508,609	
	Total including General Fund	\$68,878,939	\$9,758,122	\$0	\$0	\$9,758,122	\$0	\$0	\$0	\$0	\$0	\$0	\$9,758,122	\$59,115,750	

Attachment: Financial reports 2021 (10538 : Year to date budget and expenditure reports)

2021 COUNTY GENERAL-GENERAL

% of Year: 8.33%

COUNTY GENERAL-GENERAL	BUDGET	JAN EXP.	FEB EXP.	MAR EXP.	1st QTR EXP.	APR EXP.	MAY EXP.	JUN EXP.	2nd QTR EXP.	3rd QTR EXP.	4th QTR EXP.	TOTAL EXP.	AVAILABLE BUDGET	% USED
Personnel	\$117,620	\$27,527			\$27,527				\$0	\$0	\$0	\$27,527	\$90,093	23.40%
Contractual	\$1,215,050	\$69,971			\$69,971				\$0	\$0	\$0	\$69,971	\$1,145,079	5.76%
Commodities	\$2,500	\$0			\$0				\$0	\$0	\$0	\$0	\$2,500	0.00%
Miscellaneous	\$3,050,000	\$0			\$0				\$0	\$0	\$0	\$0	\$3,050,000	0.00%
Capital Outlay	\$0	\$10,296			\$10,296				\$0	\$0	\$0	\$10,296	-\$10,296	
Transfer (Loan-Carson Sewer)	\$0	\$77,788			\$77,788				\$0	\$0	\$0	\$77,788	-\$77,788	
Grand Total	\$4,385,170	\$185,582	\$0	\$0	\$185,582	\$0	\$0	\$0	\$0	\$0	\$0	\$185,582	\$4,199,588	4.23%
Other Expense Totals	Year-To- Date	Budget												
Indigent Attorney	\$28,980	\$407,550												
Incidentals:														
Postage	\$32													
Computer Software	\$0													
Mileage	\$0													
Copies	\$0													
Misc Fees	\$670													
Meals	\$0													
	\$702													
Base Panel fees	\$28,128													
Off Panel	\$150													

Attachment: Financial reports 2021 (10538 : Year to date budget and expenditure reports)

COMPARISON OF 2020 TO 2021 EXPENSES

DEPARTMENT	JANUARY		JANUARY DIFFERENCE	YEAR-TO-DATE THRU JANUARY		Y-T-D DIFFERENCE	2021 BUDGET
	2020	2021		2020	2021		
Attorney	\$204,239	\$144,037	-\$60,202	\$204,239	\$144,037	-\$60,202	\$2,127,075
Clerk	\$96,043	\$62,313	-\$33,730	\$96,043	\$62,313	-\$33,730	\$955,685
County Commissioners	\$19,481	\$12,887	-\$6,593	\$19,481	\$12,887	-\$6,593	\$239,201
Admin. Svcs/Counselor	\$61,585	\$41,939	-\$19,645	\$61,585	\$41,939	-\$19,645	\$627,489
Register of Deeds	\$48,115	\$29,714	-\$18,401	\$48,115	\$29,714	-\$18,401	\$515,953
Treasurer	\$82,638	\$60,434	-\$22,204	\$82,638	\$60,434	-\$22,204	\$876,696
District Court	\$7,282	\$2,376	-\$4,906	\$7,282	\$2,376	-\$4,906	\$168,175
Emergency Management	\$23,769	\$20,953	-\$2,816	\$23,769	\$20,953	-\$2,816	\$265,466
Coroner	\$7,500	\$3,750	-\$3,750	\$7,500	\$3,750	-\$3,750	\$107,000
Juvenile Detention	\$22,463	\$20,900	-\$1,562	\$22,463	\$20,900	-\$1,562	\$95,000
Fair	\$2,776	\$2,702	-\$74	\$2,776	\$2,702	-\$74	\$102,400
Museum	\$45,210	\$31,584	-\$13,626	\$45,210	\$31,584	-\$13,626	\$428,315
Election	\$28,124	\$23,685	-\$4,439	\$28,124	\$23,685	-\$4,439	\$581,735
Ambulance	\$367,488	\$254,771	-\$112,717	\$367,488	\$254,771	-\$112,717	\$3,674,370
Appraiser	\$168,000	\$119,857	-\$48,144	\$168,000	\$119,857	-\$48,144	\$1,669,039
Planning & Development	\$61,439	\$38,776	-\$22,663	\$61,439	\$38,776	-\$22,663	\$592,829
Budget Appropriations	\$810,771	\$795,771	-\$15,000	\$810,771	\$795,771	-\$15,000	\$1,591,541
Insurance	\$4,914	\$146,224	\$141,309	\$4,914	\$146,224	\$141,309	\$681,849
Information Systems/GIS	\$123,383	\$87,655	-\$35,729	\$123,383	\$87,655	-\$35,729	\$1,619,848
County General-General	\$79,515	\$185,582	\$106,067	\$79,515	\$185,582	\$106,067	\$4,385,170
Public Works	\$559,385	\$330,691	-\$228,694	\$559,385	\$330,691	-\$228,694	\$8,101,895
Noxious Weed	\$86,737	\$64,456	-\$22,281	\$86,737	\$64,456	-\$22,281	\$684,674
General Fund	\$2,910,856	\$2,481,057	-\$429,799	\$2,910,856	\$2,481,057	-\$429,799	\$30,091,405

Attachment: Financial reports 2021 (10538 : Year to date budget and expenditure reports)

COMPARISON OF 2020 TO 2021 EXPENSES

DEPARTMENT	JANUARY		JANUARY DIFFERENCE	YEAR-TO-DATE THRU JANUARY		Y-T-D DIFFERENCE	2021 BUDGET
	2020	2021		2020	2021		
Health Department	\$374,285	\$356,422	-\$17,863	\$374,285	\$356,422	-\$17,863	\$4,906,190
EMS Grants Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$5,067
Register of Deeds Tech Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$91,568
Clerk's Tech Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$106,703
Treasurer's Tech Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$56,977
War Memorial	\$0	\$0	\$0	\$0	\$0	\$0	\$9,575
County Auction	\$37	\$0	-\$37	\$37	\$0	-\$37	\$86,238
P.A.T.F	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Motor Vehicle Operations	\$32,568	\$23,504	-\$9,064	\$32,568	\$23,504	-\$9,064	\$418,158
Special Alcohol Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$9,023
Community Corrections	\$98,137	\$64,067	-\$34,070	\$98,137	\$64,067	-\$34,070	\$987,649
Capital Improvements Fund	\$240,873	\$186,717	-\$54,156	\$240,873	\$186,717	-\$54,156	\$9,070,167
Economic Development	\$98,753	\$93,020	-\$5,733	\$98,753	\$93,020	-\$5,733	\$401,322
Radio Infrastructure Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Emergency 911	\$153,923	\$143,853	-\$10,070	\$153,923	\$143,853	-\$10,070	\$810,000
Solid Waste	\$31,815	\$28,119	-\$3,696	\$31,815	\$28,119	-\$3,696	\$2,807,000
County Building	\$11,114	\$3,341	-\$7,773	\$11,114	\$3,341	-\$7,773	\$393,000
Road & Bridge Capital Projects	\$1,333	\$0	-\$1,333	\$1,333	\$0	-\$1,333	\$4,320,367
RCPD Operations	\$1,131,598	\$1,123,003	-\$8,595	\$1,131,598	\$1,123,003	-\$8,595	\$4,712,215
Landfill Closure	\$0	\$0	\$0	\$0	\$0	\$0	\$52,789
Bond & Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$598,752
Riley Co Fire Dist #1	\$31,452	\$40,065	\$8,613	\$31,452	\$40,065	\$8,613	\$1,124,440
Riley Co Fire Dist Cap Ou	\$0	\$0	\$0	\$0	\$0	\$0	\$357,523
Fire Station Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Attachment: Financial reports 2021 (10538 : Year to date budget and expenditure reports)

COMPARISON OF 2020 TO 2021 EXPENSES

DEPARTMENT	JANUARY		JANUARY DIFFERENCE	YEAR-TO-DATE THRU JANUARY		Y-T-D DIFFERENCE	2021 BUDGET
	2020	2021		2020	2021		
University Park W&S	\$0	\$0	\$0	\$0	\$0	\$0	\$136,421
Fairmont Heights Cap Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0
University Park Sewer Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Keats Capital Project	\$0	\$0	\$0	\$0	\$0	\$0	\$499,000
Exp of Univ Park/Lakeside Heights	\$0	\$1,250	\$1,250	\$0	\$1,250	\$1,250	\$800,000
Univ Park W/S Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$95,540
Hunters Island Water	\$0	\$0	\$0	\$0	\$0	\$0	\$30,401
Hunters Island Reserve	\$916	\$0	-\$916	\$916	\$0	-\$916	\$9,027
Carson Sewer Operations	\$0	\$919	\$919	\$0	\$919	\$919	\$45,485
Carson Sewer Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$36,994
Deep Creek Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$14,236
Deep Creek Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$27,705
Moehlman Bottoms	\$0	\$0	\$0	\$0	\$0	\$0	\$19,354
Moehlman Botoms Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$5,410
Terra Hts Sewer	\$0	\$75	\$75	\$0	\$75	\$75	\$33,953
Terra Hts Sinking	\$0	\$0	\$0	\$0	\$0	\$0	\$82,528
Konza Water Operations	\$75	\$75	\$0	\$75	\$75	\$0	\$121,704
Konza Water Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$149,874
Valleywood Cap Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$81,672
Valleywood Operations	\$91	\$0	-\$91	\$91	\$0	-\$91	\$46,871
Mertz/McGehee Drainage	\$0	\$0	\$0	\$0	\$0	\$0	\$6,183
Lakeside Heights Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$2,945
Lakeside Heights Sewer Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$8,080
Total Including General Fund	\$5,117,828	\$4,545,488	-\$572,340	\$5,117,828	\$4,545,488	-\$572,340	\$63,669,511

Attachment: Financial reports 2021 (10538 : Year to date budget and expenditure reports)

RCPD EXPENSES PAID BY RILEY COUNTY
2021 YTD EXPENSES

	BUDGET	JAN	FEB	MAR	1st Quarter	APR	MAY	JUN	2nd Quarter	3rd Quarter	4th Quarter	TOTAL EXPENSES	Remaining Budget
Physician	\$150,269	\$21,136			\$21,136				\$0	\$0	\$0	\$21,136	\$129,133
Laboratory	\$0	\$0			\$0				\$0	\$0	\$0	\$0	\$0
Hospital	\$10,000	\$0			\$0				\$0	\$0	\$0	\$0	\$10,000
Advertising/Legal	\$0	\$0			\$0				\$0	\$0	\$0	\$0	\$0
Prescriptions/ Medical Supplies	\$1,000	\$0			\$0				\$0	\$0	\$0	\$0	\$1,000
Bldg Maintenance	\$120,000	\$3,055			\$3,055				\$0	\$0	\$0	\$3,055	\$116,945
Land Rental/Lease	\$0	\$0			\$0				\$0	\$0	\$0	\$0	\$0
Office Space Rental	\$10,500	\$875			\$875				\$0	\$0	\$0	\$875	\$9,625
Office Supplies	\$500	\$0			\$0				\$0	\$0	\$0	\$0	\$500
Juvenile Transport	\$6,000	\$0			\$0				\$0	\$0	\$0	\$0	\$6,000
Water, Electric	\$20,000	\$0			\$0				\$0	\$0	\$0	\$0	\$20,000
Storm Drainage	\$2,200	\$0			\$0				\$0	\$0	\$0	\$0	\$2,200
Other Contractual	\$0	\$0			\$0				\$0	\$0	\$0	\$0	\$0
Budget Appropriation	\$4,391,746	\$1,097,937			\$1,097,937				\$0	\$0	\$0	\$1,097,937	\$3,293,809
TOTAL	\$4,712,215	\$1,123,003	\$0	\$0	\$1,123,003	\$0	\$0	\$0	\$0	\$0	\$0	\$1,123,003	\$3,589,212

RCPD EXPENSES PAID BY RILEY COUNTY
1/1/2015 - 12/31/2021

	2015	2016	2017	2018	2019	2020	2021	Total
Dental	\$878	\$131	\$0	\$0	\$0	\$0	\$0	\$1,009
Physician	\$127,580	\$134,751	\$113,307	\$136,454	\$145,388	\$163,648	\$21,136	\$842,263
Laboratory	\$499	\$69	\$0	\$0	\$0	\$0	\$0	\$569
Hospital	\$10,668	\$3,323	\$0	\$500	\$0	\$0	\$0	\$14,491
Advertising/Legal	\$0	\$0	\$210	\$473	\$0	\$0	\$0	\$683
Prescriptions	\$829	\$15	\$391	\$0	\$0	\$0	\$0	\$1,235
Bldg Maintenance	\$139,218	\$97,115	\$106,071	\$51,596	\$88,000	\$103,569	\$3,055	\$588,624
Land Rental/Lease	\$1,204	\$1,216	\$0	\$2,480	\$1,272	\$0	\$0	\$6,173
Office Supplies	\$0	\$125	\$251	\$0	\$125	\$0	\$0	\$501
Office Space Rental	\$9,900	\$10,225	\$10,200	\$10,200	\$10,525	\$9,625	\$875	\$61,550
Juvenile Transport	\$8,638	\$9,313	\$10,749	\$3,001	\$3,735	\$2,144	\$0	\$37,581
Water, Electric	\$0	\$0	\$0	\$0	\$0	\$252	\$0	\$252
Storm Drainage	\$1,715	\$1,917	\$1,826	\$1,958	\$203	\$0	\$0	\$7,619
Other Contractual Srv	\$0	\$0	\$0	\$400,000	\$8,091	\$693,906	\$0	\$1,101,998
Budget Appropriation	\$3,783,672	\$3,946,560	\$4,055,796	\$4,134,000	\$4,291,380	\$4,420,348	\$1,097,937	\$25,729,693
Total	\$4,084,802	\$4,204,762	\$4,298,801	\$4,740,663	\$4,548,719	\$5,393,492	\$1,123,003	\$28,394,241

Prepared by: Tami Robison
 Budget and Finance Officer

Attachment: Financial reports 2021 (10538 : Year to date budget and expenditure reports)

RCPD
OFF-SITE INMATE MEDICAL EXPENSES PAID BY ADVANCED CORRECTIONAL HEALTHCARE
INCLUDED IN 2021 \$31,000 POOL

	JAN	FEB	MAR	1st Quarter	APR	MAY	JUN	2nd Quarter	JUL	AUG	SEPT	3rd Quarter	OCT	NOV	DEC	4th Quarter	TOTAL EXPENSES
Dental	\$0			\$0				\$0				\$0				\$0	\$0
Physician	\$0			\$0				\$0				\$0				\$0	\$0
Laboratory	\$0			\$0				\$0				\$0				\$0	\$0
Hospital	\$0			\$0				\$0				\$0				\$0	\$0
Prescriptions	\$0			\$0				\$0				\$0				\$0	\$0
Supplies	\$0			\$0				\$0				\$0				\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Savings from Medicaid Rate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$31,000 Pool Balance	\$31,000	\$31,000	\$31,000		31,000	31,000	31,000		31,000	31,000	31,000		31,000	31,000	31,000		

Quarterly ADP: (Contract)

County Inmate (72 base census) 67
Non-County Inmate (0 base census) 0

Billing Adjustments for prior years	\$0			\$0				\$0				\$0				\$0	\$0
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COUNTY TREASURER'S OFFICE
Staff Update

Shilo Heger
Treasurer
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6320

STAFF REPORT

FROM: Shilo Heger

MEETING: February 8, 2021

SUBJECT: January 2021 Revenue Reporting - Riley County Treasurer

PRESENTER: Shilo Heger

Enclosures:

- January 2021 Financials (PDF)

Riley County Balance Sheet
January 31, 2021

11.a

Assets		Liabilities/Fund Balances		
KS State Bank-Checking	37,756,884.72	County General		19,417,811.86
KS State Bank-Cares Act	0.00	Disaster Fund (Cares Act)		
Riley State Bank	332,183.73	Health Department		2,247,937.20
Leonardville State Bank	5,000.00	Capital Improvements Fund		10,090,953.90
Sunflower Bank	188,839.30	Economic Development		356,313.92
US Bancorp	0.00	RCPD Levy/Inmate Medical		1,543,505.10
Cash on Hand	47,996.26	Radio Infrastructure Project		83,504.27
CD/CDARS	11,300,000.00	Bond & Interest		576,013.86
		Road & Bridge Capital Projects		5,028,594.47
		Landfill Closure		72,082.25
		County Building		228,076.99
		County Auction		16,972.78
		Solid Waste		589,071.57
		Emergency Management		704,570.91
		Fire District #1		749,699.15
		Register of Deeds Tech Fund		174,462.35
		Clerk Tech Fund		106,217.71
		Treasurer Tech Fund		54,056.34
		Motor Vehicle Operations		59,310.56
		RCPD Ops/IT Reserve/Seizure		2,069,787.88
		District Court-Technology		184,481.76
		Court Services		2,531.18
		EMS Grants		6,067.64
		Museum Bequest		6,582.25
		War Memorial Fund		10,700.07
		Miscellaneous		37,824.60
		Community Corrections		335,135.00
		JJA Prevention	Teen Court	Adult Services
		Juvenile Intake Case Manager	Juvenile Service	Special Alcohol
		County Attorney		2,975.35
		Special Prosecutor Trust	PATF	
		Benefit Districts		914,586.99
		University Park	Moehlman Bottoms	Deep Creek
		Carson Sewer	Valleywood	Lakeside Heights
		Hunters Island	Terra Heights	Konza
		Mertz/McGehee Drainage		
		Funds to be Distributed		103,146.40
		City Funds	Wildlife & Parks	School Funds
		Township Funds	Special Assessments	State Funds
		Cemetery Funds		
		Tax Holding Funds		3,857,929.70
		Commercial Vehicle Fees	16/20M Truck Taxes	Advance Tax
		Recreational Vehicle Tax	Current Ad Valorem Tax	Sales Tax Coll
		Motor Vehicle Tax	Delinquent PP Tax	Driver's License
		Motor Vehicle Registrations	Delinquent RL Tax	Veh Rental Excise
TOTAL ASSETS	\$ 49,630,904.01	TOTAL LIABILITIES & FUND BAL		49,630,904.01

Attachment: January 2021 Financials (10526 : January Treasurer's Report-2021)

Investments and Interest
January 31, 2021
Investments & Year to Date Interest

Bank	CDs	Checking Savings	Year to Date Interest	2020 Interest
KS State Bank	\$2,600,000.00	\$37,756,884.72	\$7,440.39	
Riley State Bank	\$500,000.00	\$332,183.73	\$69.17	
Leonardville State Bank	\$0.00	\$5,000.00	\$2.77	
Sunflower	\$0.00	\$188,839.30	\$920.15	
UMB	\$0.00	\$0.00	\$0.00	
Landmark National Bank	\$0.00	\$0.00	\$0.00	
Intrust	\$1,700,000.00	\$0.00	\$0.00	
Capitol Federal	\$800,000.00	\$0.00	\$0.00	
Community 1st National Bank	\$2,200,000.00	\$0.00	\$13,004.14	
United Bank	\$0.00	\$0.00	\$0.00	
Municipal Investment Pool	\$0.00	\$0.00	\$0.00	
Commerce Bank	\$1,200,000.00	\$0.00	\$0.00	
Central National Bank	\$2,300,000.00	\$0.00	\$0.00	
US Bancorp	\$0.00	\$0.00	\$0.00	
Total	\$11,300,000.00	\$38,282,907.75	\$21,436.62	\$575,159.53
Cash & Transfer items	\$47,996.26			
Total on Deposit	\$49,630,904.01			
			2021	2020
Interest Transfers				
Capital Improvements #145			\$1,668.15	\$66,724.57
Emergency 911 #148			\$183.42	\$5,550.50
Reg of Deeds Technology #106			\$35.08	\$939.02
Clerk Technology #107			\$22.95	\$630.69
Treasurer Technology #108			\$11.12	\$307.27
RCPD Seizure Funds			\$67.42	\$184.89
Total Transfers			\$1,988.14	\$74,336.94
Net Interest to County General			\$18,528.33	\$479,949.50
Budget			\$ 200,000.00	\$450,000.00
% Collected			9.26%	106.66%
% Over(Under Budget)			0.93%	
Interest to CIP - Radio Project			\$920.15	\$20,873.09
Interest rate on active checking account		0.09%		
Interest rate on one year investments		0.00%		

Attachment: January 2021 Financials (10526 : January Treasurer's Report-2021)

**General Fund Revenue Detail
Through January 31, 2021**

	January		Year To Date		
	Actual	Budget	Actual	Budget	Variance
Motor Vehicle					
Motor Vehicle	408,380.58	461,582.22	408,380.58	461,582.22	-53,201.64
Vehicle Rental Excise	6,065.52	17,802.50	6,065.52	17,802.50	-11,736.98
Recreational Vehicle	4,246.47	4,133.80	4,246.47	4,133.80	112.67
Commercial Vehicles	610.20	0.00	610.20	0.00	610.20
Ad Valorem					
RL/Oil/PP	12,537,711.03	13,024,607.20	12,537,711.03	13,024,607.20	-486,896.17
Intangible	240,897.59	109,545.15	240,897.59	109,545.15	131,352.44
16/20 M Trucks	11,567.95	9,287.85	11,567.95	9,287.85	2,280.10
Watercraft	7,650.69	6,280.45	7,650.69	6,280.45	1,370.24
Delinquent Tax	96,731.44	0.00	96,731.44	0.00	96,731.44
Sales Tax	158,605.23	125,000.00	158,605.23	125,000.00	33,605.23
Payment In Lieu of Tax	0.00	0.00	0.00	0.00	0.00
City/County Highway	251,179.24	276,250.00	251,179.24	276,250.00	-25,070.76
Interest/Penalties	40,097.45	16,666.67	40,097.45	16,666.67	23,430.78
Investment Interest	18,528.33	16,666.67	18,528.33	16,666.67	1,861.66
Recording Fees	50,926.00	22,916.67	50,926.00	22,916.67	28,009.33
Hertiage Trust Fund	3,770.00	0.00	3,770.00	0.00	3,770.00
Juvenile Supervision Fees	0.00	41.67	0.00	41.67	-41.67
Diversion Fees	0.00	4,333.33	0.00	4,333.33	-4,333.33
Franchise Fees	8,502.78	10,000.00	8,502.78	10,000.00	-1,497.22
Miscellaneous	30.00	0.00	30.00	0.00	30.00
Departments					
Clerk	65.00	291.67	65.00	291.67	-226.67
Register of Deeds	2,481.25	3,750.00	2,481.25	3,750.00	-1,268.75
Treasurer	542.50	625.00	542.50	625.00	-82.50
Clerk of the District Court	2,629.80	3,750.00	2,629.80	3,750.00	-1,120.20
Emergency Management	0.00	2,500.00	0.00	2,500.00	-2,500.00
Coroner	0.00	0.00	0.00	0.00	0.00
Fair	0.00	2,500.00	0.00	2,500.00	-2,500.00
Museum	0.00	0.00	0.00	0.00	0.00
Election	0.00	166.67	0.00	166.67	-166.67
Ambulance/EMS	98,796.80	92,535.17	98,796.80	92,535.17	6,261.63
Appraiser	8,400.00	1,166.67	8,400.00	1,166.67	7,233.33
Planning & Development	4,596.00	2,916.67	4,596.00	2,916.67	1,679.33
Information Systems	15,012.00	0.00	15,012.00	0.00	15,012.00
General-General	11,322.65	0.00	11,322.65	0.00	11,322.65
Public Works	57,747.52	40,000.00	57,747.52	40,000.00	17,747.52
Noxious Weed	4,226.31	10,000.00	4,226.31	10,000.00	-5,773.69
Total Before Transfers	14,051,320.33	14,265,316.00	14,051,320.33	14,265,316.00	-213,995.67
Transfers In	2,779,226.74	0.00	2,779,226.74	0.00	0.00
Total After Transfers	16,830,547.07	14,265,316.00	16,830,547.07	14,265,316.00	2,565,231.07
Over/Under Budget Before Transfers	-1.50%		-1.50%		
Over/Under Budget After Transfers	17.98%		17.98%		

Attachment: January 2021 Financials (10526 : January Treasurer's Report-2021)

2021 General Fund Revenue
Year To Date

11.a

	January		Year To Date		
	Actual	Budget	Actual	Budget	% of Budget Collected
Motor Vehicle					
Motor Vehicle	408,380.58	461,582.22	408,380.58	2,098,101.00	19.46%
Vehicle Rental Excise	6,065.52	17,802.50	6,065.52	35,605.00	17.04%
Recreational Vehicle	4,246.47	4,133.80	4,246.47	18,790.00	22.60%
Commercial Vehicles	610.20	0.00	610.20	87,016.00	0.70%
Ad Valorem					
RL/Oil/PP	12,537,711.03	13,024,607.20	12,537,711.03	23,681,104.00	52.94%
Intangible	240,897.59	109,545.15	240,897.59	199,173.00	120.95%
16/20 M Trucks	11,567.95	9,287.85	11,567.95	16,887.00	68.50%
Watercraft	7,650.69	6,280.45	7,650.69	11,419.00	67.00%
Delinquent Tax	96,731.44	0.00	96,731.44	0.00	0.00%
Sales Tax	158,605.23	125,000.00	158,605.23	1,500,000.00	10.57%
Payment In Lieu of Tax	0.00	0.00	0.00	37,000.00	0.00%
City/County Highway	251,179.24	276,250.00	251,179.24	1,105,010.00	22.73%
Interest/Penalties	40,097.45	16,666.67	40,097.45	200,000.00	20.05%
Investment Interest	18,528.33	16,666.67	18,528.33	200,000.00	9.26%
Recording Fees	50,926.00	22,916.67	50,926.00	275,000.00	18.52%
Hertiage Trust Fund	3,770.00	0.00	3,770.00	0.00	0.00%
Juvenile Supervision Fees	0.00	41.67	0.00	500.00	0.00%
Diversion Fees	0.00	4,333.33	0.00	52,000.00	0.00%
Franchise Fees	8,502.78	10,000.00	8,502.78	40,000.00	21.26%
Miscellaneous	30.00	0.00	30.00	0.00	0.00%
Departments					
Clerk	65.00	291.67	65.00	3,500.00	1.86%
Register of Deeds	2,481.25	3,750.00	2,481.25	45,000.00	5.51%
Treasurer	542.50	625.00	542.50	7,500.00	7.23%
Clerk of the District Court	2,629.80	3,750.00	2,629.80	45,000.00	5.84%
Emergency Management	0.00	2,500.00	0.00	30,000.00	0.00%
Coroner	0.00	0.00	0.00	0.00	0.00%
Fair	0.00	2,500.00	0.00	30,000.00	0.00%
Museum	0.00	0.00	0.00	0.00	0.00%
Election	0.00	166.67	0.00	2,000.00	0.00%
Ambulance/EMS	98,796.80	92,535.17	98,796.80	1,110,422.00	8.90%
Appraiser	8,400.00	1,166.67	8,400.00	14,000.00	60.00%
Planning & Development	4,596.00	2,916.67	4,596.00	35,000.00	13.13%
Information Systems	15,012.00	0.00	15,012.00	0.00	0.00%
General-General	11,322.65	0.00	11,322.65	0.00	0.00%
Public Works	57,747.52	40,000.00	57,747.52	480,000.00	12.03%
Noxious Weed	4,226.31	10,000.00	4,226.31	120,000.00	3.52%
Total Before Transfers	14,051,320.33	14,265,316.00	14,051,320.33	31,480,027.00	44.64%
Transfers In	2,779,226.74	0.00	2,779,226.74	0.00	0.00%
Total After Transfers	16,830,547.07	14,265,316.00	16,830,547.07	31,480,027.00	53.46%
Over/Under Budget Before Transfers	-1.50%				
Over/Under Budget After Transfers	17.98%				
Jan = 8.33% of the budget					

Attachment: January 2021 Financials (10526 : January Treasurer's Report-2021)

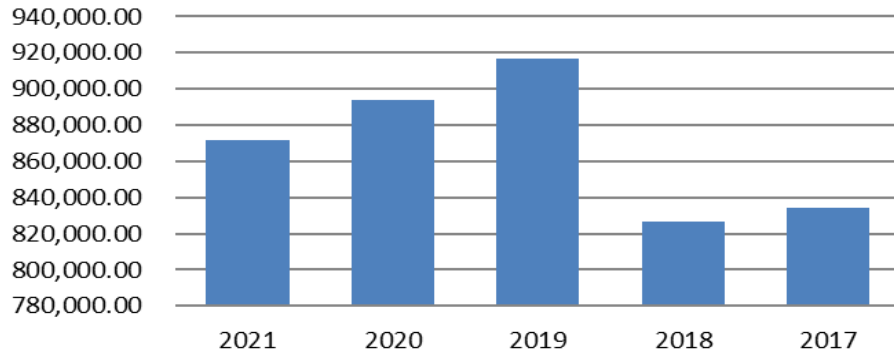
Sales Tax Received
January 31 2021

	County General		Road & Bridge Cap Fund					
	2020	2021	2020	2021	Prior Year Variance	Total Collected	2021 Budget	% Over Budget
January (Nov Sales)	157,610.46	158,605.23	157,610.46	158,605.22	0.63%	317,210.45	250,000.00	26.88%
February (Dec sales)	175,524.77		175,524.76		-100.00%	0.00	250,000.00	-100.00%
March (Jan sales)	141,647.43		141,647.42		-100.00%	0.00	250,000.00	-100.00%
April (Feb sales)	138,252.67		138,252.66		-100.00%	0.00	250,000.00	-100.00%
May (Mar sales)	133,567.21		133,567.21		-100.00%	0.00	250,000.00	-100.00%
June (Apr sales)	126,023.04		126,023.03		-100.00%	0.00	250,000.00	-100.00%
July (May sales)	144,801.12		144,801.12		-100.00%	0.00	250,000.00	-100.00%
August (June sales)	170,498.20		170,498.20		-100.00%	0.00	250,000.00	-100.00%
September (July sales)	131,862.24		131,862.23		-100.00%	0.00	250,000.00	-100.00%
October (Aug sales)	167,930.55		167,930.54		-100.00%	0.00	250,000.00	-100.00%
November (Sept sales)	154,998.26		154,998.25		-100.00%	0.00	250,000.00	-100.00%
December (Oct sales)	164,742.15		164,742.15		-100.00%	0.00	250,000.00	-100.00%
Year to Date	\$1,807,458.10	\$158,605.23	\$1,807,458.03	\$158,605.22	-91.22%	\$317,210.45	\$3,000,000.00	-89.43%

	2020	2021
Sales Tax Collected	\$3,614,916.13	\$317,210.45
Budget	\$3,000,000.00	\$3,000,000.00
% of Budget Collected	120.50%	10.57%
% Over Budget	20.50%	2.24%

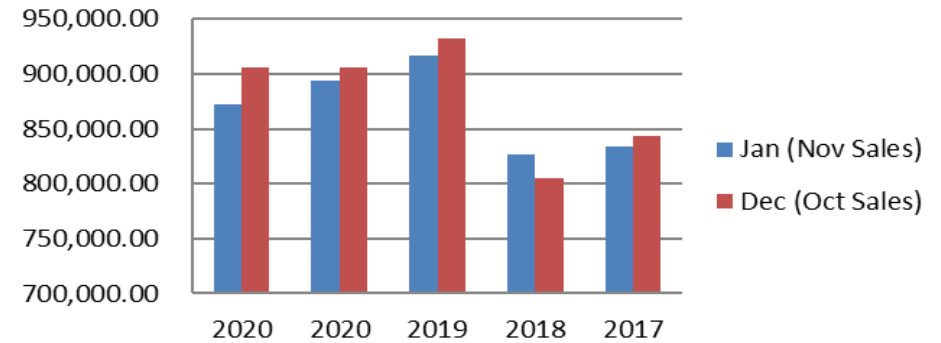
Attachment: January 2021 Financials (10526 : January Treasurer's Report-2021)

Sales Tax History Year to Date Jan (Nov Sales)



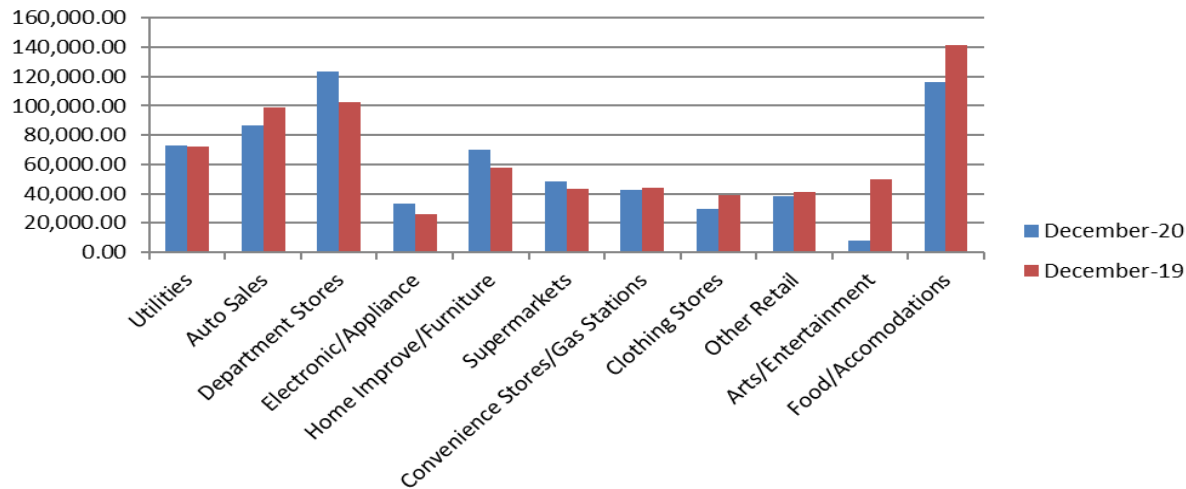
Year to Date Sales Tax is down by 2.44% compared to January 2020

Sales Tax History Prior month comparison



January 2021 Sales Tax is down 3.73% compared to December 2020

Prior Year Comparison Dec 2019-Dec 2020



January 2021 Sales Tax is down 2.44% compared to January 2020

Auto/RV/MC Dealers	-9.31%
Department Stores/Specialty Stores	14.87%
Electronic/Appliance	-6.31%
Home Improve/Furniture	6.91%
Supermarkets	12.97%
Convenience Stores/Gas Stations	-11.71%
Clothing Stores	-28.29%
Other Retail	10.43%
Utilities	-7.71%
Arts/Entertainment/ Recreation	0.43%
Accommodation/Food Services	-18.97%



**COUNTY
COUNSELOR/ADMINISTRATIVE
SERVICES**
Staff Update

Clancy Holeman
Counselor/Director of
Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: Jana Chingway, Administrative Assistant II

MEETING: February 8, 2021

SUBJECT: Pending County Projects County Counselor

PRESENTER: Clancy Holeman, Riley County Counselor

Enclosures:

- Final Commission List 02.08.2021 (DOC)

PENDING COUNTY PROJECTS ▪ February 8, 2021
Submitted by Clancy Holeman, Riley County Counselor
Changes from previous meetings are shown in italics.

NOTE: The below is not intended to be a comprehensive list of all “pending” departmental projects underway. Instead, it represents an ongoing snapshot of the current status of selected pending projects which have either consumed significant staff time; involve county issues of widespread significance, or which have been added to this list by the BOCC.

COMMISSION LIST

Matters Reviewed Since Last Project List Submitted:

1. Finalize draft of Fairmont Heights Sewer Benefit District Service Agreement and provide to City of Manhattan staff for review. Receive returned Agreement from City. Solicit and receive input from staff working group. Schedule county working group meeting for Friday, July 6, 2018.
2. Relay potential claim information to liability insurer.
3. Email and phone exchange with outside consulting engineer to finalize Engineering Agreement with Riley County for Fairmont Heights Sewer Benefit District; Draft CAR for final version and arrange for consulting engineer to provide originals for signature by BOCC July 5th.
4. Respond to working group inquiry about potential signage on private road. Review staff working group responses on same issue.
5. Update draft indemnity agreement for 2018 County Fair and transmit to Extension Director for review and further update. Communicate with Extension Director, then insurance company representative, for revision of certificate of insurance to provide coverage on appropriate dates. Provide agreement to Extension for circulation and signatures.
6. “Dark Store” Commercial Real Property Appraisal Theory: A local working group composed of two members of our state legislative delegation and staff from Riley County, the City of Manhattan and Pottawatomie County is scheduled to meet initially July 11, 2018. The goal is to develop legislation to address this “hypothetical” appraisal theory which, on commercial properties, represents potentially huge reductions in the property tax base for local governmental entities, a resulting shift of that tax liability to residential properties, along with local government exposure to refunds with interest from the counties’ general funds.

Staff and Departmental Meetings Attended Since Last Project List Submitted:

1. Discussion of Health Department electronic medical records and potential transition to vendor selected by consortium of regional health departments. Initial conversation on multiple issues. Staff discussion scheduled for Friday, July 6th, 2018.
2. Review Agenda items for BOCC public meeting of July 5, 2018.
3. Public Works--Carson Mobile Home Park Sewer Benefit District—sewer system improvement KDHE loan application. Met with Public Works and Budget and Finance on April 26, 2018. Conference call made to KDHE. I will provide draft of revised KDHE form contract and cover letter to Public Works week of May 7, 2018. Public Works submitted on May 10, 2018 its proposed changes to the KDHE form contract.
4. Emergency Management—Fort Riley meeting on development of tower site lease agreement held April 25, 2018. Fort will develop memorandum for Bank confirming the Fort supports this project “in principle.” All other details will remain to be worked out. Our joint theory is this memo will help financing institution go forward with closing on the loan for the entire project, even if the tower lease

with Fort Riley cannot be executed before that closing—because of the need for Corps. of Engineers’ development of a lease agreement for the use of Fort Riley’s radio tower site. Significant time expended during week of May 7, 2018 in order to finalize concepts for our tower lease agreements, including 1½ hour telephone conference May 9, 2018, with bond counsel, lawyer for financing institution and Fire Chief. Final proposed tower lease agreements were distributed.

Valleywood ROW Obstructions: Letter mailed giving the party placing obstructions in the township road ROW 15 days to remove or it will be removed by County Engineer, pursuant to statute. Deadline for removal of obstructions close of business, May 3, 2018.

Firing Range: Response due from landowner by May 10, 2018. Contacted by different counsel for landowner. Toured range with counsel for land owner.

Countywide Emergency Radio Communications System Upgrade: Established contact with federal legislative delegation members—requesting information on any available federal funding to help defray portion of total project cost—since NBAF labs and associated facilities will benefit from interoperability of improved emergency radio communications ability.

BOCC v. Archer: On April 4, 2018 District Court denied Archer’s motion to sanction me for alleged misconduct, at the close of his evidence over two days. The District did so when we made a motion for judgment as a matter of law, based upon our theory we had no reason to provide evidence, given the nature of Defendant’s evidence. We have provided a Supreme Court Rule 170 demand that Defendant’s counsel sign our journal entry or it will be submitted to the Court for consideration. Defendant’s Supreme Court Rule deadline to provide us with any objections to that journal entry was close of business, Thursday, April 26, 2018. When no response was received by opposing counsel, our journal entry was submitted to the Court pursuant to the foregoing Supreme Court Rule, un-signed by Defendant’s counsel. It was approved and signed by the Judge. That final journal entry has now been filed in the case.

Household Hazardous Waste: I provided the BOCC for signature Monday, December 12th the resolution necessary to add Marion County as a member of the Regional HHW Program. The Board signed that document. Director Dennis Peterson will offer that resolution as a template to the other 10 current members of the Program. Each one of them is required to pass a similar resolution in order to allow Marion County membership. Once all those resolutions are passed, the most recent version of the underlying interlocal agreement must be submitted to the Attorney General for review and approval. I’ve discussed with Dennis the fact that we will need to have each signing county provide proof of their resolution adoption and publication before submitting the interlocal agreement to the Attorney General. That office no longer has copies in its files of the original interlocal agreement this current agreement amends. That’s because they were disposed of according to the Attorney General’s record retention schedule. Weeks of April 3, 10, 2017: Drafting cover letter to A.G. to accompany documents from various counties showing interlocal ready for approval. I anticipate completing this cover letter and transmitting the agreements for review in July, 2018.



PLANNING & DEVELOPMENT
Bid

Amanda Smeller
Planning/Special Projects
Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6332

COMMISSION AGENDA REPORT

FROM: Amanda Smeller, Planning Director

MEETING: February 8, 2021

SUBJECT: Planning & Development New Vehicle Modified Purchase Authorization - Competitive Bid Process

PRESENTER: Amanda Smeller, Planning Director

BACKGROUND

On January 14, 2021, the BOCC approved the purchase of a new vehicle for the Planning & Development Department utilizing CIP funding. The BOCC approved the Purchase Authorization at their January 28, 2021 meeting. The authorization was to purchase the vehicle through the State contract. However, when I contacted Davis Moore to inquire about the ½ ton pickup, they informed me that the state contract for these vehicles expired in November 2020. The 2021 contract has not been awarded yet and it will be several months before the process is complete. Therefore, because we need the new vehicle as soon as possible, I am requesting we now purchase the vehicle using the competitive bid process. This may result in a different brand of vehicle than the state contract specification sheet was for, but it will need to be similar in size and ability.

FISCAL IMPACT:

The BOCC approved CIP funding of \$25,000 for the new vehicle with associated bed cover. In further discussion with Davis Moore, they indicated it is likely that the price quoted on the specification sheet the County has is outdated and it could be at least a couple thousand more. By going to competitive bid, we do not yet know what the exact cost of the vehicle will be. It is estimated to be closer to \$30,000 for the vehicle and associated bed cover.

RECOMMENDATION:

Staff recommends the Board approve the revised purchase authorization.

POSSIBLE MOTION(S):

Move to approve the revised Purchase Authorization.

Move to deny the revised Purchase Authorization.

Enclosures:

- Modified Purchase Authorization (PDF)

RILEY COUNTY

PURCHASE AUTHORIZATION NO _____

Department Planning & Development Date 2/3/2021Estimated Cost \$30,000 Fund CIPDescription Replacement vehicle & bed coverNew _____ Replacement X

Procurement Type

- X Competitive Sealed Bid, Board of County Commission opens
- _____ Competitive Proposal submitted to Board of County Commission
- _____ Sole Source (exempt) by Department Head
- _____ Emergency by Department Head
- _____ Used Equipment (exempt) by Department Head

2.204 Small Purchases.

(1) Any non-office technology related procurement valued at less than \$10,000.00 may be made in accordance with small purchase procedures, provided, however, that procurement requirements shall not be artificially divided so as to constitute a small purchase under this Section. Small purchase procedures require the Department Head to approve any purchase ranging in size from no cost, to \$10,000.00. Competitive bidding is not required for small purchases, but the purchaser will attempt to purchase the least expensive item available.

(2) All office technology related purchases, to include, but not be limited to all hardware, software, and peripheral devices shall be ordered and purchased by the Information Systems Department. Purchases made from funds other than the General Fund shall be approved and ordered by the Information Systems Department, with the actual purchase being paid out of the appropriate funds. The Information Systems Department shall coordinate these office technology-related purchases to ensure that uniform, standardized, and necessary equipment is purchased, to obtain competitive pricing, and schedule installation of the new equipment. Exceptions to this requirement include cables, printer cartridges, and other consumable goods, which the Information Systems Department will assist with, if the Department Head so wishes.

4.402 Professional Services.

(1) Applicability. Professional services shall be procured as provided in this Section except when the cost of such services is less than \$10,000 or when a state of emergency exists.

Requested by:



Approved by:

Chairman, Board of County Commissioners

ATTEST:

Member_____
County Clerk_____
Member_____
Date

Attachment: Modified Purchase Authorization (10541 : New Vehicle Bid Recommendation)



PUBLIC WORKS
Project Update

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

STAFF REPORT

FROM: John Ellermann, Public Works Director
MEETING: February 8, 2021
SUBJECT: Public Works Project Update
PRESENTER: John Ellermann, Public Works Director

Update on the projects and activities by the Public Works staff and crew.

Enclosures:

- 020821 Project Update (PDF)
- Location Map (PDF)

Project Update

Public Works Department

2/08/2021

Fairmont Heights Sewer Project

- Clean-up, seeding and asphalt patching remain.

Lakeside Heights Sewer/Water District

- Plans have been approved by KDHE
- Working on collecting hook-up agreements from users and bonding.

Keats Sewer District

- Preliminary Engineer Report
- Costs estimates for City and District maintenance
- Concern that the monthly per user costs are too high, other options are being researched

K-113 Corridor Study – Jt City/County/KDOT project

- Final report completed.
- Awaiting MOU

Kitten Creek Culvert Replacement (N.5-22.5)

- Approximately 1.5 mi N. of Anderson Ave.
- Olsson and Associates is the consultant
- Working on office check plans

Rose Hill Rd. Bridge (O.7-2.6)

- Approximately ¼ mi. S. of Swede Creek Rd.
- KDOT Off-System Bridge Program (80/20 grant for construction)
- BG Consultant working on final plans and easement acquisition.
- Bid letting scheduled for May by KDOT

West 32nd Ave Bridge (T.0-30.8)

- Approximately ¼ mi. N. of McDowell Creek Rd.
- Field Check meeting Friday Jan 22nd with Alfred Benesch & Co.
- Working on Office Check plans, r/w acquisition and utility relocation

Winkler Mills Bridge (H.0-5.9)

- Approximately 0.1 mi. N. of Fancy Creek Rd.
- Bartlett & West
- Field check held January 27, 2021

Fancy Creek Bridge (K.0-6.2)

- Approximately 1.25 mi. W. of Tuttle Creek Blvd.
- Schwab-Eaton
- Field check held February 2, 2021

South Otter Bridge (D.5-9.1)

- Approximately 0.1 mi. S. of Green-Randolph Rd.
- Schwab-Eaton working on office check plans
- Field check held October 23, 2020

Peach Grove Culvert (I.0-4.2)

- Approximately 1.0 mi N. Winkler Mills Rd.
- Reece Construction began project early December
- Construction of the culvert completed January 11, 2021
- Waiting on weather to complete backfill and grading

Senn Rd Bridge (I.1-10.8)

- Approximately 0.1 mi. E. of Union Rd.
- All permits received and utilities relocated and Easements acquired.
- BG Consultants
- Office check held January 13, 2021
- Working on setting bid date

Parallel Rd. Culvert (C.7-0.0)

- Approximately 0.2 mi E. of May Day Rd.
- Schwab-Eaton working on field check plans.

Flat Rock Rd. Culvert (O.3-1.3)

- Approximately 0.5 mi. W. of Swede Creek Rd.
- Field check meeting held with SMH Dec. 2, 2020
- SMH working on office check plans

Union Rd Culvert (I.0-0.9)

- Approximately 0.9 mi. S. of Green-Randolph Rd.
- Field check held Dec. 2, 2020
- SMH working on office check plans

EMS Kitchen Remodel

- RM Baril has counters ordered
- Delivered and installed in March

Riley County Police Department Firing Range

- Anticipating a mid-March completion date on the building
- Water Line project is advertised for a February 18, 2021 bid opening

Parks:

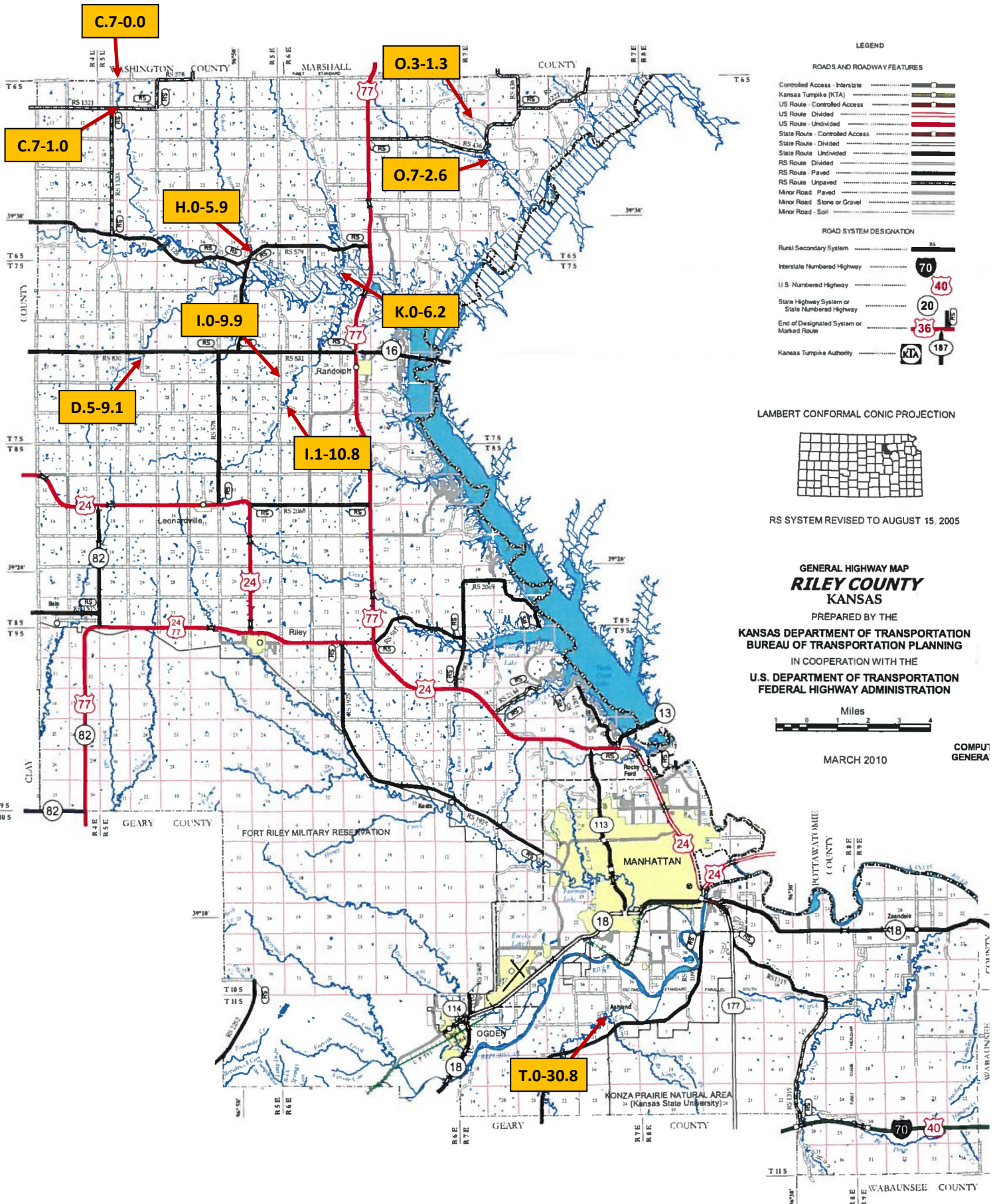
- Snow removal around parks and County buildings
- Began project renovating playground at Keats Park

Operations:

- Snow Removal
- Misc. culvert installations and ditch cleaning
- Finishing up Inspection of small structures
- Assisted with barriers, signs and parking lot for Vaccine Clinic at Cico Park
- Misc. work in maintenance yards

Sales Tax Discussion-

- Staff, along with the R&B Advisory Board, is working project list and prioritization





MUSEUM
Staff Update

Cheryl Collins
Museum Director
2309 Claflin Rd
Manhattan, KS 66502
Phone: 785-565-6490

STAFF REPORT

FROM: Cheryl Collins, Director, Riley County Historical Museum

MEETING: February 8, 2021

SUBJECT: Riley County Historical Museum Staff Update- One Room School Exhibit

PRESENTER: Cheryl Collins, Director, and Allana Parker, Curator of Design, Riley County Historical Museum

Riley County Historical Museum
Staff Update February 8, 2021

- The Manhattan Center for the Arts is hosting the exhibit “One Room Schools in the Kansas Flint Hills” by Tom Rawson through February 13, 2021.

Tom Rawson has traveled the roads of the Northeastern Kansas Flint Hills in search of abandoned rural schoolhouses. He found and photographed over fifty in Riley, Pottawatomie, Geary, Marshall, Morris, Jackson and Wabaunsee counties, each on their original sites. Tom Rawson lives near Wamego and spends his free time traveling the backroads of the Kansas Flint Hills.

The Riley County Historical Society and Museum has loaned a number of objects to be a part of this exhibit. Some of the objects on loan are the school bell from Strong School, readers, slates, globe, Lucy Hall’s report card, dinner pail and a pencil case.

The Manhattan Arts Center is located at 1520 Poyntz Avenue. Gallery hours are: Monday through Friday noon to 5:30 p.m. Admission is free.

Mr. Rawson’s new book “Pioneer Prairie Learning: 50 One Room Schools in the Kansas Flint Hills” includes the Rocky Ford School. The books are available for sale at the Riley County Historical Museum and at area book stores.

- The Riley County Historical Society's Rocky Ford School is normally open to the public by appointment for one room school experiences. Rocky Ford School is currently closed to groups, but will re-open as soon as the pandemic allows.

Rocky Ford School, 1969 Barnes Road, was listed on the National Register of Historic Places January 20, 2012. This one room stone school house was built in 1903 and re-built after a fire in 1927. The school, built as District #70, consolidated with District #1 in 1937/1938. On the grounds are a 1904 outhouse (refurbished in 1994), 1931 pump, and 1929 merry go round (now inoperable for safety reasons.) The school house is furnished with student and teacher's desks and the objects that were commonly found in a Riley County one room school in the early 20th century. The Rocky Ford School was given to the Riley County Historical Society by U.S.D. # 383 for use as a museum in 1987.

Enclosures:

County Officials' Luncheon Agenda

Monday, February 8, 2021

12:00 pm - 1:00 pm

**LUNCHEON WILL BE HELD IN THE COMMISSION
CHAMBERS**

- This meeting is to provide everyone an opportunity to meet the two new Commissioners, Greg McKinley (Vice Chair) and Kathryn G. Focke (Member).
- A pizza luncheon will be served.
- A zoom meeting link will be sent for those that choose not to attend in person.