



**Board of Riley County
Commissioners
Regular Meeting
Agenda
February 22, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Firing Range Water Line- Bid Recommendation
4. 9000 Lbs. Forklift Bid Recommendation
5. Riley County Grounds Maintenance Extension of Contract - Rothwell Landscaping, Inc.
6. Sign Riley County Personnel Action Form(s)

Review Minutes

7. Board of Riley County Commissioners - Regular Meeting - Feb 18, 2021 8:30 AM

Review Tentative Agenda

8. Tentative Agenda

Press Conference Topics

9. Discuss Press Conference

9:00 AM

Robbin Cole, Pawnee Mental Health Services Director

10. Pawnee Mental Health Services update

9:15 AM

Amanda Smeller, Planning/Special Projects Director

11. Proposed Regional River/Trail - Flint Hills Regional Council grant application and letter of commitment

9:30 AM

Press Conference

12. Fruit Tree Pruning Workshop and Youth Lawn Mowing Clinic - Gregg Eyestone (2-3 minutes)

9:45 AM Clancy Holeman, Counselor/Director of Administrative Services

- 13. Administrative Work Session
- 14. Pending County Projects County Counselor

12:00 PM Intergovernmental Luncheon

- 15. Intergovernmental Luncheon Agenda

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



PUBLIC WORKS
Bid

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: Gary Rosewicz, Assistant Public Works Director
MEETING: February 22, 2021
SUBJECT: Firing Range Water Line- Bid Recommendation
PRESENTER: Gary Rosewicz, Assistant Public Works Director

Staff has reviewed the bids for the above referenced project and found them to be in order. Please note, a minor computation error was found on the bid from Kraemer & Sons Excavating & Construction which did not affect the outcome of the bid.

We recommend awarding the contract to the low bidder, Larson Construction, Inc., Manhattan, KS, in the amount of \$58,757.00.

The contractor proposes starting work on or about April 12, 2021. This is a CIP funded project.

POSSIBLE MOTION(S)

Move to award the contract to Larson Construction, Inc. in the amount of \$58,757.00.

Enclosures:

- bid recommendation (XLSX)

Riley County Public Works
BID TABILATION SHEET

Riley County Firing Range Water
Line Project
Thursday, February 18, 2021

				ENGINEER'S ESTIMATE		Larson Construction		J & K Contracting L.C.		Nowak Construction		Kramer & Sons Construction	
				SMH Consulting		2616 Eureka Terrace Manhattan, KS 66503		P.O. Box 306 Junction City, KS 66441		200 S. Goddard Rd Goddard, KS 67052		& Excavating, LLC 21655 187th Street Tonganoxie, KS 66086	
#	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	1	LS	\$4,000.00	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 10,837.00	\$ 10,837.00	\$ 14,500.00	\$ 14,500.00
2	2" PVC Water Line	3299	LF	\$15.25	\$ 50,309.75	\$ 13.00	\$ 42,887.00	\$ 16.00	\$ 52,784.00	\$ 11.00	\$ 36,289.00	\$ 8.50	\$ 28,041.50
3	Connection to Existing Water Line	1	LS	\$900.00	\$ 900.00	\$ 1,200.00	\$ 1,200.00	\$ 1,500.00	\$ 1,500.00	\$ 1,348.00	\$ 1,348.00	\$ 1,000.00	\$ 1,000.00
4	Bore and Encase 2" Water Line	148	LF	\$50.00	\$ 7,400.00	\$ 40.00	\$ 5,920.00	\$ 35.00	\$ 5,180.00	\$ 107.00	\$ 15,836.00	\$ 47.00	\$ 6,956.00
5	Set Water Meter Pit (Meter not inlcuded)	1	Each	\$1,400.00	\$ 1,400.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00
6	Bore Low Water Crossing	150	LF	\$21.00	\$ 3,150.00	\$ 30.00	\$ 4,500.00	\$ 45.00	\$ 6,750.00	\$ 108.00	\$ 16,200.00	\$ 166.67	\$ 25,000.50
7	Remove & Replace Gravel Surfacing	60	LF	\$6.50	\$ 390.00	\$ 15.00	\$ 900.00	\$ 15.00	\$ 900.00	\$ 20.00	\$ 1,200.00	\$ 10.00	\$ 600.00
8	Seeding	1	LS	\$1,000.00	\$ 1,000.00	\$ 600.00	\$ 600.00	\$ 3,500.00	\$ 3,500.00	\$ 100.00	\$ 100.00	\$16,500.00	\$ 16,500.00
					\$ -		\$ -				\$ -		\$ -
					\$ 68,549.75		\$ 58,757.00		\$ 72,364.00		\$ 83,810.00		\$ 93,598.00
Proposed Starting Date:							04/12/2021		04/12/2021		04/12/2021		03/29/2021
Proposed Number of Working Days:							60		20		60		40

*Corrected Numerical
error on bid

Attachment: bid recommendation (10568 : Firing Range Water Line- Bid Recommendation)



PUBLIC WORKS
Recommendations

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: John Ellermann, Public Works Director
MEETING: February 22, 2021
SUBJECT: 9000 Lbs. Forklift Bid Recommendation
PRESENTER: Alvin Perez, Operations/Fleet Manager

Staff has reviewed the bids for a new 9000 Lbs. Forklift. Bids were received by the listed below with their associated bids.

The GW Van Keppel Co	\$41,595.50
Lift Truck Sales and Service Inc.	\$32,025.15
Octane Forklifts	\$36,088.00

Staff recommends accepting the bid from Lift Truck Sales and Service Inc., Kansas City, MO, for a new 9000 Lbs. Forklift. Total price of \$32,025.15. Estimated delivery is 6 months.

This is a 2020 CIP funded purchase.

POSSIBLE MOTION(S)

Move to approve the bid from Lift Truck Sales and Service Inc. for \$32,025.15.

Move to deny the bid from Lift Truck Sales and Service Inc. for \$32,025.15.

Move to modify the recommendation.

Move to table for further review.

Enclosures:



PUBLIC WORKS
Agreement

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: John Ellermann, Public Works Director

MEETING: February 22, 2021

SUBJECT: Riley County Grounds Maintenance Extension of Contract - Rothwell Landscaping, Inc.

PRESENTER: Gary Rosewicz, Assistant County Engineer

Attached for your approval is the Riley County Grounds Maintenance Extension of Contract

The Extension of Contract is related to the Riley County Grounds Maintenance Agreement Contract dated April 13, 2017, Amendment No. 1 dated March 01, 2018, Amendment No. 2 Dated December 27, 2018, and Amendment No. 3 dated March 16, 2020. This extends our contract with Rothwell for one more year, and is the final extension of the original contract.

Using the format of the original agreement, the total cost of this contract is \$25,738.50. This amount is to be paid in 6 monthly installments of \$2,859.83/month from March, 2020 to August, 2020, and 3 installments of \$2,859.84/month from September, 2020 to November, 2020.

POSSIBLE MOTION(S)

Move to sign and approve.

Enclosures:

- Extension of Contract_Rothwell_021821 (PDF)



EXTENSION OF CONTRACT

RILEY COUNTY GROUNDS MAINTENANCE

RILEY COUNTY, KANSAS; THE UNDERSIGNED, hereby proposes to Extend and Amend the Riley County Grounds Maintenance Contract between Riley County, Kansas (Owner) and Rothwell Landscape, Inc. (Contractor).

This Extension of Contract is related to the Riley County Grounds Maintenance Agreement Contract dated April 13, 2017, Amendment No. 1 dated March 1, 2018, Amendment No. 2 dated December 27, 2018, and Amendment No. 3 dated March 16, 2020.

Using the format of the original agreement, the total contract amount of \$25,738.50 is to be paid in 9 monthly installments made on the following schedule:

March	2021	1/9 Payment	\$2,859.83
April	2021	1/9 Payment	\$2,859.83
May	2021	1/9 Payment	\$2,859.83
June	2021	1/9 Payment	\$2,859.83
July	2021	1/9 Payment	\$2,859.83
August	2021	1/9 Payment	\$2,859.83
September	2021	1/9 Payment	\$2,859.84
October	2021	1/9 Payment	\$2,859.84
November	2021	1/9 Payment	\$2,859.84

C-18 DURATION OF CONTRACT. This Contract shall begin on the date of execution and expire on 31 December 2021.

As provided for in Special Provision C-18, Riley County hereby extends the Grounds Maintenance contract with Rothwell Landscape, Inc. for the year 2021.

IN WITNESS WHEREOF, the parties hereto have executed the Extension of Contract.

as of this _____ day of _____, 20_____.

Riley County
Party of the First Part
(Owner)

by _____

Title _____

Rothwell Landscape, Inc.
Party of the Second Part
(Contractor)

by Steve Gray

Title Landscape Maint. Mgr.



COUNTY CLERK & ELECTIONS
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Elizabeth Ward, Human Resource Manager

MEETING: February 22, 2021

SUBJECT: Sign Riley County Personnel Action Form(s)

PRESENTER: Elizabeth Ward, Human Resource Manager

Enclosures:

- 2021-02 T Johannes Operator II (green) (PDF)
- 2021-02 C Ubel Facil Grounds Tech I (green) (PDF)

RILEY COUNTY PERSONNEL ACTION FORM

☒ Add		Fill Request Date	02/17/2021
☐ Change		Employee #	

☒ New Hire	☐ Rehire	☐ Transfer	☐ Promotion	☐ Separation from
☐ Step Change	☐ Status Change	☐ Demotion	☐ Other	County Service

☒ Full Time	☐ Regular	☐ As-Needed	☐ Seasonal
☐ Part Time	☐ Grant Funded	☐ Intern	☐ Temporary

Johannes	Travis		
Name: Last	First	Middle	Home Phone

Address: Street	City	State	Zip

PW Operator II (Asphalt)	Public Works/Operations	001-040
Position Title	Department	Fund

02/22/2021	☐ Exempt	☒ Non-Exempt		☒ Yes	☐ No
Effective Date			Ending Date For Temporary	Is this a budgeted position?	

I	3	\$18.22	☒ Hour	\$	☐ Month	☒ 40	☐
Grade/Step		Pay Rate				Hours Per Workweek	

Comments:

Approvals:

Department:

Date: 2-17-2021

Personnel:

BOCC:

Chairman:

Member:

Member:

RILEY COUNTY PERSONNEL ACTION FORM

☒ Add		Fill Request Date	02/17/2021
☐ Change		Employee #	

☒ New Hire	☐ Rehire	☐ Transfer	☐ Promotion	☐ Separation from
☐ Step Change	☐ Status Change	☐ Demotion	☐ Other	County Service

☒ Full Time	☐ Regular	☐ As-Needed	☐ Seasonal
☐ Part Time	☐ Grant Funded	☐ Intern	☐ Temporary

Ubel	Caleb		
------	-------	--	--

Name: Last First Middle Home Phone

--	--	--	--

Address: Street City State Zip

Facility & Grounds Tech I	Public Works/Parks Division	001-040-81
---------------------------	-----------------------------	------------

Position Title Department Fund

02/23/2021	☐	☒		☒ Yes	☐ No
------------	--------------------------	-------------------------------------	--	---	-----------------------------

Effective Date Exempt Non-Exempt Ending Date For Temporary Is this a budgeted position?

H	2	\$16.77	☒ Hour	\$	☐ Month	☒ 40	☐
---	---	---------	--	----	--------------------------------	--	--------------------------

Grade/Step Pay Rate Hours Per Workweek

Comments:

Approvals:

Department:

Date: 2-17-2021

Personnel:

BOCC:

Chairman:

Member:

Member:



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
February 25, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Barry Wilkerson, County Attorney

2. Staff update

9:15 AM

Clancy Holeman, Counselor/Director of Administrative Services

3. Administrative Work Session

9:35 AM

Kevin Howser, IT/GIS Director

4. Staff update

9:50 AM

Bob Isaac, Planner

5. Public hearing for a request to rezone for Eureka Valley Additon Unit

10:00 AM

Shelly Williams, Community Corrections Director

6. Staff update

10:15 AM

Amanda Smeller, Planning/Special Projects Director

7. NG911 Committee

Adjournment

Attachment: 02-25-21 tentative agenda (10425 : Tentative Agenda)

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 02-25-21 tentative agenda (10425 : Tentative Agenda)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
March 01, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

1. Administrative Work Session

9:20 AM

Break

9:30 AM

Press Conference

2. RCPD - RCPD update (3-5 minutes)
3. Downtown Manhattan - Gina Scroggs (3-5 minutes)
4. Severe Weather Awareness Week in Kansas - Laurie Harrison (3 minutes)

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 03-01-21 tentative agenda (10425 : Tentative Agenda)



PLANNING & DEVELOPMENT
Letter of Support

Amanda Smeller
 Planning/Special Projects
 Director
 110 Courthouse Plaza
 Manhattan, KS 66502
 Phone: 785-537-6332

COMMISSION AGENDA REPORT

FROM: Amanda Smeller, Planning Director

MEETING: February 22, 2021

SUBJECT: Proposed Regional River/Trail - Flint Hills Regional Council grant application and letter of commitment

PRESENTER: Amanda Smeller & Katherine Focke

BACKGROUND:

The Flint Hills Regional Council (FHRC) recently formed a Regional Coalition for a proposed Regional River/Trail project (from Junction City to Wamego). The coalition will include multiple local, regional, state, and national agencies and will be charged with moving the project forward. The project is in the initial stages and FHRC has identified a potential grant opportunity through the National Park Service (NPS) Rivers, Trails, and Conservation Assistance Program. This is not a monetary grant; rather it provides NPS staff for technical support in developing a community-led, regional river/trail concept plan. FHRC must submit for this grant opportunity by March 1, 2021 and has asked each of the jurisdictions to provide a letter of commitment in support of the grant application as well as the project itself.

DISCUSSION:

River improvements were identified as the top priority through the Manhattan/Riley County Quality of Place Work Group discussions from 2018 to 2020. This project provides excellent opportunities for social and recreational activities in and along the river. It also affords opportunity for economic stimulus, drawing visitors to the region who will then shop, dine, and play in our community.

FHRC has asked for a letter of commitment from Riley County indicating our support for the project as a whole, as well as our role and willingness to participate in the planning process and, in the future, assist with seeking out and supporting additional grant funding opportunities as this project moves forward. The project is a multi-year endeavor, and will likely require staff attendance and participation in meetings and other activities as needed.

There are four items attached:

1. Flint Hills Regional Council memo which provides background on the project, grant, and request of each jurisdiction moving forward.
2. Regional Connections Plan created and recently adopted by the Flint Hills MPO which outlines the opportunities for multi-use path and trail connectivity throughout our region.
3. GIS map showing the location of the Kansas River within unincorporated Riley County.
4. Draft Letter of Commitment from the Riley County BOCC. This will be amended based on our conversation today and, if approved, will appear before you on Thursday, February 25 for signature.

FISCAL IMPACT:

No fiscal impacts are anticipated with this request.

RECOMMENDATIONS:

Staff recommends the Board of County Commissioners support the Regional River/Trail project and approve signing a letter of commitment for the NPS grant application. Further, staff recommends the BOCC support staff's participation in the planning process.

POSSIBLE MOTION(S)

Move to approve signing a letter of commitment for the NPS grant application in support of the proposed Regional River/Trail project and authorize staff to participate in the planning process.

Move to deny signing a letter of commitment for the NPS grant application, not support the proposed Regional River/Trail project, and not authorize staff to participate in the planning process.

Enclosures:

- FHRC_Riley County_National Park Service program application proposal (PDF)
- Regional Connections Plan (PDF)
- Map for River Trail (PDF)
- BOCC Letter of Commitment (DOCX)

FLINT HILLS REGION

The Flint Hills Regional Council is seeking your input and consideration to submit a Riley County letter of commitment in support of a **National Park Service, Rivers, Trails, & Conservation Assistance Program application** that helps to bring in additional technical support in developing a community-led, regional river/trail concept plan. This is a non-monetary grant application, as it only brings additional boots on the ground to assist the region on this project, especially at a time that residents and tourists are seeking outdoor recreational spaces and opportunities that promote healthy lifestyles, especially in light of COVID and region-wide mental health needs. This is merely the first step to develop a regional concept plan and is anticipated to take 10-20+ years before this vision is brought to fruition based on existing funding strains. Sometimes the best time to plan is when funding is tight so that you are ready when opportunities present themselves in the future.

The application is due **March 1, 2021**. This proposed project, from Junction City to Wamego, has been discussed for years and has ever-growing support from multiple stakeholders not only at the local level but also from throughout the region and state.

Formation of a Regional Coalition- The proposed regional river/trail project (Junction City to Wamego) has grown interest with multiple stakeholders including the Army Corps of Engineers, Kansas Department of Wildlife, Parks and Tourism, Ducks Unlimited, and more. Several of these representatives came together in November 2020, and requested the Flint Hills Regional Council to be the lead to start a regional coalition to move this project forward. Since November 2020, representatives from Fort Riley have also expressed interest in the project, as it aligns with overall priorities in support of soldiers and their families. In addition, river improvements were identified as the #1 (out of 10) desired quality of place improvement through the Manhattan / Riley County Quality of Place Work Group discussions from 2018-2020, as a way to generate economic, recreational and social activities and improve overall health of the region.

The requested **letter of commitment** would indicate support for the proposed project, your role and willingness to participate in the planning process, and in time, potentially seek and/or support grant funding opportunities to move desired project components forward if and when deemed feasible by Riley County.

Should the Flint Hills Regional Council Board approve this application on February 12th to move forward and Riley County indicates support for the project, the Flint Hills Regional Council will develop the grant scope and application, and submit March 1, 2021. Below is a link to the NPS program details and application.

<https://www.nps.gov/orgs/rtca/whatwedo.htm>

Please let me know if you have any questions related to this regional proposed project and/or proposed application.

REGIONAL CONNECTIONS PLAN



Adopted December 2, 2020



323 Poyntz Avenue, Suite 101
Manhattan, KS 66502

www.FlintHillsMPO.org
FHMPO@FlintHillsMPO.org

TITLE VI NOTE

The Flint Hills Metropolitan Planning Organization (MPO) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, sex, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the MPO receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with the MPO. Any such complaint must be in writing and filed with the MPO’s Title VI Coordinator within one hundred and eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discriminatory Complaint Form, please see our website at www.FlintHillsMPO.org.

DISCLAIMER

The preparation of this report has been financed in part through funds from the Federal Highway Administration and Federal Transit Administration, U. S. Department of Transportation, under the Metropolitan Planning Program, Section 104(f) of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

CONTENTS

Our Region Today	03
Creating Our Optimal Network	05
Urban Connections	06
Optimal Network	07
Key Segments	09
Bridge Connections	11



REGIONAL CONNECTIONS PLAN

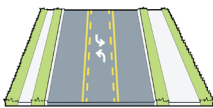
The *Regional Connections Plan* identifies opportunities to connect our communities by creating a regional trail network. Multi-use paths and trails utilized for walking and biking have become increasingly popular. These facilities allow for people of all ages to have additional opportunities for recreation and transportation, leading to an improved quality of life.

The Flint Hills Metropolitan Planning Organization (MPO) worked with the cities, counties, community members, and stakeholders to identify an optimal trail network throughout our region. The identified trails and multi-use paths span over 72 miles.

OUR SYSTEM TODAY

Our region's trail system today primarily consists of either multi-use paths or trails within or along the periphery of our communities. As of 2020, our system consists of 17 miles of multi-use paths and 25.5 miles of trails. Many of the land our water assets we have in our region, like parks, lakes, and boat ramps, are only accessible by vehicle.

Multi-use Path



A wide sidewalk (at least 8 feet) that parallels a roadway and can accommodate bikes and pedestrians.

Trail



Similar to a multi-use path, but often following natural features such as rivers.

FIGURE 1: MULTI-USE PATH AND TRAIL CHARACTERISTICS

	Multi-use Path	Trails
Routes	Direct	Meandering
Alignment	Roads	Rivers & Roads
Use	Transportation & Recreation	Recreation & Transportation
Property	Public Right-of-Way	Private & Public Right-of-Way
Surface	Paved	Paved or Un-paved

FIGURE 2: REGIONAL ASSETS BY MODE USED TO ACCESS

LAND ASSETS

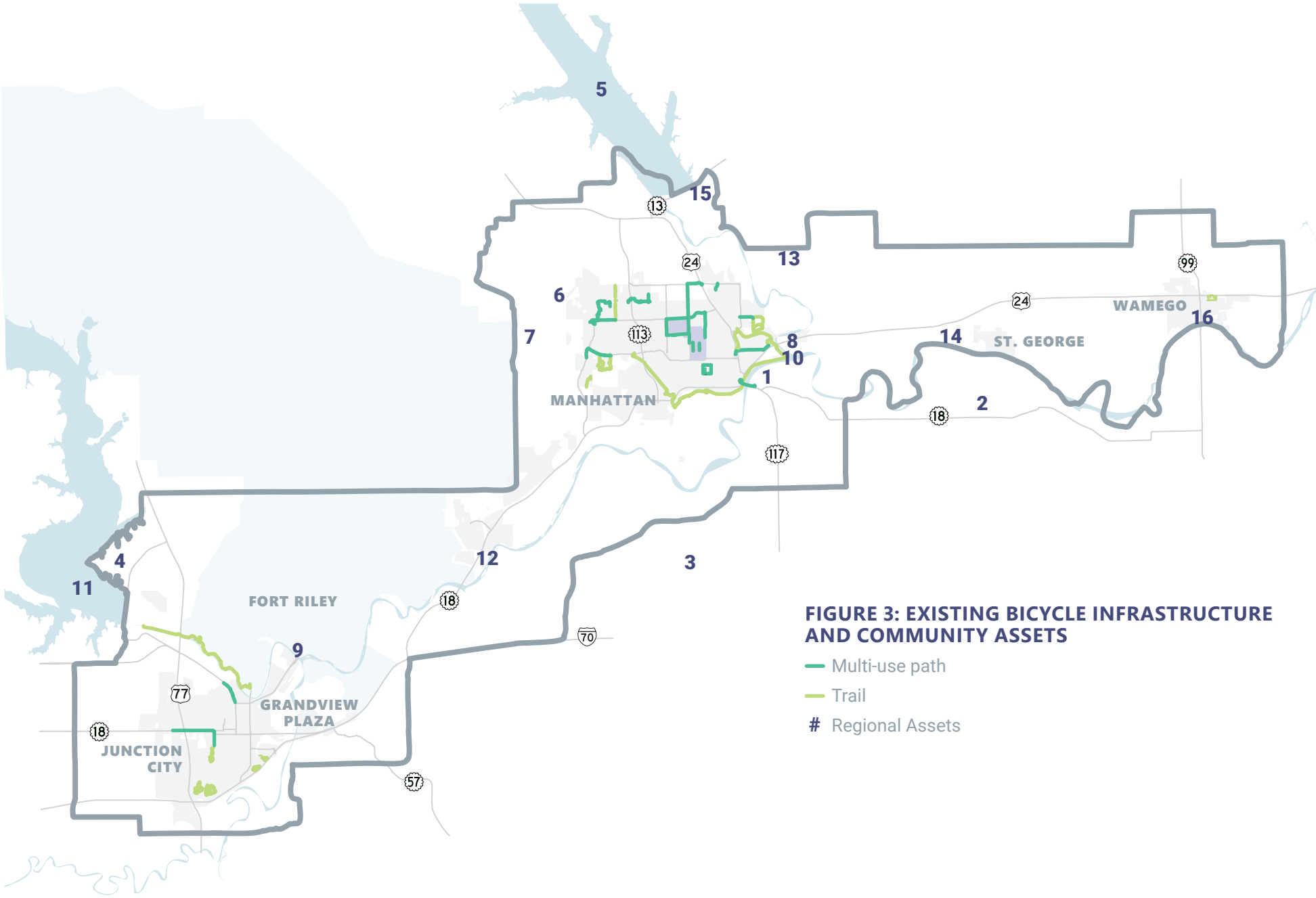


1	Fairmont Park	Drive Bike Walk
2	Gravel Riding	Drive
3	Konza Prairie	Drive
4	Milford State Park	Drive
5	Tuttle Creek State Park	Drive
6	Washington Marlatt Park	Drive Bike Walk
7	Wildcat Park	Drive

WATER ASSETS



8	Blue River Boat Ramp	Drive Bike Walk
9	Junction City Boat Ramp	Drive
10	Manhattan Boat Ramp	Drive
11	Milford Lake	Drive
12	Ogden Boat Ramp	Drive Bike Walk
13	Pott No. 2 Fishing Lake	Drive
14	St. George Boat Ramp	Drive Bike Walk
15	Tuttle Creek Lake	Drive
16	Wamego Boat Ramp	Drive Bike Walk



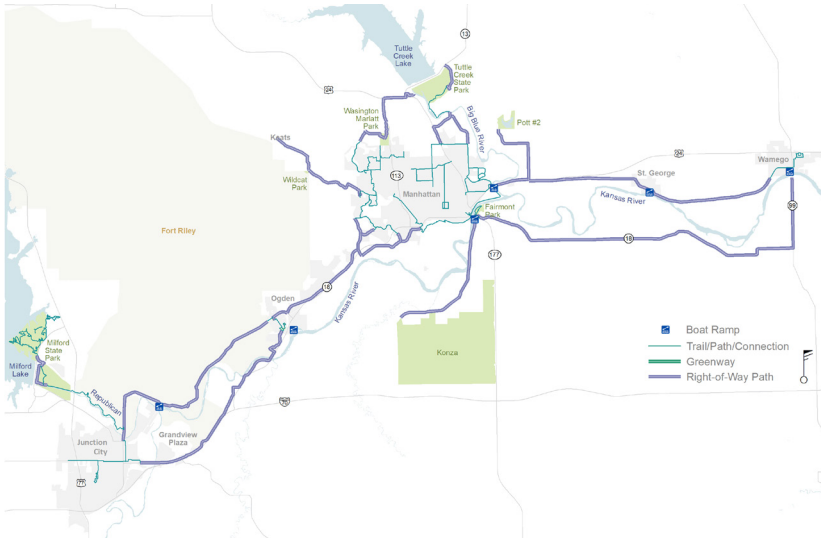
CREATING OUR OPTIMAL

Creating connections at the regional level can be achieved through either multi-use path or trails. Ideally, it would include a combination of both.

MULTI-USE PATHS

If a network were to capitalize on building multi-use paths along existing roadways, the network would look something like Figure 4. Multi-use paths typically work best in urban or suburban environments and serve as a direct connection between housing, employment, and community services.

FIGURE 4: JUNCTION CITY FUTURE NETWORK



TRAILS

Figure 5 shows trail opportunities. Trails work best where natural features provide enjoyable and low-stress routes. These are more meandering routes primarily serving as recreation facilities and connect fewer people to services.

FIGURE 5: JUNCTION CITY FUTURE NETWORK



URBAN CONNECTIONS

The urban connections play a role in achieving the regional trail network by safely moving people through our communities. The pathways and trails enter communities and merge with existing city infrastructure, creating a seamless network across the region. These existing urban networks can be seen in Figures 6, 7, & 8. For a closer look at the future urban bicycle and pedestrian system, reference the Junction City *Active Transportation Plan*, Manhattan's *Bicycle and Pedestrian Systems Plan*, and the Wamego *Sidewalk Master Plan*.

FIGURE 6: JUNCTION CITY FUTURE NETWORK

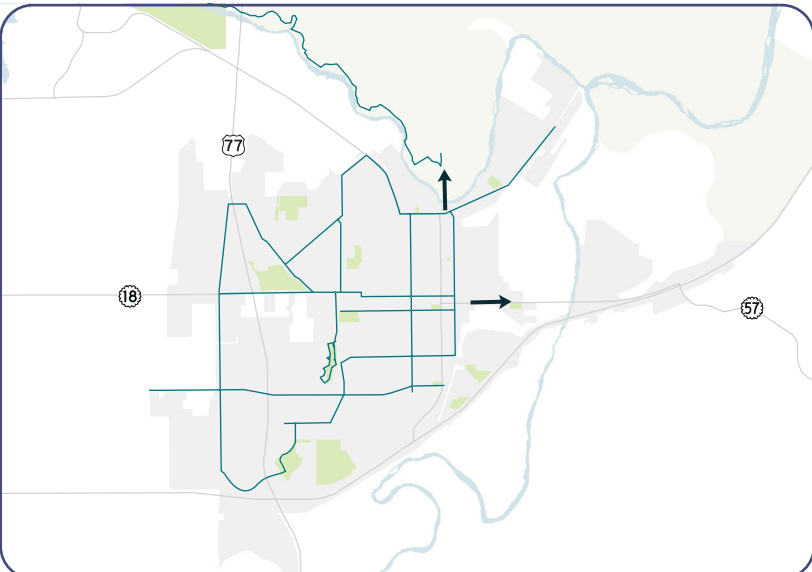


FIGURE 7: MANHATTAN FUTURE NETWORK

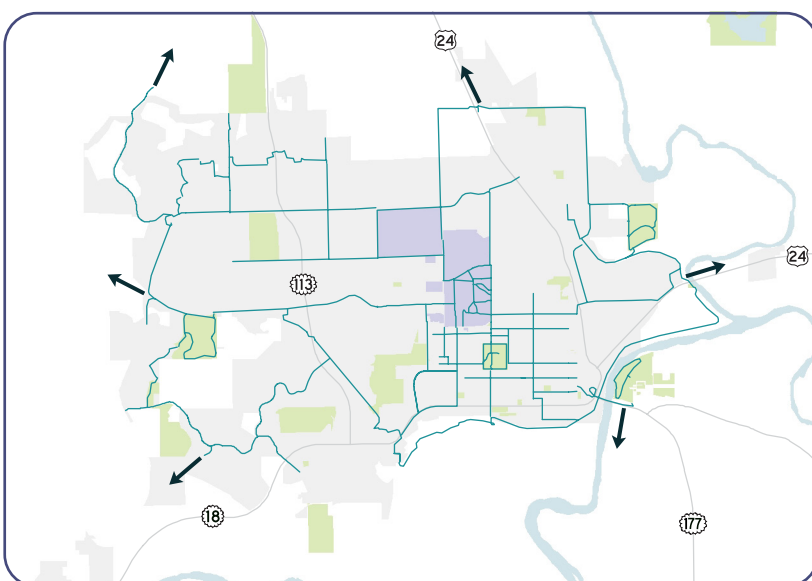
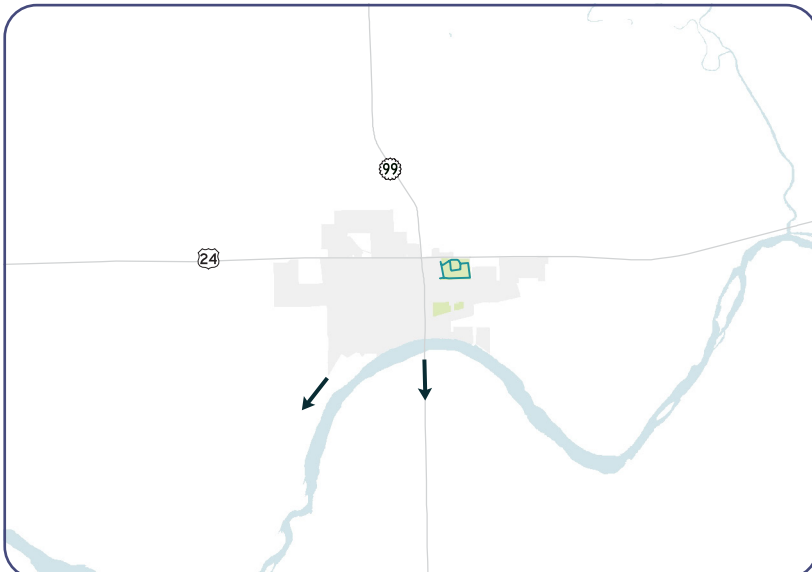


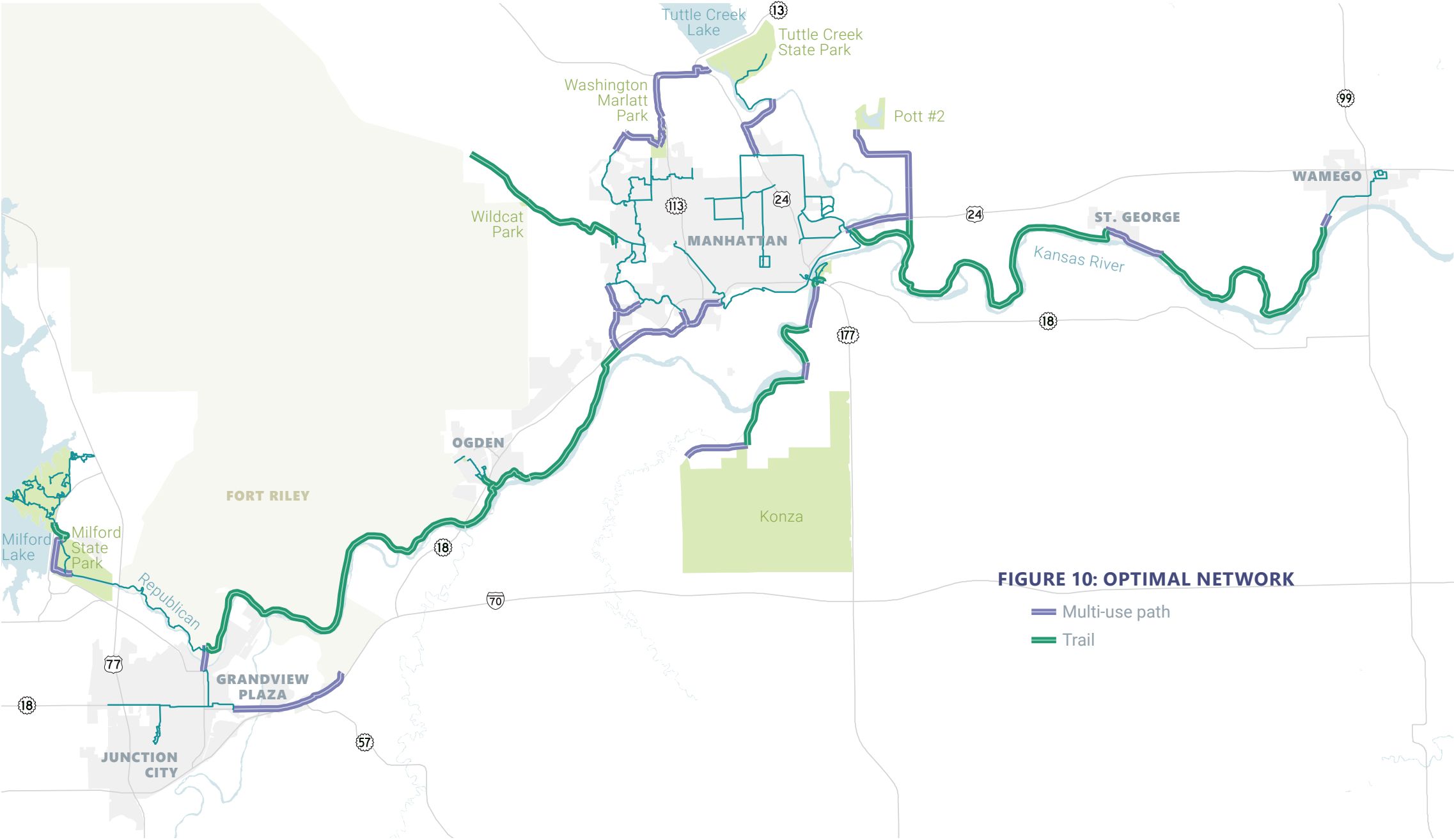
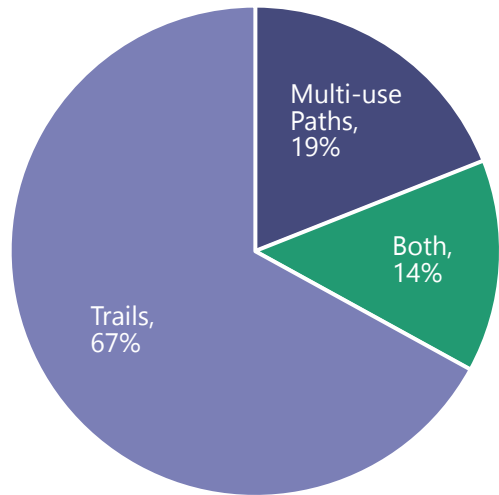
FIGURE 8: WAMEGO FUTURE NETWORK



OPTIMAL NETWORK

The optimal future network includes a combination of multi-use paths and trails, depending on where the facility is located and its main purpose. For example, a multi-use path along US-24 between Green Valley Road and Manhattan would serve both transportation and recreational needs. However, a trail between Manhattan and Wamego would likely be used for recreational purposes and be a less direct route. An optimal network would include both types of facilities, as seen in Figure 10.

FIGURE 9: RESIDENTS' PREFERRED CONNECTION TYPE
Data from MPO surveys at open houses and meetings



KEY SEGMENTS

Figures 11 to 14 show five key segments to creating the connected trail network our region envisions.



FIGURE 11: JUNCTION CITY TO RIVERWALK TRAIL

To connect Junction City to the Riverwalk Trail, the existing bridge sidewalk will be used to cross the Republican River. Once across the river, right-of-way along Trooper Drive will be used to install a multi-use path to the trailhead.



FIGURE 12: JUNCTION CITY TO GRANDVIEW PLAZA

Connecting Grandview Plaza to Junction City can be accomplished in one of two ways. 1) Re-stripe Flint Hills Boulevard to be a three-lane road to re-purpose the most northern lane for a multi-use path; or 2) Utilize right-of-way to build a new sidewalk on future Smoky Hill River Bridge.



FIGURE 13: MANHATTAN TO TUTTLE CREEK STATE PARK

Utilizing right-of-way on US-24 to build a multi-use path from Marlatt Avenue north to Barnes Road to connect to Tuttle Creek State Park's Heritage Trail. A separate bicycle and pedestrian bridge will be required to cross the river.



FIGURE 14: MANHATTAN TO BLUE GREEN VALLEY AREA

Building a multi-use path along US-24 between Green Valley Road and the McCall Trail would connect the Green Valley area to Manhattan.

BRIDGE CONNECTIONS

While paralleling many segments of our region's rivers, regional paths will have to cross these rivers at certain locations. Of the six crossings identified in the Optimal Network, three have acceptable bridges. The three remaining crossings have no current options, and are detailed here.

BIG BLUE RIVER AT US-24

In the Spring of 2019, the Kansas Department of Transportation (KDOT) provided the Flint Hills MPO with requested guidance on crossing options over the Big Blue River. KDOT analyzed the three options highlighted in Figure X. Option 3, a separate facility, was found to be the most feasible and least expensive.

BIG BLUE RIVER AT BARNES ROAD

The existing bridge crossing the Big Blue River at Barnes Road cannot accommodate bicyclists and pedestrians due to the narrowness of the deck. As this bridge is in good condition and not likely to be replaced in the near future, a separate non-vehicular bridge located to the west of Barnes Road is the best option.

KANSAS RIVER AT K-18

The crossing of the Kansas River at K-18 is required due to the river flowing through Fort Riley's restricted zone. Analysis has not been performed by KDOT for this crossing. However, given the increased width of the river and high traffic speeds and volumes, a separate bike and walking bridge is likely the solution.

FIGURE 15: BIG BLUE RIVER AT US-24 CROSSING OPTIONS



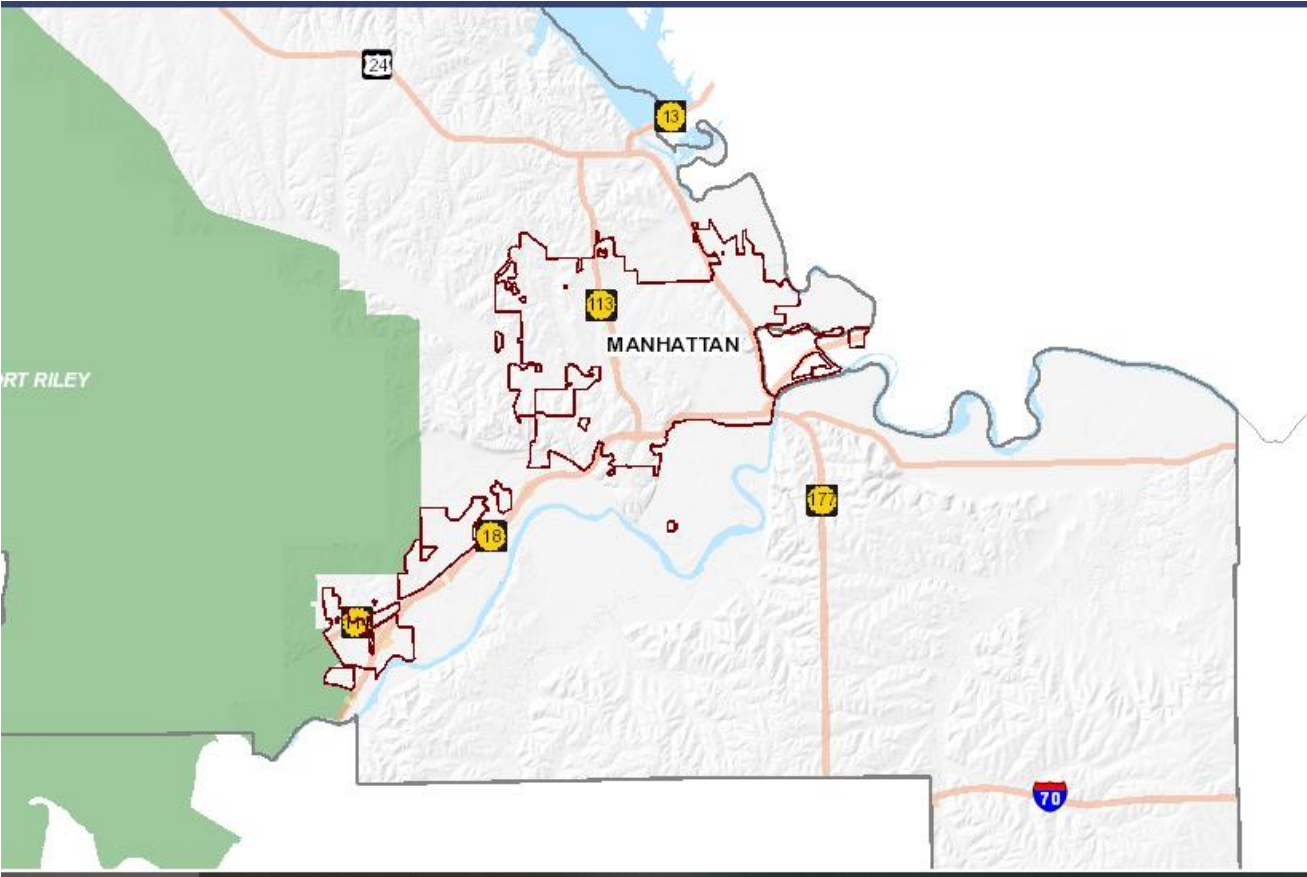
	Opt. 1	Opt. 2	Opt. 3
Design	 Path on shoulder of existing bridge	 Path on new bridge extension	 Separate bike/ped only bridge
Issues	Unsafe: traffic speeds & volumes	Uncomfortable: vibration & traffic	
Cost	N/A	\$5.8 - \$6.7 million	\$3.8 million

BUILDING THE TRAIL NETWORK

The region trail network identified within this document includes a substantial amount of infrastructure, which will take many years to create and a large investment. The purpose of this document is to align our regional efforts and understand where and how we can one day build these connections. For example, when an opportunity arises to replace a bridge, if it is identified as a key crossing for the region trail network, the new bridge should take that into consideration, regardless of if the rest of the trail is built yet.

The *Regional Connection Plan* is a long-range document intended to help guide our decision today for a better a tomorrow.







February 17, 2021

Christy Rodriguez
Executive Director
Flint Hills Regional Council

Re: Letter of commitment for National Park Service, Rivers, Trails, & Conservation Assistance Program application

Dear Ms. Rodriguez:

Riley County is in support of the National Park Service Rivers, Trails, & Conservation Assistance program application the Flint Hills Regional Council intends to submit for the proposed Regional River/Trail project. As you know, part of this trail will be within unincorporated Riley County and will afford residents and visitors alike an excellent opportunity for social activities and recreation in and along the river. There will also be increased economic activity within our communities as people come to shop, dine, and play in our region. Also as you pointed out, river improvements were identified as the top priority through the Manhattan/Riley County Quality of Place Work Group discussions from 2018 to 2020.

Riley County is interested in participating in the planning efforts as this project moves forward. We understand this is a multi-year project and staff commitment is necessary for a successful process. We are further willing to assist with future grant funding efforts, including research and providing non-monetary support.

Sincerely,

John Ford, Chairman

Date

Greg McKinley, Commissioner

Date

Kathryn Focke, Commissioner

Date



**COUNTY
COUNSELOR/ADMINISTRATIVE
SERVICES**
Staff Update

Clancy Holeman
Counselor/Director of
Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: Jana Chingway, Administrative Assistant II

MEETING: February 22, 2021

SUBJECT: Pending County Projects County Counselor

PRESENTER: Clancy Holeman, Riley County Counselor

Enclosures:

- Final Commission List 02.22.2021 (DOC)

PENDING COUNTY PROJECTS ▪ February 22, 2021
Submitted by Clancy Holeman, Riley County Counselor
Changes from previous meetings are shown in italics.

NOTE: The below is not intended to be a comprehensive list of all “pending” departmental projects underway. Instead, it represents an ongoing snapshot of the current status of selected pending projects which have either consumed significant staff time; involve county issues of widespread significance, or which have been added to this list by the BOCC.

COMMISSION LIST

Matters Reviewed Since Last Project List Submitted:

1. Finalize draft of Fairmont Heights Sewer Benefit District Service Agreement and provide to City of Manhattan staff for review. Receive returned Agreement from City. Solicit and receive input from staff working group. Schedule county working group meeting for Friday, July 6, 2018.
2. Relay potential claim information to liability insurer.
3. Email and phone exchange with outside consulting engineer to finalize Engineering Agreement with Riley County for Fairmont Heights Sewer Benefit District; Draft CAR for final version and arrange for consulting engineer to provide originals for signature by BOCC July 5th.
4. Respond to working group inquiry about potential signage on private road. Review staff working group responses on same issue.
5. Update draft indemnity agreement for 2018 County Fair and transmit to Extension Director for review and further update. Communicate with Extension Director, then insurance company representative, for revision of certificate of insurance to provide coverage on appropriate dates. Provide agreement to Extension for circulation and signatures.
6. “Dark Store” Commercial Real Property Appraisal Theory: A local working group composed of two members of our state legislative delegation and staff from Riley County, the City of Manhattan and Pottawatomie County is scheduled to meet initially July 11, 2018. The goal is to develop legislation to address this “hypothetical” appraisal theory which, on commercial properties, represents potentially huge reductions in the property tax base for local governmental entities, a resulting shift of that tax liability to residential properties, along with local government exposure to refunds with interest from the counties’ general funds.

Staff and Departmental Meetings Attended Since Last Project List Submitted:

1. Discussion of Health Department electronic medical records and potential transition to vendor selected by consortium of regional health departments. Initial conversation on multiple issues. Staff discussion scheduled for Friday, July 6th, 2018.
2. Review Agenda items for BOCC public meeting of July 5, 2018.
3. Public Works--Carson Mobile Home Park Sewer Benefit District—sewer system improvement KDHE loan application. Met with Public Works and Budget and Finance on April 26, 2018. Conference call made to KDHE. I will provide draft of revised KDHE form contract and cover letter to Public Works week of May 7, 2018. Public Works submitted on May 10, 2018 its proposed changes to the KDHE form contract.
4. Emergency Management—Fort Riley meeting on development of tower site lease agreement held April 25, 2018. Fort will develop memorandum for Bank confirming the Fort supports this project “in principle.” All other details will remain to be worked out. Our joint theory is this memo will help financing institution go forward with closing on the loan for the entire project, even if the tower lease

with Fort Riley cannot be executed before that closing—because of the need for Corps. of Engineers’ development of a lease agreement for the use of Fort Riley’s radio tower site. Significant time expended during week of May 7, 2018 in order to finalize concepts for our tower lease agreements, including 1½ hour telephone conference May 9, 2018, with bond counsel, lawyer for financing institution and Fire Chief. Final proposed tower lease agreements were distributed.

Valleywood ROW Obstructions: Letter mailed giving the party placing obstructions in the township road ROW 15 days to remove or it will be removed by County Engineer, pursuant to statute. Deadline for removal of obstructions close of business, May 3, 2018.

Firing Range: Response due from landowner by May 10, 2018. Contacted by different counsel for landowner. Toured range with counsel for land owner.

Countywide Emergency Radio Communications System Upgrade: Established contact with federal legislative delegation members—requesting information on any available federal funding to help defray portion of total project cost—since NBAF labs and associated facilities will benefit from interoperability of improved emergency radio communications ability.

BOCC v. Archer: On April 4, 2018 District Court denied Archer’s motion to sanction me for alleged misconduct, at the close of his evidence over two days. The District did so when we made a motion for judgment as a matter of law, based upon our theory we had no reason to provide evidence, given the nature of Defendant’s evidence. We have provided a Supreme Court Rule 170 demand that Defendant’s counsel sign our journal entry or it will be submitted to the Court for consideration. Defendant’s Supreme Court Rule deadline to provide us with any objections to that journal entry was close of business, Thursday, April 26, 2018. When no response was received by opposing counsel, our journal entry was submitted to the Court pursuant to the foregoing Supreme Court Rule, un-signed by Defendant’s counsel. It was approved and signed by the Judge. That final journal entry has now been filed in the case.

Household Hazardous Waste: I provided the BOCC for signature Monday, December 12th the resolution necessary to add Marion County as a member of the Regional HHW Program. The Board signed that document. Director Dennis Peterson will offer that resolution as a template to the other 10 current members of the Program. Each one of them is required to pass a similar resolution in order to allow Marion County membership. Once all those resolutions are passed, the most recent version of the underlying interlocal agreement must be submitted to the Attorney General for review and approval. I’ve discussed with Dennis the fact that we will need to have each signing county provide proof of their resolution adoption and publication before submitting the interlocal agreement to the Attorney General. That office no longer has copies in its files of the original interlocal agreement this current agreement amends. That’s because they were disposed of according to the Attorney General’s record retention schedule. Weeks of April 3, 10, 2017: Drafting cover letter to A.G. to accompany documents from various counties showing interlocal ready for approval. I anticipate completing this cover letter and transmitting the agreements for review in July, 2018.



INTERGOVERNMENTAL LUNCHEON

February 22, 2021

12:00-1:00 p.m.

Amended AGENDA

- I. Gather
- II. Convene and Introductions
- III. Agenda Topics
 - a. State Legislation – Clancy Holeman, Counselor/Director of Administrative Services
 - b. 2020 Census update – Emily Kelley, 2020 Census Regional Coordinator
- IV. Legislative Items of Interest
- V. Miscellaneous Discussion Items and Announcements
- VI. Discussion about Potential Agenda Topics for Next Meeting
- VII. Next Meeting Date: Monday, March 22, 2021
- VIII. Adjournment