



**Board of Riley County
Commissioners
Regular Meeting
Minutes
May 24, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Shilo Heger	Treasurer	Present	8:30 AM
Michele Reid	Payroll & Benefits Spec & HR Associate	Present	8:30 AM
John Ellermann	Public Works Director/County Engineer	Present	8:30 AM
Julie Gibbs	Health Department Director	Present	8:30 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Reid presented the Employee of the Month Award to Kaylyn Speth in the Health Department.

Commission Comments

2. Commission Comments

Ford's Comments:

Thursday afternoon I join in on the national teleconference call from NACo and their Government Affairs staff to discuss a handful of upcoming legislative items that may or may not be considered by Congress in the upcoming few months, which includes infrastructure,

election reform, implementation of the American Rescue Plan and further guidance moving forward, police and criminal reforms, and public land issues and challenges as well.

Thursday afternoon I attended the Joint City/County/County meeting at City Hall to discuss the joint adoption of the revised Urban Area Subdivision Regulation with both Manhattan and Riley County staff

Friday after nearly three months of efforts we have finally gotten caught up on production at work. Going to start getting busy again, but at least we are back to square one.

The weekend for me was pretty quiet overall. Glad to see both Royals and K-State baseball had quite the respective weekends as well.

McKinley's Comments:

Thursday after our meeting, I went out and volunteered at the vaccination clinic. Yes, they had something simple enough even I could do it. This was the clinic for kids 12 and older. It was good to see the turnout they had.

After that I attended the Joint City/County/County meeting. We had a presentation on the revised urban area subdivision regulations to be coordinated between the City of Manhattan and Riley County.

Over the weekend I worked on a lot of projects around the house.

Focke's Comments:

Thursday:

Attended the Joint City/County/County meeting in the afternoon. There was a presentation by the city planner concerning the Urban Area Subdivision Regulations. There is an inter-local agreement from 1976, with the map being updated in 2001. Our planning board is working with theirs to develop new codes in the comprehensive plan. Watershed regulations will be proposed this summer. All the updates will be on the website: www.engageMHK.com

Friday:

The Regional Planning Board held its meeting (in person) at the Alma Community Center. New business included discussion of the working plan in progress, currently the housing assessment grant that will have its final report in August. The comprehensive plans for St. George and

Ogden are complete and were accepted by the board.

The mayor of Alma welcomed the board to Alma and updated us on community activities. They have had a lot of construction in the city, one of which is the old skating rink being re-purposed into mid-income housing apartments. There is a city-wide clean-up underway.

Other business included: approval of revised Bylaws, Overview of the Pike National Historic Trail Study; considering a letter in support of the KSU Technology Development Institute (presentation made by Jeff Tucker)

The meeting closed on a sad note when the Exec. Director, Kristy Rodriguez, announced that she would be moving to Texas where her husband has accepted a new position. She will continue to work remotely as long as she can until we can find a replacement.

The meeting was followed by a site tour of the upcoming Wabaunsee County Travel Plaza, headed by Thane Brethour and Jim McGregor, with JLC Development. Financing is in place and various tenants have been identified. It is a very well planned development.

Business Meeting

3. Amend CIP Project for RCPD Firing Range

Move to approve additional funds for the RCPD Firing Range project and sign an amendment form to include water line costs from approval of contract on February 22, 2021.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

4. Outstanding Check Resolution

Heger presented the outstanding warrants which are two years or older to be voided.

Move to approve Resolution No. 052421-20, Resolution for voiding outstanding checks issued by Riley County prior to April 30, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - May 20, 2021 9:00 AM

Move to approve the minutes.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

8. Administrative Work Session

Holeman said he will be working on closing out the Radio Project.

Holeman stated he is working on options for an employee training day this year to include a virtual component. Holeman said IT will be testing how the training can be accomplished.

Holeman said he will be working with various departments on project.

9. Pending County Projects County Counselor

9:30 AM**Press Conference**

10. Effective Irrigation program - Gregg Eyestone (2-3 minutes)

Eyestone said an Effective Irrigation program will be held Wednesday, June 2nd from 12:00 p.m. to 1:00 p.m. by Zoom.

11. City/School Elections - Rich Vargo (2 minutes)

Vargo reported the filing deadline is June 1, 2021 for the City/School Elections. Vargo stated positions are open in all local public school districts and cities.

Vargo said filing information is available on the Riley County website and in the County Clerk's Office.

Focke said she heard a rumor of a public parking space and Riley County being in discussions about the RCPD substation. Focke stated the Board has voted the substation down a couple of times.

Ford stated there has been some preliminary discussion if tax credits can be obtained. Ford said the discussion is very primitive at this time. Ford stated if the credits are obtained it may be possible for the substation space to be at no cost to the county.

Ford asked about the status of KCCA Annual meeting.

Vargo stated staff has checked with KAC staff and have not received a response.

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

