



**Board of Riley County
Commissioners
Regular Meeting
Minutes
June 16, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Remote	8:35 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Shelly Williams	Community Corrections Director	Present	8:30 AM
Sara Darnell	Community Corrections	Present	8:30 AM
Jessie Hubbard	Administrative Assistant II	Present	8:30 AM
Christian Bright	Manhattan Mercury	Present	8:30 AM
Bret Clark	Community Corrections	Present	8:37 AM
Darell Edie	Budget & Finance Officer	Present	8:47 AM
Sam Hennigh	KMAN	Present	9:28 AM
Gary Fike	County Extension Director	Present	9:57 AM
John Jobe	Extension Agent	Present	9:57 AM
Kurt Moldrup	RCPD Interim Director	Present	10:10 AM
Josh Kyle	RCPD Captain	Present	10:10 AM
Brad Jager	RCPD Captain	Present	10:10 AM
Katharine Hensler	Museum Director	Present	10:20 AM
Chuck Sexton	Flint Hills Veterans Coalition	Present	10:40 AM
Anne Smith	aTa Bus Director	Present	11:00 AM
Michael Boller	Noxious Weed Director	Present	11:00 AM
Janet Nichols	Manhattan Area Chamber of Commerce	Present	11:00 AM
Jason Smith	Manhattan Area Chamber of Commerce	Present	11:06 AM
Daryn Soldan	Manhattan Area Chamber of Commerce	Present	11:06 AM
Cory Meyer	IT/GIS Director	Present	11:24 AM
Elizabeth Ward	Human Resource Manager	Remote	1:15 PM
John Ellermann	Public Works Director/County Engineer	Present	1:05 PM
Evan McMillan	Assistant County Engineer	Present	1:05 PM
Julie Winter	PW Administrative Services Manager	Present	1:15 PM
Russel Stukey	Emergency Management Director	Remote	2:15 PM
Amanda Webb	Planning/Special Projects Director	Present	2:18 PM

Laurie Harrison	Emergency Management Coordinator	Present	2:20 PM
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Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

McKinley's Comments:

Tuesday I started with a visit to the doctor for results from last week's tests. My heart is still going strong.

I left there and went to KMAN for the second half of In Focus. We discussed the storms and damage from last Saturday. Also discussed some of the new hires at Riley County and the budget process we are working on.

I then went to the Flint Hills Veterans Coalition meeting. They had someone from Meadowlark talking about their programs for Parkinsons.

Tuesday evening, I attended the Riley City Council meeting. They are working on the budget for next year and making arrangements for projects to use the ARPA funds.

Wednesday I attended the North Central Juvenile Detention meeting in Salina. We did have a large number of attendees this time. We approved the budget for next year and administrative raises. Went over the amendments to the bylaws and had still had a few questions so final approval will be at next meeting.

Finally, a reminder that there are a lot of Juneteenth activities occurring from today through Monday so be sure to check them out.

Focke's Comments:

Working on healing.

Ford's Comments:

Monday afternoon, I met with Riley County Attorney Barry Wilkerson to discuss a couple of items. We spent some time talking about the current state of things, the history of RCPD and the Law Board, and a couple of other topics. I certainly appreciated the time spent, dialog, and perspective.

Tuesday of course was Flag Day. Although, I couldn't attend any of the local events due to some work-related duties, I did take some time to watch a really cool webinar from the Heritage Foundation on the history of the flag and common misconceptions associated with the flag. I thought the presentation did an outstanding job of relating both the positive and negative aspects the flag is associated with at times as well.

Wednesday afternoon, we had the monthly Zoom call with the Flint Hills Metropolitan Planning Organization. We got both a monthly financial and project update, an update from KDOT, and an update to our 2022 CPG agreement and discussion on it. We also discussed the opening Planning Director position, which we still have no applicants for and have decided to go a little broader in advertising for the position moving in hopes of getting some candidates and we officially made Jared Tremblay Interim Director of the organization as we continue our search. We will meet again on July 20th.

Wednesday evening, I attended the Ogden City Council meeting. I gave them a quick update on what we are working on. The council discussed an ordinance with Kansas Gas, the work and efforts on city clean up, and several other events happening throughout the summer.

Lastly, the Colorado Avalanche won Game 1 of the Stanley Cup Final vs Tampa Bay 4-3 in overtime. Colorado is three wins away from the cup.

Business Meeting

3. Riley County On-Call Agreement with Schwab Eaton P.A.

Move to approve the Riley County On-Call Agreement with Schwab Eaton P.A. for Professional Engineering Services for Riley County projects, not to exceed the budgeted amount of \$10,000.00 unless approved by Riley County.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

4. Community Corrections Funding

The Board discussed the Community Corrections funding proposal.

Move to approve funding in the amount of \$24,455.62 for the remainder of 2022 to implement the 10.5% market salary adjustment increase for Community Corrections.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

5. Randolph Fireworks display application

Move to approve the Fireworks Display Permit for Randolph July 2nd.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

6. Sign Paylocity Corporation Subscription Agreement that was approved on June 2nd, 2022.

Move to approve the signing of the Paylocity Corporation Subscription Agreement as was approved by all Riley County Commissioners on June 2, 2022.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

7. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$583,765.58 and the following warrant vouchers for June 17, 2022:

2022 Budget

County General	\$726,316.73
Disaster Fund	60,287.76
Health Department	86,616.59
Court Services	150.00
War Memorial	600.00
County Auction	417.50
Motor Vehicle Operations	4,030.30
Community Corrections	22,299.25
Capital Improvements Fund	426,795.89
Emergency 911	1,990.79
Solid Waste	234,525.84
County Building	8,970.73
Road & Bridge Cap Project	8,972.65
RCPD Levy/Op	16,423.35
Landfill Closure	673.16
Riley Co. Fire Dist. #1	87,133.31
University Park W&S	8,043.91
Hunters Island Water Dist	408.00
Carson Sewer Benefit Dist	28.98
Deep Creek Sewer	80.74
Moehlman Bottoms	98.08
Terra Heights	109.99
Konza Water Operations	2,361.53
Univ Park W&S Cap Reserve	4,312.00
Lakeside Heights Sewer	28.72

TOTAL. \$1,701,675.80

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

8. Board of Riley County Commissioners - Regular Meeting - Jun 13, 2022
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

9. Tentative Agenda

Press Conference Topics

10. Discuss Press Conference

9:00 AM Darell Edie, Budget and Finance Officer

11. 2023 Coroner, Juvenile Detention, Special Alcohol, and War Memorial Budget Requests

Edie presented the Coroner, Juvenile Detention, Special Alcohol, and War Memorial budget requests.

9:30 AM Clancy Holeman, Counselor/Director of Administrative Services

12. Administrative Work Session

Holeman said he is working on various projects, contracts, and information to departments upon request.

9:50 AM Break**10:00 AM Gary Fike, County Extension Director**

13. Final Report for VITA and Update on Citizenship Washington Focus (4-H)

Fike presented the final report for VITA. Fike reported VITA preparers logged 2,003.65 hours of service with an estimated total impact of \$1.48 M.

10:10 Focke left the meeting.

Jobe presented Citizenship Washington Focus schedule and discussed the program.

10:15 AM Kurt Moldrup, Interim RCPD Director

14. RCPD update

Moldrup discussed how well the EOC staff worked together during the most recent storm.

Moldrup reported RCPD has been reporting for years to KBI who submits reports to the FBI as required.

Moldrup presented an update on RCPD.

10:30 AM Katharine Hensler, Museum Director

15. 2023 Riley County Historical Museum Budget Request

Hensler presented the Museum 2023 budget request.

10:40 AM Chuck Sexton, Flint Hills Veterans Coalition

16. 2023 Flint Hills Veterans Coalition Appropriation Request

Sexton presented the Veterans Coalition 2023 appropriation request.

11:00 AM Anne Smith, aTa Bus Director

17. 2023 aTa Bus Appropriation Request

Smith presented the aTa Bus 2023 appropriation request.

11:15 AM Jason Smith, Manhattan Area Chamber of Commerce

18. 2023 Chamber of Commerce Appropriation Request

Soldan presented the Manhattan Area Chamber of Commerce 2023 appropriation request.

Nichols presented an update on the Military Relations activities.

11:30 AM Michael Boller, Noxious Weed/HHW Director

19. 2023 Noxious Weed/HHW Budget Request

Boller presented the Noxious Weed/HHW 2023 budget request.

11:40 AM Cory Meyer, IT/GIS Director

20. 2023 IT/GIS Budget Request

Meyer presented the IT/GIS 2023 budget request.

1:15 PM Clancy Holeman, Counselor/Director of Administrative Services

21. 2023 Administrative Services/Counselor Budget Request

Holeman presented the Administrative Services/County Counselor's Office 2023 budget request.

1:30 PM Rich Vargo, County Clerk

22. 2023 Clerk, Elections, Clerk Tech Fund Budget Requests

Vargo presented the Clerk, Clerk Tech, and Elections 2023 budget requests.

1:45 PM Patrick Gormely/Barry Michie, Riley County Genealogical Society**23. 2023 Riley County Genealogical Society Appropriation Request**

Gormely presented the Riley County Genealogical Society 2023 appropriation request.

2:00 PM John Ellermann, Public Works Director/County Engineer**24. 2023 Public Works/Parks, 1/2 Sales Tax, Auction, County Building, and Solid Waste Budget Requests**

McMillan presented the Solid Waste 2023 budget request.

Ellermann presented the Public Works/Parks, Auction, 1/2 cent sales tax, and County Building 2023 budget requests.

2:20 PM Julie Winter, Administrative Services Manager**25. 2023 Benefit Districts and Landfill Budget Requests**

Winter presented the benefit districts, landfill, and Mertz levee 2023 budget requests.

2:30 PM Elizabeth Ward, Human Resource Manager**26. New and Expanded Position Requests for 2023 Budget**

Ward presented the new and expanded position request for 2023 budget consideration.

Stukey and Webb spoke on their respective positions.

Ford stated he is not prepared to make a decision until the total budget numbers are available. Ford said his priority is to take care of the people we currently have.

McKinley agreed.

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, McKinley
ABSENT:	Focke