



**Board of Riley County
Commissioners
Regular Meeting
Minutes
March 21, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Craig Cox	Deputy County Counselor	Present	8:30 AM
Amanda Webb	Planning/Special Projects Director	Present	8:30 AM
Shilo Heger	Treasurer	Present	8:30 AM
David Adams	EMS/Ambulance Director	Present	8:51 AM
Dani Hallgren	Konza Prairie Community Health and Dental Center	Present	9:00 AM
Lee Wolf	Konza Prairie Community Health and Dental Center	Present	9:00 AM
Allen Todd	Appraiser's Office	Present	9:30 AM
Danny Williams	Appraiser's Office	Present	9:30 AM
Tawny McHenry		Present	9:30 AM
Greg McClure	Extension Agent	Present	9:30 AM
Lori Feldkamp	Big Lakes Developmental Center	Present	10:00 AM
Lisa Daily	Administrative Assistant II	Present	9:30 AM
Darrin Hobbs	Appraiser's Office	Present	9:30 AM
Patty Council	Appraiser's Office	Present	9:30 AM
Karen Grater	Appraiser's Office	Present	9:30 AM
Steve Schurle	Appraiser's Office	Present	9:30 AM
Joe Godown	Appraiser's Office	Present	9:30 AM
Jo Glessner	Appraiser's Office	Present	9:30 AM
Haley Heptig	Appraiser's Office	Present	9:30 AM
Jill Evans	Appraiser's Office	Present	9:30 AM
Vaughn Colbert	Appraiser's Office	Present	9:30 AM
Jim Cook	Appraiser's Office	Present	9:30 AM
Sydney Weber	Appraiser's Office	Present	9:30 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Webb reported there is an emergent sewer situation at 2956 Marlatt Avenue. Webb stated the lateral field has failed. Webb said the item will be coming before the Board on the failed lateral field and recommended solution.

Commission Comments

2. Commission Comments

McKinley's Comments:

Over the weekend I responded to some residents' emails and reviewed some of the information on consolidating the extension services.

Spent some time working on personal business and a lot of time watching basketball including the K-State women's game. Most of the games have been close and very entertaining.

Focke's Comments:

Thursday afternoon I attended the special Law Board meeting at our chambers. The meeting was devoted to an executive session on non-elected personnel matters.

Friday I spent some time with David Adams who updated me on a location in Leonardville that would work well for the ambulance station. They have been working diligently on the supplies needed for the SUV and the new ambulance. There should be a CAR ready by Thursday.

Afterwards, I met with Julie Gibbs, who had just returned from a spring break vacation. We discussed COVID testing and numbers. They have had a couple of promising interviews for the Clinic Supervisor position.

Saturday I rode in one of our Riley County Fire Department brush trucks with volunteer, Ben Meyer in the St. Patrick Day Parade. There were a lot of spectators out watching the parade and a lot of participation. Afterwards, I had brunch with Senator Tom Hawk and

his wife, Diane. It was good to catch up with them.

Ford's Comments:

Thursday afternoon I met with Allana Saenger, Director of the Riley County Historical Museum as well as the museum staff. It was great to finally have the chance to meet with them and see how everything has been going. The last six months have been incredibly hard with the passing of Cheryl Collins on everyone there, but they are doing a fantastic and amazing job and deserve to be commended for those efforts with everything that has occurred along the way as well.

Thursday evening I attended the Special meeting of the Riley County Law Board to continue our work and discussions on the RCPD Director's position. It was another quality and productive session and that work and dialog will continue on moving forward.

Saturday morning I attended the Riley County Republican's March Coffee talk at Vista. There were several elected officials from the state, city, and school board in attendance as well. I gave everybody an update as to what Riley County is doing and working on and answered a wide variety of questions including taxes and spending, elections, dark store, and the First Christian Church.

Well March Madness ended early for me as Kentucky lost in the first round. However, the K-State women play top seed NC State later today, which should be good. Jerome Tang, Assistant Coach from Baylor, will be the new K-State Men's head coach moving forward. K-State baseball won four straight over this last week as well and the Royals are off and running in spring training as well.

Business Meeting

3. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Jessica Larabee, for a promotion, as a Customer Service Representative II, in the Treasurer's Department, at a grade H step 1, at \$16.68 per hour.
- Susan Bryan, for a promotion, as a Clerk Analyst I, in the Treasurer's Department, at a grade I step 11, at \$23.82 per hour.
- Jeremy Larchick, an Assistant County Attorney, in the Attorney Department, for Separation from County Service, effective March 11, 2022.

Review Minutes

4. Board of Riley County Commissioners - Regular Meeting - Mar 17, 2022 9:00 AM

Move to approve minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

5. Tentative Agenda

Press Conference Topics

6. Discuss Press Conference

9:00 AM Dani Hallgren and Lee Wolf, Konza Prairie Community Health and Dental Center

7. Konza Prairie Community Health and Dental Center update

Wolf presented a Konza Prairie Community Health and Dental Center update.

9:15 AM David Adams, EMS/Ambulance Director

8. EMS/Ambulance Staff Update

Adams presented the EMS/Ambulance staff update.

9:30 AM**Press Conference**

9. Recognition of Greg McHenry years of service to Riley County and Presentation of plaque - Greg McKinley, Danny Williams & Allen Todd (10 minutes)

McKinley presented the plaque to Danny Williams in recognition of Riley County Appraiser Greg McHenry's 33 years of service.

Todd read some words, written by Lisa McAdams, Steve Schurle, and other staff in honor of Greg McHenry.

10. Riley County Livestock Association Spring Meeting (March 31) - Greg McClure (3 minutes)

McClure said the Riley County Livestock Association spring meeting will be held at 6:30 p.m. Thursday, March 31st at the Fairview Church Fellowship Hall, 12380 Fairview Church Road.

9:45 AM**Barry Wilkerson, County Attorney**

11. Request to fill Assistant County Attorney position

Wilkerson presented the request to fill Assistant County Attorney position.

Move to approve for the County Attorney's Office to advertise for hire the open Assistant County Attorney position.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed a Riley County Position Action Form for an Assistant County Attorney, in the County Attorney's Office, at a grade GG.

10:00 AM**Lori Feldkamp, Big Lakes Developmental Center Director**

12. Big Lakes Developmental Center update

Feldkamp presented the Big Lakes Developmental Center update.

10:15 AM Shilo Heger, County Treasurer

13. Request to Fill Open Customer Service Position

Heger presented the request to fill the Customer Service Representative I positions.

The Board and staff discussed employee hiring and retention.

Move to approve the Treasurer's Office to advertise for hire two open Customer Service Representative I positions.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed a Riley County Position Action Form for a Customer Service Representative I (two positions), in the Treasurer's Department, at a grade F.

Adjournment

Move to adjourn.

12:00 PM Law Enforcement Agency Meeting

14. Law Board Meeting Agenda