



**Board of Riley County
Commissioners
Regular Meeting
Minutes
June 03, 2024**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Bryant Parker	Deputy County Counselor	Present	8:30 AM
Anna Burson	County Appraiser	Present	8:30 AM
Brittany Phillips	Budget and Finance Officer	Present	8:30 AM
Evan McMillan	Assistant County Engineer	Present	8:30 AM
Elizabeth Ward	Human Resources Director	Present	8:35 AM
Lt. Brad Ingalls	RCPD	Present	9:00 AM
Julie Gibbs	Health Department Director	Present	9:17 AM
Amanda Webb	Planning/Special Projects Director	Present	9:40 AM
Russel Stukey	Emergency Management Director	Present	9:50 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Vargo presented the 2024 June Certified Values. Vargo reported the 2024 June Assessed Valuation for Riley County is \$827,863,028. Vargo said the value of one mill is \$827,863, a 4.43% increase from 2023.

Vargo thanked the Appraiser's Office and Treasurer's Office for their work in appraisals and revenues.

Commission Comments

2. Commission Comments

Focke's Comments:

Absent

McKinley's Comments:

After our meeting Thursday I met with Megan Lewis to get to know her better and discuss the work of Community Corrections.

This was a weekend for cleanup. Friday I was in my office cleaning out the accumulated paper to the recycle bins and Saturday was shred day at Capitol Federal and I took a large pile from home.

Other than that, a quiet weekend at home.

Ford's Comments:

Thursday afternoon I met with the team from MakeMyMove as well as Daryn Soldan, George Kandt, and Allison Muth from the Manhattan Area Chamber of Commerce to discuss a couple of their initiatives and to see where everything may fit into place. Looks as if we are going to look to bring in some regional partners to discuss some ideas in more depth.

Thursday afternoon I met with Cory Meyer, Riley County IT Director to catch up on a few things, got my laptop updated and passwords fixed. Had a chance to discuss some other technology ideas and complications at the same time as well.

Late Thursday afternoon I met with Megan Lewis, Interim Director of Riley County Community Corrections and Rich Vargo, Riley County Clerk to discuss some items in that department including space needs as well as safety and security issues. There is going to be more on this subject coming here a bit later, but overall, the discussion was good and impactful I would say.

Sunday afternoon I attended Appreciation Sunday events hosted by the Pentecostals of Manhattan at the K-State Alumni Center. This was a recognition event for all the area first responders as well as their families to say thanks for everything they do to help keep our community and counties safe. I had a chance to say a few words of

appreciation as well as Director Peete for RCPD and Mayor Susan Adamchak from the City of Manhattan. It was a great event and great to say thanks to all those who work hard to support the community.

Congratulations to the K-State baseball team winners of the Fayetteville baseball region with a perfect 3-0 record by beating Louisiana Tech, #5 Arkansas, and SE Missouri to reach their first Super Regional for the first time since 2013. Up next is a best three series with the University of Virginia in Charlottesville, Virginia Friday and Saturday.

Business Meeting

3. Water Drought/Emergency Resolution

Move to approve "Resolution No. 060324-31, Water Drought/Emergency Resolution."

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, McKinley
ABSENT:	Focke

4. Change Order #1 for the 2024 Asphalt Overlay Program

Move to approve Change Order Number Final with Shilling Construction for the 2024 Asphalt Overlay Program in the amount of - \$71,869.60 for a total adjusted contract price of \$1,530,140.40.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, McKinley

5. Sign Tax Roll Corrections

Move to approve the Tax Roll Corrections.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, McKinley

6. Sign Riley County Employee Action Form(s)

The Board of County Commissioners signed a Riley County Employee Action Form for Jonathan Allen, a new hire, as an As Needed Volunteer Firefighter Stipend, in the Riley County Fire District #1, at a Range TASND.

Review Minutes

7. Board of Riley County Commissioners - Regular Meeting - May 30, 2024 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, McKinley

Review Tentative Agenda

8. Tentative Agenda

Press Conference Topics

9. Discuss Press Conference

9:00 AM**Clancy Holeman, Counselor/Director of Administrative Services**

10. Administrative Work Session
11. Pending County Projects County Counselor
- Holeman presented the Commission Projects List.

9:20 AM**Julie Gibbs, Health Department Director**

Move to recess as the Board of County Commissioners and convene as the Board of Health.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, McKinley

12. RCHD Request for 2025 County Opioid Funds for Prevention Program

Gibbs presented the request for the 2025 County Opioid Funds for the Prevention Program.

The Board asked to bring back the request for a full time position and funding from the City of Manhattan.

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, McKinley

9:30 AM

Press Conference

13. RCPD Update - Brad Ingalls (3-5 minutes)

Ingalls presented the Riley County Police Department (RCPD) update.

14. Downtown Manhattan update - Gina Snyder (3-5 minutes)

Cancelled

9:40 AM

Amanda Webb, Planning/Special Projects Director

15. Planning & Development - Staff Update

Webb presented the Planning and Development staff update.

9:55 AM Russel Stukey, Emergency Management Director

16. EM / Fire Staff Update for the month of March

Stukey presented the EM/Fire District #1 staff update.

10:17 AM Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, McKinley