



**Board of Riley County
Commissioners
Regular Meeting
Minutes
February 10, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
John Ellermann	Public Works Director/County Engineer	Present	8:30 AM
Christian Bright	KMAN	Present	8:30 AM
Russel Stukey	Emergency Management Director	Present	8:31 AM
Elizabeth Ward	Human Resource Manager	Present	8:40 AM
Jason Smith	Chamber	Present	9:43 AM
Janet Nichols	Chamber	Present	9:43 AM
Julie Gibbs	Health Department Director	Present	9:58 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Ellermann reminded the Board of a couple bridge closures coming up on South Otter Creek Road and West 32nd Avenue bridge Monday, February 21st.

Holeman asked the Board to add an executive session to his time today.

Move to add an executive session to Holeman's time today.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Commission Comments

2. Commission Comments

McKinley's Comments:

Tuesday I was on KMAN's In Focus. Greg McHenry was there with me. Greg discussed the new valuation notices that will be going out next week. He also talked about how the valuations are arrived at and how prices of houses sold have gone up 10 to 14 % this year.

I discussed the special meeting tonight and the Rural Economic Advisory group. We had a couple of phone calls. One was asking how we used the lobbyist at the state and another one about the added bridge to Marlatt from Pottawatomie County.

Tuesday evening I attended the Riley City Council and Wednesday evening I attended the Randolph City Council. At both meetings we discussed the ambulance meeting this evening and the Rural Economic Development advisory board. After the Randolph meeting I talked with a gentleman who is doing some development work in Olsburg and Randolph. He had considered applying to the Rural Economic Development advisory board, but was concerned about a conflict of interest. We had a good discussion about the development in Riley County in general.

Because I was in Randolph I missed the K-State basketball game, but my wife said the first half was some of the best basketball she had seen in quite a while.

Focke's Comments:

Monday after our meeting, I joined Russel Stuckey on a tour of the north county fire stations. We visited Blue River Hills, University Park, Randolph, Swede Creek, Peach Grove, May Day, Leonardville, and Riley stations. Friday we will visit the rest of them, including Keats, Tuttle Creek, and the southern county stations. It was a very educational and informative afternoon and I'm looking forward to visiting the rest of the county stations.

Tuesday was a catch up day on paperwork and some design work and some puppy training in the evening.

Wednesday morning I attended the Health Department's Leadership Meeting, attended by all the program supervisors and staff. Each supervisor shared updates on their programs. Discussion of the whole group included space organization and the need to go through many dated files and boxes. There will be a statewide tornado drill on March 10th at 10:00 a.m. and shelter locations were discussed. The Governor's Health Conference is scheduled at the end of March to be held in Manhattan. Further information will be coming out.

It was a good meeting to attend and I was able to get informed on how the department functions.

After the meeting at the health department, I stopped in to see David Adams at the EMS/Ambulance office. He answered some questions that have come up in my study of the north county ambulance needs.

I'm looking forward to hearing from residents at the Leonardville Community Center this evening.

Ford's Comments:

Monday morning I met with Riley County Treasurer Shilo Heger to chat about a few items including recent legislation pending in the Kansas legislature, the upcoming tax sales, and the empty lots and constraints on the City of Ogden and the implantation of the Open.Gov platform. Glad I had the opportunity to catch up with her as it had been quite some time.

Monday afternoon I also had my Community Leaders Zoom call with K-State, Ascension Via Christi, City of Manhattan, LaFene Health Center, as well as the RCHD to discuss the continuing efforts locally on the COVID-19 front. Most of our discussion continued around data and numbers and how this will be leading to the lessening of restrictions amongst the entities and the proper messaging and information behind once they occur.

Also Monday afternoon I met with Rich Vargo, Interim Director Kurt Moldrup, and Cpt. Steere from RCPD to discuss a few details and drawing on the possible RCPD Substation down in the new Aggieville Parking Garage. This project with all that has happened recently seems to be catching steam.

Lastly on Monday I met with Rural Fire Chief/EM Director Russel Stukey to discuss emergency communication, some items that may

impact the rural fire district overlay, the two new Fire stations in Ashland Bottoms and University Park, and the new EMS/EOC Facility. Great discussion and details were had on all the above mentioned items

Wednesday afternoon I came down to the BOCC Chambers and made a blood donation with the American Red Cross. Something I like to do every eight weeks and as we speak the nation is at a blood loss, due to the pandemic, the winter season, and other factors so these type of donations are critical, impactful and will potentially save lives in the process. I urge everyone to take a moment and donate.

Wednesday evening I listened in on a teleconference call via Facebook live with Congressman Tracy Mann. He gave an update on what he and his office is working on in Washington, D.C. currently and answered some questions from constituents from the district.

Looks like Baylor got the best of both basketball squads last night as well.

Business Meeting

3. Make recommendation for extrication equipment best bid and purchase.

Stukey recommended to accept the bid from Danko Emergency Equipment as the best bid and to purchase of two full sets of Hurst extrication equipment in the amount of \$57,420 with funds to come from RCFD#1 account #183.

Move to accept the bid from Danko Emergency Equipment as the best bid and to purchase of two full sets of Hurst extrication equipment in the amount of \$57,420 with funds to come from RCFD#1 account #183.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

4. Sign a Tax Roll Correction

Move to approve the Tax Roll Correction.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

5. Appointment letters and Resolution for the Rural Economic Development Advisory Board

Move to approve the following appointments and “Resolution No. 021022-08, A Resolution appointing Riley County representatives to the Rural Economic Development Advisory Board.

Gordon Hibbard Comm Dist 3	3-year term Appointment	February 10, 2022 – December 31, 2024
Kent Glasscock Comm Dist 1	3-year term Appointment	February 10, 2022 – December 31, 2024
Brenda Jordan Comm Dist 2	2-year term Appointment	February 10, 2022 – December 31, 2023
Ron Wilson Comm Dist 1	2-year term Appointment	February 10, 2022 – December 31, 2023
Jada Sharp Comm Dist 2	1-year term Appointment	February 10, 2022 – December 31, 2022
Lorn Clement Comm Dist 1	1-year term Appointment	February 10, 2022 – December 31, 2022
Gary Fike	No term limit Appointment	County Extension Director
John Jobe	No term limit Appointment	Extension staff member appointed by County Extension Director
Daryn Soldan	No term limit Appointment	Manhattan Area Chamber of Commerce staff member

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

6. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed a Riley County Personnel Action Form for Aric Horn, a Public Works Operator II, in the Public Works/Operations & Fleet Department, for Separation from County Service, effective February 18, 2022.

7. Discuss Joint City/County/County Meeting Agenda

8. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$568,091.16 and the following warrant vouchers for February 11, 2022:

2020 Budget

Keats Capital Project	\$1,100.00
TOTAL.	\$1,100.00

2021 Budget

County General	\$15,720.28
Health Department	2,155.80
Court Services	1,479.93
Community Corrections	1,551.85
Capital Improvements Fund	30,434.00
Solid Waste	623.96
Road & Bridge Cap Project	97,202.45
RCPD Levy/Op	1,132.69
Landfill Closure	529.95
Riley Co Fire Dist #1	79.57
University Park W&S	2,620.16
Exp Lakesd Sew/UP Water	748.00
TOTAL.	\$154,278.64

2022 Budget

County General	\$290,517.25
Health Department	102,479.39
Motor Vehicle Operations	4,015.08
Community Corrections	16,579.47
Capital Improvements Fund	4,337.57
Emergency 911	1,307.02
Solid Waste	6,242.89
County Building	4,560.79
RCPD Levy/Op	20,494.48
Riley Co Fire Dist #1	8,149.17

Riley Co Fire Dist CapOut	15,000.00
University Park W&S	3,898.12
Hunters Island Water District	18.98
Carson Sewer Benefit Dist	833.33
Konza Water Operations	52.13

TOTAL. \$478,503.67

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

9. Board of Riley County Commissioners - Regular Meeting - Feb 7, 2022
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

10. Tentative Agenda

Press Conference Topics

11. Discuss Press Conference

9:00 AM **Clancy Holeman, Counselor/Director of Administrative Services**

- 9:01 AM** 12. Administrative Work Session

Move the County Commission, including Chairman McKinley,

Commissioner Focke, and Commissioner Ford, recess into executive session for the purpose of consultation with Craig Cox, Deputy County Counselor and Clancy Holeman, Riley County Counselor, attorneys for the commission, on potential litigation, a matter which is deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 9:20 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:20 AM

Move the Board of County Commissioners come out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Move the record reflect no binding action was taken during the executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:20 AM

John Ellermann, Public Works Director

13. Request to fill an open Equipment Operator II Position

Ellermann presented a request to fill the Equipment Operator II position.

Move to approve the Public Works Department advertise to hire the open Equipment Operator II position.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed a Riley County Position Action Form for a Public Works Operator II, in the Public Works/Operations Department, at a grade I.

9:30 AM Break

9:45 AM Jason Smith, Manhattan Area Chamber of Commerce

14. Economic development update

Nichols presented an update on Fort Riley activities.

Nichols reviewed the Fort Riley Economic Survey.

Smith discussed the rescheduling of the Leaders Retreat to May 12-13, 2022.

Smith presented an update on economic activities and development.

10:00 AM Julie Gibbs, Health Department Director

Move to recess as the Board of County Commissioners and convene as the Board of Health.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

15. RCHD Monthly Update

Gibbs presented the Health Department update.

16. RCHD Contract with Medical Director

Gibbs presented the agreement for Medical Director Consultation and Services.

Move to approve the Agreement for Medical Director Consultation and Services between RCHD and Dr. Herl.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

17. RCHD Contract with Konza

Gibbs presented the Contract with Konza.

Move to approve the Temporary and Limited Real Property License, allowing Konza Prairie Community Center to rent space in the RCHD building.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Ford asked if the Board is okay with appointing Vivienne Uccello as the Riley County Representative on the Flint Hills Leadership Program Board.

The Board agreed to place the item on the next business meeting.

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley