



**Board of Riley County
Commissioners
Regular Meeting
Minutes
February 09, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Anna Burson	County Appraiser	Present	8:30 AM
Amanda Webb	Planning/Special Projects Director	Present	9:11 AM
Daryn Soldan	Manhattan Area Chamber of Commerce	Present	9:40 AM
Darell Edie	Budget & Finance Officer	Present	10:11 AM
Barry Wilkerson	County Attorney	Present	10:13 AM
Trinity Muth	Deputy County Attorney	Present	10:14 AM
Elizabeth Ward	Human Resource Director	Present	10:15 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Focke's Comments:

Tuesday I attended the Solid Waste Management Committee, attended by most of the committee members. Under discussion was the "annual plan review" due to KDHE on May 14, 2023. The current five-year

plan was done in 2020 and the new one, approved by the BOCC, in 2025.

Solid waste transfer was discussed at length. HAMM has been providing transportation of waste and a new contract is under negotiation with an increase of at least 3% plus a fuel surcharge that is currently in effect. New rates will go in effect possibly in May.

Also discussed was re-cycling which is very popular with the public. Lithium battery recycling has been increasing a lot since the program was started and advertised. More community conversations are needed for the program and presentations are available to various organizations.

That afternoon I attended the Common Table meeting. Under serious discussion is moving the community meals to the 9th grade school building. Much needs to be done before this can happen by the committee.

Wednesday morning I attended the RCHD Leadership Team Meeting. All the programs within the health department were there and had reports on their activities and upcoming events. They gave out a draft of the new brochure that includes information on the clinic and all program information. It's going to be an excellent brochure.

Wednesday evening I went to bell choir practice. We will be performing at the Sunday service.

Ford's Comments:

Monday afternoon I met with Julie Gibbs, Riley County Health Department Director at her office to discuss a few items including the upcoming annual report, the Governor Health Conference that will be here in Manhattan, accreditation that will be on the horizon once again, personnel challenges and flexible scheduling at the health department, space needs, and childcare ideas. Glad I had the opportunity to catch up with her and several staff at the office and may need to do a follow up sometime down the road.

Tuesday night watched as the K-State men's basketball easily dispatched TCU 82-61 at Bramlage. Good to see the team come alive against a quality conference opponent.

Wednesday afternoon I attended a pre-Law Board meeting at the Law Enforcement Center with Director Brian Peete, Chair John Matta, and Kurt Moldrup to discuss and put the agenda together for February 21st Law Board meeting.

Also working on getting prepared for my trip to Washington DC for the NACo Legislative and Policy Conference February 10th-15th.

McKinley's Comments:

Because of poor planning, I ended up with several doctor and dentist appointments the last two days that took up too much time.

I did go to the basketball game Tuesday night. Much better result than the last few games.

Business Meeting

3. Sign a Tax Roll Correction

Move to approve the Tax Roll Correction.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

4. Discuss topics for Joint City/County/County Meeting Agenda

Animal Control - Requested by Riley County for City of Manhattan to discuss and ask Pottawatomie County to attend

5. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$667,795.99 and the following warrant vouchers for February 10, 2023:

2022 Budget

County General	\$17,723.90
Disaster Fund	42,437.14
Court Services	1,025.00
Solid Waste	757.38
County Building	6,705.00
RCPD Levy/Op	4,781.71
Landfill Closure	962.36
Riley Co. Fire Dist. #1	261.86
University Park W&S	569.10

Hunters Island Water Dist	1,220.02
Carson Sewer Benefit Dist	833.33
Moehlman Bottoms	638.12
Konza Water Operations	3,015.28

TOTAL. \$80,930.20

2023 Budget

County General	\$1,008,576.82
Health Department	92,226.74
Court Services	150.00
Community Corrections	20,922.98
Capital Improvements Fund	200.00
Emergency 911	873.35
Solid Waste	4,191.26
County Building	16,135.11
RCPD Levy/Op	3,937.64
Riley Co Fire Dist #1	10,876.10
University Park W&S	185.00
Hunters Island Water Dist	84.82
Moehlman Bottoms	4.70
Konza Water Operations	28.20

TOTAL. \$1,158,392.72

the following warrant vouchers for January 27, 2023:

2023 Budget

County General	\$ 236,424.58
Health Department	45,739.97
Community Corrections	10,579.93
Solid Waste	3,983.66
Riley County Fire Dist #1	6,518.54

TOTAL. \$303,246.68

the following warrant vouchers for January 13, 2023:

2023 Budget

County General	\$ 238,566.73
Health Department	45,217.77

Motor Vehicle Operations	1,092.01
Community Corrections	10,333.51
Solid Waste	3,912.47
Riley County Fire Dist #1	6,488.98

TOTAL. \$305,611.47

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

6. Board of Riley County Commissioners - Regular Meeting - Feb 6, 2023 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

7. Tentative Agenda

Press Conference Topics

8. Discuss Press Conference

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

9. Administrative Work Session

Holeman discussed SB 162 allowing Riley County to abate public nuisances in the unincorporated areas. Holeman presented a draft testimony. Holeman stated next Tuesday he has agreed to testify on the

bill.

Holeman discussed SB 90 which is regarding the treasurer's office fees for motor vehicle services. Holeman said it reduces the cost counties will have to cover for the state function. Holeman stated the current fee structure does not cover the cost of providing the state function, which requires ad valorem taxes to cover the cost.

Holeman presented testimony in support of SB 90.

Move to approve the letters of support for SB 90 and SB 162.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

9:20 AM

Amanda Webb, Planning/Special Projects Director

10. Public Meeting to Consider Naming a Private Road Rosebud Trail and Addressing/Re-addressing Affected Properties

Webb presented the request to name a private road Rosebud Trail.

Move to approve "Resolution No. 020923-06, Resolution naming a private road and the numbering or renumbering of existing business and residence addresses in the unincorporated area of Riley County, Kansas."

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

9:30 AM

John Ellermann, Public Works Director/County Engineer

11. Bala City - Vacation Request of Certain Roads

Ellermann presented a petition and road vacation request for Bala City.

Move to accept the petition and approve the Notice of Public Hearing for road vacation Bala City - SW1/4 of SE1/4 of Section 35, Township 8, Range 4.

RESULT:	ADOPTED [UNANIMOUS]
----------------	----------------------------

MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

9:45 AM Daryn Soldan, Manhattan Area Chamber of Commerce

12. Economic development update

Soldan presented an economic development update.

10:00 AM Amanda Webb, Planning/Special Projects Director

13. Planning & Development - Staff Update

Webb presented the Planning and Development staff update.

10:15 AM Barry Wilkerson, County Attorney

14. Request for Temporary Attorney Assistance

Wilkerson presented the request for temporary contractual attorney services.

McKinley asked if there are funds in the County Attorney's budget to cover the cost.

Ward stated they believe there will be funds available in the existing budget.

Move to approve the request to contract attorney services to assist the County Attorney's office.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

10:30 AM Shelly Williams, Community Corrections Director

15. Monthly Staff Update Adult Services Line-Item Adjustments

Williams presented the adult services line-item adjustments.

Move to approve the line-item adjustments to be able to cover payroll expenses and sign the Quarterly Grant Budget Amendment Report and Signatory Approval for Adult Comprehensive Plan grant with the Kansas Department of Corrections.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

16. Monthly Staff Update Juvenile Services Line-Item Adjustments

Williams presented the juvenile intake line-item adjustments.

Move to approve the line-item adjustments to be able to cover payroll expenses and not go in the red in the DOC financial reporting database and sign the Quarterly Grant Budget Amendment Report and Signatory Approval for the Juvenile Block grant with the Kansas Department of Corrections.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

10:49 AM

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley