



**Board of Riley County
Commissioners
Regular Meeting
Agenda
March 03, 2025**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Member](#)

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Jackson Township Treasurer appointment
4. Sign a Tax Roll Corrections

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - Feb 27, 2025 9:30 AM

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:00 AM

Bryant Parker, Counselor/Director of Administrative Services

8. Administrative Work Session
9. Pending County Projects County Counselor

9:20 AM

Alvin Perez, Public Works Operations and Fleet Manager

10. Bid opening for corrugated metal pipe

9:30 AM

Press Conference

11. RCPD Update - Scott Hajek and Mark French (3-5 minutes)
12. Downtown Manhattan update - Gina Snyder (3-5 minutes)
13. Severe Weather Preparedness Week - Laurie Harrison (2 minutes)
14. Youth Lawn Mowing Clinic - Gregg Eyestone (1 minute)

9:45 AM**Cory Meyer, IT/GIS Director**

15. BOCC Meeting Room Audio/Video Upgrade

10:00 AM**Russel Stukey, Emergency Management Director**

16. Febuary Staff Update

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



**COUNTY CLERK &
ELECTIONS**
Appointment

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Rich Vargo, County Clerk

MEETING: March 3, 2025

SUBJECT: Jackson Township Treasurer appointment

PRESENTER: Rich Vargo, County Clerk

POSSIBLE MOTION(S)

Move to accept Gary Hargrave's resignation, who didn't refile, and accept Frank Hagenmaier's declining the elected position as the Jackson Township Treasurer due to currently already being the Jackson Township Clerk and appoint Jamie Hageman as Jackson Township Treasurer.

Move to deny

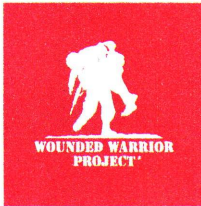
Move to modify

Move to table

Enclosures:

- Jackson Township treasurer (PDF)

Frank C. Hagenmaier



I Frank Hagenmaier
Decline Being Elected
Jackson Township Treasurer
Due to already Holding
The position of Jackson
Township Clerk.

Frank C. Hagenmaier

received
1/21/25

Attachment: Jackson Township treasurer (15510 : Jackson Township Officer)

To Riley County Board of Commissioners

3.a

Dary Hargrave has resigned his Jackson Township ~~position~~
Treasurers Position. so we would recommend
Jamie Hageman who said he would take the
Treasurer Position and stay here in this community
all his life.

Frank C. Hageman Jackson Township Clerk
Larry Larson Jackson Township Treasurer

Attachment: Jackson Township treasurer (15510 : Jackson Township Officer)



**COUNTY CLERK &
ELECTIONS**
Tax Roll Correction

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Joe Godown
MEETING: March 3, 2025
SUBJECT: Sign a Tax Roll Corrections
PRESENTER: Rich Vargo, County Clerk

POSSIBLE MOTION(S)

Move to approve the Tax Roll Corrections.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- 03-03-25 tax roll corrections (PDF)

TAX ROLL CORRECTION
REAL ESTATE

Printed by JGODOWN 2025/02/26

4.a

Taxpayer ID CITY0006
Owner ID CITY0006

Control # 2025000097

Tax Year 2023
Tract # R310111

CITY OF MANHATTAN KANSAS

CAMA # 211-02-0-10-06-001-01-0-01

NORTHWEST MIDDLE
SCHOOL #2 LOT 2
SUSAN BE ANTHONY

1101 POYNTZ AVE

TU 2 Manhattan City

MANHATTAN, KS 66502-5460

Parcel 103311
USD 383

Property Address 2415 BROWNING AVE

APPRAISER SECTION (Value)

2025/02/26 JGODOWN APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
CU	45000	8374200	8419200

Total	45000	8374200	8419200
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Assessed Prior to Correction:

CU	11250	2093550	2104800
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Total	11250	2093550	2104800
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SB41

Appraised After Correction:

CL	Land	Imp	Total
EM	45000	8374200	8419200

Total	45000	8374200	8419200
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Assessed After Correction:

EM	45000	8374200	8419200
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Total	45000	8374200	
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SB41

Net Change

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CLERK SECTION (Tax)

2025/02/26 JGODOWN ORDER PRINTED

Tax Prior to Correction:

Levy 150.37500	Gen Tax	316509.30
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SB41 Tax Dollars		316509.30
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SB41 Tax Dollars		316509.30
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Tax After Correction:

Levy 150.37500	Gen Tax	
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SB41 Tax Dollars		
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SB41 Tax Dollars		
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Net Change

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Net Change in Assessed Value

(no SB41 influence)	2104800-
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Applicable Mill Levy	150.37500
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Net Change in Levied Tax Dollars	316509.30-
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Net Change in SB41 Exemption

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TAX ROLL CORRECTION
REAL ESTATE

Printed by JGODOWN 2025/02/26

Taxpayer ID CITY0006
Owner ID CITY0006

Control # 2025000098

Tax Year 2024
Tract # R310111

CITY OF MANHATTAN KANSAS

CAMA # 211-02-0-10-06-001-01-0-01

NORTHWEST MIDDLE

1101 POYNTZ AVE

TU 2 Manhattan City

SCHOOL #2 LOT 2

MANHATTAN, KS 66502-5460

Parcel 103311

SUSAN BE ANTHONY

USD 383

Property Address 2415 BROWNING AVE

APPRAISER SECTION (Value)

2025/02/26 JGODOWN APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
CU	45000	8799560	8844560
—	—	—	—
—	—	—	—
—	—	—	—
Total	45000	8799560	8844560

Assessed Prior to Correction:

CU	11250	2199890	2211140
—	—	—	—
—	—	—	—
—	—	—	—
Total	11250	2199890	2211140
SB41	—	—	—

Appraised After Correction:

CL	Land	Imp	Total
EM	45000	8799560	8844560
—	—	—	—
—	—	—	—
—	—	—	—
Total	45000	8799560	8844560

Assessed After Correction:

EM	45000	8799560	8844560
—	—	—	—
—	—	—	—
—	—	—	—
Total	45000	8799560	8844560
SB41	—	—	—

Net Change

Net Change
6633420Total 2211140-
SB41

CLERK SECTION (Tax)

2025/02/26 JGODOWN ORDER PRINTED

Tax Prior to Correction:

Levy 152.66600	Gen Tax	337565.90
	SB41 \$	—
SB41 Tax Dollars		337565.90-

Tax After Correction:

Levy 152.66600	Gen Tax	—
	SB41 \$	—
SB41 Tax Dollars		337565.90-

Net Change

337565.90-

337565.90-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

2211140-

Applicable Mill Levy

152.66600

Net Change in Levied Tax Dollars

337565.90-

Net Change in SB41 Exemption

Type of Correction DECREASE

Correction Code CO C.O.T.A./OTHER Rate 7.00%

Tax Statement # 12354

Comments BOTA Order Docket No.

2024-7143-TX

Owner CITY0006

CITY OF MANHATTAN KANSAS

Net Change in Total Tax Dollars

337565.90-

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.

(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: 03-03-25 tax roll corrections (15509 : Tax Roll Corrections)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
March 06, 2025**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Member](#)

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Discuss Intergovernmental Luncheon
2. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Cory Meyer, IT/GIS Director

3. Staff update

9:15 AM

Gavin Schmidt, BHS Director of Business Development

4. A specific RHID project

9:30 AM

Anna Burson, Appraiser

5. Staff update
6. Out of State Travel Requests

9:45 AM

Brittany Phillips, Budget and Finance Officer

7. Budget Calendar

10:00 AM

Amanda Webb, Planning/Special Projects Director

8. Staff update

10:15 AM

Bryant Parker, Counselor/Director of Administrative Services

9. Administrative Work Session

- 10:30 AM** **Danielle Dulin, Manhattan City Manager**
10. Manhattan City General Update
- 11:00 AM** **Brittany Phillips, Budget and Finance Officer**
11. Aid to Local SF26 Grant Submission
- 11:20 AM** **Pat Collins, Bala Township Clerk**
12. Township discussion about county unit
- 11:30 AM** **John Ellermann, Public Works Director/County Engineer**
13. Marlatt Improvement Project

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 03-06-25 tentative agenda (15514 : Tentative Agenda)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
March 10, 2025**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Member](#)

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Rich Vargo, County Clerk

1. Year to date budget and expenditure reports

9:15 AM

Megan Lewis, Community Corrections Director

2. KDOC Comprehensive Plan for Adult Services, Juvenile Services, and the Reinvestment Grant

9:30 AM

Press Conference

3. Presentation of retirement plaque to Danny Williams - Greg McKinley (3-5 minutes)

9:40 AM

Amanda Webb, Planning/Special Projects Director

4. Short Term Rental Regulations

10:10 AM

John Ellermann, Public Works Director/County Engineer

5. Project update

10:40 AM

Bryant Parker, Counselor/Director of Administrative Services

6. Administrative Work Session

Attachment: 03-10-25 tentative agenda (15514 : Tentative Agenda)

11:00 AM Katharine Hensler, Museum Director

7. Staff update

12:00 PM County Officials Luncheon

Adjournments

Announcement

Riley County Planning Board/Board of Zoning Appeals meeting will be held tonight at 7:00 p.m. in the Commission Chambers, Courthouse Plaza East Building, 115 N. 4th Street.

The 2025 Annual Township Officials Meeting will be held Wednesday, March 12th from 8:30 a.m. - 1:00 p.m. at Pottorf Hall, CiCo Park, 1710 Avery Avenue, Manhattan, Kansas.

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 03-10-25 tentative agenda (15514 : Tentative Agenda)



**COUNTY
COUNSELOR/ADMINISTRATIVE SERVICES**
Staff Update

Bryant Parker
Counselor/Director of Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

STAFF REPORT

FROM: Bryant Parker, Riley County Counselor

MEETING: March 3, 2025

SUBJECT: Pending County Projects County Counselor

PRESENTER: Bryant Parker, Riley County Counselor

The County Counselor's Office plays a unique and active role in many of Riley County's ongoing projects and activities. We work closely with the staff of the various County departments to implement the goals and priorities of the County Commission.

Our activities frequently include negotiating contracts and other documents on behalf of the County, coordinating with state and federal regulators, working with private businesses and our local government partners on matters involving the County, and assessing and responding to potential and ongoing litigation.

We are also responsible for preparing draft resolutions for consideration by the County Commission and frequently work with other County Departments in the assembly of information requested by the Commission.

ONGOING TASKS

Our office participates in several ongoing tasks, which include the following:

- Assist County departments with responses to Kansas Open Records Act requests
- Advise upon interpretation of County policies and procedures
- Assist with human resources matters
- Advise department heads and the County Commission on the interpretation of Kansas law as it applies to the County

- Conduct and supervise the County's tax foreclosure sale
- Assist with delinquent tax collection activities, including obtaining and maintaining enforceable judgments against non-paying taxpayers

CURRENT PROJECTS

In addition to our ongoing duties, the County Counselor's Office actively participates with County staff to address any and all legal issues surrounding county projects. These may include, but are not limited to, negotiation of project contracts, resolution of disputes between parties, advice concerning compliance, and other matters. A partial list of projects recently completed or currently being worked upon follows.

- Legislative Platform - Preparation of Model Short Term Rental Statute
- Advise Upon Removal of Multiple Trailers Illegally Parked on County Property and/or Right-of-Way
- Fire Department Benevolent Organization Bylaws Update
- Mid-Year Property Casualty Tax Abatement Procedure Review
- Parks and Recreation Easements/Rights of Way Request Review
- Prepare for Kansas Court of Appeals Oral Arguments in *Prairiewood Holdings, LLC v. Board of County Commissioners of Riley County, KS, et al.*, Kansas Court of Appeals Case No. 24-127166
- Coordination with City of Manhattan RE Stormwater and Sidewalk Improvements
- Employee Training Forgivable Repayment
- University Park Fire Station Utilities Services
- Keats Sewer Project
- University Park Fire Station Replacement
- EMS Headquarters Construction
- Benefit District Formation at Request of Property Owners
- Multiple Benefit District Expansions at Request of Property Owners
- Comprehensive Plan Update
- Remediation of Former Firing Range
- Boundary Line Adjustment & Replatting Educational Materials Project
- University Park Sewer Improvements
- Marlatt Improvements
- Elevator Refurbishment
- Adjustment of Speed Limits
- Public Declaration of Riley County Mental Health Task Force as Professional Voice for Mental Health
- Transfer of Rural Economic Advisory Board to Planning and Development Department

Enclosures:



IT/GIS

Purchase > \$10K

Cory Meyer
IT/GIS Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6305

COMMISSION AGENDA REPORT

FROM: Cory Meyer

MEETING: March 3, 2025

SUBJECT: BOCC Meeting Room Audio/Video Upgrade

PRESENTER: Cory Meyer

BACKGROUND

Riley County BOCC Room has a sound system that is more than 7 years old. It's No secret that we have started to have increasing issues. We have had the system looked at several times over the last 2 years and we continue to only have temporary fixes, not long-term solutions to resolve issues.

DISCUSSION

The IT/GIS department would like to move forward with the purchase of new Audio and Video equipment from Redi Systems here in Manhattan. The microphones, camera, equipment in the rack, and wiring will be replaced. We will use the existing speakers, projector, and screen. There will be 5-inch microphones on the tables and a ceiling-microphone array added to the ceiling. The sound will be digitally processed so that soft spoken voices and loud spoken voices will be controlled for a uniform sound output. The room will now have 2 cameras instead of 1 so we can configure them based on the use of the room. The entire system will be configurable and controlled by a touch screen tablet which will be installed where the speaker controls are. The tablet will have preset configured options on it that will automatically adjust the cameras and microphones to our most common room configurations. These types of systems are what are commonly used in Hotel Conference Room, KSU Classrooms, and at our new EMS Building.

FISCAL IMPACT

The IT/GIS budget currently has money budgeted for this project, but this cost does exceed what I budgeted. The cost of the project is \$29, 567.02. We did get a second bid and it more than double than what I'm presenting today. I have reviewed my budget and scaled back some of the other projects we were going to work on this year so that the cost will still be covered by the IT/GIS budget. The project can be started in 4-6 weeks depending on equipment delivery. It will take 2 days for installation and testing.

RECOMMENDATION(S)

The IT/GIS Director, recommends that the BOCC approve the Audio/Video upgrade to the BOCC Meeting room for \$29, 567.02 from Redi Systems.

POSSIBLE MOTION(S)

1. Allow IT/GIS to proceed with the purchase of the Audio/Video Upgrade from Redi Systems for the BOCC meeting room.
2. Disallow IT/GIS to proceed with the purchase of the Audio/Video Upgrade from Redi Systems for the BOCC meeting room.
3. Table the decision for more discussion for a later time.

Enclosures:

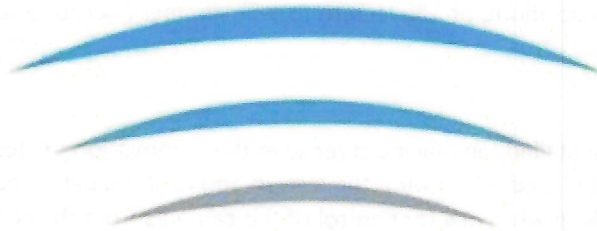
- CAR-RediSystems BOCC 02272025 (PDF)

PROPOSAL

BOCC Room Updates

Riley County Commission

Revision: 0
Modified: 2/24/2025

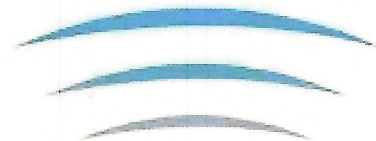


REDI SYSTEMS
Creating Smart Spaces

Presented By:

Redi Systems

1601 Tuttle Creek Blvd.
Manhattan, KS 66502 United States
785-587-9100
redisystemsinc.com



REDI SYSTEMS
Creating Smart Spaces

redisystemsinc.com

Attachment: CAR-RediSystems BOCC 02272025 (15512 : BOCC Audio Video Upgrade)

SCOPE OF WORK

RILEY COUNTY BOCC ROOM UPDATE:

Room improvements to consist of near/far end audio performance, cameras for remote participation and room control. The main computer will be updated to host Civic Clerk, which will be used to conduct meetings where far end participation will take place. The two scenarios for the rooms use case will be "Traditional Commission Meeting" and "Round Table Meeting"

AUDIO IMPROVEMENTS:

We have identified that the current in ceiling speakers above the commissioner's desk, the audience and the overflow area to the West are satisfactory. To provide a system that will provide a combination of speech reinforcement for the room and support far end audio participation, we will use desktop microphones and a ceiling microphone array. These will be routed and processed using a DSP mixer that will provide feedback and echo cancellation along with automatic level adjustment and noise cancellation to both the room and the computer used for remote participation. It was expressed that a 5" slimmer microphone on the desk be used, we will change gooseneck style microphone on the lectern to a 5" slimmer microphone.

CAMERA UPDATE:

Two PTZ style cameras will be installed, one facing directly at the commissioners desk from the North wall, the second from the East wall will be used for viewing the lectern and round table meetings. These will be routed into the computer with USB which will allow for control of the cameras from the computer or external remotes.

CONTROL UPDATE:

An 8" touch screen will replace the existing 4-Button control. It will provide scene control to adjust the audio and camera settings for the two scenarios stated above along with power and source control of the projector. From this screen, we will also provide the ability to turn the room up and down and independent microphone control. This interface will also have the ability to be remotely accessed, providing control of the room to support staff if needed.

Audio Improvements

**1 KRAMER ELECTRONICS PA-120Z**

Power amplifier, 2-channel, switchable 4/8 ohm (2x 60wpc) or 70V/100V (single channel, 120 watts), controllable via RS-232 and IP, 1/2 rack design (1U) using optional rack adapter (sold separately).

**1 KRAMER ELECTRONICS RK-1**

19-Inch Rack Adapter for Selected Desktop & MultiTOOLS®

**1 KRAMER ELECTRONICS SWT3-21-H**

2x1 4K60 HDMI Switcher

**1 CLEARONE 910-3200-208-U**

BMA 360 Microphone System

**1 ~CLEARONE 910-3200-001**

Converge Pro 2 128

**6 SHURE MX400DP**

Microflex desktop base with input, switched preamplifier, programmable logic switch & LED, supports standard and light ring microphones, for use with MX405, MX410 and MX415 Microflex modular gooseneck microphones (incl. 20' attached XLR cable).

**6 SHURE MX405/C**

Cardioid gooseneck microphone with surface mount preamplifier, 5"

**1 UBIQUITI NETWORKS USW-LITE-8-POE**

UniFi 8-port, Layer 2, managed PoE switch with (8) GbE RJ45 ports, including (4) 802.3at PoE+ ports (52W total PoE).

**1 BINARY B-350-USB2-CATX**

Binary 350 Series USB 2.0 Cat 5e/6 extender balun kit (330 ft.), bi-directional USB 2.0, power over cable, included 24 VDC power adapter can be connected to either transmitter or receiver unit.

**1 BINARY B6-4K2-1**

Binary B6 Series 4K Ultra HD Premium Certified High Speed HDMI Cable with GripTek, 1M (3.3').

**1 BINARY B6-4K2-2**

Binary B6 Series 4K Ultra HD Premium Certified High Speed HDMI Cable with GripTek, 2M (6.5').

**1 BINARY B-USB2-AA-2M**

Binary USB 2.0 reversible A Male to A Male cable, 4 meter (13.1 ft.).

* Price Includes Accessories

Attachment: CAR-RediSystems BOCC 02272025 (15512 : BOCC Audio Video Upgrade)

BOCC Room Updates

Project No : REDI -3418

Rev.0

2/25/2025

Page 2 of 6

**150 WIREPATH NST-CAT6PL-1000-BLU**

Wirepath™ Cat 6 550MHz Plenum Wire - 1000 ft. Nest in Box
NST-CAT6PL-1000-BLU [PER FOOT]

1 WIREPATH PLATE-1-WH

Keystone wall plate, single port, white.

**1 WIREPATH WP-KEY-HD-WHT**

HDMI pass-through keystone insert, white body.

**4 WIREPATH WP-PC-CAT6-5FT-BLU**

Cat 6 Ethernet patch cable (5 ft.), black.

**100 ICE 18-20S**

18awg, 2 conductor, overall shield with drain, alarm wire/audio cable, gray. [PER FOOT]

**3 ATLAS SOUND AT35D**

[OFE] - OFE Deluxe plate-mounted attenuator, Decora, 35W, 25 and 70.7-volt, 3DB steps, 27dB total attenuation, white or ivory plastic plate, matching skirted knobs, 1-gang.

**600 ICE 18-20S**

[OFE] - 18awg, 2 conductor, overall shield with drain, alarm wire/audio cable, gray. [PER FOOT]

**8 OWNER FURNISHED 70V SPEAKER**

[OFE] - Owner furnished in ceiling 70V speaker

**8 OWNER FURNISHED CABLE-SPEAKER**

[OFE] - Existing speaker cable, test and tone for continuity and shorts.

**1 OWNER FURNISHED COMPUTER**

[OFE] - Owner Supplied desktop computer.

**1 OWNER FURNISHED PROJECTOR**

[OFE] - Owner supplied video projector.

**1 OWNER FURNISHED VIDEO-HDMI**

[OFE] - Owner supplied video cable terminated with molded-on HDMI connectors.

Audio Improvements Total

\$17,359.71

* Price Includes Accessories

BOCC Room Updates

Project No : REDI -3418

Rev.0

2/25/2025

Page 3 of 6

Camera Update



2 KRAMER ELECTRONICS K-CAM4K
4K PTZ Camera & 4K UHD camera, 71degree Wideangle Lens & 12 Times Optical Zoom



2 BINARY B-350-USB2-CATX
Binary 350 Series USB 2.0 Cat 5e/6 extender balun kit (330 ft.), bi-directional USB 2.0, power over cable, included 24 VDC power adapter can be connected to either transmitter or receiver unit.



2 BINARY B-USB2-AA-2M
Binary USB 2.0 reversible A Male to A Male cable,4 meter (13.1 ft.).



100 WIREPATH NST-CAT6PL-1000-BLU
Wirepath™ Cat 6 550MHz Plenum Wire - 1000 ft. Nest in Box
NST-CAT6PL-1000-BLU [PER FOOT]

Camera Update Total

\$4,643.38

* Price Includes Accessories

BOCC Room Updates

Project No : REDI -3418

Rev.0 2/25/2025

Page 4 of 6

Control Update



- 1 KRAMER ELECTRONICS KT-208WM**
Touch Panel, 8-Inch wall mount, Wi-Fi 6, 802.11 a/b/g/n/ax/ax+BT 5.0, PoE (802.3af), single ethernet cable for connectivity & power, black.



- 1 KRAMER ELECTRONICS KC-VIRTUALBRAIN1**
Hardware Platform with 1 Instance of Kramer BRAINware



- 1 ARAKNIS NETWORKS AN-110-RT-2L1W-WIFI**
110-series single-WAN Gigabit VPN router with Wi-Fi, compact form factor, 12 VDC (external power supply included).



- 1 UBIQUITI NETWORKS USW-LITE-8-POE**
UniFi 8-port, Layer 2, managed PoE switch with (8) GbE RJ45 ports, including (4) 802.3at PoE+ ports (52W total PoE).



- 1 STRONG SR-SHELF-FIXED-1U**
Strong fixed rack shelf, 1U, load capacity 36 lbs., black powder-coat finish.



- 300 WIREPATH NST-CAT6PL-1000-BLU**
Wirepath™ Cat 6 550MHz Plenum Wire - 1000 ft. Nest in Box
NST-CAT6PL-1000-BLU [PER FOOT]



- 3 WIREPATH WP-PC-CAT6-5FT-BLU**
Cat 6 Ethernet patch cable (5 ft.), black.



- 1 LABOR KRAMER PROGRAMMING**
Kramer system programming.

Control Update Total

\$7,563.93

Project Subtotal:

\$29,567.02

* Price Includes Accessories

BOCC Room Updates

Project No : REDI -3418

Rev.0

2/25/2025

Page 5 of 6

PROJECT SUMMARY

Total Installation Price:

\$29,567.02

Grand Total:

\$29,567.02

Client:

Date:

Contractor: Redi Systems

Date:

Attachment: CAR-RediSystems BOCC 02272025 (15512 : BOCC Audio Video Upgrade)

BOCC Room Updates

Project No : REDI -3418

Rev. 0

2/25/2025

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**EMERGENCY
MANAGEMENT/FIRE**
Staff Update

Russel Stukey
Emergency Management Director
115 North 4th Street
Manhattan, KS 66502
Phone: 785-537-6333

STAFF REPORT

FROM: Russel Stukey Emergency Services Director
MEETING: March 3, 2025
SUBJECT: Febuary Staff Update
PRESENTER: Russel Stukey Emergency Services Director

EM/Fire/911 monthly Staff Update

Enclosures:

- 2, 2025 February staff time (1) (DOCX)



Monthly staff time report to BOCC, for the month of **February 2025**

911- Russel

- Constantly working on radio system management, analyzing opportunities to lower the annual operating costs of the 911 system.
- IWCE conference participation changed and possibly cancelled

Emergency Management-Russel

- Attended department head meetings
- Attended several commission meetings
- Working with IT and dispatch staff on the MCP CIP upgrade project
- Monitored and advised about severe winter weather affecting the area
- Participated in ESD meeting
- Participated in Employee Training Committee meetings
- Chaired NE KS Homeland Security Council meeting
- Presented staff update to BOCC
- Completed numerous Transfer of Property agreements for NE KS Homeland Security Council equipment that is distributed throughout the NE Region
- Attended comprehensive plan meeting at Public Works
- Participated in the Wildcat Region PHEP exercise
- Assisted radio vendor with radio programming updates
- Solicited letters of support for the CWDG grant application
- Requested expenses from all Riley County government organizations, Townships, cities, county etc. for the January Snow Storm and have forwarded them to KDEM/FEMA
- Coordinated winter storm virtual EOC meetings and NWS weather webinar
- Participated in PHEP AAR
- Conducted an EOC / Dispatch technology meeting
- Participated in a zoom meeting discussing the possibility of a concert returning to the state park below Tuttle Creek reservoir. Similar to Country Stampede but currently named Rock the Plains
- Attended the annual Integrated Warning Team meeting (IWT) that was held in Wamego by the Topeka NWS office
- Hosted G402 class for all county/city elected and appointed officials. Had over 30 people registered for the classes

Assistant Director Laurie Harrison activity EM/911

Interim PHEP Coordinator

Interim Wildcat Region PHEP Coordinator

Interim Wildcat Region MRC Unit Leader

Kansas Emergency Management Association (KEMA):
Serve as Treasurer

**Riley County Emergency Management****Riley County Fire District #1**

115 N. 4th Street
Manhattan, Kansas 66501
Phone: 785-537-6331
Fax: 785-537-6331
www.rileycountyks.gov

Public Notification, Everbridge, Integrated Public Alert and Warning System (IPAWS):

- Conduct monthly siren test, Everbridge test, IPAWS test

- Update contacts

- Serve as NE regional account administrator

Comprehensive Resource Management and Credentialing System (CRMCS):

- Update resource list

- Serve as account administrator

- Attend updated training class

Northeast Regional Homeland Security Council (NERHSC):

- Serve as project manager for Everbridge

- Serve as project manager for CRMCS

- Serve as KEMA representative

Emergency Management fund:

- Oversee invoice payment process

911 fund:

- Pay invoices

- Track expenses and income

- Provide 911 budget overview for 911 working group

- Complete audit of 911 expenditures

Exercises:

- Facilitate tabletop exercise for KSU Vet Med Students

- Assist Douglas County Emergency Management with a functional exercise

- Attend Corps of Engineers tabletop exercise

Volunteer Management:

- Facilitate CERT training on amateur radio

Training:**Misc:** Receive approval of HMEP grant

- Staffed an informational booth at Manhattan Town Center Community Fair

- Met with American Red Cross and Extension about Pottorf Hall as disaster facility

- Submitted January snow storm damage report

- Facilitate HMEP grant kick off meeting with regional emergency managers and consultant

- Attend Integrated Weather Team meeting

- Attend 402 class

Public Health Emergency Preparedness (PHEP):**Wildcat Region PHEP:**

- Attend tabletop exercise facilitated by KDHE

- Complete AAR/IP

- Facilitate regional meeting

Wildcat Region Medical Reserve Corps (MRC):

**EM Planner**

Robert Cox started Monday Feb. 24th. He worked as the part time EM Planner for Riley County from 2019-2021. He then took a full-time position with the KS Division of Emergency Management and has been there since then. We are glad to have him back as our Planner.

Fire-Russel

- Continue to accept and process applications for volunteer firefighters
- Covered emergency calls
- Participated in RCFD# fire trainings
- Met with HR and County Counselor to discuss Fair Labor Standards Act and how it applies to our volunteer firefighters
- Conferred with DC Konrardy about inspections he participated in
- Attended KPERS retirement seminar
- Reviewing RCFD policies/SOG's
- Sent letters to firefighters that have not met the minimum requirements of training hours and emergency responses for the past year or past two years
- Attended area Fire Chiefs meeting
- Hosted Traffic and Incident Management class (TIMS) for both north and south county training
- Participated in an exercise with Douglas County and served as a simulator
- Attended State Capitol Area Fire School
-

Admin. Asst. M. Horstmeier

Continued to process invoices and receipts for Accounts Payable and Purchase Cards.

Continued to process new Firefighters through the hiring process by pre-screening the applications, setting up interviews, sending pre-hiring courses, and setting up start dates. Continued to help new firefighters get gear, exchange gear for current firefighters, and take gear back from those who left.

Assisted in writing our yearly Termination and Probation (PIP) letters to those volunteers who did not meet mandatory minimum requirements.

Continued to help complete incident reports as needed for our records and payroll.

Constructed and sent out County training reminders as needed.

I continued to maintain the burn permits, sent updated permit lists to Dispatch for their records, and processed the Prescribe Burn Report for the Kansas Forest Service.

Processed records requests per KORA and the County Counselor's office's recommendations.

Created and distributed the March issue of the *Extinguisher Newsletter*.



Presented the request for a letter of support for the *Community Wildfire Defense Grant* to the BOCC.

Applied for the MSA and DuPont Globe Gear Giveaway for new PPE for RCFD and am currently working on the application and expenditure card for the Volunteer Fire Assistance Cost Share Program- for new PPE.

Attended the February REACH meeting and assisted with creating Valentine's Day Heart Grams.

Attended the Pipeline Safety Program presented by the Kansas Pipeline Association.

Attended the Integrated Weather Warning Team meeting in Wamego.

Attended the Salamander Live webinars on *Data Management* and *Plans & Events*.

Attended the Kansas Infrastructure's webinar on "Peer to Peer Discussion: New Administration Actions and Impacts and Current Grant Funding Opportunities."

Attended Lexipol's webinars on "5 New Skills Every Public Safety Leader Needs to Succeed Today" and "Attract, Engage, Retain: Proven Strategies for Public Safety Recruitment".

Attended FEMA's "When Minutes Matter: All Hazards Alerts and Warnings" webinars.

See below for Firefighter statistics for February.

February FF Stats	Total Number
New Applications	6
Rejected/Withdrawn Candidates	3
Hired Candidates	2
Probationary Firefighters	8
Trained Firefighters	111
Total Active Members	122
Terminations	6
Resignations	1
Retirements	0

Deputy Chief Doug Russell



Responding to multiple incidents.

Dealing with personnel issues.

Working through new applications for FFs.

Station 110

Working with Evergy on power

Building is on site. Riley Construction will arrive soon.

Working with Admin Assistant to outfit new FFs.

Station maintenance items.

Working with DC of Admin on First Due software implementation items.

Multiple truck repairs.

HB112 bed is mounted scheduled for decals and radios.

Ordering items for upfit

Ordered toolbox's ready to be installed

P103 is in service

P105 is back in service in Riley.

P114 is in service. Hosted a training course 02/24/25 for the station.

P112 awaiting radio installation.

Preparing for spring burning

Cleaning stations

Plowing snow

Ordered Gear washing machines for 103,106,109.

Had Gear drying racks made for 103,106,109,110.

Deputy Chief Jake Konrardy

- County Trainings
- Respond to Calls
- Dealing with personnel issues
- Review of New Hire Applications
- Assist DCO with truck repairs
- Assist DCO with new truck builds
- Submit NFIRS report to The Office of The State Fire Marshal
- Work on New Software conversion from Emergency Reporting to First Due
- Multiple Zoom meetings with First Due on software implementation
- Snow Removal after snowstorm
- Attend 911 Working Group Meeting
- Inspection with OSFM of Sikes Venue
- Inspection with OSFM of 2 Big Lakes homes on Zeandale Rd

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- Attend Meeting with KDOT and other agencies on Roundabout Projects on Hwy-24
- Discuss response changes during roundabout construction with EMS and Dispatch

Submitted by:
Russel Stukey
EM Director/ Fire Chief
Riley County

Attachment: 2, 2025 February staff time (1) (15506 : February Staff Time)