



**Board of Riley County
Commissioners
Regular Meeting
Minutes
April 05, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Alvin Perez	Public Works Operations/Fleet Manager	Present	8:30 AM
Marvin Rodriguez		Present	8:30 AM
John Ellermann	Public Works Director/County Engineer	Present	8:30 AM
Julie Gibbs	Health Department Director	Present	8:30 AM
Michelle Markvicka	Administrative Assistant II	Present	8:30 AM
David Adams	EMS/Ambulance Director	Remote	8:30 AM
Russel Stukey	Emergency Management Director	Present	8:30 AM
Heather Ritchey	Child Care Licensing Supervisor	Present	8:30 AM
Captain Greg Steere	RCPD	Present	9:30 AM
Gina Scroggs	Downtown Manhattan	Present	9:30 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Rodriguez advised the Board to look closely at placing the Riley County sales tax on the ballot this year. Rodriguez said if you wait until next year it may not pass and would be too late.

Rodriguez stated the Board should also consider looking at the mask requirements in the County.

Commission Comments

2. Commission Comments

Ford's Comments:

Hopefully everybody had a wonderful and safe Easter weekend. It was at least a nice weekend to spend outside and with family and friends.

I also want to give a special thanks to all of our emergency crew and fire staff as well the Heinen Brothers out of Seneca for providing pilot support on the water drops during Friday's fire up in the northern part of Riley County.

Thursday afternoon I met with Director Dennis Butler from RCPD on a handful of related topics and got several questions and concerns of my own addressed during the dialog. Always appreciate the time given to work through this items as they come up.

Also, Thursday I attended via Zoom the bi-monthly meeting of the Crisis Intervention Team. Most of the meeting centered around establishing a voting group for a decision that will need to be made as a group down the road and the rules in which will be applied for that occur when needed. Also discussion on the actual CIT training session, when that may be and who should be included was also discussed at this meeting.

McKinley's Comments:

Had a relaxing weekend. Spent time outside as much as possible.

Friday I listened to In Focus. Clancy Holman and Greg McHenry discussed the dark store theory and the problems it causes. They did a good job of educating the public on this.

I want to give all our firefighters a big thank you for all the work they do. You hear about the big fires, but there are lots of others. Almost every day I hear a truck leaving the station and sometimes more than once a day. I appreciate that there are people willing to help out their neighbors.

Congratulations to the K-State Bat Cats. After a rough first game, they bounced back to beat the #3 ranked team twice.

Focke's Comments:

Thursday:

Attended the Rotary Club meeting by Zoom at noon. The club received the Civic Philanthropy Award from the Greater Manhattan Community Foundation, honoring their efforts in the past year.

C. Clyde Jones and Jim Reed made a presentation on Shepherd's Crossing, its history and continuing benevolent activities in the community.

The Rotary Club supported Shepherd's crossing this year in donations, including online contributions.

Friday & Weekend:

Had my lawn aeriated and over-seeded and spent the weekend moving hoses to water it.

Measured a friend's kitchen to do a design for a remodel project.

Attended Holy Week church services Thursday, Friday, and Sunday.

Business Meeting

3. Highway Use Permit, Evergy

Move to approve the Highway Use Permit granting Evergy permission to work in the right of way to replace four poles along the west side of Walnut Creek Road north of LK&W Road.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

4. Recommendation for Pre-Cast Box Culverts Quote

Move to accept the quote for the two pre-cast concrete box culverts from Old Castle Precast in the amount of \$40,484.76, and the quote for one pre-cast box culvert from Forterra in the amount of \$37,910.00, both funded from the Public Works Budget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

5. Riley County Health Department 2021 Child Abuse Prevention Month Proclamation

Ritchey read the Child Abuse Prevention Month Proclamation.

Move to sign the Child Abuse Prevention Month Proclamation for April 2021 for Riley County Health Department.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

6. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed a Riley County Personnel Action Form for Julia Minnich, for a promotion (from COVID-19 Tracer), as a Child Care Surveyor I, in the Health Department, at a grade L step 1, at \$19.69 per hour.

Ford reported due to the fire incident on Friday an Emergency Fire Declaration was put in place. Ford stated the extension is no longer needed.

Move to approve "Resolution No. 040521-12, A Resolution terminating local Disaster Emergency Declaration."

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

7. Board of Riley County Commissioners - Regular Meeting - Apr 1, 2021 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

8. Tentative Agenda

Press Conference Topics

9. Discuss Press Conference

9:00 AM**Clancy Holeman, Counselor/Director of Administrative Services**

10. Administrative Work Session

Holeman discussed SB 149, which would allow commercial real property owners to apply to the county for reimbursement of property taxes if their businesses was shut down or limited in capacity by county government. Holeman stated the bill does not mention anything related to COVID-19, which can be problematic.

Holeman said SB 87 deals with sales tax put in place by a county that all the sales tax would go to the county.

Focke asked if we actually shut down businesses.

Ford stated it would be impacted by any limit we place on businesses during the pandemic including a couple of temporary business closings.

11. Pending County Projects County Counselor

9:30 AM**Press Conference**

12. RCPD update - Captain Greg Steere (3-5 minutes)

Steere presented an RCPD update.

Steere discussed Project SAFE CAM a community watch program. Steere stated the intent is for voluntary registration of businesses and home security cameras in our community.

13. Downtown Manhattan update - Gina Scroggs (3-5 minutes)

Scroggs presented a Downtown Manhattan events update.

14. Presentation of Child Abuse Prevention Month 2021 Proclamation - John Ford and Julie Gibbs (3-5 minutes)

Ford read the Child Abuse Prevention Month 2021 Proclamation.

Fires in Riley County - Russel Stukey (3-5 minutes)

Stukey reported there was a large fire Friday caused from a rekindle of a previous controlled burn. Stukey stated they did have a Disaster Declaration in place. Stukey said the fire burned approximately 600 acres.

Stukey stated since the fire on Friday they have had 11 more fire calls.

Stukey said on Sunday they had another large grass fire along 800 Condray Road with about 200 acres. Stukey stated the fire involved a large section of evergreen trees causing a large fire. Stukey stated a house was saved. Stukey stated one fire truck was damaged.

Stukey stated some of the reasons for a no burn warning is because of upcoming weather. Stukey said it is the responsibility of the person asking for the controlled burn to check to be sure all the fires and ambers are out to avoid rekindles.

Stukey thanked all the local volunteers and Fort Riley, Waterville, and Marshall County for their assistance.

10:00 AM Alvin Perez, PW Operations and Fleet Manager

15. Bid opening for asphalt seal oil

The Board of County Commissioners opened the following bids for asphalt seal oil:

<u>Company</u>	<u>CHFRS-2P</u> (per gallon in tanker load lots including shipping)	<u>CQS-1F</u> (per gallon in tanker load lots including shipping)	<u>Demurrage</u> <u>Charge</u> (per hour, after ? hours)	<u>Pump</u> <u>Charge</u> (per load)	<u>Returned</u> <u>Load</u> <u>Charge</u> (per load)
Vance Brothers, Inc. 5201 Brighton Kansas City, MO 64130	\$2.40	\$2.20	\$70	\$65	\$550
Coastal Energy Corporation 1 Coastal Drive Willow Springs, MO 65793	\$2.31	\$1.95	\$75	\$75	\$975
Ergon Asphalt & Emulsions 630 S Donmyer Road Solomon, KS 67480	\$2.15	\$1.79	\$88	\$80	\$945

Move to refer the bids to staff for evaluation and recommendation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:10 AM

Alvin Perez, PW Operations and Fleet Manager

16. Bid opening for 2021 crushed/washed limestone chips

The Board of County Commissioners opened the following bids for crushed/washed limestone chips:

<u>Company</u>	<u>Unit Price</u>	<u>Total Bid</u> (2,370 tons)
Bayer Construction Co., Inc. PO Box 889 Manhattan, KS 66505-0889	\$25.40/ton	\$60,198.00
HAMM 609 Perry Place Perry, KS 66073-0017	\$27.45/ton	\$65,056.50

Move to refer the bids to staff for evaluation and recommendation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley