



**Board of Riley County
Commissioners
Regular Meeting
Agenda
April 05, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Highway Use Permit, Evergy
4. Recommendation for Pre-Cast Box Culverts Quote
5. Riley County Health Department 2021 Child Abuse Prevention Month Proclamation
6. Sign Riley County Personnel Action Form(s)

Review Minutes

7. Board of Riley County Commissioners - Regular Meeting - Apr 1, 2021 8:30 AM

Review Tentative Agenda

8. Tentative Agenda

Press Conference Topics

9. Discuss Press Conference

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

10. Administrative Work Session
11. Pending County Projects County Counselor

9:30 AM

Press Conference

12. RCPD update - Captain Greg Steere (3-5 minutes)
13. Downtown Manhattan update - Gina Scroggs (3-5 minutes)
14. Presentation of Child Abuse Prevention Month 2021 Proclamation - John Ford and Julie Gibbs (3-5 minutes)

10:00 AM Alvin Perez, PW Operations and Fleet Manager

15. Bid opening for asphalt seal oil

10:10 AM Alvin Perez, PW Operations and Fleet Manager

16. Bid opening for 2021 crushed/washed limestone chips

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



PUBLIC WORKS
Permit

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: Shannon Sterling, Administrative Assistant
MEETING: April 5, 2021
SUBJECT: Highway Use Permit, Evergy
PRESENTER: John Ellermann, PE, Director of Public Works

BACKGROUND

Evergy is requesting permission to work in the right of way to replace four (4) poles along the west side of Walnut Creek Road north of LK&W Road.

RECOMMENDATION(S)

Staff recommends approval of the Highway Use Permit as presented.

POSSIBLE MOTION(S)

Move to approve the Highway Use Permit granting Evergy permission to complete the work as outlined in the Permit.

Enclosures:

- 03.26.21_Evergy_Walnut Creek Rd (PDF)

APPLICATION FOR HIGHWAY USE PERMIT
Riley County, Kansas

<u>Evergy</u>	<u>Power Pole Replacement</u>		
Applicant Name	Type of Construction		
<u>225 S Seth Child Road</u>	<u>Manhattan</u>	<u>Kansas</u>	<u>66502</u>
Applicant Mailing Address	City	State	Zip

Applicant hereby requests permission to replace 4 poles along west side of Walnut Creek Road north of LK&W Road along and/or across the public roads of Riley County, Kansas, according to the details and route shown on the attached plans and standards for said construction.

A \$100 Application Fee and a detailed map of location (include an aerial when possible) are required.

In support of its application, the Applicant states it is in the best interest of the residents of Riley County to allow construction of said facility. In addition, Applicant agrees as follows:

- A. Facility shall be installed in conformance with all items on approved plans, pertinent national codes/standards and the Riley County Highway Use Permit Requirements and Procedures. Any request for variance shall be an addendum to this application. Any utility sharing facilities with another entity is required to obtain a separate Highway Use Permit for their installation.
- B. A refundable deposit as specified in the Riley County Highway Use Permit Requirements and Procedures, made payable to Riley County, Kansas, shall accompany this application to guarantee satisfactory performance of the conditions of this permit.
- C. The County Engineer and/or the Township Trustee shall have the authority to require any needed repairs resulting from such construction in the road right-of-way for a period of one year from date of completed construction.
- D. In the event of road improvement or maintenance within the right-of-way, the applicant or its assigns will be responsible for the relocation of the facility at no cost to Riley County or the Township.
- E. **Applicant shall notify the County Engineer at least 2 business days prior to the beginning of construction and upon completion of construction at 785-537-6330.**
- F. It is understood, the work shall commence within three (3) months of the permit approval and be completed within thirty (30) days of the estimated duration of construction otherwise, the permit becomes null and void, unless an extension of time is approved.
- G. Applicant further represents it shall comply with and abide by any rule, regulation or condition of the permit made by the County Engineer and/or the Township Trustee.

Submitted by: Jared Hawkins
Submitter's signature

3/26/21
Date

Jared Hawkins TD Designer III
Printed Name & Title

785-587-2304
Submitter's Telephone Number

Contractor Name

jared.hawkins@evergy.com
Submitter's Email Address

Contractor Telephone Number

4/9/21
Proposed Date of Construction

15 working days
Estimated Duration of Construction

RECOMMENDED BY: 
Riley County Engineer

Permit granted this ____ day of _____, 20____.

BOARD OF COUNTY COMMISSIONERS
RILEY COUNTY, KANSAS

Chairperson

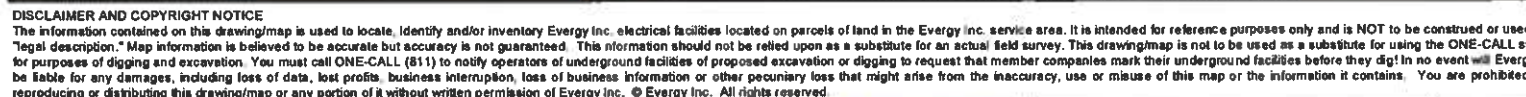
OFFICE USE ONLY:

Application Fee: 100.00

\$1,000 Deposit ☒ Bond ☒ Letter ☐

Receipt No. 12530 Date: 3-26-21

Signature: 



<table><tr><td>Exist</td><td>New</td></tr><tr><td>☐</td><td>☐</td></tr><tr><td>☐</td><td>☐</td></tr><tr><td>☐</td><td>☐</td></tr><tr><td colspan="2">Line Direction</td></tr></table>	Exist	New	☐	☐	☐	☐	☐	☐	Line Direction				Title REPLACE 4 POLES				
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By Jared Hawkins			M101527036		Crew H												
Date 3/25/2021		Scale 1 inch = 200 feet	Sheet Page 1														
Sub/Ckt AAAA 00-00		Upstream Device X000X1	Packet Pg. 5														
Think Safety!																	



PUBLIC WORKS
Recommendations

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: Shannon Sterling, Administrative Assistant II

MEETING: April 5, 2021

SUBJECT: Recommendation for Pre-Cast Box Culverts Quote

PRESENTER: John Ellermann, Director of Public Works

BACKGROUND

The existing structures on Fairview Church Rd., Silver Creek Rd., Wildcat Creek Rd., W. 69th Ave., and Hall's Ravine Rd. need replaced for various reasons. These structures require constant maintenance or the wing walls or abutment walls may be failing, the structure is narrow or in need of repair. They were selected using our inspection program and maintenance reports.

We reviewed each site to determine the type of structure best suited for its particular characteristics. Pre-cast concrete boxes are not suited for every site. They are best utilized in small drainage areas where there is a relatively shallow channel. These are generally locations where a smaller structure will be utilized. All of the proposed sites exhibit this criteria. However, as the size of structure begins to increase the cost increases and the cost benefit ratio for utilizing a pre-cast box over a cast in place box becomes less attractive.

Other reasons for utilizing a pre-cast concrete box are:

1. Our crews install them thus reducing the out of pocket cost
2. The installation only takes a few days so the road is not closed as long
3. The pre-cast box can be shipped directly to the construction site
4. The cost is generally less than a cast in place structure which allows more of the smaller structures to be replaced

Attached are the quotes received from 3 manufacturers of pre-cast concrete boxes.

DISCUSSION

Review the quotes: Quotes were received based on Six Options: Option #1 was for all four structures as a lump sum price. Options #2, #3, #4, #5, & #6 are individual price quotes per structure.

Discuss Quote Options
Approve the funding source

FISCAL IMPACT

We propose to fund the 3 pre-cast concrete boxes from the Public Works Budget in the amount of \$78,394.76.

ALTERNATIVES

- . Approve the measure
- . Deny the measure
- . Modify or develop alternatives if other concerns or factors arise
- . Schedule work session to discuss issue further

RECOMMENDATION(S)

Staff recommends the replacement of three structures; Options #2, #3 & #4. Further, we recommend acceptance of the low quote from Old Castle Precast on Option #2 - Fairview Church Rd. and from Old Castle Precast on Option #3 - Silver Creek Rd. and from Forterra on Option #4 - Wildcat Creek Rd.

POSSIBLE MOTION(S)

Move to accept the quote for the 2 pre-cast concrete box culverts from Old Castle Precast in the amount of \$40,484.76, and the quote for one pre-cast box culvert from Forterra in the amount of \$37,910.00, both funded from the Public Works Budget.

Enclosures:

- 2021 RCB Quotes (PDF)

2021 RCB Replacement Projects								
	Project Location	RCB Size	Total	Individual	Individual	Individual	Individual	Individual
Vendor: McPherson Concrete			Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
	Fairview Church Rd.	7' x 8' x 36'	\$ 26,636.04	\$ 26,636.04				
	Silver Creek Rd	6' x 8' x 36'	\$ 26,284.32		\$ 26,284.32			
	WildCat Creek Rd.	12' x 9' x 42'	\$ 41,127.66			\$ 41,127.66		
	W. 69th Ave.	15' x 7' x 36'	\$ 43,407.00				\$ 43,407.00	
	Halls Ravine Rd.	10' x 10' x 48'	\$ 37,301.76					\$ 37,301.76
			\$ 174,756.78					
Vendor: Forterra			Total	Individual	Individual	Individual	Individual	Alternate
			Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
	Fairview Church Rd.	7' x 8' x 36'	\$ 22,644.00	\$ 25,256.00				
	Silver Creek Rd	6' x 8' x 36'	\$ 21,888.00		\$ 24,464.00			
	WildCat Creek Rd.	12' x 9' x 42'	\$ 34,818.00			\$ 37,910.00		
	W. 69th Ave.	15' x 7' x 36'	\$ 33,336.00				\$ 36,380.00	
	Halls Ravine Rd.	10' x 10' x 48'	\$ 38,400.00					\$ 41,504.00
		BentoLiner	\$ 4,000.00					
			\$ 155,086.00					
Vendor: OldCastle Precast			Total	Individual	Individual	Individual	Individual	Alternate
			Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
	Fairview Church Rd.	7' x 8' x 36'	Lump Sum	\$ 20,492.72				
	Silver Creek Rd	6' x 8' x 36'	Lump Sum		\$ 19,992.04			
	WildCat Creek Rd.	12' x 9' x 42'	Lump Sum			\$ 41,595.84		
	W. 69th Ave.	15' x 7' x 36'	Lump Sum				\$ 40,692.64	
	Halls Ravine Rd.	10' x 10' x 48'	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,617.20
			\$ 155,839.20					
Vendor: Cretex - NO Quote								
Forterra *Option 1 \$ 155,086.00				OldCastle Precast		*Option 2	\$ 20,492.72	
				OldCastle Precast		*Option 3	\$ 19,992.04	
				Forterra		*Option 4	\$ 37,910.00	
				Forterra		*Option 5	\$ 36,380.00	
				McPherson Concrete		*Option 6	\$ 37,301.76	
*Option *2, *3, *4 & *5						Total	\$ 152,076.52	
Difference								
OldCastle Precast				*Option 2	\$ 20,492.72			
OldCastle Precast				*Option 3	\$ 19,992.04			
Forterra				*Option 4	\$ 37,910.00			
				\$ 78,394.76				



HEALTH DEPARTMENT
Proclamation

Julie Gibbs
Health Department
Director
2030 Tecumseh Rd
Manhattan, KS 66502
Phone: 785-776-4779

COMMISSION AGENDA REPORT

FROM: Julie Gibbs

MEETING: April 5, 2021

SUBJECT: Riley County Health Department 2021 Child Abuse Prevention Month Proclamation

PRESENTER: Heather Ritchey

Move to sign the Child Abuse Prevention Month Proclamation for April 2021 for Riley County Health Department. See attached.

POSSIBLE MOTION(S)

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- CAP proclamation 2021.doc (DOCX)



Child Abuse Prevention Month 2021 Proclamation

WHEREAS, we can build healthier, safer, and thriving communities if we take the same approach to raising families that we do to tending a community garden on a shared piece of land; and

WHEREAS, children are locally grown and have a right to be safe and to be provided an opportunity to thrive, learn and grow; and

WHEREAS, hope and commitment are powerful fertilizers that strengthen and support Kansas families thus preventing the far-reaching effects of maltreatment, providing the opportunity for children to develop healthy, trusting family bonds; and

WHEREAS, we must come together as partners to nurture, heal and grow together because prevention happens in partnership; and

WHEREAS, by growing a better tomorrow for all children, together, we can ensure that Kansas children will grow to their full potential as the next generation of leaders, helping to secure the future of this state and nation

THEREFORE, we, the Board of County Commissioners of Riley County, Kansas, do hereby proclaim April 2021 as

Child Abuse Prevention Month

In WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the Riley County, Kansas, to be affixed this 5th day of April, 2021.

**The Board of County
Commissioners of Riley County,
Kansas**

CHAIR

MEMBER

MEMBER

ATTEST:

**RICH VARGO,
Riley County Clerk**

Health Department Clinics
2030 Tecumseh Road
Manhattan KS 66502
P: 785-776-4779
F: 785-565-6565

Family & Child Resource Center
2101 Claflin Road
Manhattan KS 66502
P: 785-776-4779
F: 785-587-2879



COUNTY CLERK & ELECTIONS
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Michele Reid

MEETING: April 5, 2021

SUBJECT: Sign Riley County Personnel Action Form(s)

PRESENTER: Michele Reid, Payroll & Benefits Specialist & HR Associate

Enclosures:

- 2021-03 HD J Minnich (green) (PDF)

RILEY COUNTY PERSONNEL ACTION FORM

☒ Add		Fill Request Date 03/29/2021
☐ Change		Employee #

☐ New Hire	☐ Rehire	☐ Transfer	☒ Promotion	☐ Separation from
☐ Step Change	☐ Status Change	☐ Demotion	☐ Other	County Service

☒ Full Time	☐ Regular	☐ As-Needed	☐ Seasonal
☐ Part Time	☒ Grant Funded	☐ Intern	☐ Temporary

Minnich	Julia		
Name: Last	First	Middle	Home Phone

Address: Street	City	State	Zip

Child Care Surveyor I	Health Department	030-000420
Position Title	Department	Fund

04/03/2021	☐ Exempt	☒ Non-Exempt		☒ Yes	☐ No
Effective Date	Exempt	Non-Exempt	Ending Date For Temporary	Is this a budgeted position?	

L	1	\$19.69	☒ Hour	\$	☐ Month	☐ 40	☐
Grade/Step		Pay Rate				Hours Per Workweek	

Comments:

promotion from COVID-19 Tracer to Child Care Surveyor I

Approvals:

Department:



Date:

4-1-21

Personnel:



4-1-21

BOCC:

Chairman:

Member:

Member:



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
April 08, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Discuss Joint City/County/County Meeting
2. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

3. Administrative Work Session

9:20 AM

Amy Manges, Register of Deeds

4. Upgrade to iDoc Market

9:30 AM

Shilo Heger, Treasurer

5. Monthly Revenue Reports

9:45 AM

Jason Smith, Manhattan Area Chamber of Commerce

6. Economic development update

10:00 AM

Julie Gibbs, Health Department Director

7. Staff update

10:30 AM

Budget and Planning Committee - Tami Robison, Budget and Finance Officer

8. Monthly Cash Flow Reports

Attachment: 04-08-21 tentative agenda (10437 : Tentative Agenda)

9. CIP Work Session

11:05 AM Julie Gibbs, Health Department Director

10. Update on mask mandate

11:25 AM Breva Spencer, Maternal and Child Health Supervisor

11. Request for a new position for the MCH program

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 04-08-21 tentative agenda (10437 : Tentative Agenda)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
April 12, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Rich Vargo, County Clerk

1. Year to date budget and expenditure reports

9:15 AM

Gary Rosewicz, Assistant County Engineer

2. Bid opening for Senn Road bridge replacement

9:30 AM

Press Conference

10:00 AM

Break

10:10 AM

John Ellermann, Public Works Director/County Engineer

3. Project update

10:25 AM

Shelly Williams, Community Corrections Director

4. BJA Federal Grant

10:40 AM

Clancy Holeman, Counselor/Director of Administrative Services

5. Administrative Work Session

11:00 AM

Cheryl Collins, Museum Director

Attachment: 04-12-21 tentative agenda (10437 : Tentative Agenda)

6. Staff update

12:00 PM County Officials Luncheon

Adjournment

Announcements

Riley County Planning Board/Board of Zoning Appeals meeting will be held tonight at 7:30 p.m. in the Commission Chambers, Courthouse Plaza East Building, 115 N. 4th Street.

A commissioner will be on In Focus live at 9:05 a.m. Tuesday, April 13, 2021 (JF).

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



**COUNTY
COUNSELOR/ADMINISTRATIVE
SERVICES**
Staff Update

Clancy Holeman
Counselor/Director of
Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: Jana Chingway, Legal Assistant

MEETING: April 5, 2021

SUBJECT: Pending County Projects County Counselor

PRESENTER: Clancy Holeman, Riley County Counselor

Enclosures:

- Final Commission List 04.05.2021 (DOC)

PENDING COUNTY PROJECTS ▪ April 5, 2021
Submitted by Clancy Holeman, Riley County Counselor
Changes from previous meetings are shown in italics.

NOTE: The below is not intended to be a comprehensive list of all “pending” departmental projects underway. Instead, it represents an ongoing snapshot of the current status of selected pending projects which have either consumed significant staff time; involve county issues of widespread significance, or which have been added to this list by the BOCC.

COMMISSION LIST

Matters Reviewed Since Last Project List Submitted:

1. Finalize draft of Fairmont Heights Sewer Benefit District Service Agreement and provide to City of Manhattan staff for review. Receive returned Agreement from City. Solicit and receive input from staff working group. Schedule county working group meeting for Friday, July 6, 2018.
2. Relay potential claim information to liability insurer.
3. Email and phone exchange with outside consulting engineer to finalize Engineering Agreement with Riley County for Fairmont Heights Sewer Benefit District; Draft CAR for final version and arrange for consulting engineer to provide originals for signature by BOCC July 5th.
4. Respond to working group inquiry about potential signage on private road. Review staff working group responses on same issue.
5. Update draft indemnity agreement for 2018 County Fair and transmit to Extension Director for review and further update. Communicate with Extension Director, then insurance company representative, for revision of certificate of insurance to provide coverage on appropriate dates. Provide agreement to Extension for circulation and signatures.
6. “Dark Store” Commercial Real Property Appraisal Theory: A local working group composed of two members of our state legislative delegation and staff from Riley County, the City of Manhattan and Pottawatomie County is scheduled to meet initially July 11, 2018. The goal is to develop legislation to address this “hypothetical” appraisal theory which, on commercial properties, represents potentially huge reductions in the property tax base for local governmental entities, a resulting shift of that tax liability to residential properties, along with local government exposure to refunds with interest from the counties’ general funds.

Staff and Departmental Meetings Attended Since Last Project List Submitted:

1. Discussion of Health Department electronic medical records and potential transition to vendor selected by consortium of regional health departments. Initial conversation on multiple issues. Staff discussion scheduled for Friday, July 6th, 2018.
2. Review Agenda items for BOCC public meeting of July 5, 2018.
3. Public Works--Carson Mobile Home Park Sewer Benefit District—sewer system improvement KDHE loan application. Met with Public Works and Budget and Finance on April 26, 2018. Conference call made to KDHE. I will provide draft of revised KDHE form contract and cover letter to Public Works week of May 7, 2018. Public Works submitted on May 10, 2018 its proposed changes to the KDHE form contract.
4. Emergency Management—Fort Riley meeting on development of tower site lease agreement held April 25, 2018. Fort will develop memorandum for Bank confirming the Fort supports this project “in principle.” All other details will remain to be worked out. Our joint theory is this memo will help financing institution go forward with closing on the loan for the entire project, even if the tower lease

with Fort Riley cannot be executed before that closing—because of the need for Corps. of Engineers’ development of a lease agreement for the use of Fort Riley’s radio tower site. Significant time expended during week of May 7, 2018 in order to finalize concepts for our tower lease agreements, including 1½ hour telephone conference May 9, 2018, with bond counsel, lawyer for financing institution and Fire Chief. Final proposed tower lease agreements were distributed.

Valleywood ROW Obstructions: Letter mailed giving the party placing obstructions in the township road ROW 15 days to remove or it will be removed by County Engineer, pursuant to statute. Deadline for removal of obstructions close of business, May 3, 2018.

Firing Range: Response due from landowner by May 10, 2018. Contacted by different counsel for landowner. Toured range with counsel for land owner.

Countywide Emergency Radio Communications System Upgrade: Established contact with federal legislative delegation members—requesting information on any available federal funding to help defray portion of total project cost—since NBAF labs and associated facilities will benefit from interoperability of improved emergency radio communications ability.

BOCC v. Archer: On April 4, 2018 District Court denied Archer’s motion to sanction me for alleged misconduct, at the close of his evidence over two days. The District did so when we made a motion for judgment as a matter of law, based upon our theory we had no reason to provide evidence, given the nature of Defendant’s evidence. We have provided a Supreme Court Rule 170 demand that Defendant’s counsel sign our journal entry or it will be submitted to the Court for consideration. Defendant’s Supreme Court Rule deadline to provide us with any objections to that journal entry was close of business, Thursday, April 26, 2018. When no response was received by opposing counsel, our journal entry was submitted to the Court pursuant to the foregoing Supreme Court Rule, un-signed by Defendant’s counsel. It was approved and signed by the Judge. That final journal entry has now been filed in the case.

Household Hazardous Waste: I provided the BOCC for signature Monday, December 12th the resolution necessary to add Marion County as a member of the Regional HHW Program. The Board signed that document. Director Dennis Peterson will offer that resolution as a template to the other 10 current members of the Program. Each one of them is required to pass a similar resolution in order to allow Marion County membership. Once all those resolutions are passed, the most recent version of the underlying interlocal agreement must be submitted to the Attorney General for review and approval. I’ve discussed with Dennis the fact that we will need to have each signing county provide proof of their resolution adoption and publication before submitting the interlocal agreement to the Attorney General. That office no longer has copies in its files of the original interlocal agreement this current agreement amends. That’s because they were disposed of according to the Attorney General’s record retention schedule. Weeks of April 3, 10, 2017: Drafting cover letter to A.G. to accompany documents from various counties showing interlocal ready for approval. I anticipate completing this cover letter and transmitting the agreements for review in July, 2018.