



**Board of Riley County
Commissioners
Regular Meeting
Minutes
June 13, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Christian Bright	Manhattan Mercury	Present	8:30 AM
Gary Olds		Present	8:31 AM
Russel Stukey	Emergency Management Director	Present	8:36 AM
John Ellermann	Public Works Director/County Engineer	Present	8:35 AM
Kurt Moldrup	RCPD Interim Director	Present	8:37 AM
Darell Edie	Budget & Finance Officer	Present	8:52 AM
Lori Muir	Real Estate Specialist	Present	9:00 AM
Evan Williams		Present	9:00 AM
Shelly Williams	Community Corrections Director	Present	9:45 AM
Jessie Hubbard	Administrative Assistant II	Present	9:45 AM
Sara Darnell	Community Corrections	Present	9:45 AM
Bret Clark	Community Corrections	Present	9:45 AM
Sandi Harper	ISO II - Adult, Community Corrections	Present	9:52 AM
Anna Burson	County Appraiser	Present	10:00 AM
Barry Wilkerson	County Attorney	Present	10:15 AM
Judge Grant Bannister	District Court	Present	1:00 PM
Lanna Nichols	Court Administrator	Present	1:00 PM
Emily Wagner	Manhattan Emergency Shelter	Present	1:00 PM
Kevin Larson	Riley County Council on Aging	Present	1:00 PM
Erica Christie	Three Rivers, Inc.	Present	1:00 PM
Dennis Cook	Aggieville Business Association	Present	1:00 PM
Julie Gibbs	Health Department Director	Present	2:00 PM
Shelley Hays	Administrative Analyst	Present	2:00 PM
Laurie Harrison	Emergency Management Coordinator	Present	2:05 PM
Wyatt Thompson	Manhattan City Animal Shelter	Present	2:15 PM
Bryce Caulk	Manhattan City Animal Shelter	Present	2:15 PM

Pledge of Allegiance**Public Comment****1. Public Comments**

Olds discussed SB 13, Revenue Neutral Rate and the county's responsibilities with what they are to fund. Olds thanked the Board for considering what is in the best interest of the citizens. Olds stated sometime after July 20th the citizens will be receiving the revenue neutral rate mailing explaining the taxes. Olds asked the Board to put a fine tooth comb to the taxes. Olds discussed the difficulty with funding given the 45% of property being tax exempt.

Ellermann discussed the shop damage due to the storm. Ellermann suggested residents call before coming to the office for the next couple days due to the storm.

Stukey discussed the assistance from the Appraiser's Office and the Manhattan City risk reduction staff in assessing the \$9.7 M estimate in damage. Stukey stated they believe the damage was from straight line winds, which reached 100 mph.

Stukey discussed when tornado sirens are used due to location of the storm. Stukey also emphasized tornado sirens are for outdoor notification, not indoors.

Commission Comments**2. Commission Comments**

McKinley's Comments:

Friday I spent helping my daughter move. Her husband retired from the army and they moved from Fort Leavenworth to the north part of Kansas City, Missouri.

Saturday I was working around the house. That evening on the way home from Manhattan the weather went crazy. Heavy wind and rain hit about half way home, but was able to make it there and find the power out. After the storm passed I was told there was damage at the shops so I drove in to see what happened. The power lines along the highway were down across all the entrances to the county buildings so I could

not get in. Some of our fire department was directing traffic around a low power line crossing the highway. They gave me a vest and I helped direct traffic for an hour and a half. KDOT showed up and was setting up cones to direct traffic so we left.

Sunday morning, we drove in to see where the damages were in Manhattan. On the way back I took the back way into the county shops to see the damages there. Alvin Perez had some men there starting to close up the six overhead doors that were taken out.

Focke's Comments:

No comments.

Ford's Comments:

Friday evening, I attended the 2nd Annual MHS Reunion at O'Malley's Alley down in Aggieville. That location was setup for all of us who graduated in 1990s. Had a lot of fun caught up with a lot of people and it actually was pretty well attended, which I thought was great.

Saturday morning, I attended via Zoom the Kansas Leadership Center's Virtual Civic Saturday Kansas. Ed O'Malley, President and CEO of the Kansas Leadership Center gave some opening remarks and Eric Liu, CEO from Citizen University gave a wonderful presentation on what civics mean today, and Huascar Medina, Poet Laureate of Kansas spoke and gave a really insightful speech as well. The event was about an hour and a half and was well worth the time.

As for me I missed all the events of Saturday evening, as I fell asleep as the storms rolled through. So very grateful no one was seriously injured or worse and I'm also grateful for everyone who worked yesterday from the county to the city and the state on getting in quickly and responding in a manner that will allow us to get things cleaned up, fixed, and repaired and move forward once again. There is a lot of damage and work to be done, but much like the tornado we had 14 years to the day most of the severe damage occurred at a time where no one was present. I hope that is the worst mother nature provides us for the rest of summer.

Business Meeting

3. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Danna Rivera, a new hire, as a Customer Service Representative I, in the Public Works/Administrative Services Department, at a grade F step 2, at \$17.30 per hour.
- Haileigh Jacobs, a new hire, as an As Needed Museum Assistant, in the Museum Department, at a grade As Needed step 3, at \$11.22 per hour.

Review Minutes

4. Board of Riley County Commissioners - Regular Meeting - Jun 9, 2022
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

5. Tentative Agenda

Press Conference Topics

6. Discuss Press Conference

9:00 AM

Rich Vargo, County Clerk

7. Year to date budget and expenditure reports

Vargo presented the year to date budget and expenditure reports.

Vargo presented the 2022 June Certified Value of \$720,821,750.

Vargo presented the 2022 Revenue Neutral Rate, RNR, of 40.672, based on 2021 taxes billed of \$29,317,322.76.

9:15 AM John Ellermann, Public Works Director/County Engineer

8. Public Works Project Update

Ellermann presented the Public Works project update.

9:30 AM Press Conference

No items.

9:45 AM Shelly Williams, Community Corrections Director

9. Juvenile Intake & Assessment Services Needs More On-Call Officers

Williams presented the JIAS need of more On-Call Officers.

Move to allow RCCC to advertise and hire additional JIAS On-Call Officers.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed a Riley County Position Action Form for an On-call Juvenile Intake and Assessment Officer, in the Community Corrections Department, at a grade B.

10. Community Corrections Funding

Williams thanked Interim RCPD Director for attending today as he is a member on their advisory board.

Williams spoke of the difficulty for Community Corrections' staff when Riley County approves pay increases.

Williams stated without the increase the Community Corrections' staff would have to stay at the same rate.

Move to table the \$24,455.62 increase to Community Corrections for employee salaries for the remainder of 2022.

RESULT:	TABLED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:10 AM Anna Burson, Appraiser

11. 2023 Appraiser's Office Budget Request

Burson presented the Appraiser's Office 2023 budget request.

10:25 AM Barry Wilkerson, County Attorney

12. 2023 Riley County Attorney Budget Request

Wilkerson presented the Attorney's Office 2023 budget request.

10:40 AM Clancy Holeman, Counselor/Director of Administrative Services

13. Administrative Work Session

14. Pending County Projects County Counselor

Holeman presented the Commission Project List.

11:00 AM Katharine Hensler, Museum Director

15. Riley County Historical Museum Staff Update

Hensler presented the Museum update.

11:30 Focke left the meeting.

1:00 PM Judge Bannister, District Court

16. 2023 District Court Budget Request

Nichols & Bannister presented the Court Services 2023 budget request.

1:15 PM Emily Wagner, Manhattan Emergency Shelter

17. 2023 Manhattan Emergency Shelter Appropriation Request

Wagner presented the Manhattan Emergency Shelter 2023 appropriation request.

1:25 PM Erica Christie, Three Rivers, Inc.

18. 2023 Three Rivers, Inc. Appropriation Request

Christie presented the Three Rivers 2023 appropriation request.

1:35 PM Kevin Larson, Riley County Council on Aging

19. 2023 Riley County Council on Aging Appropriation Request

Larson presented the Council on Aging 2023 appropriation request.

1:45 PM Dennis Cook, Aggieville Business Association

20. 2023 Aggieville Business Association Appropriation Request

Cook presented the Aggieville Business District 2023 appropriation request.

2:00 PM Julie Gibbs, Health Department Director

21. 2023 Health Department Budget Request

Gibbs presented the Health Department 2023 budget request.

2:15 PM

Russel Stukey, Emergency Management Director

22. 2023 Fire, EM, 911, Capital Outlay Budget Requests

Stukey presented the Fire District, EM and 911 2023 budget request.

2:30 PM

Wyatt Thompson and Bryce Caulk, Manhattan City Animal Shelter

23. 2023 Animal Shelter Appropriation Request

Thompson and Caulk presented the Animal Shelter 2023 appropriation request.

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, McKinley
ABSENT:	Focke