



**Board of Riley County
Commissioners
Regular Meeting
Minutes
June 12, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Anna Burson	County Appraiser	Present	8:30 AM
Laurie Harrison	Emergency Management Coordinator	Present	8:32 AM
Katharine Hensler	Museum Director	Present	9:15 AM
John Ellermann	Public Works Director/County Engineer	Present	9:15 AM
Craig Cox	Deputy County Counselor	Present	9:47 AM
Shelley Woodard	Deputy County Counselor	Present	9:47 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Holeman asked the Board to add a letter of support for Twin Valley Telephone to the business meeting.

The Board agreed by consensus to add the Twin Valley Letter of Support to the business meeting.

Commission Comments

2. Commission Comments

Focke's Comments:

I spent some time contacting possible co-participants in this Tuesday's In Focus radio show. Topics will be the 4-10 proposal on changing the county business hours and emergency preparedness. Julie Gibbs was going to join me but has an important conflict on Tuesday morning. Shilo Heger and Douglas Russell will be able to attend.

I had a lot of contacts about the change in schedule from people, both e-mails and phone calls. It has mainly been negative against changing the hours to 7:00 a.m. to 6:00 p.m. I want to listen to all concerns and get the results from our customer and employee surveys before making any decisions.

I spent a lot of time enjoying the cooler weather, working in the yard, and going on walks. I did a long walk around CiCo Park, which I hadn't done in quite some time. Otherwise, it was a pretty normal weekend.

Ford's Comments:

Thursday afternoon I listened in on June's "Connecting Kansas" Zoom call hosted by KAC. This month's presentation was Kansas Tourism: Partnerships and Programs "To The Stars", Jordan Roemerman, Marketing Manager, Kansas Tourism, Division of Kansas Department of Commerce. The presentation discussed Kansas Tourism, a division of the Department of Commerce who is ready to help promote local communities to interest travelers, how to market the state to them, and how they can help promote those plans and ideas.

Friday morning, I came down and donated blood with the American Red Cross for our county blood drive. It had been almost a year since I had the opportunity to do so. I always like to point out how important and easy these donations are. The American Red Cross has made it easy with their Rapid Pass to get scheduled and done with the process. They will email you later to let you know where your donation went as well. The process is quick and easy and will help save lives so please think about donating in the future whether it is with Riley County or elsewhere.

Friday afternoon I met with Neil Horton out at Bayer Construction to discuss the Rural Housing Incentive District being discussed and looked at. They may have a proposal that fits the dynamics of this program moving forward and they are looking to see where this program may or may not fit into the equation.

Also Friday I attended the Pre-RCPD Law Board meeting for June. This meeting was to put the final details in place for the agenda that

will be presented during the meeting Tuesday June 20th at noon. Keep in mind this month's meeting is on a Tuesday instead of Monday due to the Juneteenth holiday.

Friday evening, I attended the Manhattan High School Alumni Reunion down in Aggieville. It was fun to have the opportunity to catch up with Alum I knew and went to school with and some I actually didn't. I hope this is an event the district continues to do every summer and support.

Saturday afternoon I attended the 4th Annual T-Bars Motorcycle Rally in downtown Ogden. This event appears to be growing in size with new vendors and food trucks this year. Mother nature also cooperated, and all the evening entertainment and event went off without a hitch. I was glad to have the opportunity to chat with some of the constituents in town and I always enjoy the discussion and dialog.

Sunday morning, I was able to get caught up on numerous phone calls that had taken place over the week and several different items. Appreciate everybody's patience there as well.

McKinley's Comments:

Have had a lot of calls and emails about the 4-10's schedule. Also had a call about the Fairground Task Force.

Saturday, we went on the Extension's Garden Tour. Always great to see how others have done their yard. We always come home with ideas of things to do.

Business Meeting

3. Local Emergency Operations Plan Promulgation

Move to approve the Riley County Board of County Commission Chair sign the Promulgation for the Riley County Emergency Operations Plan for Emergency Management.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

4. Highway Use Permit, Evergy

Move to approve the Highway Use Permit granting Evergy permission to work in the right of way replacing existing poles and overhead wire along Gardiner Road between Tuttle Creek Boulevard and just north of Cleburne Road.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

5. Highway Use Permit, Cox Communications

Move to approve the Highway Use Permit granting Cox Communications permission to work in the right of way to bore in approximately 12,608 ft of 2" conduit with a 288ct fiber optic cable along Wildcat Creek Road between Dry Hop Circle to Skyway Drive then along Skyway Drive to W. 68th Avenue and then north along W. 68th Avenue.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

6. Support for Broadband Provider Cox Communications for LINC

Move to approve the letter of support for broadband provider Cox Communications for LINC.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Support for Broadband Provider Twin Valley Telephone for LINC

Move to approve the letter of support for broadband provider Twin Valley Telephone for LINC.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

7. Board of Riley County Commissioners - Regular Meeting - Jun 8, 2023
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

8. Tentative Agenda

Press Conference Topics

9. Discuss Press Conference

9:00 AM Rich Vargo, County Clerk

10. Year to date budget and expenditure reports

Vargo presented the year to date budget and expenditure reports.

9:15 AM Katharine Hensler, Museum Director

11. Museum Staff Report

Hensler presented the Museum staff report.

9:30 AM Press Conference

12. Public Notice - John Ellermann (2 minutes)

Ellermann said the culvert replacement project on Lasita Road is scheduled to begin Tuesday, June 20, 2023. The project is located approximately 780' north of Fancy Creek Road. Lasita Road will be

closed to through traffic during construction. Traffic Control will be installed at the intersections of Fancy Creek Road and Stanton Road to direct traffic. The project has been allotted five working days and is expected to be completed by June 26, 2023 weather permitting.

9:35 AM John Ellermann, Public Works Director/County Engineer

13. Public Works Project Update

Ellermann presented the Public Works projects update.

9:50 AM Clancy Holeman, Counselor/Director of Administrative Services

14. Administrative Work Session

Cox discussed the upcoming Tax Foreclosure Sale to be held June 23, 2023.

15. Pending County Projects County Counselor

Holeman presented the Commission Projects List.

10:02 AM Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley