



**Board of Riley County
Commissioners
Regular Meeting
Minutes
June 15, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

9:00 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

9:00 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	9:00 AM
Kathryn Focke	County Commissioner	Present	9:00 AM
Greg McKinley	County Commissioner	Present	9:00 AM
Rich Vargo	County Clerk	Present	9:00 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	9:00 AM
Evan McMillan	Assistant County Engineer	Present	9:03 AM
Gina Snyder	Downtown Manhattan	Present	9:37 AM
Craig Cox	Deputy County Counselor	Present	9:53 AM
Lori Muir	Real Estate Specialist	Present	9:58 AM
David Adams	EMS/Ambulance Director	Present	10:11 AM
Brian Peete	RCPD Director	Present	10:17 AM
John Ellermann	Public Works Director/County Engineer	Present	10:29 AM
Ron Fehr	Manhattan City Manager	Present	4:00 PM
Mark Hatesohl	Manhattan City Commissioner	Present	4:00 PM
Wynn Butler	Manhattan City Commissioner	Present	4:00 PM
John Matta	Manhattan City Commissioner	Present	4:00 PM
Linda Morse	Manhattan City Commissioner	Present	4:00 PM
Amanda Webb	Planning/Special Projects Director	Present	4:00 PM
Mike Matson		Present	4:00 PM
Mark Friel	Everygy	Present	4:00 PM

Pledge of Allegiance

Public Comment

1. Public Comments

Vargo asked the Board to add him to the end of the agenda to present the 2023 assessed valuation and present the revenue neutral rate mill levy rate.

The Board agreed by consensus to add time to the end of the agenda for the 2023 assessed valuation.

Commission Comments

2. Commission Comments

Focke's Comments:

Monday afternoon I went to the Noxious Weed/HHW Department to meet with Michael Boller. We did a tour of the facility and grounds. We visited about their work schedules and the proposed 4-10 hours. They work on a hybrid schedule, and it works great for them. They have regular office hours daily to accept recycled materials and hazardous waste.

That evening I attended the “night before” social at Fort Riley's newly remodeled Calvary Museum. We got to preview the museum that was opening to the public the next day. I couldn't attend on Tuesday because I had the In Focus program. The exhibits are really great, showing the years of progression from early Fort-days to the present. I plan to go back soon and spend more time with the exhibits.

Tuesday, I was on the In Focus radio show on KMAN. Shilo Heger, Treasurer and Fire District #1 Deputy Chief Doug Russell attended with me; however, Doug had an emergency call and had to leave at the beginning of the show. Doug was going to talk about emergency preparedness with tornado season approaching, but that didn't get discussed. Shilo and I talked about the 4-10 proposal for most of the time and we had only one caller. After that, I came to the office and returned phone calls and e-mails. I also spent a short time with Craig Cox going over ideas for the Keats project. We set a strategy meeting for this afternoon.

That evening I attended the “Fireside Chat” sponsored by the Historical Museum held at Flight Coffee. Kevin Larson presented a program on north county history. It was a very interesting presentation, with lots of questions about the various towns and the early settlers. The program was very well attended, with standing room only.

Wednesday morning, a scheduled meeting at the Health Department was postponed, so I did some household and yard work. I was headed to the office after lunch but discovered a tire problem and had to take it for repair.

Ford's Comments:

Monday evening, I attended the open social up on Fort Riley to celebrate the re-opening after five years plus of remodeling and COVID of the 1st Infantry Division and Calvary Museums. It was great to have a chance to catch up with some people I haven't talked to in quite some time and to get a chance to see the renovations and updates at the Calvary Museum. We also heard from Commanding General at Fort Riley John V. Meyer III and was graced by the presence of a gentlemen who fought in WWII and stormed the beach at Omaha during D-Day. We also had the chance to view the Calvary Museum before its official opening. Also wanted to say thanks to Mary Sue Moore who paid for my 1st Infantry Division lapels that I have been trying to find for quite some time from their gift shop when their square machine went down. I will surely repay her next time I'm up that way.

Tuesday afternoon I took part in an online survey with NACo as part of my appointment to the Community Economic and Workforce Development Committee to start laying out legislative priorities and proposals for counties with Congress for the rest of 2023 and into 2024. It was rather lengthy, but well thought out and those answers and question will be discussed in whole at next month's Annual Conference and Exposition to be held in Travis County (Austin) Texas.

Speaking of the Community Economic and Workforce Development Committee we met via Microsoft Teams Wednesday afternoon as part of our monthly meeting. After some opening remarks and recognitions by our Chair Martha Schrader, Commissioner, Clackamas County, Oregon. We heard from Matthew Summy, Vice President of Strategic Planning for Impact & Inclusion, Comcast Corporation and Amanda Bergson-Shilcock, Senior Fellow, National Skills Coalition. They spoke on the new Comcast & National Skills Coalition Workforce and Job Training Initiatives. Presentation two was from Mary Griffin, Executive Director, Cooperative Development Foundation, and she discussed the Resident and Community Owned Housing Model that should help advance equity as well as stability for low-income Americans working to get into housing. This actually sounds like a pretty formidable program and I'm going to follow up on the information that will be coming out on it. We next had a legislative update from Julia Cortina, Legislative Associate, CEWD for NACo, and an open discussion and dialog from members across the country discussing programs and initiatives they are working on.

Thursday morning, I attended Good Morning Manhattan hosted by the Manhattan Area Chamber of Commerce at the Four Points by Sheraton. The guest speaker was RCPD Director Brian Peete who was originally slated to speak during February's event that was cancelled

due to the weather conditions. We also heard from new CVB Director Marcia Rozell and the new strategic plan they have been working on over the last couple of years and now have put into place.

McKinley's Comments:

Tuesday evening, I attended the Riley City Council meeting. I filled them in on the progress of the new Ambulance Station and we had a discussion on the 4-10's schedule.

Wednesday the Flint Hills Veterans Coalition cancelled their meeting. There were Flag Day ceremonies and the opening of the museum on Fort Riley that a number of members were planning to attend.

Wednesday evening, I attended the Randolph City Council. I also filled them in on the progress of the new Ambulance Station. We had a good discussion about the 4-10's schedule, the animal shelter, and the fairground task force. There were a lot of questions about each of these items and I let them know what the status is on all of them.

Business Meeting

3. Recommendation for Pre-Cast Box Culverts Quote

Move to accept the quote for one pre-cast concrete box culvert from McPherson Concrete in the amount of \$51,924.22, funded from the Public Works Budget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

4. Sign a Tax Roll Correction

Move to approve the Tax Roll Correction.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

5. Intergovernmental Luncheon Agenda

No topics.

All BOCC attending, no lunch for Commissioner Focke; Clancy and I will also attend.

6. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$670,441.99 and the following warrant vouchers for June 16, 2023:

2022 Budget

Capital Improvements Fund	\$43,496.00
Road & Bridget Cap Project	508.75
TOTAL.	\$44,004.75

2023 Budget

County General	\$805,861.00
Disaster Fund	91,597.66
Health Department	86,490.68
Court Services	150.00
War Memorial	360.00
County Auction	256.34
Community Corrections	16,958.43
Emergency 911	827.17
Solid Waste	253,590.69
County Building	22,636.65
RCPD Levy/Op	26,391.76
Landfill Closure	6,117.83
Riley Co Fire Dist #1	24,703.19
University Park W&S	3,928.60
Terra Heights Sewer	62.00
Univ Park W&S Cap Reserve	12,783.00
TOTAL.	\$1,352,715.00

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

7. Board of Riley County Commissioners - Regular Meeting - Jun 12, 2023 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

8. Tentative Agenda

Press Conference Topics

9. Discuss Press Conference

9:30 AM

Clancy Holeman, Counselor/Director of Administrative Services

10. Administrative Work Session

Holeman reminded the commissioners that a fence view is scheduled for July 13, 2023.

Holeman stated there will be another fence viewing either June 26th or June 29th.

9:50 AM

Gina Snyder, Downtown Manhattan Director

11. Downtown Manhattan update

Snyder presented an update on Downtown Manhattan activities.

10:00 AM

Craig Cox, Deputy County Counselor

12. City of Ogden Possible Purchase of River Trail Holdings, LLC Lots at

the Tax Foreclosure Auction

Cox discussed the City of Ogden request to waive the court cost for the 73 lots of River Trail Holdings, LLC. Cox reported the court cost is \$165/lot.

Woodard said the cost per lot is based on the original estimate cost of the tax sale.

The Board had questions on the actual cost of the tax sale to be reimbursed compared to the estimated cost of \$12,045.

Woodard stated the actual cost will not be determined until the sale is complete.

The Board asked for the actual cost to be presented to the Board on Thursday, June 22, 2023.

10:15 AM Brian Peete, RCPD Director

13. RCPD update

Peete presented a Riley County Police Department update.

10:30 AM David Adams, EMS/Ambulance Director

14. Staff Update

Adams presented the EMS/Ambulance staff update.

Adams stated Pottawatomie County has asked to use one of our UTV's for the July 4th celebration. Adams asked if the Board is okay to allow Pottawatomie County to use one of our UTV's for the July 4th celebration.

The Board asked to add it for action to the June 22, 2023 Business Meeting.

15. North County Station Finish Selections

Adams presented the North County Station finish selections.

Vargo presented the 2023 Assessed Valuation for Riley County of \$792,782,029 which is a 9.98% increase from 2022. Vargo said the value of one mill for budget purposes is \$792,782.

Vargo stated the Revenue Neutral Rate mill levy is 38.379.

Vargo reported staff will be reviewing departmental budgets and presenting the Budget Development Worksheets to the Board.

Adjournment

Move to adjourn after the Joint City/County/County Meeting at 4:00 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

4:00 PM

Joint City/County/County Meeting (at County Offices)

16. City/County/County Meeting Agenda

Friel presented information on the Evergy substation and transmission line project.

Fehr said the Food and Farm Council would like to present their annual report at the next Joint City/County/County meeting.

4:30 p.m. Adjourned.