



**Board of Riley County
Commissioners
Regular Meeting
Agenda
June 20, 2024**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

9:00 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

9:00 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Supplemental Agreement No. 1 University Park Wastewater Lagoon Facility
4. Sign Tax Roll Corrections

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - Jun 17, 2024 8:30 AM

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:30 AM

Clancy Holeman, Counselor/Director of Administrative Services

8. Administrative Work Session

9:40 AM

Julie Gibbs, Health Department Director

9. RCHD Child Care Licensing Discussion

10:00 AM

Gary Fike, County Extension Director

10. Volunteer Income Tax Assistance Program

10:15 AM

Brian Peete, RCPD Director

11. RCPD update

10:30 AM Brittany Phillips, Budget and Finance Officer

12. 2025 Budget Work Session

4:00 PM Joint City/County/County Meeting (at County Offices)

13. City/County/County Meeting Agenda

Adjournment**Announcements**

Good Morning Manhattan will be held today 7:15 a.m. - 8:30 a.m. at the Four Points by Sheraton, 530 Richards Drive.

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



PUBLIC WORKS
Agreement

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: Andrea Rose, Administrative Assistant II

MEETING: June 20, 2024

SUBJECT: Supplemental Agreement No. 1 University Park Wastewater Lagoon Facility

PRESENTER: Evan McMillan, Assistant Director/ County Engineer

Attached for your approval is the Supplemental Agreement No.1 for University Park Wastewater Lagoon Facility with SMH. This Agreement includes additional design, services and construction plans for the water line relocation along with the development of the Stormwater Pollution Prevention Plan (SWPPP) for construction of the wastewater treatment facility improvements.

The Design Phase Services of the Original Contract (attached) is amended by the Supplemental Agreement No.1 as follows: The services as described in the Original Agreement shall be modified to incorporate the scope of work changes, set forth in Exhibit A to this amendment.

The Compensation and Audit by Owner, of the Original Contract is amended as follows: The Owner will pay the Consultant as follows: a lump sum fee of \$12,040. The parties agree that the total cost to complete the Project should not exceed \$156,440.00 without the Owner's prior written approval.

POSSIBLE MOTION(S)

Move to sign and approve.

Enclosures:

- Supplemental Agreement 1 (PDF)
- SMH Consultants_Agreement for Professional Services_UP WWTF_Design_102422 (PDF)

SUPPLEMENTAL AGREEMENT NO. 1 FOR PROFESSIONAL ENGINEERING SERVICES

This Supplemental Agreement dated June 17, 2024, to our Consulting Services Agreement for the University Park Wastewater Lagoon Facility, dated October 24, 2022, by and between the Board of County Commissioners of Riley County, Kansas, (Owner) and SMH Consultants, a Professional Corporation, (hereinafter "Consultant").

WHEREAS, the Owner and the Consultant entered into a contract on October 24, 2022, ("Original Contract") in which the Consultant agreed to provide professional services for the **University Park Wastewater Lagoon Facility** ("Project"); and,

WHEREAS, further, the Owner has determined the need for a Storm Water Pollution Prevention Plan (SWPPP) and desires the Consultant to develop the SWPPP for the Project, as described in the proposal set forth on Exhibit A, attached hereto and incorporated herein by reference; and for the fee set forth below; and

WHEREAS, further, the Owner has determined the need for a relocation of a rural water line currently located on the proposed wastewater lagoon site and desires the Consultant to develop the construction plans for the relocation, as described in the proposal set forth on Exhibit A, attached hereto and incorporated herein by reference; and for the fee set forth below; and

WHEREAS, the Owner and the Consultant desire to amend the Original Contract to include these additional services.

NOW THEREFORE, in consideration of the foregoing recitals and the terms and conditions herein contained, it is agreed to the following:

1. That Section 1, Design Phase Services of the Original Contract shall be amended by Supplemental Agreement No. 1 as follows: The services, as described in the Original Contract, shall be modified to incorporate the scope of work changes, set forth in Exhibit A to this Amendment, attached hereto and incorporate by reference.
2. That Section 7, Compensation & Audit by Owner, of the Original Contract shall be amended as follows: As consideration for providing the services described in Exhibit A to the Amendment, the Owner shall pay Consultant as follows: a lump sum fee of **\$12,040**. Therefore, the parties agree that the total cost to complete the Services of the Project shall not, in any way, exceed \$156,440.00 (\$144,400 Original Contract + \$12,040 Supplemental Agreement No. 1) without the Owner's prior written approval.

3. All provisions of the Original Contract shall apply to the provision of Services described herein. The terms of the Original Contract and of any subsequent Contract Amendment, in conflict herewith, shall be null and void and of no further effect. The terms of the Original Contract and any subsequent Supplemental Agreement, not amended hereby, shall remain in full force and effect and the parties hereto reconfirm the Original Contract and all subsequent Contract Amendments, as amended hereby.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year above written.

CONSULTANT:



Todd J. Anderson, SMH Consultants

BOARD OF COUNTY COMMISSIONERS, RILEY COUNTY:

(Signature)

(Name)

(Title)

ATTEST:

(Signature)

(Name)

(Title)

***University Park Wastewater Lagoon Facility
Supplemental Agreement No. 1***

Date: June 17, 2024

Scope:

SMH Consultants (SMH) will perform the following tasks for the Board of County Commissioners, Riley County, Kansas:

Additional Requested Design Services above original scope:

- A. Scope of Services for development of Stormwater Pollution Prevention Plan (SWPPP) to include the following for the Contractor's use and information:
1. Project Description/Information
 - a. Identification and Description of potential pollutant sources
 - b. Description of stormwater controls
 - c. Description of On-Site Material Storage
 - d. Spill Prevention Plan
 - e. Spill Response Plan
 - f. Inspection & Maintenance Plan for the following:
 - i. After ½" rainfall event
 - ii. Per Week
 - g. Record Keeping to include:
 - i. Contractor's Certification Form
 - ii. SWPPP Addendum Form
 - iii. Inspection & Maintenance Form
 - iv. Inspection & Maintenance Detail Report
 - v. Rainfall Log Form
 2. Site Plan to include applicable items as listed in KDHE's SWPPP Plan Checklist
 3. Soil Map to identify highly erodible areas
 4. Aerial & Topo to depict project site and surrounding areas for determining drainage boundaries/watersheds and terrain
 5. SWPPP Compilation in report form
 6. PE Review, completed internally by a licensed engineer
 7. Printing and binding for final submittal and additional copies as needed
- B. Scope of Services: NOI Permit Application:
1. Permit Application – any fees shall be paid by County.

- C. Scope of Services for the relocation of the Rural Water Line:
1. Conduct field surveys for determination of necessary property lines and road rights-of-way for relocation of water line potentially within existing road right-of-way.
 2. Contact utilities for utility location and incorporate marked utilities into survey.
 3. Develop workable base drawings from field survey.
 4. Develop construction plans for the relocation of the rural water line around proposed wastewater lagoon facility.
 5. Deliver construction plans to Owner's representatives for use by Owner's identified Contractor.
 6. Development of water line easement documents for RWD #1 and Landowners.

Additional Services

Any services not identified in the fore mentioned scope of services requested by the Board Of County Commissioners will be provided under another supplemental agreement or new agreement.

AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

This Agreement is hereby entered into this 24th day of October, 2022, by and between the Board of County Commissioners of Riley County, Kansas, (Owner) and SMH Consultants, a Professional Corporation, (hereinafter "Consultant").

WHEREAS, the Owner desires to obtain professional engineering services, in connection with the University Park Wastewater Lagoon Facility, (hereinafter "Project"); and,

WHEREAS, Consultant is a professional corporation, with local offices located at 2017 Vanesta Place, Suite 110, Manhattan, Kansas, 66503, licensed to provide professional engineering services in the state of Kansas; and,

WHEREAS, Consultant is qualified, capable and prepared to perform the necessary professional engineering services in connection with the Project as described in this Agreement; and,

NOW THEREFORE, in consideration of the mutual promises contained herein, the Consultant agrees to provide the following services. The basic services are subdivided under the headings of Design Phase, Bidding Phase, Construction Phase, and Construction Observation.

Professional Services:

- General: The term "Services" when used in this Agreement shall mean any and all professional engineering services provided by Consultant in accordance with this Agreement. The Consultant may employ subconsultants as Consultant deems necessary to assist in the performance or furnishing of professional engineering and related services hereunder. The Consultant shall not be required to employ any subconsultants which are unacceptable to the Consultant. The Consultant will perform or furnish the necessary professional engineering and related services to enable the Owner to receive comparative bids and award a construction contract for the Project as stipulated herein. The Project shall include the design and construction of a non-discharging wastewater lagoon facility.
- Owner agrees to retain Consultant and Consultant agrees to perform and complete the following Services for the Project:

1. Design Phase Services:

- a. Assist the Owner in selecting a site for the lagoon facility. This shall include investigating potential sites and meeting with Owner's representatives, area stakeholders (if necessary), and land owners. A maximum of 24 hours to perform this service is included. Any necessary, additional hours will be billed at the hourly rate of the individual performing the service or under a supplemental agreement.
- b. Conduct topographic survey of selected site for purposes of developing base map for the design of the proposed improvements. This does not include property boundary surveys for the purchase of real property and/or easements. Property boundary surveys would be provided under a separate agreement.
- c. Conduct any necessary field surveys to establish horizontal and vertical control for the proposed improvements on the selected project site.
- d. Review design requirements with regulatory agencies, such as the Kansas Department of Health and Environment (KDHE), the State of Kansas Division of Water Resources (DWR), the U.S. Army Corps of Engineers, and other agencies as necessary.
- e. Advise and coordinate with the Owner the procurement of necessary subsurface soil investigations with a separate geotechnical firm required for design. The Owner will be responsible for contracting with the geotechnical firm.
- f. Prepare the Contract Documents for the Project, including final construction drawings, technical specifications, bidding documents, and construction documents.
- g. Provide technical criteria, written descriptions and design data for the Owner's use in filing applications for permits with or obtaining approvals of such governmental authorities as have jurisdiction to approve the design of the Project, and assist the Owner in consultations with appropriate authorities.
- h. Advise Owner of any adjustments to the latest opinion of probable Total Project costs caused by change in general scope, extent or character or design requirements of the Project. Furnish to the Owner, a revised opinion of probable Total Project costs based on the final Contract Documents.
- i. Furnish two copies of the Contract Documents and present and review them with the Owner. Following review with the Owner, the Contract Documents shall be submitted to KDHE for review and approval.

- j. Upon receipt of review comments from KDHE and the Owner, Consultant shall incorporate the comments into the final Contract Documents.

2. Bidding Phase Services:

- a. Assist the Owner in notifying Contractors and Suppliers, through the Invitation to Bid, of the availability of the Contract Documents.
- b. Coordinate the posting of the Project on-line at www.drexeltch.com in the eDistribution plan room.
- c. Prepare and issue addenda as may be required to modify the Contract Documents before or after they have been issued to prospective Bidders.
- d. Prepare a current opinion of probable construction costs to be presented at the Bid Opening.
- e. Attend the Bid Opening, prepare bid tabulation sheets, and assist the Owner in evaluating the bids received.
- f. Assist the Owner in preparing and distributing the Construction Contract to the selected Contractor.

3. Construction Phase Services:

- a. Interpretation. During construction, Consultant's Project Manager or Design Staff shall be available for interpretation of the Drawings, Specifications, and Bidding Documents.
- b. Preconstruction Conference. Provide representation for the Owner at a preconstruction conference with the selected Contractor(s).
- c. Project Submittals. Review all Contractor submitted Shop Drawings, material samples, equipment drawings, and other data submittals required by the Contract Documents for conformance with the applicable sections of the Documents.
- d. Monthly Progress Meetings. Provide representation for the Owner at monthly construction progress meetings.
- e. Review test report records or certificates of compliance for any materials required to be tested off the Project site.
- f. Review Contractor's pay requests and assist in the measurement and computation of the submitted pay item quantities. Upon review, submit pay request to Owner.
- g. Recommend Change Orders and Change of Work Directives to Owner as appropriate and assist in the preparation of Change Orders and Work Change Directives as required.

- h. Issue Field Orders authorizing minor changes in the work not involving an adjustment in the Contract Sum or an extension of Contract Time which are, in the Consultant's opinion, consistent with the intent of the Contract Documents.
 - i. Final Review. Assist the Owner in conducting a final review of the completed construction in an effort to determine if the final construction is in conformance with the Contract Documents and develop project punchlist for Contractor.
 - j. Record Drawings. Upon completion of the construction work and upon final project approval, the Consultant shall revise the original Drawings to reflect changes made during construction. The Consultant shall then file revised reproducible tracings or electronic files with the Owner.
4. Construction Observation Services:
- a. Consultant shall provide periodic construction observation services during active construction for four (4) hours maximum per visit once a week.
 - b. Consultant's Construction Observer shall attend monthly construction progress meetings.
 - c. In addition to the site visits, the Consultant shall have a knowledgeable representative available on a full-time basis to answer questions from Owner's staff arising during the construction of the improvements.
5. Consultant shall provide Services under this Agreement only upon written request of the Owner, and only to the extent defined and required by the Owner. Consultant shall not provide any services or materials not described by this Agreement unless Consultant obtains prior written consent from the Owner. If the Owner gives prior written consent for Supplemental Services, the Owner shall compensate Consultant with a fee mutually agreed upon by the parties prior to performance of the Supplemental Services. Any Supplemental services or materials provided by Consultant without the Owner's prior written consent shall be at Consultant's own risk, cost, and expense, and Consultant shall not make a claim for compensation from the Owner for such work.
6. Standard of Care
- Consultant shall exercise the same degree of care, skill, and diligence in the performance of all Services to the Owner that is ordinarily possessed and exercised by reasonable, prudent, and experienced professional engineer under similar

circumstances. At the Owner's request, Consultant shall re-perform the Services which fail to satisfy this standard of care. If Consultant fails to possess and exercise such care, skill and diligence in providing all Services, Consultant shall be responsible to the Owner for any resulting loss or damages.

- Consultant represents it has all other necessary licenses, permits, and certifications required to perform the Services described herein.
- Consultant shall comply with, and make an effort to cause any subconsultants to comply with, applicable federal, state and local laws, orders, rules and regulations relating to the performance of the Services.
- Neither Consultant nor Consultant's agents or employees shall discriminate against any employee or applicant for employment in the performance of this Agreement with respect to hiring, tenure, terms, conditions, or privileges of employment, because of race, color, religion, sex, or national origin.

7. Compensation & Audit by Owner

- As consideration for providing the Design Phase Services as outlined above, the Owner shall pay Consultant the lump sum fee of \$One Hundred Twenty Thousand, Three Hundred Dollars and no cents (\$120,300.00). Payment shall be total compensation for labor, overhead, expenses, and anticipated profit.
- As consideration for providing the Bidding Phase Services as outlined above, the Owner shall pay Consultant the lump sum fee of \$Five Thousand, Five Hundred Fifty Dollars and no cents (\$5,550.00). Payment shall be total compensation for labor, overhead, expenses, and anticipated profit.
- As consideration for providing the Construction Phase Services as outlined above, the Owner shall pay Consultant the lump sum fee of \$Eighteen Thousand, Five Hundred Fifty Dollars and no cents (\$18,550.00). Payment shall be total compensation for labor, overhead, expenses, and anticipated profit.
- Therefore, **Total Compensation for Design, Bidding, and Construction Phase Services** shall be $\$120,300 + \$5,550 + \$18,550 =$ \$One Hundred Forty-Four Thousand, Four Hundred Dollars and no cents (\$144,400.00)
- Compensation paid to the Consultant for Construction Observation Services shall be based on the following:

- a. Construction Observation Services shall be billed at the hourly rate of the individual on site providing the service. Payment shall be total compensation for labor, overhead, expenses, and anticipated profit.
- Payments shall be requested monthly, based on progress determined by the Consultant. The invoice shall indicate the percentage of the Project completed. Owner agrees to pay the balance of an approved invoice, or undisputed portions of a disputed invoice, within 30 days of the date of receipt by the Owner. In the event of a dispute, and prior to the invoice's due date, Owner shall pay the undisputed portion of the invoice and notify Consultant of the nature of the dispute regarding the balance.
- At the Owner's request, Consultant shall permit the Owner, or any authorized representative of the Owner, at all reasonable times, to access and examine all records, books, papers or documents related to Consultant's performance under this Agreement, including, but not limited to, expenses for sub-consultants, agents or assistants, direct and indirect charges, and detailed documentation for all such work performed.

8. Schedule & Delay

- Unless otherwise directed by the Owner, Consultant shall commence performance of the Services upon execution of this Agreement. Consultant shall complete the Services identified above in the Design Phase in a timely fashion such that the Design Phase shall be completed on or before July 31, 2023.
- The Bidding Phase will commence with the selection of the Bid Date.
- The Construction Phase and Construction Observation Services will commence with the execution of the construction contract for the work of the Project, and will terminate upon completion of the Record Drawings.
- Neither the Owner nor the Consultant shall be in default of the Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party, including, but not limited to, unusually severe weather conditions, floods, tornadoes, earthquakes, fires, and epidemics; wars, riots and other civil disturbances; strikes, lockouts, and other labor disturbances; or judicial restraint. Should such a circumstance occur, the non-performing party shall, within a reasonable time, give the other party written notice describing the circumstances and

the anticipated date to resume performance of the Agreement.

- If Consultant's performance is delayed due to delays caused by the Owner, Consultant shall have no claim against the Owner for damages or payment adjustment other than an extension of time to perform the Services.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year above written.

CONSULTANT:

Todd J. Anderson

Todd J. Anderson
SMH Consultants

BOARD OF COUNTY COMMISSIONERS, RILEY COUNTY:

Greg McKinley
(Signature)

Greg McKinley
(Name)

Chair
(Title)

ATTEST:

Rich Vargo
(Signature)

Rich Vargo
(Name)

Clerk
(Title)



“Contract” Between Riley County, KS (hereinafter “County”), and SMH Consultants, a Professional Corporation (hereinafter “Consultant”).

The undersigned parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof.

1. **TERMS HEREIN CONTROLLING PROVISIONS.** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in the contract and any other document relating to and a part of the contract in which this attachment is incorporated. All terms hereof survive termination of the contract.
2. **AGREEMENT WITH KANSAS LAW.** It is agreed by and between the undersigned that all disputes and matters whatsoever arising under, in connection with or incident to the contract shall be litigated, if at all, in and before a state Court located in the State of Kansas, County of Riley, or if in Federal Court, at a Federal Court located in Topeka, Kansas, to the exclusion of the Courts of any other states or country. All contractual promises shall be subject to, governed by, and construed according to the laws of the State of Kansas, without reference to its conflict of laws principles. Both parties submit to venue and jurisdiction in these courts. In the event an action or claim arises outside of the exclusive jurisdiction specified herein which names County as a party, Consultant agrees to initiate, consent to and/or cooperate with any and all efforts to remove the matter to the exclusive jurisdiction named herein and otherwise to take any and all reasonable actions to achieve County’s objectives of this provision.
3. **COMPLIANCE WITH APPLICABLE LAWS, SERVICE STANDARDS AND REQUIRED PROCEDURES.**
 - 3.1. **Service Standards and Procedures.** Consultant shall perform the services set forth in the Contract in compliance with applicable standards and procedures specified in the Contract.
 - 3.2. **Compliance with Law.** Consultant shall comply with all applicable local, state and federal laws and regulations, in carrying out the Contract, regardless of whether those legal requirements are specifically referenced in the Contract.
4. **CASH BASIS AND BUDGET LAWS.** The right of the County to enter into the Contract is subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935), and other laws of the State of Kansas. The Contract shall be construed and interpreted so as to ensure that the County shall at all times stay in conformity with such laws, and as a condition of the Contract the County reserves the right to unilaterally terminate the Contract at any time if, in the opinion of its legal counsel, the Contract may be deemed to violate the terms of such laws. Any Contract for a term of more than one year shall be interpreted by the parties to provide County the sole option to renew that Contract before the end of each one year term.

5. **TERMINATION DUE TO LACK OF FUNDING APPROPRIATION.** If, in the judgment of the Riley County Commissioners, after consultation with their Budget and Finance Officer or other county officials, sufficient funds are not appropriated to continue the function performed in the contract and for the payment of the charges hereunder, County may terminate the contract at the end of its current fiscal year. Termination shall be effective 30 days after County mails written notice to Consultant. In the event of such termination, County agrees to give written notice of termination to Consultant. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the County or the Consultant.
6. **ANTI-DISCRIMINATION CLAUSE.**
- 6.1. In carrying out the Contract, Consultant shall comply with K.S.A. 44-1001 *et seq.*
 - 6.2. Consultant shall observe the provisions of the Kansas act against discrimination and the Kansas age discrimination in employment act, and shall not discriminate against any person in the performance of work under the Contract because of race, religion, color, sex, disability, national origin, ancestry, or age.
 - 6.3. In all solicitations or advertisements for employees, Consultant shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Kansas Human Rights Commission.
 - 6.4. If Consultant fails to comply with the provisions of K.S.A. 44-1031, requiring reports to be submitted to the Kansas Human Rights Commission when requested by that Commission, Consultant shall be deemed to have breached the Contract and it may be canceled, terminated or suspended, in whole or in part, by County.
 - 6.5. If Consultant is found guilty of a violation of the Kansas act against discrimination under a decision or order of the Kansas Human Rights Commission which has become final, Consultant shall be deemed to have breached the Contract and it may be canceled, terminated or suspended, in whole or in part by County.
 - 6.6. Consultant shall include the provisions of paragraphs 6.1 through 6.5 inclusively of this section in every subcontract or purchase order so that such provisions will be binding upon such subcontractor of Consultant.
 - 6.7. Parties to the contract understand that this paragraph number 6 is not applicable if Consultant employs fewer than four employees or if Consultant's contracts with the County cumulatively total \$5,000 or less during the County's fiscal year.
7. **ACCEPTANCE OF CONTRACT.** The contract shall not be considered accepted, approved or otherwise effective until the required approvals and certifications have been given and this Contractual Provisions Attachment is signed by the Board of County Commissioners of Riley County, Kansas.

8. **ARBITRATION, DAMAGES, WARRANTIES.** Notwithstanding any language to the contrary, no interpretation shall be allowed to find the County has agreed to binding arbitration, or the payment of damages or penalties upon the occurrence of a contingency. Further, the County does not agree to pay attorney fees and late payment charges; and no provisions will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit implied warranties of merchantability and fitness for a particular purpose.
9. **REPRESENTATIVE'S AUTHORITY TO CONTRACT/REQUIRED DOCUMENTATION.** By signing the Contract, the representative of Consultant thereby represents that such person is duly authorized by Consultant to execute the document on behalf of Consultant and Consultant agrees to be bound by the provisions thereof. Consultant shall furnish evidence of authority to transact business in Kansas, in the form of a certificate signed by the Kansas Secretary of State.
10. **RESPONSIBILITY FOR TAXES.** The County shall not be responsible for, nor indemnify Consultant for, any federal, state or local taxes that may be imposed or levied upon the subject matter of the contract.
11. **NO INSURANCE PROVIDED BY COUNTY.** The County shall not be required to purchase, any insurance against loss or damage to any personal property to which the contract relates, nor shall the contract require the County to establish a "self-insurance" fund to protect against any such loss or damage. Subject to any applicable provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 *et seq.*), Consultant shall bear the risk of any loss or damage to any personal property to which Consultant holds title.
12. **TERM AND TERMINATION.**
- 12.1. **Term.** This Contractual Provisions Attachment shall be effective as of its date of execution by the parties and shall remain in effect during the term of the Contract, or until terminated either for convenience, breach or default, as set out herein. Thirty (30) days written notice to the breaching party is required.
- 12.2. **Termination for Cause.** If Consultant shall fail to fulfill in a timely and proper manner its obligations under the Contract, or if Consultant shall violate any of the terms, covenants, conditions, or stipulations of the Contract, County shall thereupon have the right to terminate the Contract by promptly giving written notice to Consultant of such termination and specifying the reasons for the termination and the effective date thereof. A breach shall include, but not be limited to, failure to comply with any or all items contained in the Contract and any appendices, exhibits or amendments thereto, if any.
- 12.3. Notwithstanding the above, Consultant shall not be relieved of liability to County by virtue of any breach of the Contract by Consultant.

12.4. **Termination for Convenience.** County may terminate the Contract in whole or in part, upon thirty (30) days written notice to Consultant, stating the effective date of the termination for convenience.

12.5. **Payment Calculation upon Termination.** In the event of termination under the Contract by either party, any amount owed Consultant will be calculated based solely upon payment for fair value of acceptable services provided by Consultant to the point of termination, which fair value is not the subject of a good faith dispute. That determination of fair value of acceptable services shall be made solely by County.

13. **INDEPENDENT CONTRACTOR RELATIONSHIP.** It is agreed that the legal relationship between Consultant and County is of a contractual nature. Both parties assert and believe that Consultant is acting as an independent contractor in providing the services and performing the duties required by County hereunder. Consultant is at all times acting as an independent contractor and not as an officer, agent, or employee of County. As an independent contractor, Consultant, and employees of Consultant, will not be within the protection or coverage of County's worker's compensation insurance, nor shall Consultant, and employees of Consultant, be entitled to any current or future benefits provided to employees of County. Further, County shall not be responsible for withholding of social security, federal, and/or state income tax, or unemployment compensation from payments made by County to Consultant. Consultant shall supply all labor, equipment, supplies and materials necessary to complete the required services, at Consultant's sole expense.

14. **PERSONNEL.**

14.1. **Qualified Personnel.** Consultant represents that it has, or shall secure at its own expense, all personnel required in performing the services under the Contract. Such personnel shall not be employees of or have any other contractual relationship with County. All personnel engaged in the work shall be fully qualified according to the laws of the State of Kansas and the provisions of this Contract.

14.2. **Minimum Wages.** Consultant will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.

14.3. **Employee Conflict of Interest.** Consultant shall establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

15. **PROHIBITION OF CONFLICTS OF INTEREST.**

15.1. **Interest of Public Officials and Others.** No officer or employee of Riley County, no member of its governing body, and no other public official who exercises any functions or responsibilities in the review or approval

of the undertaking or carrying out of the Contract shall participate in any decision relating to the Contract which affects such person's personal interest or the interest of any corporation, partnership, or association in which such person is directly or indirectly interested; nor shall any officer or employee of Riley County or any member of its governing body or other public official have any interest, direct or indirect, in the Contract or the proceeds thereof.

- 15.2. **Interest of Consultant.** Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under the Contract.
- 15.3. **Notice to Bidders.** Requests for proposal or invitations for bid issued by Consultant to implement the Contract will provide notice to prospective bidders that Riley County's conflict of interest provision is applicable and that prospective bidders who develop or draft specifications, requirements, statements of work and/or RFPs for a proposed procurement shall be excluded from bidding or submitting a proposal to compete for the award of such procurement.
16. **ASSIGNMENT.** Neither the Contract nor any rights or obligations hereunder shall be assigned or otherwise transferred by either party without the prior written consent of the other.
17. **SUBCONTRACTING.** None of the work or services covered by the Contract shall be subcontracted without the prior written approval of County. All approved subcontracts must conform to all terms set forth in the Contract and the Contractual Provisions Attachment.
18. **RECORDS, REPORTS AND INSPECTION.**
 - 18.1. **Documentation of Costs.** All costs incurred by Consultant for which Consultant purports to be entitled to reimbursement under the express terms of the Contract shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers, or other official documentation evidencing in proper detail the nature and propriety of charges. All checks, payrolls, invoices, contracts, vouchers, orders or other accounting documents pertaining in whole or in part to the Contract shall be clearly identified and readily accessible to both parties to the Contract.
 - 18.2. **Maintenance of Records.** Except as otherwise authorized by County, Consultant shall retain such documentation for a period of three (3) years after receipt of any applicable final expenditure report under the Contract, unless action, including but not limited to litigation or audit resolution proceedings, necessitate maintenance of records beyond this three (3) year period.

- 18.3. **Reports.** During the term of this contract, Consultant shall furnish to County, in such form, as County may require, such statements, records, reports, data and information as County requests pertaining to matters covered by this contract. Payments to Consultant will be withheld by County if Consultant fails to provide all required reports in a timely and accurate manner, until such time as all reports are furnished to County. Incomplete reports may be considered a breach of this contract.
- 18.4. **Availability of Records.** Upon advance written notice Consultant agrees to make any and all of its records, books, papers, documents and data available to County, or the authorized representative of a State agency with statutory oversight authority, for the purpose of assisting in litigation or pending litigation, or making audits, examinations, excerpts, copies and transcriptions at any time during the terms of this contract and for a three (3) year period following final payment under the terms of this contract.
- 18.5. **Consultant's Purchasing Procedure.** Consultant certifies that it does not practice any form of discrimination based on race, ethnic origin, gender or religion or disability in its purchasing procedures. Consultant agrees to make available a written description of its purchasing procedures if requested by County.

19. METHOD OF BILLING AND PAYMENT.

- 19.1. **Billing Procedures.** Consultant agrees that billings and payments under the Contract shall be processed in accordance with established budgeting, purchasing and accounting procedures of Riley County, Kansas. Subject to the maximum amount of compensation prescribed herein, payment shall be made after receipt of billing, and the amount of payment shall not exceed the maximum amount allowed by the Contract.
- 19.2. **Support Documentation.** Billing shall be supported with documentation required by the County including, but not necessarily limited to, that documentation described in paragraph 18, above.
- 19.3. **Reimbursement Restrictions.** Payments shall be made to Consultant only for items and services provided to support the Contract purpose when such items and services are specifically authorized by the Contract. County reserves the right to disallow reimbursement for any item or service billed by Consultant if County believes that such item or service was not provided to support the Contract purpose, or was not authorized by the Contract.
- 19.4. **Pre-disbursement Requirements.** Consultant must provide to County the documentation required pursuant to the Contract prior to any disbursements being made by County to Consultant.
- 19.5. **Mailing Address.** Payments shall be mailed to Consultant's address as set forth herein.

20. **LICENSES AND PERMITS.** Consultant shall maintain all licenses, permits, certifications, bonds, and insurance required by federal, state or local authority for carrying out the Contract. Consultant shall notify County immediately if any required license, permit, bond or insurance is canceled, suspended or is otherwise ineffective. Such cancellation, suspension, or other ineffectiveness may form the basis for immediate revocation or cancellation of the Contract by County, in County's sole discretion.
21. **PUBLIC DOCUMENTS.** It is agreed that the Contract, and all subsequent agreed amendments or addenda thereto are public documents which will be filed with the Riley County Clerk, and will be open to public inspection.
22. **LIMITATION OF LIABILITY.** It is agreed that notwithstanding any language in the Contract to the contrary, County waives no defense, immunity or limitation of liability otherwise available to County under the terms of the Kansas Tort Claims Act or other applicable law.
23. **MERGER/SALE/TRANSFER OF CONSULTANT ASSETS.** Consultant will notify County in writing at least thirty (30) calendar days in advance of Consultant's merger with any other business entity, or of any sale or other transfer of Consultant's assets to any other business entity. In the event of any such merger, sale or other transfer of Consultant assets, Consultant will reasonably cooperate with County in assuring that provision of all products and services under this Contract are not disrupted before, during and after such merger, sale or other transfer of Consultant assets. After such merger, sale or other transfer of Consultant assets, Consultant will reasonably cooperate with County in providing any documents or information necessary to establish any prior payments made by County to Consultant under this Contract.
24. **LIABILITY INSURANCE.** Consultant agrees to maintain the minimum limits of insurance coverage throughout the term of the agreement, as outlined in the Request for Proposal and/or the contract or agreement to which this is attached. Liability insurance coverage must be considered as primary and not as excess insurance (excluding Workers' Compensation and Professional Liability). Consultant shall furnish a certificate evidencing such coverage, with County named as an additional insured (excluding Workers' Compensation and Professional Liability), which shall be delivered to the Office of the Riley County Counselor for approval.
25. **MODIFICATION.** This agreement may not be modified except in writing signed by the parties hereto.
26. **SURVIVABILITY.** All terms of this Contractual Provisions Attachment shall survive termination of the Contract.

SMH CONSULTANTS,
A PROFESSIONAL CORPORATION

By: Todd J. Anderson
Todd J. Anderson, Vice President

9-22-2022
Date

BOARD OF COUNTY
COMMISSIONERS OF
RILEY COUNTY, KANSAS

By: Greg McKinley
Greg McKinley, Chairman

10-24-22
Date



ATTEST:

Rich Vargo
Rich Vargo, County Clerk

Approved as to Form

By: Clancy Holeman
Clancy Holeman, Riley County Counselor

10-25-22
Date



COUNTY CLERK & ELECTIONS
Tax Roll Correction

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Lori Muir, Real Estate Specialist

MEETING: June 20, 2024

SUBJECT: Sign Tax Roll Corrections

PRESENTER: Rich Vargo, County Clerk

POSSIBLE MOTION(S)

Move to approve the Tax Roll Corrections.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- Color0059 (PDF)

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR

2024/06/18

4.a

Taxpayer ID KRUE0012
Owner ID KRUE0012

Control # 2024000219

Tax Year 2023
Tract # 486034

KRUEGER, CHAD & DANA C
TRUST
1710 WESTBANK WAY

CAMA # 212-10-0-10-04-002-29-0-01

LITTLE KITTEN CREEK
5 LOT 34

MANHATTAN, KS 66503-7517

TU 2 Manhattan City
Parcel 92750
USD 383

Property Address 1710 WESTBANK WAY

APPRAISER SECTION (Value)

2024/06/18 LMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
RU	47880	376860	424740

Total	47880	376860	424740
-------	-------	--------	--------

Assessed Prior to Correction:

RU			
	5506	43339	48845

Total	5506	43339	48845
SB41	4836		

Appraised After Correction:

CL	Land	Imp	Total
RU	47880	336120	384000

Total	47880	336120	384000
-------	-------	--------	--------

Assessed After Correction:

RU			
	5506	38654	44160

Total	5506	38654	44160
SB41	4836		

Net Change
40740-

Net Change
4685-

Total
SB41 4685-

CLERK SECTION (Tax)

2024/06/18 LMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy	150.37500	Gen Tax	7345.08
SB41 Tax Dollars			7248.36

Tax After Correction:

Levy	150.37500	Gen Tax	6640.56
SB41 Tax Dollars			6543.84

Net Change
704.52-

704.52-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

4685-
150.37500

Applicable Mill Levy

Net Change in Levied Tax Dollars

704.52-

Net Change in SB41 Exemption

Type of Correction DECREASE

Correction Code TP TAX PROTEST

Rate 4.00%

Tax Statement # 19458

Comments PUP adjustment per Appraiser

Net Change in Total Tax Dollars

704.52-

Owner KRUE0012

KRUEGER, CHAD & DANA C

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.

(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: Color0059 (14863 : Tax Roll Corrections)

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR

2024/06/18

Taxpayer ID BANK0146
Owner ID SPEL0008

Control # 2024000220

Tax Year 2023
Tract # 250086

SPELMEIER, THERESA J

CAMA # 203-08-1-20-06-009-00-0-01

DIX #2

1919 LILAC LN

TU 2 Manhattan City

LOT 86

MANHATTAN, KS 66502-4813

Parcel 69480

USD 383

Property Address 1919 LILAC LN

APPRAISER SECTION (Value)

2024/06/18 LMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
RU	19300	212400	231700

Total	19300	212400	231700
-------	-------	--------	--------

Assessed Prior to Correction:

RU	2220	24426	26646
----	------	-------	-------

Total	2220	24426	26646
SB41	4836		

Appraised After Correction:

CL	Land	Imp	Total
RU	19300	191100	210400

Total	19300	191100	210400
-------	-------	--------	--------

Assessed After Correction:

RU	2220	21977	24197
----	------	-------	-------

Total	2220	21977	24197
SB41	4836		

Net Change	21300-
------------	--------

Net Change	2449-
------------	-------

Total	2449-
SB41	

CLERK SECTION (Tax)

2024/06/18 LMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy 150.37500	Gen Tax	4006.90
	SB41 \$	96.72
SB41 Tax Dollars		3910.18

Tax After Correction:

Levy 150.37500	Gen Tax	3638.62
	SB41 \$	96.72
SB41 Tax Dollars		3541.90

Net Change

Net Change	368.28-
------------	---------

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

Applicable Mill Levy

Net Change in Levied Tax Dollars

Net Change in SB41 Exemption

2449-

150.37500

368.28-

Type of Correction DECREASE

Correction Code TP TAX PROTEST

Rate 4.00%

Tax Statement # 4206

Comments PUP adjustment per Appraiser

Owner SPEL0008

SPELMEIER, THERESA J

Net Change in Total Tax Dollars

368.28-

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.
(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: Color0059 (14863 : Tax Roll Corrections)

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR

2024/06/18

4.a

Taxpayer ID BENN0009
Owner ID BENN0009

Control # 2024000221

Tax Year 2023
Tract # MA00418

BENNINGTON, GARY C

CAMA # 204-19-2-30-06-005-00-0-01

19-10-8 TR 6A IN LOT

700 S 15TH ST

TU 130 Manhattan Township

1 6A & ABAND RIVER-

MANHATTAN, KS 66502-4283

Parcel 3350

BED .5A

USD 383

Property Address 704 S 15TH ST

APPRAISER SECTION (Value)

2024/06/18 LMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
RR	7240	38350	45590

Total	7240	38350	45590
-------	------	-------	-------

Assessed Prior to Correction:

RR			
	833	4410	5243

Total	833	4410	5243
SB41	4836		

Appraised After Correction:

CL	Land	Imp	Total
RR	7240	27860	35100

Total	7240	27860	35100
-------	------	-------	-------

Assessed After Correction:

RR			
	833	3204	4037

Total	833	3204	4037
SB41	4037		

Net Change	10490-
------------	--------

Net Change	10490-
------------	--------

Net Change	1206-
------------	-------

Total	1206-
SB41	799-

CLERK SECTION (Tax)

2024/06/18 LMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy	116.13200	Gen Tax	608.88
SB41 \$		96.72	
SB41 Tax Dollars		512.16	

Tax After Correction:

Levy	116.13200	Gen Tax	468.82
SB41 \$		80.74	
SB41 Tax Dollars		388.08	

Net Change

Net Change	140.06-
------------	---------

Net Change	15.98-
------------	--------

Net Change	124.08-
------------	---------

TREASURER SECTION (Summary)

Net Change in Assessed Value

(no SB41 influence)	1206-
Applicable Mill Levy	116.13200
Net Change in Levied Tax Dollars	140.06-

Net Change in SB41 Exemption	15.98-
------------------------------	--------

Net Change in Total Tax Dollars	124.08-
---------------------------------	---------

Type of Correction DECREASE

Correction Code TP TAX PROTEST Rate 4.00%

Tax Statement # 9739

Comments PUP adjustment per Appraiser

Owner BENN0009

BENNINGTON, GARY C

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.

(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: Color0059 (14863 : Tax Roll Corrections)

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR

2024/06/18

4.a

Taxpayer ID BENN0009
Owner ID BENN0009

Control # 2024000222

Tax Year 2023
Tract # 006157A2

BENNINGTON, GARY C

CAMA # 204-19-2-30-06-008-00-0-01

WARD 6

700 S 15TH ST

TU 2 Manhattan City
Parcel 20910

S 95' LTS 210

211 W 6' OF LT 209

S 25' OF E 25' LT 212

MANHATTAN, KS 66502-4283

USD 383

Property Address 700 S 15TH ST 702

APPRAISER SECTION (Value)

2024/06/18 LMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
RU	25590	41330	66920

Appraised After Correction:

CL	Land	Imp	Total
RU	25590	35310	60900

Net Change
6020-

Total	25590	41330	66920
-------	-------	-------	-------

Total	25590	35310	60900
-------	-------	-------	-------

6020-

Assessed Prior to Correction:

RU			
RU	2943	4753	7696

Assessed After Correction:

RU			
RU	2943	4061	7004

Net Change

692-

Total	2943	4753	7696
-------	------	------	------

Total	2943	4061	7004
-------	------	------	------

Total	692-
-------	------

SB41	4836
------	------

SB41	4836
------	------

SB41	
------	--

CLERK SECTION (Tax)

2024/06/18 LMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy 150.37500	Gen Tax	1157.30
----------------	---------	---------

Tax After Correction:

Levy 150.37500	Gen Tax	1053.24
----------------	---------	---------

Net Change

104.06-

SB41 \$	96.72
---------	-------

SB41 \$	96.72
---------	-------

104.06-

SB41 Tax Dollars	1060.58
------------------	---------

SB41 Tax Dollars	956.52
------------------	--------

104.06-

TREASURER SECTION (Summary)

Net Change in Assessed Value

(no SB41 influence)

Applicable Mill Levy

Net Change in Levied Tax Dollars

692-

150.37500

104.06-

Type of Correction DECREASE

Correction Code TP TAX PROTEST

Tax Statement # 9738

Comments PUP adjustment per Appraisre

Rate 4.00%

Net Change in SB41 Exemption

Net Change in Total Tax Dollars

104.06-

Owner BENN0009

BENNINGTON, GARY C

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.
(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: Color0059 (14863 : Tax Roll Corrections)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
June 24, 2024**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Press Conference Topics

Review Tentative Agenda

9:00 AM

Gary Fike, County Extension Director

1. KSU Rodeo CiCo Park request

9:15 AM

Anna Burson, Appraiser

2. Staff update

9:30 AM

Press Conference

3. KDWP licensing - Rich Vargo (2 minutes)
4. Elections Division move - Rich Vargo (2 minutes)

9:50 AM

Amanda Webb, Planning/Special Projects Director

5. Development Review Procedures

10:10 AM

Clancy Holeman, Counselor/Director of Administrative Services

6. Administrative Work Session

10:30 AM

Megan Lewis, Interim Community Corrections Director

7. Staff update

10:45 AM

Brittany Phillips, Budget and Finance Officer

Attachment: 06-24-24 tentative agenda (14212 : Tentative Agenda)

8. 2025 Budget Work Session

12:00 PM

Intergovernmental Luncheon

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 06-24-24 tentative agenda (14212 : Tentative Agenda)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
June 27, 2024**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

**City Hall, 108 W. Randolph, Randolph,
Kansas**

6:00 PM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

6:00 PM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

6:30 PM

Barry Wilkerson, County Attorney

2. Staff update

6:45 PM

Clancy Holeman, Counselor/Director of Administrative Services

3. Administrative Work Session

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 06-27-24 tentative agenda (14212 : Tentative Agenda)



HEALTH DEPARTMENT
Grant

Julie Gibbs
Health Department
Director
2030 Tecumseh Rd
Manhattan, KS 66502
Phone: 785-776-4779

COMMISSION AGENDA REPORT

FROM: Julie Gibbs

MEETING: June 20, 2024

SUBJECT: RCHD Child Care Licensing Discussion

PRESENTER: Heather Ritchey

BACKGROUND

In 1919 the state of Kansas passed the original law requiring licensure of childcare programs in the state. Since then, several court cases have upheld and defined the scope of the state's power and responsibility in the protection of minor children within the state. Notably in 1980, the Kansas Supreme Court stated the state has the power to legislate the operation of a children's home, the inspection of the premise, the payment of a nominal fee and the securing of a license.

The state began contracting with local health departments for childcare licensing services nearly 20 years ago. Further, the state provided funding to these health departments intended to pay for the expenses incurred.

Riley County Health Department has maintained a long-standing relationship with Kansas Department of Health and Environment (KDHE), to provide Childcare Licensing services on its behalf. Due to that positive relationship and the quality work our Childcare Licensing team provides, KDHE requested Riley County deliver Child Care Licensing services to other counties including Pottawatomie, Geary, Dickinson and Clay counties.

These services are critical to maintaining the well-being and safety of children in our communities. However, the funding the State originally committed has not kept pace with the costs of delivering these essential services.

Our county health department has faced increasing operational costs, including staff salaries, training, transportation, and administrative expenses. Despite these rising costs, the

reimbursement rates for contracted services have remained stagnant. This funding gap has placed a significant strain on our local resources and has made it challenging to sustain the high standards of care and oversight that our citizens expect and deserve.

DISCUSSION

Currently KDHE provides funding for Riley County's Childcare Licensing contract. However, they do not indicate specifically the amount provided per county served. Therefore, we have used the amount originally agreed upon between KDHE and the Health Department at the time services were contracted.

The below costs represent personnel costs only.

County	Funding Allocation	Cost of Services
Riley	Not specified by contract	\$155,444.64
Clay	\$10,000	\$33,547
Dickinson	\$17,000	\$53,014

Only Geary County and Pottawattamie County are fully funded by the state at this time.

To further exacerbate the situation, all of the counties have outstanding past due fees that have been uncollectable by our own resources.

Past Due Fees	
Riley	\$ 5,108.00
Pott	\$ 4,465.00
Geary	\$ 3110.00
Clay	\$ 1,780.00
Dickinson	\$ 3,160.00
Total	\$ 17,623.00

The Wildcat Region Childcare Licensing team has developed a sense of trust and partnership with the childcare providers in all 5 counties. Licensing Specialists have invested time in their communities, participated in local events such as community baby showers, provider training days, childcare task force meetings and the early childhood family network. Building relationships with childcare providers is crucial for ensuring the well-being and development of children. The Wildcat Region CCL Team has been effective in providing services to the region, would like to continue to improve the quality of childcare services in their community, however, we also understand that the funding of such programs must be born by the state and counties responsible for, and receiving these services.

Therefore, the Health Department, Budget and Finance Officer and Human Resources would like to request the Board of County Health support a budget request directly to KDHE to raise funding in those counties which are currently not being fully funded. We would like to draft a funding request and a letter from our County Commissioners requesting funding support either directly from KDHE or from the counties being served, coordinated by KDHE.

Legally, the state is required to “meet and maintain compliance with regulations designed to protect children” and is responsible “for protecting children’s health, safety and well-being” in the state. Therefore it is our recommendation that the Board of County Health firmly request adequate funding for these services which are ultimately the responsibility of the state.

FISCAL IMPACT

For 2025, Childcare Licensing has requested \$16,2746 budget allocation from the Riley County Commissioners. This reflects an increase of \$8184 from 2024.

Proposed request to KDHE from Riley County would include funding for Clay, Dickinson and Riley Counties in the following amounts:

Clay	\$	23,547
Dickinson	\$	36,014
Riley	\$	99,028
Total	\$	\$158,589

Further, we propose the Board of County Health request support in collecting past due fees from the providers located in each county.

POSSIBLE MOTION(S)

Move to approve: I move to approve the Health Departments request to the state of Kansas for additional funding of the Childcare Licensing program administered by Riley County.

Move to deny: I move to deny the Health Departments request to the state of Kansas for additional funding of the Childcare Licensing program administered by Riley County.

Move to modify:

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

No action required.

The Board agreed by consensus to

Enclosures:



EXTENSION
Staff Update

Gary Fike
County Extension
Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6350

STAFF REPORT

FROM: Gary Fike
MEETING: June 20, 2024
SUBJECT: Volunteer Income Tax Assistance Program
PRESENTER: Gary Fike

County Extension Director Gary Fike will give a summary report of this year's data

Enclosures:

- 2024 Final VITA report for BOCC (PPTX)

Riley County K-State Research and Extension: VITA Report

GARY D. FIKE

RILEY COUNTY EXTENSION DIRECTOR

JUNE 20, 2024

K-STATE
Research and Extension

Riley County

Thank YOU!

- u Konza United Way and the Caroline Peine Charitable Foundation for partial funding of this program in 2024!
- u Manhattan Public Library for the space, efforts, and equipment!
- u Sue Simmons and Roger Ruggels as co-site coordinators!
- u Preparers logged 1,175 hours of service! Doesn't include prep and test taking time.
- u Volunteers were rewarded with a lunch, gift cards, picture to the newspaper



K-STATE
Research and Extension

Riley County

Volunteer Income Tax Assistance (VITA)

- u 19th year
- u Coordinated by the Riley County K-State Research and Extension Service
- u Site coordinator and extension personnel must be trained
- u Volunteer tax preparers utilized (15 this year)
- u Only for those making less than \$79,000 per year



K-STATE
Research and Extension

Riley County

VITA Overview

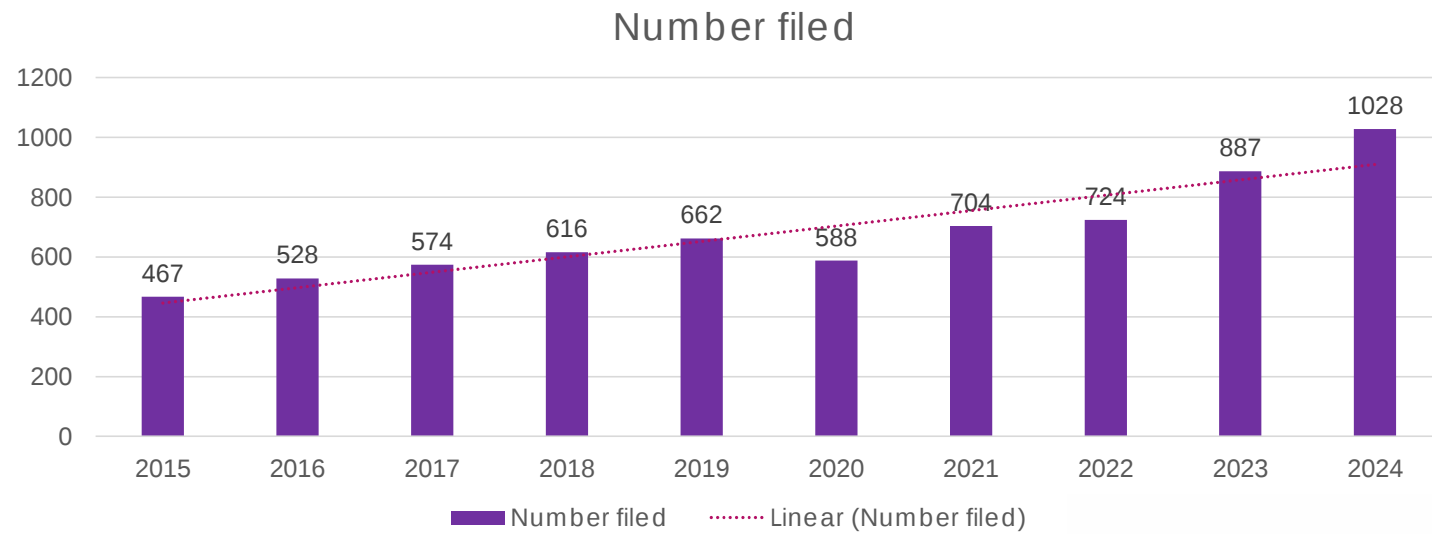
- u 1,028 returns filed
- u 965 were E-filed; some paper, some were 2021 and 2022 returns and some were amendments
- u 1,175 volunteer hours; 400 hours by paid staff in preparation/organization/study/test time.
- u \$ 1.394 million in refunds, ~ \$ 300,000 in preparation savings = nearly \$ 1.7 MILLION in total impact!!!
- u 593 single filers; 155 MFJ; 24 MFS; 115 HOH
- u Average AGI: \$ 32,993
- u were handicapped = 14.2%
- u Veterans or active duty = 16.0%
- u were minorities = 28.5%



K-STATE
Research and Extension

Riley County

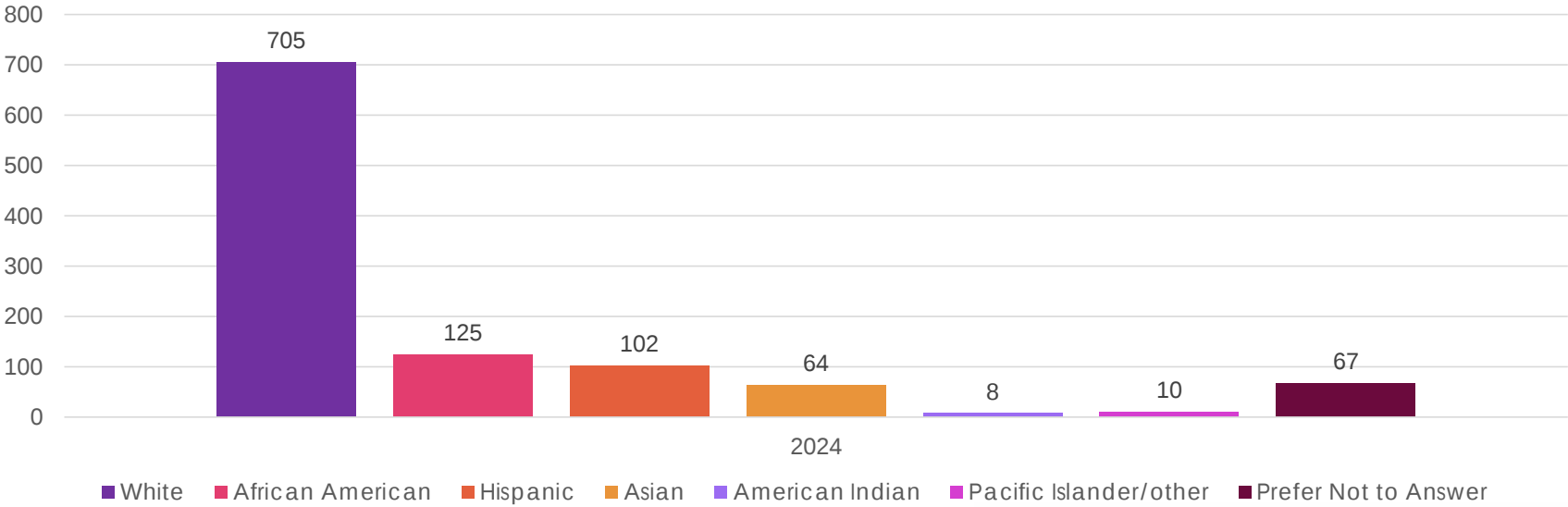
Number of Returns Filed by Year



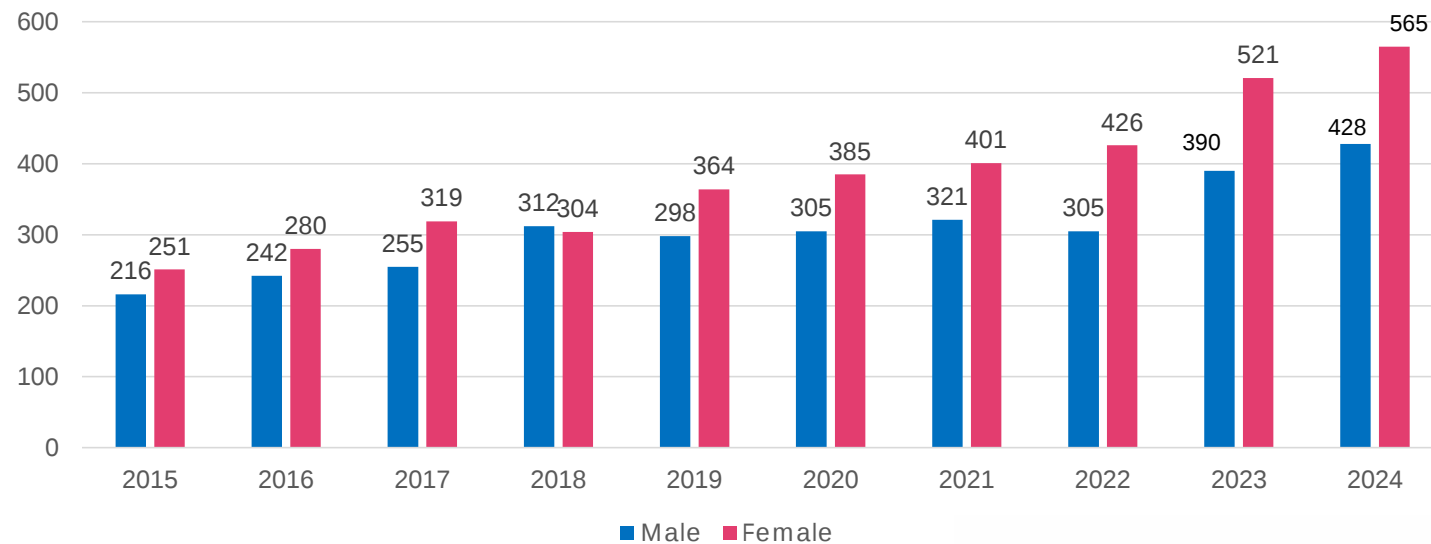
K-STATE
Research and Extension

Riley County

Clients Served by Race/Ethnicity



Clients Served by Gender (by tax year)



K-STATE
Research and Extension

Riley County

Comments from clients

We use this service because of the wonderful people here helping us in the Manhattan Public Library. We seem to have problems and mishaps on our own computer. We are not technically smart and the interaction with these highly competent folks is rewarding in many ways for us.

My taxes are quite simple but I prefer to still have someone more knowledgeable than me submit the info. The VITA volunteers are wonderful! This service is affordable (free) and no stress for me – I'm so appreciative!

Thanks! Great people, so helpful! Fast service!

Sarah is always very understanding and kind. Look forward to seeing her next year. Thanks a lot.

I am 80 years old and on a fixed income. This service is a life saver. I appreciate it so much. The staff is absolutely wonderful and helpful.

K·STATE
Research and Extension

Riley County

Questions?

K-STATE
Research and Extension

Riley County



COUNTY CLERK & ELECTIONS
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Brittany Phillips, Budget & Finance Officer

MEETING: June 20, 2024

SUBJECT: 2025 Budget Work Session

PRESENTER: Brittany Phillips, Budget & Finance Officer

Presenting the attached memo and 2025 Budget Developmental Worksheet.

Enclosures:

- June 20, 2024 Budget Work Session (PDF)
- June 20th, 2024 2025 Budget Development WS (PDF)
- 2024 Appropriation Requests Summary (PDF)



CLERK'S OFFICE

Brittany Phillips
 Budget & Finance Officer
 110 Courthouse Plaza
 Manhattan, Kansas 66502-0109
 Phone: 785-537-6359
 Fax: 785-537-6394
 E-mail: bphillips@rileycountyks.gov

To: Board of County Commissioners
 From: Brittany Phillips; Budget & Finance Officer
 Re: 2025 Budget Work Session
 Date: June 20, 2024

During this work session, the 2025 Budget Development Worksheet, Riley County Appropriation Request, and COLA will be presented for further review and discussion.

The 2025 Budget Development Worksheet is a three-page document:

- The first page is expenditures consisting of the 2023 Actual Expenditures, 2024 Budget and 2025 Requested Budget for all mill levied funds: General, Bond & Interest, County Building and RCPD funds.
 - o Cost of COLA is calculated using the Bureau of Labor and Statistics CPI – U of 3.8%. This is a financial impact of \$1,087,401 if approved.
 - o This also includes a \$4,000,000 transfer to Capital Improvement Funds. This covers current debt obligations for 2025 of \$758,174, current non-funded CIP 2025 requests of \$2,210,000, leaving a remainder of \$1,031,826 for improvements.
 - o In General Services, we did request an increase of \$250,000 for budget stabilization. That amount is reflected in the total general services department.
- The second page is an overview of revenues and budgeted expenditures.
 - o Left side column is revenues for the same mill levied funds.
 - o The right side is the equation of mill levied fund expenditures of \$56,985,428 less mill levied fund revenues of \$23,292,598 equaling required ad valorem tax.
 - o RCPD has finalized their budget approval. This would be a an appropriation to RCPD of \$5,704,456.
- The third page is economic development.

Below is a list of the changes that were made from direction of the BOCC on June 17th:

- Increase Emergency Shelter to \$16,000 from 2024 approved rate;
- Increase Pawnee to \$350,000 from 2024 approved rate;
- Keep Genealogical Society at \$3,500;
- Sales tax was averaged over the past three years to \$2,200,000;
- Investment income has been adjusted to \$2,100,000.

The value of a mill, \$827,863 is provided as well as the mill levy of 39.080 to fund the 2025 proposed budget. This is a 0.785 mill decrease from the 2024 budgeted mill levy and is more than the calculated Revenue Neutral Rate.

These numbers do not reflect any new and expanded position requests. These will be presented again at a later date.

2025 Budget Development Worksheet

12.b

	DEPARTMENT	2023 Actual Contractual Services, Commodities & Capital	2023 Actual Personnel Services	2023 Actual Total	2024 Budgeted Contractual Services, Commodities & Capital	2024 Budgeted Personnel Services (Includes STEP & COLA)	2024 Budgeted Total	2025 Proposed Contractual Services, Commodities & Capital	2025 Proposed Personnel Services (Includes STEP)	2025 Proposed Budget Total	Percent change of 3 C's
1	Administrative Services	48,194	712,112	760,306	51,795	777,904	829,699	54,209	655,355	709,564	4.66%
2	Ambulance	422,272	4,389,966	4,812,238	337,850	5,516,808	5,854,658	370,400	5,912,576	6,282,976	9.63%
3	Appraiser	220,823	1,520,162	1,740,985	176,334	1,794,882	1,971,216	175,920	1,777,961	1,953,881	-0.23%
4	Attorney	225,209	2,176,701	2,401,910	219,337	2,637,550	2,856,887	249,712	2,749,222	2,998,934	13.85%
5	Clerk	78,659	1,111,508	1,190,167	109,300	1,331,625	1,440,925	121,150	1,361,635	1,482,785	10.84%
6	Commissioners	45,862	195,301	241,163	53,040	243,219	296,259	54,920	237,856	292,776	3.54%
7	Coroner	151,169	0	151,169	132,000	0	132,000	156,500	0	156,500	18.56%
8	District Court	176,101	0	176,101	185,080	0	185,080	189,380	0	189,380	2.32%
9	Elections	190,034	352,511	542,545	317,400	633,143	950,543	221,700	625,165	846,865	-30.15%
10	Emergency Management	49,718	272,485	322,203	54,850	230,191	285,041	58,200	320,555	378,755	6.11%
11	Fair	110,170	0	110,170	110,500	0	110,500	110,500	0	110,500	0.00%
12	General Services	3,291,564	96,326	3,387,890	5,544,595	141,612	5,686,207	6,091,530	142,020	6,233,550	9.86%
13	Information Systems/GIS	765,944	817,844	1,583,788	923,160	959,086	1,882,246	868,630	1,015,764	1,884,394	-5.91%
14	Insurance	683,173	0	683,173	887,340	0	887,340	1,170,000	0	1,170,000	31.85%
15	Juvenile Detention	82,279	0	82,279	112,000	0	112,000	120,000	0	120,000	7.14%
16	Museum	9,598	454,172	463,770	15,261	482,405	497,666	14,273	477,655	491,928	-6.47%
17	Noxious Weed	225,247	548,228	773,475	253,330	641,373	894,703	256,330	660,550	916,880	1.18%
18	Planning & Development	56,160	558,308	614,468	62,298	681,858	744,156	62,484	693,853	756,337	0.30%
19	Register of Deeds	50,261	432,261	482,522	50,875	523,284	574,159	56,645	534,612	591,257	11.34%
20	Public Works	3,632,912	4,649,567	8,282,479	4,302,550	5,515,491	9,818,041	4,545,550	5,701,254	10,246,804	5.65%
21	Treasurer	51,359	1,299,159	1,350,518	59,080	1,418,419	1,477,499	63,680	1,465,099	1,528,779	7.79%
22	Juvenile Supervision fees	0	0	0	1,400	0	1,400	1,000	0	1,000	-28.57%
23	Transfer to Health Dept. Fund	1,269,979	0	1,269,979	1,665,647	0	1,665,647	1,953,333	0	1,953,333	17.27%
24	Transfer to Landfill Close	30,000	0	30,000	30,000	0	30,000	30,000	0	30,000	0.00%
25	Transfer-Economic Dev.	282,275	0	282,275	107,100	0	107,100	136,229	0	136,229	27.20%
26	Transfer - Capital Improvement	4,799,536	0	4,799,536	5,509,446	0	5,509,446	4,000,000	0	4,000,000	-27.40%
27	Non-Appropriated	580,000	0	580,000	580,000	0	580,000	580,000	0	580,000	0.00%
28	Cost of COLA	0	0	0	0	0	0	0	1,087,401	1,087,401	0.00%
	SUBTOTAL:	\$17,528,498	\$19,586,611	\$37,115,109	\$21,851,568	\$23,528,850	\$45,380,418	\$21,712,275	\$25,418,533	\$47,130,808	-0.64%
Appropriations:											
29	Big Lakes Developmental	217,260	0	217,260	228,123	0	228,123	232,685	0	232,685	2.00%
30	Animal Shelter / Contractual	60,000	0	60,000	0	0	0	60,000	0	60,000	#DIV/0!
31	Council on Aging	275,000	0	275,000	275,000	0	275,000	327,981	0	327,981	19.27%
32	ATA Bus	100,000	0	100,000	105,000	0	105,000	150,000	0	150,000	42.86%
33	Small Cities	145,008	0	145,008	190,000	0	190,000	200,000	0	200,000	5.26%
34	Emergency Shelter	11,000	0	11,000	11,000	0	11,000	16,000	0	16,000	45.45%
35	Extension	637,500	0	637,500	667,380	0	667,380	667,380	0	667,380	0.00%
36	Pawnee Mental Health	300,000	0	300,000	300,000	0	300,000	350,000	0	350,000	16.67%
37	Riley Cty Genealogical Soc.	3,500	0	3,500	3,500	0	3,500	3,500	0	3,500	0.00%
38	Riley County Conservation	55,136	0	55,136	55,136	0	55,136	55,136	0	55,136	0.00%
39	Riley Co Community Corrections	59,602	0	59,602	87,324	0	87,324	96,821	0	96,821	10.88%
40	Be Able	0	0	0	0	0	0	0	0	0	0.00%
41	Farm & Food Council	0	0	0	0	0	0	0	0	0	0.00%
42	Sunflower Children's Collective	0	0	0	0	0	0	0	0	0	0.00%
	SUBTOTAL:	\$1,864,006	\$0	\$1,864,006	\$1,922,463	\$0	\$1,922,463	\$2,159,503	\$0	\$2,159,503	12.33%
GENERAL TOTAL:											
		\$19,392,504	\$19,586,611	\$38,979,115	\$23,774,031	\$23,528,850	\$47,302,881	\$23,871,778	\$25,418,533	\$49,290,311	2.86%
43	Bond & Interest	447,552	0	447,552	478,856	0	478,856	470,467	0	470,467	-1.75%
44	County Building	393,418	0	393,418	430,000	0	430,000	433,000	0	433,000	0.70%
45	RCPD	5,372,982	0	5,372,982	5,745,592	0	5,745,592	6,180,206	0	6,180,206	7.56%
	SUBTOTAL:	\$6,213,952	\$0	\$6,213,952	\$6,654,448	\$0	\$6,654,448	\$7,083,673	\$0	\$7,083,673	6.45%
TOTAL:											
		\$25,606,456	\$19,586,611	\$45,193,067	\$30,428,479	\$23,528,850	\$53,957,329	\$30,955,451	\$25,418,533	\$56,373,984	
46	Capital Improvement	2,172,758	0	2,172,758	7,312,676	0	7,312,676	8,414,430	0	8,414,430	15.07%
47	Economic Development	123,830	0	123,830	259,053	0	259,053	324,361	0	324,361	25.21%

Attachment: June 20th, 2024 2025 Budget Development WS (14861 : 2025 Budget Work Session)

BUDGETED REVENUE

COUNTY TREASURER	2023 ACTUAL	2024 BUDGET	2025 BUDGET
Motor Vehicle Tax	2,518,950	2,403,703	2,344,118
Recreational Vehicle Tax	23,914	23,583	21,846
16/20M Vehicle Tax	16,106	18,063	19,124
Commercial Vehicle Fees	104,418	101,580	99,542
Special City & County Highway Fund	1,033,937	1,105,011	1,026,080
Investment Income	2,597,318	2,000,000	2,100,000
Sales Tax	2,273,953	2,000,000	2,200,000
Intangible Tax (Clerk's Office)	253,697	199,608	388,083
Vehicle Rental Excise Tax	58,118	54,201	52,338
Interest on Taxes	340,410	300,000	300,000
Watercraft	13,350	18,846	19,265
SUBTOTAL:	\$ 9,234,171	\$ 8,224,595	\$ 8,570,396

DEPARTMENT FEES & OTHER

Unencumb. Cash Bal.-General	19,353,136	10,163,901	11,540,145
Unencumb. Bal.-County Building	211,648	106,630	113,513
Unencumb. - Bond & Interest	211,315	86,669	186,327
Unencumb. - RCPD	232,234	178,082	8,315
Bond & Interest Special Assessment	6,667,295	157,934	128,706
Recording Fees - ROD	355,970	300,000	320,000
21st Judicial Dist Case Receipts-DC	23,727	40,000	35,000
Payment in Lieu of Taxes (PILT) Program/Fed Grant	42,953	40,000	40,000
Franchise Fees	25,180	35,000	35,000
Ambulance Fees	1,995,849	1,624,951	1,766,036
Fees-Attorney (Diversion)	51,784	60,000	60,000
Fees-Clerk	1,233	3,000	3,000
Fees-Elections	4,039	12,000	4,000
Fees-Fair	30,746	20,000	20,000
Grant - Emergency Management	85,907	85,907	85,907
Fees-Noxious Weed	111,418	110,000	100,000
Fees-Public Works/Parks	411,050	480,000	400,000
Fees-Planning & Development	39,723	38,000	38,000
Fees-Juvenile Supervision	138	500	500
Fees-Appraiser	14,056	18,000	14,000
Fees- Treasurer	8,719	8,000	8,000
Fees - Register of Deeds	35,695	25,000	25,000
Heritage Trust	26,287	0	30,000
Transfer from MV to General	306,198	300,000	325,000
Transfers from Economic Development to B&I	52,153	52,153	52,153
Transfer from CIP to Bond & Interest	285,135	182,100	183,600
SUBTOTAL	\$ 30,583,588	\$ 14,127,827	\$ 15,522,202

TOTAL REVENUE	\$ 39,817,759	\$ 22,352,422	\$ 24,092,598
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BUDGETED EXPENDITURES

	2024	2025
General	\$ 47,302,881	\$ 49,290,311
Bond & Interest	478,856	470,467
County Building	430,000	433,000
RCPD Fund	5,745,592	6,180,206
TOTAL EXPENDITURES	\$ 53,957,329	\$ 56,373,984

(Budget)Value of a MILL =	792,782	827,863
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MINUS	22,352,422	24,092,598
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EQUALS		
AMT. AD VALOREM TAX REQUIRED	\$ 31,604,907	\$ 32,353,193
TOTAL MILLS NEEDED	39.866	39.080
Mill levy diff. from previous budget year		(0.785)

Revenue Neutral Mill Rate	38.263
Revenue Neutral \$\$	\$ 31,604,907
Overage on Neutral Mill Rate	0.817
Overage on RNR Tax Rate	\$ 748,286

One mill of taxation is equal to \$1 on each \$1,000 of assessed value.
Assessed valuation

2021B-Bond Refunding Konza Water Amount - final 2028
2017-Bonding Refunding -Facilities/Bridge Proj CIP - final 2025

% chg	Ad Valorem per Fund	Tax Rate per Fund
4.20%	-	
-1.75%	-	0.000
0.70%		0.000
7.56%		0.000
		0.000

Riley County, Kansas
2025 Budget
Economic Development Fund
Fund 146

	2023	2024	2025
BEGINNING CASH BALANCE	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>
Fund Balance	\$ 181,640	\$ 340,085	\$ 188,132
TOTAL BEGINNING CASH BALANCE	\$ 181,640	\$ 340,085	\$ 188,132
REVENUE			
603 Transfer from General Fund	\$ 282,275	\$ 107,100	\$ 136,229
TOTAL REVENUE	\$ 282,275	\$ 107,100	\$ 136,229
TOTAL RESOURCES AVAILABLE	\$ 463,915	\$ 447,185	\$ 324,361
EXPENDITURES			
604 Transfer to Bond & Interest Fund	\$ 52,153	\$ 52,153	\$ 52,153
4990 Other Capital Outlay	71,677	206,900	272,208
TOTAL EXPENDITURES	\$ 123,830	\$ 259,053	\$ 324,361
TOTAL ENDING FUND BALANCE	\$ 340,085	\$ 188,132	\$ 0

<u>PROJECT ESTIMATES:</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Re-write of Riley County Zoning/Subdivision Regulation	\$ -		
Flint Hills Veteran's Coalition	1,015	1,015	1,000
Governor's Military Council	-	-	
Konza Water Project	52,153	52,153	52,153
Chamber of Commerce	55,000	55,000	55,000
Downtown Manhattan, Inc.	5,000	5,000	5,000
Riley Co General Eco Devo	132,850	132,850	132,850
Auto Lane Development	6,057	-	-
Flint Hills Regional Council (FHRC) Contribution	-	-	-
MPO Contribution	5,200	5,200	3,358
MATC Facilities Project (Request to be for 5 years)	-	-	
Comprehensive plan update	-	75,000	75,000
US 24 project studies, design, engineering	-	-	
TOTAL	\$ 257,275	\$ 326,218	\$ 324,361

Attachment: June 20th, 2024 2025 Budget Development WS (14861 : 2025 Budget Work Session)

Riley County Agency Appropriation Request and History

Agency	2018 Requested	2018 Approved	% Change *	2019 Requested	2019 Approved	% Change *	2020 Requested	2020 Approved	% Change *	2021 Requested	2021 Approved	% Change *	2022 Requested	2022 Approved	% Change *	2023 Requested	2023 Approved	% Change *	2024 Requested	2024 Approved	% Change *	Fund Paid From
Emergency Shelter	\$11,000	\$11,000	10%	\$11,000	\$11,000	0.00%	\$22,000	\$11,000	100.00%	\$11,000	\$11,000	0.00%	\$11,000	\$11,000	0.00%	\$11,000	\$11,000	0.00%	\$25,000	\$11,000	127.27%	General Fund
Genealogical Society	\$3,500	\$3,500	75%	\$3,500	\$3,500	0.00%	\$3,500	\$3,500	0.00%	\$3,500	\$3,500	0.00%	\$3,500	\$3,500	0.00%	\$3,500	\$3,500	0.00%	\$5,000	\$3,500	42.86%	General Fund
Animal Shelter	\$65,000	\$65,000	18%	\$65,000	\$65,000	0.00%	\$65,000	\$60,000	0.00%	\$65,000	\$60,000	8.33%	\$60,000	\$60,000	0.00%	\$60,000	\$60,000	0.00%	\$0	\$0	-100.00%	General Fund
Extension	\$574,600	\$574,600	2.65%	\$576,000	\$574,600	0.24%	\$599,645	\$599,645	4.36%	\$599,645	\$599,645	0.00%	\$608,645	\$599,645	1.50%	\$671,594	\$637,500	12.00%	\$700,600	\$667,380	9.90%	General Fund
Riley County Area Agency on Aging --HVAC request	\$266,527	\$266,527	4%	\$279,198	\$266,527	4.75%	\$283,757	\$275,000	17.72%	\$289,147	\$275,000	5.14%	\$287,694	\$275,000	4.62%	\$306,338	\$275,000	11.40%	\$310,105	\$275,000	12.77%	General Fund
Pawnee Mental Health	\$265,120	\$265,120	3%	\$559,838	\$265,120	111.16%	\$531,395	\$300,000	100.44%	\$300,000	\$300,000	0.00%	\$300,000	\$300,000	0.00%	\$315,000	\$300,000	5.00%	\$600,000	\$300,000	100.00%	General Fund
Big Lakes Development	\$213,000	\$213,000	-2%	\$213,000	\$213,000	0.00%	\$217,260	\$217,260	2.00%	\$217,260	\$217,260	0.00%	\$221,605	\$217,260	2.00%	\$223,778	\$217,260	3.00%	\$228,123	\$228,123	5.00%	General Fund
Community Corrections	\$0	\$0	0%	\$0	\$0	0.00%	\$13,875	\$7,081	66.57%	\$11,795	\$7,081	66.57%	\$19,420	\$7,081	174.26%	\$69,195	\$59,602	877.19%	\$87,324	\$87,324	46.51%	General Fund
Soil Conservation	\$55,136	\$55,136	0%	\$55,136	\$55,136	0.00%	\$55,136	\$55,136	0.00%	\$55,136	\$55,136	0.00%	\$55,136	\$55,136	0.00%	\$55,136	\$55,136	0.00%	\$55,136	\$55,136	0.00%	General Fund
ATA Bus (Line 2780)	\$20,000	\$20,000	0%	\$20,000	\$20,000	0.00%	\$20,000	\$20,000	0.00%	\$20,000	\$20,000	0.00%	\$20,000	\$20,000	0.00%	\$20,000	\$20,000	0.00%	\$20,000	\$20,000	0.00%	Public Works
ATA Bus	\$100,000	\$100,000	0%	\$100,000	\$100,000	0.00%	\$100,000	\$100,000	0.00%	\$70,000	\$70,000	-30.00%	\$100,000	\$100,000	42.86%	\$115,000	\$100,000	15.00%	\$150,000	\$105,000	50.00%	General Fund
General Fund Total:	\$1,573,883	\$1,573,883		\$1,882,672	\$1,573,883		\$1,941,568	\$1,663,622		\$1,642,483	\$1,618,622		\$1,687,000	\$1,648,622		\$1,850,541	\$1,738,998		\$2,181,288	\$1,752,463		
RCPD Fund:	\$4,053,918	\$4,053,918	-0.05%	\$4,291,380	\$4,291,380	5.86%	\$4,420,348	\$4,420,348	3.01%	\$4,391,746	\$4,391,746	-0.65%	\$4,597,175	\$4,597,175	4.68%	\$ 5,000,016	\$ 5,000,016	8.76%	\$ 5,336,092.00	\$ 5,336,092.00	6.72%	RCPD Fund 1
Downtown Manhattan, Inc.	\$0	\$0	-100%	\$10,000	\$0	0.00%	\$5,000	\$5,000		\$5,000	\$5,000	0.00%	\$10,000	\$5,000	100.00%	\$ 5,000	\$ 5,000	0.00%	\$ 5,000	\$ 5,000	0.00%	Economic Dev
Manhattan Chamber of Commerce	\$60,000	\$60,000	50%	\$61,500	\$60,000	2.50%	\$60,000	\$55,000	0.00%	\$55,000	\$55,000	0.00%	\$55,000	\$55,000	0.00%	\$ 55,000	\$ 55,000	0.00%	\$ 55,000	\$ 55,000	0.00%	Economic Dev
Governor's Military Council	\$5,000	\$5,000	11%	\$5,000	\$5,000	0.00%	\$5,000	\$5,000	0.00%	\$0	\$0	-100.00%	\$0	\$0	0.00%	\$ -	\$ -		\$ -	\$ -		Economic Dev
Aggieville Business Association	\$0	\$0	-100%	\$0	\$0	0.00%	\$4,800	\$0		\$9,500	\$0		\$9,500	\$0		\$ 10,000	\$ -		\$ -	\$ -		Economic Dev
Riley County General Eco Devo	\$51,679	\$51,679	-31%	\$50,000	\$50,000	-3.25%	\$50,079	\$49,879	0.16%	\$74,190	\$74,190	48.74%	\$232,850	\$132,850	213.86%	\$ 132,850	\$ 132,850	0.00%	\$ 132,850	\$ 132,850	0.00%	Economic Dev
Flint Hills Veteran's Coalition	\$800	\$1,000	0%	\$1,000	\$1,000	0.00%	\$1,000	\$1,000	0.00%	\$1,015	\$1,100	1.50%	\$1,015	\$1,015	-7.73%	\$ 1,015	\$ 1,015	0.00%	\$ 1,015	\$ 1,015	0.00%	Economic Dev
Eco. Devo. Total:	\$140,399	\$140,599		\$127,500	\$116,000		\$125,879	\$115,879		\$144,705	\$135,290		\$308,365	\$193,865		\$203,865	\$193,865		\$193,865	\$193,865		
GRAND TOTAL:	\$5,768,200	\$5,768,400		\$6,301,552	\$5,981,263		\$6,487,795	\$6,199,849		\$6,178,934	\$6,145,658		\$6,592,540	\$6,439,662		\$7,054,422	\$6,932,879		\$7,711,245	\$7,282,420		
ADD'L REQUEST:																						
Three Rivers Inc.	\$20,000	Not approved		\$25,000	Not approved		20,000	Not approved		-	\$0	N/A	8,000	\$0	N/A	\$ 1,200.00	\$ -		\$ -	\$ -	N/A	Economic Dev
Indigent Attorney Panel	\$386,000	\$386,000	0%	\$401,700	\$400,000	4.07%	\$433,819	\$407,550	8.45%	\$400,550	\$400,550	0.14%	\$424,351	\$400,550	4.12%	\$ 425,000	\$ 425,000	6.10%	\$ 520,000	\$ 520,000	22.35%	General Fund
NEW REQUEST TOTAL	\$406,000	\$386,000		\$426,700	\$400,000		\$453,819	\$407,550		\$400,550	\$400,550		\$432,351	\$400,550		\$426,200	\$425,000	0.064037	\$520,000	\$520,000		
NEW GRAND TOTAL WITH NEW AGENCY	\$6,174,200	\$6,154,400		\$6,728,252	\$6,381,263		\$6,941,614	\$6,607,399		\$6,579,484	\$6,546,208		\$7,024,891	\$6,840,212		\$7,480,622	\$7,357,879	0.093624	\$8,231,245	\$7,802,420		



AGENDA

JOINT CITY/COUNTY/COUNTY MEETING
 Riley County Board of Commission Chambers
 Courthouse Plaza East Building
 115 North 4th Street
 Manhattan, KS 66502

Thursday, June 20, 2024
 4:00 P.M.

1. US-24 Corridor Study Update (Jared Tremblay, MPO Planning Manager)



This meeting is being held in the Riley County Board of County Commission Chambers at Courthouse Plaza East Building, 115 N. 4th Street. In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.