



**Board of Riley County
Commissioners
Regular Meeting
Minutes
February 17, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Remote	8:30 AM
Kevin Bellamy		Present	8:30 AM
Donna Baer		Present	8:30 AM
Rod Cook		Present	8:30 AM
Christian Bright	Manhattan Mercury	Present	8:30 AM
Michele Reid	Payroll & Benefits Spec & HR Associate	Present	8:35 AM
Shilo Heger	Treasurer	Present	8:53 AM
Julie Gibbs	Health Department Director	Present	9:15 AM
Gary Fike	County Extension Director	Present	10:00 AM
John Ellermann	Public Works Director/County Engineer	Present	10:10 AM
Kurt Moldrup	RCPD Interim Director	Present	10:16 AM
Josh Kyle	RCPD Administration Captain	Present	10:16 AM
Tami Robison	Budget and Finance Officer	Present	10:20 AM
Cory Meyer	IT/GIS Director	Present	10:20 AM
David Adams	EMS/Ambulance Director	Present	10:40 AM
Russel Stukey	Emergency Management Director	Present	10:40 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Baer thanked the Board for coming up to Leonardville Thursday nights. Baer said she wants to reaffirm the north county residents need

for ambulance service. Baer stated the federal money is available to provide the service.

Bellamy reaffirmed the north county residents concern of no ambulance service in north county. Bellamy said the number one cause of death are heart attacks and discussed the critical nature care for a patient to survive.

Bellamy discussed his heart attack experience and ambulance experience. Bellamy stated had he had the experience in north Riley County he very well may not be here today.

Bellamy asked the Board to place an ambulance in north county.

Cook, retired RCPD officer and part-time deputy in Pottawatomie County, discussed the difference in service provided in Pottawatomie County and Riley County. Cook stated we need an ambulance in north county to reduce response time.

Commission Comments

2. Commission Comments

McKinley's Comments:

Monday I met with Amanda Webb about the options being looked at for Keats and some general questions about development in the county.

I also talked with Greg McHenry about a property appraisal.

Monday evening I attended the men's K-State basketball game. It was a good game with the correct outcome.

Wednesday I went to the County Day at the Capitol. I had the chance to talk with some other commissioners to compare notes. I talked to Tom Hawk and tried to catch Mike Dodson but missed connections. I ran into Jim Genandt the president of Manhattan Tech. He was there working on more funding for Tech schools. Caryn Tyson also stopped and talked for a while.

Focke's Comments:

Monday, after our meeting, I followed up on phone calls and e-mails. Had a discussion with the Leavenworth EMS director about their

Paramedic/SUV program which is transitioning to a full time ambulance service in the area. It was an interesting discussion.

Tuesday I attended the meeting of the Master Food Plan Leadership Meeting via zoom. Under discussion was the development of the plan to present to city and county officials concerning the goals established by the committee that were based on the community survey conducted.

Wednesday, I attended the Riley County Local Public Health Systems Assessment for most of the day. It began with a general orientation and overview of meeting process with 10 essential services being assessed in the county. All participants were assigned to a specific team session consisting of 5 breakout teams that each covered 2 essential services. I was in session B which studied "Essential Service 3" - Inform, Educate and Empower People about Health Issues, specifically, how well do we keep all segments of our community informed about health issues?

The meeting, sponsored by the Riley County Health Department, was very well organized and presented. It was a very valuable experience plus I met some new people

There will be a report coming out on the results from all the teams.

Ford's Comments:

Tuesday afternoon I had my monthly meeting with the Board of Directors with the Manhattan Area Chamber of Commerce. Some of the items of discussion were several updates to their policies, and by-laws to add several non-voting ex officio positions. City Manager, Ron Fehr gave a presentation on the Green Valley Annexation. Discussion was had on some B.A.S.E grants the Chamber and other entities will be applying for, local agenda items to work on throughout 2022 with local governing bodies in the region. Kansas State High School 2-A Basketball will be back this year which is great in early March. We also got update on events and other items from Chamber staff.

Wednesday I spent the day in Topeka at the State Capitol for KAC's first County Day at the Capitol. I thought it was a great success personally. It was great to be able to be onsite to network with other commissioners, member associations, and county lobbyists and of course state lawmakers, and executive officials. It certainly was a good and busy day to be in Topeka.

K-State picked up a rather ugly win vs West Virginia Monday night.

Business Meeting

3. Intergovernmental Luncheon Agenda

4. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed a Riley County Personnel Action form for Sheyenne Stewart, a Public Health Nurse, in the Health Department, for separation from County Service, effective February 21, 2022.

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - Feb 14, 2022
8:30 AM

Move to approve minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:00 AM

Shilo Heger, Treasurer

8. January 2022 Revenue Reporting - Riley County Treasurer

Heger presented the January Treasurer's report.

9:15 AM

Julie Gibbs, Health Department Administrator

Move to recess as the Board of County Commissioners and convene as Board of Health.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

9. RCHD Request for Approval for PHEP Coordinator out of state travel

Gibbs presented an Out of State Travel Request.

Move to approve the Out of State Travel Request for Brandy Renee Lucas to attend training for the Medical Reserve Corp as a new Regional Coordinator and the NACCHO Preparedness Summit Conference for Public Health Emergency Preparedness.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10. RCHD Request to fill Health Equity Nurse Position

Gibbs requested to fill the Health Equity Nurse.

Move to approve the request to fill the Health Equity Nurse in the Health Department clinic.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed Riley County Position Action Form for a Health Equity Nurse, in the Health Department, at a Grade S.

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

9:30 AM Clancy Holeman, Counselor/Director of Administrative Services

11. Administrative Work Session

Holeman discussed holding a zoom legislative update conference in March. Holeman suggested hold over items and bills of concern as the topics. Holeman stated he would confirm with the county contract lobbyist on good dates to hold the meeting.

9:50 AM Break

10:00 AM Gary Fike, County Extension Director

12. Extension Report

Fike discussed paving the CiCo Park parking lot.

Fike stated Ellermann estimated the cost to be \$453,258.04 for the south lots 1, 2 and 3.

Fike suggested the paving be a joint project with the City of Manhattan and USD 383.

The Board discussed the paving of the parking lot.

Fike stated there will be a new carnival vendor this year.

10:15 AM Kurt Moldrup, Interim RCPD Director

13. RCPD update

Moldrup discussed concerns in the Aggieville area with gun violence.

Moldrup stated they are working with community partners on the matter.

Moldrup discussed their continued effort to recruit, hire and retain employees. Moldrup stated the jail is down 14 employees.

Moldrup said they will be presenting a salary survey to the law board.

10:30 AM Budget and Planning Committee - Tami Robison, Budget and Finance Officer

14. Monthly Cash Flow Reports for January 2022

Robison presented the monthly cash flow reports.

10:50 AM Board of County Commissioners

15. Discuss north county ambulance service

McKinley discussed the north county meeting in Leonardville regarding the ambulance service.

Focke said she really likes meetings like that to listen to the people and their comments. Focke stated what struck her the most is the inequalities in health care up there and those who had to drive themselves in.

Ford stated the meeting was what he anticipated. Ford said when the person asked to put ourselves in their shoes. Ford stated he has been discussing this on the commission for three years now and the Board has not found a solution. Ford said he has heard from residents in his district who are not happy about it and how they do not have an ambulance.

McKinley stated we need to put one in a location where there is a 15 minute response time to all areas. McKinley stated the building would not need to be that big. McKinley said a location at Randolph and keeping Station 3 would give the best coverage of the county. McKinley stated we need an ambulance station in north county.

Focke stated she has spoken to Leavenworth County on their ambulance service. Focke said their director said if you have an area with more than a 30 minute response time you do have not service.

Focke said with the ARPA funds we do have the opportunity to build a facility. Focke stated it may take a year or two to get it implemented.

Ford said he agrees the ARPA funds could be used. Ford stated the biggest hang up for him is operating cost. Ford said we would also need a new ambulance.

Adams stated yes we would need a new ambulance. Adams said something could be put into place this summer.

Ford discussed the advisory board, which was discussed. Ford suggested a potential benefit district for the north county.

McKinley said, so they would get charged twice for the service.

Ford said in the long term districts would address issue with funding.

Focke said she would like to see something in place immediately. Focke said it is a health and equity in service issue.

Adams stated it would take several months to hire staff.

Adams said it takes up to 2 months to get staff through the on boarding process. Adams stated staffing is going to be a concern, but believes it could be overcome. Adams said the current operational model could be modified as well.

Adams estimated the cost for a 2 person temporary station would be \$205,000 per year. Adams said a full station with 6 staff estimate would be \$625,000 per year.

Adams said the quote for an ambulance fully equipped is \$440,000 with an estimated delivery time of 2 years.

Stukey stated there is quite a bit of land the county owns in Leonardville. Stukey stated the Mayor of Randolph said the City owns land which could be used for an ambulance site.

Focke asked if we need to do an interim solution until the permanent station is in place.

Adams discussed an alternative with a current SUV which could be used for north county for when staff is available.

McKinley said if we did the temporary one in Leonardville, where would the fire truck be moved to.

Stukey stated it would depend on the level of coverage.

McKinley and Focke said day time coverage for the temporary service.

McKinley stated one of the things he did not realize is 20 years ago we had 38 first responders where there are just 11 now.

Focke asked if we could get more volunteers to assist.

Bellamy said absolutely, if there was a program in place.

Move to work on a location for a north county ambulance facility and in the interim the 12 hr/day paramedic station. To include personnel necessary and consultant to evaluate and construct a permanent north county ambulance facility.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley