



**Board of Riley County
Commissioners
Regular Meeting
Agenda
February 18, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Highway Use Permit, Evergy
4. Amend CIP Projects for P&D Vehicle
5. Sign Tax Roll Corrections

Review Minutes

6. Board of Riley County Commissioners - Regular Meeting - Feb 11, 2021 8:30 AM

Review Tentative Agenda

7. Tentative Agenda

Press Conference Topics

8. Discuss Press Conference

9:00 AM

Bob Isaac, Planner

9. Rezone Lots 1, 2, and 3 of Eureka Valley Addition Unit 1 from "N-1" (Airport Noise Hazard) to "D-2" (Light Industrial).

9:15 AM

Gary Rosewicz, Assistant County Engineer

10. Bid opening for firing range waterline

9:30 AM

Clancy Holeman, Counselor/Director of Administrative Services

11. Administrative Work Session

9:50 AM

John Ellermann, Public Works Director/County Engineer

12. Bid opening for a forklift

10:00 AM Gary Fike, County Extension Director

13. Volunteer Income Tax Assistance

10:15 AM Dennis Butler, RCPD Director

14. RCPD update

10:30 AM Russel Stukey, Emergency Management Director

15. Adopting the Region I Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan

10:45 AM Amy Manges, Register of Deeds

16. 2020 Year End Revenue

11:00 AM Amanda Smeller, Planning/Special Projects Director

17. Community ReCode contract amendment - Land Development Regulations
18. CDBG-CV Determination of Level of Review

11:20 AM Julie Gibbs, Health Department Director

19. RCHD request to fill CDRR position

4:00 PM Joint City/County/County Meeting (at County Offices)

20. City/County/County Meeting Agenda

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



PUBLIC WORKS
Permit

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: Shannon Sterling, Administrative Assistant
MEETING: February 18, 2021
SUBJECT: Highway Use Permit, Evergy
PRESENTER: John Ellermann, PE, Director of Public Works

BACKGROUND

Evergy is requesting permission to work in the right of way to replace underground electric along Germann Drive.

RECOMMENDATION(S)

Staff recommends approval of the Highway Use Permit as presented.

POSSIBLE MOTION(S)

Move to approve the Highway Use Permit granting Evergy permission to complete the work as outlined in the Permit.

Enclosures:

- 02.04.21-Evergy_Germann Drive (PDF)

**Riley County Public Works Department
Highway Use Permit - Document Management Form**

Project Number: M101218579

Requesting Party: Evergy, 225 S. Seth Child Road, Manhattan, KS 66502

Processing Procedure: Date and initial completed steps.

1. The public works department sends a copy of the document management form and permit to Operations Manager (OM) & Assistant County Engineer for recommendation.

Comments: Ensure all areas are backfilled, re-establish elevations and repair the existing right of way profiles within the work area. Maintain proper traffic control procedures during construction.

Signature: _____

[Handwritten Signature] 2/5/2021

2. The public works department sends a copy of Highway Use Permit to Township for recommendation. Township will call Public Works with any recommendations, if applicable.

Comments: 2/5/21 - emailed to Grant Township Trustee
 — No comments —

The public works department attaches document management form to permit and gets recommendation signature from County Engineer. If recommended proceed by submitting scanned .pdf file (to include: Doc. Management Form and Original Highway Use Permit, with County Engineer signature and any additional maps or pages) to Minute Traq for scheduling of Commission meeting agenda. Place "Sign Here" post-it on original and deliver original to County Clerk's designated employee. Keep one copy here for our files.

Date 2/11/21 by SS

3. County Clerk via Minute Traq schedules permit to be signed by Chairman during next BOCC business meeting.
4. BOCC Chairman signs and dates permit. County Clerk produces 2 copies of permit including attached maps and sends to Administrative Clerk Public Works **the next business day**. County Clerk keeps original.
5. The public works department distributes copies of permit received from County Clerk.

CC: Petitioner	☐
Operations Manager	☐
Township Trustee: _____	(if on Township Road) ☐
Highway Use Permit filed with Document Management Form attached	☐

Date _____ by _____

Submitted by: _____

Date Submitted: _____

Attachment: 02.04.21-Evergy_Germann Drive (10559 : Highway Use Permit)

Permit No. _____

APPLICATION FOR HIGHWAY USE PERMIT

Riley County, Kansas

EvergyUnderground Electric

Applicant Name

Type of Construction

225 S Seth Child RoadManhattanKansas66502

Applicant Mailing Address

City

State

Zip

Applicant hereby requests permission to replace underground electric along Germann Drive

along and/or across the public roads of Riley County, Kansas, according to the details and route shown on the attached plans and standards for said construction.

A \$100 Application Fee and a detailed map of location (include an aerial when possible) are required.

In support of its application, the Applicant states it is in the best interest of the residents of Riley County to allow construction of said facility. In addition, Applicant agrees as follows:

- A. Facility shall be installed in conformance with all items on approved plans, pertinent national codes/standards and the Riley County Highway Use Permit Requirements and Procedures. Any request for variance shall be an addendum to this application. Any utility sharing facilities with another entity is required to obtain a separate Highway Use Permit for their installation.
- B. A refundable deposit as specified in the Riley County Highway Use Permit Requirements and Procedures, made payable to Riley County, Kansas, shall accompany this application to guarantee satisfactory performance of the conditions of this permit.
- C. The County Engineer and/or the Township Trustee shall have the authority to require any needed repairs resulting from such construction in the road right-of-way for a period of one year from date of completed construction.
- D. In the event of road improvement or maintenance within the right-of-way, the applicant or its assigns will be responsible for the relocation of the facility at no cost to Riley County or the Township.
- E. Applicant shall notify the County Engineer at least 2 business days prior to the beginning of construction and upon completion of construction at 785-537-6330.
- F. It is understood, the work shall commence within three (3) months of the permit approval and be completed within thirty (30) days of the estimated duration of construction otherwise, the permit becomes null and void, unless an extension of time is approved.
- G. Applicant further represents it shall comply with and abide by any rule, regulation or condition of the permit made by the County Engineer and/or the Township Trustee.

Submitted by:

Jared Hawkins

Submitter's signature

2/4/2021

Date

Jared Hawkins TD Designer III

Printed Name & Title

785-587-2304

Submitter's Telephone Number

jared.hawkins@evergy.com

Submitter's Email Address

2/15/2021

Proposed Date of Construction

Larson Construction

Contractor Name

785-537-0160

Contractor Telephone Number

20 working days

Estimated Duration of Construction

RECOMMENDED BY:

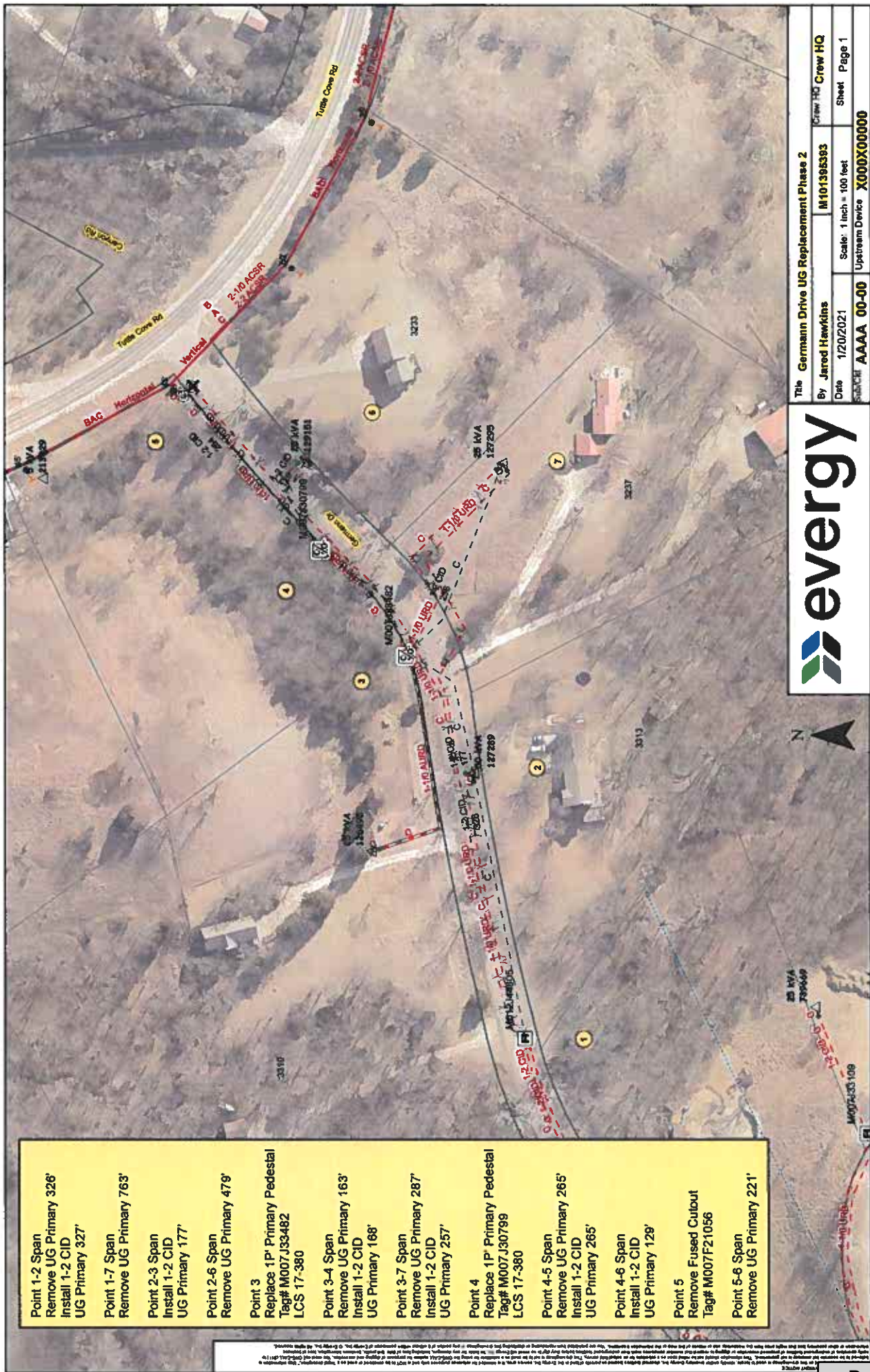
[Signature]
Riley County Engineer

Permit granted this _____ day of _____, 20____.

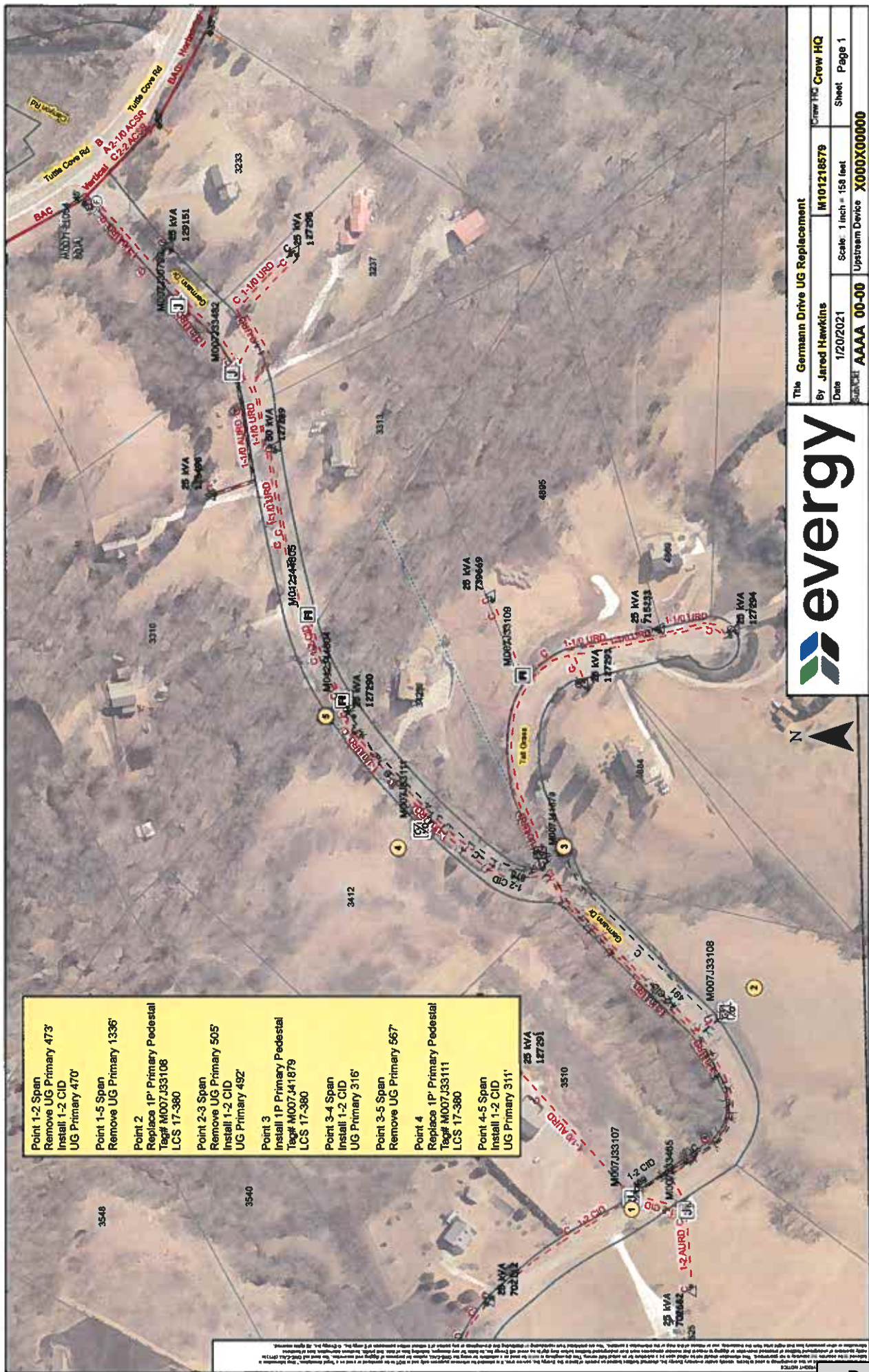
BOARD OF COUNTY COMMISSIONERS
RILEY COUNTY, KANSAS_____
Chairperson

OFFICE USE ONLY:

Application Fee: \$100.00\$1,000 Deposit ☒ Bond ☐ Letter ☐Receipt No. 012490 Date: 2/4/21Signature: Shannon Sterling



The Germann Drive UG Replacement Phase 2			
By Jared Hawkins	M101395393	Crew HQ Crew HQ	
Date 1/20/2021	Scale: 1 inch = 100 feet	Sheet	Page 1
Submittal AAAA 00-00	Upstream Device X000X00000		





COUNTY CLERK & ELECTIONS
Amendment

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Tami Robison, Budget & Finance Officer
MEETING: February 18, 2021
SUBJECT: Amend CIP Projects for P&D Vehicle
PRESENTER: Amanda Smeller, Planning & Development

This is a request to sign CIP amendment form as approved at the February 8, 2021 meeting for the following project:

21-21PD001 -- P&D Replacement Vehicle

POSSIBLE MOTION(S)

Move to approve

Move to deny

Enclosures:

- New PD Vehicle - CIP Amendment (PDF)

**RILEY COUNTY CAPITAL IMPROVEMENT PROGRAM
CIP PROJECT AMENDMENT FORM**

CERTIFICATION OF PROJECT AMENDMENT

Project: Replacement Vehicle

Project #: 21-21PD001

Department: Planning & Development

Date: 02/10/2021

Approved Project Cost: \$25,000

Project Amendment #1: Add \$5,000 to request
Revised Total Project Cost: \$30,000

02/08/2021
Amendment Date

Project Amendment #2: \$ -
Revised Total Project Cost: \$ -

Amendment Date

Project Amendment #3: \$ -
Revised Total Project Cost: \$ -

Amendment Date

CASH: (Only required if cash is increased by amended amount)
Cash Available: \$ -

☐ This project **is funded** as amended.

☐ This project **is not funded** as amended.

Signatures:
#1 Shilo Heger, Riley County Treasurer
#2 Shilo Heger, Riley County Treasurer
#3 Shilo Heger, Riley County Treasurer

BUDGET: (Only required if budget authority is increased by amended amount)
Budget Available: \$ -

☐ This project **is funded** as amended.

☐ This project **is not funded** as amended.

#1 Rich Vargo, Riley County Clerk
#2 Rich Vargo, Riley County Clerk
#3 Rich Vargo, Riley County Clerk

APPROVAL: (Required)
Approved Amount: \$ -

☐ This project **is funded** as amended.

☐ This project **is not funded** as amended.

#1 Chairman
#2 Chairman
#3 Chairman

Attachment: New PD Vehicle - CIP Amendment (10557 : Amend CIP Project)



COUNTY CLERK & ELECTIONS
Tax Roll Correction

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Lori Muir, Real Estate Specialist
MEETING: February 18, 2021
SUBJECT: Sign Tax Roll Corrections
PRESENTER: Rich Vargo, County Clerk

POSSIBLE MOTION(S)

Move to approve the Tax Roll Correction.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- image16989 (PDF)

Taxpayer ID CLAY0026
Owner ID CLAY0026Control # 2021000106Tax Year 2020
Tract # R309403

CLAY COUNTY MEDICAL CENTER

CAMA # 151-02-0-00-00-001-06-0-01

617 LIBERTY ST

TU 7 Riley City

SCHURLE ADDN #3

Parcel 5401

LOT 9

CLAY CENTER, KS 67432-1564

USD 378

APPRAISER SECTION (Value)

2021/02/11 LMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
AU	700		700
Total	700		700

Assessed Prior to Correction:

AU	210	210
Total	210	210
SB41		

Appraised After Correction:

CL	Land	Imp	Total
AU	147		147
EO	553		553
Total	700		700

Assessed After Correction:

AU	44	44
EO	553	553
Total	597	44
SB41		

Net Change

553-
553

Net Change

166-
553

Total	166-
SB41	

CLERK SECTION (Tax)

2021/02/11 LMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy 164.43300	Gen Tax	34.54
	SB41 \$	
SB41 Tax Dollars		34.54

Tax After Correction:

Levy 164.43300	Gen Tax	7.24
	SB41 \$	
SB41 Tax Dollars		7.24

Net Change

27.30-
27.30-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

Applicable Mill Levy	164.43300
Net Change in Levied Tax Dollars	27.30-

Net Change in SB41 Exemption

Type of Correction DECREASE

Correction Code CO C.O.T.A./OTHER Rate 2.00%

Tax Statement # 11783

Comments Exempt beginning 3-20-20

BOTA 2020-6114-TX

Net Change in Total Tax Dollars

27.30-

Owner CLAY0026CLAY COUNTY MEDICAL CENTERBy order of the Board of County Commissioners of RILEY COUNTY, Kansas.
(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: image16989 (10560 : Tax Roll Corrections)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
February 22, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Robbin Cole, Pawnee Mental Health Services Director

1. Pawnee Mental Health Services update

9:30 AM

Press Conference

10:00 AM

Break

10:10 AM

Clancy Holeman, Counselor/Director of Administrative Services

2. Administrative Work Session

12:00 PM

Intergovernmental Luncheon

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 02-22-21 tentative agenda (10424 : Tentative Agenda)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
February 25, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Barry Wilkerson, County Attorney

2. Staff update

9:15 AM

Clancy Holeman, Counselor/Director of Administrative Services

3. Administrative Work Session

9:35 AM

Kevin Howser, IT/GIS Director

4. Staff update

9:50 AM

Bob Isaac, Planner

5. Public hearing for a request to rezone for Eureka Valley Additon Unit

10:00 AM

Shelly Williams, Community Corrections Director

6. Staff update

10:15 AM

Amanda Smeller, Planning/Special Projects Director

7. NG911 Committee

Adjournment

Attachment: 02-25-21 tentative agenda (10424 : Tentative Agenda)

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 02-25-21 tentative agenda (10424 : Tentative Agenda)



PLANNING & DEVELOPMENT
Public Hearing

Amanda Smeller
Planning/Special Projects
Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6332

RESOLUTION

FROM: Lisa Daily, Administrative Asst II

MEETING: February 18, 2021

SUBJECT: Rezone Lots 1, 2, and 3 of Eureka Valley Addition Unit 1 from "N-1" (Airport Noise Hazard) to "D-2" (Light Industrial).

PRESENTER: Bob Isaac, Planner

BACKGROUND

See staff report.

DISCUSSION

See staff report.

FISCAL IMPACT

None is anticipated

ALTERNATIVES

- . Approve the measure
- . Deny the measure
- . Modify or develop alternatives if other concerns or factors arise
- . Schedule work session to discuss issue further

RECOMMENDATION(S)

On February 1, 2021, the Manhattan Urban Area Planning Board forwarded a recommendation of approval of the request, based on reasons listed in the staff report.

Staff recommends that the Board of County Commissioners accept the recommendation of Manhattan Urban Area Planning Board and approve the request to rezone the proposed property,

as it has been determined that it meets the requirements of the Riley County Zoning Regulations, the Riley County Sanitary Code and is in general conformance with the Manhattan Urban Area Comprehensive Plan.

POSSIBLE MOTION(S)

ACTION NEEDED FOR REZONING:

A. Motion to approve Resolution 021821-_____ approving the request to rezone the subject property from “N-1” (Airport Noise Hazard District) to “D-2” (Light Industrial) as it has been determined that it meets the requirements of the Riley County Zoning Regulations and the Riley County Sanitary Code and is in general conformance with the Manhattan Urban Area Comprehensive Plan.

Or

B. Motion to sign Resolution 021821-_____ denying the request to rezone the subject property from “N-1” (Airport Noise Hazard District) to “D-2” (Light Industrial), as it has been determined that it does not meet the requirements of the Riley County Zoning Regulations and/or the Riley County Sanitary Code, or it not in general conformance with the Manhattan Urban Area Comprehensive Plan.

ATTACHMENT(S):

- Staff report
- Maps
- Excerpt of Planning Board minutes

Enclosures:

- Staff report BOCC (PDF)
- Reolution Approve Rezoning (PDF)
- Reolution Deny Rezoning (PDF)



PLANNING & DEVELOPMENT

STAFF REPORT

Rezoning

PETITION: #21-0001 Rezoning

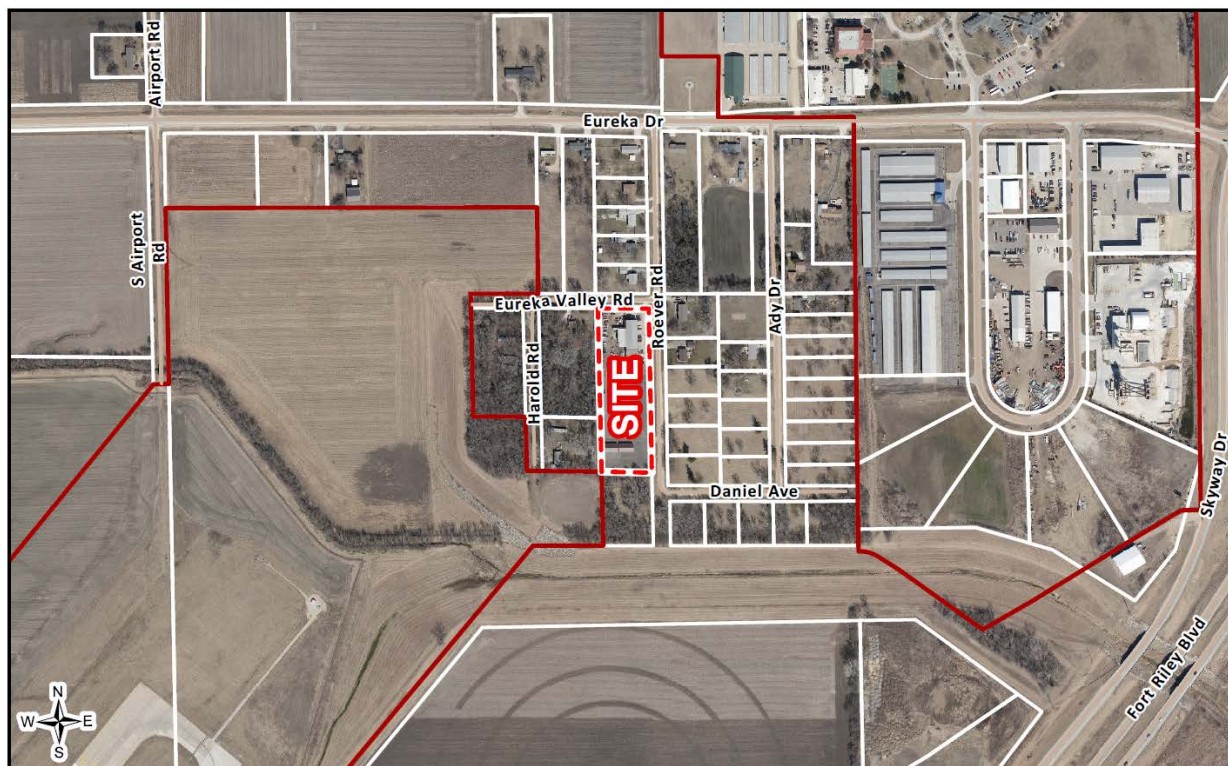
APPLICANT: Board of Commissioners of Riley County
110 Courthouse Plaza
Manhattan, KS 66502

PROPERTY OWNER: Ron Chebultz
1691 N. Franklin St
Denver, CO 80218-1679

REQUEST: Rezone Lots 1, 2, and 3 of Eureka Valley Addition Unit 1 from “N-1” (Airport Noise Hazard) to “D-2” (Light Industrial).

SIZE OF TRACT: The subject site is approximately 2.76 acres.

LOCATION: Generally located at the southwest corner of the intersection of Eureka Valley Road and Roever Road; Section 28, Township 10 South, Range 7 East; Ogden Township.



Attachment: Staff report BOCC (10540 : Rezone N-1 to D-2, BOCC)

BACKGROUND: The subject property was platted as Lots 1, 2, and 3 of Eureka Valley Subdivision Unit No. 1 in August of 1971. As per a note included on the plat, the subject site was subject to an existing aviation easement; thus any development was restricted regarding height, electrical interference, confusing lights, and any other hazards to flights in and out of the airport. The zoning of the property at the time of platting was unknown, though it is assumed that it was residential or agricultural.

In September of 1977, the 1974 Riley County Zoning Regulations were amended to include the creation of the “N-1” (Airport Noise Hazard District), following the recommendations of the Manhattan Municipal Airport Master Plan (July 1977) and amendments made to the Land Use Plan of Riley County. Resolution #093077 Order - Amending Land Use Plan stated:

“So that existing and future private and governmental investment will be protected and so that the health and safety of the public will not be threatened by aircraft takeoffs and landings and the noise associated therewith, it is expected that development adjacent to the Airport will be limited to those uses which are compatible with airport operations and that those uses which are detrimental to or can be damaged or depreciated by airport operations will be denied.”

The resolution also stated that, in accordance with the recommendations set forth in the Manhattan Municipal Airport Master Plan, “zoning designations and controls should be implemented to prohibit further residential growth in this area”, while “any other type of compatible land use shall be favorably considered.”

Although some of the properties surrounding the subject property were zoned residential during the 1974 Zoning Conversion Process, many properties were zoned residential prior to that process. Inexplicably, many surrounding properties were zoned residential *after* the “N-1” (Airport Noise Hazard) zoning district was in place.

As part of the anticipated adoption of the new Riley County Land Development Regulations (LDR), Riley County wishes to eliminate the “N-1” (Airport Noise Hazard) zoning district in favor of utilizing a more modern approach of an Airport Overlay District, as done by the City of Manhattan. This will provide more consistency in regulating development around the Manhattan Regional Airport. In doing so, all properties zoned “N-1” (Airport Noise Hazard) shall be converted or rezoned to “AG” (Agricultural District) upon adoption of the new regulations, as most of those tracts are undeveloped and used for agricultural uses already. Unfortunately, this approach would negatively impact the subject property, making the existing uses on the subject property nonconforming. Because the lots are used primarily for light industrial uses, it was recommended and agreed to by the property owner to rezone the property from “N-1” (Airport Noise Hazard) to “D-2” (Light Industrial) ahead of the aforementioned adoption of the new regulations, so the subject property can maintain a zoning designation that’s consistent with the uses presently occurring on the property and would not be impacted by the aforementioned rezoning of tracts from “N-1” (Airport Noise Hazard) to “AG” (Agricultural District).

DESCRIPTION:

Physical site characteristics: Currently, Lot 1 is developed with an automobile repair business and is partially screened by a fence on the north and west property lines. Lot 2 is developed with a lean-to for outdoor storage and is screened along the west property line with several mature trees and other natural vegetation. Lot 3 is developed with a multi-unit structure that houses offices and garages for individual storage, with similar screening as Lot 2. All existing uses are permitted within the existing zoning district and deemed compatible within the Airport Noise Hazard zoning designation.

General character of the area: The general character of the area is a mix of sparse single family homes and vacant lots.

SUITABILITY OF ZONING:

Zoning History: (see Background)

Current zoning: The subject site is currently zoned “N-1” (Airport Noise Hazard).

Proposed zoning: The proposed zoning is “D-2” (Light Industrial)

SURROUNDING ZONING/LAND USE		
	ADJACENT ZONING	LAND USE
NORTH	“SF-3” (Single Family Residential)	residential
SOUTH	“AG” (Agricultural District)	vacant
EAST	“SF-2” (Single Family Residential), “B-1” (Two-Family Residential) and “AG” (Agricultural District)	residential
WEST	“SF-3” (Single Family Residential)	residential

POTENTIAL IMPACT:

Public facilities and services:

Streets and bridges: Lot 1 has direct access to Eureka Valley Road and Roever Road, local gravel-surfaced roads maintained by Ogden Township. Lots 2 and 3 have direct access to Roever Road. No additional points of ingress/egress are being proposed.

Water and sewer: The subject property is located within the Manhattan Urban Area and Manhattan Urban Service Area. Although all three lots have connections to City sewer, only Lot 1 has sewer service. Lot 1 is currently served by a private well, while Lots 2 and 3 are not currently served by a water source.

Fire: Riley County Fire District #1 will serve the site. The Ogden Fire Station (Station #3), located at 500 E. Riley Avenue, serves as the primary responder to the site. The subject site is located within five (5) road miles of a fire station.

Effect on public facilities and services: It is not anticipated that the proposed rezoning will have an adverse impact on public services.

Effect on nearby property:

It is not anticipated that the proposed rezoning will have an adverse impact on nearby property.

CONFORMANCE TO THE LAND USE PLAN:

The request was reviewed with the 2015 Manhattan Urban Area Comprehensive Plan. The subject site is located within the Southwest Planning Area and is projected for agricultural use (see Figure 1). According to the Special Planning Area policies found in Chapter 11 of the Plan:

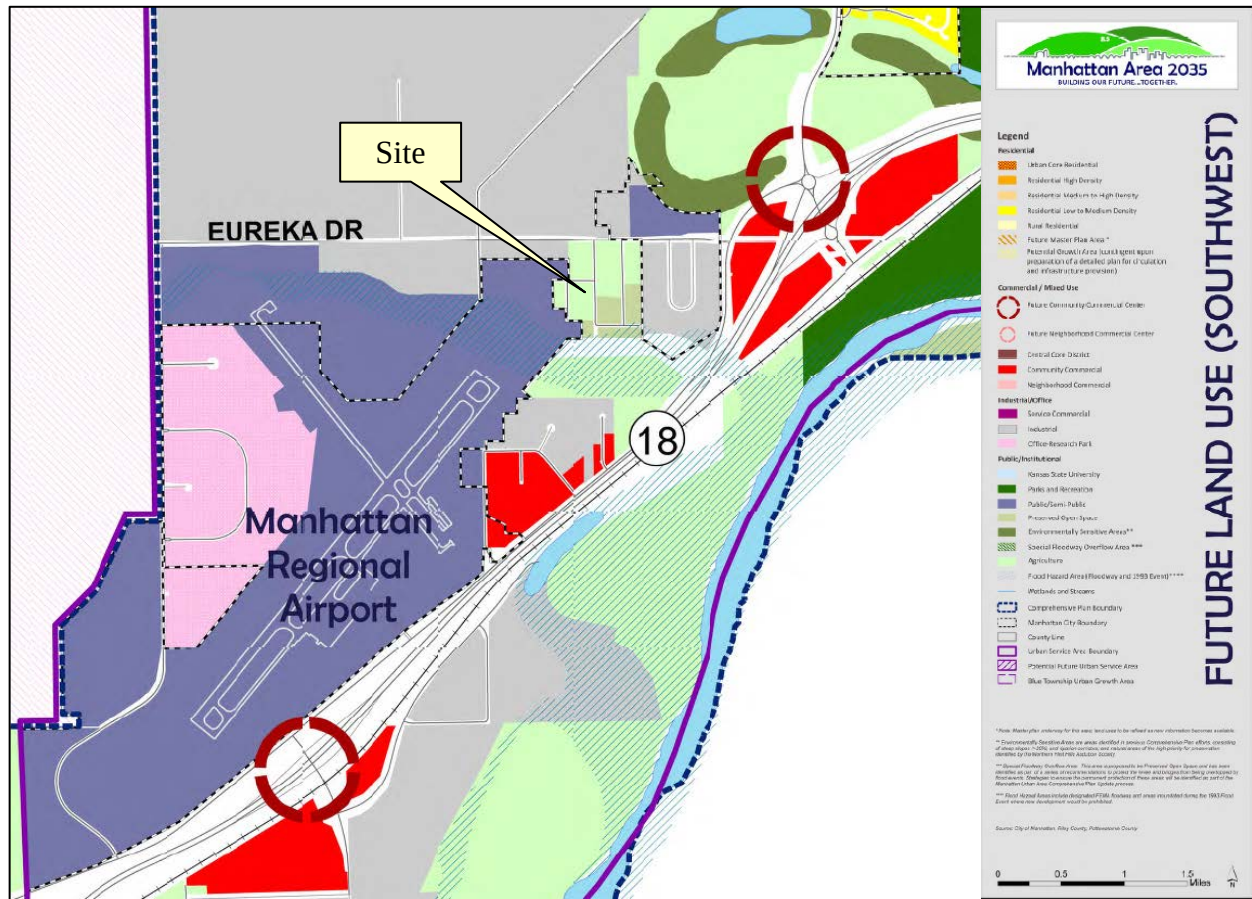


Figure 1 – Future Land Use Map (Southwest)

According to Chapter 11 Special Planning Area Policies for this specific area:

“The Eureka Valley will continue to grow in its role as a multi-purpose employment center for the Manhattan Urban Area to leverage economic opportunities provided by the K-18 expressway, airport and rail access in the Eureka Valley. Service industrial and office and research uses will be encouraged to locate in targeted areas of the Valley.”

Staff analysis: The request to rezone the subject property is consistent with goals and objectives of the Plan.

The request was also reviewed with the 2013 Eureka Valley – Highway K-18 Corridor Plan. According to Map 2 – Future Land Use (see Figure 2), the subject site is projected for future agriculture use, but is located in a larger area projected for future industrial use. Such areas within the Plan area are intended to address the anticipated long term need for a broad range of light industrial activities and services. This is essential considering the proximity of the subject property to Fort Riley and Manhattan Regional Airport.

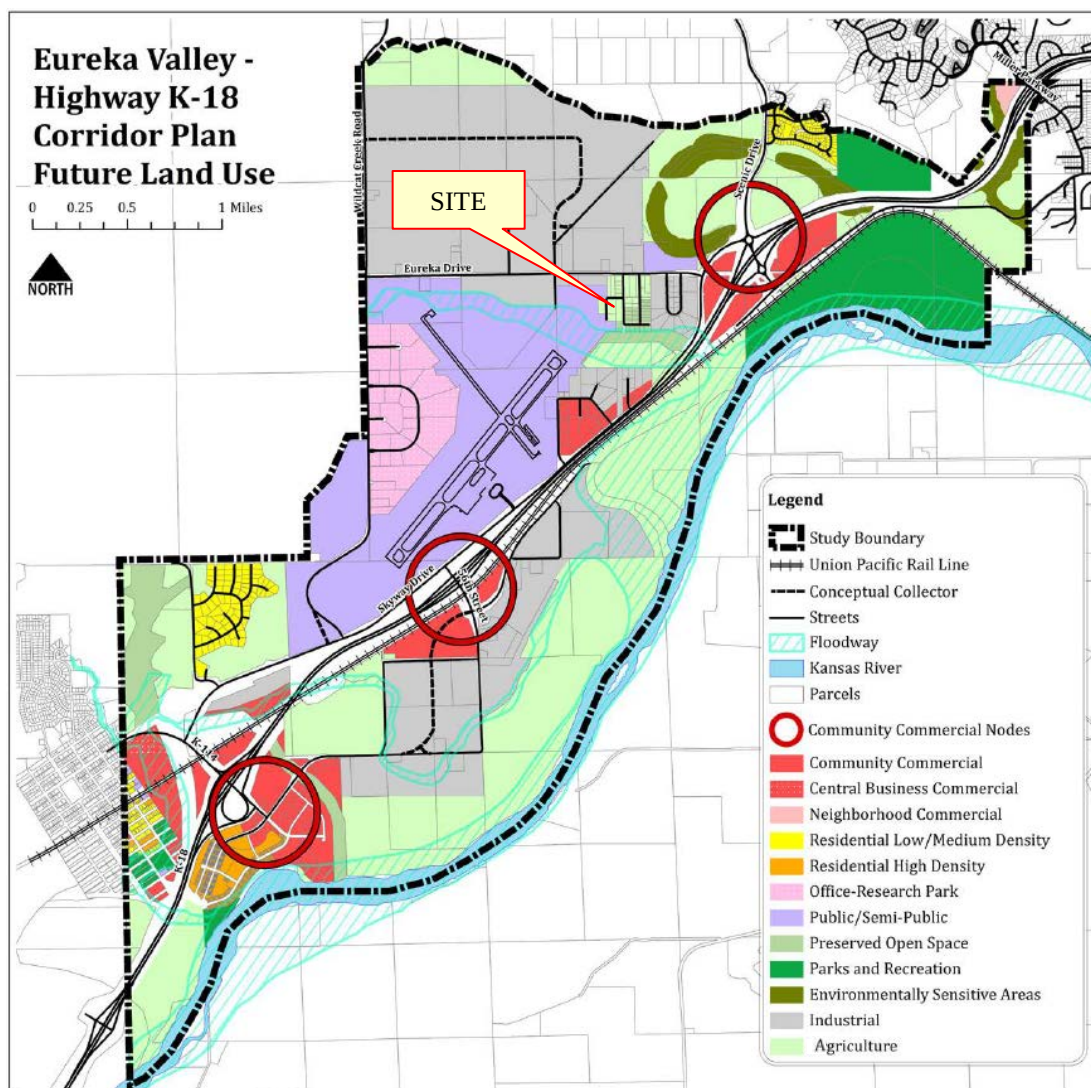


Figure 2 – Eureka Valley-Highway K-18 Corridor Plan Future Land Use

RILEY COUNTY ZONING REGULATIONS:

Agricultural Buffer: N/A

Riparian Buffer: N/A

COMMENTS AND CONCERNS:

ENVIRONMENTAL HEALTH: The Environmental Health Specialist has reviewed the request and determined the subject property to be in compliance with the Riley County Sanitary Code.

COUNTY ENGINEER: The County Engineer has reviewed the request and determined that there are no apparent concerns with traffic based on the information at hand.

EMERGENCY MANAGEMENT: The Director of Riley County Emergency Management has reviewed the request and reported no issues.

TOWNSHIP TRUSTEE: The Ogden Township Trustee reviewed the request and reported no opposition.

MANHATTAN URBAN AREA PLANNING BOARD:

On February 1, 2021, the Manhattan Urban Area Planning Board forwarded a recommendation of approval of the request, based on reasons listed in the staff report.

STAFF RECOMMENDATIONS:

Staff recommended the Planning Board forward a recommendation to the Board of Commissioners of Riley County to approve the request to rezone the subject property based on the following:

- The existing uses are consistent with the existing and proposed zoning districts;
- The request is in general conformance with the goals and objectives of the 2013 Eureka Valley – Highway K-18 Corridor Plan and 2015 Manhattan Urban Area Comprehensive Plan;
- Because the lots are already used primarily for light industrial uses, it was recommended and agreed to by the property owner to rezone the property from “N-1” (Airport Noise Hazard) to “D-2” (Light Industrial) ahead of the aforementioned adoption of the new regulations, so the subject property can maintain a zoning designation that’s consistent with the uses presently occurring on the property and would not be impacted by the aforementioned rezoning of tracts from “N-1” (Airport Noise Hazard) to “AG” (Agricultural District).

Staff recommends that the Board of County Commissioners accept the recommendation of Manhattan Urban Area Planning Board and approve the request to rezone the proposed property, as it has been determined that it meets the requirements of the Riley County Zoning Regulations, the Riley County Sanitary Code and is in general conformance with the Manhattan Urban Area Comprehensive Plan.

POSSIBLE MOTION(S)**ACTION NEEDED:**

- A. **Move** to approve the request to rezone the subject property from “N-1” (Airport Noise Hazard) to “D-2” (Light Industrial).
- B. **Move** to deny the request to rezone the subject property from “N-1” (Airport Noise Hazard) to “D-2” (Light Industrial).
- C. **Move** to table the request to rezone the described property to a specific date, indicating the reasons for tabling.

REASONS TO CONSIDER WHEN DECIDING A REZONING PETITION:

- ☐ Is the rezoning compatible with the character of the neighborhood?
- ☐ Is the rezoning compatible with the zoning and uses of properties nearby?
- ☐ Is the subject property not suitable for the uses allowed by the current zoning?
- ☐ Will the removal of the current restrictions by rezoning detrimentally affect nearby property?
- ☐ Has the subject property remained vacant as zoned for a substantial time period?
- ☐ Is the gain to the public health, safety and welfare by denying rezoning not as great as the hardship imposed upon the individual landowner?

- ☐ Is the rezoning consistent with the recommendations of permanent or professional staff?
- ☐ Does the rezoning conform to the adopted comprehensive plan?
- ☐ Will the rezoning detrimentally affect the conservation of the natural resources of the County?
- ☐ Will the rezoning result in the efficient expenditure of public funds?
- ☐ Will the rezoning promote the health, safety, convenience, prosperity and general welfare of the inhabitants of the County?

ATTACHMENTS:

- Vicinity/site map
- Surrounding zoning map
- Fire Station map

Prepared by: Bob Isaac, Planner
February 2, 2021



VICINITY AND SITE

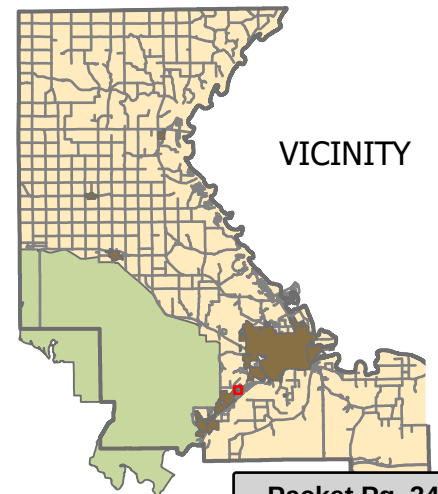
BOCC/Chebultz

#21-0001

Rezone
N-1 to D-2

28-10-7

-  200'/1000' Buffer
-  Site



VICINITY

Attachment: Staff report BOCC (10540 : Rezone N-1 to D-2, BOCC)



SURROUNDING ZONING

BOCC/Chebultz

#21-0001

Rezone
N-1 to D-2

28-10-7

 200'/1000' Buffer

 Site

-  AG Agricultural
-  AG-R AG/Residential
-  B-1 Two Family Residential
-  B-2 Multiple Family Residential
-  B-3 Mobile Home Park
-  C-3 General Business
-  C-4 Highway Business
-  D-1 Industrial Park
-  D-2 Light Industrial
-  D-3 Heavy Industrial
-  Fort Riley
-  N-1 Noise Hazard
-  PUD Planned Unit Development
-  SF-1 Single Family Residential
-  SF-2 Single Family Residential
-  SF-3 Single Family Residential
-  SF-4 Single Family Residential
-  SF-5 Single Family Residential
-  U University
-  Special Zoning:
-  Conditional Use
-  Special Use
-  Variance





FLOODPLAIN

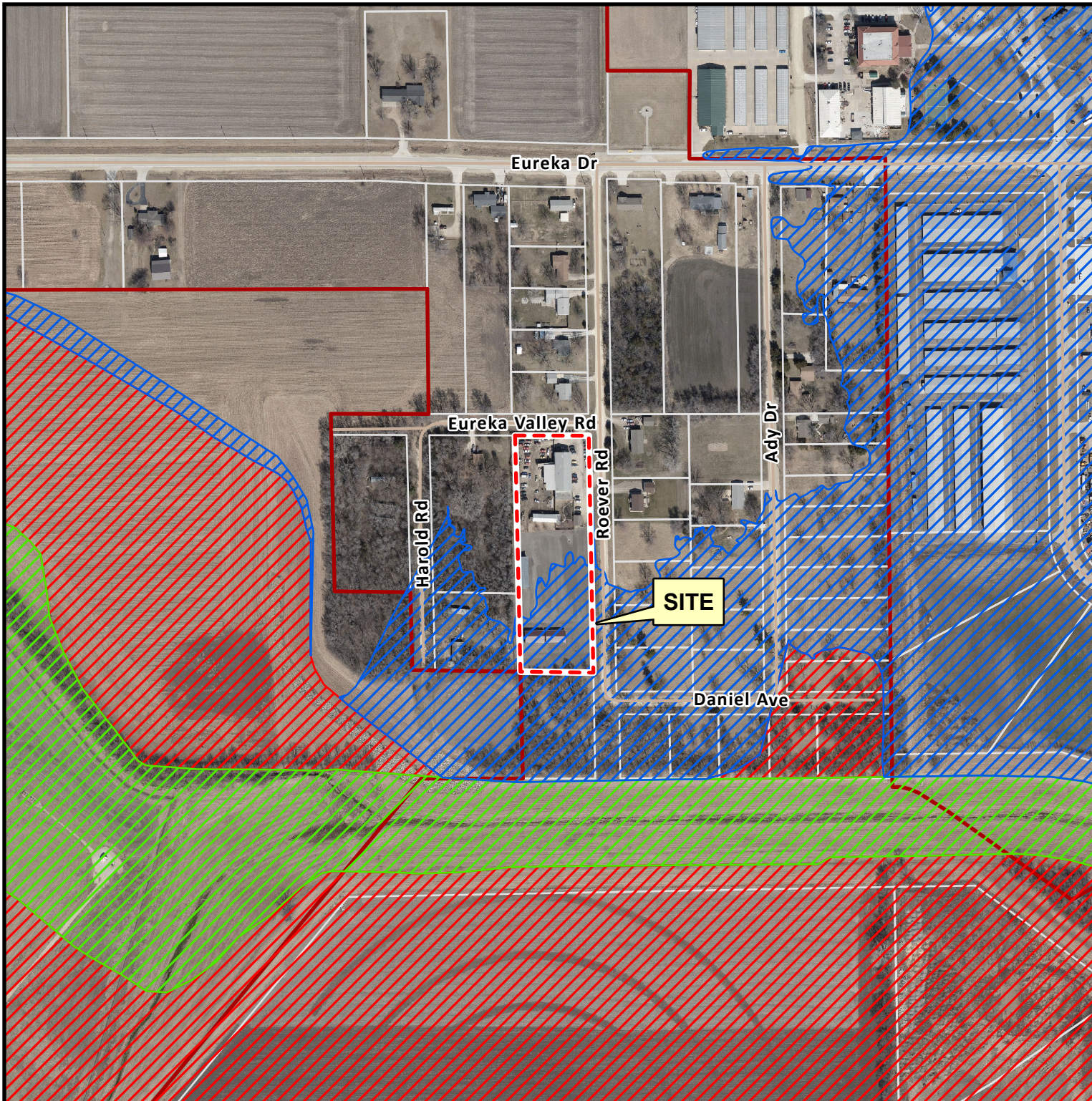
BOCC/Chebultz

#21-0001

Rezone
N-1 to D-2

28-10-7

Attachment: Staff report BOCC (10540 : Rezone N-1 to D-2, BOCC)



Floodplain

- ▨ 1% Annual Chance Flood (Unnumbered)
- ▨ 1% Annual Chance Flood (Numbered)
- ▨ Floodway
- ▨ 1% Annual Chance Flood (1'-3' Depth)
- ▨ 0.2% Annual Chance Flood



FIRE STATIONS

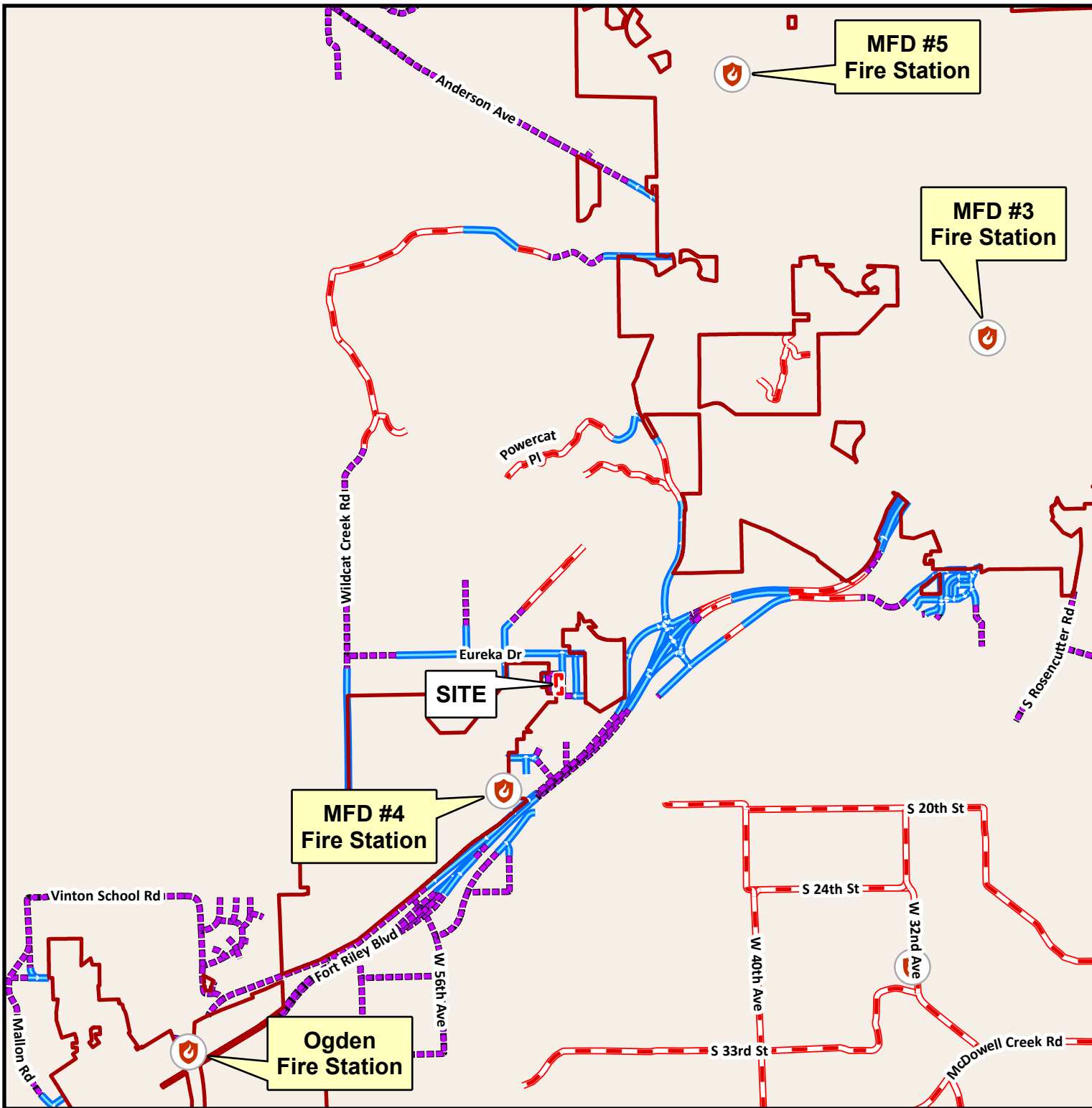
BOCC/Chebultz

#21-0001

Rezone
N-1 to D-2

28-10-7

Attachment: Staff report BOCC (10540 : Rezone N-1 to D-2, BOCC)



 Fire Stations

ISO Rating

-  5 (within 1000' of a hydrant)
-  5Y (within 5 road miles of 5Y fire station)
-  9 (5 road miles of May Day station)
-  10 (outside 5 road miles)
-  OR road is not paved/gravel

RESOLUTION NO. 021821-

**RESOLUTION AMENDING THE ZONING MAP OF RILEY COUNTY
CONCERNING THE USE OF CERTAIN REAL ESTATE
LOCATED IN OGDEN TOWNSHIP**

WHEREAS, pursuant to the provision of Section 23 of the Zoning Regulations of Riley County, Kansas, Board of Commissioners of Riley County, petitioner, and Ron Chebultz, owner, have requested that the classification of the below described Riley County real property, be changed from Zone “N-1” (Airport Noise) to Zone “D-2” (Light Industrial); and

WHEREAS, Manhattan Urban Area Planning Board, after appropriate notice conducted a public hearing on February 1, 2021; and

WHEREAS, the Manhattan Urban Area Planning Board has submitted its recommendation and report to the Board of Commissioners of Riley County, Kansas, recommending APPROVAL of the application;

WHEREAS, More than 14 days have elapsed since the conclusion of the public hearing on the application and no valid protest against the proposal signed and acknowledged by owners of 20% or more of the property proposed to be rezoned or 20% of the total area which is located within 1,000 feet of the boundaries of the property proposed to be rezoned has been filed has been filed with the County Clerk of Riley County, Kansas, and all information presented has been carefully considered by the Board of Commissioners of Riley County, Kansas.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RILEY COUNTY, KANSAS:

Section 1. That the facts set forth in the Planner’s staff report and the recommendation of the Manhattan Urban Area Planning Board filed in the office of the Planning and Development Department have been received and considered by the Board of Commissioners of Riley County, Kansas and have been determined to be the controlling facts concerning the application.

Section 2. The request was found to be consistent with one or more of the following criteria as set forth in Golden v. City of Overland Park, 224 K. 591, 584 P.2d 130:

- a. The rezoning is compatible with the character of the neighborhood.
- b. The rezoning is compatible with the zoning and uses of properties nearby.
- c. The subject property is not suitable for the uses allowed by the current zoning.
- d. Removal of the current restrictions by rezoning will not detrimentally affect nearby property.
- e. The subject property has remained vacant as zoned for a substantial time period.
- f. The gain to the public health, safety and welfare by denying rezoning is not as great as the hardship imposed upon the individual landowner.

- g. The rezoning is consistent with the recommendations of permanent or professional staff.
- h. The rezoning conforms to the adopted comprehensive plan.
- i. The rezoning will not detrimentally affect the conservation of the natural resources of the County.
- j. The rezoning will result in the efficient expenditure of public funds.
- k. The rezoning will promote the health, safety, convenience, prosperity and general welfare of the inhabitants of the County.
- l. The rezoning is consistent with the recommendation of the Planning Board.

The zoning classification of the following described real estate in Riley County, Kansas:

Lots 1, 2, and 3 of Eureka Valley Subdivision Unit No. 1, of Riley County, Kansas.
Subject to easements and restrictions of record.

is hereby changed from Zone “N-1” (Airport Noise) to Zone “D-2” (Light Industrial), that the Riley County Official Zoning Map shall be changed to reflect the amendment, that the original resolution incorporating the said official map by reference is hereby amended and that said official map be reincorporated by reference as amended.

This resolution shall take effect and be in force from and after its publication in the official county newspaper.

GRANTED this 18th day of February, 2021

BOARD OF COMMISSIONERS
OF RILEY COUNTY, KANSAS

John Ford, Chair

Greg McKinley, Vice Chair

Kathryn G. Focke, Member

ATTEST:

Rich Vargo, Riley County Clerk

**RESOLUTION NO. 021821-
RESOLUTION DENYING CHANGING THE ZONING MAP OF RILEY COUNTY
CONCERNING THE USE OF CERTAIN REAL ESTATE
LOCATED IN OGDEN TOWNSHIP**

WHEREAS, pursuant to the provision of Section 23 of the Zoning Regulations of Riley County, Kansas, Board of Commissioners of Riley County, petitioner, and Ron Chebultz owner, have requested that the classification of the below described Riley County real property be changed from Zone “N-1” (Airport Noise) to Zone “D-2” (Light Industrial); and

WHEREAS, the Manhattan Urban Area Planning Board, after appropriate notice conducted a public hearing on February 1, 2021; and

WHEREAS, the Manhattan Urban Area Planning Board has submitted its recommendation and report to the Board of Commissioners of Riley County, Kansas recommending APPROVAL of the application; and

WHEREAS, More than 14 days have elapsed since the conclusion of the public hearing on the application, and no valid protest against the proposal signed and acknowledged by owners of 20% or more of the property proposed to be rezoned or 20% of the total area which is located within 1,000 feet of the boundaries of the property proposed to be rezoned has been filed with the County Clerk of Riley County, Kansas, and all information presented has been carefully considered by the Board of Commissioners of Riley County, Kansas.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF RILEY COUNTY, KANSAS:**

Section 1. That the facts set forth in the Planner's staff report and the recommendation of the Manhattan Urban Area Planning Board filed in the office of the Planning and Development Department have been reviewed and considered by the Board of Commissioners of Riley County, Kansas and have been determined to be the controlling facts concerning the application.

Section 2. The request was found to be inconsistent with one or more of the following criteria set forth in Golden v. City of Overland Park, 224 K. 591, 584 P.2d 130:

- a. The rezoning is compatible with the character of the neighborhood.
- b. The rezoning is compatible with the zoning and uses of properties nearby.
- c. The subject property is not suitable for the uses allowed by the current zoning.
- d. Removal of the current restrictions by rezoning will not detrimentally affect nearby property.
- e. The subject property has remained vacant as zoned for a substantial time period.
- f. The gain to the public health, safety and welfare by denying rezoning is not as great as the hardship imposed upon the individual landowner.
- g. The rezoning is consistent with the recommendations of permanent or professional staff.

- h. The rezoning conforms to the adopted comprehensive plan.
- i. The rezoning will not detrimentally affect the conservation of the natural resources of the County.
- j. The rezoning will result in the efficient expenditure of public funds.
- k. The rezoning will promote the health, safety, convenience, prosperity and general welfare of the inhabitants of the County.
- l. The rezoning is consistent with the recommendation of the Planning Board.

Section 3. Using the above criteria, it was determined that the request be DENIED for the following reasons:

- 1. The rezoning will not result in the efficient expenditure of public funds.

The zoning classification of the following described real estate in Riley County, Kansas:

Lots 1, 2, and 3 of Eureka Valley Subdivision Unit No. 1, of Riley County, Kansas.
Subject to easements and restrictions of record.

was NOT changed from Zone “N-1” (Airport Noise) to Zone “D-2” (Light Industrial).

DENIED this 18th day of February, 2021

BOARD OF COMMISSIONERS
OF RILEY COUNTY, KANSAS

John Ford, Chair

Greg McKinley, Vice Chair

Kathryn G. Focke, Member

ATTEST:

Rich Vargo, Riley County Clerk

Attachment: Resolution Deny Rezoning (10540 : Rezoning N-1 to D-2, BOCC)



EXTENSION
Staff Update

Gary Fike
County Extension
Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6350

STAFF REPORT

FROM: Gary Fike
MEETING: February 18, 2021
SUBJECT: Volunteer Income Tax Assistance
PRESENTER: Gary Fike

Presentation of progress of the VITA Program since it's opening on January 27th.

Enclosures:



EMERGENCY MANAGEMENT
Letter of Support

Russel Stukey
Emergency Management
Director
115 North 4th Street
Manhattan, KS 66502
Phone: 785-537-6333

COMMISSION AGENDA REPORT

FROM: Laurie Harrison

MEETING: February 18, 2021

SUBJECT: Adopting the Region I Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan

PRESENTER: Russel Stukey

BACKGROUND

Riley County Emergency Management has participated in developing the Region I Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan dated 2020. This plan is updated from the 2015 version. All sub-jurisdictions have already adopted the plan and we have forwarded those resolutions to Kansas Division of Emergency Management (KDEM).

DISCUSSION

The hazard mitigation plan has been reviewed by KDEM and FEMA and approved it contingent upon official adoption of the participating governing body.

FISCAL IMPACT

By having an approved mitigation plan, Riley County will be able to apply for and receive federal grants related to hazard mitigation approved projects.

RECOMMENDATION(S)

It is recommended to adopt the Central Kansas (Region I) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan.

POSSIBLE MOTION(S)

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- 2020 Riley County adopt Resolution-unsigned (DOCX)

Resolution # _____

Adopting the Central Kansas (Region I) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan

Whereas, Riley County recognizes the threat that natural hazards pose to people and property within our community; and

Whereas, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

Whereas, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards;

Whereas, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

Whereas, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre- and post-disaster mitigation grant programs; and

Whereas, Riley County fully participated in the FEMA prescribed mitigation planning process to prepare this Multi-Hazard Mitigation Plan; and

Whereas, the Kansas Division of Emergency Management and FEMA Region VII officials have reviewed the Central Kansas (Region I) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan, and approved it contingent upon this official adoption of the participating governing body; and

Attachment: 2020 Riley County adopt Resolution-unsigned (10561 : Adopting hazard mitigation plan)

Whereas, Riley County desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Central Kansas (Region I) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan; and

Whereas, adoption by the governing body for Riley County demonstrates the jurisdictions' commitment to fulfilling the mitigation goals and objectives outlined in this plan, and

Whereas, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan.

Now, therefore, be it resolved, that Riley County adopts the Central Kansas (Region I) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan as an official plan; and

Be it further resolved, Riley County will submit this Adoption Resolution to the Kansas Division of Emergency Management and FEMA Region VII officials to enable the plan's final approval.

Adopted this ____ day of February, 2021

BOARD OF COMMISSIONERS
OF RILEY COUNTY, KANSAS

John Ford, Chair

Greg McKinley, Vice Chair

Kathryn Focke, Member

ATTEST:

Rich Vargo, Riley County Clerk

Attachment: 2020 Riley County adopt Resolution-unsigned (10561 : Adopting hazard mitigation plan)



REGISTER OF DEEDS
Staff Update

Amy Manges
Register of Deeds
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6340

STAFF REPORT

FROM: Amy Manges
MEETING: February 18, 2021
SUBJECT: 2020 Year End Revenue
PRESENTER: Amy Manges

Enclosures:

- BOCC Report - Feb 2021 (DOC)

TO: Board of County Commissioners
FROM: Amy Manges, Register of Deeds
DATE: February 18, 2021
SUBJECT: 2020 Year End Revenue

The following is a brief summary of revenue figures through 5:00 p.m., December 31, 2020 with comparable year-to-date information for 2019:

	<u>2019</u>	<u>2020</u>
Total Mortgage Amount (Indebtedness)	\$394,799,818	\$649,742,942
Recording Fees	\$383,154	\$585,747
Heritage Trust Fund	\$28,350	\$43,619
Register of Deeds Tech Fund	\$56,700	\$87,238
Treasurer Tech Fund	\$14,175	\$21,810
Clerk Tech Fund	\$14,175	\$21,810
Copy Fees	\$29,442	\$35,380
 Total Year-To-Date Revenue	 \$525,996	 \$795,603

Note: There is a \$30,000 per year limit on what is transferred to the state for the Heritage Trust Fund. Any amount over \$30,000 will be transferred to County General at the end of the year.

<u>Plats</u>	<u>2019</u>	<u>2020</u>
Total Plats Filed	28	23
Total Platted Lots	218	178

Estimated 2020 Revenue

Recording Fees = \$275,000

Heritage Trust Fund = \$25,000

Copy Fees = \$20,000

Total = \$320,000

Register of Deeds Tech Fund = \$45,000

Attachment: BOCC Report - Feb 2021 (10565 : 2020 Year End Revenue)

Staff Update:

- Cleaning out old files in basement and vault area and having them shredded.
- Continue to work on back-file indexing
- Working with Tyler to move online subscription service to iDoc Market
- Promoted Joanne Reed to deputy
- Continue to cross train employees
- Tracking daily revenue loss due to changes in filing fees and mortgage registration tax. Total revenue lost in 2019 due to fee changes totaled \$1,134,153.



PLANNING & DEVELOPMENT
Contract

Amanda Smeller
Planning/Special Projects
Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6332

COMMISSION AGENDA REPORT

FROM: Amanda Smeller, Director

MEETING: February 18, 2021

SUBJECT: Community ReCode contract amendment - Land Development Regulations

PRESENTER: Amanda Smeller, Director

BACKGROUND

On December 14, 2020, the BOCC approved and signed a standalone contract for Stantec for assistance with graphics and electronic formatting on the Land Development Regulations (LDRs). Prior to this separate contract, Stantec had worked as a subconsultant under Community ReCode, our main consultant for the entire LDR project. The graphics and electronic formatting tasks were transferred from the Community ReCode Scope of Work and into the Stantec contract. The budget was not expanded for this project; rather \$35,000 of the originally budgeted \$150,000 for the entire project was transferred to Stantec's contract.

Community ReCode's original contract has been amended to reflect the above changes.

FISCAL IMPACT

None, this item as has already been budgeted.

RECOMMENDATION:

Staff recommends the BOCC approve and sign the contract amendment for Community ReCode.

POSSIBLE MOTION(S)

Move to approve the contract amendment for Community ReCode.

Enclosures:

- Community ReCode amendment (PDF)

AMENDMENT TO CONSULTANT AGREEMENT

This document amends the original Agreement for Professional Planning Services entered into between SafeBuilt Colorado LLC and Riley County on May 2, 2016. This Agreement for Professional Planning Services was transferred to Community Recode LLC in an agreement dated October 17, 2019.

WHEREAS, County and Consultant are parties to an Agreement for Professional Planning Services dated May 2, 2016 regarding preparation of Riley County Land Development Regulations, hereinafter referred to as the "project"; and

WHEREAS, on October 17, 2019 County and Consultant signed an Agreement assigning the Agreement for Professional Planning Services for Riley County, Kansas from Safebuilt Colorado LLC to Community ReCode LLC; and

WHEREAS the terms of the original Agreement for Professional Planning Services dated May 2, 2016 did not change with the transfer of assignment; and

WHEREAS, the parties wish to amend the Agreement for Professional Planning Services to modify the Scope of Work, the compensation amount, and add an Ownership of Documents clause; and

WHEREAS, the Scope of Work and compensation amount are modified due to the assignment of graphics and illustrations, and document conversion to Stantec Consulting Services (Stantec) by way of a separate contract directly between County and Stantec.

NOW, THEREFORE, the parties do agree hereby as follows:

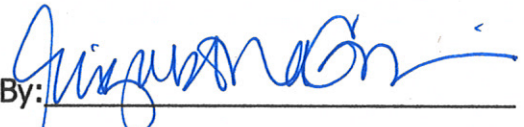
- Scope of Work is amended to remove graphics and document conversion tasks from Community ReCode's responsibility.
- Compensation is amended to \$115,000 from \$150,000 to reflect the removal of the graphics and document conversion tasks from Community ReCode's responsibility.
- The following clause is added:

OWNERSHIP OF DOCUMENTS. Original documents, whether paper or electronic media, developed in connection with the services performed hereunder belong to and remain the property of Riley County upon full payment of all monies owed to Consultant. The Consultant may retain reproducible copies of such documents. Riley County agrees that it will not hereafter disseminate any of such original documents or copies thereof for use by other parties in connection with consulting services relating to any facilities not owned either by the County or a wholesale customer of the County. Consultant agrees that any electronic documents provided to the Consultant by the County for the County's use on the Project shall belong to and remain the property of the County upon full payment of all monies owed to Consultant.

IN WITNESS WHEREOF, the parties have hereunto signed their names, on the day and year first above written.

CONTRACTOR

COMMUNITY RECODE LLC

By: Name/Title: Elizabeth Garvin
Funding PrincipalDecember 20, 2020
Date**COUNTY**BOARD OF COUNTY COMMISSIONERS
OF RILEY COUNTY, KANSASBy: _____
John Ford, Chair_____
Date**ATTEST:**_____
Rich Vargo, County Clerk

Approved as to Form

By: _____
Craig D. Cox
Deputy Riley County Counselor

Date: _____

Attachment: Community ReCode amendment (10558 : Community ReCode Contract Amendment - LDRs)



PLANNING & DEVELOPMENT
Grant

Amanda Smeller
Planning/Special Projects
Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6332

COMMISSION AGENDA REPORT

FROM: Amanda Smeller
MEETING: February 18, 2021
SUBJECT: CDBG-CV Determination of Level of Review
PRESENTER: Amanda Smeller

BACKGROUND

In order to proceed with Request for Payment for the job retention component of the County's CDBG-CV grant, the Chairman for the Board of County Commissioners must sign the Determination of Level of Review for Mutt School.

DISCUSSION

Once the Determination of Level of Review has been signed by the chairman, staff will submit the required documentation along with a Request for Payment to Kansas Department of Commerce.

FISCAL IMPACT

None

RECOMMENDATION(S)

Authorize the Chairman to sign the Determination of Level of Review for Mutt School.

POSSIBLE MOTION(S)

Move to approve the Chairman to sign the Determination of Level of Review for Mutt School.

Enclosures:

- Determination of Level of Review - Mutt School (DOCX)

Kansas Department of Commerce
 Community Development Block Grant (CDBG) Program
 1000 S.W. Jackson St., Suite 100
 Topeka, KS 66612-1354

DETERMINATION OF LEVEL OF REVIEW

ENVIRONMENTAL REVIEW RECORD (ERR)

Grantee Name & Project Number: Riley County - Project #20-CV-109 (Business: Mutt School)

Project Location: 3225 Highland Circle, Manhattan, KS 66503

Project Description: Mutt School provides dog training, behavior modification, and assistance dog training. Amount of funds receiving: \$13,200. Number of retained jobs: 3 FTEs. Funds to be used to reimburse for working capital expenses incurred from March 1, 2020 to December 31, 2020.

The subject project has been reviewed pursuant to HUD regulations 24 CFR Part 58, "Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities," and the following determination with respect to the project is made:

- ☐ Exempt from NEPA review requirements per 24 CFR 58.34(a)(____)
- ☒ Categorical Exclusion NOT Subject to §58.5 authorities per 24 CFR 58.35(b)(3)
- ☐ Categorical Exclusion SUBJECT to §58.5 authorities per 24 CFR 58.35(a)(____)
- ☐ An Environmental Assessment (EA) is required to be performed.
- ☐ An Environmental Impact Statement (EIS) is required to be performed.

The ERR (see §58.38) must contain all the environmental review documents, public notices and written determinations or environmental findings required by Part 58 as evidence of review, decision making and actions pertaining to a particular project. Include additional information including checklists, studies, analyses and documentation as appropriate.

John Ford, BOCC Chairman

Chief Elected Official (print name/title)

 Chief Elected Official's Signature

 Date



COUNTY CLERK & ELECTIONS
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Julie Gibbs
MEETING: February 18, 2021
SUBJECT: RCHD request to fill CDRR position
PRESENTER: Julie Gibbs

BACKGROUND

The Chronic Disease Risk Reduction Coordinator position was recently made vacant by an internal promotion.

This position is part time (25 hours) and is fully grant funded. Some projects include smoking cessation and prevention, access to healthy food, and work with the Flint Hills Wellness Coalition.

This position is vital to the health department and the community.

FISCAL IMPACT

None! ;)

RECOMMENDATION(S)

I recommend the BOCC approve to fill this position.

POSSIBLE MOTION(S)

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- 2021-02 Chronic Disease Risk Reduction Coord - Rose (gold) (PDF)

RILEY COUNTY POSITION ACTION FORM

Department Health Department Date 2/8/2021 Job Title Chronic Disease Risk Reduction Coordinator

☐ Full Time	☒ Regular	☐ Seasonal	☐ Grant Funded	Pay Grade <u>L</u>	Start Date <u>ASAP</u>	☒ Non-Exempt
☒ Part Time	☐ As Needed	☐ Intern	☐ Temporary	Hours per ☒ Week ☐ Month	End Date	☐ Exempt

TYPE OF REQUEST

(Check one box and follow instructions in box – attach new job description if applicable)

Budgeted Position Request		Non-Budgeted Position Request	
☒ Request to hire replacement- same duties	☐ Request to change budgeted hours	☐ Request to create a new position for current fiscal year only	☐ Request to create a new position which will be included in future annual budgets
☐ Request to hire replacement- new duties	☐ Request to change position status	☐ Request for current non-budgeted position to be included in future annual budgets	
1. Name of former incumbent or current employee: <u>Shanika Rose</u>	2. Effective date of promotion, transfer, termination, or change: <u>2/9/2021</u>	1. Are there current budgeted funds available to pay for this position? ☐ Yes ☐ No ☐ Grant Funded	2. Requested hours per year:
3. If requesting a change in budgeted hours, estimated change in cost per year:	4. Would the position require re-evaluation for classification and pay grade purposes? ☐ Yes ☒ No	3. Estimated cost per year (financial impact): \$	4. Would the position require evaluation for classification and pay grade purposes? ☐ Yes ☐ No
5. Has this position been "On Hold"? ☐ Yes ☒ No If yes, date placed "On Hold":	6. Any special conditions regarding this position:	5. If applicable, what is the ending date for the position?:	6. Any special conditions regarding this position:

1. Why is it necessary to fill this position or change its status? internal promotion of incumbent

2. Is it possible to fill this position internally? If no, why not? possibly upon review

For hiring purposes, briefly state necessary and/or desirable education, training, and/or certification required as well as desirable experience and/or skills:

BS degree in Pub Health, Kinesiology, Nutrition, Social Work, etc, 1 year exp in Pub Health Required

Additional comments:

Approval by:

Department Head:

Date:

Personnel:

BOCC Chairman:

BOCC Member:

BOCC Member:



AGENDA
JOINT CITY/COUNTY/COUNTY MEETING
COUNTY COMMISSION CHAMBERS
THURSDAY, FEBRUARY 18, 2021
4:00 P.M.

1. Food and Farm Council update – Vickie James, Council Coordinator; Sharolyn Jackson, Council Chair; and Andrea DeJesus, Council Member



This meeting is being held in the Riley County Board of County Commission Chambers at Courthouse Plaza East Building, 115 N. 4th Street. In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Food and Farm Council of Riley County and the City of Manhattan, Kansas

February 18, 2021
City/County Commission update



Established August 2018

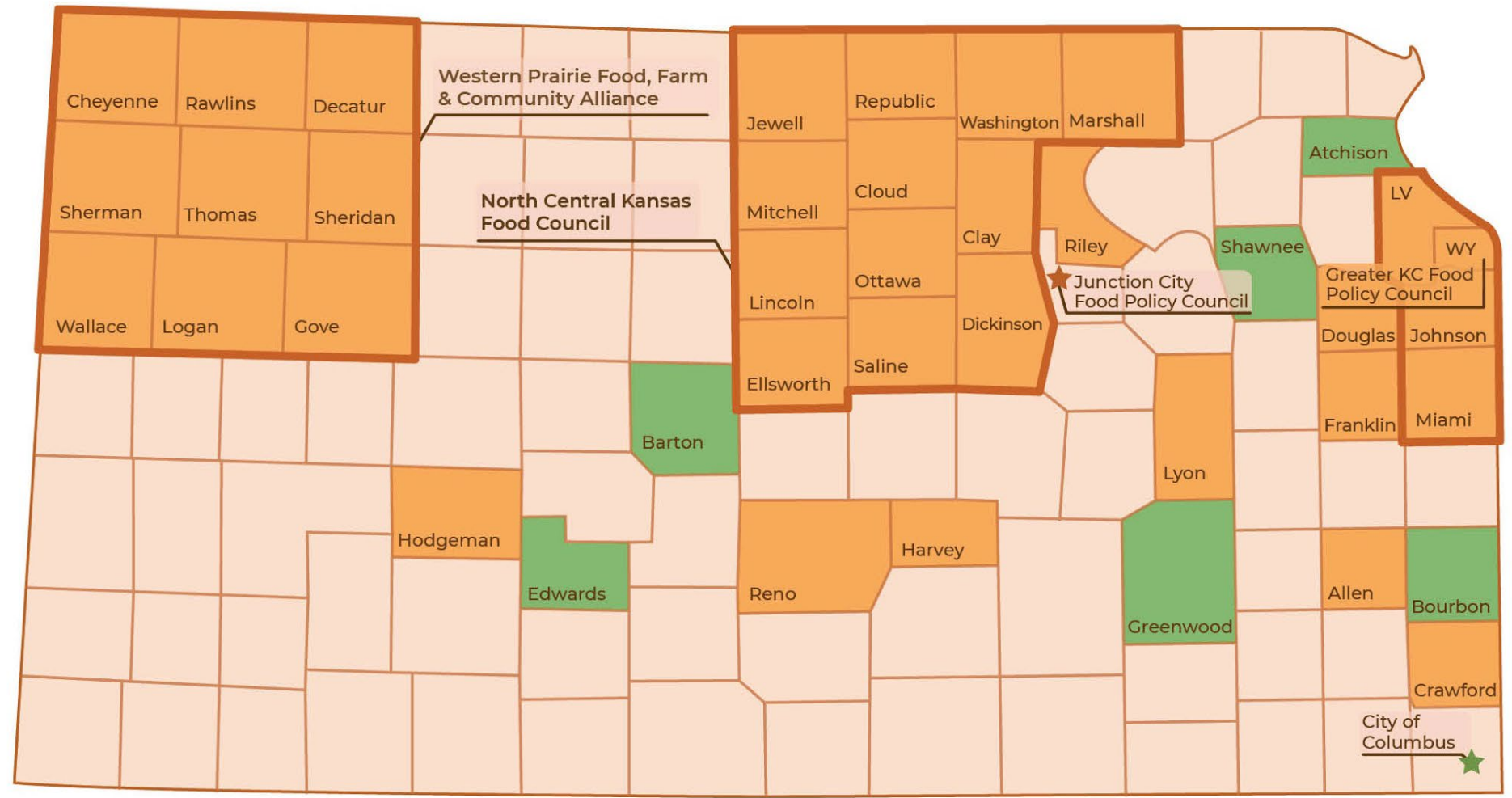
Council meets monthly
3rd Monday, 11:30am-1:00pm
Currently by Zoom



20.b



Attachment: Food and Farm Council Feb 18 (9893 : Joint City/County/County Agenda)



■ Current Council ■ Emerging Council





What is a Local Food System?

A local food system is the soil-to-soil system that enables the production, processing, distribution, acquisition, and consumption of food, and management of food waste and related solid waste.

Our Food and Farm Council Members 2020/2021

- ❑ Carol Barta (Riley County)
- ❑ Joshua Brewer (City of Manhattan)
- ❑ Jaden Castinado (Riley County)
- ❑ Andrea DeJesus (Riley County)
- ❑ Megan Dougherty (Riley County)
- ❑ John Green (Riley County)
- ❑ Sharolyn Jackson (Riley County)
- ❑ Jacquie Mack (Riley County)
- ▶ Jennifer Morris (Riley County)
- ▶ Maureen Olewnik (Riley County)
- ▶ David Procter (City of Manhattan)
- ▶ Adrian Self (City of Manhattan)
- ▶ Kirsten Spear (City of Manhattan)
- ▶ Stephanie Smith (City of Manhattan)
- ▶ Michael Wilson (City of Manhattan)

2020/21 Food and Farm Council of Riley County and City of Manhattan

- ▶ Food retail/waste management
- ▶ Kansas State University Asst. Director Retail Operations
- ▶ Kansas State University student Global Food Systems
- ▶ USD 383 School District Food Service Director
- ▶ KSU Center for Engagement/Community Development/KSU Prof.
- ▶ National Agricultural Biosecurity Center Administrative Director
- ▶ Community Member at large (communications, marketing, housing)
- ▶ Community Member at large (gardening, specialty crop production, renewable energy)
- ▶ Local fruit and vegetable producer, Farmers Market Coordinator
- ▶ Global Foods System Coordinator, local producer
- ▶ State Research and Extension Specialist, Family Consumer Science
- ▶ Registered Dietitian, at risk population, rural community member
- ▶ Home Health Consultant, at risk population
- ▶ County Extension Specialist nutrition, food safety, health
- ▶ Flint Hills Coord. Transit Dist. Mobility Manager



20.b

Attachment: Food and Farm Council Feb 18 (9893 : Joint City/County/County Agenda)

Mission Statement:

- ▶ Our Council provides a forum for local food issues and a platform for coordinated actions to create a more healthful food system.

Our Goal:

- ▶ To have an effective and equitable local food system that integrates sustainable food production, processing, distribution, consumption, and waste management in order to enhance the environmental, economic, and social health of Riley County and the City of Manhattan, Kansas.



How will this be accomplished???

Our Objective:

- ▶ By September 2020, the Food and Farm Council of Riley County and the City of Manhattan, Kansas will be recognized throughout the local food system as the communication, education and advocacy network hub for over 50 lead partners.



WHAT CAN WE DO TOGETHER??

The Council works by collaborating with our Lead Partners (CATS, Community Action TeamS). Together, we have 3 priority issues...

Our Local Food System Priority Issues, Our Circle of Concern

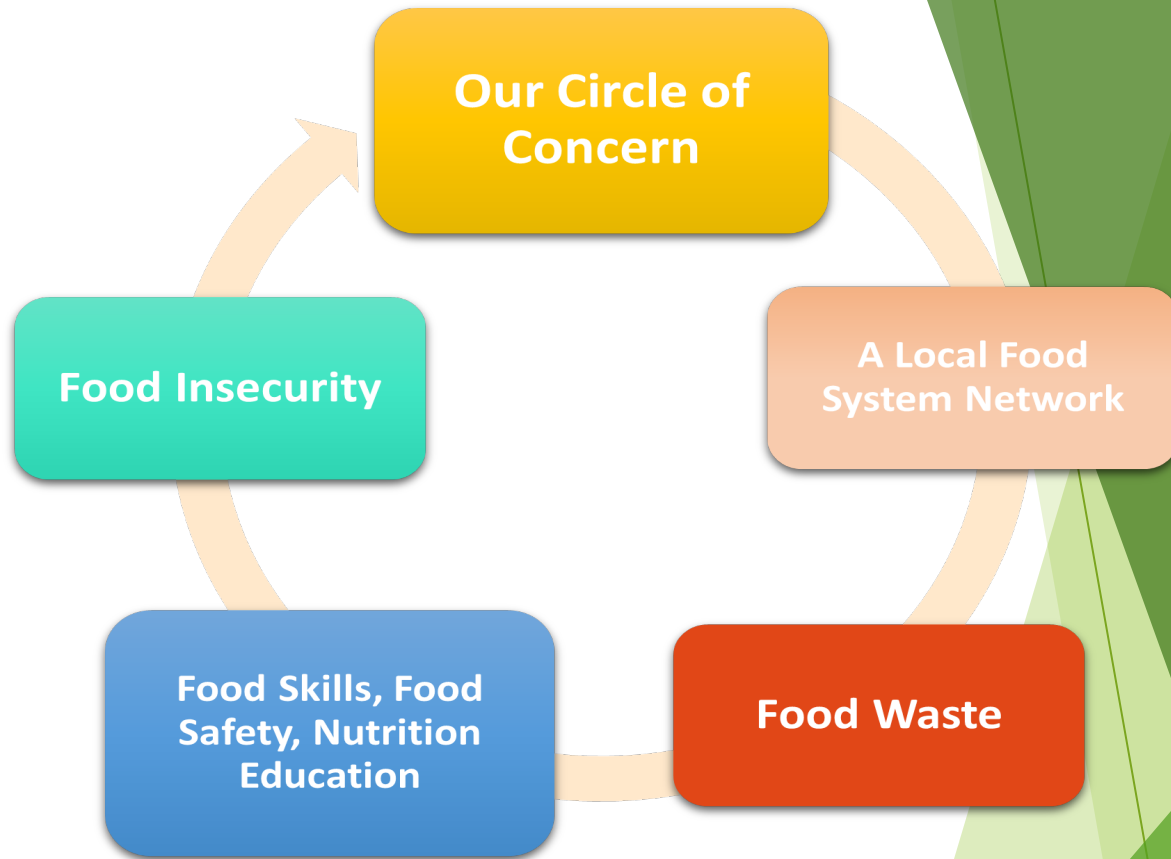
- ▶ Food Waste -prevention, recovery, repurposing, and advocacy for related solid waste reduction
- ▶ Food Insecurity
- ▶ Education - Food Skills, Food Safety, and Nutrition Education



Who is at the table?

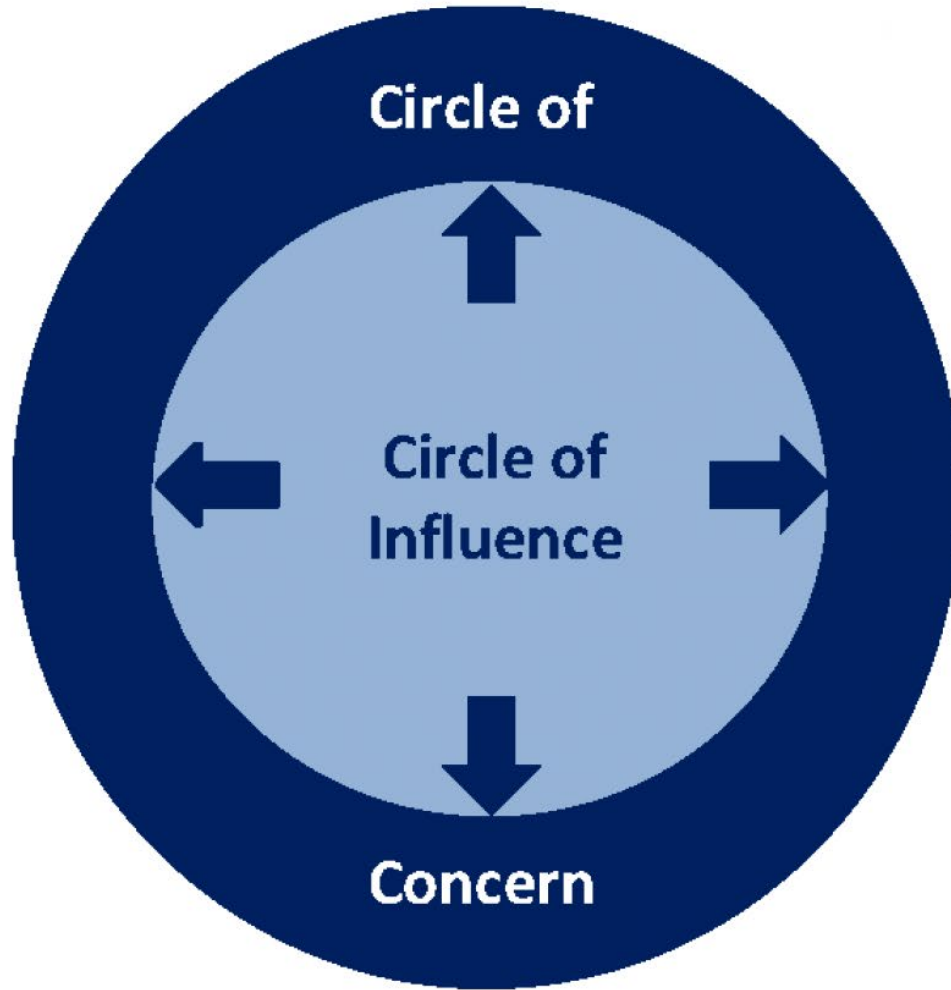


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What do we work on?

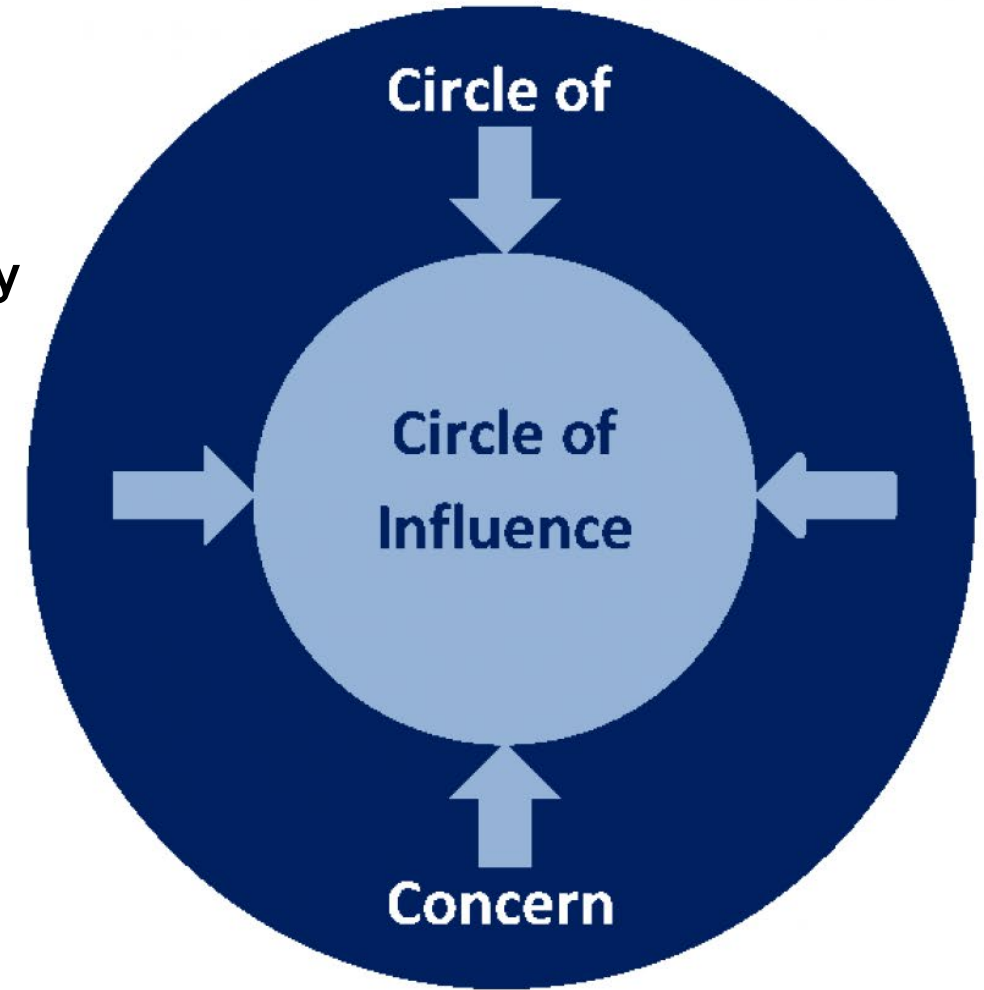




Proactive Focus

Positive energy enlarges Circle of Influence

Food Waste
Food Insecurity
Education



Reactive Focus

Negative energy reduces Circle of Influence

In the Riley County Food System:



There are more than 1,400 jobs related to food, food production and agriculture, and these generate \$159 million in economic impact annually.



Residents spend \$171 million annually on food.



25% of residents eat less than 1 vegetable serving per day.



42.5% of residents eat less than 1 fruit serving per day.



12.9% of Riley County households struggle to get enough food.



In Kansas 1 out of 4 children live in a food insecure household.



An estimated 21 million pounds of food is wasted annually in Riley County households.



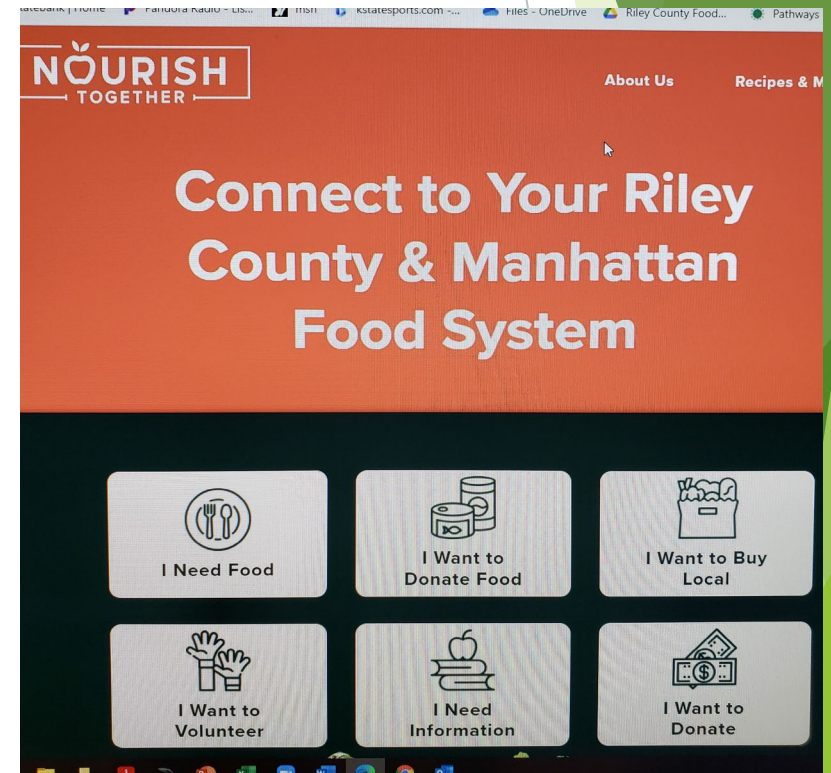
Finding solutions for food needs in our local food system

I need:

- ▶ Food
- ▶ Information
- ▶ Buy local
- ▶ Needs beyond food
- ▶ Volunteer
- ▶ Donate

<https://nourishtogether.org>

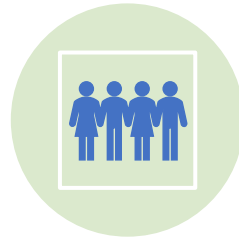
<https://www.facebook.com/NourishTogetherMHK>



Education Community Action Team



Kitchen Restore



Community
Resource Map



Online and in
person food skills
classes



Nourish Together
website
educational portal



KITCHEN

restore

 an initiative of the Food and Farm Council of

 Riley County and City of Manhattan



Flow of the Process

20.b



Dropping Off &
Picking Up
Donations

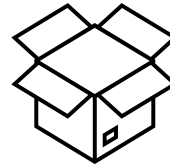
Kitchen Restore
Shed

Extension Office



Sorting &
Cleaning
Donations

Totes



Creating Kits

Follow Packing
List

Number/Label



Storage

Kitchen Restore
Salvation Army
Upstairs

Storage Unit



Distributing to
Partnering
Organizations

On-call Schedule

DIY \$kills Add Up

An unexpected \$400 bill would cause problems for 40% of U.S. households and cause them to borrow money or owe on credit cards.

Federal Reserve Study

Family of 4, Eats “Ready-To-Eat” 4 times/wk

\$ 36.00+ (drive through/carry out)
-15.00 cost of home meal for 4

21.00 saved per meal

X 208 meals per year eaten out

\$ 4,368 per year

X 18 years

\$78,624

HOMEMADE PIZZA VS. TAKEOUT - Why it Pays to DIY in the New Year
BROUGHT TO YOU BY **Fleischmann's Yeast**

It may be time to get back to the routine of cooking healthier meals at home again, but that doesn't mean they have to be boring! With Fleischmann's® Pizza Crust Yeast, you can bring the family together to take this staple to a whole new level by making it as tasty as any restaurant version with as many fresh ingredients as you'd like.

	TIME	COST	BETTER FOR YOU
DELIVERY/ FROZEN PIZZA	It takes about 20 minutes for delivery chains to go from raw dough to fully baked pizza ¹ - then factor in at least another 30 minutes for actual delivery for nearly 60 minutes from order to on your plate!	The cost of frozen pizza has gone up over the last several years, with certain brands priced at as much as \$12 ² , while the average delivery pizza costs \$16.13. Add a standard \$1.50 delivery fee plus tipping the driver and the total cost is well above \$20. ³	Many delivery pizza companies do not disclose crust ingredients ⁴ and frozen pizzas often include preservatives. Plus you don't know how fresh your ingredients are or where they come from!
HOMEMADE PIZZA	You can mix, knead, shape and bake your homemade pizza in just 30 minutes. ⁵	Fleischmann's® Pizza Crust Yeast costs less than 80 cents per pizza, and when using ingredients on hand, or after a quick trip to the grocery store, the average price of a homemade pizza is easily under \$10. ⁶	If you craft your own specialty pizza, you control the ingredients. Use garden-fresh vegetables and even a whole wheat or gluten free crust for a flavorful pizza that's less expensive and better for you.

FUN FACTS

Americans now spend **\$37 billion** a year on pizza⁷ and on average, eat **100 acres** of pizza daily or **350 slices** per second.⁸

93% of Americans eat at least one pizza per month, making pizza the **No. 1** driver choice in the U.S.⁹

PEPPERONI is the most popular pizza topping in the U.S. - **251,770,000 lbs.** are consumed every year!¹⁰

Pile peppers, mushrooms, spinach, tomatoes and onions on your pizza and you're getting **vitamin C** and **vitamin A**, plus calcium from the cheese! So many nutrients in your tasty, cheesy pizza.¹¹

Sources:
1. Restaurant Magazine 2. Food.com.com 3. WhiteHouse.com 4. The Wall Street Journal 5. The Wall Street Journal 6. FoodBusiness.com
7. Department of Agriculture 8. Department of Agriculture 9. Consumer Reports 10. Department of Agriculture 11. Department of Agriculture



KITCHEN
restore
an initiative of the Food and Farm Council of
Riley County and City of Manhattan



<https://www.facebook.com/Kitchen-Restore-110530184084101/>

Partners



Shepherd's
Crossing
Faith Hope Love



k-state.edu/cats-cupboard/



Waste Community Action Team



Education

- ▶ Eisenhower Middle School Students -Be the Voice for Change

Food Waste Prevention/Reduction/Recovery

- ▶ Restaurant Champion Program

Food Related Solid Waste Reduction

- ▶ University and Community Recycling Campaign
- ▶ High Retail Traffic Recycling/Composting
- ▶ Council members on the Solid Waste Management Committee

Food Insecurity Community Action Team

Blessing boxes

Free communal meal sites

Food to people/People to food

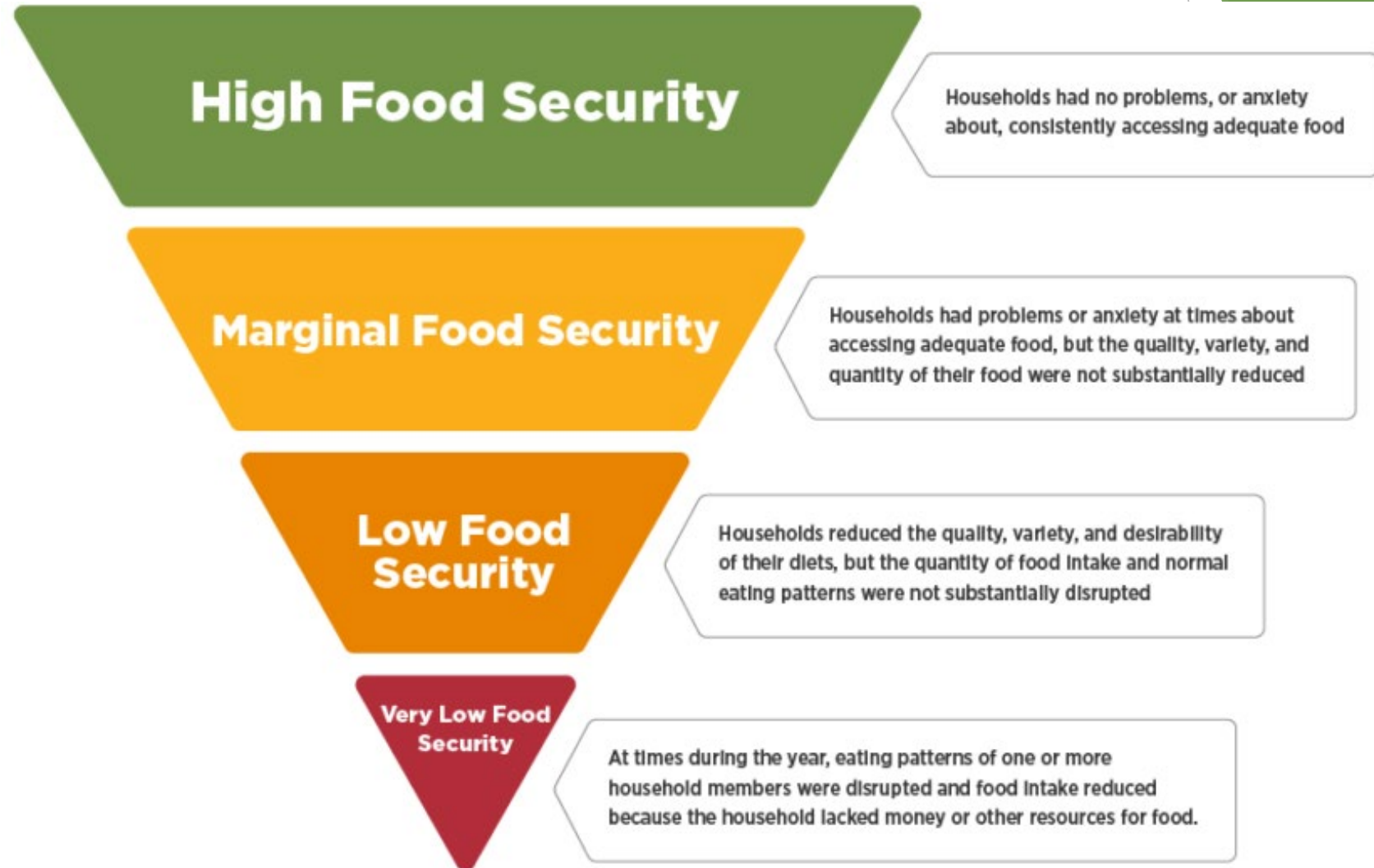
Healthy Food Prescription program

Emergency food plan

Expanding and supporting programs

Going beyond programs to root causes

What *IS* Food Insecurity





Blessing Boxes for Manhattan/Riley Count

<https://www.facebook.com/blessingboxesformanhattan/>



**KSU Hospitality Management
Students
Lacy's Fresh Fare and Catering**



Konza Student Table

*Students making food for students
serving students*

<https://www.facebook.com/konzastudenttable/>



Additional Success Stories



- ▶ Earned Media – WIBW, KSNT, Collegian, Manhattan Mercury, Riley Countian, FB Live, KMAN, coming...Manhattan Magazine
- ▶ Grant awards – RCHD awarded CDRR Grant, Flint Hills Wellness Coalition receipt of BCBSKS Pathways Grant, 3 FFC Peine Grants, GMCF Grant
- ▶ Community Leadership roles include: FI scholars, waste mgmt., KST, KSU mentoring, interns, guest lecturers, student community practicums, student in native Afghanistan leading change for more healthful communities
- ▶ Programs being replicated in other communities across Kansas and beyond, Essentials Market, Kitchen Restore, Blessing Boxes, Konza Student Table, FFC process
- ▶ Technical support opportunities – John Hopkins University, Mark Winne, Public Health Law Center, Kansas Health Institute, WSU Community Engagement Institute, Kansas Food Policy Councils, BCBSKS Pathways Grant Team

Master Food Plan 2021

- ▶ 8-12-month planning process
- ▶ Funding support BCBSK Pathways grant
- ▶ Planning consultant
- ▶ Authentic community engagement
- ▶ Goal - Submit to city/county commissions for adoption as our local food system long range strategic planning guide
- ▶ A tool to help guide decision making
- ▶ Inclusive of Equity in All Policies and Health in All Policies concepts

Identifies concrete things that can be done to improve policies, programs, and actions that shape our local food system.

Health in All Policies (HiAP) Framework

Helping organizational decision makers and policy makers better integrate health considerations into planning processes and outcomes.



In the Works.....

- ☐ Master Food Plan (Pathways Grant support)
- ☐ Healthy Food Prescription Program (Pathways Grant)
- ☐ Restaurant Champion Program (*Save Food not Waste*)
- ☐ Walk audits & recycling campaign
- ☐ Neighborhood gardens/Education
- ☐ Expanded Food Recovery Program (*Food for All*)
- ☐ Reduction or elimination of state sales tax on groceries
- ☐ Mobile pantry, Community walk-in freezer
- ☐ Increased bus routes, free rides
- ☐ Authentic engagement of community members in marginalized neighborhoods and rural communities.

just getting started.....

Equity and Health in All Policies (EiAP/HiAP)



Downtown Farmers Market



Increase participation in the Seniors Coupon Program



Increase redemption of SNAP benefits



Increase local food purchases



Engage youth in nutrition activities



Partnership match programs



Increase fruit/vegetable consumption

ALL while supporting local producers and our local



20.b



*“It Always Seems
Impossible Until It’s
Done”*
Nelson Mandela

Together we can create a more equitable, healthful local food system

THE FLINT HILLS BREADBASKET

905 Yuma St. Call 785-537-0730

Hours: Monday-Friday 9:00-11:00 am or by appt.

SNAP Hotline: 877-653-9522

snap@harvesters.org

COMMON TABLE -No qualifications. Free to

everyone. All meals are prepared to go.

Meals are distributed starting at 6pm outside of the buildings. No one is allowed to enter any sites. One meal per person. Seconds will be distributed only after it's clear that everyone has been served. Sites request that guests wear masks and that they wash their hands before arrival.

****Next day food sack also**

Monday: Riley County Seniors' Service Center, 301 N. 4th Street, by Church of Jesus Christ of Latter-day Saints

Tuesday: First Presbyterian Church, 801 Leavenworth Street **

Wednesday: First United Methodist Church, 612 Poyntz Avenue **

Thursday: First Lutheran Church, 930 Poyntz Avenue **

Friday: First Lutheran Church, 930 Poyntz Avenue, by St. Thomas More Catholic Church **

Saturday: First United Methodist Church, 612 Poyntz Avenue

Sunday: First Congregational United Church of Christ, 700 Poyntz Avenue **

Breakfast is offered to go on Sundays from 9:45-10:30 a.m. at Vineyard Community Church, 2400 Casement Rd.

St. Patrick's Church, 303 16th St., Ogden, 2nd Monday of the month, 5:30 - 6:30 PM

SHELTER, MEDICAL, & DENTAL

ASSISTANCE (For those who qualify)

Manhattan Emergency Shelter Inc

416 S 4th St • 785-537-3113

Flint Hills Community Clinic

401 Houston St C • 785-323-4351

Pawnee Mental Health Services

2001 Claflin Rd • 785-587-4300

Konza Dental Clinic

2030 Tecumseh Rd • 785-320-7134

24 Hour Domestic Abuse Sexual Assault

Crisis Center 785-539-2785

OTHER ASSISTANCE AGENCIES

Workforce Development Center

205 S 4th St K • 785-539-5691

Catholic Charities

212 S. 4th St Suite 120 • 785-323-0644

Salvation Army

310 Poyntz Ave • 785-770-3171

Shepherd's Crossing

621 Humboldt St • 785-776-1470

*by appointment only

Substance Abuse Hotline

855-378-4373 or text 55753

Ogden Friendship House of Hope

226 Riley Ave, Ogden 785-537-5116

BLESSING BOXES (outdoor, walk up pantries):

aTa Bus-Westloop Businesses, 2700 Anderson

First Congregational United Church of Christ

First Lutheran Church, 930 Poyntz Avenue

First Free Methodist Church, 1231 Poyntz Avenue

Man. Catholic School/Seven Dolors Parish, 730 Color

Peace Lutheran Church, 2500 Kimball Avenue

Riley County Family & Child Resource Center, 2101 Cl

Rock Hills Church, 2610 Farm Bureau Road

Seventh Day Adventist Church, 600 Laramie

Tim Engle, American Family Insurance, 3320 Andersc

Trinity Presbyterian 1110 College Avenue

UUFM Wonder Workshop, 506 S. 4th Street

Vineyard Community Church, 2400 Casement Road

Leonardville Pride, 118 N. Erpelding Street in Leonard

Ogden, #1. 303 16th St. #2. 234 Riley Ave/S. Walnut

Riley Presbyterian, 104 Ks Avenue in Riley

Randolph Pride, 202 E. Randolph St. in Randolph

PUBLIC TRANSPORTATION (ATA Bus)

Fixed Route Service Hours Mon-Sat 9 am – 7 pm

Fares: \$1.00 Single Ride for adult

\$0.50 Single ride for youth ages 6-18

Free for children under 6

All children under 14 must be accompanied by adult

Monthly bus pass

\$30.00 for unlimited rides for the month. Passes can be purchased at aTa Bus office, Dillons, HyVee, City Hall, ar County Health Department.

Respuest de la demanda

Disponible llamanda al numero de arriba.

<https://nourishtogether.org>

Riley Co/Manhattan Food &

Farm Council website. One

stop shop for local food needs!

COMMUNITY GARDENING

Scan the QR c

Plots available by contacting UFM at 785-539-8763

or emailing communitygarden@tryufm.org.

Visit tryufm.org for more information.

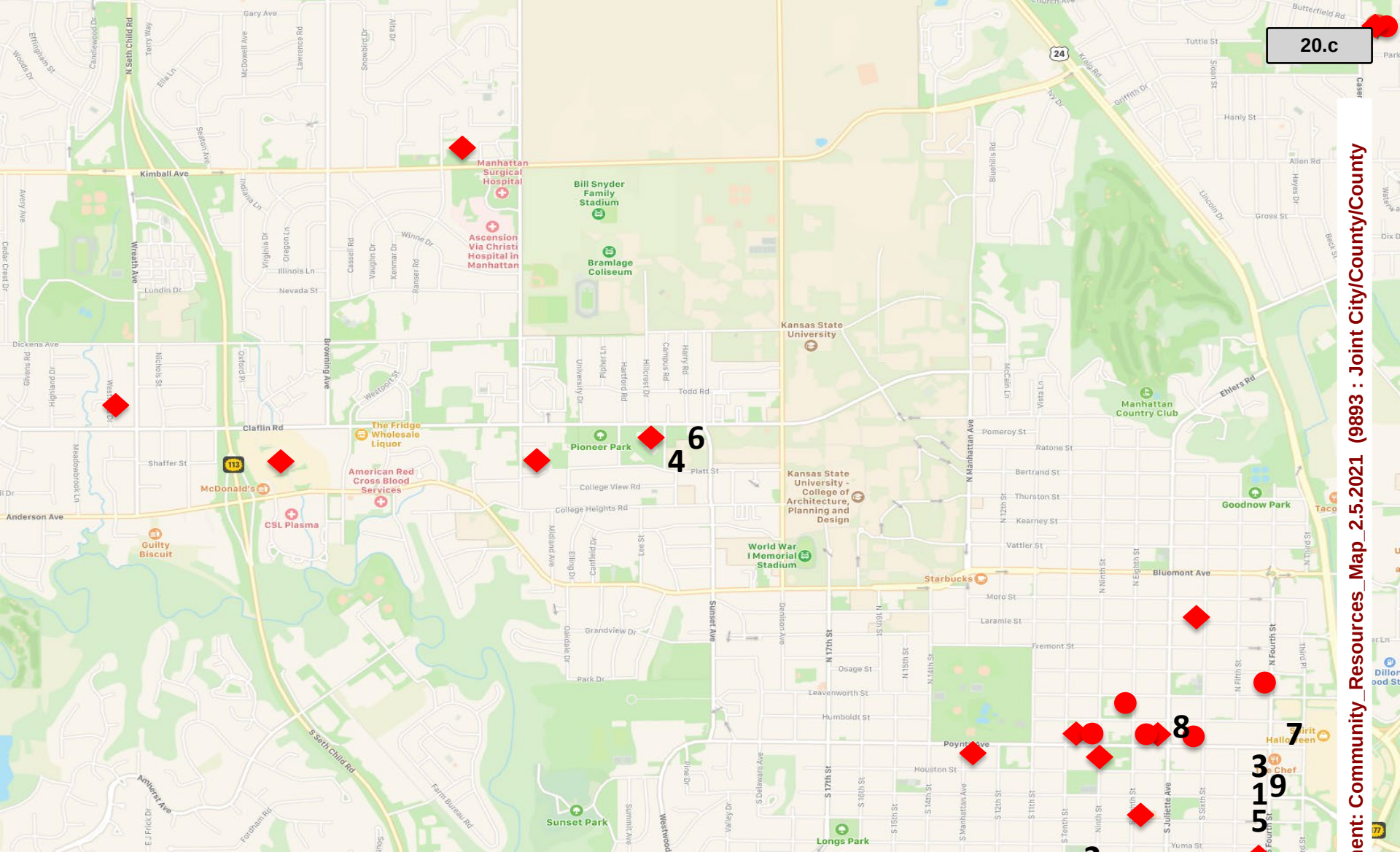


HARVESTERS MOBILE FOOD PANTRIES* (Drive-thru for food with no qualifications)

Day	Time	City & Location	Address
1 st Friday	10-11 am	Manhattan Westview Community Church	615 Gillespie Dr
2 nd Friday	4:30 – 5:30 pm	Manhattan Blue Valley Memorial UMC	835 Church Ave
2 nd Friday	4:00 – 6:00 pm	Manhattan Football Stadium East Parking Lot	2201 Kimball Ave
3 rd Tuesday	10-11:30 am	Manhattan Hulburt Hall at CICO Park	Kimball & Avery
4 th Tuesday	9:30 – 10:30 am	Ogden Community Center	220 Willow St
4 th Tuesday	12-3 pm	Manhattan The Salvation Army	308 Poyntz Ave

*Schedule subject to academic year only

Attachment: Community_Resources_Map_2.5.2021 (9893 : Joint City/County/County



- ◆ Blessing Box
- Common Table Meal Sites
(See other side for dates/times)
- 1 Catholic Charities

- 2 Flint Hills Breadbasket
- 3 Flint Hills Community Clinic
- 4 Konza Dental Clinic
- 5 Manhattan Emergency Shelter

- 6 Pawnee Mental Health Service
- 7 Salvation Army
- 8 Shepherd's Crossing
- 9 Workforce Development Center



***Food and Farm Council of Riley County and City of Manhattan, Kansas Update
City and County Commission Meeting, February 18th, 2021***

The Council's Work in the Past Year

- **Development of a Local Food System Communication Network** – 50-60 Partners strong, this is our means of coordinating, collaborating, and sharing amongst our three Community Action Teams and out across the community. No nonprofit nor for profit Partner nor government entity alone has the capacity, capital, expertise, nor time to produce significant impact that makes a more healthful local food system. We focus on what we can do together that is too challenging to do alone.
- **Coordination across all sectors of the food system** - A food system includes all the processes and infrastructure that are involved in feeding a population. The sum of all activities required to make food available to people. There is no “Department of Food” that oversees all aspects of the food system. A local food and farm council is a strategic way to bring together diverse community stakeholders to work together to strengthen the community food system.
- **Partner Community Action Teams (CATs) –**
Our Circle of Concern –
 1. **Food Waste** –prevention, recovery, repurposing, and advocacy for related solid waste reduction
 2. **Food Insecurity**
 3. **Education** - Food Skills, Food Safety, and Nutrition Education

Here are the current CAT initiatives under way or in various stages from fact finding to developing their action plan for implementation.

Education CAT –

- ❖ Kitchen Restore – Over 100 starter kits provided to agencies for households in need – replicated in other communities.
- ❖ Community Resource Map – Leading resource for locating local food related resources.
- ❖ Nourish Together Educational Portal – Launched Oct 2020 to help find solutions for meeting food needs locally.
- ❖ Online and in person food skills education – Covid has slowed this timeline.
- ❖ Neighborhood gardening/composting education

Waste CAT –

- ❖ Be the Voice for Change Eisenhower Middle School initiative – recycling PSAs, blogs, interviews.
- ❖ Restaurant Champion Program (Save Food Not Waste) – support local restaurants.
- ❖ KSU Student led recycling/composting campaign – increase recycling.
- ❖ High retail traffic recycling/composting considerations
- ❖ FFC members on the county solid waste management committee

Food Insecurity CAT –

- ❖ Blessing Boxes – 18 across the county – replicated in other communities.
- ❖ Downtown Farmers Market opened as an Essentials Market – model across the state.
- ❖ Addition of more communal meal sites – Konza Student Table for KSU students/families
- ❖ Food to people/people to food – mobile pantry and community freezer discussion
- ❖ Healthy Food Prescription Program – starting soon with 3 Partners.
- ❖ Emergency food plans – more systematic approach needed.
- ❖ Neighborhood gardens/composting
- ❖ Expanding/supporting existing programs while also going beyond programs to the root causes (Food recovery system, food to people)

➤ **Nourish Together website – <https://nourishtogether.org>**

A Council and Partners designed website for the purpose of providing a one stop shop for finding solutions for food needs in our local food system. We have 2 levels of audience for the site.....our Partners and then their clients/customers. This site represents what our Partners wanted to help them help others.

➤ **Other Happenings**

- ❖ Earned Media – 11 radio, television, print media opportunities to create awareness and support.
- ❖ Grant awards – 3 Peine grants, Greater Manhattan Community Foundation Grant, part of the Riley County Health Department Chronic Disease Risk Reduction grant, part of the Flint Hills Wellness Coalition BCBSKS Pathways to a Healthier Kansas 4-year grant.
- ❖ Mentoring KSU students and University efforts
- ❖ Community Leadership roles
- ❖ Partnership growth
- ❖ Technical support opportunities

What's Next for 2021?

➤ **Master Food Plan**

- ❖ 8–12-month planning process.
- ❖ Funding support BCBSK Pathways grant
- ❖ Authentic engagement of community members in marginalized neighborhoods and rural communities
- ❖ Goal – Submit to city/county commissions for adoption as our local food system long range strategic planning guide.
- ❖ Helping organizational decision makers and policy makers better integrate health considerations into planning processes and outcomes.

- ❖ Identifies concrete things that can be done to improve policies, programs, and actions that shape our local food system.
- **Health and Equity in All Policies Training**
 - ❖ Kansas Health Institute training through the BCBSKS Pathways grant
 - ❖ Opportunities for local government and organizational decision makers to participate in practical application training for the purpose of adding Health and Equity in All Policies concepts to their decision-making process.
- **Continue to work with our 3 Community Action Teams to Identify gaps in the local food system. Continue to recruit partners to address gaps.**
- **Continue to secure funding for furthering the strategic work of the Council.**
- **Educate and advise decision makers and policy makers on food system issues as appropriate.**

What Did We LEARN?

- Much of our work was in response to Covid-19 relief efforts and priorities.....a young Council and Partners working together in an unprecedented time.
- It was challenging to be engaged, to engage others and move forward with the distractions, fears, and limitations of a pandemic. However, the growth of our work speaks to the dedication of the Council, the relationships and trust built with our Partners and most of all, our care for building a more healthful food system for all.

How can you INVEST in our local Food and Farm Council?

- Engage the Council as a resource and advisor in City and County efforts to improve access to local, healthy, safe, and affordable food, reduce landfill waste, and create a more equitable food system.
- Consider investment for the coordination of all this work, a sustainability coordinator.
- Participate in and encourage others to attend a Health and Equity in All Policies training.
- Support our authentic engagement process with our community members for developing a master food plan.
- Support the master food plan for city/county adoption as a long-range planning tool for the local food system.
- Support efforts to reduce or eliminate state sales tax on groceries.
- Provide letters of support for grant applications submitted by our Council.
- Alert the Council of any grant fund opportunities targeted for local food system work.

Healthy and robust community food systems help to support and sustain healthy communities and strong local economies. The types and amounts of food that are available within a community, and the ways in which that food is presented and made available to members of the community population can exert profound influence on eating behaviors of community members and, in turn, community health outcomes. Food, and the many processes involved in producing it and eventually bringing it to a consumers' table, also generate significant economic activity and jobs within the community.

Thank you for supporting the Council in leading these efforts.