



**Board of Riley County
Commissioners
Regular Meeting
Agenda
July 12, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Sign Riley County Personnel Action Form(s)

Review Minutes

4. Board of Riley County Commissioners - Regular Meeting - Jul 8, 2021
8:30 AM

Review Tentative Agenda

5. Tentative Agenda

Press Conference Topics

6. Discuss Press Conference

9:00 AM

Rich Vargo, County Clerk

7. Year to date budget and expenditure reports

9:15 AM

Julie Gibbs, Health Department Director

8. RCHD WIC FY2022 Budget Approval

9:30 AM

Press Conference

9. USD 383 Primary Election - Rich Vargo (1-2 minutes)

9:50 AM

Greg Vahrenberg, Raymond James & Associates

10. 2021 Riley County Preliminary Refinancing Analysis

10:10 AM

John Ellermann, Public Works Director/County Engineer

11. Public Works Project Update

10:25 AM Craig Cox, Deputy County Counselor

12. Public Hearing - Fairmont Heights Sewer Benefit District

10:40 AM Clancy Holeman, Counselor/Director of Administrative Services

13. Administrative Work Session
14. Pending County Projects County Counselor

11:00 AM Cheryl Collins, Museum Director

15. Riley County Historical Museum Staff Update

Adjournment

Announcements

Riley County Planning Board/Board of Zoning Appeals meeting will be held tonight at 7:30 p.m. in the Commission Chambers, Courthouse Plaza East Building, 115 N. 4th Street.

A commissioner will be on In Focus live at 9:05 a.m. Tuesday, July 13, 2021 (JF).

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



COUNTY CLERK & ELECTIONS
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Elizabeth Ward, Human Resource Manager

MEETING: July 12, 2021

SUBJECT: Sign Riley County Personnel Action Form(s)

PRESENTER: Elizabeth Ward, Human Resource Manager

Enclosures:

- 2021-07 E Herr - Office Manager (green) (PDF)
- 2021-07 K Franks - Contact Tracer (green) (PDF)
- 2021-07 Temp Election Workers (green) (PDF)

RILEY COUNTY PERSONNEL ACTION FORM

☒ Add		Fill Request Date	07/06/2021
☐ Change		Employee #	

☒ New Hire	☐ Rehire	☐ Transfer	☐ Promotion	☐ Separation from
☐ Step Change	☐ Status Change	☐ Demotion	☐ Other	County Service

☒ Full Time	☒ Regular	☐ As-Needed	☐ Seasonal
☐ Part Time	☐ Grant Funded	☐ Intern	☐ Temporary

Herr	Elise		
Name: Last	First	Middle	Home Phone

Address: Street	City	State	Zip

Office Manager	Attorney	0001-000001
Position Title	Department	Fund

7/13/2021	☒	☐		☒ Yes	☐ No
Effective Date	Exempt	Non-Exempt	Ending Date For Temporary	Is this a budgeted position?	

N	3	\$	☐ Hour	\$1897.60	☒ Bi-weekly	☒ 40	☐
Grade/Step		Pay Rate				Hours Per Workweek	

Comments:

Approvals:

Department:

Date:

Personnel:

BOCC:

Chairman:

Member:

Member:

RILEY COUNTY PERSONNEL ACTION FORM

☒ Add		Fill Request Date	07/08/2021
☐ Change		Employee #	

☒ New Hire	☐ Rehire	☐ Transfer	☐ Promotion	☐ Separation from
☐ Step Change	☐ Status Change	☐ Demotion	☐ Other	County Service

☒ Full Time	☐ Regular	☐ As-Needed	☐ Seasonal
☐ Part Time	☐ Grant Funded	☐ Intern	☒ Temporary

Franks	Kristi		
Name: Last	First	Middle	Home Phone

Address: Street	City	State	Zip

Covid-19 Contact Tracer	HD	400-0337
Position Title	Department	Fund

7/13/2021	☐ Exempt	☒ Non-Exempt		☐ Yes	☒ No
Effective Date			Ending Date For Temporary	Is this a budgeted position?	

B	09	\$15.80	☒ Hour	\$	☐ Bi-weekly	☐ 40	☐
Grade/Step		Pay Rate				Hours Per Workweek	

Comments:

Approvals:

Department:

Date:

Personnel:

BOCC:

Chairman:

Member:

Member:

RILEY COUNTY PERSONNEL ACTION FORM

☒ Add		Fill Request Date	07/08/2021
☐ Change		Employee #	

☒ New Hire	☐ Rehire	☐ Transfer	☐ Promotion	☐ Separation from
☐ Step Change	☐ Status Change	☐ Demotion	☐ Other	County Service

☐ Full Time	☐ Regular	☒ As-Needed	☐ Seasonal
☐ Part Time	☐ Grant Funded	☐ Intern	☐ Temporary

See attached list			
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Name: Last First Middle Home Phone

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Address: Street City State Zip

Temp Election Worker	Election	0001-0000019
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Position Title Department Fund

6/23/2021	☐	☒		☒ Yes	☐ No
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Effective Date Exempt Non-Exempt Ending Date For Temporary Is this a budgeted position?

Temp	Elec	\$	☐ Hour	\$	☐ Bi-weekly	☐ 40	☐
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Grade/Step Pay Rate Hours Per Workweek

Comments:

Approvals:

Department:

Date:

Personnel:

BOCC:

Chairman:

Member:

Member:

Temp Election Workers

Ava Hornung

Abigail Pride

Lynda Bachelor

Vicki Brodersen

Jerome Ellis

Beth Riley

Sandra Stephens-Avalos

Marlyn Walters

Earl Willich



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
July 15, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

9:00 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

9:00 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Discuss Intergovernmental Luncheon
2. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:15 AM

Amy Manges, Register of Deeds

3. Staff update

9:30 AM

Clancy Holeman, Counselor/Director of Administrative Services

4. Administrative Work Session

10:00 AM

Gary Fike, County Extension Director

5. Staff update

10:15 AM

Dennis Butler, RCPD Director

6. RCPD update

10:30 AM

Russel Stukey, Emergency Management Director

7. Staff update

10:45 AM

Shilo Heger, Treasurer

8. Monthly reports

Attachment: 07-15-21 tentative agenda (10477 : Tentative Agenda)

11:00 AM Tami Robison, Budget and Finance Officer

9. 2022 Budget Work Session

Adjournment

Announcement

Good Morning Manhattan will be held today 7:30 - 8:30 a.m. virtually via Zoom.

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 07-15-21 tentative agenda (10477 : Tentative Agenda)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
July 19, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Bob Isaac, Planner

1. Public hearing for a final plat - Pottorf Addition

9:15 AM

David Adams, EMS/Ambulance Director

2. Staff update

9:30 AM

Press Conference

3. USD 383 Primary Election - Rich Vargo (1-2 minutes)

10:00 AM

Gary Rosewicz, Assistant County Engineer

4. Bid opening for S. Otter Bridge Replacement

10:15 AM

Clancy Holeman, Counselor/Director of Administrative Services

5. Administrative Work Session

12:00 PM

Law Enforcement Agency Meeting

Adjournment

Attachment: 07-19-21 tentative agenda (10477 : Tentative Agenda)

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



COUNTY CLERK & ELECTIONS
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

STAFF REPORT

FROM: Rich Vargo, County Clerk

MEETING: July 12, 2021

SUBJECT: Year to date budget and expenditure reports

PRESENTER: Rich Vargo, County Clerk

Enclosures:

- 2021 YTD Wage-Overtime Report Overview 2021-07-01 (PDF)
- 2021 YTD Wage-Overtime Report Detail Page 2021-07-01 (PDF)
- Financial reports 2021 (PDF)

2021 YTD Wages/Overtime Compared to Budget

% of Year Used 50.00%

June	Regular Wages	Overtime Wages	2021 Budgeted Overtime	OT % of reg wage	Total Wages by department	2021 Wages Budget	2021 Wage/OT Budget	Budget Spent
Department								
Attorney	\$564,160.29	\$640.75	\$3,803.00	0.11%	\$564,801.04	\$1,395,357.00	\$1,399,160.00	40.37
Clerk	\$278,251.95	\$434.48	\$4,623.00	0.16%	\$278,686.43	\$632,249.00	\$636,872.00	43.76
Commissioners	\$63,784.04	\$0.00	\$0.00	0.00%	\$63,784.04	\$137,435.00	\$137,435.00	46.41
Administrative Services	\$188,924.05	\$8.49	\$1,067.00	0.00%	\$188,932.54	\$408,766.00	\$409,833.00	46.10
Register of Deeds	\$119,839.47	\$32.45	\$662.00	0.03%	\$119,871.92	\$329,620.00	\$330,282.00	36.29
Treasurer	\$260,764.32	\$3,760.59	\$3,722.00	1.44%	\$264,524.91	\$588,117.00	\$591,839.00	44.70
Emergency Mgt	\$65,658.58	\$667.27	\$726.00	1.02%	\$66,325.85	\$151,378.00	\$152,104.00	43.61
Museum	\$146,224.99	\$94.43	\$0.00	0.06%	\$146,319.42	\$299,479.00	\$299,479.00	48.86
Election	\$81,517.90	\$0.00	\$2,533.00	0.00%	\$81,517.90	\$319,151.00	\$321,684.00	25.34
EMS/Ambulance	\$612,125.34	\$363,412.84	\$896,206.00	59.37%	\$975,538.18	\$1,380,991.00	\$2,277,197.00	42.84
Appraiser	\$486,121.48	\$642.51	\$9,192.00	0.13%	\$486,763.99	\$1,083,795.00	\$1,092,987.00	44.54
Planning & Development	\$181,115.47	\$181.08	\$1,861.00	0.10%	\$181,296.55	\$384,866.00	\$386,727.00	46.88
Information Tech-GIS	\$272,199.61	\$3,017.26	\$5,131.00	1.11%	\$275,216.87	\$668,716.00	\$673,847.00	40.84
General Serv.-Separation	\$61,389.28	\$0.00			\$61,389.28	\$100,000.00	\$100,000.00	61.39
Public Works	\$1,312,558.13	\$25,153.17	\$88,256.00	1.92%	\$1,337,711.30	\$3,253,587.00	\$3,341,843.00	40.03
Noxious Weed	\$147,854.05	\$2,308.99	\$6,186.00	1.56%	\$150,163.04	\$329,630.00	\$335,816.00	44.72
NON-GENERAL FUNDS								
Solid Waste payroll	\$76,591.26	\$4,526.62	\$10,683.00	5.91%	\$81,117.88	\$165,482.00	\$176,165.00	46.05
Motor Vehicle	\$97,098.21	\$428.86	\$1,437.60	0.44%	\$97,527.07	\$222,897.00	\$224,334.60	43.47
Fire District #1	\$110,330.37	\$0.00	\$472.00	0.00%	\$110,330.37	\$290,803.00	\$291,275.00	37.88
Subtotal-All County Funds	\$5,126,508.79	\$405,309.79	\$1,036,560.60	7.91%	\$5,531,818.58	\$12,142,319.00	\$13,178,879.60	
Health Dept.-General Fund	\$256,787.59	\$43,649.44	\$1,084.00	17.00%	\$300,437.03	\$265,808.00	\$266,892.00	112.57
2 Health Dept.-Grant Funds	\$1,046,019.16	\$3,441.06	\$10,555.00	0.33%	\$1,049,460.22	\$2,199,974.00	\$2,007,727.00	52.21
Full Grant Funds								
2 Youth Court Svcs	\$19,986.70	\$0.00	\$0.00	0.00%	\$19,986.70	\$19,986.70	\$44,322.00	45.09
2 Juvenile Services	\$100,946.74	\$776.52	\$0.00	0.77%	\$101,723.26	\$223,470.00	\$223,470.00	45.52
2 Adult Services	\$116,239.65	\$0.00	\$0.00	0.00%	\$116,239.65	\$255,929.00	\$255,929.00	45.42
2 PIO (wages reflected in HD-Gen)	\$27,546.48	\$0.00	\$0.00	0.00%	\$27,546.48	\$65,707.00	\$65,707.00	41.92
2 RADxUp coord & Spec	\$7,166.41	\$0.00	\$0.00	0.00%	\$7,166.41	\$82,000.00	\$82,000.00	8.74
2 IRIS (wages reflected in HD-Gen)	\$16,531.41	\$0.00	\$0.00	0.00%	\$16,531.41	\$55,095.00	\$55,095.00	30.01
Subtotal Grant Funds	\$288,417.39	\$776.52	\$0.00	0.77%	\$289,193.91	\$702,187.70	\$726,523.00	
Totals	\$6,717,732.93	\$453,176.81	\$1,048,199.60	6.75%	\$7,170,909.74	\$15,310,288.70	\$16,180,021.60	

1 Indicates Partial Grant fund

\$2,199,974.00

\$16,180,021.60

2 Indicates Full Grant fund

\$702,187.70

Attachment: 2021 YTD Wage-Overtime Report Overview 2021-07-01 (10954 : Year to date budget and expenditure reports)

			1st Quarter	April	May	June	2nd Quarter	3rd Quarter	4th Quarter	YTD 2021	2021 Budget	7.b
Department												
Attorney	Regular Salaries	1001	\$288,639.67	\$96,351.45	\$88,964.03	\$90,205.14	\$275,520.62	\$0.00	\$0.00	\$564,160.29	\$1,374,734.00	
	Seasonal/Temp	1003				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,623.00	
	Overtime	1005	\$456.85	\$183.90		\$0.00	\$183.90	\$0.00	\$0.00	\$640.75	\$3,803.00	
			\$289,096.52	\$96,535.35	\$88,964.03	\$90,205.14	\$275,704.52	\$0.00	\$0.00	\$564,801.04	\$1,399,160.00	
Clerk	Regular Salaries	1001	\$136,824.10	\$47,142.62	\$47,142.62	\$47,142.61	\$141,427.85	\$0.00	\$0.00	\$278,251.95	\$632,249.00	
	Overtime	1005	\$372.47	\$7.75	\$7.75	\$46.51	\$62.01	\$0.00	\$0.00	\$434.48	\$4,623.00	
			\$137,196.57	\$47,150.37	\$47,150.37	\$47,189.12	\$141,489.86	\$0.00	\$0.00	\$278,686.43	\$636,872.00	
Commissioners	Regular Salaries	1001	\$32,068.22	\$10,571.94	\$10,571.94	\$10,571.94	\$31,715.82	\$0.00	\$0.00	\$63,784.04	\$137,435.00	
Administrative Svcs	Regular Salaries	1001	\$94,324.52	\$31,435.04	\$31,582.24	\$31,582.25	\$94,599.53	\$0.00	\$0.00	\$188,924.05	\$408,766.00	
	Overtime	1005	\$0.00	\$8.49	\$0.00	\$0.00	\$8.49	\$0.00	\$0.00	\$8.49	\$1,067.00	
			\$94,324.52	\$31,443.53	\$31,582.24	\$31,582.25	\$94,608.02	\$0.00	\$0.00	\$188,932.54	\$409,833.00	
Register of Deeds	Regular Salaries	1001	\$61,841.18	\$18,369.75	\$18,810.07	\$20,818.47	\$57,998.29	\$0.00	\$0.00	\$119,839.47	\$329,620.00	
	Overtime	1005	\$25.11	\$7.34	\$0.00	\$0.00	\$7.34	\$0.00	\$0.00	\$32.45	\$662.00	
			\$61,866.29	\$18,377.09	\$18,810.07	\$20,818.47	\$58,005.63	\$0.00	\$0.00	\$119,871.92	\$330,282.00	
Treasurer	Regular Salaries	1001	\$129,123.39	\$45,175.88	\$42,540.56	\$43,924.49	\$131,640.93	\$0.00	\$0.00	\$260,764.32	\$588,117.00	
	Seasonal/Temp	1003	\$55.48				\$0.00				\$0.00	
	Overtime	1005	\$3,300.26	\$9.57	\$312.77	\$137.99	\$460.33	\$0.00	\$0.00	\$3,760.59	\$3,722.00	
			\$132,479.13	\$45,185.45	\$42,853.33	\$44,062.48	\$132,101.26	\$0.00	\$0.00	\$264,524.91	\$591,839.00	
Emergency Mgt	Regular Salaries	1001	\$32,423.95	\$9,690.02	\$9,724.91	\$10,766.10	\$30,181.03	\$0.00	\$0.00	\$62,604.98	\$133,334.00	
	Seasonal/Temp	1003	\$3,053.60		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,053.60	\$18,044.00	
	Overtime	1005	\$654.19	\$13.08	\$0.00	\$0.00	\$13.08	\$0.00	\$0.00	\$667.27	\$726.00	
			\$36,131.74	\$9,703.10	\$9,724.91	\$10,766.10	\$30,194.11	\$0.00	\$0.00	\$66,325.85	\$152,104.00	
Museum	Regular Salaries	1001	\$65,713.86	\$21,904.62	\$21,904.62	\$21,904.62	\$65,713.86	\$0.00	\$0.00	\$131,427.72	\$284,760.00	
	Seasonal/Temp	1003	\$7,422.17	\$2,381.18	\$2,541.60	\$2,452.32	\$7,375.10	\$0.00	\$0.00	\$14,797.27	\$14,719.00	
	Overtime	1005	\$94.43		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$94.43	\$0.00	
			\$73,230.46	\$24,285.80	\$24,446.22	\$24,356.94	\$73,088.96	\$0.00	\$0.00	\$146,319.42	\$299,479.00	
Election	Regular Salaries	1001	\$39,448.47	\$11,112.54	\$12,859.03	\$12,859.03	\$36,830.60	\$0.00	\$0.00	\$76,279.07	\$174,429.00	
	Seasonal/Temp	1003	\$2,932.63	\$586.52	\$533.20	\$1,186.48	\$2,306.20	\$0.00	\$0.00	\$5,238.83	\$144,722.00	
	Overtime	1005	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,533.00	
			\$42,381.10	\$11,699.06	\$13,392.23	\$14,045.51	\$39,136.80	\$0.00	\$0.00	\$81,517.90	\$321,684.00	
EMS/Ambulance	Regular Salaries	1001	\$289,341.88	\$95,268.83	\$93,553.80	\$96,547.74	\$285,370.37	\$0.00	\$0.00	\$574,712.25	\$1,272,846.00	
	Seasonal/Temp	1003	\$20,296.60	\$4,325.00	\$5,445.93	\$7,345.56	\$17,116.49	\$0.00	\$0.00	\$37,413.09	\$108,145.00	
	Overtime	1005	\$186,960.91	\$55,941.60	\$54,493.22	\$66,017.11	\$176,451.93	\$0.00	\$0.00	\$363,412.84	\$896,206.00	
			\$496,599.39	\$155,535.43	\$153,492.95	\$169,910.41	\$478,938.79	\$0.00	\$0.00	\$975,538.18	\$2,277,197.00	

Appraiser	Regular Salaries	1001	\$242,370.95	\$77,994.68	\$78,626.66	\$79,614.36	\$236,235.70	\$0.00	\$0.00	\$478,606.65	\$1,070,465.00
	Seasonal/Temp	1003	\$3,565.80	\$1,129.72	\$1,133.06	\$1,686.25	\$3,949.03	\$0.00	\$0.00	\$7,514.83	\$13,330.00
	Overtime	1005	\$76.47	\$202.36	\$228.68	\$135.00	\$566.04	\$0.00	\$0.00	\$642.51	\$9,192.00
			\$246,013.22	\$79,326.76	\$79,988.40	\$81,435.61	\$240,750.77	\$0.00	\$0.00	\$486,763.99	\$1,092,987.00
Planning & Development	Regular Salaries	1001	\$88,055.97	\$30,365.07	\$30,515.02	\$30,318.41	\$91,198.50	\$0.00	\$0.00	\$179,254.47	\$384,866.00
	Seasonal/Temp	1003	\$1,861.00			\$0.00		\$0.00	\$0.00	\$1,861.00	\$0.00
	Overtime	1005	\$87.79	\$65.42	\$27.87	\$0.00	\$93.29	\$0.00	\$0.00	\$181.08	\$1,861.00
			\$90,004.76	\$30,430.49	\$30,542.89	\$30,318.41	\$91,291.79	\$0.00	\$0.00	\$181,296.55	\$386,727.00
Information Tech-GIS	Regular Salaries	1001	\$136,974.96	\$43,074.88	\$46,074.89	\$46,074.88	\$135,224.65	\$0.00	\$0.00	\$272,199.61	\$668,716.00
	Seasonal/Temp	1003	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Overtime	1005	\$73.36	\$0.00	\$0.00	\$2,943.90	\$2,943.90	\$0.00	\$0.00	\$3,017.26	\$5,131.00
			\$137,048.32	\$43,074.88	\$46,074.89	\$49,018.78	\$138,168.55	\$0.00	\$0.00	\$275,216.87	\$673,847.00
General-General	Regular Salaries	1001	\$0.00				\$0.00	\$0.00		\$0.00	
	Separation Payout	1005	\$41,188.64	\$2,393.82	\$7,023.46	\$10,783.36	\$20,200.64	\$0.00	\$0.00	\$61,389.28	\$100,000.00
			\$41,188.64	\$2,393.82	\$7,023.46	\$10,783.36	\$20,200.64	\$0.00	\$0.00	\$61,389.28	\$100,000.00
Public Works	Regular Salaries	1001	\$645,099.10	\$218,871.10	\$218,264.56	\$215,166.33	\$652,301.99	\$0.00	\$0.00	\$1,297,401.09	\$3,146,462.00
	Seasonal/Temp	1003	\$7,617.94	\$2,502.40	\$2,534.30	\$2,502.40	\$7,539.10	\$0.00	\$0.00	\$15,157.04	\$107,125.00
	Overtime	1005	\$19,920.05	\$1,475.42	\$1,725.88	\$2,031.82	\$5,233.12	\$0.00	\$0.00	\$25,153.17	\$88,256.00
			\$672,637.09	\$222,848.92	\$222,524.74	\$219,700.55	\$665,074.21	\$0.00	\$0.00	\$1,337,711.30	\$3,341,843.00
Noxious Weed	Regular Salaries	1001	\$76,858.79	\$22,492.17	\$23,234.95	\$25,268.14	\$70,995.26	\$0.00	\$0.00	\$147,854.05	\$329,630.00
	Seasonal/Temp	1003					\$0.00	\$0.00	\$0.00	\$0.00	
	Overtime	1005	\$1,970.78	\$0.00	\$319.89	\$18.32	\$338.21	\$0.00	\$0.00	\$2,308.99	\$6,186.00
			\$78,829.57	\$22,492.17	\$23,554.84	\$25,286.46	\$71,333.47	\$0.00	\$0.00	\$150,163.04	\$335,816.00
Motor Vehicle	Regular Salaries	1001	\$48,555.80	\$16,180.80	\$16,180.81	\$16,180.80	\$48,542.41	\$0.00	\$0.00	\$97,098.21	\$221,459.00
	Seasonal/Temp	1003	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,438.00
	Overtime	1005	\$74.53	\$0.00	\$326.69	\$27.64	\$354.33	\$0.00	\$0.00	\$428.86	\$1,437.60
			\$48,630.33	\$16,180.80	\$16,507.50	\$16,208.44	\$48,896.74	\$0.00	\$0.00	\$97,527.07	\$224,334.60
Community Corrections	Regular Salaries	1001	\$45,329.69	\$15,178.36	\$15,149.94	\$15,748.47	\$46,076.77	\$0.00	\$0.00	\$91,406.46	\$201,484.00
-Juvenile	Seasonal/Temp	1003	\$4,664.07	1489.5	\$1,200.05	\$1,410.14	\$4,099.69	\$0.00	\$0.00	\$8,763.76	\$21,986.00
	Overtime	1005	\$188.48	\$386.40	\$148.95	52.69	\$588.04	\$0.00	\$0.00	\$776.52	\$0.00
			\$50,182.24	\$17,054.26	\$16,498.94	\$17,211.30	\$50,764.50	\$0.00	\$0.00	\$100,946.74	\$223,470.00
Community Corrections	Regular Salaries	1001	\$57,544.01	\$19,312.81	\$19,197.85	\$19,197.85	\$57,708.51	\$0.00	\$0.00	\$115,252.52	\$255,929.00
-Adult	Seasonal/Temp	1003	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Overtime	1005	\$197.44	\$509.05	\$154.19	\$126.45	\$789.69	\$0.00	\$0.00	\$987.13	\$0.00
			\$57,741.45	\$19,821.86	\$19,352.04	\$19,324.30	\$58,498.20	\$0.00	\$0.00	\$116,239.65	\$255,929.00
Community Corrections	Regular Salaries	1001	\$9,990.89	\$3,332.02	\$3,332.02	\$3,331.77	\$9,995.81	\$0.00	\$0.00	\$19,986.70	\$44,322.00
-Youth Court	Seasonal/Temp	1003	\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	
	Overtime	1005		\$23.52	\$7.71	\$0.00	\$31.23	\$0.00	\$0.00	\$31.23	
			\$9,990.89	\$3,332.02	\$3,339.73	\$3,331.77	\$9,995.81	\$0.00	\$0.00	\$19,986.70	\$44,322.00

7.b

Attachment: 2021 YTD Wage-Overtime Report Detail Page 2021-07-01 (10954 : Year to date budget and

Solid Waste Payroll	Regular Salaries	1001	\$29,548.71	\$9,639.90	\$9,666.72	\$9,816.61	\$29,123.23	\$0.00	\$0.00	\$58,671.94	\$106,829.00
	Seasonal/Temp	1003	\$9,023.34	\$2,938.43	\$3,240.90	\$2,716.65	\$8,895.98	\$0.00	\$0.00	\$17,919.32	\$58,653.00
	Overtime	1005	\$4,486.39	\$0.00	\$40.23	\$0.00	\$40.23	\$0.00	\$0.00	\$4,526.62	\$10,683.00
			\$43,058.44	\$12,578.33	\$12,947.85	\$12,533.26	\$38,059.44	\$0.00	\$0.00	\$81,117.88	\$176,165.00
Fire District #1	Regular Salaries	1001	\$45,295.44	\$14,177.92	\$12,323.46	\$15,278.55	\$41,779.93	\$0.00	\$0.00	\$87,075.37	\$243,303.00
	Seasonal/Temp	1003	\$13,090.00	\$5,945.00	\$2,645.00	\$1,575.00	\$10,165.00	\$0.00	\$0.00	\$23,255.00	\$47,500.00
	Overtime	1005	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$472.00
			\$58,385.44	\$20,122.92	\$14,968.46	\$16,853.55	\$51,944.93	\$0.00	\$0.00	\$110,330.37	\$291,275.00
Health Dept.-General	Regular Salaries	1001	\$80,775.79	\$29,763.94	\$28,334.98	\$29,531.58	\$87,630.50	\$0.00	\$0.00	\$168,406.29	\$265,808.00
COVID Tracers	Seasonal/Temp	1003	\$52,328.16	\$13,778.39	\$11,118.01	\$11,156.74	\$36,053.14	\$0.00	\$0.00	\$88,381.30	\$0.00
	Overtime	1005	\$26,590.01	\$11,311.84	\$4,255.54	\$1,492.05	\$17,059.43	\$0.00	\$0.00	\$43,649.44	\$1,084.00
			\$159,693.96	\$54,854.17	\$43,708.53	\$42,180.37	\$140,743.07	\$0.00	\$0.00	\$300,437.03	\$266,892.00
Health Dept.-Grants	Regular Salaries	1001	\$563,949.20	\$146,122.04	\$148,303.17	\$148,303.17	\$442,728.38	\$0.00	\$0.00	\$1,006,677.58	\$2,119,573.00
	Part Time	1003	\$17,689.67	\$5,850.96	\$7,750.29	\$8,050.66	\$21,651.91	\$0.00	\$0.00	\$39,341.58	\$80,401.00
	Overtime	1005	\$3,341.00	\$79.09	\$20.97	\$0.00	\$100.06	\$0.00	\$0.00	\$3,441.06	\$10,555.00
PIO (ELC Grant)			\$12,383.28	\$5,054.40	\$5,054.40	\$5,054.40	\$15,163.20			\$27,546.48	\$65,707.00
RADxUP Coord & Spec			\$21,499.21	\$7,287.60	\$7,357.77	\$7,319.49	\$21,964.86			\$43,464.07	\$82,000.00
IRIS Coord (KCCRF Grant)			\$6,216.08	\$3,470.53	\$3,422.40	\$3,422.40	\$10,315.33			\$16,531.41	\$55,095.00
			\$625,078.44	\$167,864.62	\$156,074.43	\$156,353.83	\$464,480.35	\$0.00	\$0.00	\$1,049,460.22	\$2,210,529.00
Totals			\$3,713,856.73	\$1,162,863.14	\$1,134,094.99	\$1,164,048.35	\$3,445,186.24	\$0.00	\$0.00	\$7,118,888.92	\$16,180,021.60

7.b

Attachment: 2021 YTD Wage-Overtime Report Detail Page 2021-07-01 (10954 : Year to date budget and

2021 YTD BUDGET ACTIVITY

% of Year: 50%

			JAN	FEB	MAR	1st QTR	APR	MAY	JUN	2nd QTR	3rd QTR	4TH QTR	TOTAL	AVAILABLE	
	DEPARTMENT	BUDGET	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	BUDGET	% USED
	Attorney	\$2,127,075	\$144,037	\$138,726	\$137,979	\$420,742	\$135,324	\$126,442	\$126,078	\$387,843	\$0	\$0	\$808,585	\$1,318,490	38.01%
	Clerk	\$955,685	\$62,313	\$73,430	\$62,408	\$198,151	\$67,119	\$67,474	\$65,468	\$200,060	\$0	\$0	\$398,211	\$557,474	41.67%
	County Commissioners	\$239,201	\$12,887	\$18,619	\$16,052	\$47,558	\$15,789	\$14,178	\$13,138	\$43,104	\$0	\$0	\$90,662	\$148,539	37.90%
	Admin. Svcs/Counselor	\$627,489	\$41,939	\$43,062	\$48,199	\$133,201	\$44,723	\$45,069	\$43,070	\$132,862	\$0	\$0	\$266,063	\$361,426	42.40%
	Register of Deeds	\$515,953	\$29,714	\$28,204	\$26,111	\$84,030	\$23,654	\$23,284	\$25,665	\$72,603	\$0	\$0	\$156,633	\$359,320	30.36%
	Treasurer	\$876,696	\$60,434	\$61,149	\$64,431	\$186,014	\$64,291	\$61,448	\$62,903	\$188,641	\$0	\$0	\$374,655	\$502,041	42.73%
	District Court	\$168,175	\$2,376	\$6,975	\$8,683	\$18,034	\$14,794	\$10,239	\$10,409	\$35,443	\$0	\$0	\$53,477	\$114,698	31.80%
1.00	Emergency Management	\$265,466	\$20,953	\$18,820	\$14,560	\$54,332	\$14,996	\$19,570	\$23,651	\$58,217	\$0	\$0	\$112,549	\$152,917	42.40%
	Coroner	\$107,000	\$3,750	\$4,526	\$13,131	\$21,407	\$5,097	\$9,975	\$6,645	\$21,717	\$0	\$0	\$43,124	\$63,876	40.30%
	Juvenile Detention	\$95,000	\$20,900	\$0	\$0	\$20,900	\$20,900	\$0	\$0	\$20,900	\$0	\$0	\$41,801	\$53,199	44.00%
	Fair	\$102,400	\$2,702	\$3,007	\$0	\$5,709	\$6,451	\$2,997	\$21,131	\$30,578	\$0	\$0	\$36,287	\$66,113	35.44%
1.00	Museum	\$428,315	\$31,584	\$33,144	\$31,637	\$96,365	\$32,905	\$31,606	\$31,450	\$95,961	\$0	\$0	\$192,326	\$235,989	44.90%
	Election	\$581,735	\$23,685	\$101,778	\$20,203	\$145,666	\$19,338	\$20,917	\$32,253	\$72,508	\$0	\$0	\$218,174	\$363,561	37.50%
	Ambulance	\$3,674,370	\$254,771	\$262,257	\$268,014	\$785,041	\$253,050	\$259,111	\$281,346	\$793,507	\$0	\$0	\$1,578,547	\$2,095,823	42.96%
	Appraiser	\$1,669,039	\$119,857	\$120,899	\$133,913	\$374,668	\$122,083	\$114,231	\$114,259	\$350,573	\$0	\$0	\$725,241	\$943,798	43.45%
	Planning & Development	\$592,829	\$38,776	\$39,364	\$39,696	\$117,837	\$43,252	\$42,006	\$41,520	\$126,779	\$0	\$0	\$244,616	\$348,213	41.26%
	Budget Appropriations	\$1,591,541	\$795,771	\$0	\$0	\$795,771	\$0	\$0	\$0	\$0	\$0	\$0	\$795,771	\$795,770	50.00%
	Insurance	\$681,849	\$146,224	\$145,046	\$2,846	\$294,115	\$261,818	\$8,173	\$1,965	\$271,956	\$0	\$0	\$566,071	\$115,778	83.02%
	Information Systems	\$1,619,848	\$87,655	\$90,408	\$64,319	\$242,382	\$187,754	\$100,915	\$112,550	\$401,219	\$0	\$0	\$643,601	\$976,247	39.73%
	County General-General	\$4,385,170	\$185,582	\$163,601	\$118,932	\$468,116	\$105,305	\$76,874	\$96,145	\$278,324	\$0	\$0	\$746,440	\$3,638,730	17.02%
	Public Works	\$8,101,895	\$330,691	\$414,197	\$432,163	\$1,177,050	\$470,165	\$536,154	\$494,682	\$1,501,000	\$0	\$0	\$2,678,050	\$5,423,845	33.05%
	Noxious Weed	\$684,674	\$64,456	\$49,248	\$41,347	\$155,051	\$36,982	\$37,707	\$58,665	\$133,353	\$0	\$0	\$288,404	\$396,270	42.12%
	Juvenile Supervision	\$1,794	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,794	0.00%
	Payroll Clearing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	General Fund Transfers	\$5,207,634	\$5,212,634	\$0	\$0	\$5,212,634	\$0	\$0	\$0	\$0	\$0	\$0	\$5,212,634	-\$5,000	100.10%
	County General subtotal	\$35,300,833	\$7,693,691	\$1,816,461	\$1,544,622	\$11,054,774	\$1,945,789	\$1,608,370	\$1,662,991	\$5,217,150	\$0	\$0	\$16,271,924	\$19,028,909	46.10%
	Less Budget Stabilization	\$3,050,000													
	General Fund w/out Budget Stabilization	\$32,250,833													

Attachment: Financial reports 2021 (10954 : Year to date budget and expenditure reports)

2021 YTD BUDGET ACTIVITY

% of Year: 50%

			JAN	FEB	MAR	1st QTR	APR	MAY	JUN	2nd QTR	3rd QTR	4TH QTR	TOTAL	AVAILABLE	
	DEPARTMENT	BUDGET	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	BUDGET	% USED
2.00	Riley County Health Dept #30	\$4,906,190	\$356,422	\$435,724	\$418,677	\$1,210,823	\$420,492	\$424,861	\$379,629	\$1,224,982	\$0	\$0	\$2,435,805	\$2,470,385	49.65%
	EMS Grants #52	\$5,067	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,067	0.00%
	Register of Deeds Tech Fund #106	\$91,568	\$0	\$0	\$27,334	\$27,334	\$4,194	\$2,754	\$37	\$6,985	\$0	\$0	\$34,320	\$57,248	37.48%
	Clerk's Tech Fund #107	\$106,703	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$106,703	0.00%
	Treasurer's Tech Fund #108	\$56,977	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56,977	0.00%
	War Memorial #112	\$9,575	\$0	\$0	\$0	\$0	\$0	\$0	\$780	\$780	\$0	\$0	\$780	\$8,795	8.15%
	County Auction #118	\$86,238	\$0	\$270	\$240	\$510	\$446	\$163	\$0	\$610	\$0	\$0	\$1,119	\$85,119	1.30%
	P.A.T.F #128	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Motor Vehicle Operations #130	\$418,158	\$23,504	\$23,901	\$24,147	\$71,552	\$27,171	\$81,323	\$24,369	\$132,863	\$0	\$0	\$204,416	\$213,742	48.88%
	Special Alcohol Programs #132	\$9,023	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000	\$0	\$0	\$2,000	\$7,023	22.17%
2.00	Community Corrections #144	\$987,649	\$64,067	\$85,365	\$66,197	\$215,629	\$77,970	\$68,388	\$61,008	\$207,366	\$0	\$0	\$422,995	\$564,654	42.83%
	Capital Improvements Fund #145	\$9,070,167	\$186,717	\$198,094	\$42,008	\$426,818	\$44,782	\$588,275	\$63,839	\$696,895	\$0	\$0	\$1,123,714	\$7,946,453	12.39%
	Economic Development #146	\$401,322	\$93,020	\$150,675	\$8,834	\$252,529	\$0	\$0	\$818	\$818	\$0	\$0	\$253,347	\$147,975	63.13%
	Radio Infrastructure Project #147	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Emergency 911 #148	\$810,000	\$143,853	\$8,007	\$5,619	\$157,479	\$10,264	\$12,187	\$1,697	\$24,148	\$0	\$0	\$181,627	\$628,373	22.42%
	Solid Waste #150	\$2,807,000	\$28,119	\$177,345	\$161,764	\$367,228	\$214,426	\$274,790	\$218,466	\$707,683	\$0	\$0	\$1,074,912	\$1,732,088	38.29%
	County Building #152	\$393,000	\$3,341	\$12,675	\$27,723	\$43,739	\$25,619	\$31,185	\$21,678	\$78,482	\$0	\$0	\$122,221	\$270,779	31.10%
	Road & Bridge Capital Projects #157	\$4,320,367	\$0	\$4,299	\$11,617	\$15,916	\$3,698	\$1,270	\$78,476	\$83,444	\$0	\$0	\$99,360	\$4,221,007	2.30%
	RCPD Operations #173	\$4,712,215	\$1,123,003	\$26,891	\$26,290	\$1,176,184	\$1,115,962	\$15,722	\$17,981	\$1,149,665	\$0	\$0	\$2,325,849	\$2,386,366	49.36%
	Landfill Closure #180	\$52,789	\$0	\$819	\$722	\$1,541	\$795	\$2,259	\$1,029	\$4,083	\$0	\$0	\$5,624	\$47,165	10.65%
	Bond & Interest # 181	\$598,752	\$0	\$16,923	\$0	\$16,923	\$0	\$0	\$0	\$0	\$0	\$0	\$16,923	\$581,830	2.83%
	Riley Co Fire Dist #1 #183	\$1,124,440	\$40,065	\$37,386	\$100,720	\$178,171	\$130,103	\$40,797	\$40,342	\$211,242	\$0	\$0	\$389,413	\$735,027	34.63%
	Riley Co Fire Dist Cap Out #184	\$357,523	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$357,523	0.00%
	Fire Station Projects #185	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

Attachment: Financial reports 2021 (10954 : Year to date budget and expenditure reports)

2021 YTD BUDGET ACTIVITY

% of Year: 50%

		JAN	FEB	MAR	1st QTR	APR	MAY	JUN	2nd QTR	3rd QTR	4TH QTR	TOTAL	AVAILABLE	
	DEPARTMENT	BUDGET	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	BUDGET	% USED
	University Park W&S #230	\$136,421	\$0	\$6,694	\$3,253	\$9,947	\$8,807	\$6,452	\$6,434	\$21,693	\$0	\$0	\$31,640	\$104,781 23.19%
	Fairmont Heights Cap Proj #231	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500	\$22,620	\$24,120	\$0	\$0	\$24,120	-\$24,120
	University Park Sewer Capital #233	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Keats Capital Project #236	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	0.00%
	Exp of Univ Park/Lakeside Heights #235	\$499,000	\$1,250	\$0	\$0	\$1,250	\$0	\$0	\$0	\$0	\$0	\$0	\$1,250	\$497,750 0.25%
	Univ Park W/S Reserve #284	\$95,540	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,540	0.00%
	Hunters Island Water #238	\$30,401	\$0	\$2,279	\$2,176	\$4,454	\$2,483	\$2,544	\$869	\$5,896	\$0	\$0	\$10,351	\$20,050 34.05%
	Hunters Island Reserve #241	\$9,027	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,027	0.00%
	Carson Sewer Operations #239	\$45,485	\$919	\$893	\$942	\$2,754	\$427	\$1,018	\$34	\$1,479	\$0	\$0	\$4,233	\$41,252 9.31%
	Carson Sewer Reserve #237	\$36,994	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$36,994	0.00%
	Deep Creek Sewer #242	\$14,236	\$0	\$295	\$152	\$447	\$338	\$202	\$525	\$1,066	\$0	\$0	\$1,513	\$12,723 10.63%
	Deep Creek Reserve #243	\$27,705	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,705	0.00%
	Moehlman Bottoms #244	\$19,354	\$0	\$1,162	\$1,001	\$2,163	\$1,108	\$1,079	\$577	\$2,763	\$0	\$0	\$4,926	\$14,428 25.45%
	Moehlman Bottoms Reserve #245	\$5,410	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,410	0.00%
	Terra Hts Sewer #252	\$33,953	\$75	\$848	\$219	\$1,142	\$1,000	\$4,263	\$520	\$5,783	\$0	\$0	\$6,925	\$27,028 20.40%
	Terra Hts Sinking #254	\$82,528	\$0	\$0	\$0	\$0	\$0	\$3,232	\$0	\$3,232	\$0	\$0	\$3,232	\$79,296 3.92%
	Konza Water Operations #256	\$121,704	\$75	\$6,031	\$6,183	\$12,289	\$5,808	\$5,996	\$3,184	\$14,988	\$0	\$0	\$27,276	\$94,428 22.41%
	Konza Water Reserve #257	\$149,874	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$149,874	0.00%
	Valleywood Cap Reserve #282	\$81,672	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81,672	0.00%
	Valleywood Operations #248	\$46,871	\$0	\$64	\$0	\$64	\$192	\$1,100	\$495	\$1,788	\$0	\$0	\$1,851	\$45,020 3.95%
	Mertz/McGehee Drainage #322	\$6,183	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,183	0.00%
	Lakeside Heights Sewer #285	\$2,945	\$0	\$70	\$18	\$88	\$88	\$22	\$23	\$133	\$0	\$0	\$221	\$2,724 7.51%
	Lakeside Heights Sewer Capital #286	\$8,080	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,080	0.00%
		\$33,578,106	\$2,064,430	\$1,196,709	\$935,835	\$4,196,975	\$2,096,173	\$1,571,384	\$947,432	\$4,614,988	\$0	\$0	\$8,811,963	\$24,766,143
	Total including General Fund	\$68,878,939	\$9,758,122	\$3,013,170	\$2,480,457	\$15,251,749	\$4,041,962	\$3,179,753	\$2,610,423	\$9,832,138	\$0	\$0	\$25,083,887	\$43,795,052

Attachment: Financial reports 2021 (10954 : Year to date budget and expenditure reports)

2021 COUNTY GENERAL-GENERAL

% of Year: 50%

COUNTY GENERAL-GENERAL	BUDGET	JAN EXP.	FEB EXP.	MAR EXP.	1st QTR EXP.	APR EXP.	MAY EXP.	JUN EXP.	2nd QTR EXP.	3rd QTR EXP.	4th QTR EXP.	TOTAL EXP.	AVAILABLE BUDGET	% USED
Personnel	\$117,620	\$27,527	\$0	\$19,497	\$47,025	\$2,579	\$7,567	\$11,619	\$21,765	\$0	\$0	\$68,790	\$48,830	58.48%
Contractual	\$1,215,050	\$69,971	\$103,073	\$91,383	\$264,428	\$76,505	\$69,306	\$60,108	\$205,919	\$0	\$0	\$470,347	\$744,703	38.71%
Commodities	\$2,500	\$0	\$239	\$0	\$239	\$0	\$0	\$0	\$0	\$0	\$0	\$239	\$2,261	9.56%
Misc-Budget Stabilization	\$3,050,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,050,000	0.00%
Capital Outlay	\$0	\$10,296	\$15,073	\$6,652	\$32,021	\$0	\$0	\$0	\$0	\$0	\$0	\$32,021	-\$32,021	
Transfers Out	\$0	\$77,788	\$45,216	\$1,400	\$124,404	\$26,221	\$0	\$24,418	\$50,639	\$0	\$0	\$175,043	-\$175,043	
Grand Total	\$4,385,170	\$185,582	\$163,601	\$118,932	\$468,116	\$105,305	\$76,874	\$96,145	\$278,324	\$0	\$0	\$746,440	\$3,638,730	17.02%
Other Expense Totals	Year-To- Date	Budget												
Indigent Attorney	\$184,130	\$407,550												
Incidentals:														
Postage	\$203													
Computer Software	\$630													
Mileage	\$168													
Copies	\$0													
Misc Fees	\$6,618													
Meals	\$0													
	\$7,619													
Base Panel fees	\$169,973													
Off Panel	\$6,538													

Attachment: Financial reports 2021 (10954 : Year to date budget and expenditure reports)

COMPARISON OF 2020 TO 2021 EXPENSES

DEPARTMENT	JUNE		JUNE DIFFERENCE	YEAR-TO-DATE THRU JUNE		Y-T-D DIFFERENCE	2021 BUDGET
	2020	2021		2020	2021		
Attorney	\$161,669	\$126,078	-\$35,591	\$955,290	\$808,585	-\$146,705	\$2,127,075
Clerk	\$68,002	\$65,468	-\$2,534	\$440,400	\$398,211	-\$42,189	\$955,685
County Commissioners	\$13,749	\$13,138	-\$612	\$102,152	\$90,662	-\$11,490	\$239,201
Admin. Svcs/Counselor	\$44,525	\$43,070	-\$1,455	\$281,693	\$266,063	-\$15,630	\$627,489
Register of Deeds	\$33,961	\$25,665	-\$8,296	\$217,683	\$156,633	-\$61,050	\$515,953
Treasurer	\$62,856	\$62,903	\$46	\$392,365	\$374,655	-\$17,709	\$876,696
District Court	\$7,571	\$10,409	\$2,839	\$55,892	\$53,477	-\$2,415	\$168,175
Emergency Management	\$19,343	\$23,651	\$4,308	\$131,608	\$112,549	-\$19,059	\$265,466
Coroner	\$5,759	\$6,645	\$886	\$35,586	\$43,124	\$7,538	\$107,000
Juvenile Detention	\$0	\$0	\$0	\$44,925	\$41,801	-\$3,125	\$95,000
Fair	\$17,378	\$21,131	\$3,753	\$33,027	\$36,287	\$3,261	\$102,400
Museum	\$31,681	\$31,450	-\$231	\$203,160	\$192,326	-\$10,834	\$428,315
Election	\$36,076	\$32,253	-\$3,824	\$262,962	\$218,174	-\$44,787	\$581,735
Ambulance	\$266,668	\$281,346	\$14,677	\$1,608,801	\$1,578,547	-\$30,253	\$3,674,370
Appraiser	\$123,553	\$114,259	-\$9,294	\$796,354	\$725,241	-\$71,113	\$1,669,039
Planning & Development	\$45,615	\$41,520	-\$4,094	\$284,607	\$244,616	-\$39,992	\$592,829
Budget Appropriations	\$0	\$0	\$0	\$810,771	\$795,771	-\$15,000	\$1,591,541
Insurance	-\$13,477	\$1,965	\$15,442	\$563,326	\$566,071	\$2,745	\$681,849
Information Systems/GIS	\$123,156	\$112,550	-\$10,606	\$807,734	\$643,601	-\$164,133	\$1,619,848
County General-General	\$100,385	\$96,145	-\$4,240	\$473,519	\$746,440	\$272,921	\$4,385,170
Public Works	\$461,033	\$494,682	\$33,649	\$2,920,916	\$2,678,050	-\$242,866	\$8,101,895
Noxious Weed	\$43,880	\$58,665	\$14,785	\$370,328	\$288,404	-\$81,925	\$684,674
General Fund	\$1,653,384	\$1,662,991	\$9,608	\$11,793,099	\$11,059,290	-\$733,809	\$30,091,405

Attachment: Financial reports 2021 (10954 : Year to date budget and expenditure reports)

COMPARISON OF 2020 TO 2021 EXPENSES

DEPARTMENT	JUNE		JUNE DIFFERENCE	YEAR-TO-DATE THRU JUNE		Y-T-D DIFFERENCE	2021 BUDGET
	2020	2021		2020	2021		
Health Department	\$302,985	\$379,629	\$76,645	\$1,947,849	\$2,435,805	\$487,956	\$4,906,190
EMS Grants Fund	\$0	\$0	\$0	\$21,000	\$0	-\$21,000	\$5,067
Register of Deeds Tech Fund	\$0	\$37	\$37	\$22,226	\$34,320	\$12,094	\$91,568
Clerk's Tech Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$106,703
Treasurer's Tech Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$56,977
War Memorial	\$0	\$780	\$780	\$0	\$780	\$780	\$9,575
County Auction	\$0	\$0	\$0	\$20,810	\$1,119	-\$19,691	\$86,238
P.A.T.F	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Motor Vehicle Operations	\$26,182	\$24,369	-\$1,813	\$155,625	\$204,416	\$48,791	\$418,158
Special Alcohol Programs	\$500	\$2,000	\$1,500	\$4,650	\$2,000	-\$2,650	\$9,023
Community Corrections	\$65,326	\$61,008	-\$4,318	\$466,198	\$422,995	-\$43,203	\$987,649
Capital Improvements Fund	\$99,467	\$63,839	-\$35,628	\$2,567,262	\$1,123,714	-\$1,443,548	\$9,070,167
Economic Development	\$50	\$818	\$768	\$259,062	\$253,347	-\$5,715	\$401,322
Radio Infrastructure Project	\$0	\$0	\$0	\$2,239,594	\$0	-\$2,239,594	\$0
Emergency 911	\$12,010	\$1,697	-\$10,313	\$228,892	\$181,627	-\$47,264	\$810,000
Solid Waste	\$188,072	\$218,466	\$30,395	\$947,277	\$1,074,912	\$127,635	\$2,807,000
County Building	\$28,392	\$21,678	-\$6,713	\$134,637	\$122,221	-\$12,416	\$393,000
Road & Bridge Capital Projects	\$51,956	\$78,476	\$26,520	\$189,259	\$99,360	-\$89,899	\$4,320,367
RCPD Operations	\$18,614	\$17,981	-\$632	\$3,026,035	\$2,325,849	-\$700,185	\$4,712,215
Landfill Closure	\$1,800	\$1,029	-\$771	\$4,259	\$5,624	\$1,365	\$52,789
Bond & Interest	\$0	\$0	\$0	\$21,093	\$16,923	-\$4,170	\$598,752
Riley Co Fire Dist #1	\$70,936	\$40,342	-\$30,594	\$367,438	\$389,413	\$21,975	\$1,124,440
Riley Co Fire Dist Cap Ou	\$255,684	\$0	-\$255,684	\$606,390	\$0	-\$606,390	\$357,523
Fire Station Projects	\$0	\$0	\$0	\$1,463,552	\$0	-\$1,463,552	\$0

Attachment: Financial reports 2021 (10954 : Year to date budget and expenditure reports)

COMPARISON OF 2020 TO 2021 EXPENSES

DEPARTMENT	JUNE		JUNE DIFFERENCE	YEAR-TO-DATE THRU JUNE		Y-T-D DIFFERENCE	2021 BUDGET
	2020	2021		2020	2021		
University Park W&S	\$6,392	\$6,434	\$43	\$30,763	\$31,640	\$877	\$136,421
Fairmont Heights Cap Project	\$0	\$22,620	\$22,620	\$0	\$24,120	\$24,120	\$0
University Park Sewer Cap	\$0	\$0	\$0	\$9,127	\$0	-\$9,127	\$0
Keats Capital Project	\$0	\$0	\$0	\$3,050	\$0	-\$3,050	\$499,000
Exp of Univ Park/Lakeside Heights	\$0	\$0	\$0	\$0	\$1,250	\$1,250	\$800,000
Univ Park W/S Reserve	\$0	\$0	\$0	\$677	\$0	-\$677	\$95,540
Hunters Island Water	\$1,754	\$869	-\$885	\$10,893	\$10,351	-\$542	\$30,401
Hunters Island Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$9,027
Carson Sewer Operations	\$1,007	\$34	-\$973	\$5,750	\$4,233	-\$1,517	\$45,485
Carson Sewer Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$36,994
Deep Creek Sewer	\$715	\$525	-\$190	\$2,159	\$1,513	-\$647	\$14,236
Deep Creek Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$27,705
Moehlman Bottoms	\$682	\$577	-\$105	\$5,011	\$4,926	-\$85	\$19,354
Moehlman Botoms Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$5,410
Terra Hts Sewer	\$604	\$520	-\$83	\$3,362	\$6,925	\$3,562	\$33,953
Terra Hts Sinking	\$650	\$0	-\$650	\$1,860	\$3,232	\$1,372	\$82,528
Konza Water Operations	\$3,684	\$3,184	-\$500	\$23,468	\$27,276	\$3,809	\$121,704
Konza Water Reserve	\$2,022	\$0	-\$2,022	\$2,022	\$0	-\$2,022	\$149,874
Valleywood Cap Reserve	\$162	\$0	-\$162	\$1,299	\$0	-\$1,299	\$81,672
Valleywood Operations	\$193	\$495	\$302	\$523	\$1,851	\$1,328	\$46,871
Mertz/McGehee Drainage	\$0	\$0	\$0	\$0	\$0	\$0	\$6,183
Lakeside Heights Sewer	\$59	\$23	-\$36	\$248	\$221	-\$27	\$2,945
Lakeside Heights Sewer Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$8,080
Total Including General Fund	\$2,793,279	\$2,610,423	-\$182,856	\$26,586,418	\$19,871,253	-\$6,715,165	\$63,669,511

Attachment: Financial reports 2021 (10954 : Year to date budget and expenditure reports)

**RCPD EXPENSES PAID BY RILEY COUNTY
2021 YTD EXPENSES**

	BUDGET	JAN	FEB	MAR	1st Quarter	APR	MAY	JUN	2nd Quarter	3rd Quarter	4th Quarter	TOTAL EXPENSES	Remaining Budget
Physician	\$150,269	\$21,136	\$22,811	\$14,240	\$58,187	\$13,107	\$12,596	\$12,596	\$38,299	\$0	\$0	\$96,486	\$53,783
Laboratory	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hospital	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Advertising/Legal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prescriptions/ Medical Supplies	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Bldg Maintenance	\$120,000	\$3,055	\$3,120	\$11,133	\$17,308	\$4,001	\$2,057	\$4,468	\$10,526	\$0	\$0	\$27,835	\$92,165
Land Rental/Lease	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Space Rental	\$10,500	\$875	\$875	\$875	\$2,625	\$875	\$875	\$875	\$2,625	\$0	\$0	\$5,250	\$5,250
Office Supplies	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Juvenile Transport	\$6,000	\$0	\$0	\$0	\$0	\$0	\$152	\$0	\$152	\$0	\$0	\$152	\$5,848
Water, Electric	\$20,000	\$0	\$84	\$42	\$126	\$42	\$42	\$42	\$126	\$0	\$0	\$252	\$19,748
Storm Drainage	\$2,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,200
Other Contractual	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budget Appropriation	\$4,391,746	\$1,097,937	\$0	\$0	\$1,097,937	\$1,097,937	\$0	\$0	\$1,097,937	\$0	\$0	\$2,195,874	\$2,195,872
TOTAL	\$4,712,215	\$1,123,003	\$26,891	\$26,290	\$1,176,184	\$1,115,962	\$15,722	\$17,981	\$1,149,665	\$0	\$0	\$2,325,849	\$2,386,366

Attachment: Financial reports 2021 (10954 : Year to date budget and expenditure reports)

RCPD EXPENSES PAID BY RILEY COUNTY
1/1/2015 - 12/31/2021

	2015	2016	2017	2018	2019	2020	2021	Total
Dental	\$878	\$131	\$0	\$0	\$0	\$0	\$0	\$1,009
Physician	\$127,580	\$134,751	\$113,307	\$136,454	\$145,388	\$163,648	\$96,486	\$917,613
Laboratory	\$499	\$69	\$0	\$0	\$0	\$0	\$0	\$569
Hospital	\$10,668	\$3,323	\$0	\$500	\$0	\$0	\$0	\$14,491
Advertising/Legal	\$0	\$0	\$210	\$473	\$0	\$0	\$0	\$683
Prescriptions	\$829	\$15	\$391	\$0	\$0	\$0	\$0	\$1,235
Bldg Maintenance	\$139,218	\$97,115	\$106,071	\$51,596	\$88,000	\$103,569	\$27,835	\$613,404
Land Rental/Lease	\$1,204	\$1,216	\$0	\$2,480	\$1,272	\$0	\$0	\$6,173
Office Supplies	\$0	\$125	\$251	\$0	\$125	\$0	\$0	\$501
Office Space Rental	\$9,900	\$10,225	\$10,200	\$10,200	\$10,525	\$9,625	\$5,250	\$65,925
Juvenile Transport	\$8,638	\$9,313	\$10,749	\$3,001	\$3,735	\$2,144	\$152	\$37,733
Water, Electric	\$0	\$0	\$0	\$0	\$0	\$252	\$252	\$504
Storm Drainage	\$1,715	\$1,917	\$1,826	\$1,958	\$203	\$0	\$0	\$7,619
Other Contractual Srv	\$0	\$0	\$0	\$400,000	\$8,091	\$693,906	\$0	\$1,101,998
Budget Appropriation	\$3,783,672	\$3,946,560	\$4,055,796	\$4,134,000	\$4,291,380	\$4,420,348	\$2,195,874	\$26,827,630
Total	\$4,084,802	\$4,204,762	\$4,298,801	\$4,740,663	\$4,548,719	\$5,393,492	\$2,325,849	\$29,597,087

Attachment: Financial reports 2021 (10954 : Year to date budget and expenditure reports)

RCPD
OFF-SITE INMATE MEDICAL EXPENSES PAID BY ADVANCED CORRECTIONAL HEALTHCARE
INCLUDED IN 2021 \$31,000 POOL

	JAN	FEB	MAR	1st Quarter	APR	MAY	JUN	2nd Quarter	JUL	AUG	SEPT	3rd Quarter	4th Quarter	TOTAL EXPENSES
Dental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0	\$0	\$0
Physician	\$0	\$402	\$15	\$417	\$205	\$697	\$0	\$901				\$0	\$0	\$1,318
Laboratory	\$0	\$10	\$87	\$97	\$0	\$128	\$0	\$128				\$0	\$0	\$225
Hospital	\$0	\$509	\$418	\$927	\$0	\$964	\$0	\$964				\$0	\$0	\$1,891
Prescriptions	\$0	\$695	\$4,666	\$5,362	\$1,834	\$1,205	\$4,038	\$7,077				\$0	\$0	\$12,439
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0	\$0	\$0
TOTAL	\$0	\$1,617	\$5,186	\$6,802	\$2,039	\$2,994	\$4,038	\$9,071	\$0	\$0	\$0	\$0	\$0	\$15,873
Savings from Medicaid Rate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$31,000 Pool Balance	\$31,000	\$29,383	\$24,198		22,159	19,165	15,127		15,127	15,127	15,127			

Quarterly ADP: (Contract)

County Inmate (72 base census)	67	67	78	71	80	74	66	73
Non-County Inmate (0 base census)	0	0	0	0	0	0	0	0

Billing Adjustments for prior years	\$8,761	\$10,306	\$1,554	\$20,621	\$560	\$0	\$0	\$560				\$0	\$0	\$21,180
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HEALTH DEPARTMENT
Budget

Julie Gibbs
Health Department
Director
2030 Tecumseh Rd
Manhattan, KS 66502
Phone: 785-776-4779

COMMISSION AGENDA REPORT

FROM: Kaylyn Speth, WIC Supervisor
MEETING: July 12, 2021
SUBJECT: RCHD WIC FY2022 Budget Approval
PRESENTER: Julie Gibbs

BACKGROUND

The Kansas WIC Program receives funding from the U.S. Department of Agriculture (USDA) on a Federal Fiscal Year (FFY) basis (October 1 through September 30). Local WIC Agencies (LA) are funded 100% by these federal funds for the costs needed to administer the program on a FFY and funds are allocated, effective October 1 of each year.

LA are required to submit a WIC Local Agency Budget to the State Agency (SA) each FFY. The SA will review the budget, and once the budget review process is complete, funding amounts are determined based on the availability of federal funds and allocated to the LA through contracts. LA allocations may be adjusted during the FFY due to funding changes.

The SA determines each LA's assigned client participation number for the upcoming FFY during the budget review process. The targeted number of participants set for a LA to serve may be adjusted during the FFY if necessary.

Subsequent changes in the federal budget allocation (after October 1) may require adjustments to the amount allocated to each LA. At no time will allocated funds change without prior contact with LA. Carryover of funds from one fiscal year to the next is not allowed.

DISCUSSION

The budget includes all costs estimated to administer the WIC and Breastfeeding Peer Counselor Program during the FFY2022 at all WIC sites including Manhattan, Wamego, and Fort Riley. The SA requires one-sixth (16.7%) of the total allocation to be spent on nutrition education and a specified amount must also be spent on breastfeeding promotion and support activities. The

breastfeeding amount does not include the peer counselor program and varies annually and will be provided with contract information.

FISCAL IMPACT

The proposed budget for FFY2022 WIC and Breastfeeding Peer Counseling Services is \$862,703.

USDA reports that every \$1.00 spent on WIC has saved as much as \$3.13 in health care costs during the first two months after an infant's birth. Per dollar savings increased to about \$3.50 over an 18 year period.

WIC infuses on average, \$85,000 in federal funds into the program area's retail food economy each month. The benefits of this economic boost extend beyond WIC families to the local economy. There are 10 grocery stores authorized to accept WIC in the program area, including 5 within Manhattan.

RECOMMENDATION(S)

I recommended the Kansas WIC Local Agency Budget be approved for FFY2022 to continue WIC services to the Riley County, Fort Riley and Pottawattomie County residents.

POSSIBLE MOTION(S)

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- FFY2022 WIC Budget (PDF)

FFY2022 WIC LOCAL AGENCY BUDGET

Budget Period: October 1, 2021 - September 30, 2022

☒ Initial
☐ Revised Date _____

Agency: Riley County Health Department
 Address: 2030 Tecumseh Road
Manhattan KS 66502

Taxpayer ID #: 48-6023850

DUNS Number: _____

Estimated Monthly Participation: **(Refer to Worksheet A - if needed)**2208WIC Coordinator: Kaylyn SpethTelephone: 785-776-4779 ext 7618Email: kspeth@rileycountyks.gov**I. Employee Services (Refer to Worksheet B - if needed. Add rows as needed)**

WIC				
Name & Title	Annual Salary	FTE	WIC %	Total WIC Salary
Deborah Banks, Clerk	\$36,139	1.000	100.0%	\$36,139
Lori Fortin, Dietitian	\$78,432	1.000	100.0%	\$78,432
Kristi Glessner, Dietitian	\$55,090	1.000	100.0%	\$55,090
Cathrine Jones, Dietitian	\$63,828	1.000	100.0%	\$63,828
Sopy Knox, Dietitian	\$37,280	1.000	100.0%	\$37,280
Jennifer J McCowan, Clerk	\$37,280	1.000	100.0%	\$37,280
Rebecca Potvin, Dietitian	\$63,828	1.000	100.0%	\$63,828
Khristi Shell, Clerk	\$43,191	1.000	100.0%	\$43,191
Kaylyn Speth, WIC Coordinator	\$66,953	1.000	100.0%	\$66,953
Maria Garcia Baquero, Interpreter	\$48,617	0.800	18.8%	\$9,116
Killen, Earlisha, Clerk	\$28,224	0.750	33.3%	\$9,408
0	\$0	0.000	0.0%	\$0
0	\$0	0.000	0.0%	\$0
0	\$0	0.000	0.0%	\$0
0	\$0	0.000	0.0%	\$0
0	\$0	0.000	0.0%	\$0
0	\$0	0.000	0.0%	\$0
0	\$0	0.000	0.0%	\$0
0	\$0	0.000	0.0%	\$0
0	\$0	0.000	0.0%	\$0
0	\$0	0.000	0.0%	\$0
0	\$0	0.000	0.0%	\$0
Salaries Subtotal	\$558,862			\$500,545
KPERS	9.90%			\$49,554
FICA	7.65%			\$38,292
Health Insurance	21.85%			\$109,369
Workers Compensation	0.00%			\$0
Unemployment	0.10%			\$501
Other (Specify)	0.00%			\$0
Total WIC Salaries and Fringes				\$698,260
BFPC (if applicable - salaries and fringes only)				
Name & Title	Annual Salary	FTE	BFPC %	Total BFPC Salary
Earlisha Killen, Peer Counselor	\$28,224	0.750	66.7%	\$18,816
0	\$0	0.000	0.0%	\$0
0	\$0	0.000	0.0%	\$0
0	\$0	0.000	0.0%	\$0
Salaries Subtotal	\$28,224			\$18,816
Retirement/KPERS	9.90%			\$1,863
FICA	7.65%			\$1,439
Health Insurance	0.00%			\$0
Workers Compensation	0.00%			\$0
Unemployment	0.10%			\$19
Other (Specify)	0.00%			\$0
Total BFPC Salaries and Fringes				\$22,137

Attachment: FFY2022 WIC Budget (10964 : RCHD WIC FY2022 Budget Approval)

II. Consultant and Contractual Services

Name & Title	Annual Salary		Total
	\$0		\$0
	\$0		\$0
	\$0		\$0
RD Mileage (if applicable)	\$0		\$0
Total Consultant and Contractual Services	\$0		\$0

III. Direct Costs for Agency Operations and Program Supplies (For WIC & BFPC)

Expenses (Needs to correspond with affidavit, add rows and insert items as needed)	Total
Employee Training Expenses	\$7,500
Mileage (NOT RD mileage)	\$1,500
Advertising	\$1,500
Medical Supplies	\$6,600
Office Supplies	\$2,500
Educational Supplies	\$1,500
Equipment Under \$750	\$500
Equipment Over \$750 (provide documentation)	
Repairs/Servicing	\$1,500
Communications (Phone, Internet)	\$2,500
Postage	\$100
Printing	\$4,500
Space Usage (must provide allocation calculations)	
Rent	\$11,500
Utilities	
Other (Interpreter)	\$1,500
Other (Insurances)	\$6,000
Outreach	\$1,500
Total Agency Operations	\$50,700

IV. Indirect Costs (change formula in "Total" column to zero if you do not claim indirects)

Indirects (if applicable)	Percentage	Total
WIC Indirects (WIC Salaries/WIC Fringes/Consultants/Expenses)	11.88%	\$88,976
BFPC Indirects (BFPC Salaries/BFPC Fringes)	11.88%	\$2,630

\$23,449

\$24,767

5.3%

V. Additional Information & Signatures**FFY2021 - FFY2022 Comparison**

Determine the total estimated dollar amount to be submitted for reimbursements during FFY2022 for WIC and BFPC.

Note: (Do not use your current FFY2021 LA WIC Contracted Allocation as your Estimated Reimbursement Below)

Instructions: (Refer to Worksheet C - if needed)

- (1) Add up your LA's affidavits of expenditures for 6 months from October 2020 through March 2021 (keep WIC and BFPC separate)
- (2) Then take the 6 month total times 2 to get the estimated total dollar amount to be submitted in FFY2022 (keep WIC and BFPC separate)
- (3) Add any unanticipated increases for salaries, supplies etc. for the remaining months of FFY2022.

FFY2021 WIC Estimated Reimbursement	\$775,296
Total FFY2022 WIC Budget	\$837,936
Percent Difference	7.5%

FFY2021 BFPC Estimated Reimbursement	\$23,449
Total FFY2022 BFPC Budget	\$24,767
Percent Difference	5.3%

If the Total WIC FFY2022 budget is 5% or greater than the total WIC FFY2021 Estimated Reimbursement amount, then the LA must provide justification for the increase on a separate sheet of paper.

If the Total BFPC FFY2022 budget is 5% or greater than the total BFPC FFY2021 Estimated Reimbursement amount, then the LA must provide justification for the increase on a separate sheet of paper.

I have reviewed and agree with the figures submitted within this budget.
(Please make sure both signatures are included. If you represent both please sign both.)

 Authorized Agency Representative Signature

 Date

 WIC Coordinator Signature

 Date

Attachment: FFY2022 WIC Budget (10964 : RCHD WIC FY2022 Budget Approval)



COUNTY CLERK & ELECTIONS
Bond

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

RESOLUTION

FROM: Tami Robison, Budget & Finance Officer

MEETING: July 12, 2021

SUBJECT: 2021 Riley County Preliminary Refinancing Analysis

PRESENTER: Greg Vahrenberg, Raymond James & Associates, Inc.

Because of the cost-savings potential, the Budget and Planning Committee requested Riley County's Financial Advisor, Greg Vahrenberg of Raymond James & Associates, Inc., to present preliminary information for the Commission's consideration in supporting the refinancing of the 2013 and 2018 General Obligation Bonds.

A Resolution authorizing the public sale of the County's General Obligation refunding bonds, Series B, 2021, in the principal amount of approximately \$2,545,000 is attached for review and approval if the refinancing is supported.

Enclosures:

- Riley County Preliminary Refinancing Analysis 7.12.2021 (PDF)
- DOCS-#854831-v2-Public_Sale_Resolution_Riley_County 2021 Series B (PDF)



PRELIMINARY REFINANCING ANALYSIS

Raymond James Public Finance

Discussion Materials
July 12, 2021

Gregory M. Vahrenberg
Managing Director
Direct 816.391.4120
T 800.398.6101 // M 816.509.5451
Fax 833.887.8729
1201 Walnut, 21st Floor
Kansas City, MO 64106
greg.vahrenberg@raymondjames.com
RJWorksForKS.com

RAYMOND JAMES

Outstanding Bonds

SUMMARY OF BONDS REFUNDED

Riley County, Kansas
General Obligation Refunding Bonds
Series B, 2021

Bond	Maturity Date	Interest Rate	Par Amount	Call Date	Call Price
General Obligation Refunding and Improvement Bonds, Series 2013:					
TERM02	09/01/2022	3.000%	45,000.00	09/01/2021	100.000
	09/01/2023	3.000%	45,000.00	09/01/2021	100.000
	09/01/2024	3.000%	40,000.00	09/01/2021	100.000
TERM03	09/01/2025	3.500%	45,000.00	09/01/2021	100.000
	09/01/2026	3.500%	45,000.00	09/01/2021	100.000
	09/01/2027	3.500%	45,000.00	09/01/2021	100.000
	09/01/2028	3.500%	50,000.00	09/01/2021	100.000
			315,000.00		
University Park, Series 2018:					
TERM	09/12/2021	3.125%	31,028.74	09/01/2021	100.000
	09/12/2022	3.125%	31,998.38	09/01/2021	100.000
	09/12/2023	3.125%	32,998.33	09/01/2021	100.000
	09/12/2024	3.125%	34,029.53	09/01/2021	100.000
	09/12/2025	3.125%	35,092.95	09/01/2021	100.000
	09/12/2026	3.125%	36,189.61	09/01/2021	100.000
	09/12/2027	3.125%	37,320.53	09/01/2021	100.000
	09/12/2028	3.125%	38,486.80	09/01/2021	100.000
	09/12/2029	3.125%	39,689.51	09/01/2021	100.000
	09/12/2030	3.125%	40,929.81	09/01/2021	100.000
	09/12/2031	3.125%	42,208.87	09/01/2021	100.000
	09/12/2032	3.125%	43,527.89	09/01/2021	100.000
	09/12/2033	3.125%	44,888.14	09/01/2021	100.000
	09/12/2034	3.125%	46,290.90	09/01/2021	100.000
	09/12/2035	3.125%	47,737.49	09/01/2021	100.000
	09/12/2036	3.125%	49,229.28	09/01/2021	100.000
	09/12/2037	3.125%	50,767.70	09/01/2021	100.000
	09/12/2038	3.125%	52,354.19	09/01/2021	100.000
	09/12/2039	3.125%	53,990.26	09/01/2021	100.000
	09/12/2040	3.125%	55,677.45	09/01/2021	100.000
	09/12/2041	3.125%	57,417.37	09/01/2021	100.000
	09/12/2042	3.125%	59,211.67	09/01/2021	100.000
	09/12/2043	3.125%	61,062.03	09/01/2021	100.000
	09/12/2044	3.125%	62,970.22	09/01/2021	100.000
	09/12/2045	3.125%	64,938.04	09/01/2021	100.000
	09/12/2046	3.125%	66,967.35	09/01/2021	100.000
	09/12/2047	3.125%	69,060.08	09/01/2021	100.000
	09/12/2048	3.125%	71,218.21	09/01/2021	100.000
	09/12/2049	3.125%	73,443.78	09/01/2021	100.000
	09/12/2050	3.125%	75,738.90	09/01/2021	100.000
	09/12/2051	3.125%	78,105.74	09/01/2021	100.000
	09/12/2052	3.125%	80,546.54	09/01/2021	100.000
	09/12/2053	3.125%	83,063.62	09/01/2021	100.000
	09/12/2054	3.125%	85,659.36	09/01/2021	100.000

SUMMARY OF BONDS REFUNDED

Riley County, Kansas
General Obligation Refunding Bonds
Series B, 2021

Bond	Maturity Date	Interest Rate	Par Amount	Call Date	Call Price
University Park, Series 2018:					
TERM	09/12/2055	3.125%	88,336.21	09/01/2021	100.000
	09/12/2056	3.125%	91,096.72	09/01/2021	100.000
	09/12/2057	3.125%	93,943.49	09/01/2021	100.000
	09/12/2058	3.125%	96,879.14	09/01/2021	100.000
			2,204,094.83		
			2,519,094.83		

Refinancing Analysis

SAVINGS
Riley County, Kansas
General Obligation Refunding Bonds
Series B, 2021

Date	Prior Debt Service	Prior Receipts	Prior Net Cash Flow	Refunding Debt Service	Savings	Present Value to 08/31/2021 @ 1.9030758%
12/31/2021	105,094.20	105,094.20				-63.33
12/31/2022	155,281.70		155,281.70	150,521.20	4,760.50	4,426.16
12/31/2023	153,931.70		153,931.70	152,381.26	1,550.44	1,261.38
12/31/2024	147,762.18		147,762.18	144,493.76	3,268.42	2,867.52
12/31/2025	151,381.70		151,381.70	147,493.76	3,887.94	3,391.63
12/31/2026	149,806.70		149,806.70	145,393.76	4,412.94	3,807.81
12/31/2027	148,231.70		148,231.70	143,293.76	4,937.94	4,207.17
12/31/2028	151,824.97		151,824.97	146,193.76	5,631.21	4,737.49
12/31/2029	99,906.70		99,906.70	93,993.76	5,912.94	4,892.63
12/31/2030	99,906.70		99,906.70	97,793.76	2,112.94	1,601.38
12/31/2031	99,906.70		99,906.70	96,493.76	3,412.94	2,652.08
12/31/2032	100,061.16		100,061.16	95,681.26	4,379.90	3,390.44
12/31/2033	99,906.70		99,906.70	94,868.76	5,037.94	3,854.21
12/31/2034	99,906.70		99,906.70	93,975.00	5,931.70	4,483.87
12/31/2035	99,906.70		99,906.70	98,081.26	1,825.44	1,253.36
12/31/2036	100,045.54		100,045.54	97,031.26	3,014.28	2,128.32
12/31/2037	99,906.70		99,906.70	95,981.26	3,925.44	2,765.04
12/31/2038	99,906.70		99,906.70	94,931.26	4,975.44	3,477.68
12/31/2039	99,906.70		99,906.70	93,881.26	6,025.44	4,162.61
12/31/2040	100,027.87		100,027.87	97,656.26	2,371.61	1,539.15
12/31/2041	99,906.70		99,906.70	96,343.76	3,562.94	2,330.22
12/31/2042	99,906.70		99,906.70	94,937.50	4,969.20	3,235.70
12/31/2043	99,906.70		99,906.70	98,437.50	1,469.20	872.55
12/31/2044	100,007.90		100,007.90	96,837.50	3,170.40	1,961.43
12/31/2045	99,906.70		99,906.70	95,237.50	4,669.20	2,880.76
12/31/2046	99,906.70		99,906.70	93,637.50	6,269.20	3,827.89
12/31/2047	99,906.70		99,906.70	97,037.50	2,869.20	1,683.02
12/31/2048	99,985.30		99,985.30	95,125.00	4,860.30	2,850.78
12/31/2049	99,906.70		99,906.70	98,212.50	1,694.20	939.82
12/31/2050	99,906.70		99,906.70	96,187.50	3,719.20	2,096.85
12/31/2051	99,906.70		99,906.70	94,162.50	5,744.20	3,210.13
12/31/2052	99,959.74		99,959.74	97,137.50	2,822.24	1,531.00
12/31/2053	99,906.70		99,906.70		99,906.70	54,461.84
12/31/2054	99,906.70		99,906.70		99,906.70	53,440.00
12/31/2055	99,906.70		99,906.70		99,906.70	52,437.33
12/31/2056	99,930.84		99,930.84		99,930.84	51,465.90
12/31/2057	99,906.70		99,906.70		99,906.70	50,488.07
12/31/2058	99,906.61		99,906.61		99,906.61	49,540.74
	4,161,187.21	105,094.20	4,056,093.01	3,333,433.88	722,659.13	400,090.61

Savings Summary

PV of savings from cash flow	400,090.61
Plus: Refunding funds on hand	3,518.43
Net PV Savings	403,609.04

Attachment: Riley County Preliminary Refinancing Analysis 7.12.2021 (10967 : 2021 Preliminary

SUMMARY OF REFUNDING RESULTS

Riley County, Kansas
General Obligation Refunding Bonds
Series B, 2021

Dated Date	08/31/2021
Delivery Date	08/31/2021
Arbitrage yield	1.903076%
Escrow yield	0.000000%
Value of Negative Arbitrage	
Bond Par Amount	2,545,000.00
True Interest Cost	1.962220%
Net Interest Cost	1.975180%
All-In TIC	2.134411%
Average Coupon	1.975180%
Average Life	15.685
Weighted Average Maturity	15.419
Par amount of refunded bonds	2,519,094.83
Average coupon of refunded bonds	3.133954%
Average life of refunded bonds	19.890
Remaining weighted average maturity of refunded bonds	19.890
PV of prior debt to 08/31/2021 @ 1.903076%	3,069,681.06
Net PV Savings	403,609.04
Percentage savings of refunded bonds	16.021987%
Percentage savings of refunding bonds	15.858901%

SOURCES AND USES OF FUNDS

Riley County, Kansas
General Obligation Refunding Bonds
Series B, 2021

Dated Date 08/31/2021
Delivery Date 08/31/2021

Sources:

Bond Proceeds:

Par Amount	2,545,000.00
Net Premium	19,496.25
	2,564,496.25

Other Sources of Funds:

2013 Bonds: 9/1/21 Int Payment	5,187.50
2018 Bonds: 9/12/21 P&I Payment	99,906.70
	105,094.20

2,669,590.45

Uses:

Refunding Escrow Deposits:

Cash Deposit	2,591,084.52
--------------	--------------

Cost of Issuance:

Bond Counsel	20,000.00
Municipal Advisor	15,000.00
Rating Agency	13,500.00
OS Distribution	1,250.00
CUSIP	800.00
State Treasurer - Paying Agent	3,181.25
State Treasurer - Setup Fee	300.00
State Treasurer - Registration Fee	30.00
State Treasurer - Redemption Fee	30.00
Attorney General Approval Fee	400.00
Miscellaneous	1,000.00
	55,491.25

Delivery Date Expenses:

Underwriter's Discount	19,496.25
------------------------	-----------

Other Uses of Funds:

Additional Proceeds	3,518.43
---------------------	----------

2,669,590.45

BOND PRICING
Riley County, Kansas
General Obligation Refunding Bonds
Series B, 2021

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Call Date	Call Price	Premium (-Discount)
Serial Bonds:								
	09/01/2022	100,000	3.000%	0.230%	102.765			2,765.00
	09/01/2023	105,000	2.750%	0.310%	104.861			5,104.05
	09/01/2024	100,000	2.000%	0.420%	104.705			4,705.00
	09/01/2025	105,000	2.000%	0.570%	105.647			5,929.35
	09/01/2026	105,000	2.000%	0.720%	106.275			6,588.75
	09/01/2027	105,000	2.000%	0.870%	106.592			6,921.60
	09/01/2028	110,000	2.000%	0.980%	106.884			7,572.40
	09/01/2029	60,000	2.000%	1.120%	106.715			4,029.00
	09/01/2030	65,000	2.000%	1.240%	106.453			4,194.45
	09/01/2031	65,000	1.250%	1.320%	99.346			-425.10
	09/01/2032	65,000	1.250%	1.410%	98.374			-1,056.90
	09/01/2033	65,000	1.375%	1.460%	99.067			-606.45
	09/01/2034	65,000	1.375%	1.510%	98.411			-1,032.85
	09/01/2035	70,000	1.500%	1.560%	99.248			-526.40
	09/01/2036	70,000	1.500%	1.620%	98.407			-1,115.10
	09/01/2037	70,000	1.500%	1.670%	97.621			-1,665.30
	09/01/2038	70,000	1.500%	1.720%	96.769			-2,261.70
	09/01/2039	70,000	1.750%	1.780%	99.539			-322.70
	09/01/2040	75,000	1.750%	1.840%	98.562			-1,078.50
	09/01/2041	75,000	1.875%	1.890%	99.751			-186.75
	09/01/2042	75,000	2.000%	1.970%	100.246	C 09/01/2030	100.000	184.50
		1,690,000						37,716.35
2046 Term Bonds:								
	09/01/2043	80,000	2.000%	2.170%	97.038			-2,369.60
	09/01/2044	80,000	2.000%	2.170%	96.934			-2,452.80
	09/01/2045	80,000	2.000%	2.170%	96.832			-2,534.40
	09/01/2046	80,000	2.000%	2.170%	96.733			-2,613.60
		320,000						-9,970.40
2052 Term Bonds:								
	09/01/2047	85,000	2.250%	2.320%	98.458			-1,310.70
	09/01/2048	85,000	2.250%	2.320%	98.458			-1,310.70
	09/01/2049	90,000	2.250%	2.320%	98.458			-1,387.80
	09/01/2050	90,000	2.250%	2.320%	98.458			-1,387.80
	09/01/2051	90,000	2.250%	2.320%	98.458			-1,387.80
	09/01/2052	95,000	2.250%	2.320%	98.458			-1,464.90
		535,000						-8,249.70
		2,545,000						19,496.25

Attachment: Riley County Preliminary Refinancing Analysis 7.12.2021 (10967 : 2021 Preliminary

Calendar of Events

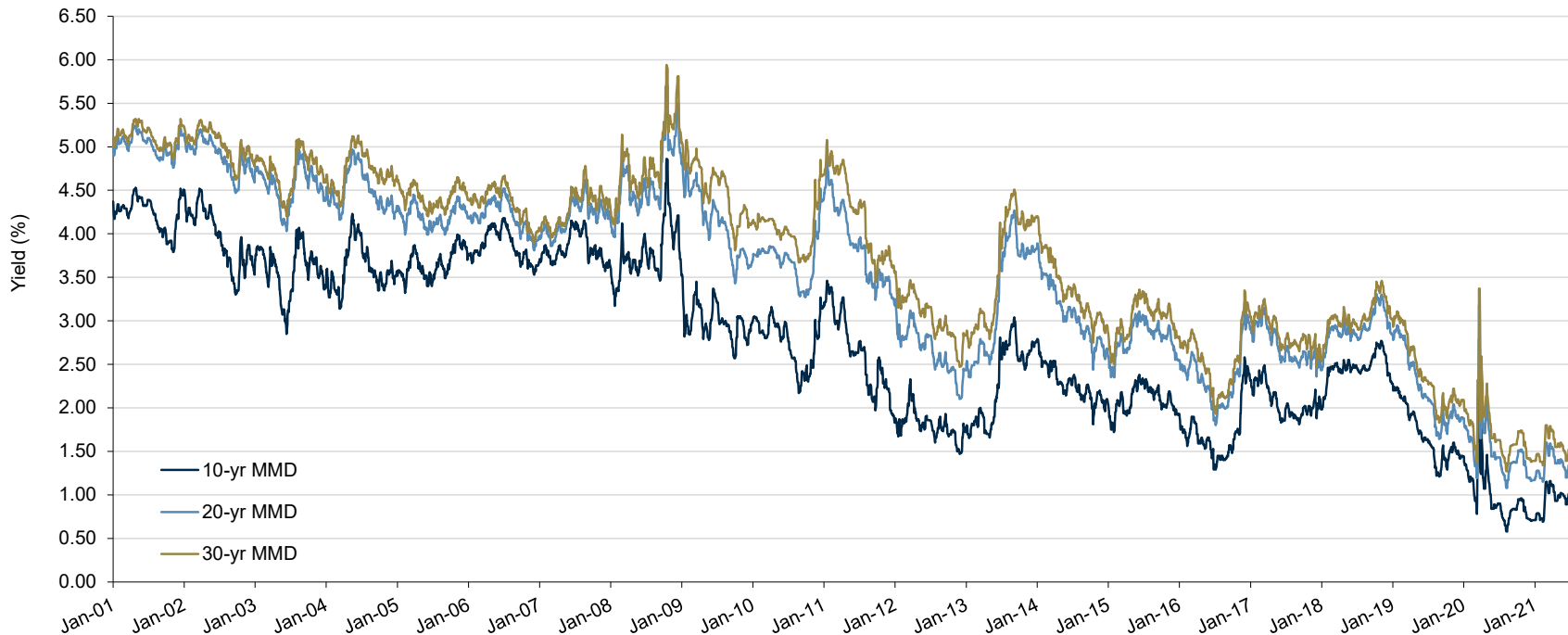
DATE	EVENT
July 12, 2021	County Commission Meeting Commission approval of Authorizing Resolution
July 12, 2021	Submit Rating Request to Moody's
July 12, 2021	Distribute Draft Preliminary Official Statement
July 14, 2021	Distribute draft of Legal Documents for the Bonds
July 15, 2021	County sends Conditional Redemption Notice to Paying Agent
July 22, 2021	Rating Call with Moody's
August 1, 2021	State Treasurer sends Conditional Redemption Notice to Bond Owners
August 10, 2021	Receive Rating from Rating Agency Print and Distribute Notice of Sale and Preliminary Official Statement
August 19, 2021	Bond Sale (9:00 AM) Receive Bids for Sale of Refunding Bonds Establish Final Interest Rates and Savings
August 19, 2021	County Commission Meeting Commission approval of Bond Resolution
August 20-30, 2021	Distribute Closing Memorandum Print Final Official Statement Attorney General review of Transcript
August 31, 2021	Closing of Bond Issue
September 1, 2021	Redemption of Refunded Bonds

Attachment: Riley County Preliminary Refinancing Analysis 7.12.2021 (10967 : 2021

Bond Market Information

- MMD rates set new record lows after Brexit in July 2016 but rose in the wake of the 2016 Presidential election.
- In December 2016, the Federal Reserve increased the target fed funds rate for the first time in over a year. They continued to practice their strategy of gradual rate increases in 2017 by implementing three additional rate hikes.
- In July 2019, the Federal Reserve reversed course and cut the target fed funds rate for the first time in 10 years on the back of trade war fears with China and increasing global economic weakness.
- In August 2020, the municipal market hit all-time record lows throughout the entire curve.

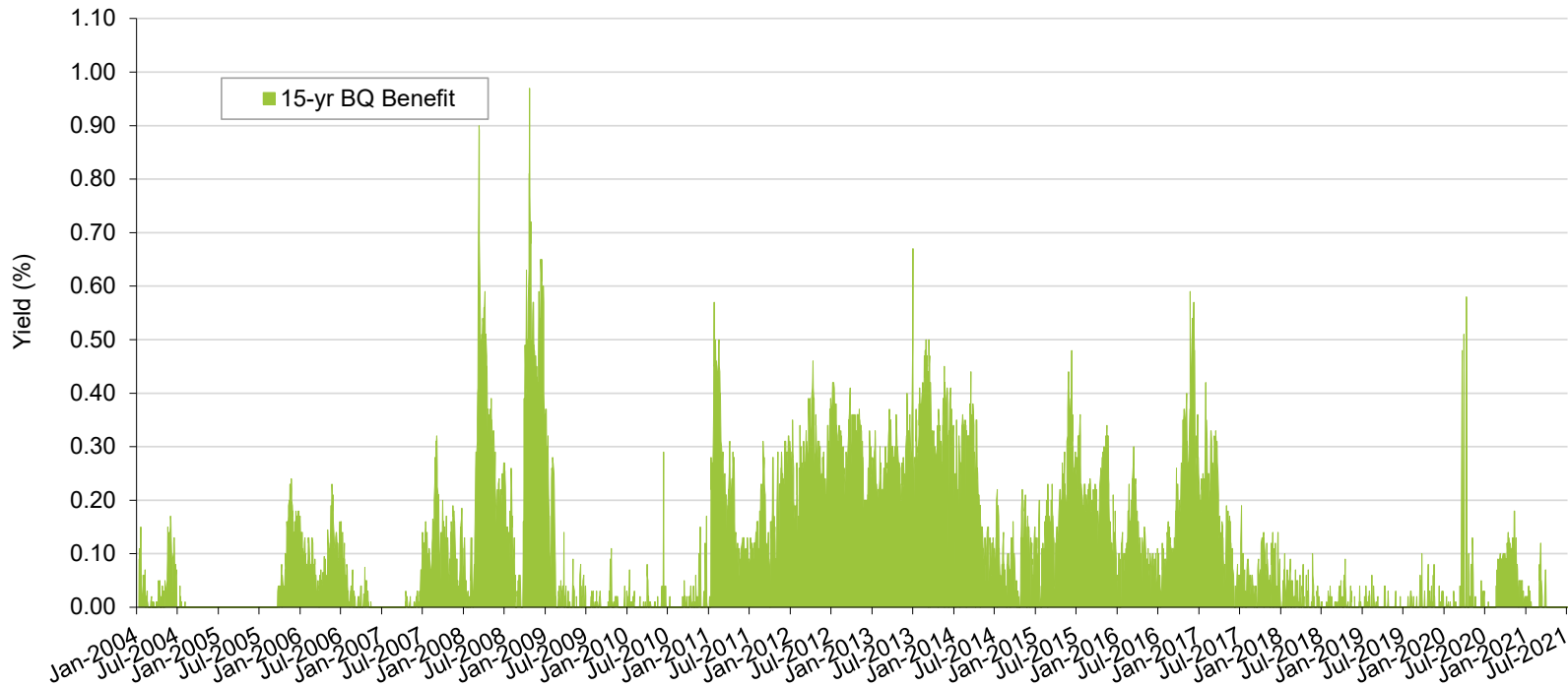
10-Year, 20-Year and 30-Year MMD AAA GO
2001 to Current



Bank qualified deals provided substantial yield benefits in the years leading up to the ARRA, when the bank qualified limit was raised to \$30 million. Due to increased supply, little advantage was seen in the 15-year rates until this limit returned to \$10 million in 2011.

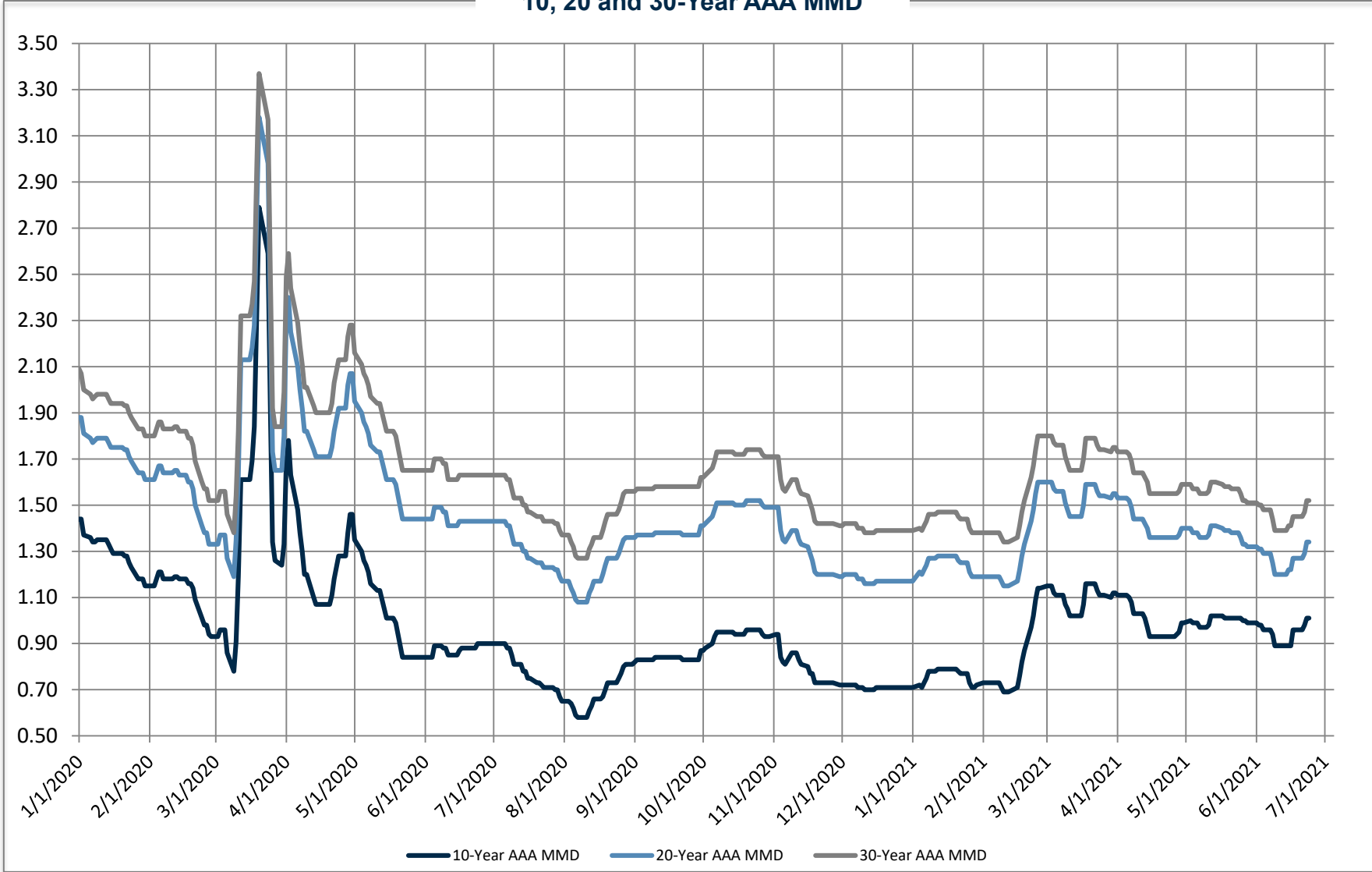
As a result of the Tax Cuts and Jobs Act in 2017, the BQ benefit has fallen substantially because of the higher rates needed to offset the much lower tax burden banks now face.

15-Year BQ Benefit over MMD
2004 to Current



MMD Change Since January 2020			
	10-Year MMD	20-Year MMD	30-Year MMD
1/1/2020	1.44	1.88	2.09
8/7/2020 (Low)	0.58	1.08	1.27
7/2/2021	0.96	1.29	1.47
Low vs. Current	+38 bps	+21 bps	+20 bps

10, 20 and 30-Year AAA MMD



Attachment: Riley County Preliminary Refinancing Analysis 7.12.2021 (10967 : 2021

RESOLUTION NO. 071221-__

A RESOLUTION OF RILEY COUNTY, KANSAS, AUTHORIZING THE PUBLIC SALE OF THE COUNTY'S GENERAL OBLIGATION REFUNDING BONDS, SERIES B, 2021, IN THE PRINCIPAL AMOUNT OF APPROXIMATELY \$2,545,000.00; SETTING FORTH THE DETAILS OF THE PUBLIC SALE AND PROVIDING NOTICE THEREOF.

WHEREAS, as authorized by K.S.A. 10-427 *et. seq.*, as amended and supplemented (the "Refunding Act") the governing body of Riley County, Kansas (the "County") has determined it necessary and desirable to refund and redeem prior to their maturity the County's outstanding (i) General Obligation Refunding and Improvement Bonds, Series 2013, and (ii) General Obligation Bonds, Series 2018 (collectively, the "Refunded Bonds"); with proceeds of the County's General Obligation Refunding Bonds, Series B, 2021 as described herein; and

WHEREAS, the County is authorized by the provisions of K.S.A. 10-101 *et seq.*, as amended and supplemented, to issue and deliver its general obligation bonds to refund the Refunded Bonds, and has elected to sell such general obligation bonds at public sale.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF RILEY COUNTY, KANSAS:

SECTION 1. Authorization of the Bonds and Public Sale. The County's General Obligation Refunding Bonds Series B, 2021, in the approximate aggregate principal amount of \$2,545,000.00 (the "Bonds") are authorized to be issued and delivered for the purpose of refunding and redeeming the Refunded Bonds, as provided by the Refunding Act.

The Bonds shall be offered at a competitive public sale on at 9:00 A.M., Central Time, on Thursday, August 19, 2021, or on another date approved by the Chairman that is also the date of a county commission meeting. The County Clerk is authorized and directed to receive bids for the Bonds on behalf of the County and to deliver the bids received to the governing body at its meeting being held on the sale date, where the governing body will consider and take action on the bids received.

SECTION 2. Authorization of Official Notice of Bond Sale, Official Bid Form and Preliminary Official Statement. Triplett Woolf Garretson, LLC, Wichita, Kansas, the County's Bond Counsel ("Bond Counsel") is authorized and directed to prepare an Official Notice of Bond Sale and Official Bid Form for the sale of the Bonds in cooperation with the County Clerk and Raymond James & Associates, Inc., Kansas City, Missouri, the County's Municipal Advisor ("Municipal Advisor"). The Municipal Advisor is authorized and directed to prepare the Preliminary Official Statement for the Bonds, in cooperation with Bond Counsel and the County Clerk, and the Chairman and the County Clerk are authorized to execute the Preliminary Official Statement. The Preliminary Official Statement, Official Notice of Bond Sale and Bid Form are

authorized to be distributed (in their entirety) to prospective purchasers of the Bonds before the sale date.

SECTION 3. SEC Rule Compliance. To permit the purchaser of the Bonds to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the “SEC Rule”) the Chairman or the County Clerk are authorized, if requested to do so, to certify to the purchaser of the Bonds that the County deems the information in the Preliminary Official Statement “final” as of its date except for the omission of information as permitted by the SEC Rule and to take such other actions as such County officers find necessary to permit the purchaser of the Bonds to comply with the SEC Rule.

SECTION 4. Continuing Disclosure. The County agrees that, on or before the date the Bonds are delivered, it will enter into a written undertaking to provide continuing disclosure about the County while the Bonds remain outstanding, if required by the applicable sections of the SEC Rule.

SECTION 5. Authorization of Additional Actions as Required. The County Commission, County Clerk, Bond Counsel and Municipal Advisor are further authorized and directed to take such other actions not inconsistent with this Resolution as may be appropriate or desirable to accomplish the sale and issuance of the Bonds, including, but not limited to, providing any necessary notice of the County’s intent to redeem the Refunded Bonds on September 1, 2021 or as soon thereafter as practicable.

SECTION 6. Effective Date. This Resolution shall be in force and take effect from and after its adoption and approval.

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ADOPTED AND APPROVED by the Board of County Commissioners of Riley County,
Kansas on July 12, 2021.

RILEY COUNTY, KANSAS

[seal]

John Ford, Chairman

Greg McKinley, Commissioner, Vice-Chairman

Kathryn Focke, Commissioner

ATTEST:

Rich Vargo, County Clerk

EXCERPT OF MINUTES

The governing body of the Riley County, Kansas, met in regular session at the usual meeting place in the County on July 12, 2021, at 8:30 a.m., with the Chairman John Ford, presiding, and the following members of the governing body present:

The following members of the governing body were absent:

A Resolution was presented to the governing body entitled:

A RESOLUTION OF RILEY COUNTY, KANSAS, AUTHORIZING THE PUBLIC SALE OF THE COUNTY'S GENERAL OBLIGATION REFUNDING BONDS, SERIES B, 2021, IN THE PRINCIPAL AMOUNT OF APPROXIMATELY \$2,545,000.00; SETTING FORTH THE DETAILS OF THE PUBLIC SALE AND PROVIDING NOTICE THEREOF.

The Resolution was considered and discussed; and on motion of _____, seconded by _____, the Resolution was adopted by a majority vote of the members present and was assigned No. 071221-__.

COUNTY CLERK'S
CERTIFICATION OF EXCERPT OF MINUTES

I certify that the foregoing is a true and correct Excerpt of Minutes of the July 12, 2021 meeting of the governing body of Riley County, Kansas.

[seal]

Rich Vargo, County Clerk



PUBLIC WORKS
Project Update

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

MEMORANDUM

FROM: John Ellermann, Public Works Director
MEETING: July 12, 2021
SUBJECT: Public Works Project Update
PRESENTER: John Ellermann

Update on the projects and activities by the Public Works staff and crew.

Enclosures:



**COUNTY
COUNSELOR/ADMINISTRATIVE
SERVICES**
Project

Clancy Holeman
Counselor/Director of
Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: Jana Chingway, Senior Legal Assistant

MEETING: July 12, 2021

SUBJECT: Public Hearing - Fairmont Heights Sewer Benefit District

PRESENTER: Craig Cox, Deputy County Counselor

BACKGROUND

The Board of Riley County Commissioners approved the construction of a gravity sewer collection system for Fairmont Heights Sewer District on May 15, 2017. The construction of the sewer system has been completed at a cost of \$319,000.00. This amount will be paid by the Fairmont Heights property owners through special assessments. The Board of County Commissioners will conduct a public hearing on July 26, 2021 at 9:00 a.m., to establish the assessment method of equal share per owner and allocate the assessment amount for each Fairmont Heights property owner.

DISCUSSION

K.S.A. 19-27a07 authorizes the Board of County Commissioners to assess the costs of the sewer project against the property in the Fairmont Heights Sewer District.

FISCAL IMPACT

Staff time for County Counselor's office, Budget and Finance Officer, County Clerk's office, and Public Works.

RECOMMENDATION(S)

County staff, which includes County Counselor's office, Budget and Finance Officer, County Clerk's office, and Public Works, recommend that the Board approve the equal share per owner method for calculating assessments for the Fairmont Heights Sewer District project.

POSSIBLE MOTION(S)

A. "I move that the Board approve the "equal share per owner" method for calculating assessments for the Fairmont Heights Sewer District project."

B. "I move that the Board approve the following method for calculating assessments for the Fairmont Heights Sewer District project...."

Enclosures:

- RESOLUTION 071221-__ (DOCX)

**PROPOSED ASSESSMENT RESOLUTION
AND
NOTICE OF PUBLIC HEARING**

You are notified that the Chairman and County Commission of Riley County, Kansas will hold a public hearing meeting at the County Commission Meeting Room, 115 N. 4th Street, 1st Floor, Manhattan, Kansas, on July 26, 2021, at 9:00 a.m., for the purpose of considering and hearing any and all complaints and objections to an assessment roll and proposed resolution prepared in connection with the improvements described in the following proposed resolution of the County.

At that meeting the County will consider the adoption of the following proposed resolution.

PROPOSED RESOLUTION

A RESOLUTION LEVYING AND ASSESSING SPECIAL ASSESSMENTS ON CERTAIN LOTS, PIECES AND PARCELS OF LAND LIABLE FOR SUCH SPECIAL ASSESSMENTS TO PAY THE COSTS OF IMPROVEMENTS IN THE FAIRMONT HEIGHTS SEWER BENEFIT DISTRICT IN RILEY COUNTY, KANSAS, AS AUTHORIZED BY RESOLUTION NO. 051517-24 OF THE COUNTY; AND PROVIDING FOR THE COLLECTION OF SUCH SPECIAL ASSESSMENTS.

WHEREAS, the Board of County Commissioners of Riley County, Kansas has authorized construction of certain sanitary sewer improvements in Fairmont Heights Sewer Benefit District (the "Improvements") all as provided in Resolution No. 090120-43 of the County; and

WHEREAS, the construction of the Improvements is complete and the final costs of the Improvements have been determined and it is now necessary to provide for the levy of special assessments upon property in Fairmont Heights Sewer Benefit District (the "District") all as provided by K.S.A. 19-27a01 *et seq.* (the "Act");

THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RILEY COUNTY, KANSAS:

SECTION 1. The total costs of the Improvements authorized in Resolution No. 091020-43 and described below is \$606,511.00: Gravity Sewer Collection System for the area of the proposed sanitary sewer district all authorized by Resolution No. 051517-24 of the County.

SECTION 2. The method of assessing the costs of the Improvements to benefitted property in the District is per owner with equal shares of such costs to be paid by the benefitted property in the District.

SECTION 3. Special assessments to pay the costs of such Improvements are levied and assessed against the lots, pieces and parcels of land as described in *Exhibit A* to this Resolution, which is incorporated by this reference, and in the amounts set forth on *Exhibit A* following the description of each lot, piece or parcel of land.

SECTION 4. The amounts so levied and assessed shall be due and payable from and after the date of publication of this Resolution; and the County Clerk shall notify the owners of the affected properties of the amounts of their assessments, that unless the assessments are paid within fifteen (15) days from the date of publication of this Resolution, bonds will be issued therefor and such assessments will be levied concurrently with general taxes and be payable in forty (40) annual installments.

SECTION 5. The County Clerk shall levy, in the same manner and at the same time as other taxes are certified, for a period of forty (40) years, all of the assessments which have not been paid within fifteen (15) days after the publication of this Resolution, together with interest on such amount thereof at a rate not exceeding the maximum rate as prescribed by the laws of the State of Kansas; and such amounts shall be placed on the tax rolls and collected as other taxes are collected, the levy for each year being a portion of the principal amount of the assessment plus one (1) year's interest on the amount remaining unpaid.

SECTION 6. The proposed assessment roll is on file in the office of the county clerk and may be examined by any interested party. Anyone who wishes to make any complaint, comment or objection, written or oral, to the assessment roll or the proposed resolution may appear and will be heard at the public hearing meeting or at any adjournment of such meeting and the County Commission will hear and pass on any such objections, and may amend the proposed assessments and resolution. Upon completion of the public hearing, the amounts of the assessments will be finally determined by the County Commission.

SECTION 7. This Resolution shall take effect and be in force from and after its publication once in the official county newspaper.

ADOPTED by the Board of County Commissioners of Riley County, Kansas, on _____, 2021.

John Ford, Chairman

Greg McKinley, Vice-Chair

Kathryn G. Focke, Member

ATTEST:

Rich Vargo
Riley County Clerk

SEAL

Attachment: RESOLUTION 071221-____ (10966 : Fairmont Heights Sewer District Special Assessments)

Owner 1	Owner 2	Trust	Property Address	Assessment Amount
Ortega, Sabra, n/k/a Amend			817 Rannells Rd	\$12,269.23
Clark, Brenda			713 Deibler Pl	\$12,269.23
Colbert, E. Vaughn, Roxanne Pelfrey and Deanna Anderson			631 Rannells Rd	\$12,269.23
Cragg, John	Cragg, Linda		7 Messenger Rd	\$12,269.23
Dodd, Richard	Dodd, Yvonne	Trustee of the Richard and Yvonne Dodd Trust	801 Rannells Rd	\$12,269.23
Dorsett, Tamara	Dorsett, William		0000 Zeandale Rd	\$12,269.23
Dorsett, Tamara	Dorsett, William		40 Zeandale Rd 800 Rannells Rd, Apt. A & B	\$12,269.23
Duke, Brian			721 Deibler Pl	\$12,269.23
Flanigan, Patrick	Flanigan, Meghan		701 Deibler Pl	\$12,269.23
Flores, Enrique	Flores, Barbra		809 Rannells Rd	\$12,269.23
Hamilton, Scott T.	Sabrena A. Stalnaker		60 Zeandale Rd	\$12,269.23
McCulloch, Eve S.			721 Rannells Rd	\$12,269.23
Henderson, David	Henderson, Tressa		729 Deibler Pl	\$12,269.23
Hilgenkamp, Paul	Hilgenkamp, Christi	Trustee of the Hilgenkamp Family Trust	722 Deibler Pl	\$12,269.23
Kreiser, Deborah			727 Rannells Rd	\$12,269.23
Lombardi, Vincent	Lombardi, Amy		615 Rannells Rd	\$12,269.23
McClatchey, Merrill	McClatchey, Connie		743 Deibler Pl	\$12,269.23
Nelson, Dorothy			510 Deibler Pl	\$12,269.23
Schirer, Daniel			717 & 719 Deibler Pl	\$12,269.23
Schnittker, Martin	Schnittker, June		706 Rannells Rd	\$12,269.23
Shelton Trust, Donald	Mary Shelton	Trustee of the Donald R. Shelton Trust	8 Messenger Rd	\$12,269.23
Smith, Terry	Smith, Debra		11 Messenger Rd	\$12,269.23
Tessendorf, D.D. (deceased)	Tessendorf, C.R.	Trustee of the Donald D. and Carolyn R. Tessendorf Trust	000 Zeandale Rd	\$12,269.23
Tessendorf, D.D. (deceased)	Tessendorf, C.R.	Trustee of the Donald D. and Carolyn R. Tessendorf Trust	722 Rannells Rd	\$12,269.23
Tessendorf, Steven			728 Rannells Rd	\$12,269.23
Trudo, Ronald	Trudo, Rhonda		Rannells Rd	\$12,269.23
Trudo, Ronald	Trudo, Rhonda		711 Rannells Rd	\$12,269.23
Weiser, Randall	Weiser, Adena		160 Zeandale	\$12,269.23
Wright, Kelly	Wright, Tonya		725 Deibler Pl	\$12,269.23
		EXHIBIT A		



**COUNTY
COUNSELOR/ADMINISTRATIVE
SERVICES**
Staff Update

Clancy Holeman
Counselor/Director of
Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: Jana Chingway, Senior Legal Assistant

MEETING: July 12, 2021

SUBJECT: Pending County Projects County Counselor

PRESENTER: Clancy Holeman, Riley County Counselor

Enclosures:

- Final Commission List 07.12.2021 (DOC)

PENDING COUNTY PROJECTS ▪ July 12, 2021
Submitted by Clancy Holeman, Riley County Counselor
Changes from previous meetings are shown in italics.

NOTE: The below is not intended to be a comprehensive list of all “pending” departmental projects underway. Instead, it represents an ongoing snapshot of the current status of selected pending projects which have either consumed significant staff time; involve county issues of widespread significance, or which have been added to this list by the BOCC.

COMMISSION LIST

Matters Reviewed Since Last Project List Submitted:

1. Finalize draft of Fairmont Heights Sewer Benefit District Service Agreement and provide to City of Manhattan staff for review. Receive returned Agreement from City. Solicit and receive input from staff working group. Schedule county working group meeting for Friday, July 6, 2018.
2. Relay potential claim information to liability insurer.
3. Email and phone exchange with outside consulting engineer to finalize Engineering Agreement with Riley County for Fairmont Heights Sewer Benefit District; Draft CAR for final version and arrange for consulting engineer to provide originals for signature by BOCC July 5th.
4. Respond to working group inquiry about potential signage on private road. Review staff working group responses on same issue.
5. Update draft indemnity agreement for 2018 County Fair and transmit to Extension Director for review and further update. Communicate with Extension Director, then insurance company representative, for revision of certificate of insurance to provide coverage on appropriate dates. Provide agreement to Extension for circulation and signatures.
6. “Dark Store” Commercial Real Property Appraisal Theory: A local working group composed of two members of our state legislative delegation and staff from Riley County, the City of Manhattan and Pottawatomie County is scheduled to meet initially July 11, 2018. The goal is to develop legislation to address this “hypothetical” appraisal theory which, on commercial properties, represents potentially huge reductions in the property tax base for local governmental entities, a resulting shift of that tax liability to residential properties, along with local government exposure to refunds with interest from the counties’ general funds.

Staff and Departmental Meetings Attended Since Last Project List Submitted:

1. Discussion of Health Department electronic medical records and potential transition to vendor selected by consortium of regional health departments. Initial conversation on multiple issues. Staff discussion scheduled for Friday, July 6th, 2018.
2. Review Agenda items for BOCC public meeting of July 5, 2018.
3. Public Works--Carson Mobile Home Park Sewer Benefit District—sewer system improvement KDHE loan application. Met with Public Works and Budget and Finance on April 26, 2018. Conference call made to KDHE. I will provide draft of revised KDHE form contract and cover letter to Public Works week of May 7, 2018. Public Works submitted on May 10, 2018 its proposed changes to the KDHE form contract.
4. Emergency Management—Fort Riley meeting on development of tower site lease agreement held April 25, 2018. Fort will develop memorandum for Bank confirming the Fort supports this project “in principle.” All other details will remain to be worked out. Our joint theory is this memo will help financing institution go forward with closing on the loan for the entire project, even if the tower lease

with Fort Riley cannot be executed before that closing—because of the need for Corps. of Engineers’ development of a lease agreement for the use of Fort Riley’s radio tower site. Significant time expended during week of May 7, 2018 in order to finalize concepts for our tower lease agreements, including 1½ hour telephone conference May 9, 2018, with bond counsel, lawyer for financing institution and Fire Chief. Final proposed tower lease agreements were distributed.

Valleywood ROW Obstructions: Letter mailed giving the party placing obstructions in the township road ROW 15 days to remove or it will be removed by County Engineer, pursuant to statute. Deadline for removal of obstructions close of business, May 3, 2018.

Firing Range: Response due from landowner by May 10, 2018. Contacted by different counsel for landowner. Toured range with counsel for land owner.

Countywide Emergency Radio Communications System Upgrade: Established contact with federal legislative delegation members—requesting information on any available federal funding to help defray portion of total project cost—since NBAF labs and associated facilities will benefit from interoperability of improved emergency radio communications ability.

BOCC v. Archer: On April 4, 2018 District Court denied Archer’s motion to sanction me for alleged misconduct, at the close of his evidence over two days. The District did so when we made a motion for judgment as a matter of law, based upon our theory we had no reason to provide evidence, given the nature of Defendant’s evidence. We have provided a Supreme Court Rule 170 demand that Defendant’s counsel sign our journal entry or it will be submitted to the Court for consideration. Defendant’s Supreme Court Rule deadline to provide us with any objections to that journal entry was close of business, Thursday, April 26, 2018. When no response was received by opposing counsel, our journal entry was submitted to the Court pursuant to the foregoing Supreme Court Rule, un-signed by Defendant’s counsel. It was approved and signed by the Judge. That final journal entry has now been filed in the case.

Household Hazardous Waste: I provided the BOCC for signature Monday, December 12th the resolution necessary to add Marion County as a member of the Regional HHW Program. The Board signed that document. Director Dennis Peterson will offer that resolution as a template to the other 10 current members of the Program. Each one of them is required to pass a similar resolution in order to allow Marion County membership. Once all those resolutions are passed, the most recent version of the underlying interlocal agreement must be submitted to the Attorney General for review and approval. I’ve discussed with Dennis the fact that we will need to have each signing county provide proof of their resolution adoption and publication before submitting the interlocal agreement to the Attorney General. That office no longer has copies in its files of the original interlocal agreement this current agreement amends. That’s because they were disposed of according to the Attorney General’s record retention schedule. Weeks of April 3, 10, 2017: Drafting cover letter to A.G. to accompany documents from various counties showing interlocal ready for approval. I anticipate completing this cover letter and transmitting the agreements for review in July, 2018.



MUSEUM
Staff Update

Cheryl Collins
Museum Director
2309 Claflin Rd
Manhattan, KS 66502
Phone: 785-565-6490

STAFF REPORT

FROM: Cheryl Collins, Director, Riley County Historical Museum

MEETING: July 12, 2021

SUBJECT: Riley County Historical Museum Staff Update

PRESENTER: Cheryl Collins, Director, Riley County Historical Museum

Riley County Historical Museum

Update July 12, 2021

- Programming and tours are beginning to return after a hiatus during the pandemic. We welcomed our first group tour June 1. Fifty seven Ft. Riley soldiers (with a few spouses) toured the Riley County Historical Museum, Goodnow House and the Wolf House Museum. Half of the group went to the Riley County Historical Museum first, the other half of the group went to the Wolf House. At each of the locations the group rotated through four places so that we could spread out. After finishing at the Wolf House or the Riley County Historical Museum, the two groups traded places to continue with the tour. We were very pleased to have this group visit and they seemed very interested. We also had a family reunion tour in June and we have a couple of smaller tours booked through the summer.
- Programs are also returning. In April Allana Parker gave four programs through zoom and in person on the topics “The Cold War in Riley County” “Women’s Suffrage” and “A Walk Through Downtown Manhattan.” Cheryl Collins spoke to one group, through zoom, on “Manhattan and the Movies.” We are seeing more interest in programs and have a number of talks scheduled for the fall. Some of the programs will be in person, with a zoom option.
- In April we were very pleased to have Carol Highsmith, an internationally known photographer, visit and take photographs of the Wolf House Museum. Highsmith has

photographed historic places in all fifty U.S. States and around the world. She donated her life work of over 100,000 images, copyright free, to the Library of Congress. She is the author of a number of books featuring her work. Carol Highsmith was very complimentary of the Wolf House Museum. She said she has visited many historic houses in her travels, but thought the Wolf House one of the best she has seen. Eventually the photographs Carol Highsmith took at the Wolf House will be available on her website <http://carolhighsmithamerica.com/> and on the Library of Congress website. We are very pleased to have permission to use Carol's photographs as they are outstanding.

Enclosures:

- Carol Highsmith at the Wolf House Museum (PDF)



Carol Highsmith at the Wolf House Museum

April 6, 2021