



**Board of Riley County
Commissioners
Regular Meeting
Minutes
April 29, 2024**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Community Center, 220 Willow Street, Ogden

6:00 PM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

6:00 PM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	6:00 PM
Kathryn Focke	County Commissioner	Present	6:00 PM
Greg McKinley	County Commissioner	Present	6:00 PM
Rich Vargo	County Clerk	Present	6:00 PM
Clancy Holeman	Counselor/Director of Administrative Services	Present	6:00 PM
Anna Burson	County Appraiser	Present	6:00 PM
Brian Peete	RCPD Director	Present	6:30 PM
Bob Pence	Ogden City Mayor	Present	7:12 PM
Marci Gieber		Present	7:00 PM
Ed Burch	City Council Member	Present	7:00 PM
Jim Pettay	City Council Member	Present	7:00 PM

Pledge of Allegiance

Public Comment

1. Public Comments

Burson said personal property notice of values went out on Monday and property owners have until May 15th to appeal.

Commission Comments

2. Commission Comments

Focke's Comments:

Thursday due to the intense thunderstorm on Thursday afternoon, a meeting that I was to attend was postponed. It will be rescheduled at a

later date.

Friday, I had to have my home computer worked on, which took some time. It's still not quite right, but workable.

Saturday the yard work I had planned to do was rained out and I spent time at home watching the weather warnings. I finally got to do some more yard work on Sunday late afternoon. I have a lot left to do.

Monday, I had a PT session and then went to Meadowlark to meet a friend for lunch. Later, I reviewed the paperwork and documents for this evening's meeting and came by the office to pick up my laptop computer.

McKinley's Comments:

Last Thursday afternoon I joined a zoom meeting with the team working on a strategic plan for Kansas State. We had a good conversation about what we can see for K-State future.

Saturday, we had a visit from former county employee Jill Seaton. She is a neighbor but does not have a basement so when the tornado sirens went off, she came over to use our storm shelter. Fortunately, no tornado but there were some nasty looking cloud formations that went over.

Ford's Comments:

Thursday afternoon I listened in on KAC's April Connecting Counties Webinar Presentation "Enhancing County Preparedness with CART". Bob Potemski, Kansas Animal Response Team President and Keri Korthals, Butler County Emergency Management Director discussed how they use County Animal Response Team (CART) to meet state and federal planning requirements for companion animals in local disasters. They also touched on how the team mission has been expanded to assist in small scale events as well as large animal rescue. Lastly, they discussed how important CARTs are and how they are working to increase the number around the state.

Also, on Thursday afternoon I listened to the Council of Foreign Affairs April State and Local Officials Virtual Meeting titled "Energy and Trade Priorities" with Oklahoma Governor Kevin Stitt. The Governor discussed his international priorities including Oklahoma's growing role in renewable energy landscape, ensuring access to a sustainable supply of critical minerals and deepening trade relations. A question and answer session followed the presentation.

Lastly on Thursday I had a Zoom meeting with the SmithGroup who is the consultant that is working with Kansas State University on their update to their University Master Plan. Several members of the K-State team were on the call as well and we discussed the Riley County perspective as it pertains to the updated plan.

Friday morning, I had a Teams Meeting with members from WTC and the local community as well as the Office of Broadband Development and the Kansas Department of Commerce to discuss and say some words on Riley County's behalf in regard to the ADPOT Grant that WTC has applied for to provide free Hotspot Wi-Fi in locations around the community and the county. I thought that the virtual interview went very well, the questions provided were really good and answered a wide range of things pertinent to needs here in the Manhattan/Riley County area. We should be hearing back on these awards in about four to six weeks.

Lastly, I wanted to announce Pawnee Mental Health Services has received full certification status as a CCBHC from KDADS. Pawnee has been provisionally certified as a CCBHC since 2023. The provisional certification introduced new programs, an expanded model of care, and new/additional standards for quality of care. The full certification means that they are embracing this model and continue to aspire to provide care in this new expanded scope.

Business Meeting

3. Sign Riley County Employee Action Form(s)

The Board of County Commissioners signed Riley County Employee Action Forms for the following:

- Bryant Parker, a new hire, as a Deputy County Counselor, in the Counselor/Administrative Services Department, at a Range FF.
- Trevor Clark, a new hire, as an As Needed Volunteer Firefighter Stipend, in the Riley County Fire District #1, at a Range TASND.

Review Minutes

4. Board of Riley County Commissioners - Regular Meeting - Apr 25, 2024 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

5. Tentative Agenda

Press Conference Topics

6. Discuss Press Conference

6:30 PM

Clancy Holeman, Counselor/Director of Administrative Services

7. Administrative Work Session
8. Pending County Projects County Counselor

Holeman presented the Commission Projects List.

Holeman discussed SB 384 regarding nuisance abatement in unincorporated areas of the county.

9. Resolution Adopting “Riley County Employee Policy Manual,” Effective March 25, 2024

Holeman presented the Resolution adopting the Riley County Employee Policy Manual.

Move to approve “Resolution No. 042924-22, A Resolution adopting the “Riley County Employee Policy Manual” (a/k/a “Riley County Policy Manual,” A/K/A “Employee Policy Manual,” A/K/A “Riley County Employee Manual”).”

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner

AYES:	Ford, Focke, McKinley
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6:50 PM **Brian Peete, RCPD Director**

10. RCPD update

Peete presented a Riley County Police Department update.

7:05 PM **Ogden City Mayor Bob Pence, Jr.**

11. Riley Avenue Project

Pence reported Ogden received \$1.95 M for the Riley Avenue Project from KDOT and \$407,000 from the Kansas Technical Grant for water.

7:17 PM **Adjournment**

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley