Board of Riley County Commissioners
Regular Meeting
Minutes
July 15, 2021

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers **9:00 AM**

District 1 – John Ford, Chair District 2 – Greg McKinley, Vice Chair District 3 – Kathryn Focke, Member

9:00 AM **Call to Order**

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	9:00 AM
Kathryn Focke	County Commissioner	Remote	9:00 AM
Greg McKinley	County Commissioner	Present	9:00 AM
Rich Vargo	County Clerk	Present	9:00 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	9:00 AM
Tami Robison	Budget and Finance Officer	Present	9:06 AM
John Ellermann	Public Works Director/County Engineer	Present	9:15 AM
Sam Hennigh	KMAN	Present	9:15 AM
Gary Rosewicz	Assistant County Engineer	Present	9:27 AM
Steve Higgins	Zoning Enforcement Officer	Present	9:30 AM
Amanda Smeller	Planning/Special Projects Director	Present	9:30 AM
Gary Fike	County Extension Director	Present	9:58 AM
Dennis Butler	RCPD	Present	10:13 AM
Julie Gibbs	Health Department Director	Present	10:30 AM
Kevin Howser	IT/GIS Director	Present	10:48 AM
Amy Manges	Register of Deeds	Present	10:49 AM
Shilo Heger	Treasurer	Present	10:56 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Ford's Comments:

Monday afternoon I attended virtually the National Association of Counties Annual Business Meeting and Elections. We voted on a handful of policy resolutions, NACo national and state delegates, and election of officers for the national board of directors. We also heard annual reports from each of the steering committees from NACo. Kansas had 12 voting delegates for the meeting including myself on behalf of Riley County.

Monday afternoon I also had the latest Community Leaders Zoom call that we have now been doing monthly for most of the spring and summer. This call is with leaders from K-State, Lafene Health Center, City of Manhattan, RCHD/EOC, and Ascension Via Christi to discuss continuing Covid-19 efforts in the region. Among the items of discussion are the recent developments and increase in cases due to the Delta variant, what vaccine and incentive efforts are in place, and as we head closer into fall we are going to move these meetings to a bi-weekly structure just to stay on tops of things as the upcoming school year begins.

Monday evening I met with former 1st District Riley County Commissioner Dave Lewis to discuss some ideas and thoughts and to catch up in general. The dialog was good and certainly appreciated his time.

Tuesday morning I was on KMAN's In Focus program. As usual it went well. I brought Alice Massimi onto the program to discuss Riley County branding efforts and then we discussed several items including the road and bridge sales tax, the First Christian Church, continued Covid-19 efforts, the upcoming School Board primary and our early work on EMS and Public Health facilities amongst other things. I always enjoy doing this program and only had a couple of questions that dealt with the church property.

Wednesday morning I went and spoke to the Manhattan Optimist Club. Had a chance to catch the group up on what's going on and what we are working on here in Riley County and I took some time to answer questions and to chat after the meeting. I also had quite the surprise in that I got to catch up and chat with my former MHS Debate and Forensics coach and former USD 383 School Board Member Roger Brannan. Had a very nice conversation and it was great to reminisce about those days and was quite a nice surprise to have the chance to do so. Always impressed by the work and efforts of this group for many years now as well.

Wednesday afternoon I met via Zoom with the Aggieville parking garage group to continue that dialog and develop a timeline as to when and how to proceed with this particular project moving forward. Rich Vargo is also on this call with me as well.

Lastly enjoyed the Manhattan Area Chamber of Commerce "Good Morning Manhattan". Enjoyed the updates from Kerri Day Keller, Mark Knackendoffel, and the discussion on the Infrastructure Bill and other items from U.S. Senator Jerry Moran.

McKinley's Comments:

Tuesday I met with Shilo Heger and looked at the revenue numbers for the budget.

I then went to the Flint Hills Veterans Coalition meeting. Most of the meeting was spent going over plans for the Veterans Day parade. K-State ROTC has set out and picked up the barricades on side streets previously, but have said they cannot continue because of conflicts with classes. Mike Kearns is an officer in the group and a former county commissioner. He suggested it would be a good project for the county to take care of the barricades. I am still gathering information on what it will take, but will be sending out a request to the county employees for volunteers.

Tuesday evening I attended the Rural Fire Board meeting. These are not quick meetings lasting from 7 to 9:40. Battalion Chiefs from each of the fifteen stations attend along with the fire chief and deputies. Elizabeth Ward, Human Resource Manager, also came by to introduce herself and go over some HR things. Discussions included the policy manual being worked on, the new organizational layout, status of the two new stations to be built, medical response certifications with ambulance, renumbering the stations to avoid confusion with ambulance stations, and a lot of other items.

Because of the Rural Fire Board meeting I had to miss the Riley City Council meeting.

Wednesday I attended the Randolph City Council meeting. They were all pleased with the success of the Independence Day celebration. There was someone there with a drone and other cameras and they are supposed to have a video put together later showing the events of the day. They are working to replace some of the culverts in town and have a project coming up for an asphalt overlay on the streets. They had recently finished remodeling the kitchen in the community center including new cabinets, counter tops, appliances, and flooring.

Someone that was coming to the building hit the gas instead of the brake and smashed into the building right at the kitchen sink. They did not come thru the wall, but pushed it in wrecking about 8 feet of new cabinets, countertop etc. They are still working with the insurance company.

In addition to these meetings I had a lot of personal business come up and have been very busy the last two days.

Focke's Comments:

Business Meeting

3. Municipal Advisor Agreement

Move to approve the Municipal Advisor Agreement with Raymond James & Associates, Inc. for refinancing the Series 2013 & 2018 G.O. Bonds.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

4. Sign a Tax Roll Correction

Move to approve the Tax Roll Correction.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

5. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Michael Lobsinger, a Roadside Mower-Equipment Operator, in the Noxious Weed Department, for Separation from County Service, effective July 23, 2021.
- Sheri Welch, a new hire, as a Medical Clerk, in the Health Department, at a grade G step 1, at $15.74 per hour.

6. Discuss Intergovernmental Luncheon

- Emily Kelley-Census Update

7. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of $561,965.98 and the following warrant vouchers for July 16, 2021:

2021 Budget

County General	$765,442.08
Health Department	96,595.48
Court Services	450.00
Motor Vehicle Operations	3,920.51
Special Alcohol	2,500.00
Community Corrections	18,840.38
Capital Improvements Fund	53,870.00
Economic Development	3,461.50
Emergency 911	911.95
Solid Waste	187,466.71
County Building	3,462.45
RCPD Levy/Op	7,817.48
Landfill Closure	1,413.27
Riley Co Fire Dist #1	13,502.73
University Park W&S	4,895.21
Hunters Island Water Dist	711.06
Deep Creek Sewer	4.92
Moehlman Bottoms	480.83
Terra Heights Sewer	10.08
Konza Water Operations	3,061.60
Lakeside Heights Sewer	.93
TOTAL.	$1,168,819.17

2020 Budget

Capital Improvements Fund	$22,659.58
TOTAL.	$22,659.58

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

8. Board of Riley County Commissioners - Regular Meeting - Jul 12, 2021 8:30 AM

Move to approve the minutes.

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

9. Tentative Agenda

Press Conference Topics

10. Discuss Press Conference

9:30 AM **Clancy Holeman, Counselor/Director of Administrative Services**

11. Administrative Work Session

12. Approval of KAC (Kansas Association of Counties) Legislative Request Form -- "Riley County Unincorporated Area Nuisance Abatement Act"

Holeman presented the KAC Legislative Request Form.

Move the Board approve submission to KAC of the Legislative Request Form presented.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

13. Review Draft Resolution Approving Submission of a Ballot Question on a 0.25% Countywide Retailers' Sales Tax Funding Road and Bridge improvements

Holeman presented the road and bridge sales tax draft resolution and ballot question.

Holeman stated the Department of Revenue said it is appropriate to go in increments less than .25%.

Ford and McKinley discussed having the sales tax proposal at .20% to reduce sales tax.

Focke agreed stating .20% is easier for the taxpayers.

Move the form of the draft resolution and ballot question be approved at .20% and returned for final Board approval at a subsequent public meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

14. Objection to Listing of First Christian Church on National Register of Historic Places and the Register of Historic Kansas Places

Holeman presented the draft letter for the First Christian Church Objection to Nomination and Listing to the State Historic Preservation Office. Holeman stated the hearing for the listing is Saturday, August 7, 2021.

McKinley suggested adding to the letter why the facility is not historic and why it is in a historic area and never considered before. McKinley stated when the downtown historic district was formed the church was intentionally left out.

Holeman stated the changes can be made to the letter.

Ford asked what are we allowed or not to do with the property.

Holeman stated there are no limits on what can be done.

Focke discussed the historical significance of the original facility and some of the additions. Focke stated the Board should let the process play out.

Ford stated he is afraid we are going to be pumping money into a bad facility, which would not accomplish the needs of the county.

Holeman stated he will work with Ellermann on the possibility of the demolition of the building.

Focke encouraged allowing the current process proceed.

Ford stated he just wants to know what the options are on the church facility.

Holeman said it is easy enough to figure out if the building can be demolished.

Move to authorize Holeman and Ellermann to verify the First Christian Church by sole source for asbestos removal and building demolition prior to Saturday, August 7, 2021.

RESULT:	**ADOPTED [2 TO 1]**
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, McKinley
NAYS:	Focke

10:00 AM Gary Fike, County Extension Director

15. Riley County Fair Update

Fike presented the Riley County Fair update.

Fike stated as the Fair and Rodeo continue to grow a new location will be needed in the future.

10:15 AM Dennis Butler, RCPD Director

16. RCPD update

Butler discussed the Battle of the Badges Red Cross Blood Drive.

Butler presented an RCPD update.

10:30 AM Julie Gibbs, Health Department Director

Move to recess as the Board of County Commissioners and convene as the Board of Health.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

17. Riley County Health Department Request for Approval of Airport Testing Project (altered)

Gibbs presented the request for approval of the Airport Testing Project.

Holeman stated he does not have any legal concerns with the proposal.

Move to approve the recommendation of the altered airport testing plan.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, McKinley
ABSENT:	Focke

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, McKinley
ABSENT:	Focke

10:50 AM Tami Robison, Budget and Finance Officer

18. 2022 Budget Work Session

Robison reported July 20th is the deadline to report the Revenue Neutral Rate (RNR) to the County Clerk per Senate Bill 13.

Robison presented the 2022 Budget Worksheets.

Robison stated the most recent budget changes show a mill levy increase of 1.866 over the 2021 budget.

Heger said she reviewed the Special City & County Highway fund revenues. Heger stated based on past collections and the revenue split and declining collections for the two previous years she is not comfortable in an increase of the budgeted collections.

Ford stated he is fine with leaving it where it is at currently.

Robison stated the Budget and Planning Committee recommends if additional cuts are needed to reduce the CIP transfer.

Robison stated the RNR rate will need to be approved on Monday, July 19, 2021.

Adjournment

Move to adjourn.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, McKinley
ABSENT:	Focke