



**Board of Riley County
Commissioners
Regular Meeting
Minutes
June 27, 2024**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

**City Hall, 108 W. Randolph, Randolph,
Kansas**

6:00 PM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

6:00 PM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	6:00 PM
Kathryn Focke	County Commissioner	Present	6:19 PM
Greg McKinley	County Commissioner	Present	6:00 PM
Rich Vargo	County Clerk	Present	6:00 PM
Clancy Holeman	Counselor/Director of Administrative Services	Present	6:00 PM
Barry Wilkerson	County Attorney	Present	6:21 PM
Donna Baer	308 Stockdale, Randolph	Present	6:00 PM
Galen Fink	15523 Tuttle Creek, Randolph	Present	6:00 PM
Tamie Redding	212 E. Cleburne St., Randolph	Present	6:00 PM

Pledge of Allegiance

Public Comment

1. Public Comments

Baer thanked the Board of Riley County Commissioners for the new North County EMS Station. Baer said it has made a positive difference in response times. Baer said the flag does need to be replaced at the front of the facility.

Baer asked if there is an update from KDOT when the Mill Creek Bridge is going to be opened.

Ford said he did not know but would contact Jared Tremblay for an update.

Redding thanked the Board for acknowledging north county by having a meeting in Randolph.

Commission Comments

2. Commission Comments

Focke's Comments:

Monday, I attended the Intergovernmental Luncheon at the KSU Student Union. The featured speaker was Senator Moran, so there was a good attendance, including KSU leadership. After the program, participants made announcements for their organization. The next luncheon will be on July 22nd.

Tuesday afternoon I attended a Keats Teams meeting, consisting of BG Consultants Brian Foster and Sam Johnson, Amanda Webb, Clancy Holeman, Bryant Parker, Rich Vargo, John Ellermann and myself. Under discussion was a proposed design and possibilities for irrigation around the lagoon. Webb gave an update on the studies required by KDHE. An executive session will be scheduled next week for the BOCC to discuss the issues and proposed plan.

Later that evening I attended the Established Business Leaders Summer Social held at Wareham Hall and Manhattan Brewing Company. There was a short presentation of the proposed renovation of Wareham Hall and a fundraising update. Food and beverages were available during the networking time at the brewing company. It was a good event and I connected with a lot of community business people.

Thursday afternoon, I spent time in my office going over paperwork and tonight's agenda and documents.

McKinley's Comments:

Monday noon was the Intergovernmental Luncheon at KSU. Senator Moran spoke and presented an update on local projects he had worked to help fund.

Tuesday afternoon was the EMS Headquarters building update with the contractor. Most of the footings were done and block work for the vehicle bay was going up. The architect was there and reviewed product and color selections for finishes.

Tuesday evening was the Riley City meeting. They were all in favor of keeping the small town meetings but suggested better publicity for more residents to attend. They had a copy of Prairie Paws' contract with Ogden. It is a per animal fee.

Ford's Comments:

Monday afternoon I attended the June Intergovernmental Luncheon at the K-State Student Union. It was great to get a federal update from United States Senator Jerry Moran and a solid update from K-State President Richard Linton as well. It was a packed house, and it was good to hear from all the various entities and agencies to get a feel for what they are working on and how things seem to be going. Also, Amanda Webb, Planning Director gave an update on the Riley County Comprehensive Plan, and I gave an update on what we are working on here at Riley County.

Tuesday morning, I attended the Advantage Manhattan Investor Breakfast Meeting which was held at the Manhattan Conference Center in the Kings Room. The topic of discussion for the breakfast was to get a full overview of the Economic Assessment and Growth Plan being done by the Manhattan Area Chamber of Commerce. Matt Tarleton the Consultant hired to work on this project, went through the current process, the project objectives and the entire Strategic Planning Process complete with all the current up to date information and data. The process is about halfway complete and there will be more to come in the weeks and months ahead.

Tuesday afternoon I attended the monthly Board of Directors meeting of Pawnee Mental Health via Zoom. I started off with getting a full budget and financial report in the Finance Committee meeting with new CFO Lindsay Miller. Items of discussion in the regular Business Meeting included approval of the minutes from the May meeting, Reports from both the Chief Financial Officer, Lindsay Miller, and the Chief Executive Officer, Michael Rezkalla. We heard a CCBHC Advisory Board report from Becky Woodard, and a Marketing and Development Report from Di Hinrichs-Toburen, and Barb Wise gave the Finance Oversight Committee report which I concurred with. Several other items of business included approving the appropriate staff positions to use agency credit cards with specific limits and approve delegation of authority to approve expenditures of PMHS funds.

Tuesday evening, I attended the Established Business Leaders Summer Social at Wareham Hall to start and heard from Board Co-Chair Linda Cook and Wareham Hall owner Blade Manges about the upcoming renovations as well as the history of the Theatre. Due to the lack of air conditioning, we moved the rest of the social next door to Manhattan Brewing Company to finish out the evening. I had the opportunity to chat and network with quite a few people from the community, which is always good.

Thursday afternoon we had a special meeting of the NACo Community Economic and Workforce Development Committee. This special meeting was to go through and discuss and answer questions on all twelve of the policy resolutions and updates in advance of next month's Annual Conference and Exposition that will be held in Hillsborough County, Florida (Tampa). Some of these resolutions included funding for Housing and Urban Development, CDBD both at the local and state levels, several senior related resolutions and Public Works and infrastructure to name a few.

Also Thursday I attended the WTC Manhattan Public Wi-Fi Ribbon Cutting at the Flint Hills Breadbasket. It's the first FREE Wi-Fi access point from the newly obtained ADOPT Grant that will bring in total over 124 spots including a handful with Riley County as well.

It's been a busy but productive week at work as well leading up to the Fourth of July Holiday next week.

Business Meeting

3. Advisory Board appointment letters and Resolution

Move to approve and sign the appointment letters and "Resolution No. 062724-33, A Resolution appointing Riley County representatives to Advisory Boards."

Dana Martinez (adult term) Comm Dist 1	July 1, 2024- June 30, 2026	Joint Corrections Advisory Board 2 year
Kelly Karl Comm Dist 3	June 27, 2024 – April 30, 2025	Manhattan Urban Area Planning Board 3 year

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, McKinley
ABSENT:	Focke

4. Sign Riley County Employee Action Form(s)

The Board of County Commissioners signed a Riley County Employee Action Form for Rachel Wyatt, a new hire, as a Human Resources Assistant, in the Clerk's Department, at a Range TASND, at \$15.00 per hour.

5. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$718,791.89 and the following warrant vouchers for June 28, 2024:

2024 Budget

County General	\$1,509,724.15
Disaster Fund	159,915.85
Health Department	146,930.30
EMS Grants	149.94
County Auction	283.40
Motor Vehicle Operations	4,007.58
Capital Improvements Fund	22,435.51
Economic Development	1,000.00
Emergency 911	3,043.04
Solid Waste	24,645.02
County Building	15,817.61
Road & Bridge Cap Project	68,328.75
RCPD Levy/Op	3,916.99
Landfill Closure	1,324.80
Riley Co Fire Dist #1	34,772.29
Fire Dist Projects	23,228.63
University Park W&S	7,856.58
Hunters Island Water Dist	3,335.06
Carson Sewer Benefit Dist	1,179.84
Deep Creek Sewer	898.44
Moehlman Bottoms	1,285.56
Valleywood Operations	982.98
Terra Heights Sewer	5,040.88
Konza Water Operations	6,352.47
Lakeside Heights Sewer	95.71
KDOC Adult Services	5,017.82
KDOC Juvenile Services	4,425.36
KDOC Juv Reinvestment	963.07
BJA Grant	4,743.79
21 st Jud Dist DC ADSAP	54.53
City Alcohol Funds	2,156.75
RL County Alcohol Funds	2,150.78
Caroline Peine Grant	335.95
GMCF Grant	390.00
Daniel Keating Foundation	307.88
TOTAL	\$2,067,097.31

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner

SECONDER:	John Ford, County Commissioner
AYES:	Ford, McKinley
ABSENT:	Focke

Review Minutes

6. Board of Riley County Commissioners - Regular Meeting - Jun 24, 2024 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, McKinley
ABSENT:	Focke

Review Tentative Agenda

7. Tentative Agenda

Press Conference Topics

8. Discuss Press Conference

6:30 PM **Barry Wilkerson, County Attorney**

9. Staff update

Wilkerson presented the Attorney's staff update.

6:45 PM **Clancy Holeman, Counselor/Director of Administrative Services**

10. Administrative Work Session

11. Election Systems & Software, LLC Hardware Maintenance and

Software License Maintenance and Support Services Agreement

Holeman presented the Election Systems & Software Services Agreement.

Move to approve the Election Systems & Software, LLC Hardware Maintenance and Software License, Maintenance and Support Services Agreement with ES&S.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

6:51 PM

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley