



**Board of Riley County
Commissioners
Regular Meeting
Minutes
May 15, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Shelley Woodard	Deputy County Counselor	Present	8:30 AM
Amanda Webb	Planning/Special Projects Director	Present	8:41 AM
David Adams	EMS/Ambulance Director	Present	8:48 AM
Elizabeth Ward	Human Resource Director	Present	9:23 AM
Susan Boller	Elections Manager	Present	9:28 AM
Lori Muir	Real Estate Specialist	Present	9:30 AM
Darell Edie	Budget & Finance Officer	Present	9:36 AM
Amy Manges	Register of Deeds	Present	10:13 AM
Dennis Cook	Aggieville Business District	Present	10:53 AM
Gina Snyder	Downtown Manhattan Director	Present	10:53 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Focke's Comments:

After budget hearings on Thursday, I spent Friday catching up on

phone calls and personal appointments. Did a lot of landscape work in the afternoon/evening and all day on Saturday.

Sunday, I played in the bell choir at church and then went to dinner with some friends for Mother's Day. Later, I went over the meeting agenda and documents for today's meeting and finished the day planting vegetables. Hopefully, the main part of my landscaping plans are finished for this spring.

Ford's Comments:

Friday morning I met with Josh Brewer, Executive Director of the Manhattan Area Habitat for Humanity to discuss a county based moderate income housing grant opportunity over in the Northview area as well as several other opportunities including expansion into the City of Ogden in the future. The MIH grant opportunity isn't due until November for the next round which gives ample time and opportunity to get through the details in advance.

Friday afternoon I had a Zoom call with Kyle Powers from the Haven Real Estate Group, Angela Schnee from the City of Ogden, several Kansas Department of Commerce, and the Office of Rural Prosperity including Sara Bloom, Ernie Beaudet, Sheena Thomas, and Kerri Falletti to discuss some ideas, programs, and potential opportunities in and around the Ogden area. Had a great dialog and there seems to be several options that just might prove beneficial. They are also going to schedule some time to come out and tour the area to better see what may fit in terms of housing as well as commercial and industrial businesses that could move into the area with the resources available.

Also wanted to congratulate Blade Mages and his Wareham Hall Inc. group for securing a \$250,000 grant through the State Park Revitalization & Investment in Notable Tourism (SPRINT) program. This will go a long way in helping them remodel and revitalize the historic downtown Wareham Hotel/Theater for future use and events for the community.

McKinley's Comments:

Had more people mention how excited they are to see the north county ambulance station getting started.

Went up to Leonardville to see what work was done last week.

Spent some time looking through budget information this weekend.

Business Meeting**Review Minutes**

3. Board of Riley County Commissioners - Regular Meeting - May 11, 2023 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

4. Tentative Agenda

Press Conference Topics

5. Discuss Press Conference

9:00 AM

Amanda Webb, Planning/Special Projects Director

6. Out of State Travel Request for Community Rating System workshop

Webb presented the out of state travel request.

Move to approve the Out of State Travel Request for Darrin Hobbs to attend the Department of Natural Resources/FEMA Community Rating System workshop in Lincoln, Nebraska.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

7. Out of State Travel Request - Soils Workshop

Webb presented the out of state travel request.

Move to approve the Out of State Travel Request for Amanda Webb to attend the Colorado Professionals in Onsite Wastewater (CPOW) Soils Course in Golden, Colorado.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

9:15 AM David Adams, EMS/Ambulance Director

8. Monthly Update

Adams presented the EMS/Ambulance staff update.

9:30 AM Press Conference

9. Election Filing Deadline - Rich Vargo (2-3 minutes)

Vargo reported the filing deadline for the City/Schools Primary Election is June 1, 2023 at 12:00 (noon).

Vargo stated all the cities and school districts have open positions. Vargo encouraged residents to go to the Riley County website or call the Clerk's Office for the list of open positions and filing requirements.

9:40 AM Rich Vargo, County Clerk

10. 2024 Budget Requests for Additional and Expanded Positions

Vargo presented the new and expanded Elections and HR & Payroll positions for the 2024 budget year.

10:10 AM Shelley Woodard, Deputy County Counselor

11. Administrative Work Session

Woodard presented the Commission Project list and asked for any questions from the Board.

12. Pending County Projects County Counselor

10:30 AM Amy Manges, Register of Deeds

13. 2024 REGISTER OF DEED BUDGET REQUEST

Manges presented the 2024 Register of Deeds budget request.

10:45 AM Barry Wilkerson, County Attorney

14. 2024 ATTORNEY BUDGET MEMORANDUM

Wilkerson presented the 2024 County Attorney budget request.

11:00 AM Gina Snyder, Downtown Manhattan Director

15. 2024 DOWNTOWN MANHATTAN ECONOMIC DEVELOPMENT

Snyder presented the 2024 Downtown Manhattan appropriation request.

11:10 AM Dennis Cook, Aggieville Business District

16. 2024 AGGIEVILLE BUSINESS DISTRICT

Cook presented the 2024 Aggieville Business District appropriation request.

11:20 AM Patrick Gormely, Riley County Genealogical Society

17. 2024 RILEY COUNTY GENEALOGICAL SOCIETY
APPROPRIATION REQUEST

Gormely presented the 2024 Genealogical Society appropriation request.

11:25 AM Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

12:00 PM Law Enforcement Agency Meeting

18. Law Board Meeting Agenda