



**Board of Riley County
Commissioners
Regular Meeting
Agenda
June 26, 2025**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Member](#)

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Daniel Keating Foundation Grant
4. Addendum to Lease between Pawnee Mental Health Services and Riley County
5. Support for Flint Hills Regional Council's Application for Safe Streets and Roads for All
6. Sign Riley County Employee Action Form(s)
7. Approve payroll/accounts payables (when completed)

Review Minutes

8. Board of Riley County Commissioners - Regular Meeting - Jun 23, 2025 8:30 AM

Review Tentative Agenda

9. Tentative Agenda

Press Conference Topics

10. Discuss Press Conference

9:00 AM

Barry Wilkerson, Attorney

11. Staff update

9:15 AM

Bob Isaac, Planner

12. Rezone Lots 26 & 27, Block 10 Western Shore Acres Subdivision from SF-3 (Single Family Residential) to SF-1 (Single Family Residential) and replat Lots 26 & 27, Block 10 Western Shore Acres Subdivision and Lot 4 Golden Shores Addition together into two lots.

- 9:35 AM Cory Meyer, IT/GIS Director**
13. IT/GIS Staff Update - June 2025
- 9:50 AM Jessie Hubbard, Administrative Assistant II**
14. Bid opening for new 2024 or newer mid-size SUV
- 10:05 AM Jacob Hansen, Interim County Counselor**
15. Administrative Work Session
- 10:25 AM Jacob Hansen, Interim County Counselor**
16. Public Hearing on Petition to Create Peterson Ranch Street Benefit District
- 10:40 AM Vivienne Leyva, PIO**
17. June 2025 Communications Update
- 10:55 AM Jacob Hansen, Interim County Counselor**
18. Executive session to discuss confidential legal advice regarding potential litigation issues
- 11:10 AM Brittany Phillips, Budget and Finance Officer**
19. 2026 Budget Work Session

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



**COMMUNITY
CORRECTIONS**
Grant

Megan Lewis
Community Corrections Director
115 North 4th Street
Manhattan, KS 66502
Phone: 785-537-6380

COMMISSION AGENDA REPORT

FROM: Jessie Hubbard, Administrative Assistant II

MEETING: June 26, 2025

SUBJECT: Daniel Keating Foundation Grant

PRESENTER: Jessie Hubbard, Administrative Assistant II

The Daniel Keating Foundation awarded \$6,000.00 to Riley County Community Corrections. At the Monday, June 23rd meeting, the BOCC approved the acceptance of this grant. The required signature pages are attached.

POSSIBLE MOTION(S)

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- DKF Grant Agreement 2025 (DOCX)



Memo of Understanding and Grant Agreement

Grantee: Riley County Community Corrections (RCCC)

Grant Name: This grant award shall be known as: Riley County Community Corrections – Police Protective Homes

Grant Period: 2025

Purpose: The Protective Homes Program requests funding to assist in paying for Protective Homes training, a small stipend for Protective Homes families, and to provide supplies for the children such as clothing, toiletries, personal hygiene items, and a comfort toy.

Donor Contact Information: This grant is provided by the Daniel Keating Foundation, 1011 Poyntz Avenue, Manhattan, KS. 66502, Phone: 785-537-0366. Contact person is Rachel Robillard, board member and Grant Committee Chair.

Amount: This contribution of \$6,000.00 shall be placed in an expendable account for RCCC under the provisions of the distribution policy for RCCC. This fund is an open-ended account, meaning contributions may be made in the future.

Use of Funds: This grant may be used only for the Grantee's charitable activities as described in the approved grant applications. In all other respects these funds will be used without restriction to race, gender, national origin, religion, age, sexual orientation, or disability.

Grantee Status: Grantee confirms that it is an organization that is currently recognized by the Internal Revenue Service as a public charity under sections 501(c)(3) and 509(a)(l), (2), or (3) of the Internal Revenue Code, and Grantee will inform the Daniel Keating Foundation immediately of any change its tax status described above.

Reporting to Donor: The Grantee will provide a one-page written report at the project's completion or at the end of the grant period, whichever is sooner. The Grantee will inform the Daniel Keating Foundation of any major changes in the project's timeline or anticipated reporting dates. It is further agreed by all parties to this agreement that the Grantee will, as requested by the donor, at any time, furnish information as to the use of the funds.

Custody of Funds: The Grantee agrees to act as a custodian of all funds in connection with this fund, to manage the same, and to make the necessary disbursements. This MOU is governed in accordance with the laws of the state of Kansas.

Donor Recognition: The Grantee will allow the Daniel Keating Foundation to review and approve the text or content of any proposed publicity regarding this grant. The Grantee will publicize this grant in the grantee's media and will also "like us" on the DKF Facebook page. The Grantee will inform the Daniel Keating Foundation of any major changes in the project's timeline or anticipated reporting dates.

The Grantee's deposit of the check will constitute agreement to these terms and conditions. Please email a PDF of this signed agreement to grantinfo@danielkeatingfoundation.com within two weeks of receipt (of the check).

On behalf of Grantee, I understand and agree to this agreement's terms and conditions and certify my authority to execute this agreement.

Signature: _____

Printed Name: Greg McKinley_____

Title: BOCC Chairman_____

Date: _____



**COUNTY
COUNSELOR/ADMINISTRATIVE SERVICES**
Agreement

Jacob Hansen
Interim County Counselor
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: Jacob Hansen, Interim County Counselor

MEETING: June 26, 2025

SUBJECT: Addendum to Lease between Pawnee Mental Health Services and Riley County

PRESENTER: Jacob Hansen, Interim County Counselor

BACKGROUND

I brought before the Board on April 10, 2025 a lease addendum from Pawnee Mental Health that had expressed intent to carry out several capital improvement projects on the property included an extension of that lease term to 50 years. The Board turned down the 50-year term request, but agreed to a 25-year term. That updated agreement is what I am bringing before you this morning for signature.

POSSIBLE MOTION(S)

- A. "I move the Board approve the lease addendum as provided."
- B. "I move the Board approve the lease addendum provided, but with the following changes..."
- C. "I move the Board not approve the lease addendum provided and direct staff to. . ."

Enclosures:

- Pawnee Lease Addendum 2025 (PDF)

ADDENDUM TO LEASE AGREEMENT

This Addendum ("Addendum") is entered into this 29th day of June, 2025, by and between Riley County, Kansas ("Lessor") and Pawnee Mental Health Services ("Lessee"), to amend the Lease Agreement ("Lease") for the property located at 2001 Claflin Rd, Manhattan, KS 66502 ("Premises"), originally executed on June 22, 2017.

WHEREAS, the current Lease term is set to expire on June 30, 2027;

WHEREAS, Lessee intends to carry out significant capital improvement projects on the Premises to enhance its functionality, ensure its longevity, and support its expansion by adding physical health services to serve individuals with mental illness and;

WHEREAS, Lessee wishes to extend the term of the Lease to support the long-term viability of its planned investments and continued operations at the Premises.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree to amend the Lease as follows:

1. **Lease Term Extension.** The term of the Lease is hereby extended for an additional twenty-five (25) years, commencing July 1, 2027, and expiring June 30, 2052.
2. **Acknowledgment of Planned Capital Improvements.** Lessee intends to undertake the following capital improvements to the Premises, subject to any required approvals:
 - Replace and paint building exterior siding with steel siding.
 - Tear out and replace the parking lot to correct underlying issues.
 - Tear out and replace the exterior drainage system to prevent sewer system backups.
 - Paint the interior of the Premises.
 - Renovate the breakroom.
 - Renovate the downstairs space to accommodate an onsite phlebotomy service and other services.

Lessor shall have the option to approve or deny these Planned Capital Improvements, either in full or in part, once Lessee provides the plans and other related documents requested by Lessor.
3. **Lessee Responsibilities.** In the event that Lessor approves the plans for the Planned Capital Improvements, Lessee's responsibilities, in addition to those responsibilities already contemplated in the original Lease, shall be as follows:
 - Lessee agrees to fund and coordinate the planned improvements, obtaining all necessary permits and approvals.
 - Lessee shall ensure that all work complies with applicable local, state, and federal regulations.
 - Lessee will provide regular updates to Lessor on the progress of the improvements.
 - Lessee shall pay for any costs incurred by Lessor as a result of the capital improvement projects provided herein.
4. **Lessor Responsibilities.** In the event that Lessor approves the plans for the Planned Capital Improvements, Lessor's responsibilities, in addition to those responsibilities already contemplated in the original Lease, shall be as follows:

- o Lessor acknowledges and approves the planned capital improvements as described herein.
- o Lessor agrees to cooperate with Lessee to facilitate timely completion of the improvements.

5. **No Other Changes:** Except as expressly modified by this Addendum, all other terms, covenants, and conditions of the original Lease shall remain unchanged and in full force and effect. No other modifications or capital improvements other than those described herein are considered by Lessor unless expressly stated otherwise.

6. **Binding Effect:** This Addendum shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date first written above.

Lessor

Lessee

BOARD OF COUNTY COMMISSIONERS
OF RILEY COUNTY, KANSAS

PAWNEE MENTAL HEALTH SERVICES

By: _____
Greg McKinley , Chairman

By: Michael Rezkalla
Michael Rezkalla, MPA,
Chief Executive Officer

Date

5/29/2025
Date

ATTEST: (seal)

Rich Vargo, County Clerk

Attachment: Pawnee Lease Addendum 2025 (15956 : Pawnee Mental Health Lease Addendum)



**COUNTY
COUNSELOR/ADMINISTRATIVE SERVICES**
Letter of Support

Jacob Hansen
Interim County Counselor
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: Jacob Hansen, Interim County Counselor

MEETING: June 26, 2025

SUBJECT: Support for Flint Hills Regional Council's Application for Safe Streets and Roads for All

PRESENTER: Jacob Hansen, Interim County Counselor

POSSIBLE MOTION(S)

1. Move to approve and sign letter.

Enclosures:

- Letter in Support of Flint Hills Regional Application for Safe Roads Grant (DOC)



BOARD OF COMMISSIONERS

115 N. 4th Street, 1st Floor
 Manhattan, Kansas 66502
 Phone: 785-565-6844
 Fax: 785-565-6847
 Email: bocc@rileycountyks.gov

June 26, 2025

The Honorable Sean Duffy
 Secretary, US Department of Transportation
 1200 New Jersey Avenue SE
 Washington DC, 20590

RE: Support for Flint Hills Regional Council's Application for Safe Streets and Roads for All

Dear Secretary Duffy,

The Riley County Commission formally authorizes Riley County's participation in the Flint Hills Regional Council's multi-jurisdictional application for the Safe Streets and Roads for All (SS4A) grant. We recognize the importance of this initiative in advancing roadway safety and infrastructure improvements across our region and are committed to collaborating with fellow jurisdictions to support this effort.

By signing below, Riley County affirms its commitment to contributing to the development and implementation of a comprehensive safety action plan, as outlined in the grant proposal. We acknowledge the role of multi-jurisdictional coordination in achieving meaningful transportation safety enhancements and support the Flint Hills Regional Council's leadership in this endeavor.

Please consider this letter as official authorization for Riley County's participation in this grant application. This Letter is not a commitment of any funding from Riley County.

Sincerely,

BOARD OF COMMISSIONERS OF
 RILEY COUNTY, KANSAS

Greg McKinley, Chairman

Kathryn Focke, Vice Chairwoman

John Ford, Member

Attachment: Letter in Support of Flint Hills Regional Application for Safe Roads Grant (15957 : Letter of Support for Safe Streets & Roads)



**COUNTY CLERK &
ELECTIONS**
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Elizabeth Ward, Human Resources Director

MEETING: June 26, 2025

SUBJECT: Sign Riley County Employee Action Form(s)

PRESENTER: Elizabeth Ward, Human Resources Director

Enclosures:

- 2025-06 EPringle EAF (DOCX)
- 2025-06 BClouse EAF (DOCX)
- 2025-06 MChambers EAF (DOCX)

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Evan Pringle**Status Change Date:** 07/02/2025**Status Change:** New Hire**Date of Hire:** 07/02/2025**Seniority:** 0 Year(s), 0 Month(s)**Position:** EMS/Ambulance Paramedic [EMSPAR]**Position Type:** As Needed**Pay Range:** Paramedic**Pay Type:** Hourly**Base Rate:** \$17.85**Annualized Pay:** \$6,783.00**Funds Codes:** 1-General, 20-EMS**Supervisor:** Joshua Gering**Department Head:** David Adams

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2025-06 EPringle EAF (15954 : Employee Action Form (Green Sheet))

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Billie Clouse**Status Change Date:** 07/02/2025**Status Change:** New Hire**Date of Hire:** 07/02/2025**Seniority:** 0 Year(s), 0 Month(s)**Position:** Intern**Position Type:** As Needed**Pay Range:** TASND**Pay Type:** Hourly**Base Rate:** \$0.00**Annualized Pay:** \$0.00**Funds Codes:** 1-General, 17-Museum**Supervisor:** Katherine Hensler**Department Head:** Katherine Hensler

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2025-06 BClouse EAF (15954 : Employee Action Form (Green Sheet))

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Micaela Chambers**Status Change Date:** 07/03/2025**Status Change:** New Hire**Date of Hire:** 07/03/2025**Seniority:** 0 Year(s), 0 Month(s)**Position:** Intern**Position Type:** As Needed**Pay Range:** TASND**Pay Type:** Hourly**Base Rate:** \$0.00**Annualized Pay:** \$0.00**Funds Codes:** 30-Health Dept, 400- HD General**Supervisor:** Jacob Clarke**Department Head:** Diane Creek

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2025-06 MChambers EAF (15954 : Employee Action Form (Green Sheet))



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
June 30, 2025**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Member](#)

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Bid recommendation for SUV for Community Corrections

Review Minutes

Press Conference Topics

Review Tentative Agenda

9:00 AM

Amanda Webb, Planning/Special Projects Director

2. Comprehensive Plan draft Economic Development goals

9:30 AM

Press Conference

9:35 AM

Jacob Hansen, Interim County Counselor

3. Administrative Work Session

9:55 AM

Shilo Heger, Treasurer

4. Contract

11:15 AM

Brittany Phillips, Budget and Finance Officer

5. Budget Work Session

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
July 03, 2025**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

FCRC, 2101 Claflin Rd

8:30 AM

[District 1 – John Ford, Member](#)

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Elizabeth Ward, Human Resources Director

1. Human Resources update

9:15 AM

Michael Boller, Noxious Weed/HHW Director

2. Staff update

9:30 AM

Anna Burson, Appraiser

3. Staff update

10:00 AM

Amanda Webb, Planning/Special Projects Director

4. Staff update

10:15 AM

Jacob Hansen, Interim County Counselor

5. Administrative Work Session

10:30 AM

Danielle Dulin, Manhattan City Manager

6. Manhattan City General update

11:00 AM

Brittany Phillips, Budget and Finance Officer

7. Budget Work Session

Attachment: 07-03-25 tentative agenda (15831 : Tentative Agenda)

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 07-03-25 tentative agenda (15831 : Tentative Agenda)



Planning & Development
Public Hearing

Amanda Webb
Planning/Special Projects Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6332

RESOLUTION

FROM: Lisa Daily, Administrative Asst II

MEETING: June 26, 2025

SUBJECT: Rezone Lots 26 & 27, Block 10 Western Shore Acres Subdivision from SF-3 (Single Family Residential) to SF-1 (Single Family Residential) and replat Lots 26 & 27, Block 10 Western Shore Acres Subdivision and Lot 4 Golden Shores Addition together into two lots.

PRESENTER: Bob Isaac, Planner

BACKGROUND

See staff report.

DISCUSSION

See staff report.

FISCAL IMPACT

None is anticipated

ALTERNATIVES

- . Approve the measure
- . Deny the measure
- . Modify or develop alternatives if other concerns or factors arise
- . Schedule work session to discuss issue further

RECOMMENDATION(S)

On June 9, 2025, the Riley County Planning Board forwarded a recommendation to the Board of Commissioners of Riley County to approve the request to rezone Lots 26 & 27, Block 10

Western Shore Acres Subdivision from SF-3 (Single Family Residential) to SF-1 (Single Family Residential), as it was found to be in general conformance with the comprehensive plan.

The Board also approved the concurrent plat of Western Shore Acres Subdivision Unit Four, as it was found to meet the requirements of the Riley County Land Development Regulations and the Riley County Sanitary Code.

Staff recommends the Board of County Commissioners approve the request to rezone Lots 26 & 27, Block 10 Western Shore Acres Subdivision from SF-3 (Single Family Residential) to SF-1 (Single Family Residential), as it was found to be in general conformance with the comprehensive plan.

Staff also recommends that the Board of County Commissioners acknowledge the approved Final Plat of Western Shore Acres Subdivision Unit Four, accepting any easements, rights-of-way or licenses, as shown to be dedicated on the Final Plat.

POSSIBLE MOTION(S)

ACTION NEEDED FOR REZONING: (SF-3 to SF-1)

- **Move** to sign Resolution 062625- _____ approving the request to rezone Lots 26 & 27, Block 10 Western Shore Acres Subdivision from SF-3 (Single Family Residential) to SF-1 (Single Family Residential).
- **Move** to sign Resolution 062625- _____ denying the request to rezone Lots 26 & 27, Block 10 Western Shore Acres Subdivision from SF-3 (Single Family Residential) to SF-1 (Single Family Residential).
- **Move** to table the request to rezone the described property to a specific date, indicating the reasons for tabling.

ACTION NEEDED FOR PLAT:

- **Move** to approve Resolution 062625- _____ acknowledging the approved Final Plat of Western Shore Acres Subdivision Unit Four and accept any easements, rights-of-way or licenses, as shown to be dedicated on the Final Plat.

Or

- **Move** to sign Resolution 062625- _____ denying acceptance of any rights-of-way, easements, licenses as shown to be dedicated on the Final Plat of Western Shore Acres Subdivision Unit Four, as it has been determined that it does not meet the requirements of the Riley County Land Development Regulations or Sanitary Code.

Enclosures:

- Staff Report BOCC (PDF)
- RCPB Minutes (PDF)
- Resolution Approve (PDF)

- Resolution Deny(PDF)
- Resolution Plat (PDF)



PLANNING & DEVELOPMENT

STAFF REPORT

Plat & Rezone

PETITION: #25-019

APPLICANT: Melissa Jarboe
P.O. Box 3926
Topeka, KS. 66604

PROPERTY OWNER(S): MDMJ Revocable Living Trust
PO Box 3926
Topeka, KS. 66604

REQUEST: Rezone Lots 26 & 27, Block 10 Western Shore Acres Subdivision from SF-3 (Single Family Residential) to SF-1 (Single Family Residential) and replat Lots 26 & 27, Block 10 Western Shore Acres Subdivision and Lot 4 Golden Shores Addition together into two lots.

SIZE OF TRACT: The subject site is approximately 4.06 acres.

LOCATION: Generally located approximately 1820 feet east of Martin Avenue, on the north side of Golden Shores Drive; Section 18, Township 8 South, Range 7 East; Sherman Township.

JURISDICTION: This application is subject to the requirements of the Riley County Land Development Regulations.



BACKGROUND:

The subject property consists of three (3) lots: Lots 26 & 27, Block 10 Western Shore Acres Subdivision, platted October 1962, and Lot 4 Golden Shores Addition, platted May 1976. The applicant wishes to combine a portion of aforementioned Lot 4 Golden Shores Addition together with aforementioned Lots 26 & 27, Block 10 Western Shore Acres Subdivision to create a single lot, and replat the remainder of Lot 4 Golden Shores Addition into a single. The result will be a two-lot subdivision, with each lot containing two acres. This will allow each lot to be served by a well and septic/lateral system and remain in compliance with the Sanitary Code. The applicant is also requesting to rezone Lots 26 & 27, Block 10 Western Shore Acres Subdivision to match the zoning designation of Lot 4 Golden Shores Addition.

DESCRIPTION:

Physical site characteristics: The subject site is a mix of hills and steep, heavily wooded ravines. Only the far northern portion of existing Lot 4 is within the 1% annual chance floodplain, which lies in conjunction with the 1140 ft flowage easement of the Army Corps of Engineers.

General character of the area: The character of the area is a mix of hilly, heavily wooded vacant lots and sparse rural/suburban residential development.

ZONING:

Zoning History: Lots 26 & 27, Block 10, Western Shore Acres Subdivision were zoned A-3 (Single Family Residential) (Pet. #3) during the countywide zoning process in 1974. The zoning district was renamed SF-3 (Single Family Residential) during the zoning district conversion on January 1, 2022. Lot 4 Golden Shores Addition was zoned A-4 (Single Family Residential) in February 1976 (#75-36), and later renamed to SF-1 (Single Family Residential) January 1, 2022.

Current Zoning: The subject property is currently zoned SF-3 (Single Family Residential) and SF-1 (Single Family Residential). There are no variances, conditional uses or special uses associated with the site.

SURROUNDING ZONING/LAND USE		
	ADJACENT ZONING	LAND USE
NORTH	SF-3 (Single Family Residential)	vacant
SOUTH	SF-1 (Single Family Residential)	vacant
EAST	SF-1 (Single Family Residential)	residential
WEST	SF-1 (Single Family Residential) and SF-3 (Single Family Residential)	vacant

POTENTIAL IMPACT:**Public facilities and services:**

Streets and bridges: Proposed Lot 1 has direct access to Leedy Lane (cul-de-sac), a local two-lane, gravel road maintained by the township. Proposed Lot 2 has direct access to Golden Shores Drive, a local two lane, gravel road maintained by the township. Minor improvements to Leedy Lane will be needed for it to be safely passable.

Water and sewer: No central services are available in the area; thus, each lot will be served by individual water wells and onsite septic/lateral systems.

Fire: Riley County Fire District #1 will serve the site. The nearest county fire station is the University Park Fire Station, located at 7412 Redbud Drive.

Effect on public facilities and services: It is not anticipated that platting and rezoning the subject property will have a detrimental impact on public facilities or services.

CONFORMANCE TO THE LAND USE PLAN:

The request was reviewed with the 2009 Vision 2025 Riley County Comprehensive Plan, specifically the Development Guidance System (Chapter 12). The analysis is as follows:

Conformance to the Goals, Objectives and Policies

Goal for residential:

To allow for the development of a diversity of housing types, sizes and price levels to meet the changing needs of all county residents.

Objective R4: Allow for adequate amounts of single family housing in suitable locations throughout the county.

Policies:

R4.2 Roads serving residential developments should safely accommodate anticipated traffic.

Future Land Use Map

According to the Future Land Use Map North (Figure 11.2) found in the Plan, the subject property is located within a designated growth area.

The Land Evaluation/Site Assessment (LESA) Score

Due to the character of the request, a LESA analysis was not generated.

Hardship on the landowner

The Applicant did not express a hardship as a reason for this request.

Staff analysis: The request to plat and rezone the subject property is consistent with goals and objectives of the Plan.

RILEY COUNTY LAND DEVELOPMENT REGULATIONS:

Agricultural Buffer: n/a

Riparian Buffer: n/a

COMMENTS AND CONCERNS:

ENVIRONMENTAL HEALTH: The Riley County Environmental Health Specialist has reviewed the request and reported that the site is in compliance with Riley County Sanitary Code. Lot 1 can be served by an alternative septic system based off results from soil profile 24-012-OSPE; Lot 2 can be served by an alternative septic system based off results from soil profile 25-013-OSPE.

COUNTY ENGINEER: The County Engineer has reviewed the request and reported that Public Works has no issues with the replat. He stated the road is maintained by the Township; no need for a traffic or drainage study.

EMERGENCY MANAGEMENT: Riley County Rural Fire has reviewed the request and reported no concerns.

TOWNSHIP TRUSTEE: A Development Review Memo was sent to the Sherman Township trustee to review the request; no response has been received by this office.

RILEY COUNTY PLANNING BOARD

On June 9, 2025, the Riley County Planning Board forwarded a recommendation to the Board of Commissioners of Riley County to approve the request to rezone a tract of land from SF-3 (Single Family Residential) to SF-1 (Single Family Residential), as it was found to be in general conformance with the comprehensive plan.

The Board also approved the final plat of Western Shore Acres Subdivision Unit Four, as it was found to meet the requirements of the Riley County Land Development Regulations and the Riley County Sanitary Code.

STAFF RECOMMENDATIONS:

Staff recommends the Board of County Commissioners approve the request to rezone a tract of land from SF-3 (Single Family Residential) to SF-1 (Single Family Residential), as it was found to be in general conformance with the comprehensive plan.

Staff also recommends that the Board of County Commissioners acknowledge the approved Final Plat of Western Shore Acres Subdivision Unit Four, accepting any easements, rights-of-way or licenses, as shown to be dedicated on the Final Plat.

POSSIBLE MOTION(S)

ACTION NEEDED FOR REZONING: (SF-3 to SF-1)

- A. **Move** to sign Resolution 062625-_____ approving the request to rezone Lots 26 & 27, Block 10 Western Shore Acres Subdivision from SF-3 (Single Family Residential) to SF-1 (Single Family Residential), as it was found to be in general conformance with the comprehensive plan.
- B. **Move** to sign Resolution 062625-_____ denying the request to rezone Lots 26 & 27, Block 10 Western Shore Acres Subdivision from SF-3 (Single Family Residential) to SF-1 (Single Family Residential), as it was found not to be in general conformance with the comprehensive plan.
- C. **Move** to table the request to rezone the described property to a specific date, indicating the reasons for tabling.

REASONS TO CONSIDER WHEN DECIDING A REZONING PETITION:

- ☐ Is the rezoning compatible with the character of the neighborhood?
- ☐ Is the rezoning compatible with the zoning and uses of properties nearby?
- ☐ Is the subject property not suitable for the uses allowed by the current zoning?
- ☐ Will the removal of the current restrictions by rezoning detrimentally affect nearby property?
- ☐ Has the subject property remained vacant as zoned for a substantial time period?
- ☐ Is the gain to the public health, safety and welfare by denying rezoning not as great as the hardship imposed upon the individual landowner?
- ☐ Is the rezoning consistent with the recommendations of permanent or professional staff?

- ☐ Does the rezoning conform to the adopted comprehensive plan?
- ☐ Will the rezoning detrimentally affect the conservation of the natural resources of the County?
- ☐ Will the rezoning result in the efficient expenditure of public funds?
- ☐ Will the rezoning promote the health, safety, convenience, prosperity and general welfare of the inhabitants of the County?

ACTION NEEDED FOR PLAT:

- A. **Move** to approve Resolution 062625- _____ acknowledging the approved Final Plat of Western Shore Acres Subdivision Unit Four and accept any easements, rights-of-way or licenses, as shown to be dedicated on the Final Plat.

Or

- B. **Move** to sign Resolution 062625- _____ denying acceptance of any rights-of-way, easements, licenses as shown to be dedicated on the Final Plat of Western Shore Acres Subdivision Unit Four, as it has been determined that the plat does not meet the requirements of the Riley County Land Development Regulations and/or Sanitary Code.

ATTACHMENTS:

- Vicinity/site map
- Surrounding zoning map
- Fire station map
- Final Plat

Prepared by: Bob Isaac, Planner
June 10, 2025



VICINITY AND SITE

Jarboe
#25-019
Replat
Western Shore Acres Subdivisio
Unit Four
Rezone
SF-3 to SF-1
18-8-7

-  1000' Buffer
-  Replat
-  Rezone





SURROUNDING ZONING

Jarboe
#25-019
Replat
Western Shore Acres Subdivision Un
Four
Rezone
SF-3 to SF-1
18-8-7

- 1000' Buffer
- Replat
- Rezone

- AG Agricultural
- AG-R AG/Residential
- C-1 General Business
- C-2 Highway Business
- Fort Riley
- I-1 Light Industrial
- I-2 Heavy Industrial
- MF Multi-Family
- MHP Manufactured Home Park
- PUD Planned Unit Development
- SF-1 Single Family
- SF-2 Single Family
- SF-3 Single Family
- TF Two-Family
- U University
- Special Zoning



FIRE STATIONS

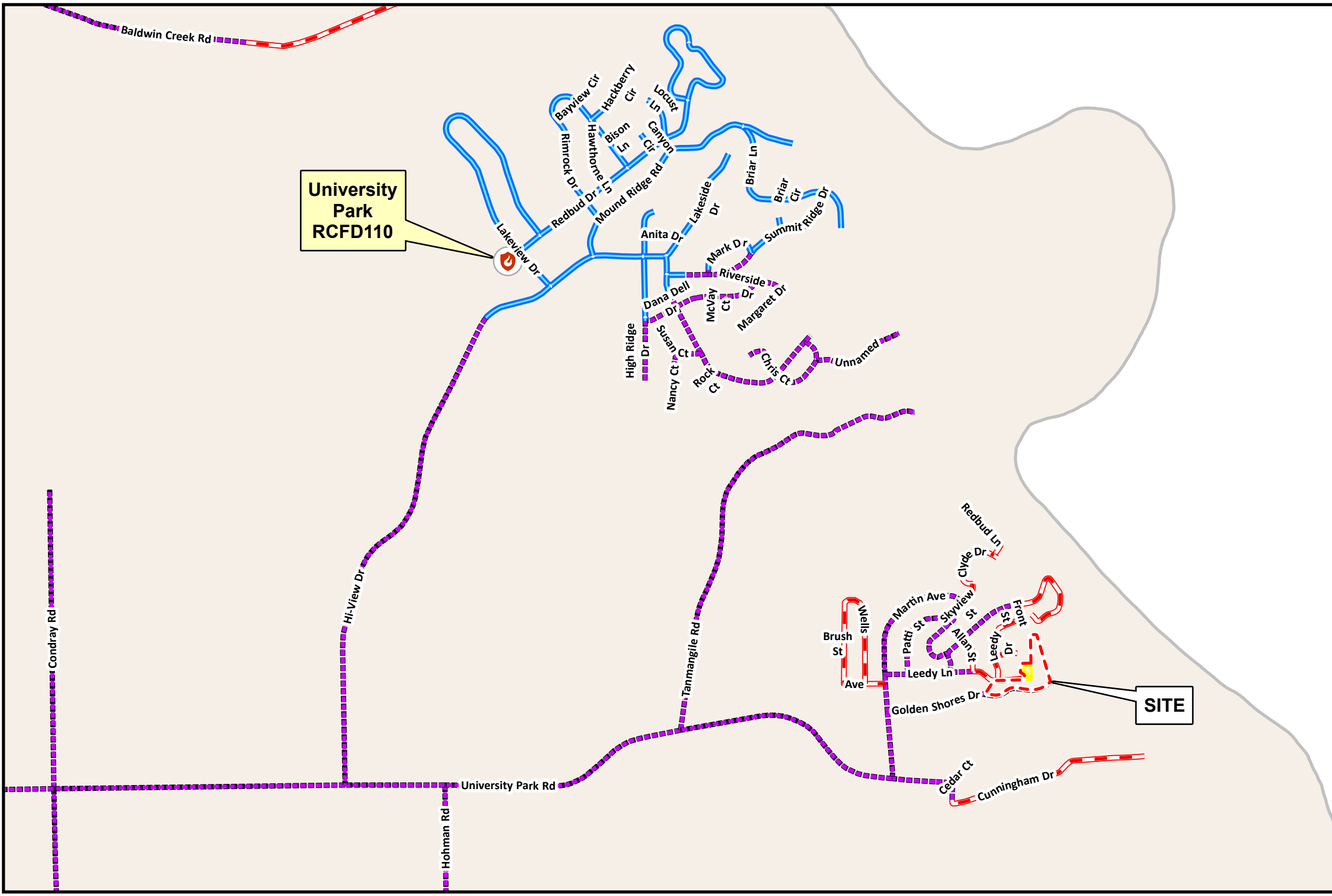
Jarboe
#25-019
Replat
Western Shore Acres Subdivision Un
Four
Rezone
SF-3 to SF-1
18-8-7



Fire Stations

ISO Rating

- 5 (within 1000' of a hydrant)
- 6 (within 5 road miles of 6 fire station)
- 10 (outside 5 road miles)
- OR road is not paved/gravel



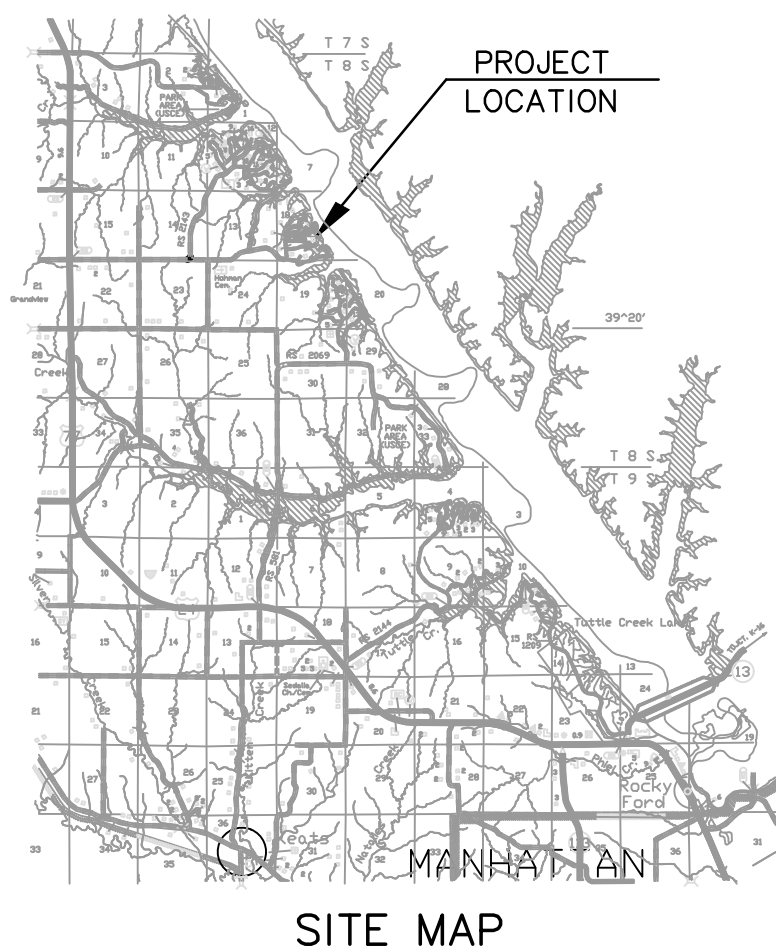
Attachment: Staff Report BOCC (15936 : Rezone & Plat Western Shore Acres Subdivision Unit Four)



FLOODPLAIN

Jarboe
#25-019
Replat
Western Shore Acres Subdivision Un
Four
Rezone
SF-3 to SF-1
18-8-7

- Floodplain
- 1% Annual Chance Flood (Unnumbered)
 - 1% Annual Chance Flood (Numbered)
 - Floodway
 - 1% Annual Chance Flood (1'-3' Depth)
 - 0.2% Annual Chance Flood



UTILITY NOTE

Any utility company that locates facilities in any easement shall have the right to prune, remove, eradicate, cut and clear away any trees, limbs, vines and brush on the utility easement now or at any future time and prune and clear away any trees, limbs, vines, and brush on lands adjacent to the utility easement whenever in the utility companies judgment such may interfere with or endanger the construction, operation, or maintenance of its facilities, together with the right of ingress to and egress from the utility easement and contiguous land subject to this plat for the purpose of surveying, erecting, constructing, maintaining, inspecting, rebuilding, replacing, and with or endangering the construction, operation or maintenance of said facilities.

OWNER/DEVELOPERS:
MDMJ Revocable Living Trust
Melissa Jarboe
P.O. Box 3926
Topeka, KS 66604
(785) 554-5578

ENGINEERS:
Schwab-Eaton P.A.
5410 Ledge Stone Dr., STE 100
Manhattan, KS 66503
(785) 539-4687

ZONING: "SF-1 and SF-3"
Single Family Residential District

NET DENSITY:
0.25 Lots per Acre

N.E. Corner of the S.W. 1/4
Section 18, T8S, R7E
Found: "x" Cut on 3"x8" Stone
Origin: Unknown

UNITED STATES OF AMERICA
TUTTLE CREEK LAKE

LAND BOUNDARY DESCRIPTION: (From Warranty Deed Bk. 899, Pg. 2869, Dated March 7th, 2025)

Lots twenty-six (26) and Twenty-seven (27), Block Ten, Western Shore Acres Subdivision, Manhattan, Riley County, Kansas.

And

Lot Four (4), Golden Shores Addition, Riley County, Kansas.

Said Lots contain 4.06 acres, more or less. Subject to all public roads, easements, reservation restrictions, covenants and conditions, if any, now of record.

ALL BEARINGS AND DISTANCES SHOWN ON THIS PLAT
ARE MEASURED UNLESS OTHERWISE NOTED

SCALE 1" = 60'

60' 0 60' 120'

LEGEND

- 1/2" x 24" BAR W/CLS 59 CAP SET THIS SURVEY
- 1/2" x 24" BAR FOUND, FROM PREVIOUS S-E SURVEYS OF PROPERTY
- ⊠ CORPS OF ENGINEERS MONUMENT
- Δ SECTION CORNER FOUND AS LABELED
- PROPERTY LINE
- - - FLOOD LAIN BOUNDARY ELEV. 1140
- - - SECTION LINE
- - - EASEMENT LINE
- - - EASEMENT LINE TO BE VACATED WITH THIS PLAT
- - - PROPERTY LINE TO BE VACATED WITH THIS PLAT
- - - ADJACENT PROPERTY LINE
- - - CENTERLINE ROAD RIGHTS-OF-WAY
- (M) MEASURED DISTANCE
- (P) PLAT DISTANCE

NOTES

- Bearings used on this survey are based on the East line of the Southwest Quarter of Sec. 18-T8S, R7E, using an assumed platted bearing of N. 0°27'54" E.
- No gaps exists on the property shown hereon.
- No buildings exist on the property shown hereon.
- Easements, setbacks, restrictions or encumbrances of record if any, affecting the title to this tract are shown to the best of our knowledge.
- The property shown hereon primarily lies in Flood Zone X areas outside of the 1% and 0.2% annual chance flood. A portion of the property lies within the 1% annual chance flood as shown hereon. As determined by (FIRM) Flood Insurance Rate Map No. 2016C0250G, Effective Date March 16, 2015. Not all elevation on the property shown hereon are above the 1140 United States of America Easement.
- If an entrance pipe is required, the minimum size shall be calculated in accordance with the Riley County Standards for Roadway Design in Platted Subdivisions. In no case shall the diameter of the pipe be less than 15 inches.
- Property owner(s) is/are required to maintain all public granted drainage easements. Natural or non-natural structures or vegetative barriers (including but not limited to trees, shrubbery, berms, fences and walls) are prohibited within publicly granted or publicly dedicated drainage easements.
- All lots shall be in compliance with the Riley County Sanitary Code.
- All persons, entities and/or utility companies, having property rights or interests in any alley, road/street, easement, access control or other public reservation proposed to be vacated with this plat, have affirmed no existing use or future interest in such alley, road/street, easement, access control or other public reservation, and expressed no objections to such vacation.
- All exterior monuments for the property being platted hereon, are concreted in place.
- All building setback requirements shall be determined by the zoning district, unless otherwise noted.

A REPLAT OF LOTS 26 AND 27, BLOCK 10
WESTERN SHORE ACRES SUBDIVISION
AND LOT 4, GOLDEN SHORES ADDITION

FINAL PLAT

WESTERN SHORE ACRES SUBDIVISION UNIT FOUR

A SUBDIVISION IN
RILEY COUNTY, KANSAS
PREPARED BY



CONSULTING ENGINEERS - LAND SURVEYORS - LANDSCAPE ARCHITECTS
5410 LEDGE STONE DR., STE 100 - MANHATTAN, KANSAS - PH 785-539-4687

MAY 2025

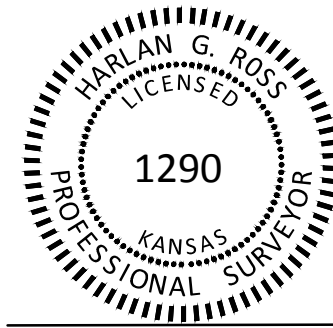
SURVEYOR'S CERTIFICATE

STATE OF KANSAS) SS:
COUNTY OF RILEY)

I, the undersigned do hereby certify that I am a Registered Land Surveyor in the State of Kansas with experience and proficiency in land surveying, that the heretofore described property was surveyed and subdivided by me, or under my supervision, that all subdivision regulations of the Riley County, Kansas, have been complied with in the preparation of this plat, and that all the monuments shown herein actually exist and their positions are correctly shown to the best of my knowledge and belief.

Given under my hand and seal this _____ day
of _____, A.D. 20____.

Schwab-Eaton, P.A.



Harlan G. Ross, PS 1290

S.E. Corner of the S.W. 1/4
Section 18, T8S, R7E
Found: Corps of Engineers Disk
set in Concrete.
Origin: Corps of Engineers

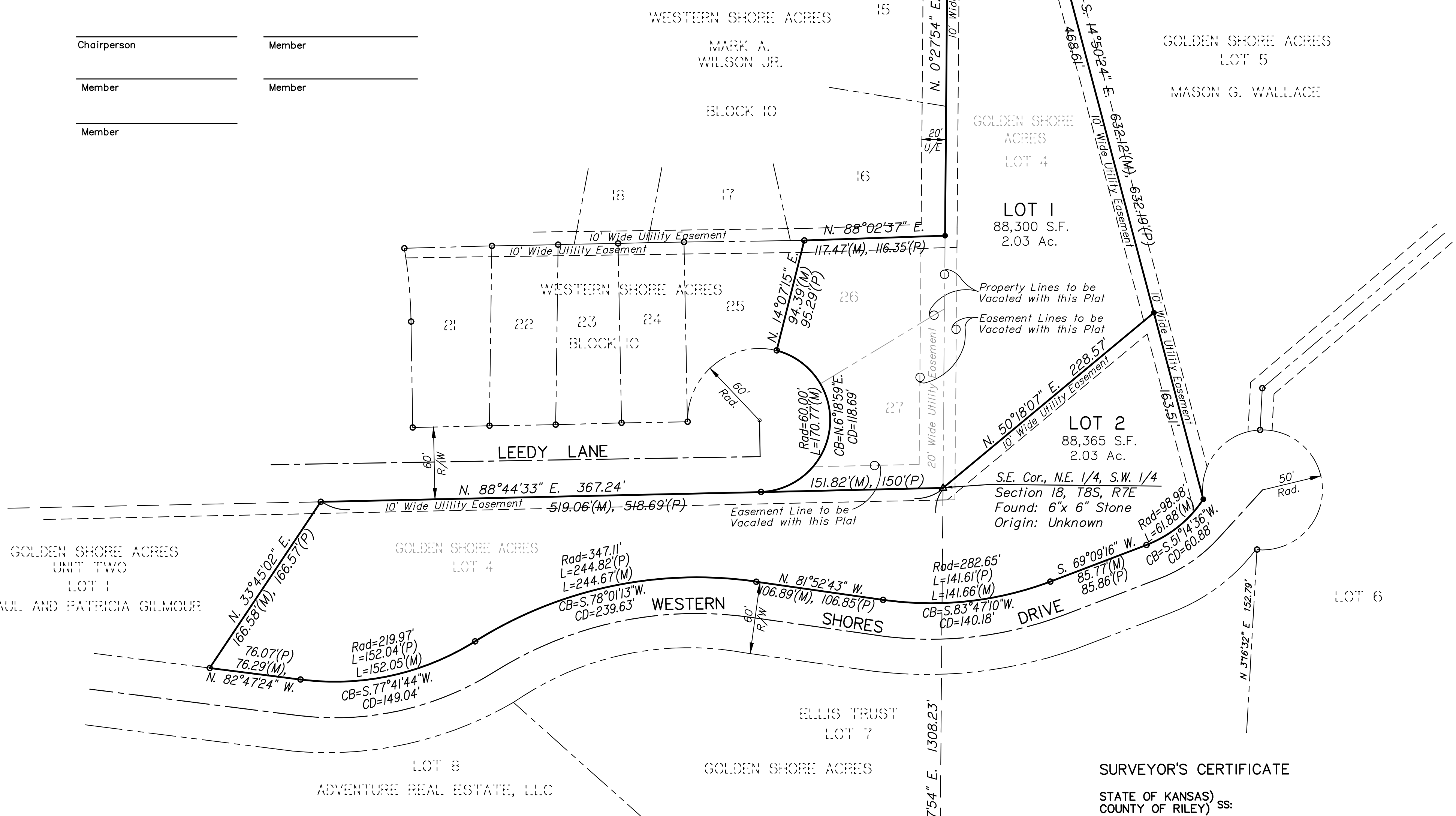
CERTIFICATE OF RILEY COUNTY PLANNING BOARD

STATE OF KANSAS)
COUNTY OF RILEY) SS:

Approved this _____ day of _____, 2025.

Riley County Planning Board

Chairperson	Member
Member	Member
Member	



CERTIFICATE OF COUNTY COMMISSION

STATE OF KANSAS)
COUNTY OF RILEY) SS:

Approved this _____ day of _____
A.D. 20____.

BOARD OF COUNTY COMMISSIONERS
RILEY COUNTY

Commissioner, Chairman	Commissioner
Commissioner	Attest: County Clerk

RILEY COUNTY PLAT REVIEW
SURVEYORS SIGNATURE BLOCK

STATE OF KANSAS)
COUNTY OF RILEY) SS:

This Survey has been reviewed and approved for filing pursuant to and in compliance with K.S.A. 58-2005 and with the requirements of Riley County Resolution No. 082913-58. No other warranties are extended or implied.

Approved: _____ Date: _____
License: _____

OWNER'S CERTIFICATE

STATE OF KANSAS) SS:
COUNTY OF RILEY)

This is to certify that the undersigned is the owner or corporation of record of the land hereon described on this plat, and that he/she has caused the same to be surveyed and subdivided as indicated for the uses and purposes herein set forth, and hereby acknowledge and adopt the same under the style and title indicated.

All street rights-of-way as shown on this plat are hereby dedicated to the public. An easement or license to the public to locate, construct and maintain or authorize the location, construction and maintenance of poles, wires, conduits, water, gas and sewer pipes or required drainage channels or structures upon the area marked for easements on this plat is hereby granted.

Given under my hand at _____, Kansas, this
_____ day of _____, A.D. 20____.

MDMJ Revocable Trust
dated December 4th, 2013

By: Melissa Jarboe, Trustee

NOTARY CERTIFICATE

STATE OF KANSAS) SS:
COUNTY OF RILEY)

I, _____, a Notary Public in and for said county, in the state aforesaid, do hereby certify that
Melissa Jarboe, Trustee of the MDMJ Revocable Trust,
dated December 4th, 2013.

personally known to me to be the same person(s) whose name(s) is (are) subscribed to the foregoing instrument as such owner(s), appeared before me this day in person and acknowledged the execution and delivery of this plat as a free and voluntary act for the uses and purposes herein set forth.

Given under my hand and Notary Seal this _____ day
of _____, A.D. 20____.

My commission expires _____.

Notary Public

Print Name

APPROVAL OF COUNTY OFFICERS

STATE OF KANSAS) SS:
COUNTY OF RILEY)

County Engineer

County Counselor

Environmental Health

CERTIFICATE OF THE
REGISTER OF DEEDS

STATE OF KANSAS) SS:
COUNTY OF RILEY)

This instrument was filed for record on the _____
day of _____ A.D. 20____ at _____
O'clock _____M., and duly recorded in Book _____
at Page _____

_____ Register of Deeds

By _____ Deputy

EXCERPT OF MINUTES

RILEY COUNTY PLANNING BOARD

June 9, 2025

Page 1

Jarboe – Plat & Rezone

Chair Rita Cassida opened the hearing to consider the request of Melissa Jarboe, petitioner, and MDMJ Revocable Living Trust, owners, to rezone Lots 26 & 27, Block 10 Western Shores Acres Subdivision from “SF-3” (Single Family Residential) to “SF-1” (Single Family Residential) and replat Lots 26 & 27, Block 10 Western Shores Acres Subdivision and Lot 4 Golden Shores Addition together into two lots, all located in Sherman Township, Section 18, Township 8 South, Range 7 East, in Riley County, Kansas.

Bob Isaac presented the request stating the applicant wishes to combine a portion of Lot 4 Golden Shores Addition together with Lots 26 & 27, Block 10 Western Shore Acres Subdivision to create a single lot, and replat the remainder of Lot 4 Golden Shores Addition into a single. He said the result will be a two-lot subdivision, with each lot containing two acres. He said this will allow each lot to be served by a well and septic/lateral system and remain in compliance with the Sanitary Code. Mr. Isaac stated the applicant is also requesting to rezone Lots 26 & 27, Block 10 Western Shore Acres Subdivision to match the zoning designation of Lot 4 Golden Shores Addition.

Staff recommended the Planning Board forward a recommendation of approval of the request to rezone the subject property to the Board of County Commissioners, as it has been determined that it is in general conformance with the comprehensive plan and meets the minimum requirements of the Riley County Land Development Regulations and the Riley County Sanitary Code.

Staff also recommended the Planning Board approve the Final Plat of Western Shore Acres Subdivision Unit Four, as it has been determined that it also meets the minimum requirements of the Riley County Land Development Regulations and the Riley County Sanitary Code.

Chair Rita Cassida opened the public hearing.

There were no opponents or proponents.

Jack Platt moved to close the public hearing. Eric Peck seconded. Carried 5-0.

Jeremy Sutton moved to forward a recommendation of approval of the request to the Board of County Commissioners to rezone the subject property from SF-3 (Single Family Residential) to SF-1 (Single Family Residential) and approve the Final Plat of Western Shore Acres Subdivision Unit Four. Eric Peck seconded. Carried 5-0.

Mr. Isaac announced that the Board of County Commissioners would hear the request on June 26, 2025 at 9:15 am, in the County Commission Chambers.

Attachment: RCPB Minutes (15936 : Rezone & Plat Western Shore Acres Subdivision Unit Four)

RESOLUTION NO. 062625--

**RESOLUTION AMENDING THE ZONING MAP OF RILEYCOUNTY
CONCERNING THE USE OF CERTAIN REAL ESTATE
LOCATED IN SHERMAN TOWNSHIP**

WHEREAS, pursuant to the provision of Section 3.9 of the Riley County Land Development Regulations, Melissa Jarboe, petitioner, and MDMJ Revocable Living Trust, owners, have requested that the classification of the below described Riley County real property, be changed from Zone SF-3 (Single Family Residential) to SF-1 (Single Family Residential); and

WHEREAS, the Riley County Planning Board, after appropriate notice conducted a public hearing on June 9, 2025; and

WHEREAS, the Riley County Planning Board has submitted its recommendation and report to the Board of Commissioners of Riley County, Kansas, recommending approval of the application; and

WHEREAS, More than 14 days have elapsed since the conclusion of the public hearing on the application and no valid protest against the proposal signed and acknowledged by owners of 20% or more of the property proposed to be rezoned or 20% of the total area which is located within 1,000 feet of the boundaries of the property proposed to be rezoned has been filed has been filed with the County Clerk of Riley County, Kansas, and all information presented has been carefully considered by the Board of Commissioners of Riley County, Kansas.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
COUNTYCOMMISSIONERS OF RILEYCOUNTY, KANSAS:**

Section 1. That the facts set forth in the Planner's staff report and the recommendation of the Riley County Planning Board filed in the office of the Planning and Development Department have been received and considered by the Board of Commissioners of Riley County, Kansas and have been determined to be the controlling facts concerning the application.

Section 2. The request was found to be consistent with one or more of the following criteria as set forth in Golden v. City of Overland Park, 224 K. 591, 584 P.2d 130:

- a. The rezoning is compatible with the character of the neighborhood.
- b. The rezoning is compatible with the zoning and uses of properties nearby.
- c. The subject property is not suitable for the uses allowed by the current zoning.
- d. Removal of the current restrictions by rezoning will not detrimentally affect nearby property.
- e. The subject property has remained vacant as zoned for a substantial time period.
- f. The gain to the public health, safety and welfare by denying rezoning is not as

- great as the hardship imposed upon the individual landowner.
- g. The rezoning is consistent with the recommendations of permanent or professional staff.
 - h. The rezoning conforms to the adopted comprehensive plan.
 - i. The rezoning will not detrimentally affect the conservation of the natural resources of the County.
 - j. The rezoning will result in the efficient expenditure of public funds.
 - k. The rezoning will promote the health, safety, convenience, prosperity and general welfare of the inhabitants of the County.
 - l. The rezoning is consistent with the recommendation of the Planning Board.

The zoning classification of the following described real estate in Riley County, Kansas:

Lots twenty-six (26) and Twenty-seven (27), Block Ten, Western Shore Acres Subdivision, Manhattan, Riley County Kansas.

is hereby changed from Zone SF-3 (Single Family Residential) to SF-1 (Single Family Residential), and that the Riley County Official Zoning Map shall be changed to reflect the amendment, that the original resolution incorporating the said official map by reference is hereby amended and that said official map be reincorporated by reference as amended.

This resolution shall take effect and be in force from and after its publication in the official county newspaper.

GRANTED this 26th day of June, 2025

BOARD OF COMMISSIONERS
OF RILEY COUNTY, KANSAS

Greg McKinley, Chair

Kathryn Focke, Vice Chair

John Ford, Member

ATTEST:

Rich Vargo, Riley County Clerk

RESOLUTION NO. 062625--

**RESOLUTION DENYING CHANGING THE ZONING MAP OF RILEY COUNTY
CONCERNING THE USE OF CERTAIN REAL ESTATE
LOCATED IN SHERMAN TOWNSHIP**

WHEREAS, pursuant to the provision of Article 3 of the Riley County Land Development Regulations, Kansas, Melissa Jarboe, petitioner, and MDMJ Revocable Living Trust, owners, have requested that the classification of the below described Riley County real property be changed from Zone SF-3 (Single Family Residential) to SF-1 (Single Family Residential); and

WHEREAS, the Riley County Planning Board, after appropriate notice conducted a public hearing on June 9, 2025; and

WHEREAS, the Riley County Planning Board has submitted its recommendation and report to the Board of Commissioners of Riley County, Kansas, recommending approval of the application; and

WHEREAS, More than 14 days have elapsed since the conclusion of the public hearing on the application, and no valid protest against the proposal signed and acknowledged by owners of 20% or more of the property proposed to be rezoned or 20% of the total area which is located within 1,000 feet of the boundaries of the property proposed to be rezoned has been filed with the County Clerk of Riley County, Kansas, and all information presented has been carefully considered by the Board of Commissioners of Riley County, Kansas.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RILEY COUNTY, KANSAS:

Section 1. That the facts set forth in the Planner's staff report and the recommendation of the Riley County Planning Board filed in the office of the Planning and Development Department have been reviewed and considered by the Board of Commissioners of Riley County, Kansas and have been determined to be the controlling facts concerning the application.

Section 2. The request was found to be inconsistent with one or more of the following criteria set forth in Golden v. City of Overland Park, 224 K. 591, 584 P.2d 130:

- a. The rezoning is compatible with the character of the neighborhood.
- b. The rezoning is compatible with the zoning and uses of properties nearby.
- c. The subject property is not suitable for the uses allowed by the current zoning.
- d. Removal of the current restrictions by rezoning will not detrimentally affect nearby property.
- e. The subject property has remained vacant as zoned for a substantial time period.
- f. The gain to the public health, safety and welfare by denying rezoning is not as great as the hardship imposed upon the individual landowner.
- g. The rezoning is consistent with the recommendations of permanent or professional staff.
- h. The rezoning conforms to the adopted comprehensive plan.

- i. The rezoning will not detrimentally affect the conservation of the natural resources of the County.
- j. The rezoning will result in the efficient expenditure of public funds.
- k. The rezoning will promote the health, safety, convenience, prosperity and general welfare of the inhabitants of the County.
- l. The rezoning is consistent with the recommendation of the Planning Board.

Section 3. Using the above criteria, it was determined that the request be DENIED for the following reasons:

- 1. The rezoning will not result in the efficient expenditure of public funds.

The zoning classification of the following described real estate in Riley County, Kansas:

Lots twenty-six (26) and Twenty-seven (27), Block Ten, Western Shore Acres Subdivision, Manhattan, Riley County Kansas.

was NOT changed from Zone SF-3 (Single Family Residential) and SF-1 (Single Family Residential) to Zone SF-1 (Single Family Residential).

DENIED this 26th day of June, 2025

BOARD OF COMMISSIONERS
OF RILEY COUNTY, KANSAS

Greg McKinley, Chair

Kathryn Focke, Vice Chair

John Ford, Member

ATTEST:

Rich Vargo, Riley County Clerk

RESOLUTION NO. 062625--**A RESOLUTION APPROVING THE WESTERN SHORE ACRES SUBDIVISION UNIT FOUR PLAT AND ACCEPTING THE STREET RIGHTS OF WAY, EASEMENTS AND LICENSES AS SHOWN TO BE DEDICATED ON SAID PLAT**

WHEREAS, the Board of Commissioners of Riley County, Kansas, has been presented for approval of the Western Shore Acres Subdivision Unit Four; and

WHEREAS, the Board finds that all legal requirements have been met for approval of said plat; and

WHEREAS, the Riley County Planning & Development Department has reviewed said plat and found it to be in compliance with the Riley County Sanitary Code; and

WHEREAS, the Riley County Planning Board, after appropriate notice, conducted a public hearing on June 9, 2025; and

WHEREAS, the Riley County Planning Board, after making a determination that said plat meets the minimum requirements of Riley County Land Development Regulations, approved said plat; and

WHEREAS, all required signatures have been obtained.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF RILEY COUNTY, KANSAS:

That the Western Shore Acres Subdivision Unit Four plat is hereby approved, and the Board of Commissioners of Riley County, Kansas hereby accepts all street rights-of-way, easements and licenses, as dedicated thereon.

ADOPTED this 26th day of June, 2025

BOARD OF COMMISSIONERS
OF RILEY COUNTY, KANSAS

Greg McKinley, Chair

Kathryn Focke, Vice Chair

John Ford, Member

ATTEST:

Rich Vargo, Riley County Clerk

Attachment: Resolution Plat (15936 : Rezone & Plat Western Shore Acres Subdivision Unit Four)



IT/GIS
Staff Update

Cory Meyer
IT/GIS Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6305

STAFF REPORT

FROM: Cory Meyer
MEETING: June 26, 2025
SUBJECT: IT/GIS Staff Update - June 2025
PRESENTER: Cory Meyer

Information Technology (IT)

- Assist with Zoom and BOCC meetings, emergency Website updates, etc.
- Completed monthly transfer of SVQs & Deeds to the State; various customer requested phone programming changes.
- Ongoing account activation/deactivation, answering of help desk calls, Komtek/AS400 backups, resolution of user issues, swap of older/replacement of failed equipment, etc.
- Budget Update: Review, Pricing, Quotes – 8-year projections
- Internal and External Security – Email & Internet Filter
- House Bill 2842 – Courts
- CPE Window Project
- Elevator Modernization Project
- EMS HQ Building
- EM Building Remodel
- EM Move to HD
- BOCC Temporary Move
- RCOB Fax Line Migration
- Phone System Upgrade in Sept 2025
- Plexar Phone System
- MinuteTraQ replacement to CivicClerk
- Health EMR Replacement
- Inventory for 2025
- Monitor Upgrades for 2025

- Laptop Replacements for 2025
- Desktop Replacements for 2025
- Commission AV Upgrade: Complete
- FCRC Conference Room AV Upgrade
- PW Conference Room AV Upgrade
- Security Projects
- KCJIS Audit

Geographic Information Systems (GIS)

- Eagleview Imagery Flight
- ESRI User Conference
- Historical Imagery Application
- Damage Assessment Application for Field Collection
- Participated in NG911 road renaming committee meeting.
- Working with Avineon on updates to GIS website for new esri map viewer
- Finalize planning/back-end work to supply access to Ortho Oblique imagery to non-County (ie. RCPD, KSUPD, KSU) users.
- Make monthly NG911 data submissions and attend State NG911 Strategic Planning yearly meeting (via Zoom).
- Ag Survey, end of month Building Permit, Enviro. Health, and Zoning updates, etc.
- Updated GIS Website with latest city utility data, updated city zoning data, USD 383 Early learning boundaries, Impaired Streams-KDHE
- ImageNow System Replacement
- ESRI Major Version Upgrade Testing
- City/County Layer Breakdown
- Riley County UC Presentation
- Lidar Imagery
- Section Tie Project
- Appraiser Land Use Report
- New Ticketing System

Enclosures:



**COUNTY
COUNSELOR/ADMINISTRATIVE SERVICES**
Public Hearing

Jacob Hansen
Interim County Counselor
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: Jacob Hansen, Interim County Counselor

MEETING: June 26, 2025

SUBJECT: Public Hearing on Petition to Create Peterson Ranch Street Benefit District

PRESENTER: Jacob Hansen, Interim County Counselor

BACKGROUND

Today is the Public Hearing regarding the resolution creating the Peterson Ranch Street Benefit District.

The Resolution to create the benefit district was executed on April 28, 2025, and published in the Manhattan Mercury on June 10, 2025, and mailed to each property owner within the district via Certified Mail. The period to protest ends twenty days after the date of publication, on June 30, 2025.

POSSIBLE MOTION(S)

1. "I recommend the Board make a motion to direct the Director of Public works to establish the fund for the Peterson Ranch Benefit District on or after July 1, 2025, so long as no valid protest petitions are filed on or before June 30, 2025.

Enclosures:



COUNTY CLERK & ELECTIONS

Staff Update

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

STAFF REPORT

FROM: Vivienne Leyva, Public Information Officer

MEETING: June 26, 2025

SUBJECT: June 2025 Communications Update

PRESENTER: Vivienne Leyva, Public Information Officer

CivicClerk Update

Staff are working to transition the software management system for Commission agendas, packets, and minutes from MinuteTraq to CivicClerk, a product of CivicPlus. Testing and training with administrators, power users, the clerk's office, and general users has been successful so far. We've also run broadcast tests and have worked out most of the bugs.

August 7th is the target date for full adoption of the software. However, that date may have to be adjusted if problems persist with MinuteTraq. Staff, elected officials, and the public will be notified of any changes to the schedule.

Leadership Candidates

Applications are due by the end of the day June 30th. I will work with Amy Manges and Amanda Webb to make a selection recommendation to the BoCC.

Employee Day October 13

Planning and preparation

Community Engagement

Safe Kids Month and Car Seat Check Lane

Community Baby Shower May 30

AV Exercise

RHID Education

Highway Official of the Year - John Ellermann

Staff Report (ID # 15961)

Meeting of June 26, 2025

Interim County Counselor - Jacob Hansen
 EM/RCFD#1 Temporary Relocation
 Intergov Meeting June 23
 EMS Grand Opening Celebration June 23
 Severe Weather Awareness and Updates
 CPE Windows Project and BoCC Temporary Move

Upcoming Projects

Fireworks safety
 Fentanyl and Opioid Awareness
 Summer heat safety
 Water safety

Website Use for May

76,559 total pageviews

Popular Pages

1. Fentanyl and Opioid Awareness 5,731
2. Drivers License 4,838
3. Homepage 4,716
4. Search 3,601
5. Treasurer Motor Vehicle 2,972
6. Alerts 2,730
7. FAQ 2,307
8. District Court 2,028
9. Court Docket 1,977
10. Motor Vehicle 1,755

Organic Search - 19,098 (68%)

Direct Link - 8,445 (30%)

Social Media Statistics - Facebook

RC - 4,184 (+16)
 RCEMS - 4,214 (+2)
 RCFD#1 - 4,824 (+6)
 RCEM - 5,291 (+104)
 RCHD - 12,676 (+7)

Enclosures:



**COUNTY CLERK &
ELECTIONS**
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Brittany Phillips, Budget & Finance Officer

MEETING: June 26, 2025

SUBJECT: 2026 Budget Work Session

PRESENTER: Brittany Phillips, Budget & Finance Officer

Presenting the attached memo and 2026 Budget Developmental Worksheet.

Enclosures:

- 2026 Budget Work Session (DOCX)
- June 24, 2026 Budget Development WS (PDF)



CLERK'S OFFICE

Rich Vargo
 County Clerk
 110 Courthouse Plaza
 Manhattan, KS 66502
 Phone: 785-537-6303
 Email: rvargo@rileycountyks.gov

TO: Board of County Commissioners
 FROM: Brittany Phillips, Budget & Finance Officer
 RE: 2026 Budget Work Session

During this work session, the 2026 Budget Development Worksheet, Riley County Appropriation Request, COLA and new/expanded positions will be presented for further review and discussion.

The 2026 Budget Development Worksheet is a three-page document:

- The first page is expenditures consisting of the 2024 Actual Expenditures, 2025 Budget and 2026 Requested Budget for all mill levied funds: General, Bond & Interest, County Building, and RCPD funds.
 - Cost of COLA is calculated using the Bureau of Labor and Statistics CPI – U of 2.7%. This is a financial impact of \$743,526 if approved. This number reflects departments outside of General Fund such as Health Department, Community Corrections, Fire and Solid Waste.
 - This also includes a transfer of \$3,500,000 to Capital Improvement Funds. This transfer covers current debt obligations for 2026 of \$426,796, current non-funded CIP 2026 requests of \$2,295,000, leaving a remainder of \$778,204 for improvements.
- The second page is an overview of revenues and budgeted expenditures.
 - Left side column is revenues for the same mill levied funds.
 - The right side is the equation of mill levied fund expenditures of \$58,353,947 less mill levied fund revenues of \$22,235,189 equaling required ad valorem tax.
 - RCPD appropriation request is \$6,017,692.40.

The value of a mill, \$853,082 is provided as well as the mill levy of 42.339 to fund the 2026 proposed budget. This is a 4.386 mill increase from the 2025 budgeted mill levy and is more than the calculated Revenue Neutral Rate of 36.821.

Below you will also find the new and expanded position requests, totaling \$312,320.



CLERK'S OFFICE

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6303
Email: rvargo@rileycountyks.gov

Department	Position	Pay increase	Benefits increase	Total Request (Wage + Benefits)
Historical Museum	As-Needed Museum Assistant - <i>Expanded Position</i> Existing PD – Range TASND, As-needed Pay Rate, \$15.00 /hour -additional 650 hrs.	\$9,750	\$761	\$10,511
	Historical Museum Budget Request			<u>\$10,511</u>
Community Corrections	Juvenile Intake Officers - <i>Expanded Position</i> Existing PD – Range 1, As-needed Pay Rate, \$18.87/hour – additional 180 hrs.	\$3,397	\$265	\$3,662
	Community Corrections Budget Request			<u>\$3,662</u>
IT/GIS	Systems/Software Analyst- <i>Expanded Position</i> Existing PD – Range 13, Full Time, exempt Starting Rate, \$2557/pp – No change in pay	\$0	\$0	\$0
	Network Systems Analyst- <i>New Position</i> Existing PD – Range 13, Full Time, exempt Starting Rate, \$2557/pp	\$66,482	\$26,260	\$92,742
	IT/GIS Budget Request			<u>\$92,742</u>
Health Department	Billing and Coding Clerk - <i>New Position</i> New PD – Range , Full time, non-exempt Starting Rate, \$24.94/hour	\$51,875	\$20,491	\$72,366
	Health Department Budget Request			<u>\$72,366</u>
County Attorney	Criminal Investigator - <i>New Position</i> New PD – Range 12, Full Time, Exempt Starting Rate, \$31.53/hour	\$65,582	\$25,905	\$91,487
	Attorney Budget Request			<u>\$91,487</u>
County Appraiser	Appraisal Support I, II, III - <i>Expanded Positions</i> New PDs – Range: Support I – 5, Support II – 7, Support III-8 All Full Time, non-exempt	\$48,152 \$51,875 \$53,518	\$19,020 \$20,491 \$21,140	\$67,172 \$72,366 \$74,658
	Replacement of Personal Property Appraiser I, II, III Range: Appraiser I –5, Appraiser II-7, Appraiser III - 11	(\$48,152) (\$51,875) (\$62,982)	(\$19,020) (\$20,491) (\$24,878)	(\$67,172) (\$72,366) (\$87,860)

Attachment: 2026 Budget Work Session (15955 : 2026 Budget Work Session)



CLERK'S OFFICE

Rich Vargo
 County Clerk
 110 Courthouse Plaza
 Manhattan, KS 66502
 Phone: 785-537-6303
 Email: rvargo@rileycountyks.gov

	Appraiser Budget Request			<u>(\$13,202)</u>
Public Works	Custodian I - <i>New Position</i> Existing PD – Range 1, Full time, non-exempt Starting Rate, \$18.87.hour	\$39,250	\$15,504	\$54,754
	Public Works Budget Request			<u>\$54,754</u>
	Total all New Requests			<u>\$312,320</u>

Attachment: 2026 Budget Work Session (15955 : 2026 Budget Work Session)

2026 Budget Development Worksheet

19.b

DEPARTMENT	2024 Actual Contractual Services, Commodities & Capital	2024 Actual Personnel Services	2024 Actual Total	2025 Budgeted Contractual Services, Commodities & Capital	2025 Budgeted Personnel Services (Includes STEP & COLA)	2025 Budgeted Total	2026 Proposed Contractual Services, Commodities & Capital	2026 Proposed Personnel Services (Includes STEP)	2026 Proposed Budget Total	Percent change of 3 C's
1 Administrative Services	56,418	685,178	741,596	54,209	692,282	746,491	31,184	675,028	706,212	-42.47%
2 Ambulance	402,282	5,046,843	5,449,125	364,700	6,136,435	6,501,135	383,615	6,240,756	6,624,371	5.19%
3 Appraiser	164,887	1,593,989	1,758,876	175,920	1,844,910	2,020,830	210,295	1,849,727	2,060,022	19.54%
4 Attorney	146,287	2,429,997	2,576,284	238,111	2,809,975	3,048,086	245,641	2,895,110	3,140,751	3.16%
5 Clerk	72,575	1,266,116	1,338,691	118,040	1,411,464	1,529,504	121,900	1,384,990	1,506,890	3.27%
6 Commissioners	40,522	207,045	247,567	54,920	246,828	301,748	54,895	254,308	309,203	-0.05%
7 Coroner	162,498	0	162,498	156,500	0	156,500	179,000	0	179,000	14.38%
8 District Court	182,851	0	182,851	189,380	0	189,380	197,130	0	197,130	4.09%
9 Elections	280,136	524,247	804,383	221,700	633,325	855,025	305,400	667,455	972,855	37.75%
10 Emergency Management	54,758	290,479	345,237	58,200	332,658	390,858	59,800	343,152	402,952	2.75%
11 Fairgrounds	109,821	0	109,821	110,500	0	110,500	112,000	0	112,000	1.36%
12 General Services	1,393,667	192,388	1,586,055	5,841,530	142,020	5,983,550	6,101,400	237,040	6,338,440	4.45%
13 Information Systems/GIS	817,216	938,781	1,755,997	868,630	1,054,363	1,922,993	1,001,130	1,087,870	2,089,000	15.25%
14 Insurance	930,361	0	930,361	1,170,000	0	1,170,000	1,350,000	0	1,350,000	15.38%
15 Juvenile Detention	65,694	0	65,694	120,000	0	120,000	120,000	0	120,000	0.00%
16 Museum	456,680	9,629	466,309	14,273	494,928	509,201	11,909	513,344	525,253	-16.56%
17 Noxious Weed	162,031	580,240	742,271	256,330	685,641	941,971	257,830	658,427	916,257	0.59%
18 Planning & Development	51,269	635,577	686,846	62,484	764,389	826,873	63,938	787,007	850,945	2.33%
19 Register of Deeds	72,548	461,220	533,768	54,645	554,768	609,413	25,830	572,529	598,359	-52.73%
20 Public Works	4,078,093	4,949,081	9,027,174	4,545,550	5,867,253	10,412,803	4,615,150	5,960,365	10,575,515	1.53%
21 Treasurer	55,413	1,348,328	1,403,741	63,680	1,465,099	1,528,779	70,480	1,467,261	1,537,741	10.68%
22 Juvenile Supervision fees	0	0	0	1,000	0	1,000	1,000	0	1,000	0.00%
23 Transfer to Health Dept. Fund	1,665,647	0	1,665,647	1,924,609	0	1,924,609	2,239,946	0	2,239,946	16.38%
24 Transfer to Landfill Close	30,000	0	30,000	30,000	0	30,000	10,000	0	10,000	-66.67%
25 Transfer-Economic Dev.	107,100	0	107,100	136,229	0	136,229	183,021	0	183,021	34.35%
26 Transfer - Capital Improvement	14,442,446	0	14,442,446	3,500,000	0	3,500,000	3,500,000	0	3,500,000	0.00%
27 Riley Co Community Corrections	0	87,324	87,324	0	149,884	149,884	0	134,171	134,171	-10.48%
28 Small Cities	197,925	0	197,925	200,000	0	200,000	200,000	0	200,000	0.00%
29 Non-Appropriated	0	0	0	580,000	0	580,000	580,000	0	580,000	0.00%
30 Cost of COLA	0	0	0	0	0	93,477	0	743,526	743,526	0.00%
31 New & Expanded Positions	0	0	0	0	0	0	0	312,320	312,320	0.00%
SUBTOTAL:	\$26,199,125	\$21,246,462	\$47,445,587	\$21,111,140	\$25,286,222	\$46,490,839	\$22,232,494	\$26,784,386	\$49,016,880	5.31%

Appropriations:

32 Big Lakes Developmental	228,123	0	228,123	232,685	0	232,685	237,339	0	237,339	2.00%
33 Animal Shelter / Contractual	30,000	0	30,000	60,000	0	60,000	60,000	0	60,000	0.00%
34 Council on Aging	275,000	0	275,000	327,981	0	327,981	337,252	0	337,252	2.83%
35 ATA Bus	105,000	0	105,000	150,000	0	150,000	172,500	0	172,500	15.00%
36 Emergency Shelter	11,000	0	11,000	16,000	0	16,000	25,000	0	25,000	56.25%
37 Extension	667,380	0	667,380	667,380	0	667,380	667,380	0	667,380	0.00%
38 Pawnee Mental Health	300,000	0	300,000	350,000	0	350,000	385,000	0	385,000	10.00%
39 Riley Cty Genealogical Soc.	3,500	0	3,500	3,500	0	3,500	5,000	0	5,000	42.86%
40 Riley County Conservation	55,136	0	55,136	55,136	0	55,136	55,136	0	55,136	0.00%
41 Be Able	0	0	0	0	0	0	10,000	0	10,000	#DIV/0!
42 Farm & Food Council	0	0	0	0	0	0	0	0	0	0.00%
43 Sunflower Children's Collective	0	0	0	0	0	0	0	0	0	0.00%
SUBTOTAL:	\$1,675,139	\$0	\$1,675,139	\$1,862,682	\$0	\$1,862,682	\$1,954,607	\$0	\$1,944,607	4.40%
GENERAL TOTAL:	\$27,874,264	\$21,246,462	\$49,120,726	\$22,973,822	\$25,286,222	\$48,353,521	\$24,187,101	\$26,784,386	\$50,961,487	5.39%
44 Bond & Interest	349,170	0	349,170	470,467	0	470,467	302,018	0	302,018	-35.80%
45 County Building	268,622	0	268,622	433,000	0	433,000	438,000	0	438,000	1.15%
46 RCPD	5,710,649	0	5,710,649	6,180,206	0	6,180,206	6,652,442	0	6,652,442	7.64%
SUBTOTAL:	\$6,328,441	\$0	\$6,328,441	\$7,083,673	\$0	\$7,083,673	\$7,392,460	\$0	\$7,392,460	4.36%
TOTAL:	\$34,202,705	\$21,246,462	\$55,449,167	\$30,057,495	\$25,286,222	\$55,437,194	\$31,579,561	\$26,784,386	\$58,353,947	
47 Capital Improvement	2,975,713	0	2,975,713	8,414,430	0	8,414,430	25,226,380	0	25,226,380	199.80%
48 Economic Development	119,943	0	119,943	324,361	0	324,361	248,644	0	248,644	22.38%

BUDGETED REVENUE

BUDGETED EXPENDITURES

COUNTY TREASURER

	2024 ACTUAL	2025 BUDGET	2026 BUDGET
Motor Vehicle Tax	2,595,320	2,344,118	2,360,436
Recreational Vehicle Tax	23,206	21,846	20,258
16/20M Vehicle Tax	18,178	19,124	18,900
Commercial Vehicle Fees	104,016	99,542	96,789
Special City & County Highway Fund	1,038,498	1,026,080	1,026,080
Investment Income	2,972,457	2,100,000	1,800,000
Sales Tax	2,339,483	2,200,000	2,200,000
Intangible Tax (Clerk's Office)	271,181	388,083	502,686
Vehicle Rental Excise Tax	53,097	52,338	56,965
Interest on Taxes	388,693	300,000	300,000
Watercraft	18,584	19,265	17,375
SUBTOTAL:	\$ 9,822,713	\$ 8,570,396	\$ 8,399,489

DEPARTMENT FEES & OTHER

Unencumb. Cash Bal.-General	18,687,579	11,540,145	9,674,762
Unencumb. Bal.-County Building	104,327	113,513	164,666
Unencumb. - Bond & Interest	249,005	186,327	284,787
Unencumb. - RCPD	124,590	8,315	66,058
Bond & Interest Special Assessment	126,706	128,706	129,263
Recording Fees - ROD	380,379	320,000	320,000
21st Judicial Dist Case Receipts-DC	26,489	40,000	35,000
Payment in Lieu of Taxes (PILT) Program/Fed Grant	45,682	40,000	40,000
Franchise Fees	23,174	35,000	35,000
Ambulance Fees	1,861,078	1,766,036	1,830,604
Fees-Attorney (Diversion)	54,234	60,000	50,000
Fees-Clerk	1,246	3,000	1,500
Fees-Elections	7,865	4,000	4,000
Fees-Fair	32,815	20,000	30,000
Grant - Emergency Management	80,781	85,907	85,907
Fees-Noxious Weed	107,042	100,000	110,000
Fees-Public Works/Parks	489,108	400,000	475,000
Fees-Planning & Development	37,475	38,000	40,000
Fees-Juvenile Supervision	274	500	500
Fees-Appraiser	13,850	14,000	13,500
Fees- Treasurer	8,573	8,000	8,000
Fees - Register of Deeds	40,604	25,000	25,000
Heritage Trust	28,101	30,000	30,000
Transfer from MV to General	337,218	325,000	330,000
Transfers from Economic Development to B&I	52,153	52,153	52,153
Transfer from CIP to Bond & Interest	182,100	183,600	0
SUBTOTAL	\$ 23,102,448	\$ 15,527,202	\$ 13,835,700

TOTAL REVENUE	\$ 32,925,161	\$ 24,097,598	\$ 22,235,189
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	2025	2026	% chg
General	\$ 48,353,521	\$ 50,961,487	5.39%
Bond & Interest	470,467	302,018	-35.80%
County Building	433,000	438,000	1.15%
RCPD Fund	6,180,206	6,652,442	7.64%
TOTAL EXPENDITURES	\$ 55,437,194	\$ 58,353,947	
(Budget)Value of a MILL =	827,863	853,082	

TOTAL REVENUE	24,097,598	22,235,189
MINUS		
EQUALS		
AMT. AD VALOREM TAX REQUIRED	\$ 31,419,679	\$ 36,118,758
TOTAL MILLS NEEDED	37.953	42.339
Mill levy diff. from previous budget year		4.386

Revenue Neutral Mill Rate	36.821
Revenue Neutral \$\$	\$ 31,411,403
Overage on Neutral Mill Rate	5.518
Overage on RNR Tax Rate	\$ 4,707,355
One mill of taxation is equal to \$1 on each \$1,000 of assessed value.	
Assessed valuation	
2021B-Bond Refunding Konza Water Amount - final 2028	
2017-Bonding Refunding -Facilities/Bridge Proj CIP - final 2025	

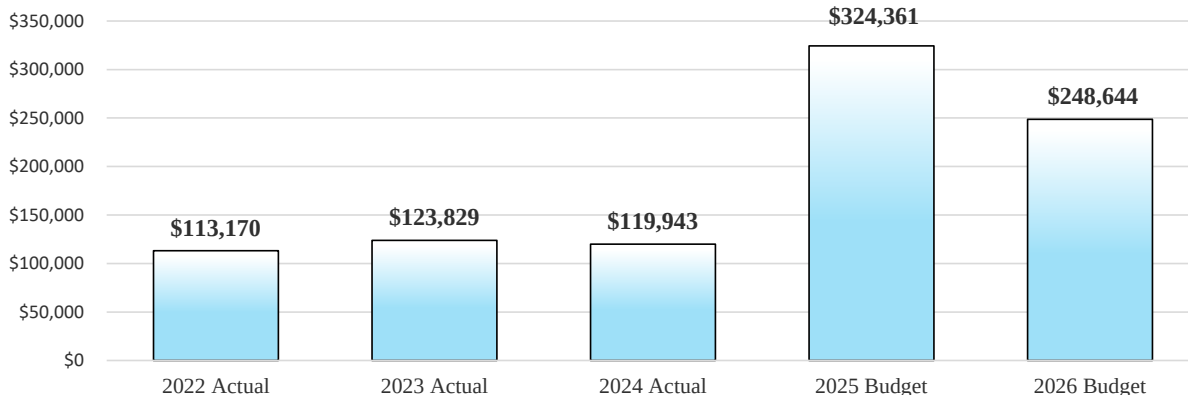
Ad Valorem per Fund	Tax Rate per Fund
29,620,130	34.721
-	0.000
242,086	0.284
6,256,542	7.334
36,118,758	42.339

2026 Budget Development Worksheet**19.b**

**Riley County, Kansas
2026 Budget
Economic Development Fund
Fund 146**

	2024	2025	2025	2026
BEGINNING CASH BALANCE	<u>ACTUAL</u>	<u>BUDGET</u>	<u>Estimates</u>	<u>BUDGET</u>
Fund Balance	\$340,086	\$327,243	\$327,243	\$65,623
TOTAL BEGINNING CASH BALANCE	\$340,086	\$327,243	\$327,243	\$65,623
REVENUE				
603 Transfer from General Fund	\$107,100	\$136,229	\$136,229	\$ 183,021
TOTAL REVENUE	\$107,100	\$136,229	\$136,229	\$ 183,021
TOTAL RESOURCES AVAILABLE	\$447,186	\$463,472	\$463,472	\$248,644
EXPENDITURES				
604 Transfer to Bond & Interest Fund	\$52,153	\$52,153	\$52,153	52,153
4990 Other Capital Outlay	67,790	272,208	345,696	196,491
TOTAL EXPENDITURES	\$119,943	\$324,361	\$397,849	\$ 248,644
TOTAL ENDING FUND BALANCE	\$327,243	\$139,111	\$65,623	\$0

<u>PROJECT ESTIMATES:</u>	<u>2024</u>	<u>2025</u>	<u>2025 Est</u>	<u>2026</u>
Future TBD Projects	\$-			
Flint Hills Veteran's Coalition	1,015	1,000	1,000	1,000
Governor's Military Council	-			
Konza Water Project	52,153	52,153	52,153	52,153
Chamber of Commerce	55,000	55,000	55,000	55,000
Downtown Manhattan, Inc.	5,000	5,000	5,000	5,000
Riley Co General Eco Devo	-	132,850		132,850
Auto Lane Development	12,114	-		
Cost Benefit Analysis, Corridor Study	-		133,333	
Flint Hills Regional Council (FHRC) Contribution	-	-		
MPO Contribution	3,780	3,358	3,358	2,641
MATC Facilities Project (Request to be for 5 years)	-			
Comprehensive plan update	1,995	75,000	148,005	
Sunflower Children's	-			
TOTAL	\$131,057	\$324,361	\$397,849	\$ 248,644

FIVE YEAR EXPENDITURE HISTORY

Attachment: June 24, 2026 Budget Development WS (15955 : 2026 Budget Work Session)