



**Board of Riley County
Commissioners
Regular Meeting
Minutes
June 24, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
John Ellermann	Public Works Director/County Engineer	Present	8:30 AM
Tami Robison	Budget and Finance Officer	Remote	8:30 AM
Alice Massimi	PIO	Present	8:30 AM
Doug Russell	Deputy Fire Chief	Present	9:03 AM
Greg McHenry	County Appraiser	Present	9:14 AM
Shelly Williams	Community Corrections Director	Present	9:50 AM
Jessie Hubbard	Administrative Assistant II	Present	9:50 AM
Ryan Kelly	Community Corrections Intern	Present	9:50 AM
Craig Cox	Deputy County Counselor	Present	10:03 AM
Bob Isaac	Planner	Present	10:11 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Ellermann discussed the big crane in the front of the Courthouse. Ellermann asked if the Board would be interested in looking at the front of the Courthouse and look at the rock repair.

The Board agreed by consensus to look at the front of the Courthouse rock repair needed at the end of Monday's meeting.

Commission Comments

2. Commission Comments

Ford's Comments:

Monday afternoon I attended the June meeting of the Riley County Law Enforcement Board. Among the topics of discussion were the passing of the FY 2022 budget, which passed 5-2. I voted no on the increase. We also got an update on the Fair and Impartial Policing Working group a collaboration between the Coalition for Equal Justice and RCPD. Also got updates from the Fraternal Order of Police, the Community Advisory Board, a Public Notice for an Open House for the new RCPD Firing Range on June 30th, and lastly we had an executive session to work through a personnel item as well.

Also Monday afternoon I met with State Representative from the 67th District Mike Dodson, along with Clancy Holeman Riley County Counselor and Greg McHenry Riley County Appraiser. We discussed in length many different items of legislative concerns on both accounts. The conversation was well over 2 hours and I appreciate Representative Dodson's time and for him reaching out to us to chat.

Tuesday afternoon I attended via Zoom the monthly Board of Directors Meeting with Pawnee Mental Health. I first met with the Finance Committee to get an update. We have three new members on the Board Marcy Schooley (Clay County), Geary County Commissioner Trish Giordano, and Haely Ordoyne (Washington County). Robbin Cole gave an Executive Director's report, Becky Woodward gave a program update, I gave the Finance Oversight Committee report this month, we passed several financial items including the Pawnee FY2022 Budget, and lastly Diane Hinrichs-Toburen updated us on the Pawnee 65th Anniversary activities and the upcoming "Driving the Dream" event. We will meet again in August either in person or via Zoom.

Also on Tuesday I listened on NACo's teleconference call with the U.S. Department of Treasury on their release of the "Compliance and Reporting Guidance" for the Coronavirus State and Local Fiscal Recovery Funds authorized in the American Rescue Plan. This guidance provided additional detail and clarification for counties and local units of government for reporting duties and responsibilities under the recovery funds.

McKinley's Comments:

I looked at the reports on Monday's Law Board meeting. I was pleased to see that Commissioners Ford and Focke tried to contain the increase in the RCPD budget, but disappointed to see that the rest of the board had no problem raising the taxes.

I took advantage of the cooler weather and caught up on a lot of yard and garden work.

A reminder that the Riley Extension garden tour is this Saturday from 8:00 a.m. to 12:00 (noon). I enjoyed seeing the gardens that locals have developed. The downside is I come home with a new list of things I want to do in my yard.

Focke's Comments:

Monday afternoon, I attended the Law Board meeting at the City Commission Chambers.

The FIP (Fair and Impartial Policing), a group composed of the Coalition for Equal Justice and RCPD, reported on their progress.

The main discussion of the board was the 2022 proposed budget. Four options were discussed at the earlier special meeting and #4 (the highest) was approved for publication with the understanding that we could not go higher, but could reduce the amount at Monday's meeting. After considerable discussion, including various proposals on ways to reduce the budget, a vote was taken and #4 was approved. Commissioner Ford and I both voted "no". There will be a public hearing scheduled.

Tuesday, I attended the meeting of the Food and Farm Council, a food master plan group that is working on a "community engagement strategy". The action plan is to distribute a survey to various stakeholders in the community in order to prioritize objectives and actions for development. The survey will be distributed in November and December, then analyzed to develop goals and priorities of the committee. We did some interaction with survey questions to determine which ones the committee considered the most important to be added.

Wednesday, I attended the Heartland Works Board held by zoom. It was attended by the Chief Elected Officials Board and the Local Workforce Development Board. Both groups held elections for the coming year's officers, effective July 1st. Also presented was the annual budget, year-end financials and renewal of some 2022 contracts. Other committee reports were made and Executive Director David Brennan had a report on the workforce centers' activities and statistics.

All agencies are having a hard time filling available positions.

The meeting schedule for the upcoming year was discussed, with none in December. The next two in September and November will be held in Topeka at the Workforce Center, with zoom available for some who can't attend in person). All thought it would be a good idea to get to know each other, as there are a lot of new members.

Business Meeting

3. OPENGOV SOFTWARE SERVICES AGREEMENT

Move to approve the OPENGOV Software Services Agreement.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

4. Board of Riley County Commissioners - Regular Meeting - Jun 17, 2021 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

5. Board of Riley County Commissioners - Regular Meeting - Jun 21, 2021 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:00 AM

Russel Stukey, Emergency Management Director

8. Staff Update

Stukey presented the Emergency Management/Fire District #1 staff report.

Stukey introduced Doug Russell as the new Deputy Fire Chief.

Russell introduced himself.

9:15 AM

Clancy Holeman, Counselor/Director of Administrative Services

9. Administrative Work Session

10. Indemnification and Hold Harmless Agreement

Holeman presented the Indemnification and Hold Harmless Agreement for insurance coverage for alcohol consumption at the Kaw Valley Rodeo.

Holeman asked to table the agreement until Monday.

Move to table the agreement until Monday.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

- 9:17 AM 11. Executive session to discuss confidential legal advice regarding pending litigation issues

Move the County Commission, including Chairman Ford, Commissioner McKinley, and Commissioner Focke, recess into executive session on pending litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, attorney for the commission, which would be deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 9:35 a.m. Greg McHenry, Riley County Appraiser, will be present during a portion of the executive session to provide factual information to the Commissioners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

- 9:35 AM Move the Board of County Commissioners come out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Move the record reflect action shall be taken consistent with the consensus reached in executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

- 9:35 AM **Kevin Howser, IT/GIS Director**

12. IT/GIS Staff Update - June 2021

Howser presented the IT/GIS staff update.

9:50 AM Shelly Williams, Community Corrections Director

13. Staff Update & County Alcohol Funding

Williams introduced Ryan Kelly an intern for Community Corrections.

Williams discussed the County Alcohol funds.

Move to approve the Joint Corrections Advisory Board's recommendation to fund the Ogden Youth Center out of the County Alcohol Funds in the amount of \$2,500.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:05 AM Alice Massimi, PIO

14. Monthly Public Information Officer Update

Massimi presented a Public Information Officer update.

10:20 AM Bob Isaac, Planner

15. Public Hearing to replat Lots 122, 123, and 124 of University Park into one (1) lot.

Isaac presented the University Park Unit #14 replat.

Move to approve "Resolution No. 062421-26, A Resolution approving the University Park, Unit 14 and accepting the street rights of way, easements and licenses as shown to be dedicated on said plat."

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley