



**Board of Riley County
Commissioners
Regular Meeting
Minutes
April 06, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Evan McMillan	Assistant County Engineer	Present	8:30 AM
Anna Burson	County Appraiser	Present	8:30 AM
John Ellermann	Public Works Director/County Engineer	Present	8:30 AM
Michael Boller	Noxious Weed Director	Present	8:49 AM
Amanda Webb	Planning/Special Projects Director	Present	8:50 AM
Darell Edie	Budget & Finance Officer	Present	8:51 AM
Craig Cox	Deputy County Counselor	Present	9:13 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Focke's Comments:

Monday afternoon I went to CiCo Park to watch some of the Manhattan High School track teams practice. I met with one of the coaches with MHS and looked at some ongoing space concerns they

have. Currently, the javelin throw practice is in the parking lot used for horse and cattle trailers when they have competitions at the fairgrounds.

Tuesday, I attended the Food and Farm Council presentation. It was well attended with about 50 plus attendees from many different groups. We went over the Food System Master Plan for Riley County and the City of Manhattan. Five focus groups worked on the three goals identified in the plan and each group was tasked to develop action plans for implementation. Each group presented their ideas at the end of the meeting. A lot of good ideas came from all groups. Information gathered will be available on their web site soon.

Vickie James gave an update on what the group has planned going forward. They are looking for community donations to move the council forward in the community. Vickie would like to retire when a new director is able (financially) to be hired.

Later that afternoon, I attended a rather lengthy meeting of the Common Table. Under discussion was how the group moves forward with a central location at the 9th grade center since the School Board has delayed the project into 2024. It does give us extra time to get a strategic plan and budget worked out.

Wednesday, I attended the Military Relations Luncheon at the Campus Holiday Inn. A new Military Relations Manager, Christian Bishop, was introduced by Jason Smith. She started this week.

Guest speakers were Lt. Col. Brian Witthoeft, US Air Force, and LT. Col. Brad Roush, US Army, who are in charge of the KSU ROTC programs. They brought two ROTC students from the Pershing Rifle Team and did a rifle drill for the group.

Ford's Comments:

Monday afternoon I met with Matt Mackeprang with KDOT to talk and discuss some items on behalf of the City of Ogden. Had several questions in relations to possible State and Federal funding streams.

Wednesday afternoon I spoke with Craig Cox, Deputy Riley County Counselor, to discuss animal control, the possible new county policy, and how it can and should apply to actual services being render, and the cost of those services.

The rest of the week I spent at work helping with several different projects including our yearly Environment/ISO audit as well as normal duties and functions.

McKinley's Comments:

It has been a quiet week just working around the house.

Business Meeting

3. 2023 Asphalt Overlay Program Contract with Shilling Construction

Move to approve the Contract Agreement with Shilling Construction Co., Inc. for the 2023 Asphalt Overlay Program - Alternate No. 1, in the amount of \$1,280,252.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

4. Riley County Trash Services Proposed Extension of Contract - Howie's Trash Service

The Board discussed the significant price increase and measures to prevent in the future.

Ford asked if we should see what other options are out there.

McMillan stated we have a verbal agreement to continue for 30 days.

Move to table for further discussion.

RESULT:	TABLED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

5. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$658,172.64 and the following warrant vouchers for April 7, 2023:

2021 Budget

Road & Bridge Cap Project	\$675.00
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TOTAL. \$675.00

2022 Budget

Disaster Fund \$2,636.25

TOTAL. \$2,636.25

2023 Budget

County General	\$ 485,502.11
Health Department	89,425.90
Community Corrections	21,084.13
Capital Improvements Fund	35,128.44
Emergency 911	509.52
Solid Waste	4,085.82
County Building	20,135.69
RCPD Levy/Op	1,348,415.96
Riley Co Fire Dist #1	70,190.82
University Park W&S	404.63
Hunters Island Water Dist	1,256.45
Carson Sewer Benefit Dist	833.33
Moehlman Bottoms	564.79
Konza Water Operations	3,172.59
High Plains Ranch - Ben Dis	8,387.79

TOTAL. \$2,089,097.97

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

6. Board of Riley County Commissioners - Regular Meeting - Apr 3, 2023 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner

AYES:	Ford, Focke, McKinley
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Review Tentative Agenda

7. Tentative Agenda

Press Conference Topics

8. Discuss Press Conference

9:00 AM**Amanda Webb, Planning/Special Projects Director**

9. Finalize Comprehensive Plan update consultant Request for Qualifications

Webb presented the Comprehensive Plan Consultant RFQ.

Move to approve and finalize the Comprehensive Plan Consultant Request for Qualifications.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

9:15 AM**Michael Boller, Noxious Weed Director**

10. Staff Update

Boller presented the Noxious Weed staff update.

11. Bid Recommendation for new tractor mower

Boller presented the bid recommendation.

Move to accept the low bid submitted by Prairieland Partners Wamego, Kansas for a midsize mower tractor model 6120M in the amount of \$111,500.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

9:30 AM Anna Burson, Appraiser

12. April Staff Update

Burson presented the Appraiser's Office staff update.

9:45 AM Craig Cox, Deputy County Counselor

13. Administrative Work Session

Cox discussed the 2023 delinquent property tax case.

Cox said the Tax Auction is set for June 23, 2023.

Cox reported he had a meeting with the Assistant City Attorney regarding animal control.

Cox said the City's legal analysis is that when they quit providing services out in the County there was no contract in place. Cox stated City's legal position is animal control and the animal shelter at two separate matters. Cox said the City is looking to privatize the animal shelter.

Ford asked if animal control is transferred to RCPD how does it impact Riley County's responsibility for facilities.

Cox stated he will be reviewing our consolidated law enforcement statutes.

Cox said in regards to handing off the animal control offices, Director Peete estimated seven new positions. Cox stated the City only plans to transfer the three current position and only enforce City animal control.

The Board discussed the matter.

10:00 AM Amanda Webb, Planning/Special Projects Director

14. Planning & Development - Staff Update

Webb presented the Planning and Development staff update.

10:19 AM

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley