



**Board of Riley County
Commissioners
Regular Meeting
Agenda
July 17, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Sign a Tax Roll Correction
4. Thank you letters to Riley and Leonardville for use of their facilities for Riley County Commission Meetings
5. Sign Riley County Employee Action Form(s)

Review Minutes

6. Board of Riley County Commissioners - Regular Meeting - Jul 13, 2023 8:30 AM

Review Tentative Agenda

7. Tentative Agenda

Press Conference Topics

8. Discuss Press Conference

9:00 AM

Rich Vargo, County Clerk

9. Year to date budget and expenditure reports
10. 2024 Budget Development Worksheet
11. Indication of Revenue Neutral Rate for Riley County
12. Indication of Revenue Neutral Rate for Riley County Rural Fire District #1

9:15 AM

David Adams, EMS/Ambulance Director

13. Staff Update

9:30 AM

Press Conference

- 14. Public Notice - Evan McMillan (1-2 minutes)
- 15. Garden program on Wednesday, July 19th and gardening exhibits at the fair - Gregg Eyestone (2-3 minutes)

9:35 AM**Clancy Holeman, Counselor/Director of Administrative Services**

- 16. Administrative Work Session
- 17. Pending County Projects County Counselor

12:00 PM**Law Enforcement Agency Meeting**

- 18. Law Board Meeting Agenda

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



COUNTY CLERK & ELECTIONS
Tax Roll Correction

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Lori Muir, Real Estate Specialist

MEETING: July 17, 2023

SUBJECT: Sign a Tax Roll Correction

PRESENTER: Rich Vargo, County Clerk

POSSIBLE MOTION(S)

Move to approve the Tax Roll Correction.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- image29954 (PDF)

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR

2023/07/12 1

3.a

Taxpayer ID WEBS0011
Owner ID WEBS0011

Control # 2023000240

Tax Year 2022
Tract # RI32022

WEBSTER, RICHARD C

CAMA # 151-02-0-10-14-005-00-0-01

WAYNE DAVIS ADDITION
BLK 4, LOT 4

103 N MAIN ST

TU 7 Riley City
Parcel 4240

RILEY, KS 66531-9781

USD 378

Property Address 103 N MAIN ST

APPRAISER SECTION (Value)

2023/07/12 LMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
RU	6490	34510	41000

Total	6490	34510	41000
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Assessed Prior to Correction:

RU			
	746	3969	4715

Total	746	3969	4715
SB41	4600		

Appraised After Correction:

CL	Land	Imp	Total
RU	6490	22740	29230

Total	6490	22740	29230
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Assessed After Correction:

RU			
	746	2615	3361

Total	746	2615	3361
SB41	3361		

Net Change
11770-

Net Change
1354-

Total
SB41 1354-
1239-

CLERK SECTION (Tax)

2023/07/12 LMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy	Gen Tax	
167.73400		790.88
	SB41 \$	92.00
SB41 Tax Dollars		698.88

Tax After Correction:

Levy	Gen Tax	
167.73400		563.76
	SB41 \$	67.22
SB41 Tax Dollars		496.54

Net Change
227.12-
24.78-
202.34-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

Applicable Mill Levy
Net Change in Levied Tax Dollars

Net Change in SB41 Exemption

1354-
167.73400
227.12-
24.78-

Type of Correction DECREASE

Correction Code TP TAX PROTEST

Tax Statement # 30591

Comments PUP adjustment per Appraiser

Rate 2.00%

Owner WEBS0011

WEBSTER, RICHARD C

Net Change in Total Tax Dollars

202.34-

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.
(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: image29954 (13584 : Tax Roll Corrections)



COUNTY CLERK & ELECTIONS
Letter

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Cindy Kabriel, Senior Administrative Assistant

MEETING: July 17, 2023

SUBJECT: Thank you letters to Riley and Leonardville for use of their facilities for Riley County Commission Meetings

PRESENTER: Rich Vargo, County Clerk

POSSIBLE MOTION(S)

Move to sign thank you letters to Riley and Leonardville cities for use of their facilities for Riley County Commission Meetings.

Move to deny

Move to modify

Enclosures:

- 07-17-23 small cities thank you letters (PDF)



Board of County Commissioners

110 Courthouse Plaza
 Manhattan, KS 66502-0109
 Phone: 785-537-6300
 Fax: 785-537-6394
 E-mail: boccc@rileycountyks.gov

July 17, 2023

Riley City
 222 S. Broadway Street
 Riley, KS 66531

Dear Riley City:

The Board of Riley County Commissioners wish to thank you for the use of the Riley City Hall to hold our county commission meeting on Thursday, March 30, 2023. This was greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
 OF RILEY COUNTY, KANSAS

 Chairwoman

 Member

 Member

Attachment: 07-17-23 small cities thank you letters (13580 : Thank you letters to small cities Riley and Leonardville)



Board of County Commissioners

110 Courthouse Plaza
 Manhattan, KS 66502-0109
 Phone: 785-537-6300
 Fax: 785-537-6394
 E-mail: boccc@rileycountyks.gov

July 17, 2023

Leonardville City
 118 N. Erpelding
 Leonardville, KS 66449

Dear Leonardville City:

The Board of Riley County Commissioners wish to thank you for the use of the Leonardville Community Building to hold our county commission meeting on Thursday, June 29, 2023. This was greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
 OF RILEY COUNTY, KANSAS

 Chairwoman

 Member

 Member

Attachment: 07-17-23 small cities thank you letters (13580 : Thank you letters to small cities Riley and Leonardville)



COUNTY CLERK & ELECTIONS
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Elizabeth Ward, Human Resources Director

MEETING: July 17, 2023

SUBJECT: Sign Riley County Employee Action Form(s)

PRESENTER: Elizabeth Ward, Human Resources Director

Enclosures:

- 2023-07 Museum HBigwood EAF (DOCX)

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Heather Bigwood**Status Change Date:** 07/13/2023**Status Change:** New Hire**Date of Hire:** 07/17/2020**Seniority:** 0 Years, 0 Month(s)**Position:** As Needed Museum Assistant**Position Type:** Part-Time**Pay Range:** TASND**Pay Type:** Hourly**Base Rate:** \$15.00**Annualized Pay:** \$15,000.00**Funds Codes:** AS NEED-1**Supervisor:** Katharine Hensler**Department Head:** Katharine Hensler

BoCC Chairman _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2023-07 Museum HBigwood EAF (13587 : Employee Action Form (Green Sheet))



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
July 20, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

9:00 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

9:00 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:15 AM

Amy Manges, Register of Deeds

2. Staff update

9:30 AM

Clancy Holeman, Counselor/Director of Administrative Services

3. Administrative Work Session
4. Executive session to discuss confidential legal advice regarding potential litigation issues

9:50 AM

Shilo Heger, Treasurer

5. Staff update

10:00 AM

Gary Fike, County Extension Director

6. Staff update

10:15 AM

Brian Peete, RCPD Director

7. RCPD update

10:30 AM

Ron Fehr, Manhattan City Manager

8. City of Manhattan General Update

Attachment: 07-20-23 tentative agenda (12854 : Tentative Agenda)

11:00 AM**Bob Isaac, Planner**

9. Public Hearing to present a final plat for Blue River Hills, Unit 7

11:15 AM**Julie Gibbs, Health Department Director**

10. Staff update
11. Out of State Travel Requests

4:00 PM**Joint City/County/County Meeting (at City Offices)****Adjournment****Announcement**

Good Morning Manhattan will be held today 7:15 a.m. - 8:30 a.m. at the Four Points by Sheraton, 530 Richards Drive.

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 07-20-23 tentative agenda (12854 : Tentative Agenda)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
July 24, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Press Conference Topics

Review Tentative Agenda

9:00 AM

Amanda Webb, Planning/Special Projects Director

1. Discuss proposed Stadel Road Benefit District

9:30 AM

Press Conference

9:35 AM

Amanda Webb, Planning/Special Projects Director

2. Memo from Riley County Planning Board regarding annual review of the Comprehensive Plan
3. Comprehensive Plan update

10:10 AM

Clancy Holeman, Counselor/Director of Administrative Services

4. Administrative Work Session

12:00 PM

Intergovernmental Luncheon

1:30 PM

Leave at 1:30 p.m. for Fence View at 2:00 p.m. for Nelson/Rhoton

Adjournment

Attachment: 07-24-23 tentative agenda (12854 : Tentative Agenda)

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



COUNTY CLERK & ELECTIONS
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

STAFF REPORT

FROM: Rich Vargo, County Clerk

MEETING: July 17, 2023

SUBJECT: Year to date budget and expenditure reports

PRESENTER: Rich Vargo, County Clerk

Enclosures:

- 2023 YTD Wage-Overtime Report Overview 2023-06 (PDF)
- 2023 YTD Wage-Overtime Report Detail Page 2023-06 (PDF)
- June Financial reports 2023 (PDF)

2023 YTD Wages/Overtime Compared to Budget

% of Year Used

50.00%

June	YTD Wages	Budgeted Wages	YTD OT	Budgeted Overtime	OT Spent - % of wages	Total YTD Wages & OT	2023 Total Budget	Budget Spent
Department								
1 Attorney	\$818,501.02	\$1,663,906.62	\$1,591.81	\$4,291.25	0.10%	\$820,092.83	\$1,668,197.87	49.1
2 Clerk	\$428,875.18	\$860,540.00	\$68.84	\$4,723.00	0.01%	\$428,944.02	\$865,263.00	49.5
3 Commissioners	\$80,562.69	\$161,125.00	\$0.00	\$0.00	0.00%	\$80,562.69	\$161,125.00	50.0
4 Administrative Services	\$276,984.84	\$539,658.00	\$0.00	\$1,616.00	0.00%	\$276,984.84	\$541,274.00	51.1
6 Register of Deeds	\$167,265.32	\$341,888.00	\$6.73	\$928.00	0.00%	\$167,272.05	\$342,816.00	48.7
7 Treasurer	\$464,806.85	\$944,071.00	\$5,930.72	\$5,941.00	0.63%	\$470,737.57	\$950,012.00	49.5
10 Emergency Mgt	\$100,690.94	\$176,699.00	\$44.46	\$0.00	0.03%	\$100,735.40	\$176,699.00	57.0
17 Museum	\$176,789.44	\$327,043.00	\$0.00	\$0.00	0.00%	\$176,789.44	\$327,043.00	54.0
19 Election	\$115,007.45	\$411,932.00	\$0.00	\$3,114.00	0.00%	\$115,007.45	\$415,046.00	27.7
20 EMS/Ambulance	\$1,031,360.43	\$2,111,572.00	\$433,612.89	\$1,293,562.00	20.54%	\$1,464,973.32	\$3,405,134.00	43.0
22 Appraiser	\$563,344.31	\$1,083,795.00	\$2,126.62	\$11,323.00	0.20%	\$565,470.93	\$1,232,935.00	45.8
24 Planning & Development	\$208,968.51	\$466,581.00	\$45.71	\$951.00	0.01%	\$209,014.22	\$467,532.00	44.7
29 Information Tech-GIS	\$296,745.14	\$697,157.00	\$165.24	\$7,081.15	0.02%	\$296,910.38	\$704,238.15	42.1
30 General Serv.-Separation	\$16,855.12	\$75,000.00	\$0.00	\$0.00	0.00%	\$16,855.12	\$75,000.00	22.4
40 Public Works	\$1,652,393.45	\$3,588,192.00	\$12,995.04	\$90,716.00	0.36%	\$1,665,388.49	\$3,678,908.00	45.2
41 Noxious Weed	\$205,022.88	\$415,646.14	\$2,011.24	\$7,770.88	0.48%	\$207,034.12	\$423,417.02	48.9
NON-GENERAL FUNDS								
Solid Waste payroll	\$93,030.76	\$176,098.00	\$1,383.34	\$11,325.00	0.79%	\$94,414.10	\$187,423.00	50.3
Fire District #1	\$149,205.28	\$333,259.00	\$14.78	\$553.00	3.20%	\$149,220.06	\$333,812.00	44.7
Subtotal-All County Funds	\$6,846,409.61	\$14,374,162.76	\$459,997.42	\$1,443,895.28	3.20%	\$7,306,407.03	\$15,955,875.04	
Health Dept.-General Fund	\$229,130.52	\$423,806.43	\$898.41	\$1,579.79	0.21%	\$230,028.93	\$425,386.22	54.0
Health Dept.-Grant Funds	\$1,312,278.46	\$2,602,104.41	\$1,167.13	\$12,717.45	0.04%	\$1,313,445.59	\$2,614,821.86	50.1
Grant Funds								
Youth Court Svcs	\$27,002.92	\$41,952.00	\$579.60	\$0.00	1.38%	\$27,582.52	\$41,952.00	65.7
Juvenile Services	\$130,163.30	\$293,522.20	\$1,425.71	\$0.00	0.49%	\$131,589.01	\$293,522.20	44.8
Adult Services	\$156,138.06	\$311,345.38	\$4,220.26	\$0.00	1.36%	\$160,358.32	\$311,345.38	51.5
Subtotal Grant Funds	\$313,304.28	\$646,819.58	\$6,225.57	\$0.00	0.96%	\$319,529.85	\$646,819.58	
Totals	\$8,701,122.87	\$18,046,893.18	\$468,288.53	\$1,458,192.52	2.59%	\$9,169,411.40	\$19,642,902.70	

Attachment: 2023 YTD Wage-Overtime Report Overview 2023-06 (13582 : Year to date budget and expenditure reports)

Dept				1st Quarter	April	May	June	2nd Quarter	3rd Quarter	4th Quarter	YTD 2023	2023 Budget	
	Department												
1	Attorney	Regular Salaries	1001	\$377,874.47	\$125,893.30	\$125,893.30	\$188,839.95	\$440,626.55	\$0.00	\$0.00	\$818,501.02	\$1,636,816.62	
		Seasonal/ASND	1003		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,090.00	
		Overtime	1005	\$1,105.92	\$408.25	\$65.27	\$12.37	\$485.89	\$0.00	\$0.00	\$1,591.81	\$4,291.25	
				\$378,980.39	\$126,301.55	\$125,958.57	\$188,852.32	\$441,112.44	\$0.00	\$0.00	\$820,092.83	\$1,668,197.87	
2	Clerk	Regular Salaries	1001	\$195,148.93	\$65,049.64	\$65,049.65	\$95,661.96	\$225,761.25	\$0.00	\$0.00	\$420,910.18	\$845,370.00	
		Seasonal/ASND	1003	\$3,465.00	\$1,316.25	\$1,443.75	\$1,740.00	\$4,500.00	\$0.00	\$0.00	\$7,965.00	\$15,170.00	
		Overtime	1005	\$36.51	\$0.00	\$23.20	\$9.13	\$32.33	\$0.00	\$0.00	\$68.84	\$4,723.00	
				\$198,650.44	\$66,365.89	\$66,516.60	\$97,411.09	\$230,293.58	\$0.00	\$0.00	\$428,944.02	\$865,263.00	
3	Commissioners	Regular Salaries	1001	\$37,182.78	\$12,394.26	\$12,394.26	\$18,591.39	\$43,379.91	\$0.00	\$0.00	\$80,562.69	\$161,125.00	
4	Administrative Svcs	Regular Salaries	1001	\$119,105.43	\$39,701.80	\$73,745.03	\$44,432.58	\$157,879.41	\$0.00	\$0.00	\$276,984.84	\$539,658.00	
		Overtime	1005	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,616.00	
				\$119,105.43	\$39,701.80	\$73,745.03	\$44,432.58	\$157,879.41	\$0.00	\$0.00	\$276,984.84	\$541,274.00	
6	Register of Deeds	Regular Salaries	1001	\$78,547.22	\$23,484.26	\$25,658.65	\$39,575.19	\$88,718.10	\$0.00	\$0.00	\$167,265.32	\$341,888.00	
		Seasonal/ASND	1003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Overtime	1005	\$0.00	\$0.00	\$0.00	\$6.73	\$6.73	\$0.00	\$0.00	\$6.73	\$928.00	
				\$78,547.22	\$23,484.26	\$25,658.65	\$39,581.92	\$88,724.83	\$0.00	\$0.00	\$167,272.05	\$342,816.00	
7	Treasurer	Regular Salaries	1001	\$213,834.26	\$72,512.47	\$72,512.49	\$105,940.93	\$250,965.89	\$0.00	\$0.00	\$464,800.15	\$944,071.00	
		Seasonal/ASND	1003	\$0.00	\$6.70	\$0.00	\$0.00	\$6.70	\$0.00	\$0.00	\$6.70	\$0.00	
		Overtime	1005	\$346.60	\$5,236.12	\$348.00	\$0.00	\$5,584.12	\$0.00	\$0.00	\$5,930.72	\$5,941.00	
				\$214,180.86	\$77,755.29	\$72,860.49	\$105,940.93	\$256,556.71	\$0.00	\$0.00	\$470,737.57	\$950,012.00	
10	Emergency Mgt	Regular Salaries	1001	\$46,479.11	\$15,489.09	\$15,489.08	\$23,233.66	\$54,211.83	\$0.00	\$0.00	\$100,690.94	\$152,041.00	
		Seasonal/ASND	1003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,658.00	
		Overtime	1005	\$0.00	\$44.46	\$0.00	\$0.00	\$44.46	\$0.00	\$0.00	\$44.46	\$0.00	
				\$46,479.11	\$15,533.55	\$15,489.08	\$23,233.66	\$54,256.29	\$0.00	\$0.00	\$100,735.40	\$176,699.00	
17	Museum	Regular Salaries	1001	\$72,761.08	\$24,133.75	\$24,446.74	\$36,412.87	\$84,993.36	\$0.00	\$0.00	\$157,754.44	\$306,641.00	
		Seasonal/ASND	1003	\$9,228.75	\$3,311.25	\$2,853.75	\$3,641.25	\$9,806.25	\$0.00	\$0.00	\$19,035.00	\$20,402.00	
		Overtime	1005	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				\$81,989.83	\$27,445.00	\$27,300.49	\$40,054.12	\$94,799.61	\$0.00	\$0.00	\$176,789.44	\$327,043.00	
19	Election	Regular Salaries	1001	\$50,179.82	\$16,729.94	\$16,729.94	\$25,094.91	\$58,554.79	\$0.00	\$0.00	\$108,734.61	\$213,206.00	
		Seasonal/ASND	1003	\$2,628.23	\$1,274.28	\$659.90	\$1,710.43	\$3,644.61	\$0.00	\$0.00	\$6,272.84	\$198,726.00	
		Overtime	1005	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,114.00	
				\$52,808.05	\$18,004.22	\$17,389.84	\$26,805.34	\$62,199.40	\$0.00	\$0.00	\$115,007.45	\$415,046.00	
20	EMS/Ambulance	Regular Salaries	1001	\$453,169.44	\$152,574.50	\$146,879.38	\$231,102.16	\$530,556.04	\$0.00	\$0.00	\$983,725.48	\$2,075,167.00	
		Seasonal/ASND	1003	\$17,061.31	\$2,555.89	\$10,392.89	\$17,624.86	\$30,573.64	\$0.00	\$0.00	\$47,634.95	\$36,405.00	
		Overtime	1005	\$201,596.53	\$61,816.77	\$67,151.49	\$103,048.10	\$232,016.36	\$0.00	\$0.00	\$433,612.89	\$1,293,562.00	

9.b

Attachment: 2023 YTD Wage-Overtime Report Detail Page 2023-06 (13582 : Year to date budget and

Dept			1st Quarter	April	May	June	2nd Quarter	3rd Quarter	4th Quarter	YTD 2023	2023 Budget
	Department										
			\$671,827.28	\$216,947.16	\$224,423.76	\$351,775.12	\$793,146.04	\$0.00	\$0.00	\$1,464,973.32	\$3,405,134.00
22	Appraiser	Regular Salaries 1001	\$264,019.82	\$82,993.51	\$83,047.40	\$130,071.33	\$296,112.24	\$0.00	\$0.00	\$560,132.06	\$1,206,442.00
		Seasonal/ASND 1003	\$2,028.99	\$728.16	\$455.10	\$0.00	\$1,183.26	\$0.00	\$0.00	\$3,212.25	\$15,170.00
		Overtime 1005	\$499.50	\$1,415.13	\$179.86	\$32.13	\$1,627.12	\$0.00	\$0.00	\$2,126.62	\$11,323.00
			\$266,548.31	\$85,136.80	\$83,682.36	\$130,103.46	\$298,922.62	\$0.00	\$0.00	\$565,470.93	\$1,232,935.00
24	Planning & Development	Regular Salaries 1001	\$102,754.95	\$28,995.66	\$28,995.66	\$43,493.49	\$101,484.81	\$0.00	\$0.00	\$204,239.76	\$451,411.00
		Seasonal/ASND 1003	\$645.00	\$1,080.00	\$1,256.25	\$1,747.50	4083.75	\$0.00	\$0.00	\$4,728.75	\$15,170.00
		Overtime 1005	\$0.00	\$45.71	\$0.00	\$0.00	\$45.71	\$0.00	\$0.00	\$45.71	\$951.00
			\$103,399.95	\$30,121.37	\$30,251.91	\$45,240.99	\$105,614.27	\$0.00	\$0.00	\$209,014.22	\$467,532.00
29	Information Tech-GIS	Regular Salaries 1001	\$134,450.88	\$44,816.96	\$44,816.96	\$72,660.34	\$162,294.26	\$0.00	\$0.00	\$296,745.14	\$697,157.00
		Seasonal/ASND 1003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Overtime 1005	\$0.00	\$165.24	\$0.00	\$0.00	\$165.24	\$0.00	\$0.00	\$165.24	\$7,081.15
			\$134,450.88	\$44,982.20	\$44,816.96	\$72,660.34	\$162,459.50	\$0.00	\$0.00	\$296,910.38	\$704,238.15
30	General-General	Regular Salaries 1001	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Separation Payout 1005	\$9,227.25	\$0.00	\$0.00	\$7,627.87	\$7,627.87	\$0.00	\$0.00	\$16,855.12	\$75,000.00
			\$9,227.25	\$0.00	\$0.00	\$7,627.87	\$7,627.87	\$0.00	\$0.00	\$16,855.12	\$75,000.00
40	Public Works	Regular Salaries 1001	\$755,639.18	\$253,764.95	\$255,511.04	\$383,326.77	\$892,602.76	\$0.00	\$0.00	\$1,648,241.94	\$3,477,827.00
		Seasonal/ASND 1003	\$57.04	\$259.25	\$160.74	\$3,674.48	\$4,094.47	\$0.00	\$0.00	\$4,151.51	\$110,365.00
		Overtime 1005	\$10,344.11	\$876.57	\$459.47	\$1,314.89	\$2,650.93	\$0.00	\$0.00	\$12,995.04	\$90,716.00
			\$766,040.33	\$254,900.77	\$256,131.25	\$388,316.14	\$899,348.16	\$0.00	\$0.00	\$1,665,388.49	\$3,678,908.00
41	Noxious Weed	Regular Salaries 1001	\$92,981.24	\$32,011.91	\$32,011.89	\$48,017.84	\$112,041.64	\$0.00	\$0.00	\$205,022.88	\$415,646.14
		Seasonal/ASND 1003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Overtime 1005	\$1,026.56	\$40.02	\$346.81	\$597.85	\$984.68	\$0.00	\$0.00	\$2,011.24	\$7,770.88
			\$94,007.80	\$32,051.93	\$32,358.70	\$48,615.69	\$113,026.32	\$0.00	\$0.00	\$207,034.12	\$423,417.02
150	Solid Waste Payroll	Regular Salaries 1001	\$43,751.70	\$13,750.93	\$14,182.51	\$21,345.62	\$49,279.06	\$0.00	\$0.00	\$93,030.76	\$113,254.00
		Seasonal/ASND 1003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62,844.00
		Overtime 1005	\$622.69	\$0.00	\$0.00	\$760.65	\$760.65	\$0.00	\$0.00	\$1,383.34	\$11,325.00
			\$44,374.39	\$13,750.93	\$14,182.51	\$22,106.27	\$50,039.71	\$0.00	\$0.00	\$94,414.10	\$187,423.00
183	Fire District #1	Regular Salaries 1001	\$58,030.78	\$19,139.57	\$19,139.58	\$28,709.35	\$66,988.50	\$0.00	\$0.00	\$125,019.28	\$274,896.00
		Seasonal/ASND 1003	\$7,625.00	\$9,506.00	\$4,781.00	\$2,274.00	\$16,561.00	\$0.00	\$0.00	\$24,186.00	\$58,363.00
		Overtime 1005	\$14.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14.78	\$553.00
			\$65,670.56	\$28,645.57	\$23,920.58	\$30,983.35	\$83,549.50	\$0.00	\$0.00	\$149,220.06	\$333,812.00
400	Health Dept.-General	Regular Salaries 1001	\$98,898.61	\$33,295.98	\$30,150.66	\$49,471.33	\$112,917.97	\$0.00	\$0.00	\$211,816.58	\$369,385.00
		Seasonal/ASND 1003	\$5,475.62	\$3,528.50	\$3,671.16	\$4,638.66	\$11,838.32	\$0.00	\$0.00	\$17,313.94	\$54,421.43
		Overtime 1005	\$0.00	\$241.34	\$476.02	\$181.05	\$898.41	\$0.00	\$0.00	\$898.41	\$1,579.79
			\$104,374.23	\$37,065.82	\$34,297.84	\$54,291.04	\$125,654.70	\$0.00	\$0.00	\$230,028.93	\$425,386.22

9.b

Attachment: 2023 YTD Wage-Overtime Report Detail Page 2023-06 (13582 : Year to date budget and

Dept				1st Quarter	April	May	June	2nd Quarter	3rd Quarter	4th Quarter	YTD 2023	2023 Budget	
	Department												
410	Health Dept.-Grants	Regular Salaries	1001	\$607,426.37	\$199,818.24	\$204,036.96	\$300,996.89	\$704,852.09	\$0.00	\$0.00	\$1,312,278.46	\$2,557,401.41	
		Part Time	1003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,703.00	
		Overtime	1005	\$40.50	\$356.53	\$762.96	\$7.14	\$1,126.63	\$0.00	\$0.00	\$1,167.13	\$12,717.45	
				\$607,466.87	\$200,174.77	\$204,799.92	\$301,004.03	\$705,978.72	\$0.00	\$0.00	\$1,313,445.59	\$2,614,821.86	
500	Community Corrections	Regular Salaries	1001	\$72,101.12	\$23,949.65	\$24,007.10	\$36,080.19	\$84,036.94	\$0.00	\$0.00	\$156,138.06	\$311,345.38	
	-Adult	Seasonal/ASND	1003	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Overtime	1005	\$1,541.35	\$699.86	\$690.34	\$1,288.71	\$2,678.91	\$0.00	\$0.00	\$4,220.26	\$0.00	
				\$73,642.47	\$24,649.51	\$24,697.44	\$37,368.90	\$86,715.85	\$0.00	\$0.00	\$160,358.32	\$311,345.38	
501	Community Corrections	Regular Salaries	1001	\$55,511.77	\$18,139.32	\$18,209.52	\$27,840.10	\$64,188.94	\$0.00	\$0.00	\$119,700.71	\$245,651.00	
	-Juvenile	Seasonal/ASND	1003	\$4,275.87	1812.99	\$1,627.77	\$2,745.96	\$6,186.72	\$0.00	\$0.00	\$10,462.59	\$47,871.20	
		Overtime	1005	\$621.25	\$90.87	\$509.51	204.08	\$804.46	\$0.00	\$0.00	\$1,425.71	\$0.00	
				\$60,408.89	\$20,043.18	\$20,346.80	\$30,790.14	\$71,180.12	\$0.00	\$0.00	\$131,589.01	\$293,522.20	
502	Community Corrections	Regular Salaries	1001	\$12,564.44	\$4,121.60	\$4,121.60	\$6,195.28	\$14,438.48	\$0.00	\$0.00	\$27,002.92	\$41,952.00	
	-Youth Court	Seasonal/ASND	1003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Overtime	1005	\$96.60	\$347.76	\$135.24	\$0.00	\$483.00	\$0.00	\$0.00	\$579.60	\$0.00	
				\$12,661.04	\$4,469.36	\$4,256.84	\$6,195.28	\$14,921.48	\$0.00	\$0.00	\$27,582.52	\$41,952.00	
Totals				\$4,222,024.36	\$1,399,925.19	\$1,435,479.88	\$2,111,981.97	\$4,947,387.04	\$0.00	\$0.00	\$9,169,411.40	\$19,642,902.70	
											\$9,169,411.40	\$19,642,902.70	

9.b

Attachment: 2023 YTD Wage-Overtime Report Detail Page 2023-06 (13582 : Year to date budget and

2023 YTD BUDGET ACTIVITY

% of Year 50%

	DEPARTMENT	BUDGET	APR EXPENSES	MAY EXPENSES	JUN EXPENSES	2nd QTR EXPENSES	3rd QTR EXPENSES	4TH QTR EXPENSES	TOTAL EXPENSES	AVAILABLE BUDGET	% USED
	Attorney	\$2,529,299	\$191,240	\$184,689	\$259,917	\$635,846	\$0	\$0	\$1,168,229	\$1,361,070	46.19%
	Clerk	\$1,322,992	\$88,976	\$92,325	\$128,429	\$309,730	\$0	\$0	\$584,721	\$738,271	44.20%
	County Commissioners	\$276,310	\$22,543	\$17,348	\$23,349	\$63,241	\$0	\$0	\$115,404	\$160,906	41.77%
	Admin. Svcs/Counselor	\$803,003	\$53,893	\$59,883	\$95,011	\$208,787	\$0	\$0	\$368,998	\$434,005	45.95%
	Register of Deeds	\$537,353	\$39,532	\$33,495	\$50,192	\$123,219	\$0	\$0	\$226,414	\$310,939	42.14%
	Treasurer	\$1,386,845	\$102,099	\$103,736	\$141,374	\$347,209	\$0	\$0	\$650,910	\$735,935	46.93%
	District Court	\$177,000	\$16,217	\$15,671	\$13,688	\$45,576	\$0	\$0	\$81,242	\$95,758	45.90%
1.00	Emergency Management	\$311,312	\$26,489	\$22,222	\$35,476	\$84,187	\$0	\$0	\$150,934	\$160,378	48.48%
	Coroner	\$117,000	\$19,695	\$13,430	\$31,090	\$64,215	\$0	\$0	\$87,142	\$29,858	74.48%
	Juvenile Detention	\$101,650	\$17,409	\$0	\$0	\$17,409	\$0	\$0	\$34,818	\$66,832	34.25%
	Fair	\$110,500	\$4,296	\$52	\$35,782	\$40,129	\$0	\$0	\$50,399	\$60,101	45.61%
1.00	Museum	\$466,472	\$35,260	\$35,286	\$50,634	\$121,180	\$0	\$0	\$227,154	\$239,318	48.70%
	Election	\$732,394	\$26,435	\$107,175	\$37,252	\$170,862	\$0	\$0	\$267,806	\$464,588	36.57%
	Ambulance	\$5,393,865	\$331,932	\$351,286	\$538,719	\$1,221,938	\$0	\$0	\$2,261,097	\$3,132,768	41.92%
	Appraiser	\$1,878,456	\$121,182	\$130,179	\$174,879	\$426,240	\$0	\$0	\$812,944	\$1,065,512	43.28%
	Planning & Development	\$707,392	\$41,199	\$41,544	\$62,346	\$145,089	\$0	\$0	\$313,093	\$394,299	44.26%
	Budget Appropriations	\$1,877,098	\$0	\$0	\$47,011	\$47,011	\$0	\$0	\$906,510	\$970,588	48.29%
	Insurance	\$811,218	-\$164	-\$6,027	\$6,026	-\$166	\$0	\$0	\$254,044	\$557,174	31.32%
	Information Systems	\$1,753,072	\$74,838	\$70,191	\$242,808	\$387,838	\$0	\$0	\$669,031	\$1,084,041	38.16%
	County General-General	\$7,872,788	\$82,046	\$100,794	\$2,030,264	\$2,213,104	\$0	\$0	\$2,515,788	\$5,357,000	31.96%
	Public Works	\$9,098,647	\$632,362	\$654,930	\$735,362	\$2,022,655	\$0	\$0	\$3,429,166	\$5,669,481	37.69%
	Noxious Weed	\$833,997	\$97,572	\$43,701	\$97,378	\$238,651	\$0	\$0	\$421,451	\$412,546	50.53%
	Juvenile Supervision	\$1,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,400	0.00%
	Payroll Clearing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
	General Fund Transfers	\$3,368,922	\$0		\$3,000,000	\$3,000,000	\$0	\$0	\$6,368,922	-\$3,000,000	189.05%
	County General subtotal	\$42,468,985	\$2,025,052	\$2,071,911	\$7,836,987	\$11,933,950	\$0	\$0	\$21,966,218	\$20,502,767	51.72%
	Less Budget Stabilization	\$4,000,000									
	General Fund w/out Budget Stabilization	\$38,468,985									

Attachment: June Financial reports 2023 (13582 : Year to date budget and expenditure reports)

2023 YTD BUDGET ACTIVITY

% of Year 50%

	DEPARTMENT	BUDGET	APR EXPENSES	MAY EXPENSES	JUN EXPENSES	2nd QTR EXPENSES	3rd QTR EXPENSES	4TH QTR EXPENSES	TOTAL EXPENSES	AVAILABLE BUDGET	% USED
2.00	Riley County Health Dept #30	\$5,321,818	\$426,435	\$424,468	\$577,538	\$1,428,441	\$0	\$0	\$2,724,130	\$2,597,688	51.19%
	Disaster Fund #3	\$7,209,348	\$85	\$1,015	\$93,565	\$94,665	\$0	\$0	\$94,871	\$7,114,477	1.32%
	EMS Grants #52	\$5,356	\$0	\$0	\$0	\$0	\$0	\$0	\$833	\$4,523	15.55%
	KS Opioid Settlement #53	\$0			\$0	\$0	\$0	\$0	\$0	\$0	0.00%
	LATCF Funds #54	\$0			\$0	\$0	\$0	\$0	\$0	\$0	0.00%
	Register of Deeds Tech Fund #106	\$166,459	\$20,979	750.00	\$21,067	\$42,796	\$0	\$0	\$44,548	\$121,911	26.76%
	Clerk's Tech Fund #107	\$163,713	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$163,713	0.00%
	Treasurer's Tech Fund #108	\$88,985	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,985	0.00%
	War Memorial #112	\$11,370	\$0	\$0	\$360	\$360	\$0	\$0	\$360	\$11,010	3.17%
	County Auction #118	\$238,637	\$58	\$204	\$1,543	\$1,804	\$0	\$0	\$2,394	\$236,243	1.00%
	P.A.T.F #128	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
	Motor Vehicle Operations #130	\$381,700	\$8,589	\$10,261	\$1,771	\$20,621	\$0	\$0	\$24,944	\$356,756	6.54%
	Special Alcohol Programs #132	\$7,883	\$0	\$0	\$0	\$0	\$0	\$0	\$5,325	\$2,558	67.55%
2.00	Community Corrections #144	\$1,078,757	\$80,893	\$82,502	\$126,725	\$290,120	\$0	\$0	\$563,278	\$515,479	52.22%
	Capital Improvements Fund #145	\$7,094,212	\$466,438	\$11,539	\$0	\$477,977	\$0	\$0	\$818,592	\$6,275,620	11.54%
	Economic Development #146	\$282,275	\$1,000	\$0	\$7,944	\$8,944	\$0	\$0	\$92,996	\$189,279	32.95%
	Emergency 911 #148	\$907,952	\$7,591	\$6,271	\$6,308	\$20,170	\$0	\$0	\$196,465	\$711,487	21.64%
	Solid Waste #150	\$2,700,393	\$228,375	\$225,812	\$291,711	\$745,898	\$0	\$0	\$1,218,438	\$1,481,955	45.12%
	County Building #152	\$393,000	\$65,361	\$48,445	\$42,493	\$156,299	\$0	\$0	\$228,510	\$164,490	58.15%
	Road & Bridge Capital Projects #157	\$3,736,590	\$0	\$2,900	\$3,392	\$6,292	\$0	\$0	\$6,292	\$3,730,298	0.17%
	Road & Bridge Capital Projects #188	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
	RCPD Operations #173	\$5,300,016	\$1,365,584	\$45,820	\$61,553	\$1,472,957	\$0	\$0	\$2,873,551	\$2,426,465	54.22%
	Landfill Closure #180	\$56,143	\$612	\$1,543	\$6,118	\$8,272	\$0	\$0	\$9,613	\$46,530	17.12%
	Bond & Interest # 181	\$545,592	\$99,535	\$0	\$0	\$99,535	\$0	\$0	\$133,179	\$412,413	24.41%
	Riley Co Fire Dist #1 #183	\$1,258,295	\$120,423	\$69,354	\$70,891	\$260,669	\$0	\$0	\$487,978	\$770,317	38.78%
	Riley Co Fire Dist Cap Out #184	\$412,666	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$412,666	0.00%
	Fire Station Projects #185	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	0.00%
	Keats Capital Project #236	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%

Attachment: June Financial reports 2023 (13582 : Year to date budget and expenditure reports)

2023 YTD BUDGET ACTIVITY

% of Year 50%

			APR	MAY	JUN	2nd QTR	3rd QTR	4TH QTR	TOTAL	AVAILABLE	
	DEPARTMENT	BUDGET	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	BUDGET	% USED
	University Park W&S #230	\$164,165	\$6,084	\$10,897	\$9,268	\$26,249	\$0	\$0	\$40,129	\$124,036	24.44%
	Univ Park W/S Reserve #284	\$141,624	\$0	\$0	\$20,791	\$20,791	\$0	\$0	\$20,791	\$120,833	14.68%
	Hunters Island Water #238	\$31,335	\$1,365	\$3,442	\$5,398	\$10,206	\$0	\$0	\$13,453	\$17,882	42.93%
	Hunters Island Reserve #241	\$10,123	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,123	0.00%
	Carson Sewer Operations #239	\$64,083	\$948	\$1,143	\$833	\$2,923	\$0	\$0	\$4,559	\$59,524	7.11%
	Carson Sewer Reserve #237	\$71,533	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$71,533	0.00%
	Deep Creek Sewer #242	\$15,334	\$184	\$544	\$341	\$1,068	\$0	\$0	\$1,581	\$13,753	10.31%
	Deep Creek Reserve #243	\$26,056	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,056	0.00%
	Moehlman Bottoms #244	\$18,462	\$622	\$1,222	\$2,576	\$4,420	\$0	\$0	\$5,399	\$13,063	29.24%
	Moehlman Bottoms Reserve #245	\$7,353	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,353	0.00%
	Terra Hts Sewer #252	\$47,229	\$436	\$1,123	\$1,315	\$2,874	\$0	\$0	\$4,860	\$42,369	10.29%
	Terra Hts Sinking #254	\$85,216	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,216	0.00%
	Konza Water Operations #256	\$109,703	\$3,636	\$7,517	\$10,477	\$21,629	\$0	\$0	\$29,063	\$80,640	26.49%
	Konza Water Reserve #257	\$164,327	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$164,327	0.00%
	Valleywood Cap Reserve #282	\$94,740	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$94,740	0.00%
	Valleywood Operations #248	\$42,015	\$95	\$665	\$45	\$805	\$0	\$0	\$1,138	\$40,877	2.71%
	Mertz/McGehee Drainage #322	\$6,183	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,183	0.00%
	Lakeside Heights Sewer #285	\$2,500	\$2	\$78	\$26	\$107	\$0	\$0	\$178	\$2,322	7.12%
	Lakeside Heights Sewer Capital #286	\$5,759	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,759	0.00%
		\$38,968,900	\$2,905,329	\$957,515	\$1,364,049	\$5,226,893	\$0	\$0	\$9,647,447	\$29,321,453	
	Total including General Fund	\$81,437,885	\$4,930,380	\$3,029,426	\$9,201,036	\$17,160,843	\$0	\$0	\$31,613,665	\$49,824,220	

Attachment: June Financial reports 2023 (13582 : Year to date budget and expenditure reports)

2023 COUNTY GENERAL-GENERAL

% of Year: 50%

COUNTY GENERAL-GENERAL		BUDGET	JAN EXP.	1st QTR EXP.	APR EXP.	MAY EXP.	JUN EXP.	2nd QTR EXP.	3rd QTR EXP.	4th QTR EXP.	TOTAL EXP.	AVAILABLE BUDGET	% USED
Personnel	1000	\$87,883	\$0	\$9,636	\$0	\$0		\$0	\$0	\$0	\$9,636	\$78,247	10.96%
Contractual	2000	\$1,292,150	\$88,470	\$292,801	\$81,798	\$100,317		\$182,115	\$0	\$0	\$474,916	\$817,234	36.75%
Commodities	3000	\$2,500	\$0	\$247	\$248	\$972		\$1,220	\$0	\$0	\$1,467	\$1,033	58.68%
Misc-Budget Stabilization		\$4,000,000	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$4,000,000	0.00%
Capital Outlay	4000	\$2,490,255	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$2,490,255	0.00%
Transfers Out	604	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	#DIV/0!
Grand Total		\$7,872,788	\$88,470	\$302,683	\$82,046	\$101,289	\$0	\$183,335	\$0	\$0	\$486,019	\$7,386,769	6.17%
Other Expense Totals		Year-To-Date	Budget										
Indigent Attorney		\$234,321	\$425,000										
Incidentals:													
Postage		\$81											
Computer Software		\$0											
Mileage		\$899											
Copies		\$3,025											
Misc Fees		\$0											
Meals		\$0											
		\$4,004											
Base Panel fees		\$0											
Off Panel		\$230,317											

Attachment: June Financial reports 2023 (13582 : Year to date budget and expenditure reports)

COMPARISON OF 2022 TO 2023 EXPENSES

DEPARTMENT	JUNE		JUNE DIFFERENCE	YEAR-TO-DATE THRU JUNE		Y-T-D DIFFERENCE	2023 BUDGET
	2022	2023		2022	2023		
Attorney	\$203,777	\$259,917	\$56,140	\$914,064	\$1,168,229	\$254,165	\$2,529,299
Clerk	\$76,408	\$128,429	\$52,021	\$441,550	\$584,722	\$143,172	\$1,322,992
County Commissioners	\$14,711	\$23,349	\$8,638	\$94,484	\$115,404	\$20,920	\$276,310
Admin. Svcs/Counselor	\$45,870	\$95,011	\$49,140	\$269,515	\$368,998	\$99,483	\$803,003
Register of Deeds	\$26,568	\$50,192	\$23,624	\$196,913	\$226,414	\$29,502	\$537,353
Treasurer	\$66,014	\$141,374	\$75,360	\$391,737	\$650,910	\$259,172	\$1,386,845
District Court	\$15,184	\$13,688	-\$1,497	\$86,111	\$81,242	-\$4,869	\$177,000
Emergency Management	\$18,158	\$35,476	\$17,319	\$109,747	\$150,934	\$41,187	\$311,312
Coroner	\$4,953	\$31,090	\$26,137	\$36,421	\$87,142	\$50,721	\$117,000
Juvenile Detention	\$0	\$0	\$0	\$22,074	\$34,818	\$12,744	\$101,650
Fair	\$21,788	\$35,782	\$13,994	\$54,072	\$50,398	-\$3,674	\$110,500
Museum	\$27,376	\$50,634	\$23,258	\$140,768	\$227,155	\$86,387	\$466,472
Election	\$48,954	\$37,252	-\$11,701	\$245,868	\$267,807	\$21,939	\$732,394
Ambulance	\$283,842	\$538,719	\$254,877	\$1,633,501	\$2,261,097	\$627,596	\$5,393,865
Appraiser	\$120,787	\$174,879	\$54,092	\$675,108	\$812,944	\$137,836	\$1,878,456
Planning & Development	\$45,297	\$62,346	\$17,049	\$259,925	\$313,093	\$53,168	\$707,392
Budget Appropriations	\$0	\$47,011	\$47,011	\$817,851	\$906,510	\$88,659	\$1,877,098
Insurance	\$301,800	\$6,026	-\$295,774	\$570,199	\$254,044	-\$316,154	\$811,218
Information Systems/GIS	\$199,252	\$242,808	\$43,557	\$657,181	\$669,031	\$11,850	\$1,753,072
County General-General	\$87,387	\$2,030,264	\$1,942,877	\$483,784	\$2,515,788	\$2,032,004	\$7,872,788
Public Works	\$463,167	\$735,362	\$272,196	\$2,729,031	\$3,429,166	\$700,135	\$9,098,647
Noxious Weed	\$55,685	\$97,378	\$41,693	\$334,900	\$421,451	\$86,551	\$833,997
General Fund	\$2,126,978	\$4,836,988	\$2,710,010	\$11,164,803	\$15,597,298	\$4,432,495	\$39,098,663
Health Department	\$453,306	\$577,538	\$124,232	\$2,276,334	\$2,724,130	\$447,796	\$5,321,818
Disaster Fund	\$113,443	\$93,565	-\$19,879	\$115,305	\$94,871	-\$20,434	\$7,209,348
EMS Grants Fund	\$0	\$0	\$0	\$53	\$833	\$780	\$5,356
KS Opioid Settlement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LATCF Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Register of Deeds Tech Fund	\$46,263	\$21,067	-\$25,196	\$75,118	\$44,548	-\$30,571	\$166,459
Clerk's Tech Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$163,713
Treasurer's Tech Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$88,985
War Memorial	\$600	\$360	-\$240	\$600	\$360	-\$240	\$11,370
County Auction	\$518	\$1,543	\$1,025	\$1,858	\$2,393	\$536	\$238,637
P.A.T.F	\$0	\$0	\$0	\$0	\$580	\$580	\$0
Motor Vehicle Operations	\$26,054	\$1,771	-\$24,283	\$197,891	\$24,945	-\$172,947	\$381,700
Special Alcohol Programs	\$0	\$0	\$0	\$0	\$5,325	\$5,325	\$7,883
Community Corrections	\$84,182	\$126,725	\$42,542	\$447,046	\$563,278	\$116,233	\$1,078,757
Economic Development	\$1,000	\$7,944	\$6,944	\$83,394	\$92,996	\$9,602	\$282,275
Emergency 911	\$9,274	\$6,308	-\$2,966	\$173,315	\$196,465	\$23,150	\$907,952

Prepared By: Brittany Phillips
Budget and Finance Officer

07/12/2023

COMPARISON OF 2022 TO 2023 EXPENSES

DEPARTMENT	JUNE		JUNE DIFFERENCE	YEAR-TO-DATE THRU JUNE		Y-T-D DIFFERENCE	2023 BUDGET
	2022	2023		2022	2023		
Solid Waste	\$259,720	\$291,711	\$31,991	\$1,091,185	\$1,218,437	\$127,253	\$2,700,893
County Building	\$16,193	\$42,493	\$26,299	\$101,433	\$228,510	\$127,076	\$393,000
Road & Bridge Capital Projects 1/2	\$8,973	\$3,392	-\$5,581	\$37,644	\$6,292	-\$31,352	\$3,736,590
Road & Bridge Capital Projects .2	\$0	\$0	\$0	\$0	\$0	\$0	\$0
RCPD Operations	\$17,298	\$61,553	\$44,255	\$2,409,539	\$2,873,551	\$464,012	\$5,300,016
Landfill Closure	\$673	\$6,118	\$5,445	\$3,905	\$9,613	\$5,708	\$56,143
Bond & Interest	\$0	\$0	\$0	\$37,909	\$133,179	\$95,270	\$545,592
Riley Co Fire Dist #1	\$156,510	\$70,891	-\$85,619	\$587,961	\$487,978	-\$99,983	\$1,258,295
Riley Co Fire Dist Cap Ou	\$0	\$0	\$0	\$86,006	\$0	-\$86,006	\$412,666
Fire Station Projects	\$0	\$0	\$0	\$150	\$0	-\$150	\$500,000
University Park W&S	\$8,728	\$9,268	\$540	\$38,499	\$40,130	\$1,631	\$164,165
Keats Capital Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Univ Park W/S Reserve	\$4,312	\$20,791	\$16,479	\$4,312	\$20,791	\$16,479	\$141,624
Hunters Island Water	\$1,941	\$5,398	\$3,457	\$12,213	\$13,453	\$1,241	\$31,335
Hunters Island Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$10,123
Carson Sewer Operations	\$202	\$833	\$632	\$5,157	\$4,560	-\$598	\$64,083
Carson Sewer Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$71,533
Deep Creek Sewer	\$81	\$341	\$260	\$2,752	\$1,581	-\$1,171	\$15,334
Deep Creek Reserve	\$0	\$0	\$0	\$9,146	\$0	-\$9,146	\$26,056
Moehlman Bottoms	\$758	\$2,576	\$1,818	\$3,411	\$5,399	\$1,988	\$18,462
Moehlman Botoms Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$7,353
Terra Hts Sewer	\$110	\$1,315	\$1,205	\$4,862	\$4,860	-\$2	\$47,229
Terra Hts Sinking	\$0	\$0	\$0	\$2,809	\$0	-\$2,809	\$85,216
Konza Water Operations	\$5,664	\$10,477	\$4,812	\$25,618	\$29,062	\$3,444	\$109,703
Konza Water Reserve	\$0	\$0	\$0	\$815	\$0	-\$815	\$164,327
Valleywood Cap Reserve	\$0	\$45	\$45	\$0	\$1,138	\$1,138	\$42,015
Valleywood Operations	\$0	\$0	\$0	\$774	\$0	-\$774	\$94,740
Mertz/McGehee Drainage	\$0	\$0	\$0	\$0	\$0	\$0	\$6,183
Lakeside Heights Sewer	\$29	\$26	-\$3	\$210	\$178	-\$33	\$2,500
Lakeside Heights Sewer Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$5,759
Total Including General Fund	\$4,037,988	\$6,201,036	\$2,163,048	\$20,047,519	\$25,245,324	\$5,197,805	\$78,068,063

Attachment: June Financial reports 2023 (13582 : Year to date budget and expenditure reports)

**RCPD EXPENSES PAID BY RILEY COUNTY
2023 YTD EXPENSES**

	BUDGET	JAN	FEB	MAR	1st Quarter	APR	MAY	JUN	2nd Quarter	3rd Quarter	4th Quarter	TOTAL EXPENSES	Remaining Budget
Physician	\$165,000	\$17,456	\$16,162	\$16,162	\$49,781	\$16,219	\$27,467	\$22,095	\$65,782	\$0	\$0	\$115,563	\$49,437
Laboratory	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hospital	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Advertising/Legal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prescriptions/ Medical Supplies	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Bldg Maintenance	\$100,000	\$1,200	\$3,886	\$2,235	\$7,321	\$7,700	\$17,418	\$38,524	\$63,642	\$0	\$0	\$70,962	\$29,038
Land Rental/Lease	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Office Space Rental	\$10,500	\$900	\$900	\$900	\$2,700	\$900	\$900	\$900	\$2,700	\$0	\$0	\$5,400	\$5,100
Juvenile Transport	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000
Water, Electric	\$15,000	\$32	\$0	\$32	\$64	\$35	\$35	\$35	\$105	\$0	\$0	\$169	\$14,831
Storm Drainage	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
Other Commodities/Contractual	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budget Appropriation	\$5,000,016	\$1,340,728	\$0	\$0	\$1,340,728	\$1,340,729	\$0	\$0	\$1,340,729	\$0	\$0	\$2,681,457	\$2,318,559
TOTAL	\$5,310,016	\$1,360,316	\$20,948	\$19,330	\$1,400,594	\$1,365,584	\$45,820	\$61,553	\$1,472,957	\$0	\$0	\$2,873,551	\$2,436,465

RCPD EXPENSES PAID BY RILEY COUNTY
1/1/2019 - 12/31/2023

	2019	2020	2021	2022	2023	Total
Dental	\$0	\$0	\$0	\$0	\$0	\$131
Physician	\$145,388	\$163,648	\$191,373	\$206,854	\$115,563	\$1,207,337
Laboratory	\$0	\$0	\$0	\$0	\$0	\$69
Hospital	\$0	\$0	\$0	\$0	\$0	\$3,823
Advertising/Legal	\$0	\$0	\$0	\$0	\$0	\$683
Prescriptions	\$0	\$0	\$0	\$0	\$0	\$406
Bldg Maintenance	\$88,000	\$103,569	\$71,043	\$60,486	\$70,962	\$648,843
Land Rental/Lease	\$1,272	\$0	\$0	\$0	\$0	\$4,969
Office Supplies	\$125	\$0	\$0	\$0	\$0	\$501
Office Space Rental	\$10,525	\$9,625	\$10,500	\$10,500	\$5,400	\$77,175
Juvenile Transport	\$3,735	\$2,144	\$152	\$237	\$0	\$29,332
Water, Electric	\$0	\$252	\$444	\$352	\$169	\$1,217
Storm Drainage	\$203	\$0	\$0	\$0	\$0	\$5,904
Other Commodities/Contractual	\$8,091	\$693,906	\$91,239	\$21,447	\$0	\$1,214,683
Budget Appropriation	\$4,291,380	\$4,420,348	\$4,391,746	\$4,597,175	\$2,681,457	\$32,518,462
Total	\$4,548,719	\$5,393,492	\$4,756,498	\$4,897,050	\$2,873,551	\$35,713,535

Prepared by: Brittany Phillips
Budget and Finance Officer

RCPD
OFF-SITE INMATE MEDICAL EXPENSES PAID BY ADVANCED CORRECTIONAL HEALTHCARE
INCLUDED IN 2023 \$31,000 POOL

	JAN	FEB	MAR	1st Quarter	APR	MAY	JUN	2nd Quarter	TOTAL EXPENSES
Dental	\$0			\$0				\$0	\$0
Physician	\$0			\$0		\$3,711	\$2,615	\$6,326	\$6,326
Laboratory	\$0			\$0	45.00			\$45	\$45
Hospital	\$0			\$0				\$0	\$0
Prescriptions	\$309		\$1,729	\$2,039	1,382.20	\$496	\$1,657	\$3,536	\$5,574
Supplies	\$0			\$0		\$162		\$162	\$162
TOTAL	\$309	\$0	\$1,729	\$2,039	\$1,427	\$4,369	\$4,272	\$10,069	\$12,108
Savings from Medicaid Rate	\$66	\$2,181	\$1,747	\$3,994				\$0	\$3,994
\$31,000 Pool Balance	\$30,691	\$30,691	\$28,961		\$27,534	\$23,165	\$18,892		\$18,892

Quarterly ADP: (Contract)

County Inmate (72 base census)	102	109	115	326	117.5	113	115		
Non-County Inmate (0 base census)	0	0	0	0	0	0	0		
Billing Adjustments for prior years	\$0	\$0	\$0	\$0	\$1,884	\$0	\$583	\$2,466	\$2,466

2024 Budget Development Worksheet

10.a

	DEPARTMENT	2022 Actual Contractual Services, Commodities & Capital	2022 Actual Personnel Services (includes mid- year incentive)	2022 Actual Total	Contractual Services, Commodities & Capital	Personnel Services (Includes STEP & COLA)	2023 Budgeted Total	Contractual Services, Commodities & Capital	2024 Proposed Personnel Services (Includes STEP)	2024 Proposed Budget Total	Percent change of 3 C's
1	Administrative Services	31,384	588,252	619,636	47,925	755,078	803,003	51,795	777,904	829,699	8.08%
2	Ambulance	389,426	3,657,998	4,047,424	348,225	5,045,640	5,393,865	337,850	5,516,808	5,854,658	-2.98%
3	Appraiser	154,886	1,411,575	1,566,461	163,329	1,715,126	1,878,455	176,334	1,794,882	1,971,216	7.96%
4	Attorney	191,041	1,915,058	2,106,099	210,764	2,318,535	2,529,299	219,337	2,637,550	2,856,887	4.07%
5	Clerk	56,457	988,136	1,044,592	95,950	1,227,042	1,322,992	109,300	1,331,625	1,440,925	13.91%
6	Commissioners	42,699	182,671	225,371	51,540	224,770	276,310	53,040	243,219	296,259	2.91%
7	Coroner	78,266	0	78,266	117,000	0	117,000	132,000	0	132,000	12.82%
8	District Court	178,536	0	178,536	177,000	0	177,000	185,080	0	185,080	4.56%
9	Elections	229,070	374,910	603,980	216,500	515,894	732,394	317,400	633,143	950,543	46.61%
10	Emergency Management	37,011	229,668	266,679	58,795	252,517	311,312	54,850	230,191	285,041	-6.71%
11	Fair	102,041	0	102,041	110,500	0	110,500	110,500	0	110,500	0.00%
12	General Services	1,457,908	128,583	1,586,491	4,344,650	87,883	4,432,533	5,544,595	141,612	5,686,207	27.62%
13	Information Systems/GIS	848,250	746,698	1,594,949	770,660	982,412	1,753,072	923,160	959,086	1,882,246	19.79%
14	Insurance	612,900	0	612,900	811,218	0	811,218	887,340	0	887,340	9.38%
15	Juvenile Detention	83,881	0	83,881	101,650	0	101,650	112,000	0	112,000	10.18%
16	Museum	11,431	356,078	367,509	16,725	449,747	466,472	15,261	482,405	497,666	-8.75%
17	Noxious Weed	197,923	491,247	689,170	243,330	590,667	833,997	253,330	641,373	894,703	4.11%
18	Planning & Development	55,465	560,238	615,702	60,002	647,390	707,392	62,298	681,858	744,156	3.83%
19	Register of Deeds	51,416	394,115	445,531	59,125	478,228	537,353	50,875	523,284	574,159	-13.95%
20	Public Works	3,210,073	4,293,866	7,503,938	4,008,900	5,089,747	9,098,647	4,302,550	5,515,491	9,818,041	7.32%
21	Treasurer	53,168	853,060	906,228	55,330	1,331,515	1,386,845	59,080	1,418,419	1,477,499	6.78%
22	Juvenile Supervision fees	0	0	0	1,400	0	1,400	1,400	0	1,400	0.00%
23	Transfer to Health Dept. Fund	1,154,526	0	1,154,526	1,269,979	0	1,269,979	1,665,647	0	1,665,647	31.16%
24	Transfer to Landfill Close	30,000	0	30,000	30,000	0	30,000	30,000	0	30,000	0.00%
25	Transfer-Economic Dev.	185,500	0	185,500	182,475	0	182,475	107,100	0	107,100	-41.31%
26	Transfer - Capital Improvement	2,369,805	0	2,369,805	1,786,668	0	1,786,668	2,534,446	0	2,534,446	41.85%
27	Non-Appropriated	580,000	0	580,000	580,000	0	580,000	580,000	0	580,000	0.00%
28	Cost of COLA	0	0	0	0	0	0	0	0	0	0.00%
SUBTOTAL:		\$12,393,065	\$17,172,153	\$29,565,218	\$15,919,640	\$21,712,191	\$37,631,831	\$18,876,568	\$23,528,850	\$42,405,418	18.57%

Appropriations:

29	Big Lakes Developmental	217,260	0	217,260	217,260	0	217,260	228,123	0	228,123	5.00%
30	Animal Shelter / Contractual	60,000	0	60,000	60,000	0	60,000	0	0	0	-100.00%
31	Council on Aging	275,000	0	275,000	275,000	0	275,000	275,000	0	275,000	0.00%
32	ATA Bus	100,000	0	100,000	100,000	0	100,000	105,000	0	105,000	5.00%
33	Small Cities	0	0	0	160,000	0	160,000	190,000	0	190,000	18.75%
34	Emergency Shelter	11,000	0	11,000	11,000	0	11,000	11,000	0	11,000	0.00%
35	Extension	599,645	0	599,645	635,600	0	635,600	667,380	0	667,380	5.00%
36	Pawnee Mental Health	300,000	0	300,000	300,000	0	300,000	300,000	0	300,000	0.00%
37	Riley Cty Genealogical Soc.	3,500	0	3,500	3,500	0	3,500	3,500	0	3,500	0.00%
38	Riley County Conservation	55,136	0	55,136	55,136	0	55,136	55,136	0	55,136	0.00%
39	Riley Co Community Corrections	7,081	0	7,081	59,602	0	59,602	87,324	0	87,324	46.51%
40	Be Able	0	0	0	0	0	0	0	0	0	0.00%
41	Farm & Food Council	0	0	0	0	0	0	0	0	0	0.00%
42	Sunflower Children's Collective	0	0	0	0	0	0	0	0	0	0.00%
SUBTOTAL:		\$1,628,622	\$0	\$1,628,622	\$1,877,098	\$0	\$1,877,098	\$1,922,463	\$0	\$1,922,463	2.42%

GENERAL TOTAL:		\$14,021,687	\$17,172,153	\$31,193,840	\$17,796,738	\$21,712,191	\$39,508,929	\$20,799,031	\$23,528,850	\$44,327,881	3.54%
43	Bond & Interest	451,382	0	451,382	545,592	0	545,592	428,856	0	428,856	-21.40%
44	County Building	294,997	0	294,997	393,000	0	393,000	430,000	0	430,000	9.41%
45	RCPD	4,906,051	0	4,906,051	5,300,016	0	5,300,016	5,745,592	0	5,745,592	8.41%
SUBTOTAL:		\$5,652,430	\$0	\$5,652,430	\$6,238,608	\$0	\$6,238,608	\$6,604,448	\$0	\$6,604,448	5.86%
TOTAL:		\$19,674,117	\$17,172,153	\$36,846,270	\$24,035,346	\$21,712,191	\$45,747,537	\$27,403,479	\$23,528,850	\$50,932,329	
46	Capital Improvement	1,722,497	0	1,722,497	7,094,212	0	7,094,212	8,246,449	0	8,246,449	16.24%
47	Economic Development	121,578	0	121,578	282,275	0	282,275	251,218	0	251,218	-11.00%

Attachment: 2024 Budget Development WS - Final Budget (13588 : Budget Development Worksheet)

BUDGETED REVENUE

COUNTY TREASURER	2022 BUDGET	2023 BUDGET	2024 BUDGET
Motor Vehicle Tax	2,421,547	2,448,103	2,403,703
Recreational Vehicle Tax	22,568	22,716	23,583
16/20M Vehicle Tax	21,820	20,050	18,063
Commercial Vehicle Fees	96,835	96,756	101,580
Special City & County Highway Fund	947,152	1,105,011	1,105,011
Investment Income	25,000	100,000	925,000
Sales Tax	1,700,000	1,800,000	2,000,000
Intangible Tax (Clerk's Office)	243,862	195,087	199,608
Vehicle Rental Excise Tax	27,831	25,467	54,201
Interest on Taxes	250,000	300,000	300,000
Watercraft	14,379	9,248	18,846
SUBTOTAL:	\$ 5,770,994	\$ 6,122,438	\$ 7,149,595

BUDGETED EXPENDITURES

	2023	2024
General	\$ 39,508,929	\$ 44,327,881
Bond & Interest	545,592	428,856
County Building	393,000	430,000
RCPD Fund	5,300,016	5,745,592
TOTAL EXPENDITURES	\$ 45,747,537	\$ 50,932,329
(Budget)Value of a MILL =	720,822	792,782

% chg	Ad Valorem per Fund	Tax Rate per Fund
12.20%	24,255,925	33.653
-21.40%	-	0.000
9.41%	301,548	0.418
8.41%	5,219,242	7.241
	29,776,715	41.312

DEPARTMENT FEES & OTHER

Unencumb. Cash Bal.-General	4,006,373	8,331,212	7,365,500
Unencumb. Bal.-County Building	5,251	107,018	104,663
Unencumb. - Bond & Interest	196,559	212,111	86,669
Unencumb. - RCPD	83,304	241,235	0
Bond & Interest Special Assessment	183,112	133,570	86,651
Recording Fees - ROD	275,000	300,000	300,000
21st Judicial Dist Case Receipts-DC	45,000	45,000	40,000
Payment in Lieu of Taxes (PILT) Program/Fed Grant	7,246,348	40,000	40,000
Franchise Fees	38,000	35,000	35,000
Ambulance Fees	1,203,688	1,325,165	1,624,951
Fees-Attorney (Diversion)	55,000	56,000	60,000
Fees-Clerk	3,000	3,000	3,000
Fees-Elections	5,000	5,000	12,000
Fees-Fair	20,000	20,000	20,000
Grant - Emergency Management	0	4,500	85,907
Fees-Noxious Weed	100,000	120,000	110,000
Fees-Public Works/Parks	480,000	480,000	480,000
Fees-Planning & Development	35,000	38,000	38,000
Fees-Juvenile Supervision	300	500	500
Fees-Appraiser	15,600	17,000	18,000
Fees- Treasurer	7,500	8,000	8,000
Fees - Register of Deeds	20,000	25,000	25,000
Heritage Trust	25,000	25,000	25,000
Transfer from MV to General	4,177	300,000	300,000
Transfers from Economic Development to B&I	52,153	52,153	52,153
Transfer from CIP to Bond & Interest	190,170	185,600	182,100
SUBTOTAL	\$ 14,295,535	\$ 12,110,064	\$ 11,103,094

MINUS		
TOTAL REVENUE	18,232,502	18,252,689

EQUALS		
AMT. AD VALOREM TAX REQUIRED	\$ 27,515,034	\$ 32,751,447
TOTAL MILLS NEEDED	42.211	41.312
Mill levy diff. from previous budget year	(0.062)	(0.899)

Revenue Neutral Mill Rate (29317322.76720,822)	38.379
Revenue Neutral \$	\$ 30,426,513
Overage on Neutral Mill Rate	2.933
Overage on RNR Tax Rate	\$ 2,324,934
One mill of taxation is equal to \$1 on each \$1,000 of assessed value.	
Assessed valuation	
2021B-Bond Refunding Konza Water Amount - final 2028	
2017-Bonding Refunding -Facilities/Bridge Proj CIP - final 2025	

TOTAL REVENUE	\$ 20,066,529	\$ 18,232,502	\$ 18,252,689
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Unencum-
bered
Ending
Cash

These revenues go
into the "licenses,
fees, permits" line in
St. Gen. Fund
revenue budget.



COUNTY CLERK & ELECTIONS
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Rich Vargo, County Clerk
MEETING: July 17, 2023
SUBJECT: Indication of Revenue Neutral Rate for Riley County
PRESENTER: Rich Vargo, County Clerk

POSSIBLE MOTION(S)

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- County RNR Letter to Clerk (PDF)



115 N. 4th St,
1st Floor
Manhattan, KS 66502
Phone: 785-565-6844
Fax: 785-565-6847
E-mail: bocc@rileycountyks.gov

INDICATION OF REVENUE NEUTRAL RATE PURSUANT TO K.S.A 79-2988

Due to County Clerk by July 20, 2023

Please indicate below whether your governing body will be exceeding the Revenue Neutral Rate:

Taxing Entity Name: Riley County

☒ Yes, we intend to exceed the Revenue Neutral Rate.

The adopted budget will not exceed a proposed mill
levy of: 41.312

The date of the Hearing is: August 28, 2023

The time of the Hearing: 9:15 a.m.

Location of the Hearing: Riley County Commission Chambers

☐ No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the County Clerk on or before August 25, 2023.

Chairperson

WITNESS my hand and official seal on _____, 20____.

(Seal)

Clerk or Officer of Governing Body

Attachment: County RNR Letter to Clerk (13589 : Indication of Revenue Neutral Rate)



COUNTY CLERK & ELECTIONS
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Rich Vargo, County Clerk

MEETING: July 17, 2023

SUBJECT: Indication of Revenue Neutral Rate for Riley County Rural Fire District #1

PRESENTER: Rich Vargo, County Clerk

POSSIBLE MOTION(S)

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- Rural Fire RNR Letter to Clerk (PDF)



115 N. 4th St,
1st Floor
Manhattan, KS 66502
Phone: 785-565-6844
Fax: 785-565-6847
E-mail: bocc@rileycountyks.gov

INDICATION OF REVENUE NEUTRAL RATE PURSUANT TO K.S.A 79-2988

Due to County Clerk by July 20, 2023

Please indicate below whether your governing body will be exceeding the Revenue Neutral Rate:

Taxing Entity Name: Riley County Rural Fire District #1

☒ Yes, we intend to exceed the Revenue Neutral Rate.

The adopted budget will not exceed a proposed mill
levy of: 8.914

The date of the Hearing is: August 28, 2023

The time of the Hearing: 9:20 a.m.

Location of the Hearing: Riley County Commission Chambers

☐ No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the County Clerk on or before August 25, 2023.

Chairperson

WITNESS my hand and official seal on _____, 20____.

(Seal)

Clerk or Officer of Governing Body



EMS/AMBULANCE
Staff Update

David Adams
EMS/Ambulance
Director
2011 Claflin Rd
Manhattan, KS 66502
Phone: 785-539-3535

STAFF REPORT

FROM: David Adams, EMS/Ambulance Director

MEETING: July 17, 2023

SUBJECT: Staff Update

PRESENTER: David Adams, EMS/Ambulance Director

Operations

Calls for service.

June- 405

North County- 15

911-Call volume by station:

Medic 11 located at 2011 Claflin Rd: 147

Medic 21 located at 11th & Poyntz: 111

Medic 31 located at 3060 TCB (Riley County Public Works): 93

Medic 41 located at Manhattan Regional Airport: 54

Medic 51- ALS First Response in Leonardville: 9

The rest of the calls (if applicable) are for event standbys and supervisors writing reports.

Working on new building construction related topics.

Continue to prepare for opening of St. 5.

Rolled out and implemented report writing software.

Working with MFD and RCFD #1 on updating our First Responder protocols.

Updated: 7/13/2023 11:45 AM by David Adams

Page 1

Packet Pg. 34

Staff Report (ID # 13586)

Meeting of July 17, 2023

UTV loaned to Pottawatomie County returned.

Crew in Randolph for July 4th celebration.

Battle of the Badges blood drive.

Vehicle Maintenance/upkeep.

Active Violence training.

Biannual rotation of shift Lieutenants.

Education

100% review of all calls.

Shift training with an emphasis on Active Violence training scheduled for July 10,11, 12.

Orientees are released and filling time.

Reviewing and updating credentialing test.

Community Outreach:

Car seat check lanes.

Multiple Community demonstrations of our trucks and equipment.

Enclosures:

- EOM Stats June 2023 (PDF)

Runs By Day of Week

Incident Day Of Week Number And Name	Number of Runs	percent of total
01 - Sunday	49	12.10
02 - Monday	57	14.07
03 - Tuesday	54	13.33
04 - Wednesday	47	11.60
05 - Thursday	60	14.81
06 - Friday	84	20.74
07 - Saturday	54	13.33
Total: 405		Total: 100.00

Attachment: EOM Stats June 2023 (13586 : Staff Update)

Runs by Hour of Day

Incident Hour Range Of Day 24	Number of Runs	Percent of Total Runs
00:00:00 - 00:59:59	9	2.22%
01:00:00 - 01:59:59	9	2.22%
02:00:00 - 02:59:59	12	2.96%
03:00:00 - 03:59:59	2	0.49%
04:00:00 - 04:59:59	9	2.22%
05:00:00 - 05:59:59	5	1.23%
06:00:00 - 06:59:59	11	2.72%
07:00:00 - 07:59:59	10	2.47%
08:00:00 - 08:59:59	16	3.95%
09:00:00 - 09:59:59	18	4.44%
10:00:00 - 10:59:59	26	6.42%
11:00:00 - 11:59:59	17	4.20%
12:00:00 - 12:59:59	24	5.93%
13:00:00 - 13:59:59	22	5.43%
14:00:00 - 14:59:59	29	7.16%
15:00:00 - 15:59:59	20	4.94%
16:00:00 - 16:59:59	25	6.17%
17:00:00 - 17:59:59	20	4.94%
18:00:00 - 18:59:59	28	6.91%
19:00:00 - 19:59:59	19	4.69%
20:00:00 - 20:59:59	27	6.67%
21:00:00 - 21:59:59	16	3.95%
22:00:00 - 22:59:59	15	3.70%
23:00:00 - 23:59:59	16	3.95%
Total: 405		Total: 100.00%

Attachment: EOM Stats June 2023 (13586 : Staff Update)

Runs by Responding Unit

Response EMS Unit Call Sign (eResponse.14)	Number of Runs	Percent of Total Runs
MED11	147	36.30%
MED21	111	27.41
MED31	93	22.96
MED41	54	13.33
Total: 405		Total: 100.00

Report Criteria

Incident Month Name - Year: Is In June 2023

Response Ems Unit Call Sign (Eresponse.14): Is In MED11, MED21, MED31, MED41

Attachment: EOM Stats June 2023 (13586 : Staff Update)



**COUNTY
COUNSELOR/ADMINISTRATIVE
SERVICES**
Staff Update

Clancy Holeman
Counselor/Director of
Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

STAFF REPORT

FROM: Clancy Holeman, Riley County Counselor

MEETING: July 17, 2023

SUBJECT: Pending County Projects County Counselor

PRESENTER: Clancy Holeman

Enclosures:

- FINAL Commission List 07.17.2023 (DOCX)

PENDING COUNTY PROJECTS ▪ February, 2023 and through July 12, 2023 Submitted by Clancy Holeman, Riley County Counselor

NOTE: The below lists are not intended to be a comprehensive list of all “pending” Commission or other County Department projects underway. Instead, the below lists represent an ongoing “snapshot” of the current status of selected pending projects which have either consumed significant staff time or involve county issues of widespread significance. Additional entries show selected project work for individual county departments. The sequence of entries below is not intended to reflect the priority assigned to any work described. All entries more than 6 months old have been removed (with the exception of some entries when historical information may be useful). *Bold type entries are the most recent.*

COMMISSION LIST

I. Projects By Category:

American Rescue Plan: Discussion with staff about possibly engaging consultant to assist County with federal/state requirements in future use of County’s \$14M allocation of ARPA funds. Similar concept to staff’s use of consultant with prior CARES funding. Unlike CARES funding, a primary focus of ARPA funding is infrastructure. (8-31-21)

Board of Riley County Commissioners: Consult with Deputy Counselor on scheduled annexation hearing. (1-3-23) Review animal control issues. (1-27-23) Prepare for upcoming work session week of 1-30-23. (1-27-23) Attend and participate in BOCC public meetings (1-26-23; 1-30-23) Attend and participate in BOCC public meetings. (2-2-23;2-6-23) Forward KORA request to this department’s staff for response. (2-6-23) Work on reimbursement agreements for small cities. (2-7-23) Review and route incoming litigation documents to relevant parties, including our insurer and insurer-provided counsel. Prepare CAR and discuss with Budget and Planning Committee, for approval of form of small cities’ sales tax reimbursement agreement. (2-8-23) Review and approve as to form upcoming resolution for G.O. bond issuance on Public Works road project. (2-21-23) Work on hiring process for Deputy Position at retirement of incumbent scheduled for 9-30-23. (2-16-23;2-21-23; 2-22-23) Prepare for BOCC public meeting scheduled for 2-23-23. (2-21-23;2-22-23) Attend and participate in BOCC public meetings of February 23rd, February 27th, March 2nd, March 6th, 2023, March 9, 2023. Legal research on issues related to upcoming scheduled Township Officer Meeting. (2-23-23;2-24-23;2-27-23;2-28-23) Mail to counsel for respective small cities sales tax loss reimbursement agreements. (3-3-23) Prepare for annual township officers meeting scheduled for 3-8-23. (3-7-23) Return call from member of Tattarrax Homeowners Association regarding Lot 70. (3-7-23) Schedule executive session for March 9, 2023 meeting. (3-7-23) Attend and participate in annual Township Officers’ meeting. (3-8-23) Conversation with after phone call from City of Ogden. Discuss timeframe for return of the agreement to Riley County. (3-13-23) Work on environmental issue. (3-13-23;3-14-23) Voicemail left with bond counsel on short term financing question different project. (3-14-23) Work to schedule 2 agenda items for Thursday, March 16th public meeting. (3-14-23). Assist Departments and counsel with pending litigation claim. (3-14-23; 3-15-23) Exchange of information on pending litigation with outside counsel. (3-16-23;3-17-23) Staffing with multiple county office representatives on real property ownership issue.(3-17-23) Meeting with township official as result of Township Officers Meting Contract discussion.(3-17-23) Prepare for BOCC public meeting scheduled 3-20-23 (3-19-23) Attend and participate in BOCC public meetings 3-16-23; 3-20-23) At request of county staff deponent in pending litigation matter, arrange to attend deposition preparation meeting. (3-22-23) At request of architect, review and approve as to form draft construction agreement for North County ambulance station in Leonardville. (3-22-23) Work on defense of appeal to District Court by Prairiewood Holdings, LLC. (3-26-23) Attend and participate in BOCC regular public meeting. (3-23-23; 3-27-23) Sit in on deposition preparation of county witness, at request of county witness, conducted by county’s insurance-provided outside counsel on pending litigation. (3-27-23) Communication from

insurance-provided outside counsel on different pending litigation. (3-28-23) Discuss with Deputy Counselor last week's City/County/County meeting. (3-28-23) Attend and participate in BOCC evening public meeting at City of Riley. (3-30-23) Work on hiring of Deputy Counselor to fill vacancy to be created by Fall retirement of incumbent. Discuss with HR staff. (3-30-23; 3-31-23) Prepare for 4-3-23 public meeting (4-2-23) Attend and participate in BOCC public meeting of 4-3-23. Attend and participate in BOCC public meetings. (4-6-23; 4-10-23) Review matter before Planning Board. (4-10-23) Draft CAR and Place "Interlocal Service Agreement" signed by City of Leonardville on BOCC agenda for signature during 4-13-23 public meeting (small city reimbursement agreement for sunset of county "road and bridge" sales tax 12-31-22). (4-11-23) Legal research on animal control services and RCPD. Memo prepared. (4-9-23; 4-10-23; 4-11-23; 4-12-23) Attend and participate in BOCC public meetings (4-13-23; 4-17-23) Attend Law Board Meeting discussion of Animal Control and RCPD. (4-17-23) Draft and file Local Disaster Emergency Declaration as requested by Department and authorized by Chairwoman of BOCC. (4-18-23)) Attend and participate in City/County/County meeting on animal control and RCPD. (4-20-23) Discuss with Treasurer upcoming scheduled Teams meeting with representatives of City of Ogden on proposed "Interlocal Services Agreement" (Small Cities Sales Tax Reimbursement Agreement). (4-26-23) Attend and participate in previously described "Teams" meeting discussion with representatives of City of Ogden and County Treasurer. Plan by Ogden representatives is to present agreement to Ogden City Council for review and possible signature during its public meeting next week. (4-26-23) Discuss with Cindy Kabriel and soil conservation contact addition of locations to agenda of upcoming 'field trip' by BOCC on May 4, 2023. (4-26-23; 4-27-23) Prepare for public hearing on special use authorization on BOCC agenda 5-1-23. (4-30-23) Attend and participate in 5-1-23 BOCC public meeting. (5-1-23) Return 5-2-23 call from citizen requesting a "fence view." Leave voicemail. (5-3-23) Discuss with citizen their return call requesting a "fence view." I'll send packet for citizen to complete and return, cautioning this matter may not be subject to fence view process. Citizen says they understand that is a possibility. (5-3-23) Attend and participate in BOCC public meeting. (5-4-23) New request for fence view. Advise packet will be mailed to them. (5-4-23) Prepare for BOCC public meeting of 5-8-23. (5-6-23; 5-7-23) Attend and participate in regular BOCC public meeting. (5-18-23; 5-22-23; 6-1-23) Work on county budget preparation information. (5-18-23; 5-19-23) Review information from a department on township legal issue. (5-21-23) Work on scheduling future executive session. (5-22-23) Preparation for presentation to BOCC during its June 1, 2023 meeting of City of Ogden "Interlocal Service Agreement"—fourth of those agreements presented to our 4 "small cities". Prepare correspondence to City of Ogden attorney. (5-30-23) Attend and participate in BOCC meetings. (6-1-23; 6-5-23) Mail City of Ogden attorney fully executed originals of "Interlocal Service Agreement—sales tax reimbursement. (6-5-23) Review request for letter of support from BOCC. (6-6-23) Work on county budget preparation information. (6-6-23) Work on fence view scheduling and notice. (6-5-23; 6-6-23-6-7-23) Prepare requested letters of support for telecommunications providers' applications for state of Kansas LINC grant program. (6-9-23). Email completed letter of support to contact for one provider, as requested by Cox Communications. (6-12-23) Work on 2 fence view applications. Attend and participate in BOCC public meetings. (6-8-23; 6-12-23) Conversation with opposing counsel on pending litigation in Riley County District Court. (6-14-23) Provide TVT BOCC-signed letter of support. (6-14-23) Work on scheduling fence views. Notices out to applicants and adjoining landowners served by the fence. (6-15-23) Teams meeting with Bond Counsel and Craig, Shelley and Rich about route for financing two pending county projects. I review and approve authorizing resolution and send it on to Bond Counsel for review. (6-21-23) Attend and participate in BOCC meetings. (6-22-23; 6-26-23; 6-29-23) Attend delinquent tax sale. (6-23-23) Work on scheduling of fence view. (6-22-23; 6-23-23; 6-26-23; 6-27-23) **Work on and provide letter of support from BOCC for City of Ogden grant application federal program. (6-28-23; 6-29-23; 7-1-23) Work on District Court appeal by Prairiewood of BOCC approval of preliminary and final development plans for Liquid Art Winery. (6-29-23; 7-1-23) Work on county budget analysis for BOCC. (7-2-23; 7-3-23; 7-4-23) Prepare for BOCC public meeting of July 6, 2023. (7-5-23) Communicate with counsel for fence view applicant Hopkins. Request property access address detail. (7-5-23) Attend and participate in BOCC meetings. (7-6-23; 7-10-23) Register for upcoming KAC zoom on LAVTR. (7-11-23) Work on fence view scheduled for 7-13-23. (7-11-23) Work on scheduling of different upcoming fence view for end of July, 2023. (7-7-23; 7-8-23; 7-9-23; 7-11-23) Work on Bala**

Township “county property” issue. (7-10-23; 7-11-23) Work on fence view scheduled for 7-13-23. (7-10-23; 7-12-23) Legal analysis of appropriation question involving outside agency. (7-12-23)

“Constitutional Protection of County Home Rule”:

County Counselors Association of Kansas:

County Jail Inmate Medical Care: Schedule staff discussion of contract development. (5-21-23)

Countywide Emergency Radio Communications System Upgrade: The upgrade is complete. But now the “program” phase has been completed, additional work from this department will be provided, as necessary, during the “maintenance” and “warranty” periods now underway. Discussion with contract administrator for vendor (L3Harris) scheduled for August 27, 2021. Discussion held with vendor contract administrator. Discussion with EM Director (8-30-21). Working toward final documents of “program” phase. Conversation with EM Director. (9-24-21) Conversation with L3Harris contract administrator, moving this matter toward likely resolution by the BOCC on 9-30-21. (9-24-21) Review appropriately continues among EM, KSU and Emergency Dispatch personnel regarding close out of this phase of the project. (9-24-21) Draw Commission Agenda Report and place on 9-30-21 agenda for BOCC review and approval of contract documents. (9-28-21) Discuss final contract documents for agenda separately with EM Director and L3Harris Contract Administrator. (9-29-21) Obtain BOCC approval of Amendment 1 to Master Service Agreement. (9-30-21)

“Dark Store”:

District Court: Discuss potential creation of “resolution docket” to reduce or eliminate COVID-caused backlog of identified criminal cases. (4-27-23; 4-28-23)

Federal Rules on Vaccination Mandate:

First Christian Church: Now this property is “listed” as a “historic site,” there are state law restrictions applicable whenever a “project” is undertaken involving potential repair, damage or destruction of the site or its structure. Discuss text of journal entry proposed by counsel for Respondents. (12-9-22; 12-11-22) Request transcript of Court’s ruling. Arrange for generation of check based on invoice from court reporter. (12-20-22) Work on pending appeal by neighboring property owner. (12-27-22; 12-28-22; 12-29-22) Review transcript and notify opposing counsel I will provide revised version of her proposed journal entry—in order to conform the journal entry to the text of the transcript. (1-4-23) Provide opposing counsel proposed revised journal entry. (1-29-23) Following exchange of respective journal entries in February, 2023, counsel review proposed changes and agree on final version for filing with court. (2-28-23; 3-3-23; 3-5-23) Prepare notice of appeal, following legal research. (4-3-23; 4-4-23; 4-5-23) File Notice of Appeal in District Court. (4-5-23) Finalize notice of appeal, given appointment of Lyon County District Judge at outset of appeal. Discuss with staff of Lyon County District Court Judge and with Riley County District Court Clerk staff member. Provide copy of notice of appeal to Lyon County District Court Judge who was assigned and heard appeal. (4-6-23) Work on appeal. (5-24-23; 5-30-23; 5-31-23; 6-1-23) Legal research on appeal. (6-2-23; 6-5-23) Work on appeal. (6-13-23; 6-14-23; 6-15-23.)

Indigent Legal Services: Attorney contracts for 2022 were created and emailed to current attorneys under contract. (11-3-21) Notice to Riley County Bar Association of at least one attorney vacancy effective January 1, 2022. (11-4-21) Proposed 2022 contracts have been provided to all current lawyers under contracts. None returned as of 11-23-21. No indigent legal service contracts are in place for calendar year 2022. Work on various issues related to this service. (2-10-23; 2-13-23; 2-14-23; 2-15-23; 2-16-23; 2-19-23; 2-20-23; 2-21-23; 2-22-23; 2-24-23; 2-26-23; 2-27-23; 2-28-23; 3-1-23; 3-2-23; 3-3-23; 3-4-23; 3-6-23; 3-7-23; 3-8-23) Work on various issues related to this service. (3-19-23) Work at staff level on compensation for this service.

Attachment: FINAL Commission List 07.17.2023 (13585 : Clancy's Commission List)

(3-28-23) schedule next staff level discussion of compensation for this service. Discuss with Deputy Counselor compensation for this service. (3-29-23) Work on project. (6-1-23) Work on project. (6-8-23) Draw up final version of CAR; RFP; and Contract. (6-19-23; 6-20-23) Obtain BOCC approval of form RFP and Contract. (6-22-23) Finalize RFP and contract and distribute to local Bar Association membership with encouragement to apply well before August 4, 2023 deadline for proposals because they will be considered as they are submitted. (6-29-23; 6-30-23) **Create documents for publication in newspaper and placement on county website for this service. (7-7-23; 7-10-23; 7-11-23; 7-12-23)**

Legislation: Invitations out to state delegation for December 12, 2022 legislative conference, along with copy of agenda. (12-1-22) Reminders out to legislative delegation of 12-12-22 legislative conference. (12-8-22) Preparation for legislative conference. (12-11-22) Attend and participate in legislative conference. (12-12-22) Discuss legislative issue with County Appraiser. Review information and advise. (12-27-22) Discuss with 2 other county's county counselors possibility of linking up both our respective legislative delegations and lobbyists for cooperative action on potential "nuisance abatement" statute during 2023 legislative session. (12-29-22) Discuss with County Clerk and legislative delegation member the RNR statute. (1-3-23) Drive to Topeka and pick up lobbyist badge for 2023 state legislative session. (1-3-23) Week of January 23, 2023: Work on "vacant lot" house bill (HB 2083) and discuss with our legislative delegation; Work on RNR statute modification bill (HB 2002) and provide BOCC written testimony in support. Review legislative issues identified by contract lobbyist. (1-27-23.) Work on Nuisance Abatement legislation proposal on Riley County platform. (1-25-23; 1-26-23; 1-27-23) Work on SB 90 and HB 2148—Treasurers' Association auto tag fee bill. (1-26-23; 1-27-23) Review proposed schedule for temporary financing of High Plains Road project. (1-28-23) Review testimony from County Clerk's association on HB & HB involving election matters. (2-6-23) Work on SB 162 (nuisance abatement) (2-9-23; 2-10-23) Complete testimony in support and deliver required 75 paper copies to lobbyist for routing to Senate Local Government committee secretary. (2-10-23) Provide Riley County state legislative delegation, contract lobbyist, and KAC Riley County's testimony in support of SB 162. (2-10-23) Route to Rep. Mike Dodson County Appraiser's input on: HB2232 (Appraiser Qualifications); HB 2319 (tax exemption on business property in competition with property owned or operated by government); HB 2201 (requiring 5 years valuations listed on CVNs); HB 2200 (exemption on homestead, retired, military); HB 2220 (5yr property tax exemption on startups); HB 2231 (tax exemptions for daycare); HB2056, HB 2057, HB 2237 (no position from appraisers' association or Appraiser). Provide BOCC testimony and our SB 162 to another county at that other county's request—they are struggling with a number of "nuisance" real properties. (2-10-23) Work on SB 1623 and prepare for upcoming legislative hearing. (2-13-23) Attend and participate in legislative hearing on SB 162 before Senate Local Government Committee. (2-14-23) Zoom with Treasurer and County Clerk on SB 248. (3-1-23) Work on SB 248 & 252 analysis for relay to KAC and legislative delegation. (3-2-23; 3-3-23; 3-7-23; 3-8-23) Work on analyzing SB 228 (amendment of multiple statutory provisions on jail administration) in response to legislative delegation member's question; after requesting and receiving impact opinion from RCPD on any change county might support for reimbursement of jail inmate medical costs. Communicate with legislator. (3-8-23; 3-13-23; 3-14-23) Communicate with contract lobbyist to work on scheduling "virtual" follow up legislative conference with delegation. Work with Cindy K. (3-15-23). Analyze and prepare for discussion of potential litigation in upcoming executive session. (3-15-23) Discuss legislative matter with member of delegation. (3-15-23) Communicate with legislative delegation to schedule virtual follow up legislative conference either April 10, 2023, or April 17, 2023. (3-16-23) Communicate with contract lobbyists. (3-17-23) Communicate with responding delegation members about their preferred dates. (3-18-23; 3-19-23) Review communication from delegation member on pending bills. (3-19-23) Communicate with County Appraiser on proposed SCR freezing real property tax values at no more than 3% increase annually. (3-19-23) Work with PIO and County Appraiser on public statement regarding legislative item. (3-20-23; 3-21-23) Respond to staff communication on apparent status of SB 248 (exemption for "food" in existing and future local sales taxes) and HB 2002 (RNR notice costs paid by the state). (3-22-23) Work at county staff level on SB 248; SB 252. (3-1-23; 3-2-23; 3-3-23) Prepare for discussion with BOCC I'll suggest at tonight's public meeting in City of Riley. (3-30-2023) SB 323—requiring election of all county appraisers statewide. (3-30-23) Work on H Sub SB 42.

Discuss with contract lobbyist. (4-2-23; 4-3-23) Work with PIO and County Appraiser on possible press release regarding SCR 1610. (3-21-23; 3-22-23) Prepare for March 27, 2023 Intergovernmental Luncheon and legislative update to present. (3-26-23) Attend and participate in Intergovernmental Luncheon—statutory update. (3-27-23) Work with PIO and County Appraiser on possible press release regarding SCR 1610. (3-27-23) Email delegation invitation to virtual follow up legislative conference scheduled for April 10, 2023, 10:30-11:30 a.m. (4-3-23) Review amended HB 2002—eliminating that portion of existing locally voter approved sales taxes generated by food sales; SCR 1611—4% ceiling on annual property valuations. (4-6-23) Draft agenda for 4-10-23 virtual legislative conference. Invitations out to contract lobbyist and KAC lobbyist. (4-7-23) Discussion with county’s contract lobbyist on status of various legislative items following legislature’s 4:30 a.m. adjournment Friday morning. (4-7-23) Draft agenda for virtual legislative conference. (4-7-23) Assist BOCC with conducting virtual legislative conference. (4-10-23) Review portions of 127-page Conference Committee Report on SB 8 (‘competition’ and a host of other legislative issues. (4-27-23)

Leonardville North County EMS Station: Follow up call to City of Leonardville attorney. (4-11-23) Set up phone appointment with City of Leonardville Attorney—to discuss having city begin process of opening the easement as an alley for access to the site. (5-3-23) Phone discussion with City of Leonardville attorney and arrange for teams meeting next Tuesday (5-9-23) with him, Craig and me to discuss details of City legally “opening” alley to site of ambulance and performing tree trimming along that alley. (5-3-23)

Legislation:

National Opioid Litigation Settlement: Notice of Deadline to “opt in” to latest round of national opioid class action litigation settlements is April 18, 2023. (3-27-23) Prepare and submit CAR for BOCC 4-10-23 public meeting; with my recommendation to BOCC regarding “opt in” to latest round of national opioid class action litigation settlements—5 new defendants settling. Discuss with Assistant Attorney General managing this matter state-wide. (4-6-23) Submit electronically our “opt in” to latest round of national opioid class action settlements, as previously authorized by BOCC. Confirmation from settlement administrator that “opt in” accomplished. (4-14-23)

NG-911 Committee (Road naming): Attend and participate in committee meeting. (2-14-23)

Proposed Construction of EMS/EM/RCFD Emergency Services Headquarters: Schedule work session for discussion of design issue related to facility. (1-27-23)

Riley County Annual Legislative Conference: Discussion with County Register of Deeds to schedule meeting week of December 5th to review documentation of long-term revenue loss to Riley County caused by legislature’s past elimination of the mortgage registration fee. (12-1-22) Work preparing for 12-12-22 legislative conference. (12-8-22; 12-11-22) Discuss legislative conference information with County Appraiser. (12-8-22) Discuss legislative conference information in meeting with County Register of Deeds. (12-9-22)

Riley County District Court: Discussion regarding BOCC consideration of funding potential “resolution docket” to assist with case backlog. (4-27-23)

Rural Economic Development Advisory Board:

Staff Budget and Planning Committee:

White Canyon Benefit District: White Canyon benefit district’s residents’ request, made during this date’s public commission meeting, asking whether Riley County willing to supplement the cost of the benefit district’s proposed private road improvement project. No dollar figure provided by benefit district residents.

County staff instructed to provide BOCC at upcoming meeting most recent Riley County Public Works' "estimate" of "northern route" as an option to current benefit district project proposed. (8-30-21)

II. Projects by Department:

Administrative Services/County Counselor: Work on matters related to departmental transition. (1-25-2023; 1-26-2023; 1-27-2023) Interviews of applicants for Deputy County Counselor position in transition scheduled to take place 9-29-23.-23. (3-2-23; 3-3-23)

Riley County Appraiser's Office: Assist with legal issue. (12-1-22) Discuss with County Appraiser separate legal issue. (12-2-22) Assist Department Head with legal issue and prepare for executive session on same. (12-1-22; 12-7-22) Discuss legislative conference matter with Department Head. (12-7-22) Department Head notifies of property taxpayer verbally abusive to staff. Advisee. (12-13-22) Discuss legislative issue with Department Head. (12-28-22) Discuss real property issue with Department Head and setting up staff meeting to discuss further. (12-29-22) Discuss KORA issue with Department Head and advise. (1-3-23) Review info from County Appraiser on upcoming property tax appeal. Provide additional background information to Appraiser. (1-28-23) Advise on exemption matters. (2-8-23) Meet with County Appraiser on exemption issue. (3-6-23) Meet with County Appraiser and taxpayer representatives on same exemption issue. (3-7-23) Discuss with different taxpayer representative different exemption issue. 3-7-23) Review different pending exemption request material, at request of Department Head. (3-13-23) Advise Department Head on assessment issues. (3-20-23) Discussion with Department Head of legal issue. (4-27-23) Discuss separate exemption through bond issue. (5-3-23) Analyze IRB issue and advise Department Head. (5-5-23) Advise on legal question. (5-19-23) Assist Dept. Head with legal issue. (5-30-23) Advise on separate legal issue different from immediately preceding first two issues. (5-30-23) Discussion with Department Head. (6-13-23) Return call from Department Head. Discussion with Department Head of legal issue. (6-14-23) Meeting with County Appraisal and legal staff on nuisance property issue. (6-14-23) Communicate with Department Head on legal issue. (6-20-23)

Riley County Attorney: Work on contract for services. (2-22-23) Work on immediately preceding contract with Department Head. (2-27-23; 2-28-23; 3-1-23; 3-2-23) Respond to Department head update on pending discussion to schedule with counsel on our BOTA cases. (4-7-23) Discuss with Department Head legislative issue. (4-7-23)

Riley County Clerk: Review form of license application and its requirements at request of Clerk's staff. (12-7-22) Review revised license application provided today by Clerk's Office staff. Approve "as to form." (12-8-22) Review and respond to bond counsel question on term sheet for short term financing. (2-6-23) Advise on release of information issue. (4-19-23) Advise and assist departmental staff on release of information issue raised by state agency. (4-21-23) Assist with KORA issue. (5-3-23) Assist with same KORA issue through communication with outside requester; communication with I.T. based on prior provision of similar information requested in 2021. (5-4-23) Work on request for electronic data. (5-22-23; 5-23-23; 5-26-23) Discuss contract issue. (6-2-23) Discuss contract issue. (6-13-23; 6-14-23) Work on same contract issue. (6-14-23) Teams meeting with Clerk and Election Supervisor on contract issue. (6-15-23) Confirm with County Clerk and Election Supervisor vendor has agreed to contractual provisions attachment; advise to place on BOCC agenda of public meeting on 6-22-23. (6-19-23) Work on separate proposed contract. Schedule Teams Meeting with Department Head and Election Supervisor for 6-21-23. (6-20-23) Teams meeting with Department Head and Election Supervisor on contract issue. Discuss. (6-21-23)

Riley County Community Corrections:

Riley County Emergency Management: Contacted by EM regarding a 911 service issue. Discuss with EM Director. I called resident and left message with adult in home. (12-1-22) Return 12-5-22 call from resident.

I describe to resident options as I understand and staff (EM and 911) work to this point and 911's referral of issue to state's 911 coordinating council—in hopes they can obtain solution for resident from A T & T landline provider (resident reports no cell service available his location). Encourage resident to try a number available to reach 911 as short-term solution while 911's involvement with state coordinating council. Encourage resident to call me with result of his use of that landline number to reach 911. Make arrangements to speak with resident by end of this week with any results of my conversations with 911. Talk with 911 and Tyler brings me up to speed on where this is with 911 coordinating council. (12-6-22) Call back resident and inform Tyler of 911 has been told should hear back "soon" from 911 coordinating council. I relay that information by phone to resident. He verifies his test of direct line call to 911 did work today. Understands that is an interim solution while coordinating council effort plays out. Encouraged him to call me back and check on progress of state coordinating council effort, within next 2 weeks, or whenever he wants to do so. (12-6-22) Contacted by PIO for information. Provide. Review info. (12-6-22) Follow up from 911 and PIO on interim solution is working based on test by resident. (12-7-22) Meet with Department Head on proposed EM personnel policies and Standard Operating Guidelines. (12-9-22) New information provided by Department Head on foregoing resident's report of continued issue with 911 contact, based on info he received from his land line provider. (1-4-23) Department Head inquires about process for development of SOGs. Consult with HR who advises Department Head. (1-4-23) Request for contract assistance. (1-30-23) Information provided on scheduling training opportunity on FLSA. (1-30-23) Information provided on CPE building security. (1-30-23) Discuss litigation matter with Department Head. (2-8-23) Discuss pending legal matter with Department Head. (4-5-23) Prepare Declaration of Local Disaster Emergency; Obtain signatures of Vice-Chairman & County Clerk; File with County Clerk; Deliver to Baldwin Fisher for transmittal to KDEM. (3-20-23) Discussion with Department Head and confirm he wants existing Declaration of Local Disaster Emergency to expire by its terms this Monday, March 27, 2023 at 12:01 a.m. (3-22-23) Advise BOCC during public meeting of March 26, 2023 of immediately foregoing decision on Declaration of Local Disaster Emergency. (3-26-23)

Riley County Emergency Medical Services: City Commission has asked counsel for both entities to develop a document allowing County use and potential improvements to alley providing access to lot purchased by County for North County ambulance station. I send email to counsel for City of Leonardville advising of this and inviting him to call me to discuss. (12-7-22) City Attorney responds and confirms parties understand what's necessary. Consultation with Craig. (12-8-22) Discuss with Department Head arrangement for site visit on 12-21-22. (12-20-22) Site visit with Department Head and Deputy County Counselor to be rescheduled. (12-21-22) Work on North County ambulance station design project. Discuss with Department Head. (1-29-23) Respond to communication from outside counsel on pending matter. (3-19-23) Prepare for teams meeting tomorrow morning on opening of alley easement for estimated September, 2023 completion of Leonardville North County Ambulance station. (5-8-23)

Riley County Extension: Work on annual authorization for controlled beer sales during rodeo at county fair. (5-31-23)

Riley County Fire District No. 1: Schedule conversation with Department Head for 4-21-23 on Ashland Bottoms and University Park fire station projects—recently rejected bids—next steps. (4-17-23) Attend staff meeting on open burning issues with: Riley County Attorney; RCPD; Fire District Chief. (4-19-23) Meeting with Fire Chief on issues related to construction of two fire stations. (4-21-23) Review material on land swap proposed between Fire District and University Park, for construction of ne4w fire station. (4-27-23) Leave message for Department Head in response to call earlier today. (4-27-23) Discussion with Department Head regarding University Park's agreement to contract terms for land swap as relayed previously by Department Head to University Park Advisory Board members. (4-27-23)

Riley County GIS: Assist with provision of "shapefile" requested by company. Communicate with company representative and GIS staff. (6-5-23; 6-6-23)

Riley County Health Department: Work with department staff member on question about insurance coverage for staff. I ask County's insurance broker for information. (12-12-22) Follow up on question I previously asked county's insurance provider December 12. (12-28-22) Discussion with insurance agent on insurance coverage from a department's staff. Recontact staff member and advise agent will be contacting them for more detail—encourage staff member to check back with me next week if necessary. (12-28-22) Advise Department Head on issue involving small city. (6-19-23)

Riley County Historical Museum:

Riley County Human Resources: (1-4-23) Discuss with HR Manager and advise on personnel issue. (2-6-23) Assist with contract matter involving a different department. (2-21-23) Review contract and approve as to form. (3-18-23) Schedule discussion on two HR issues. (3-22-23) Discuss with HR Manager solicitation on county property by local business. (3-29-23) Communication from outside counsel on pending discovery matter in litigation. Communicate with HR manager and outside counsel. (4-5-23) Work with HR and Department Head on personnel matter. (4-5-23) Respond to inquiry from staff working group on building environmental concern. Meet with staff working group. (4-7-23) Communicate with HR and Department Head regarding inquiry on a court interpretation of FMLA issue. (4-7-23) Discussion with staff working group on environmental issue. (4-11-23) Communicate with Department and schedule meeting on FMLA issue. (4-14-23; 4-17-23) Assist HR with personnel matter. (4-19-23) Assist HR with two personnel matters. (4-20-23) Discussion with HR on personnel matter. (4-25-23) Assist HR staff with contractual issue. (4-25-23) Assist HR with benefits issue for a department's workforce. (4-25-23) Review and analyze different contractual issue. (4-25-23) Assist HR with discussion of new personnel issue. (4-26-23) Work on contract issue for HR and advise. (4-27-23) Work on personnel issue with HR and a Department. (4-28-23) Advise personnel issue involving unemployment insurance. (5-3-23) Work with HR and Department Head on personnel issue. (5-4-23) Discuss with staff "COVID" working group (Ambulance; RCHD; HR; Clerk) end of the public health emergency and benefits question raised. ((5-4-23) Communicate with HR and Department Head on personnel issue. (5-4-23) Discussion with Deputy County Counselor Woodard regarding legal issues surrounding immediately preceding legal issue. (5-4-23) Work on immediately preceding issue. Communicate with HR and Department Head. Schedule meeting with HR and Department for 5-5-23 (5-4-23) Meet with HR and assist with unrelated personnel issue. (5-4-23) Meet with Department Head and Deputy Counselor Woodard on issue scheduled on 5-4-23. (5-5-23) Teams meeting with HR and department leadership on personnel issue. Follow up with HR on same personnel issue. (5-8-23) Conversation with HR on different personnel issue. (5-8-23) Discuss personnel issue with HR Director. (5-19-23) Work on personnel issue. (5-22-23) Communicate with HR on pending litigation matter. (5-22-23) Assist HR with personnel issue. (5-31-23) Assist HR with personnel issues. (6-6-23) Assist HR with contractual issue. (6-7-23) Assist HR and county department with personnel issue. (6-12-23) Exchange communications with HR and department about personnel issue discussion rescheduling. (6-16-23) Communication from Dept. on personnel issue. Analyze. (6-15-23) Work on legal issue for Department. (6-25-23) Assist Department with legal issue. (6-26-23) **Assist Director and a Department Head with HR matter. (7-11-23; 7-12-23)**

Riley County Information Technology/GIS: Participate in staff working group discussion of network security improvement. (12-19-22) Follow up on "shapefile" request from company. (6-5-23)

Riley County Museum: Advise Director on question raised on behalf of Historical Society. (5-3-23)

Riley County Noxious Weeds/Hazardous Household Waste: Discuss with department head upcoming potential property leases of county ground. (5-3-23) Request Department Head provide copy of deed on one of leased properties—to review restrictions on all the leased properties. (5-4-23) Schedule discussion with Department Head on real property issue. (5-22-23)

Riley County Planning & Development: Discuss issue with after phone call from County Sanitarian. (12-

5-22) Discuss immediately preceding issue with Department Head (12-6-22) Phone conference with Department Head and County Sanitarian on previous issue. Possible solution reached based on input from Department Head and Sanitarian. County Sanitarian will speak with property owner. (12-7-22) Review new form proposed by P & D staff for land use regulations. Route issue to Craig for his review. (12-8-22) Discuss benefit district issue with Department Head and Deputy County Counselor. (12-20-22) Review information on preceding provided by Department Head. Further discussion on same issue. (12-20-22) Attend pretrial in District Court on Prairiewood appeal. (2-6-23) Approve draft pretrial order presented by opposing counsel; advise county staff witnesses of revised trial date. (2-7-23) Meeting with staff member to prepare for Prairiewood appeal. (2-28-23) Participate in zoom meeting with staff regarding upcoming Keats public meeting scheduled for 3-9-23, 7 p.m. (2-23-23) Analyze potential Memorandum of Understanding. (3-15-23) Discuss with Department Head benefit district question. (3-15-23) Work on Prairiewood District Court Appeal. (3-17-23) Communicate with Department Head and Craig about meeting next week to discuss issue relating to transition of EHS. (3-18-23) Discuss with Planning and Development Director possible contract for assistance with soil testing, given current lack of EHS. Meet with Director and Deputy Counselor on this subject in conference room, later same day. (3-22-23) Discuss potential contract development for soil inspections with temporary EHS assistance. Work toward potential contract (3-28-23) Work toward same potential contract. Discuss with Department Head. (3-29-23) Work on appellate argument in Prairiewood appeal to District Court. (3-29-23) Work on appellate argument in Prairiewood appeal to District Court. (3-30-23; 3-31-23) File appellate brief in Prairiewood appeal to District Court. (3-31-23) Advise Department Head on contract matter. (4-6-23) Discuss with Department Head contract matter. Draft contract for EHS assistance and provide to Department Head (4-10-23) Communicate with Department Head on their proposed revisions to EHS draft contract. Work on those revisions/additions. Complete revision/additions and forward to Department Head for review. (4-11-23) Answer staff question about planning board hearing. (4-11-23) Conversation with Department Head on pending contract issue. (4-25-23) Conversation with Department Head on pending public hearing matter. (4-25-23) Meet with GIS on upcoming public hearing on land use issue. (4-25-23) Assist department staff by updating them and Department head on results of immediately preceding meeting with GIS. (4-25-23) Discuss with insurance agent coverage issue related to above contract for EHS assistance. (4-27-23) Discuss with Department Head movement of Prairiewood appeal to later hearing date. (4-30-23) Prepare for District Court hearing on Prairiewood; discussion with county witness. Relay information obtained to Planning & Development. (5-3-23) Assist Dept. Head with road renumbering issue. (5-30-23) Draw up agreed order withdrawing my motion finding requests for admission provided appellant are admitted. File approved order electronically. (6-5-23; 6-6-23) Schedule meeting with Department Head and staff on nuisance property. (6-9-23) Work on benefit district project and its authorization. (6-12-23; 6-13-23) Communicate with staff on nuisance property. (6-14-23)

Riley County Public Information Officer: Work with PIO scheduling my review of 2 proposed policies. (4-5-23) Respond to PIO question to staff working group about possible informational program for county employees. (5-8-23) Further communication with PIO and working group about same informational program. (5-8-23)

Riley County Public Works: Contacted by PW staff about new owner of county park real property and continued county lease of parking space. Provide my contact information to new owner. (12-6-22) Follow up with Department Staff about proposed meeting in their conference room this Friday. (12-7-22) Meeting with Head of Department and Assistant County Engineer to prepare for upcoming discussion with transfer station operator. (12-9-22) Learn of potential grant opportunity for road projects. Provide information to Department. (12-11-22) Discuss former with Department staff member. (12-12-22) Meeting with Department Head and Assistant County Engineer to prepare for upcoming discussion with transfer station operator. (12-13-22) Work on immediately preceding item on information from provided by operator. (12-14-22) Work with Department Head on Construction Management at Risk selection process. (12-14-22) Participate in transfer station contract negotiation with Department Head, Assistant County Engineer, Operator and Operator's counsel and principals. (12-16-22) Staff discussion of issue related to preceding negotiation.

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(12-19-22) Teams meeting with Budget and Finance, Department Head and Assistant County Engineer regarding contract issue. (12-28-22) Continue work toward transfer station operation agreement. (1-29-23) Advise Dept. Head after review of MOU related to bridge project. (1-29-23) Refer to Department Head City of Ogden question about sharing bridge maintenance responsibility. Referred for Department Head response back to me. (2-22-23) Meeting with outside counsel at their request regarding overflow channel maintenance proposal (2-23-23) Work toward meeting to renew transfer station operation agreement. (3-6-23;3-7-23;3-8-23) Work on Public Safety Headquarters Building project. (3-7-23) Provide counsel for transfer station operator County's position on remaining issues for putting agreement in place. Repeat offer of dates/times to zoom or teams meeting on subject for week of 3-13-23. (3-10-23) Counsel for operator advises week of 3-13-23 won't work for operator of transfer station. Proposes following weekdays and times. I commit will check on "county side" of negotiation and get back to counsel for operator. I relay proposed days/times week of 3-20-23 to Director and Assistant County Engineer, along with my availability. (3-13-23) Discuss contract matter question as result of Township Officers' annual meeting. (3-15-23) Work on scheduling next zoom with staff and transfer station operator—contract negotiation. Discussion with staff. (3-17-23) Work on Transfer Station agreement renewal issues. (3-18-23) Zoom negotiation with transfer station operator and department head. Separate conversation with county insurer afterward (3-21-23) Schedule 3-23 conversation with county insurer and department head on transfer station contract negotiation. (3-22-23) Conversation with attorney for transfer station operator about COLA in the proposed agreement and how it should work. (3-22-23) Conversation with City of Ogden Counsel about Cimmaron Bridge inspection and maintenance of overflow channel. (3-22-23) Discuss with our insurer transfer station insurance issue relevant to our negotiation for renewed contract with operator. (3-22-23) Discuss with insurer and Department Head insurance issue relevant to negotiation for renewed contract with operator. (3-26-23) Discussion with Department Head another Department Head and Division leader regarding scheduling of initial discussion at such staff level about environmental status of building. (3-28-23) Discuss with Department staff question on approval of contract for agenda. Confirm already provided to staff working group on contract's project. Relay confirmation. (3-30-23) Work with Department Head on Cimmaron Bridge inspection and City of Ogden's request. Speak with counsel for City of Ogden. (4-4-23) Work with Department Head on short term financing issues related to University Park and Lagoon Project. (4-4-23). Approve "as to form" contract extension with Howie's. (4-3-23) Respond to Craig's concept of potential new grant or loan opportunity for benefit district project. (4-5-23) Review University Park EPA consent order and work with Department Head on its use in possible project funding application. (4-5-23) Discuss contract issue with Department. (4-6-23) Analyze contract matter for Department. (4-6-23) Field question from bond counsel regarding the U.P. lagoon project ordered by EPA. Discuss with Department Head. Department head provides me answer to bond counsel question. (4-7-23) Relay Department Head's answer to bond counsel question about UP lagoon project. (4-9-23) Different project within Department—ongoing contract issue question forwarded by Julie Winter. (4-7-23) Discuss with Department Head and Assistant County Engineer in team meeting potential renewal of transfer station operation agreement. (4-10-23) Relay update to staff member my provision of U.P. lagoon project info to bond counsel. (4-11-23) Discuss scheduling a meeting on contract development issue. (4-17-23) Leave voicemail about scheduling meeting on contract development issue. (4-18-23) Teams meeting with Department Head and contractor on construction project issue. (4-21-23) Call from attorney for transfer station operator. Discuss upcoming potential meeting. (4-27-23) Relay information to Department Head and Assistant County Engineer. (4-27-23) Voicemail left with insurance agency on status of coverage issue on potential transfer station contract. (4-27-23) Discuss with Assistant County Engineer separate contract issues on Transfer Station and County Complex waste pickup. (4-28-23) Discuss with Department Head and Assistant County Engineer transfer station operation. (5-2-23) Work toward potential agreement on parking lot. (5-3-23) Work toward potential agreement on parking lot. (5-4-23) Discuss potential contract and bid documents on culvert replacement. Advise Assistant County Engineer. (5-5-23) Communicate with Staff on completion of review of contract issue. (5-19-23) Analyze contract issue on separate project at request of Department Head. Discuss with Department Head. (5-19-23) Teams meeting with Department Head on lease issue; and on township issue. (5-23-23) Communicate with landowner. (5-24-23) Continue work on lease issue. (5-24-23; 6-6-23) Work on same lease issue. (6-11-23; 6-12-23) Discuss transfer station operation with

Department Head and Assistant County Engineer (6-12-23; 6-13-23; 6-14-23) Work on benefit district project and its authorization (6-12-23; 6-13-23) Discuss transfer station issue with Department Head and Assistant County Engineer. (6-14-23) Communicate with Department Head and Assistant County Engineer about opportunity to Teams Meet with Operator and his counsel 6-23-23. (6-19-23) Send invitations for Teams Meeting to Operator, his counsel, Department Head and Assistant County Engineer. (6-20-23) Work on parking lot lease project. (6-19-23; 6-20-23; 6-21-23; 6-22-23; 6-26-23) ***Work on contract for transfer station. Communicate with Department Head and Assistant County Engineer. (7-1-23) Communication from KDOT on City of Ogden bridge inspection.(7-1-23) Work on contract for transfer station. (7-1-23; 7-2-23; 7-5-23)***

Riley County Register of Deeds: Discuss legislative conference issue with Department Head. (12-6-22; 12-7-22) Advise on legal issue. (2-12-23) Communicate with Department head on deed issue. (3-17-23) Discuss with Deputy Counselor correction deed prepared for filing. (3-28-23)

Riley County Treasurer: Discuss with Department Head process for Opioid Settlement Fund payments routed from Attorney General's Office. Discuss with Assistant Attorney General supervising such distributions. (12-21-22)

RILEY COUNTY POLICE DEPARTMENT—Administered by Law Enforcement Agency (“Law Board”): Conversation with jail staff about medical care legal obligation regarding former inmate. Advise. Schedule Team Meetings for later this p.m. to discuss with jail staff and Budget and Finance Officer. Meeting held: advise regarding liability/no liability for medical care on specific facts. (3-22-23)

III. Projects by Professional Association, Internal and External Committees/working groups, CLE, & Other Administrative Matters:

Ad Hoc Staff Committees/Work Groups on Multiple Subjects: Staff committee discussion of issue in recent tax sale. Clerk and staff, Treasurer, Appraiser and staff (3-6-23)

Administrative Matters: Work on annual performance reviews. (12-1-22; 12-2-22; 12-3-22; 12-4-22; 12-5-22; 12-6-22; 12-7-22) Work with Clerk staff to reschedule administrative time on upcoming BOCC agenda. (12-7-22) Register for free webinar during lunch hour December 14, 2022; “Practical Law” updates from Westlaw—our computerized legal research provider. (12-7-22) Forward to Office Manager Clerk's Office info on end-of-year vendor payments by check. (12-8-22) Discuss with Craig any updates to contact info. (12-13-22) Advise staff I'll be into office after attending 8:30 a.m. meeting at Public Works. (12-13-22) Discuss with Craig teams meeting later this a.m. with Department Heads of Appraiser's office and Planning and Development. (12-13-22) Review and Approve A/P and Accounts Payable documents. (1-30-23) Advise on chairs mistakenly moved out of CPE by CASA. (2-6-23) Work on arranging for office space for any attorney hired for vacancy of incumbent Deputy. Work on temporary location of conference room table for same purpose. Work with IT on technology need in space for same purpose. (3-15-23) Review and delete spam emails quarantined (3-19-23) Review communication from Federal District Court on amendments to local rules. (3-19-23) Approve staff request. (3-30-23) Order business cards for incoming Deputy County Counselor as of May 1, 2023. (4-5-23) Assist staff with follow up on minor structural repair of desk (donated by Treasurer) moved into office for incoming Deputy Counselor. (4-7-23) Repair of desk by Public Works staff accomplished. (4-11-23) Advise staff of information provided by Clerk's office on address to use with P-Card purchases. (4-25-23) Approve annual leave request from staff. (4-26-23) Work with staff development of departmental 2024 budget request. (4-26-23) Work with office's staff on Departmental 2024 budget request. (4-21-23; 4-26-23) Prepare memo in support of office's 2024 budget request. (4-26-23) Complete departmental 2024 budget memo. Submit memo and 2024 budget request to Budget and Finance (4-27-23) Discuss with HR CAR I'll prepare for transition of Counselor position based upon my scheduled 2025 retirement. (5-19-23) Work on transition of Deputy position given incumbent's scheduled retirement. (5-22-

23;5-23-23) Discuss and decide with staff on renewal of “Hawver” subscription. (5-30-23) Register for June 20 webinar on Title VI requirements under ARPA; to be conducted by Officer of Recovery. (6-5-23) **Information to Office Manager on invoice for Westlaw. (7-5-23)**

Continuing Legal Education: Attend online CLE program. (6-11-23) Attend CCAK CLE program. (6-16-23)

County Counselor Association of Kansas: Contact presenter and confirm presenter availability for mid-year zoom CLE meeting of membership. Advise KAC general counsel presenter on employment law developments will attend. (February, 2023) Discuss with membership possible hypothetical for CLE presenter’s use during upcoming presentation during mid-year membership meeting on ethical issue. (4-26-23) Confirm with Jay Hall presenter’s availability to present during June 16th “virtual” mid-year association CLE. (4-28-23)

Department Head Committee: Attend and participate in department Head Committee Meeting. Remind Department Heads of next Monday’s Legislative Conference, that they are all invited; and it is an opportunity to interact for the first time with new members of our delegation. Also described I will be inviting all delegation members to contact Department Heads throughout the legislative session when they have any questions about this county’s daily operation or of counties generally. (12-7-22) Attend and participate in Committee Meeting. (12-21-22) Attend and participate in committee meeting. (2-15-23) Attend and participate in committee meeting. (3-1-23) Attend and participate in committee meeting. (4-5-23) Attend and participate in committee meeting. (4-19-23) **Attend and participate in committee meeting. (7-5-23)**

Intergovernmental Luncheon: Attend meeting. (2-27-23)

Kansas Association of Counties:

Staff Budget and Planning Committee: Work with B & P on development of contracts for transfers to small cities for loss of funds as countywide ½ cent sales tax sunsets 12/31/22. (11-15-22) Review material for BOCC presentation to be made by Budget and Planning during the next BOCC public meeting. (11-28-22) Attend and participate in Committee meeting. (11-29-22) Ask Shilo for her opinion on draft of agreement. (2-7-23)

Staff Riley County Employee Recognition Day Planning Committee: Discuss future scheduling of committee meetings with members. (2-21-23) Attend and participate in committee meeting. (2-21-23) Discussion with County Appraiser regarding current property tax exemption status of potential venue. (2-22-23) Discussion with County Appraiser staff regarding contact information for same potential venue. (2-22-23) Discuss with venue representative potential use of facility for event. (3-6-23). Discuss with different venue’s representative potential use of facility for event. (3-7-23) Messages left at possible venue with my contact information. (3-17-23;3-18-23) Communicate with possible venue and contact person. Advise will not be using facility and why. (3-20-23) Attend and participate in committee meeting. (3-21-23) Discussion with committee members about concept for employee day, proposed by committee member. (4-26-23) Attend and participate in committee work planning Employee Recognition Day. (6-20-23) **Analyze proposed venue contract. Conversation with County’s insurer. Voicemail left with PIO. (7-5-23)**

Staff Road Renaming Committee: Respond to committee member’s relay of landowner’s proposed rename of private road. (12-7-22)

**RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
City Commission Meeting Room
1101 Poyntz Ave.
Manhattan, KS
July 17, 2023 12:00 p.m.
Agenda**

I. ESTABLISH QUORUM- Chairperson Matta

II. PLEDGE OF ALLEGIANCE- Director Peete

III. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the Law Board. A Law Board member may request an item be moved to the end of the General Agenda.]

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| <p>Pages 3-11</p> <p>Pages 12-16</p> <p>Pages 17-28</p> <p>Page 29</p> <p>Pages 30-33</p> <p>Page 34</p> <p>Pages 35-36</p> <p>Page 37-52</p> | <p>A. Approval of Minutes</p> <p>1. June 20, 2023 Law Board Meeting</p> <p>2. June 26, 2023 Special Law Board Meeting</p> <p>B. Approve 2023 Expenditures/Credits</p> <p>C. Juvenile Transport Reimbursement</p> <p>D. RCPD Related County Expenditures- <i>(Review)</i></p> <p>E. Riley County Jail Average Daily Inmate Population- <i>(Review)</i></p> <p>F. Seizure Expenditures- <i>(Review)</i></p> <p>G. Monthly Crime Report - <i>(Review)</i></p> |
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IV. GENERAL AGENDA

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| <p>Page 53</p> | <p>H. Additions or Deletions</p> <p>I. Public Comment</p> <p>J. Fraternal Order of Police Lodge #17 Comments</p> <p>K. Board Member Comments</p> <p>L. Law Board Meeting(s) Hosted in the County- Chairperson Matta & Director Peete- <i>(Discussion)</i></p> <p>M. RCLEA 2023 Meeting Resolution No. 23-05- Director Peete & Board- <i>(Vote Required)</i></p> <p>N. Executive Session- <i>(Vote Required)</i></p> <p>1. Non-Elected Personnel Matters</p> <p>2. Attorney Client Privilege</p> <p>O. Affirmation or Revocation of Discipline- <i>(Vote Required)</i></p> <p>P. Adjournment</p> |
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Riley County Law Enforcement Agency (Law Board) Meetings are open to the public. Agenda items may be viewed on the Riley County Police Department website at <http://rileycountypolice.org/law-board>. In order to comply with provisions of the Americans with Disabilities Act (ADA), the Riley County Law Enforcement Agency will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact Executive Offices Manager Nichole Glessner at (785) 537-2112, ext. 2468, for assistance.

The Meeting of the Riley County Law Enforcement Agency will be televised live on local Cox Cable Channel 3, on the City of Manhattan's website at <http://cityofmhk.com/tv>, and also on the RCPD website at <http://rileycountypolice.org/law-board>. A recording will be made available on the RCPD and City websites after the meeting.

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)



RILEY COUNTY POLICE DEPARTMENT

To reduce crime and improve the quality of life for the citizens we serve

Riley County Law Enforcement Agency Law Board Meeting

**Monday, July 17, 2023
12:00 p.m.**

City Commission Chambers
1101 Poyntz Avenue
Manhattan, Kansas

Contact Director Peete with any questions
(785) 537-2112 ext. 2468

RILEY COUNTY POLICE DEPARTMENT MONTHLY BUDGET STATUS REPORT

June 30, 2023	Budget	Current Actual	Actual-YTD	% to date	Last YTD	Remaining	% Balance
	Authorization	June	6 Months	50.00%	Actual	6 Months	50.00%
01 Salaries-Full Time	15,637,969.00	1,189,531.42	7,397,155.99	47.30%	6,518,998.71	8,240,813.01	52.70%
02 Salaries-Part Time	125,000.00	5,856.57	41,078.08	32.86%	39,967.00	83,921.92	67.14%
03 Salaries-Overtime	471,762.00	64,666.71	339,999.82	72.07%	296,702.95	131,762.18	27.93%
TOTAL SALARIES	16,234,731.00	1,260,054.70	7,778,233.89	47.91%	6,855,668.66	8,456,497.11	52.09%
36 Kansas Police & Fire	2,155,361.00	167,884.62	1,093,903.42	50.75%	881,747.12	1,061,457.58	49.25%
37 KPERS	646,542.00	48,051.09	321,846.80	49.78%	245,773.20	324,695.20	50.22%
38 Social Security	654,574.00	48,806.99	301,963.06	46.13%	268,470.19	352,610.94	53.87%
39 Health Insurance	1,537,150.00	120,000.00	720,000.00	46.84%	720,000.00	817,150.00	53.16%
40 Workers Compensation Insurance	380,000.00	7,127.27	137,486.30	36.18%	77,577.91	242,513.70	63.82%
41 Unemployment Compensation	16,234.00	1,208.91	7,439.09	45.82%	6,553.85	8,794.91	54.18%
TOTAL EMPLOYEE BENEFITS	5,389,861.00	393,078.88	2,582,638.67	47.92%	2,200,122.27	2,807,222.33	52.08%
TOTAL PERSONNEL COSTS	21,624,592.00	1,653,133.58	10,360,872.56	47.91%	9,055,790.93	11,263,719.44	52.09%
04 Utilities	205,000.00	20,084.05	103,388.51	50.43%	103,024.74	101,611.49	49.57%
05 Insurance	320,000.00	0.00	473,805.00	148.06%	432,897.00	-153,805.00	-48.06%
06 Legal & Accounting	85,000.00	7,842.52	33,470.09	39.38%	34,081.04	51,529.91	60.62%
07 Training & Travel	108,000.00	10,002.67	58,594.87	54.25%	78,934.77	49,405.13	45.75%
08 Postage	7,400.00	1,316.39	3,842.34	51.92%	2,175.98	3,557.66	48.08%
09 Printing	7,500.00	549.96	1,659.69	22.13%	1,342.54	5,840.31	77.87%
10 Rentals-Maint Agreements	60,000.00	5,539.16	24,737.18	41.23%	23,651.43	35,262.82	58.77%
11 Building & Grounds	30,000.00	4,448.97	16,611.60	55.37%	11,812.92	13,388.40	44.63%
12 Equipment Repair & Maintenance	85,000.00	246.64	8,920.09	10.49%	30,519.21	76,079.91	89.51%
13 Vehicle Maintenance	90,000.00	10,609.19	53,087.13	58.99%	102,579.37	36,912.87	41.01%
14 Telephone Service	62,000.00	7,312.89	36,117.35	58.25%	47,743.79	25,882.65	41.75%
16 Medical Fees	15,000.00	981.42	10,575.42	70.50%	17,371.15	4,424.58	29.50%
19 Contractual Services-Computers	690,000.00	4,272.49	245,892.48	35.64%	310,881.32	444,107.52	64.36%
20 Other Contractual Services	314,000.00	63,481.74	485,113.84	154.49%	300,970.66	-171,113.84	-54.49%
TOTAL CONTRACTUAL SERVICES	2,078,900.00	136,688.09	1,555,815.59	74.84%	1,497,985.92	523,084.41	25.16%
17 Prisoner Food & Care	195,000.00	32,541.63	155,854.24	79.93%	147,786.30	39,145.76	20.07%
21 Community Services	17,500.00	7,517.92	8,262.92	47.22%	8,995.88	9,237.08	52.78%
22 Books, Subscriptions, Memberships	10,000.00	1,471.29	5,115.26	51.15%	3,621.79	4,884.74	48.85%
23 Uniforms & Accessories	40,000.00	4,702.24	27,752.92	69.38%	55,976.70	12,247.08	30.62%
25 Maintenance Supplies	29,500.00	961.95	4,155.62	14.09%	10,294.93	25,344.38	85.91%
26 Fuel & Lubrication	163,000.00	19,801.70	105,587.99	64.78%	128,022.59	57,412.01	35.22%
27 Vehicle Tires	17,000.00	0.00	1,002.14	5.89%	2,338.16	15,997.86	94.11%
28 Office Supplies	24,000.00	3,244.16	16,113.16	67.14%	13,834.76	7,886.84	32.86%
29 Replenishment Supplies	45,000.00	4,368.90	16,168.36	35.93%	32,992.13	28,831.64	64.07%
TOTAL COMMODITIES	541,000.00	74,609.79	340,012.61	62.85%	403,863.24	200,987.39	37.15%
30 Communications Equipment	10,000.00	150.45	200.43	2.00%	17,686.22	9,799.57	98.00%
31 Guns & Crime Equipment	60,000.00	9,786.21	30,925.19	51.54%	251,866.40	29,074.81	48.46%
32 Furniture	15,000.00	357.76	3,241.36	21.61%	4,382.99	11,758.64	78.39%
33 Office Equipment	452,000.00	5,904.38	65,455.20	14.48%	50,242.29	386,544.80	85.52%
34 Vehicles and Equipment	270,000.00	1,234.70	43,317.70	16.04%	63,296.15	226,682.30	83.96%
TOTAL CAPITAL OUTLAY	807,000.00	17,433.50	143,139.88	17.74%	387,474.05	663,860.12	82.26%
TOTAL NON-PERSONNEL COSTS	3,426,900.00	228,731.38	2,038,968.08	59.50%	2,289,323.21	1,387,931.92	40.50%
TOTAL EXPENDITURES	25,051,492.00	1,881,864.96	12,399,840.64	49.50%	11,345,114.14	12,651,651.36	50.50%

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT REPORT OF AVAILABLE BUDGET

June 30, 2023		Budget	Budget	Total	Spent-YTD	Encumbered	Total Used	% Used	Remaining
		Authorization	Credits	Spendable	6 Months		To Date	To Date	Available
01	Salaries-Full Time	15,637,969.00	54,816.28	15,692,785.28	7,397,155.99	0.00	7,397,155.99	47.14%	8,295,629.29
02	Salaries-Part Time	125,000.00	0.00	125,000.00	41,078.08	0.00	41,078.08	32.86%	83,921.92
03	Salaries-Overtime	471,762.00	43,611.67	515,373.67	339,999.82	0.00	339,999.82	65.97%	175,373.85
TOTAL SALARIES		16,234,731.00	98,427.95	16,333,158.95	7,778,233.89	0.00	7,778,233.89	47.62%	8,554,925.06
36	Kansas Police & Fire	2,155,361.00	0.00	2,155,361.00	1,093,903.42	0.00	1,093,903.42	50.75%	1,061,457.58
37	KPERS	646,542.00	0.00	646,542.00	321,846.80	0.00	321,846.80	49.78%	324,695.20
38	Social Security	654,574.00	0.00	654,574.00	301,963.06	0.00	301,963.06	46.13%	352,610.94
39	Health Insurance	1,537,150.00	0.00	1,537,150.00	720,000.00	0.00	720,000.00	46.84%	817,150.00
40	Workers Compensation Insurance	380,000.00	0.00	380,000.00	137,486.30	0.00	137,486.30	36.18%	242,513.70
41	Unemployment Compensation	16,234.00	0.00	16,234.00	7,439.09	0.00	7,439.09	45.82%	8,794.91
TOTAL EMPLOYEE BENEFITS		5,389,861.00	0.00	5,389,861.00	2,582,638.67	0.00	2,582,638.67	47.92%	2,807,222.33
TOTAL PERSONNEL COSTS		21,624,592.00	98,427.95	21,723,019.95	10,360,872.56	0.00	10,360,872.56	47.70%	11,362,147.39
04	Utilities	205,000.00	222.74	205,222.74	103,388.51	0.00	103,388.51	50.38%	101,834.23
05	Insurance	320,000.00	33.00	320,033.00	473,805.00	0.00	473,805.00	148.05%	-153,772.00
06	Legal & Accounting	85,000.00	0.00	85,000.00	33,470.09	0.00	33,470.09	39.38%	51,529.91
07	Training & Travel	108,000.00	4,473.42	112,473.42	58,594.87	0.00	58,594.87	52.10%	53,878.55
08	Postage	7,400.00	214.22	7,614.22	3,842.34	0.00	3,842.34	50.46%	3,771.88
09	Printing	7,500.00	0.00	7,500.00	1,659.69	0.00	1,659.69	22.13%	5,840.31
10	Rentals-Maint Agreements	60,000.00	0.00	60,000.00	24,737.18	0.00	24,737.18	41.23%	35,262.82
11	Building & Grounds	30,000.00	4,423.90	34,423.90	16,611.60	0.00	16,611.60	48.26%	17,812.30
12	Equipment Repair & Maintenance	85,000.00	0.00	85,000.00	8,920.09	0.00	8,920.09	10.49%	76,079.91
13	Vehicle Maintenance	90,000.00	608.60	90,608.60	53,087.13	0.00	53,087.13	58.59%	37,521.47
14	Telephone Service	62,000.00	855.03	62,855.03	36,117.35	0.00	36,117.35	57.46%	26,737.68
16	Medical Fees	15,000.00	0.00	15,000.00	10,575.42	0.00	10,575.42	70.50%	4,424.58
19	Contractual Services-Computers	690,000.00	4,910.00	694,910.00	245,892.48	0.00	245,892.48	35.38%	449,017.52
20	Other Contractual Services	314,000.00	2,008.32	316,008.32	485,113.84	0.00	485,113.84	153.51%	-169,105.52
TOTAL CONTRACTUAL SERVICES		2,078,900.00	17,749.23	2,096,649.23	1,555,815.59	0.00	1,555,815.59	74.20%	540,833.64
17	Prisoner Food & Care	195,000.00	2,397.71	197,397.71	155,854.24	0.00	155,854.24	78.95%	41,543.47
21	Community Services	17,500.00	0.00	17,500.00	8,262.92	0.00	8,262.92	47.22%	9,237.08
22	Books, Subscriptions, Memberships	10,000.00	0.00	10,000.00	5,115.26	0.00	5,115.26	51.15%	4,884.74
23	Uniforms & Accessories	40,000.00	0.00	40,000.00	27,752.92	0.00	27,752.92	69.38%	12,247.08
25	Maintenance Supplies	29,500.00	0.00	29,500.00	4,155.62	0.00	4,155.62	14.09%	25,344.38
26	Fuel & Lubrication	163,000.00	0.00	163,000.00	105,587.99	0.00	105,587.99	64.78%	57,412.01
27	Vehicle Tires	17,000.00	0.00	17,000.00	1,002.14	0.00	1,002.14	5.89%	15,997.86
28	Office Supplies	24,000.00	0.00	24,000.00	16,113.16	0.00	16,113.16	67.14%	7,886.84
29	Replenishment Supplies	45,000.00	408.30	45,408.30	16,168.36	0.00	16,168.36	35.61%	29,239.94
TOTAL COMMODITIES		541,000.00	2,806.01	543,806.01	340,012.61	0.00	340,012.61	62.52%	203,793.40
30	Communications Equipment	10,000.00	0.00	10,000.00	200.43	0.00	200.43	2.00%	9,799.57
31	Guns & Crime Equipment	60,000.00	0.00	60,000.00	30,925.19	0.00	30,925.19	51.54%	29,074.81
32	Furniture	15,000.00	1,188.00	16,188.00	3,241.36	0.00	3,241.36	20.02%	12,946.64
33	Office Equipment	452,000.00	0.00	452,000.00	65,455.20	0.00	65,455.20	14.48%	386,544.80
34	Vehicles and Equipment	270,000.00	14,871.60	284,871.60	43,317.70	0.00	43,317.70	15.21%	241,553.90
TOTAL CAPITAL OUTLAY		807,000.00	16,059.60	823,059.60	143,139.88	0.00	143,139.88	17.39%	679,919.72
TOTAL NON-PERSONNEL COSTS		3,426,900.00	36,614.84	3,463,514.84	2,038,968.08	0.00	2,038,968.08	58.87%	1,424,546.76
TOTALS		25,051,492.00	135,042.79	25,186,534.79	12,399,840.64	0.00	12,399,840.64	49.23%	12,786,694.15

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

**RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
City Commission Meeting Room
1101 Poyntz Avenue
Manhattan, KS
June 20, 2023 12:00 p.m.
Minutes**

Members Present: Chairperson John Matta Vice Chairperson John Ford
Secretary Barry Wilkerson Member Wynn Butler
Member Patricia Hudgins Member Kaleb James
Member Betty Mattingly-Ebert

Absent:

Staff Present: Director Brian Peete Assistant Director Kurt Moldrup
Captain Erin Freidline Captain Scott Hajek
Captain Brad Jager Captain Greg Steere
Captain Derek Woods

Recorder: Victim/Witness Coordinator Lisa Hafliger, Riley County Attorney's Office

- I. **Establish Quorum:** By Chairperson Matta at 12:00 p.m.
- II. **Pledge of Allegiance:** Director Peete led the Riley County Law Enforcement Agency (Law Board or Board) in the Pledge of Allegiance.
- III. **Consent Agenda:**
 - A. Approve May 15, 2023 Law Board Meeting Minutes
 - B. Approve 2023 Expenditures/Credits
 - C. 2023 Adjusted Financial Journal Entries
 - D. Juvenile Transport Reimbursement
 - E. RCPD Related County Expenditures (*Review*)
 - F. Riley County Jail Average Daily Inmate Population- (*Review*)
 - G. Monthly Crime Report- (*Review*)
 - H. Approval of Department Policies
 1. Policy 1.1.2 – Code of Ethics
 2. Policy 22.1.2 – Leave Program

Item H2. Policy 22.1.2 – Leave Program was removed from the Consent Agenda and will be considered at a future meeting. Secretary Wilkerson moved to approve the Consent Agenda as amended. Member Hudgins seconded the motion. Chairperson Matta polled the Board and the motion passed with Butler, Ford, Hudgins, James, Matta, Mattingly-Ebert and Wilkerson voting in favor, and no one voting against. The motion passed 7-0

IV. General Agenda:

I. **Additions or Deletions:** None

J. Public Comment: Roger Seymour, 1181 Rock Springs Lane, Manhattan, KS shared that at the end of May into early June, he had a Section 8 tenant request an inspection of their apartment. They were in the process of an eviction and the tenant did not show up for the eviction hearing on June 1, 2023. The Judge signed the eviction paperwork and it was given to RCPD. He stated that the officer told him that since the tenant may have vacated the property, they did not need to do an eviction. Roger indicated that this is only part of the Order and that it also states that they are supposed to restore the property to the owner within 14 days. He stated that the officers are not Judges and they are there to follow the Judge's Orders, and this one is not being followed. He would like for the proper authorities at the police department to talk to the officer(s) about whether this is lawful. He added that this is going to cost him at least \$500 in legal fees and another month's rent.

Roger's second item related to the property his parents owned in rural Zeandale. His father was approached by Riley County regarding a shooting range and they agreed to a 25-year commitment in the mid 1990's; his father passed in 1995 approximately two years into the commitment. Roger stated that Riley County and the police department tried to use eminent domain to "steal" the property and they had to hire an attorney to prevent that. The RCPD eventually established a new shooting range across the fence; he stated that they could have just raised the rent to a reasonable rate and remained where they were versus building a new facility. An environmental study was done after RCPD vacated the property and the report was received in April of 2020. He alleges that there are environmental contaminants on the property that the Law Board, Police Department and the County are negligent in cleaning it up. Roger indicated that they are being forced into a lawsuit that they don't want to file since they won't honor their agreement and clean up the waste. He stated that there is burn contraband in violation of the lease agreement and that there are approximately 320 truck loads of gravel and rock that need to be removed. Roger commented that instead of cleaning up this property they spent hundreds of thousands of dollars, if not millions, putting in a new facility when they could have rented this property for \$25,000 a year. He is requesting that this be addressed before they have to get attorneys involved because it's going to be expensive.

K. Fraternal Order of Police Lodge #17 Comments: Rachel Pate, president of FOP, shared that they raised \$1955 through t-shirt sales and donations for the Special Olympics. The Torch Run was held at the Ogden Community Center and the Boy Scouts that were there for a different event came out and supported the runners. There were approximately ten athletes present and they appreciated the support. They do have a video from the event on their Facebook page. She thanked the Law Board members for their time and commitment and asked that they keep the officers in mind when reviewing the budget. The raise and continuing the salary survey is important to allow them to stay competitive and assist with retaining and obtaining employees.

L. Board Member Comments: Member Hudgins appreciates the detailed reports regarding Ogden and North County communities; she wants to make sure they feel included. She also acknowledged the police presence at the Juneteenth celebration and for providing their award-winning ribs. She noted that officers were present at many of the events over the weekend and that it is appreciated and noticed.

Chairperson Matta received an email requesting the following questions be asked: Of the eight suspected fentanyl deaths in Riley County since the beginning of 2023, how many have been in the last three months? The second question was if the media release was in response to a media inquiry and if it wasn't, when would that information have been released to the public?

Director Peete shared that there have been approximately eight overdoses in the last three months, and that there may be as many as ten as they are still waiting on some of the toxicology reports to come back. He indicated that the press release was not a result of a media request and added that they often put information on their Facebook page regarding the dangers of any type of drug use and that they actively promote the one pill can kill campaign. He commented that any drug can kill if it is not prescribed to you and that people should assume that it may be mixed with fentanyl if it's not from a pharmacy. Director Peete encourages anyone that is using to stop and to seek help if it is needed.

Secretary Wilkerson commented that they need to be careful what information they release as the Kansas Rules of Conduct state that information on results of testing can't be released. This applies to the police department as well as the evidence could be tied to a criminal case, and it could jeopardize the prosecution.

Member Butler shared that he received a letter regarding the time of Law Board meetings, and he indicated that maybe it should be added to a future agenda. He shared that in the past they have discussed it and decided not to change it. He stated that maybe they need to emphasize that if citizens can't make the meetings, they can reach out to a member via email and us that as an avenue for public comments.

Vice Chairperson Ford commented that he thinks it would be good to discuss this matter and that maybe they could look at adjusting the meeting schedule and possibly have one at 6:00 p.m. or possibly change the times for the meetings that are held in the neighboring communities.

Chairperson Matta indicated that they would add this to a future agenda.

M. Crisis Intervention Team (CIT) International Corrections Officer of the Year Recipient Corrections Sergeant Erika Hahn: Director Peete shared that this program was created to help law enforcement responding to mental health crisis related calls as well as coming together with the community to build a program that is more proactive than reactive. The CIT Corrections Officer of the Year was awarded to Sergeant Hahn for her exemplary CIT knowledge and skills. Sergeant Hahn will travel to Detroit Michigan for the CIT International Conference later this year to accept her award.

Director Peete also wanted to recognize Captain Woods for the service he has provided to the community. He will be retiring at the end of the month after twenty-three years of service.

N. Community Advisory Board Update: Community Advisory Board (CAB) Chairperson Dennis Cook and Vice Chairperson Teresa Parks shared that the CAB is working on maintaining positive relationships with the community in order to keep the lines of communication open. Parks shared that the CAB has been in existence since 2009 and that they currently have ten members. They want to provide an open line of communication with the police department and be a place for community members to feel heard and represented. Cook shared that they recently met with the Command Staff and have been updated on the budget process and other grant programs. They look forward to trying to work in everybody's best interest.

O. 2023 Midwest High Intensity Drug Trafficking Area (HIDTA) Topeka DEA Task Force Agreement: Captain Freidline shared that since 2015 they have had a relationship with the DEA Office to allow a detective to work with them through federal funds and the detective has access to Federal Intelligence and resources. Over the years their drug focus has changed with the drug trends, but they want to make it uncomfortable to deal drugs in this community and for suspects to know that they will pursue anyone that is selling illegal drugs. Captain Freidline added that they have a great relationship with the Prosecutor's Office and that they are cautious with what information they provide to the public as there are ongoing investigations and they don't want to jeopardize an opportunity to present those cases to the Court.

Secretary Wilkerson added that he feels it been a good agreement and that it does have a positive impact on the community. It allows them to bring in federal resources that they typically wouldn't have access to; he encourages the board to support it.

Vie Chairperson Ford moved to approve the 2023 Midwest High Intensity Drug Trafficking Area Grant. Secretary Wilkerson seconded the motion. Chairperson Matta polled the Board and the motion passed with Butler, Ford, Hudgins, James, Matta, Mattingly-Ebert and Wilkerson voting in favor, and no one voting against. The motion passed 7-0.

P. Information Technology Reserve Fund Expenditure Update: Captain Hayek shared that in his presentation back in March they requested to set aside between \$265,000 - \$310,000 from the IT Reserve Fund for large scale purchases. The invoice came in and it was under budget at \$251,000. They have received the equipment and the hardware is being installed today.

Q. Public Hearing for 2024 Budget: Captain Jager reviewed the proposed budgets and how they got to where they are today. The initial proposal included a General Counsel position, an 8% COLA and the 50% remaining salary survey for an increase of 8.98% for the taxpayers over the 2023 Budget. At the request of the Board to reduce the overall budget, the second proposal included the 8% COLA and removed the General Counsel position, which resulted in an 8.60% increase. A third proposal was created after requests from the Board to lower the COLA to 6.5%, this resulted in an overall increase of 7.38% over the 2023 Budget. He added that the third proposal should not require any additional mills to be levied and he asked for approval of this budget as presented.

Director Peete shared that he appreciations the work and effort that is put in to determine the Budget. He feels that the current budget is responsible, that it allows them to complete the salary survey while keeping them competitive with other departments. He stated that it also reflects positively on the hard work and dedication of the employees. He is hopeful that they will pass the proposed budget.

Chairperson Matta commented that they previously wanted to see where the COLA was going to be for other government entities and currently the City is coming in at 4% for their COLA. He would like to get the total increase to 6% for this budget, which could likely accommodate a 4.5% COLA.

Member Butler commented that the City of Manhattan is trying to keep the mill levy flat or reduce it. If the Police Department budget remains where it is with a 6.5% COLA, then the City will have to reduce funds in other programs, which could include roads, the Parks and Recreation Dept., etc. He added that the City is at a 4% COLA and he believes in consistency.

Vice Chairperson Ford shared that he understands that they are trying to do in terms of personnel, but he struggles with the 7.38% increase. He commented that it has gone up 12% the last two years, which is significant. He would like to see the COLA closer to the 4.5 – 6% to balance it the overall budget, or possibly look at other options to reduce it. He added that they appreciate the work and effort of everyone in the room, but if all the budgets increase, taxpayers may not be able to afford to live here as the taxes increase. He has to look at the impact on the community, the County and everyone here.

Secretary Wilkerson commented that he works everyday with law enforcement, and he knows what they are up against. He shared that it is harder to recruit officers nationwide and harder to fill those positions for a variety of reasons to include social tensions, risk factors involved with being an officer and the pressure to solve crimes. He said that they need to incentivize this profession and he supports the 6.5% COLA. Secretary Wilkerson voiced concern that if they go too low, they will be back here in 2-3 years doing another salary survey to catch up to the market.

Member James said he would support 6.5% COLA if they weren't doing the salary survey simultaneously. Since they are doing it at the same time, he can only support 4% COLA and stated that it keeps them in line with other government entities.

Captain Jager commented that if the increase is not keeping up with inflation, then it negates the increase. He also stated for approximately 1/3 of their staff the COLA is the only adjustment they see. They want to retain the staff they do have and be competitive with recruitment.

Director Peete emphasized that they are good stewards of the taxpayer money and that they implemented the salary survey over time to try and not overburden them. The unexpected inflation has affected everyone, and they want to remain competitive.

Chairperson Matta commented that other agencies are coming to the City and County requesting funding due to budget cuts from KSU or other entities. He agreed with Member James that if there wasn't the adjustment from the salary survey, he would be more open to a higher COLA, but there is only so much that can be done at one time.

Member Butler said that property owners are saying they are ready to move because the property taxes are too high. He stated that all of the property taxes collected by the City goes to the police department, fire department and the library; it doesn't go towards fixing potholes, parks and recreation, etc., so it is scrutinized. He stated that a flat mill levy still increases every year. He stated that it is a trade-off, and they need to fund them adequately, but it may not be perfectly. He feels that a 4% COLA on top of the salary increases from the survey is appropriate.

Director Peete said that the safety and security they provide encourages people and businesses to move here and stay in the community. Their officer ratio is lower than the national average and they are doing more with less already. He later added that if they lose officers, there will be the additional cost of training new officers and overtime.

Member Hudgins supports the 6.5% as discussed at the last meeting.

Member Mattingly-Ebert asked if there is a way for the people who are not getting the raises to have the 6.5% COLA increase, but then for the people who get the salary survey increase receive a lower COLA percentage.

Captain Jager stated that doing something like this would discredit their salary chart and create issues with the validity of the salary survey.

Chairperson Matta commented that in his experience when people are maxed out, they do not get the COLA either. They have worked around that in other agencies by giving them a one-time payment or bonus. The grade and level system could remain in place.

Captain Jager said that depending on where one falls, they may be maxed out after 10-11 years. So, without cost-of-living adjustments, the officers will go somewhere else because they can't afford to live off that salary.

Chairperson Matta added that if they are maxed out based on the market, then they won't make more elsewhere as that's what the market says the top pay is for that job.

Captain Jager stated that it has been ten years since their last salary survey for some of their positions. Since they have kept up with inflation, their increases weren't as high, which the market takes into consideration, so they want to continue to keep up with inflation.

Assistant Director Moldrup commented that regarding bonuses, the budget is set and it would still need to be in the budget. This is why they have steps so that everything is clear for the employee regarding their salary, and the COLA changes every year which is similar to giving employees a bonus. He later commented that the longer it takes to implement the salary survey, the further behind they get, and it is even more detrimental if they don't stay up with the cost of living.

Chairperson Matta stated that bonus may not necessarily be the right term and that it is more of an incentive for those that are maxed out without adding to the base salary.

Member James inquired how many employees they have lost over the past 6 months due to salary issues.

Director Peete did not have specific information on hand but stated of the five corrections officers that he recently reached out to about coming back to RCPD, all of them indicated they left because of pay or other benefits offered.

Member James commented that he previously suggested that they scratch the COLA in its entirety and only implement the salary survey, and that was not well received. Today he is hearing argument that since it is taking so long to implement the salary survey, they need to have a higher COLA to keep up and he's wondering which one it is.

Captain Jager explained that if they are not meeting the inflation rate, then their buying power is way down. This is why they want to continue with the COLA so that their employees can afford to live here.

Member James shared that community members were unhappy with the original budget that included an \$10,500 average raise for full-time employees. He stated that he understands the work they put in to creating that budget, but that every business is trying to retain people who can afford to live here as well. He wants to give the citizens that feel they are being taxed out of being able to live in a community that they love a voice.

Chairperson Matta opened the Public Hearing for the 2024 RCPD budget.

Mark French, Employee, Riley County Police Department, shared that he has been with the Riley County Police Department for 27 years. He commented that the RCPD's proposed budget will not cause the mill levy to increase, that will only happen if the City increases their own budget. In just the last week he has one officer considering leaving for better pay while another is looking to leave for a little less pay, but better hours and a lot less stress. He believes that a compromise is necessary otherwise they will continue to fall behind on the salary survey and the taxpayers will eventually end up having to pay it at some point down the road. The employees are their greatest resource, and it takes two to three years to bring a new officer up to speed. He stated that their request is not out of line, and he requests that they find a middle ground.

Nicole Douthit, 618 Goodrich Drive, Manhattan, KS, addressed the Law Board as employee of RCPD and member of the community. She handles all the hiring of sworn and non-sworn positions, minus the Director, and she has seen the struggle to fill necessary positions. She stated that she is saddened because she sees the Law Board members come in with their own agendas from their areas in the community and she asks that they instead lead the Law Board without agendas from their other departments. They are currently down twelve positions in the jail, and they are very hard to fill. She added that in the next five years they are looking at losing 30% of their staff to retirement alone. She asked that they reconsider the proposed budget so they can retain the exceptional staff they do have.

Chairperson Matta commented that while they have focused a lot on the COLA, and while he does feel there should be some consistency across agencies, but if they could get the overall budget increase down to 6%, he can give discretion to where the money comes from within the budget. Member James and Member Butler both agreed with this proposal.

Secretary Wilkerson stated that it's critical that they keep good officers here which is why it is necessary for them to keep up with the market as best they can. He believes it is critical for public safety and the only way to do that is with a 6.5% COLA, as outlined in Budget 3.

Member Mattingly-Ebert agrees that they should keep the 6.5%. She stated that they need to take care of their people and that one department shouldn't be penalized for not having their salary survey completely implemented when other agencies have. She inquired if another budget needs to be developed so that everyone can agree on it.

Chairperson Matta inquired if statutorily they need every line item of the budget or just the total number. Discussion was had and it was determined that they need the total number and then they set the County and City portions based on the total amount. The Budget does need to be published by the first Monday in July.

Member Butler commented that they have been recommending that they reduce the COLA in order to lower the overall budget. He stated that they can ultimately adjust their budget how they see fit and can set the COLA as they'd like, but they want the overall increase to be at 6%.

Captain Jager indicated that they would need direction from the Board as well as a vote.

Additional discussion was had and a recommendation for a budget with a cap on the COLA at 6.5% and a total budget impact of 6% was given.

Captain Jager and Jennifer Reifschneider shared that they believe the only place to make that type of cut would be from the salary survey. Jennifer added that their budget is very tight right now based on big cuts they made during Covid.

Secretary Wilkerson voiced concern that a 6% budget will not allow them to meet the safety requirements of the community. He shared that in some cities they didn't invest in law enforcement which resulted in an increase in their crime rates. He stated that once you get behind on crime it's difficult to catch back up and it will take significant time that we can't afford.

Captain Jager added that they employed a professional to determine the market and they are just trying to get their employees where they should be. He believes that the employees are their greatest asset, and they want to stay competitive in order to retain their senior staff.

Member James commented that he thinks funds could be taken from other places in the budget, possibly computer-related contracts or contractual services. He believes that the salary survey is more important than the COLA, so he would not take it from there.

Chairperson Matta mentioned that they budget for every position annually, but they never fill all of them. This creates the annual carry-over, which is something that could be considered with the budget.

Director Peete commented that in general, employees tend to leave because of the work environment and/or pay. His concern about staying stagnant is burn out as almost 50% of their budget is for overtime.

Member Butler moved to have a Special Law Board meeting with a presentation of a Budget that does not increase more than 6% over last year's budget. Vice Chairperson Ford seconded the motion. Secretary Wilkerson confirmed that they would be voting on Budget 3 or Budget 4, which will be presented at the next meeting. It was decided that they would table the current vote and will recess the Public Hearing until the Special Law Board Meeting, which will be held on a date and time to be determined. Chairperson Matta polled the Board and the motion passed with Butler, Ford, Hudgins, James, Matta, Mattingly-Ebert and Wilkerson voting in favor, and no one voting against. The motion passed 7-0.

R. Approve 2024 Budget: This item was tabled until the Special Law Board Meeting.

S. Executive Session: At 1:28 p.m. Secretary Wilkerson moved to recess into Executive Session until 1:32 p.m. to discuss non-elected personnel matters. Member Hudgins seconded the motion. Chairperson Matta polled the Board and the motion passed with Butler, Ford, Hudgins, James, Matta, Mattingly-Ebert and Wilkerson voting in favor, and no one voting against. The motion passed 7-0.

At 1:32 p.m. the open meeting reconvened.

T. Affirmation or Revocation of Discipline: Secretary Wilkerson moved to affirm the Director's disciplinary actions. Member Butler seconded the motion. Chairperson Matta polled the Board and the motion passed with Butler, Ford, Hudgins, James, Matta, Mattingly-Ebert and Wilkerson voting in favor, and no one voting against. The motion passed 7-0.

U. Adjournment: At 1:33 p.m. Member Hudgins moved to adjourn the meeting. Member Ford seconded the motion. Chairperson Matta polled the Board and the motion passed with Butler, Ford, Hudgins, James, Matta, Mattingly-Ebert and Wilkerson voting in favor, and no one voting against. The motion passed 7-0. The June 20, 2023 Law Board Meeting recessed at 1:33 p.m.

**RILEY COUNTY LAW ENFORCEMENT AGENCY
SPECIAL LAW BOARD MEETING
City Commission Meeting Room
1101 Poyntz Avenue
Manhattan, KS
June 26, 2023 1:30 p.m.
Minutes**

Members Present: Chairperson John Matta Vice Chairperson John Ford
Secretary Barry Wilkerson Member Wynn Butler
Member Patricia Hudgins Member Kaleb James
Member Betty Mattingly-Ebert

Absent: Captain Erin Freidline

Staff Present: Director Brian Peete Assistant Director Kurt Moldrup
Captain Scott Hajek Captain Brad Jager
Captain Greg Steere Captain Derek Woods

Recorder: Executive Offices Manager Nichole Glessner, Riley County Police Department
(RCPD or Department)

- I. **Establish Quorum:** By Chairperson Matta at 1:30 p.m.
- II. **Pledge of Allegiance:** Director Peete led the Riley County Law Enforcement Agency (Law Board or Board) in the Pledge of Allegiance.

III. **General Agenda:**

A. **Public Comment:** Trent Davis, Resident, Manhattan, KS, addressed the Board as a citizen and active duty member of the U.S. Army stationed at Fort Riley since May 2018. He commented on the importance of positive relationships between law enforcement and the communities they serve. He spoke about the employees of the RCPD with whom he is acquainted who play a large role in keeping the community safe and a great place to raise a family.

Davis said that since COVID-19, he watched prices for necessities skyrocket. He understood the desire of the Law Board to save as much money as they can wherever they can. However, he did not feel that cutting costs within the RCPD would be the best way to accomplish that goal. Davis explained that he has seen other agencies, some with lower population and potentially less work, offer applicants more pay and benefits. He stated that those agencies are looking for quality officers and professional staff, which the RCPD seems to possess. Davis said he would begin to worry if the RCPD were to lose its employees to other agencies based on cost alone when it could have been avoided during the vote of the 2024 budget. He commented that it is difficult to put a price on a department whose employees continue to make the community feel safe and work tirelessly to care for inmates under their supervision. He said that to have the

best trained dispatchers and officers responding to what could be the worst day of a person's life is something you could never put a price on.

Joe Knopp, Resident, Manhattan, KS, voiced his concerns with the costs associated with courthouse security at the District and Municipal Courts. He stated that in the past 7 years, the courts have improved equipment to include video surveillance in every courtroom. In his opinion, the courts have the ability to monitor things much closer than they had before. He commented that since COVID-19, there has been an increase in virtual hearings and decrease in physical traffic in the courthouses. In 2016, approximately \$400,000 was spent for courthouse security. He asked that the Law Board look closely at the expenditure over the next 6-10 months to see if it remains a priority or if it can be trimmed.

Knopp commented on the ability of each individual to better control their cost of living by purchasing store brand vs name brand at the grocery store and limiting unnecessary travel to cut down on fuel costs. He stated that the cost of living depends entirely upon the package of goods and services the individual purchases. He encouraged the Law Board to think closely about the decision they make regarding the 2024 RCPD budget and consider its impact on the taxpayers and those on a fixed income.

Mellissa Rundus, 1939 Bluestem Terrace, Manhattan, KS, commented on the quality, well trained employees of the RCPD. She stated that the officers and professional staff receive excellent training and are some of the best across the state and nation. Many other law enforcement agencies look to the RCPD to provide them with training (e.g., Crisis Intervention Training). Citizens from nearby communities talk about how fortunate Riley County is to have kind and compassionate dispatchers and officers who take calls and respond to incidents.

Rundus explained that employees of the RCPD are dedicated to the community. They raise their families and shop here. They are patrons of your business and some own businesses of their own. They volunteer in the community and on your kid's little league. Rundus said that residents of Riley County have a better quality of life because their first responders truly care and are not just doing a job. She stressed the importance of offering competitive pay to retain the employees of the RCPD who have become experts in their field. The employees of the RCPD care about the community and respond to calls for service involving their neighbors, friends, kids, patrons and businesses. Rundus felt it important to offer a fair and competitive wage to the employees of the RCPD so that they are not recruited to work elsewhere and become vested in a different community.

Diahann Frazier, 2244 Seaton Avenue, Manhattan, KS, addressed the Law Board as a 25-year community member and retired Corrections Lieutenant with the RCPD. Frazier highlighted the excellent work of RCPD employees and the need for competitive pay. She addressed the issues of high turnover and short manpower in the jail, noting that it is presently 15 or 16 corrections officers short with an average daily inmate population of approximately 120 inmates. Frazier stated that the jail is a high liability division for not only the RCPD but the county as well. She asserted that without competitive pay to draw applicants in and retain current corrections officers, she fears the Department will encounter serious safety issues.

Aaron Flower, Community Member, Manhattan, KS, spoke on behalf of the homeless and mental health community. Flower commended certain RCPD police officers for their good work handling mental health crisis situations and fentanyl overdose cases. He criticized some officers who, in his view, have a black and white way of thinking and ignore the grey when dealing with mental health situations. Flower

asked that the Law Board redirect funds to establish a housing facility for homeless individuals with mental or substance use disorders. Flower stated that with the river being evacuated, the community is seeing an increase in homeless people in the city.

Jacqueline Brown, Employee, Riley County Police Department, discussed the 2024 RCPD budget process and initial proposal which included an 8% COLA based on the annualized Consumer Price Index for All Urban Consumers (CIP-U), Midwest Region. She explained that the Department has used the same process for many years when determining a COLA. She recalled some years ago when employees received a negative COLA and subsequent decrease in salary.

Brown addressed the reductions to the proposed budget made at the request of the Law Board. She explained that upon the Board's request, RCPD staff delayed implementation of the salary survey moving it to a three-year process instead of two. The RCPD provided a proposed 6.5% COLA and was then asked to reduce it further to a 6% increase in the overall budget. Brown commented that RCPD staff are very diligent in reviewing contract and agreement costs each year. The largest portion of the budget is personnel. Brown asked that the Law Board approve the budget that was published following the May Law Board Meeting.

B. Fraternal Order of Police Lodge #17 Comments: None.

C. Board Member Comments: Secretary Wilkerson briefly discussed the history of the Kansas mental health system, hospital closings and reductions in psychiatric beds which shifted the responsibility of care to local governments, jails and correctional facilities. He explained that on a daily basis, the jails house a number of people with mental health illnesses who cannot care for themselves or who are dangerous to the community. Thirty years ago, these individuals would have been cared for by one of the psychiatric hospitals; however, many have been closed by the state of Kansas.

Secretary Wilkerson remarked that law enforcement has become very stressful in the last 10-12 years, more so than when he began prosecuting cases 33 years ago. The work that is put into each case and the expertise required of officers and staff to maintain the standards of professionalism has also increased. Wilkerson noted that the RCPD is not in the media for excessive use of force or things of that nature which negatively impact the community. Due to the professionalism of the RCPD, there remains a significant amount of trust in the community. Wilkerson explained that part of that comes from the Department's ability to be selective in the hiring processes. He stated that quality is not cheap and the citizens of the community expect quality law enforcement.

In summary, Secretary Wilkerson said that law enforcement has become more difficult for those in the career as they are having to interact and care for more people with mental illness. Individuals with mental illness communicate with the dispatchers and police officers when they are in crisis and they are cared for by the corrections officers in the jail. Wilkerson said that Riley County has been fortunate. He added that if the citizens of Riley County want to continue to have the kind of results that they have had for the last 33 years that he has been involved, the Law Board needs to make sure the RCPD has a competitive pay scale.

Secretary Wilkerson moved to approve 2024 Proposed Budget 3. Without a second, the motion was not considered by the Law Board.

D. Reopen Public Hearing for 2024 Budget: Chairperson Matta reopened the Public Hearing for the 2024 RCPD budget.

Members of the Law Board were provided copies of the 2024 Budget Presentation and four budget drafts (proposed budgets 3-6) as part of their packets. Captain Jager provided a brief description of each budget option which is summarized below. All options include base adjustments.

2024 Proposed Budget 3 includes a 6.5% Cost of Living Allowance (COLA) for employees and implementation of 50% of the remaining salary survey. This option represents a 7.382% increase over the 2023 approved budget once the carryover is applied. Should this option be approved, the salaries of 28 positions (66 employees) within the department would meet market according to the salary analysis conducted by The Arnold Group in 2020.

2024 Budget Draft 4 includes a 6.5% COLA for employees and implementation of 44% of the remaining salary survey. This option represents a 6.992% increase over the 2023 approved budget once the carryover is applied. Should this option be approved, the salaries of 27 positions (63 employees) within the department would meet market.

2024 Budget Draft 5 includes a 6.5% COLA and implementation of 37% of the remaining salary survey. This option represents a 6.502% increase over the 2023 approved budget once the carryover is applied. Should this option be approved, the salaries of 22 positions (56 employees) within the department would meet market.

2024 Budget Draft 6 includes a 6.5% COLA and implementation of 30% of the remaining salary survey. This option represents a 6.008% increase over the 2023 approved budget once the carryover is applied. Should this option be approved, the salaries of 13 positions (19 employees) within the department would meet market.

Following discussion among the Law Board and RCPD staff, Director Peete recommend the Law Board approve 2024 Proposed Budget 3.

Member Butler thanked RCPD staff for the information provided. He voiced his preference for Budget Draft 5 as it benefits the salaries of 56 employees as opposed to only 19 (Budget Draft 6). The difference between drafts 5 and 6 amounts to roughly \$123,000. He suggested the Department consider signing bonuses or incentives during next year's budget cycle to target specific positions.

Vice Chairperson Ford commented that at some point in time, the cost of living will equate to a quality of life issue for the community to include those that the RCPD and local businesses are trying to recruit.

Member James explained that he previously shared his desire for the RCPD to look at contracts and locate other inefficiencies in an effort to reduce the budget rather than take it from the implementation of the salary survey. He also discussed the possibility of taking a targeted approach to implementing the salary survey to ensure that hiring and retention issues for certain positions (e.g. corrections officer) are addressed over that of administrative personnel who might be receiving higher salary increases.

Captain Jager responded that there are a number of accounts in the budget that have historically been underfunded, to include contractual services. It is hoped that staff can address those accounts through the strategic plan. Captain Jager noted that currently, staff are reviewing three contracts that have the potential to be discontinued.

Captain Jager said with respect to the salary survey, each job category has different roles and responsibilities, and carries different levels of liability. He said that while he understands were Member James is coming from, staff cannot diminish the morale of the rest of the police department. Staff have to consider all members of the department. That is what they believe has been done by taking this approach to the salary survey.

Member Mattingly-Ebert agreed with the comments made by Member Butler regarding signing bonuses and other hiring and retention incentives. She also agreed with Member James regarding the need for RCPD staff to conduct a review of contracts. She would like the Board and RCPD to begin discussing these items in/around July in preparation of next year.

The Public Hearing for the 2024 RCPD budget was closed.

E. Approve 2024 Budget: Member Butler called the question and made a motion to approve 2024 Budget Draft 5. Member James seconded the motion. Chairperson Matta polled the Board and the motion passed with Butler, James, Matta and Mattingly-Ebert voting in favor, and Ford, Hudgins and Wilkerson voting against. The motion passed 4-3.

Secretary Wilkerson made a motion to approve 2024 Budget Draft 4. Member Hudgins seconded the motion. Chairperson Matta polled the Board and the motion failed with Hudgins, Mattingly-Ebert and Wilkerson voting in favor, and Butler, Ford, James and Matta voting against. The motion failed 3-4.

F. Executive Session: It was determined that an Executive Session was not needed.

G. Adjournment: Member Butler moved to adjourn the meeting. Vice Chairperson Ford seconded the motion. Chairperson Matta polled the Board and the motion passed with Butler, Ford, Hudgins, James, Matta, Mattingly-Ebert and Wilkerson voting in favor, and no one voting against. The motion passed 7-0. The June 26, 2023 Special Law Board Meeting adjourned at 2:51 p.m.

RILEY COUNTY POLICE DEPARTMENT			2023 EXPENDITURES	JULY 2023	
<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
7001	ADP LLC	20	Payroll	4,994.65	4,994.65
7002	Airteq Systems, Inc	12	Equipment Repair	292.51	292.51
7003	Alterations Unlimited	20	Alterations	1,169.00	
		20	Alterations	842.00	2,011.00
7004	Arthur-Green Attorneys at Law	06	Retainer	2,750.00	2,750.00
7005	Iron Insurance Partners	05	Medcore 2Q	900.00	900.00
7006	Cat Cans Portable Services	20	Grease Trap	254.23	254.23
7007	Civic Research Institute	22	Publication Subscription	179.95	179.95
7008	Clark, Mize, & Linville	06	WC Legal Fees	462.00	462.00
7009	CovertTrack Group, Inc	31	Renewal	1,242.74	1,242.74
7010	Dry Clean City Inc	20	Dry Cleaning	221.76	221.76
7011	Ecolab, Inc	25	Jail - Cleaning Caddy	2,326.82	
		25	Jail - Cleaning Supplies	479.88	2,806.70
7012	Economy Electric, Inc.	12	Equipment Repair	338.13	338.13
7013	EMC Risk Services LLC	40	Workers Comp Loss Fund	11,396.60	11,396.60
7014	Empac	06	EAP Services	1,350.00	1,350.00
7015	Empower Flex	06	Admin Services	1,236.85	1,236.85

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT

2023 EXPENDITURES

JULY 2023

<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
7016	Evco Wholesale Food Corp	17	Inmate Food	4,541.94	
		17	Inmate Food	3,254.45	
		17	Inmate Food	81.24	
		17	Inmate Food	3,324.00	
		17	Inmate Food	3,079.21	
		17	Inmate Food	2,928.45	17,209.29
7017	Federal Supply	17	Jail - kitchen supplies	75.83	75.83
7018	4 My Benefits, Inc	20	1094/1095 Setup/Filing	1,600.00	1,600.00
7019	Law Office of Michael Gillespie	06	Law Board Legal Fees	1,500.00	1,500.00
7020	Godfrey's	23	Uniforms	890.46	
		23	Uniforms	164.97	
		23	Uniforms	139.98	1,195.41
7021	Hiland Dairy	17	Inmate Milk	205.76	
		17	Inmate Milk	185.86	
		17	Inmate Milk	160.65	
		17	Inmate Milk	205.76	
		17	Inmate Milk	238.86	
		17	Inmate Milk	193.16	
		17	Inmate Milk	193.08	
		17	Inmate Milk	238.86	
		17	Inmate Milk	232.97	1,854.96
7022	Ka-Comm, Inc	13	Vehicle Repair	1,491.60	
		13	Vehicle Repair	30.00	
		13	Vehicle Repair	1,519.41	
		13	Vehicle Repair	506.25	
		13	Vehicle Repair	30.00	
		13	Vehicle Repair	1,703.41	
		13	Vehicle Repair	30.00	
		13	Vehicle Repair	90.00	
		12	Equipment Repair	148.00	
		13	Vehicle Repair	385.00	
		12	Monthly Service Contract	100.00	6,033.67

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT		2023 EXPENDITURES		JULY 2023	
<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
7023	Kansas Gas Service	04	LEC Utilities	2,441.80	
		04	Garage Utilities	43.73	
		04	Aggieville Utilities	43.73	2,529.26
7024	Kiesler's Police Supply, Inc	31	Gun Accessories	563.58	563.58
7025	Konza Lab Inc	16	Employee Medical	605.00	
		16	Pre-Employment Medical	45.00	650.00
7026	Language Line Services	20	Interpretation Services	396.58	396.58
7027	Manhattan Wrecker Service Inc	20	Towing	50.00	
		20	Towing	50.00	100.00
7028	Marta's & Son, Inc	20	LEC Cleaning	1,957.00	1,957.00
7029	Max Motors	13	Vehicle Repair	854.69	
		13	Vehicle Repair	391.90	
		13	Vehicle Repair	37.43	1,284.02
7030	MKC Headquarters	26	Fuel	18,302.01	18,302.01
7031	IDEMIA	19	Livescan Contract	2,227.00	2,227.00
7032	Kim (Hank) Nelson	20	Pre-employment	4,000.00	4,000.00
7033	Pawnee Mental Health Services	20	Co Responder (2)	15,908.34	15,908.34
7034	Petty Cash	07	CAB Meeting	48.00	
		07	CAB Meeting	16.00	
		07	Class A Driver test	35.88	99.88
7035	Phillips 66 Fleet Service	26	Fuel	57.01	57.01

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT		2023 EXPENDITURES		JULY 2023	
<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
7036	Pro Copy Inc	10	Evidence Printer	96.63	
		10	Patrol Printer	530.88	
		10	Jail Printer	566.67	
		10	Dispatch Printer	414.32	
		10	Civil Process Printer	123.92	
		10	Investigation Printer	329.04	2,061.46
7037	Quaker State Express Lube	26	Oil Change	42.00	
		26	Oil Change	47.00	
		26	Oil Change	42.00	
		26	Oil Change	42.00	
		26	Oil Change	65.00	
		26	Oil Change	47.00	
		26	Oil Change	32.00	
		26	Oil Change	32.00	349.00
7038	RAZ Automotive	13	Tire Repair	23.11	23.11
7039	Riley County Noxious Weeds	11	LEC Annual Weed Control	1,335.48	1,335.48
7040	Riley County General Fund	14	Southwestern Bell Plexar	133.71	133.71
7041	Riley County Public Works	26	Fuel	508.08	
		26	Fuel	439.83	
		26	Fuel	564.72	
		26	Fuel	447.29	1,959.92
7042	RCPD Health Plan	39	Health Insurance	120,000.00	120,000.00
7043	Robbins Motor Co.	13	Vehicle Repair	330.30	330.30
7044	Hali Rowland	20	PIO Consultation Services	3,828.00	3,828.00
7045	Sage Software Inc	19	License	499.00	499.00
7046	Sir Speedy	09	Printing	299.67	
		09	Printing	25.50	325.17

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RILEY COUNTY POLICE DEPARTMENT			2023 EXPENDITURES	JULY 2023	
<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
7047	Smith Plumbing	12	Equipment Repair	297.50	297.50
7048	Waxie Sanitary Supply	29	Replenishment Supplies	93.80	
		29	Replenishment Supplies	563.60	657.40
7049	Carla Swartz	20	Pre-employment	4,500.00	4,500.00
7050	Sysco Kansas City, Inc	17	Inmate Food	2,029.84	
		17	Inmate Food	2,365.64	
		17	Inmate Food	1,082.25	
		17	Inmate Food	1,470.64	
		17	Inmate Food	-179.40	
		17	Inmate Food	1,779.17	
		17	Inmate Food	216.78	
		17	Inmate Food	-141.76	8,623.16
7051	Konza Sign	25	LEC Maintenance	31.02	
		13	Vehicle Maintenance	1,839.58	
		13	Vehicle Maintenance	187.50	
		25	LEC Maintenance	42.50	
		13	Vehicle Maintenance	919.79	3,020.39
7052	Tommy's Express Car Wash	13	Vehicle Maintenance	385.00	
		13	Vehicle Maintenance	295.00	680.00
7053	Travelers Insurance	06	Deductible	796.50	796.50
7054	US Foodservice	17	Inmate Food	227.90	
		17	Inmate Food	2,119.13	
		17	Inmate Food	276.96	
		17	Inmate Food	1,980.24	
		17	Inmate Food	1,328.70	
		17	Inmate Food	125.34	
		17	Inmate Food	2,630.57	8,688.84
7055	Wabaunsee RWD #2	04	Range - Water Utilities	35.00	35.00
7056	Wage Works Inc	06	Wage Works - COBRA	168.49	168.49

RILEY COUNTY POLICE DEPARTMENT			2023 EXPENDITURES	JULY 2023	
<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
7057	Waters True Value	25	Maintenance Supplies	23.98	23.98
7058	Evergy	04	LEC - Electric	14,803.62	
		04	LEC Garage - Electric	28.20	
		04	Range - Electric	149.54	14,981.36
7059	Katie Whisman Consulting	20	Consulting Fee	4,000.00	4,000.00
7060	Xerox Corporation	10	Jail Copier	667.85	
		10	Admin Copier	788.04	
		10	Jail Copier	10.00	1,465.89
7061	Xerox Financial Services	10	Patrol Copier	266.00	
		10	Jail Copier Lease	349.12	
		10	Evidence Lease	349.12	
		10	Records Lease	602.28	1,566.52
				Subtotal	288,331.14
7201	Adobe Systems Inc	19	Adobe Pro	16.36	16.36
7202	Advanced Audiology Inc	17	Inmate Medical Supplies	25.00	25.00
7203	Nationwide	06	Notary	50.00	50.00
7204	Amazon.com	28	Computer Supplies	122.83	
		29	Replenishment Supplies	226.19	
		17	Inmate Supplies	70.32	
		28	Computer Supplies	66.50	
		28	Computer Supplies	59.18	
		28	Computer Supplies	83.94	
		28	Computer Supplies	43.76	
		28	Computer Supplies	105.26	
		28	Computer Supplies	29.35	
		13	Vehicle Maintenance	11.49	
		28	Computer Supplies	627.65	
		28	Computer Supplies	21.49	
		28	Computer Supplies	25.98	1,493.94

RILEY COUNTY POLICE DEPARTMENT			2023 EXPENDITURES	JULY 2023	
<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
7205	Apple iTunes Store	19	iCloud Storage	9.99	9.99
7206	Battery Junction	29	Replenishment Supplies	158.00	158.00
7207	Best Buy	12	Equipment Repair	799.98	
		12	Equipment Repair	89.99	
		28	Computer Supplies	71.46	
		28	Computer Supplies	77.96	1,039.39
7208	Bluestem Electric Co-op	04	Range - Electric	183.87	183.87
7209	Briggs	13	Vehicle Repair	7.17	
		13	Vehicle Repair	366.73	
		13	Vehicle Repair	201.79	
		13	Vehicle Repair	653.86	
		13	Vehicle Repair	103.29	
		13	Vehicle Repair	188.70	
		13	Vehicle Repair	103.29	
		13	Vehicle Repair	1,000.00	
		13	Vehicle Repair	3,121.00	5,745.83
7210	Burnett Automotive	27	Vehicle Tires	2,194.16	
		27	Vehicle Tires	971.25	
		13	Vehicle Repair	394.31	3,559.72
7211	Chewy.com	20	Animal Care	71.58	71.58
7212	City of Manhattan, Utilities	04	LEC - Water Utilities	4,377.23	
		04	LEC - Water Fee	2.48	
		04	Aggieville - Water Utilties	65.85	
		04	Aggieville - Utility fee	2.48	4,448.04
7213	Cox Communications, Inc	17	Inmate Cable	210.95	
		19	LEC Internet & Cable	2,338.94	2,549.89
7214	Dillons 15	29	Replenishment Supplies	10.67	
		07	Leadership Development	51.21	61.88

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT			2023 EXPENDITURES	JULY 2023	
<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
7215	Underground Vaults	20	Shred Service	50.00	50.00
7216	Dollar Days	17	Inmate Care	222.59	222.59
7217	Express Office Solutions	28	Office Supplies	2,027.60	2,027.60
7218	Facebook	20	Pre-Employment	44.84	44.84
7219	Ferguson Enterprises	11	Plumbing Supplies	133.16	
		11	Plumbing Supplies	117.72	250.88
7220	Gall's Inc.	23	Uniforms	30.79	
		23	Uniforms	65.97	96.76
7221	Goggle Inc - Ads	20	Pre-Employment	650.00	
		20	Pre-Employment	16.34	666.34
7222	Grainger	25	Jail - Maintenance Supplies	56.20	56.20
7223	Hertz - LAG Rentals LLC	20	HIDTA Lease	650.00	650.00
7224	Home Depot	25	Maintenance Supplies	6.98	
		25	Jail - Maintenance Supplies	277.18	
		25	Maintenance Supplies	184.58	
		25	Maintenance Supplies	12.54	
		12	Equipment Repair	33.34	
		25	Maintenance Supplies	15.97	
		25	Maintenance Supplies	41.93	
		25	Maintenance Supplies	59.94	
		11	Building Supplies	82.48	
		25	Jail - Maintenance Supplies	39.97	
		29	Replenishment Supplies	43.32	
		11	Plumbing Supplies	14.57	
		25	Maintenance Supplies	131.96	944.76
7225	One Eleven	19	Domain Renewal	22.00	
		19	CAB Website	35.00	57.00

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT			2023 EXPENDITURES	JULY 2023	
<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
7226	Innovative Maintenance Sys	19	Service Renewal	3,000.00	3,000.00
7227	Insight Public Sector Inc	33	Computer Equipment	-170.88	
		19	Computer Software	65.64	
		19	Computer Maintenance	3,927.00	
		19	Computer Maintenance	36,165.83	
		33	Computer Equipment	104.74	
		33	Computer Equipment	2,784.64	
		33	Computer Supplies	844.54	43,721.51
7228	Kansas Turnpike Authority	07	Tolls	63.85	63.85
7229	Karsmizki Locksmith	20	Lock Repair	37.50	37.50
7230	Lexis Nexis Risk Solutions	19	User	141.43	
		20	Analyst	8,260.09	8,401.52
7231	Manhattan Mercury	22	Subscription	38.85	38.85
7232	Menards	12	Equipment Repair	425.46	
		11	Building Supplies	11.35	
		11	Building Supplies	56.17	
		13	Vehicle Maintenance	56.22	549.20
7233	NAPA of Manhattan	13	Vehicle Maintenance	249.99	249.99
7234	Optiv Security Inc	28	Computer Supplies	1,570.67	1,570.67
7235	Parts Town	12	Equipment Repair	90.49	90.49

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT

2023 EXPENDITURES

JULY 2023

<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
7236	P-Card Misc Vendors	07	AJA Conference	-235.15	
		07	Crisis Negotiation Training	332.00	
		07	Pepperball Training	1,366.39	
		07	KACP Valor Awards Lodging	-8.41	
		07	KACP Valor Awards Lodging	-16.82	
		20	Annual Membership fees	30.00	
		07	Extradition from CO to RCJ	591.80	
		07	CIT International Conf	404.40	
		07	Chem. Munitions/Less Lethal	1,082.14	
		07	CIT International Conf	1,466.80	
		07	Extradition from Joliet, IL to RCJ	700.73	
		07	Rise23 NADCP Conf	447.98	
		07	Travel Lyft cost	29.95	
		07	CVSA Recertification	548.06	
		07	K9 Training	76.79	
		07	Code 2 K9 Initial K9 training/cert.	1,741.47	
		07	Presenting Evidence	280.03	
		07	Presenting Evidence	280.02	
		07	Travel Lyft cost	63.00	
		07	Motorola User Group Training	851.59	10,032.77
7237	Qualification Targets Inc	29	Replenishment Supplies	310.11	310.11
7238	Reconyx	20	Device/Images	40.00	40.00
7239	reMarkable	33	Software	2.99	2.99
7240	Remember The Milk Inc.	19	Subscription	39.99	39.99
7241	Riley County Treasurer	13	Vehicle Tags	93.53	93.53
7242	Rock Auto	13	Vehicle Maintenance	1,064.54	1,064.54
7243	Seat Belt Extender Pros	13	Vehicle Maintenance	85.96	
		13	Vehicle Maintenance	85.96	171.92
7244	Sharps Compliance	17	Inmate Medical Waste Disposal	55.00	55.00
7245	SHRM	22	Membership	244.00	244.00

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT			2023 EXPENDITURES	JULY 2023	
<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
7246	Stanion Wholesale Electric	12	Equipment Repair	173.87	173.87
7247	Staples Advantage	28	Office Supplies	82.14	
		28	Office Supplies	67.98	
		28	Office Supplies	109.12	
		28	Office Supplies	52.45	
		28	Office Supplies	56.43	368.12
7248	T38 Fax	14	Civil Process Fax	16.76	16.76
7249	Target	29	Special Teams Supplies	55.15	55.15
7250	Terminix	11	LEC Pest Control	69.00	69.00
7251	TLOxp	20	Access	319.60	319.60
7252	T-Mobile US Inc	14	Patrol Car Phones	51.41	51.41
7253	Tractor Supply Co	20	Animal Care	727.97	727.97
7254	Verizon Wireless	14	Agency Phones/Data	4,746.62	4,746.62
7255	Wal-Mart	29	Replenishment Supplies	107.88	
		29	Replenishment Supplies	110.37	
		29	Replenishment Supplies	66.98	
		29	Replenishment Supplies	34.50	319.73
7256	Walson Ink LLC	23	Uniforms	302.87	302.87
7257	Wasp Barcode Technologies	19	AssectCloudOP - Maintenance	1,259.00	1,259.00
7258	Waters True Value	25	Maintenance Supplies	3.58	
		25	Maintenance Supplies	4.60	
		25	Maintenance Supplies	2.96	11.14
				Subtotal	102,680.13
				Total	391,011.27

Chair, Riley County Law Enforcement Agency

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

Riley County Police Department
Net Changes from 6/1/2023 to 6/30/2023
Credits Report

From Year- [2023 - 06] To [2023 - 06]
Account No. [600100-00] To [640902-00]

Account Number	Description	June	YTD
600100-00	Manhattan	1,666,672.00	10,000,032.00
600200-00	Riley County		2,681,457.00
610110-00	Copy Fees-Discovery, etc.	490.00	1,450.00
610112-00	Copy Fees-Records	829.28	3,541.67
610113-00	Fingerprint Fees-Records	1,469.11	5,888.39
		1,669,460.39	12,692,369.06
610220-03	KSU Contracts-Overtime	0.00	24,680.00
620900-01	Misc Reimbursements-salaries	7.50	6,740.28
620900-03	Misc Reimbursements-overtime	8,010.00	8,010.00
620900-04	Misc Reimbursements-utilities	222.74	222.74
620900-05	Misc Reimbursements-insurance	0.00	33.00
620900-07	Misc Reimbursements-training	1,306.05	4,473.42
620900-08	Misc Reimbursements-postage	0.00	214.22
620900-11	Misc Reimbursements-building & grounds	0.00	4,423.90
620900-13-130	Misc Reimbursements-vehicles	608.60	608.60
620900-14	Misc Reimbursements-phone	124.02	855.03
620900-17-170	Misc Reimbursements-jail	773.46	2,397.71
620900-19	Misc Reimbursements-Computer svc	0.00	4,910.00
620900-20-400	Misc Reimbursements-Car Lease HIDTA	0.00	2,008.32
620900-29	Misc Reimbursements-Supplies	0.00	408.30
620900-32	Misc Reimbursements-Furniture	0.00	1,188.00
620900-34-130	Misc Reimbursements-vehicles	0.00	14,871.60
632500-03	JTTF Grant-OT	0.00	1,178.42
632600-03	HIDTA Grant-OT	0.00	6,610.52
632700-03	STEP Grant-OT	0.00	3,132.73
632800-01-414	VOCA 2023 Grant Reimb	6,185.00	48,076.00
		17,237.37	135,042.79
640900-00	Misc Non-Budget Credit Reimb	490.00	1,856.60
640902-00	Prior year Restitution	521.02	5,106.65
		1,011.02	6,963.25
		1,687,708.78	12,834,375.10

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

Assigned Report # **23-178****RILEY COUNTY POLICE DEPARTMENT****Memorandum**

Original to: _____
 Action: _____
 Copy to: _____

*Comments:***To: Director Peete***BRP 10 Jul 23***Thru: Assistant Director Moldrup***KMM 7.7.23***From: Captain Derek Woods****Ref: Juvenile Transportation Report for June 2023****Date: June 30, 2023**

Total Number of Juveniles Transported:	0
Total Mileage for Transports 76 X \$.58.5 (Cents per mile)	\$0
Total Pay Amount for 1 Transport Officers Hours:	\$0
Total:	\$0

Approved: _____

Chair, Riley County Law Enforcement Agency

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

Program Name-GLLT34 Thru JUNE
Version Date- 3/21 Year 2023

RILEY COUNTY
Fund Summary of Revenue/Expense
Percent of Year 50.0%

Date. 7/10/23 Page. 157
Time.10.12.35

DISBURSEMENTS/REVENUES/TRANSFERS - Fund.. 168 RCPD Federal Seizure Fund

Obj	Prj	Description	Kind	Budget \$	M-T-D	Y-T-D	%	Remaining
Department.142 Riley Co Police Dept								
875		Misc. Expenses	D	.00	.00	30,998.45-		.00
402		Investment Interest	R	.00	.00	3,198.31		.00
Department Revenue.. #142				.00	.00	3,198.31 *		.00
Department Dsbmnts.. #142				.00	.00	30,998.45-*		
Total Revenue Fund.... 168				.00	.00	3,198.31 **		
Total Trans. IN Fund.. 168				.00	.00	.00 **		
Total Rev. & Trans. .. 168				.00	.00	3,198.31 **		
Total Disbursements... 168				.00	.00	30,998.45-**		

BUDGETARY EXPENDITURES - Fund.. 168 RCPD Federal Seizure Fund

Obj	Prj	Description	Budget \$	Used M-T-D	Used Y-T-D	%Used	Remaining	Encumbrance	Available
Total Expenditures Fund		168	.00	.00	.00		.00	.00	.00 **

SUMMARY for - Fund 168 RCPD Federal Seizure Fund

Beginning Year Balance.....	159,315.25
YTD Revenue.....	3,198.31
YTD Reported Expenses.....	.00
YTD Non-Reported Expenses...	.00
YTD Treasurer Disbursements.	30,998.45-
YTD Transfers In.....	.00
YTD Transfers Out.....	.00
Prior Year Voided Checks....	.00
Prior Year Expenses	.00
Prior Year Revenues	.00
Prior Year Corrections.....	.00
Ending Fund Balance.....	131,515.11 ***

This report is generated by Riley County. It shows RCPD's Federal Seizure activity throughout the last month.

Program Name-GLLT34 Thru JUNE
Version Date- 3/21 Year 2023

RILEY COUNTY
Fund Summary of Revenue/Expense
Percent of Year 50.0%

Date. 7/10/23 Page. 158
Time.10.12.35

DISBURSEMENTS/REVENUES/TRANSFERS - Fund.. 169 RCPD State Seizure Fund

Obj	Prj	Description	Kind	Budget \$	M-T-D	Y-T-D	%	Remaining
Department.142 Riley Co Police Dept								
875		Misc. Expenses	D	.00	.00	682.99-		.00
602		Miscellaneous Collection	R	.00	.00	6,873.90		.00
402		Investment Interest	R	.00	.00	3,846.82		.00
Department Revenue.. #142				.00	.00	10,720.72 *		.00
Department Dsbmnts.. #142				.00	.00	682.99-*		
Total Revenue Fund.... 169				.00	.00	10,720.72 **		
Total Trans. IN Fund.. 169				.00	.00	.00 **		
Total Rev. & Trans. .. 169				.00	.00	10,720.72 **		
Total Disbursements... 169				.00	.00	682.99-**		

BUDGETARY EXPENDITURES - Fund.. 169 RCPD State Seizure Fund

Obj	Prj	Description	Budget \$	Used M-T-D	Used Y-T-D	%Used	Remaining	Encumbrance	Available
Total Expenditures Fund 169									
			.00	.00	.00		.00	.00	.00 **

SUMMARY for - Fund 169 RCPD State Seizure Fund

Beginning Year Balance.....	175,548.83
YTD Revenue.....	10,720.72
YTD Reported Expenses.....	.00
YTD Non-Reported Expenses...	.00
YTD Treasurer Disbursements.	682.99-
YTD Transfers In.....	.00
YTD Transfers Out.....	.00
Prior Year Voided Checks....	.00
Prior Year Expenses	.00
Prior Year Revenues	.00
Prior Year Corrections.....	.00
Ending Fund Balance.....	185,586.56 ***

This report is generated by Riley County. It shows RCPD's State Seizure activity throughout the last month.

Program Name-GLLT34 Thru JUNE
Version Date- 3/21 Year 2023

RILEY COUNTY
Fund Summary of Revenue/Expense
Percent of Year 50.0%

Date. 7/10/23 Page. 161
Time.10.12.35

DISBURSEMENTS/REVENUES/TRANSFERS - Fund.. 173 RCPD Levy/Op								
Obj	Prj	Description	Kind	Budget \$	M-T-D	Y-T-D	%	Remaining
<u>Department. 0</u> Not Designated								
180		Distr - Real Current	R	4,878,478.00	.00	4,716,230.99	96.67	162,247.01
182		Distr - Oil & Gas Curr.	R	.00	.00	647.21		.00
184		Distr - P.P. Current	R	.00	.00	43,835.01		.00
190		Distr - 16/20M Trucks Cur	R	3,025.00	.00	2,318.69	76.65	706.31
193		Distr - Watercraft Cur	R	1,450.00	.00	2,039.89	140.68	589.89-
181		Distr - Real Delq.	R	.00	.00	35,015.81		.00
183		Distr - Oil & Gas Delinq	R	.00	.00	8.86		.00
185		Distr - P.P. Delq.	R	.00	.00	3,489.99		.00
192		Distr - 16/20M Trucks Del	R	.00	.00	258.16		.00
194		Distr - Watercraft Del	R	.00	.00	442.43		.00
102		Distr - Motor Vehicle Tax	R	383,909.00	.00	195,518.48	50.93	188,390.52
103		Vehicle Rental Excise Tax	R	3,994.00	.00	3,835.74	96.04	158.26
113		Distr - RV Tax	R	3,562.00	.00	1,775.47	49.84	1,786.53
130		Distr - Commercial Veh	R	15,173.00	.00	14,610.18	96.29	562.82
191		Distr - TIF Adjustment	R	.00	.00	133,736.55-		.00
Department Revenue.. # 0				5,289,591.00	.00	4,886,290.36 *		353,261.56
<u>Department.171</u> RCPD Operations								
<u>Department.416</u> HD-KCCTF								
Total Revenue Fund.... 173				5,289,591.00	.00	4,886,290.36 **	92.38	
Total Trans. IN Fund.. 173				.00	.00	.00 **		
Total Rev. & Trans. .. 173				5,289,591.00	.00	4,886,290.36 **		
Total Disbursements... 173				.00	.00	.00 **		

BUDGETARY EXPENDITURES - Fund.. 173 RCPD Levy/Op								
Obj	Prj	Description	Budget \$	Used M-T-D	Used Y-T-D	%Used	Remaining	Encumbrance Available
<u>Department. 0</u> Not Designated								
<u>Department.171</u> RCPD Operations								
2220		Building Space Rental	10,500.00	900.00	5,400.00	51.43	5,100.00	.00 5,100.00
2330		Transportation Serv	6,000.00	.00	.00		6,000.00	.00 6,000.00
2480		Repair/Maint Build/Gr	90,000.00	38,523.62	70,962.49	78.85	19,037.51	.00 19,037.51
2650		Physician Fees	165,000.00	22,094.84	115,562.53	70.04	49,437.47	.00 49,437.47
2655		Hospital Fees	10,000.00	.00	.00		10,000.00	.00 10,000.00
2810		Electric/Gas Services	10,000.00	.00	.00		10,000.00	.00 10,000.00
2830		Water	5,000.00	35.00	169.00	3.38	4,831.00	.00 4,831.00

This report is generated by Riley County. It shows the County's expenditures on the Riley County Police Department including contributions towards their budget obligation and payments on RCPD facilities. For further information, please refer to the County's Finance & Budget Section.

Program Name-GLLT34 Thru JUNE
Version Date- 3/21 Year 2023

RILEY COUNTY
Fund Summary of Revenue/Expense
Percent of Year 50.0%

Date. 7/10/23 Page. 162
Time.10.12.35

BUDGETARY EXPENDITURES - Fund.. 173 RCPD Levy/Op

Obj	Prj	Description	Budget \$	Used M-T-D	Used Y-T-D	%Used	Remaining	Encumbrance	Available
Department.171 (continued)									
2840		Sewage Charges	2,000.00	.00	.00		2,000.00	.00	2,000.00
2900		Budget Appropriations	5,000,016.00	.00	2,681,457.00	53.63	2,318,559.00	.00	2,318,559.00
Total Contractual Expenses			5,298,516.00	61,553.46	2,873,551.02	54.23	2,424,964.98	.00	2,424,964.98
3010		Office Supplies	500.00	.00	.00		500.00	.00	500.00
3060		Medical Supplies	500.00	.00	.00		500.00	.00	500.00
3990		Other Supplies & Mate	500.00	.00	.00		500.00	.00	500.00
Total Commodities Expense			1,500.00	.00	.00		1,500.00	.00	1,500.00
Department Expense # 171			5,300,016.00	61,553.46	2,873,551.02	54.22	2,426,464.98	.00	2,426,464.98 *
Expense & Transfers# 171			5,300,016.00	61,553.46	2,873,551.02				
Department.416 HD-KCCTF									
Total Expenditures Fund 173			5,300,016.00	61,553.46	2,873,551.02	54.22	2,426,464.98	.00	2,426,464.98 **

SUMMARY for - Fund 173 RCPD Levy/Op

Beginning Year Balance.....	241,235.15
YTD Revenue.....	4,886,290.36
YTD Reported Expenses.....	2,873,551.02-
YTD Non-Reported Expenses...	.00
YTD Treasurer Disbursements.	.00
YTD Transfers In.....	.00
YTD Transfers Out.....	.00
Prior Year Voided Checks....	.00
Prior Year Expenses	9,001.17-
Prior Year Revenues	.00
Prior Year Corrections.....	.00
Ending Fund Balance.....	2,244,973.32 ***

This report is generated by Riley County. It shows the County's expenditures on the Riley County Police Department including contributions towards their budget obligation and payments on RCPD facilities. For further information, please refer to the County's Finance & Budget Section.

RILEY COUNTY POLICE DEPARTMENT

Report Submission

To:	Director Peete	BRP 10 Jul 23
Thru:	Assistant Director Moldrup	
From:	Cpt. Derek Woods	KMM 7.7.23
Position:	Commander	Division: Jail
Report Title:	Monthly Inmate Population Report	
Rpt Freq./Year:	June 2023	
Policy #:		
Date:	June 30, 2023	

Presented below is a summary of Average Daily Population (ADP) for the Riley County Jail. This report is being submitted monthly at the request of the Law Board.

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
JAN	95.1	73.7	70.2	87.0	75.0	72.6	84.8	71.6	67.3	100.1	102.3
FEB	95.2	68.9	74.3	93.1	82.9	68.4	85.5	64.8	67.1	111.5	109.5
MAR	92.1	66.2	71.8	91.9	73.2	75.2	88.4	68.6	78.6	112.1	115.0
APR	64.2	62.0	74.2	89.1	74.1	81.0	81.6	58.9	80.4	114.6	117.5
MAY	71.3	68.9	80.3	81.9	77.4	87.5	79.4	47.4	74.2	104.6	113.4
JUN	72.4	63.9	82.0	87.8	73.1	88.5	78.4	50.0	66.0	100.5	115.6
JUL	72.1	68.8	77.8	83.6	80.0	83.8	71.9	53.7	71.5	99.5	
AUG	74.0	74.5	72.7	75.7	82.4	80.6	82.3	55.8	85.2	95.7	
SEPT	77.4	61.7	73.6	75.8	84.3	81.2	74.6	61.3	90.2	109.0	
OCT	73.2	76.3	73.5	73.4	74.3	72.8	76.2	60.0	91.5	115.9	
NOV	70.1	77.0	76.7	73.0	76.2	78.3	71.3	69.3	96.0	106.1	
DEC	65.1	71.0	77.4	69.6	78.9	79.9	72.9	69.4	97.9	99.4	
YADP	76.85	64.2	75.4	81.8	77.7	79.15	78.9	60.9	80.5	105.8	112.2

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

To reduce crime and improve the quality of life for the citizens we serve

Vendor: N/A

[illegible]

Director

To reduce crime and improve the quality of life for the citizens we serve

Packet Pg. 89



Monthly Report

June 2023

Alyssa Ward, Crime Analyst
Criminal Intelligence Unit
Riley County Police Department

To **reduce crime** and
improve the quality
of life for
the **citizens we serve**

For the purposes of this report, data is extracted from the RMS using specific parameters. The results may differ slightly from other reports, such as Uniform Crime Reports (UCR), which measure the same variables but have slightly different search parameters, filters, and/or methods. The following summarizes the most common attributes of this report that result in differences in reporting:

- The data in the report reflects what was available at the time of extraction. It is common for numbers to change over time for various reasons. Most commonly:
 - Final data entry by records can be delayed due to the RTO status of a case.
 - Clerical errors can be discovered, leading to corrections being made at a later date.
- Some categories in this report use a hierarchy rule. This means that the offense with the highest offense code number in an incident is the only offense counted. Other reports may apply the hierarchy rule to certain offenses. For instance, UCR counts every occurrence of Part I violent crimes in an incident (murder, rape, robbery, aggravated battery). Each slide should notate the method used.
- This report includes the property crime of arson which is excluded from other reporting.
- Crimes are extracted based on the date and time they were reported. Other reports may use the earliest and/or latest date and time the crime may have occurred.

Monthly and yearly projections are calculated using different methods. Projections will have a higher degree of error when the time period used to project is small (i.e. projecting an entire year based off the first two weeks of that year).

Part I Crime

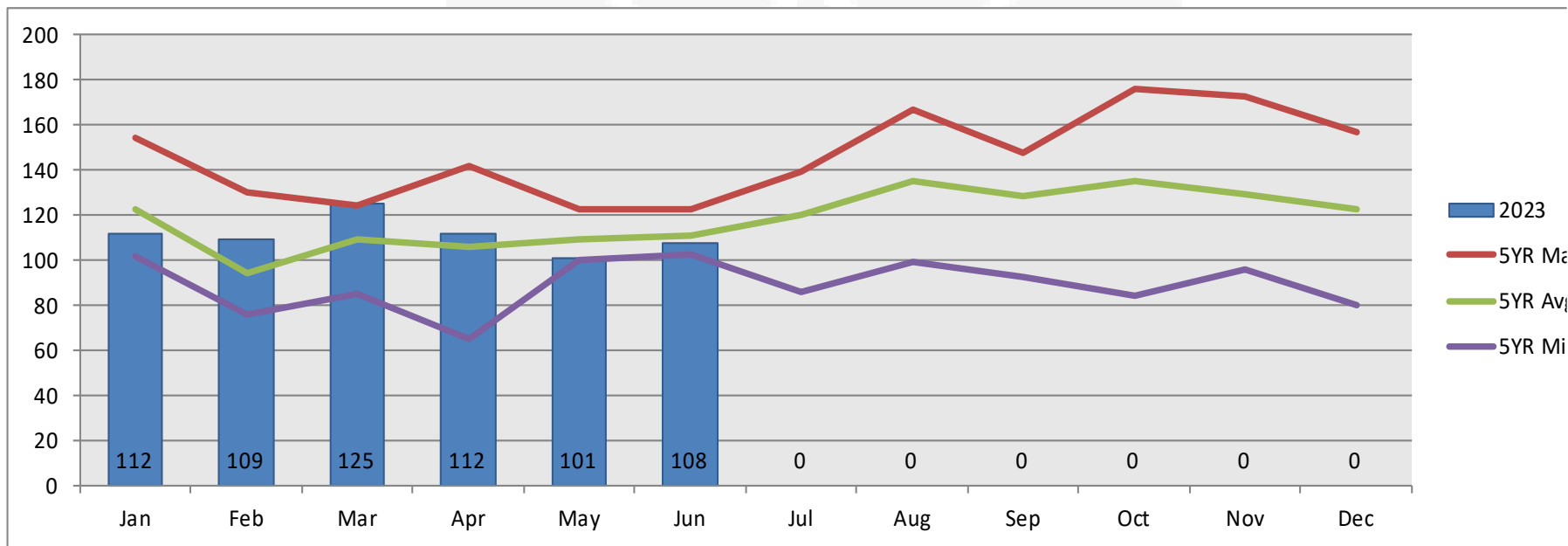
Offense Codes: 0100-0810

All Data As Of: 7/1/23 12:00 AM

18.a

- Part I crime in June 2023 was 2.5% below the 5 year average. Compared to June 2022 there was a 4.9% increase.
- It is projected that year end 2023 will be slightly above the five year average (1.33%).
- In June, Part I violent crime was below the 5 year average, and Part I property crime was above the 5 year average.

	Jun	Year to Date	Yearly Total
2018	123	652	1475
2019	114	734	1583
2020	108	631	1494
2021	106	638	1421
2022	103	614	1152
2023	108	667	
% Change	+4.9%	+8.6%	+25.3%
Yearly Total Projection:			1444



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	108	84	124	113	100	123	123	134	128	176	105	151
2019	154	77	124	142	123	114	138	167	148	143	116	138
2020	130	130	85	65	113	108	139	125	148	151	173	125
2021	121	76	120	111	104	106	114	149	127	123	157	113
2022	102	106	95	100	108	103	86	99	93	84	96	80
2023	112	109	125	112	101	108	0	0	0	0	0	0

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

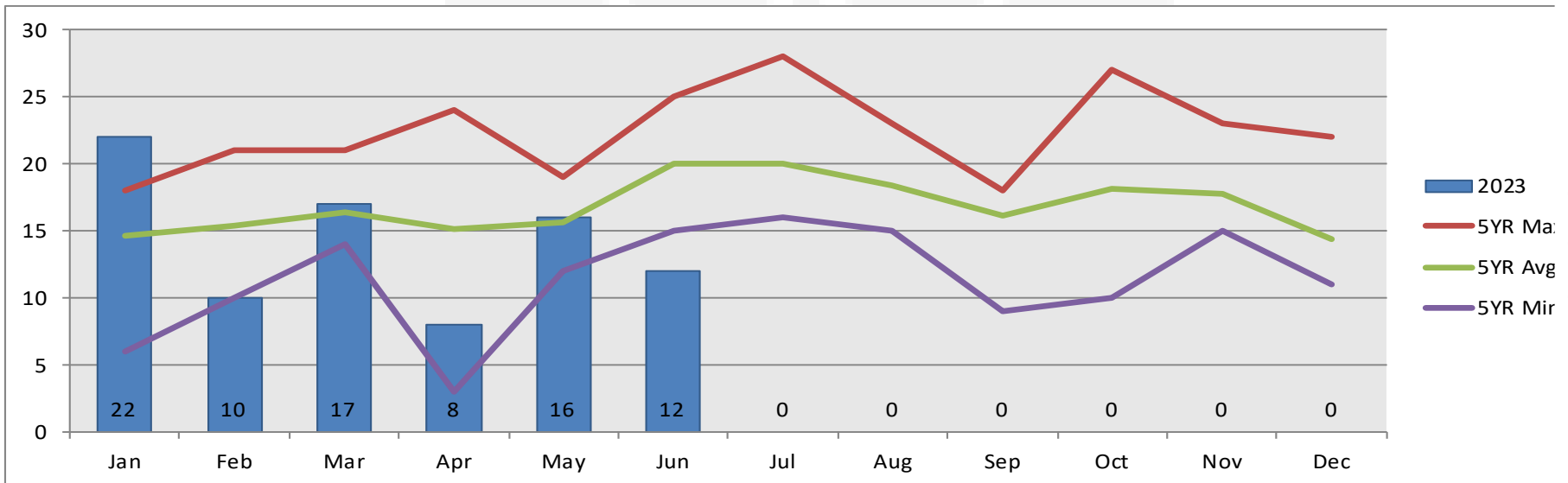
Part 1 Violent Crimes

Offense Codes: 0100-0440

All Data As Of: 7/1/23 12:00 AM

- June 2023 was 40.0% below the 5 year average in Part I violent crime.
- Part I violent crime is projected to be 13.0% below the 5 year average for 2023.
- There were 9 aggravated assaults / batteries, 2 rapes, 1 robbery, and 0 homicides reported during June 2023.

	Jun	Year to Date	Year to Date % Change
2018	20	97	218
2019	25	101	217
2020	20	91	196
2021	20	107	199
2022	15	90	181
2023	12	85	176
% Change	-20.0%	-5.6%	-2.6%
Yearly Total Projection:			176



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	15	19	17	12	14	20	28	17	18	27	18	13
2019	16	10	14	24	12	25	18	23	18	18	17	22
2020	18	21	14	3	15	20	19	20	18	21	16	11
2021	18	16	16	18	19	20	16	15	9	15	23	14
2022	6	11	21	19	18	15	19	17	18	10	15	12
2023	22	10	17	8	16	12	0	0	0	0	0	0

Includes Part 1 violent crimes that were the primary offense only.

Robbery

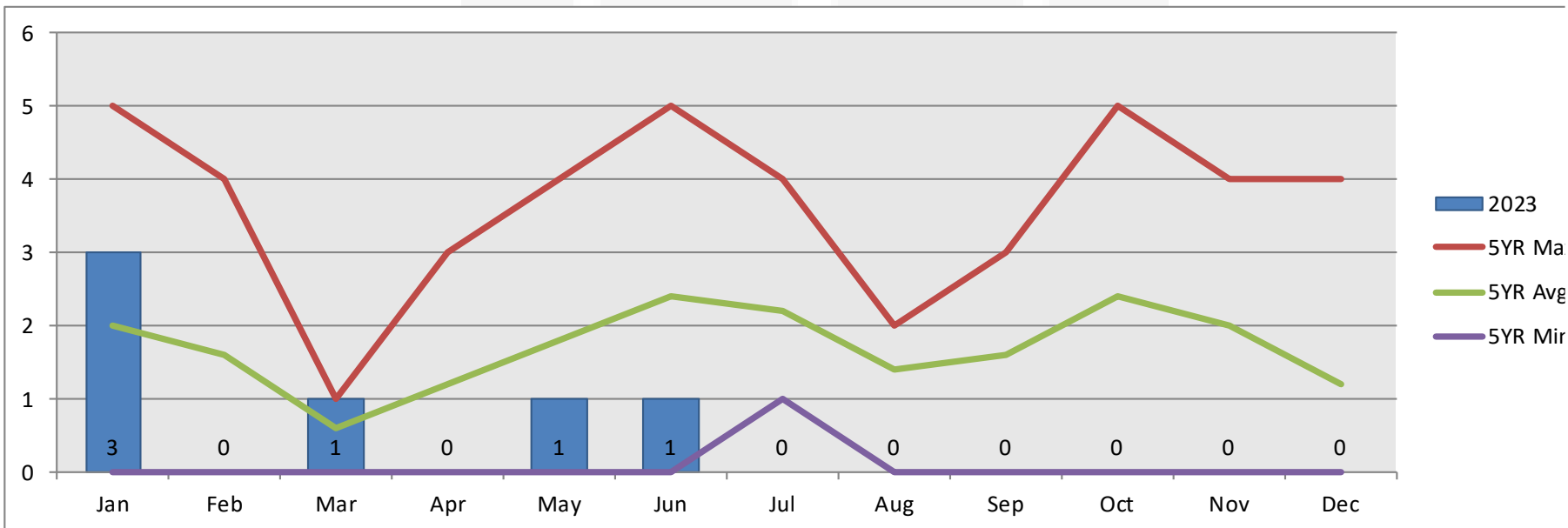
Offense Codes: 0310

All Data As Of: 7/1/23 12:00 AM

	Jun	Year to Date	Year
2018	2	13	30
2019	5	12	26
2020	3	10	17
2021	2	10	18
2022	0	3	11
2023	1	6	
% Change	N/A	+100.0%	+18.0%
Yearly Total Projection:			13

➤ There was 1 robbery reported in June 2023 which is 58.33% below the 5-year average.

➤ This case is still active as of 7/7/2023.



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	1	4	1	1	4	2	4	2	2	5	3	1
2019	5	2	0	0	0	5	1	0	2	3	4	4
2020	2	1	1	1	2	3	2	1	0	4	0	0
2021	2	1	0	3	2	2	2	2	1	0	2	1
2022	0	0	1	1	1	0	2	2	3	0	1	0
2023	3	0	1	0	1	1	0	0	0	0	0	0

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

Aggravated Assault and Battery

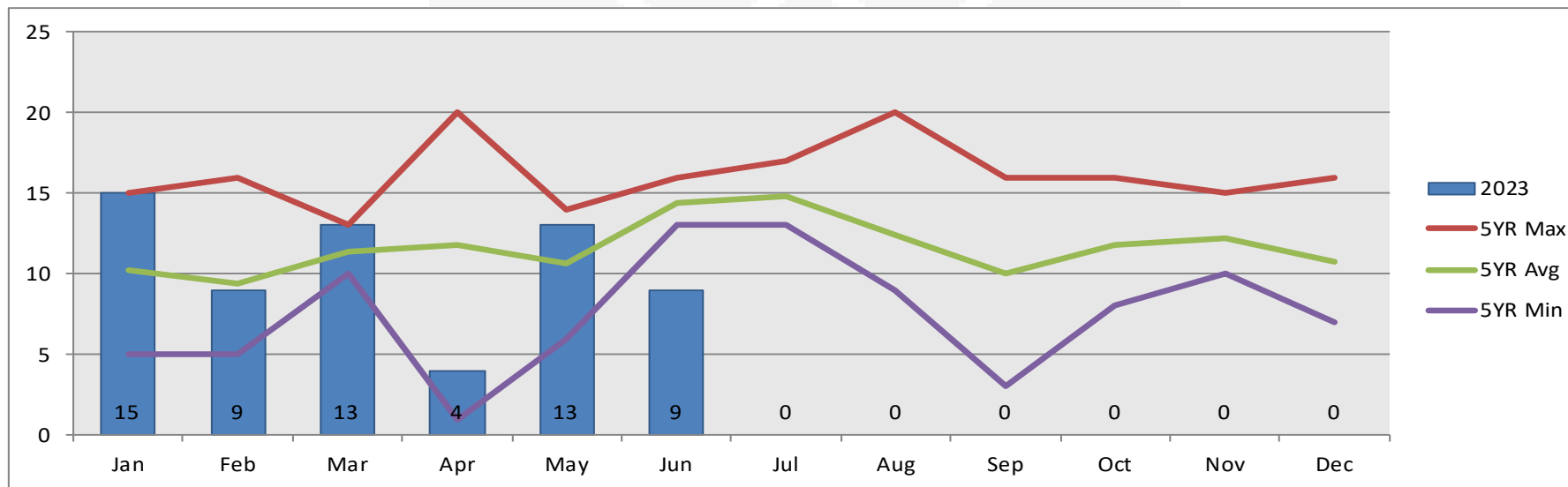
Offense Codes: 0410-0440

All Data As Of: 7/1/23 12:00 AM

18.a

- There were 7 aggravated assaults and 2 aggravated batteries reported during the month of June.
- This is 37.5% below the 5 year average.
- Three of the incidents were domestic.
- As of 07/07/2023, there were arrests in 1 of the incidents.

	Jun	Year to Date	Yearly Total
2018	15	56	126
2019	14	69	155
2020	13	68	145
2021	16	82	145
2022	14	64	128
2023	9	63	
% Change	-35.7%	-1.6%	+1.5%
Yearly Total Projection:			130



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	9	8	10	8	6	15	17	9	11	11	12	10
2019	8	5	11	20	11	14	15	20	11	11	13	16
2020	15	16	12	1	11	13	14	14	16	16	10	7
2021	14	12	13	13	14	16	13	9	3	13	15	10
2022	5	6	11	17	11	14	15	10	9	8	11	11
2023	15	9	13	4	13	9	0	0	0	0	0	0

Includes aggravated assaults and battery crimes that were the primary offense only.

Part I Property Crime

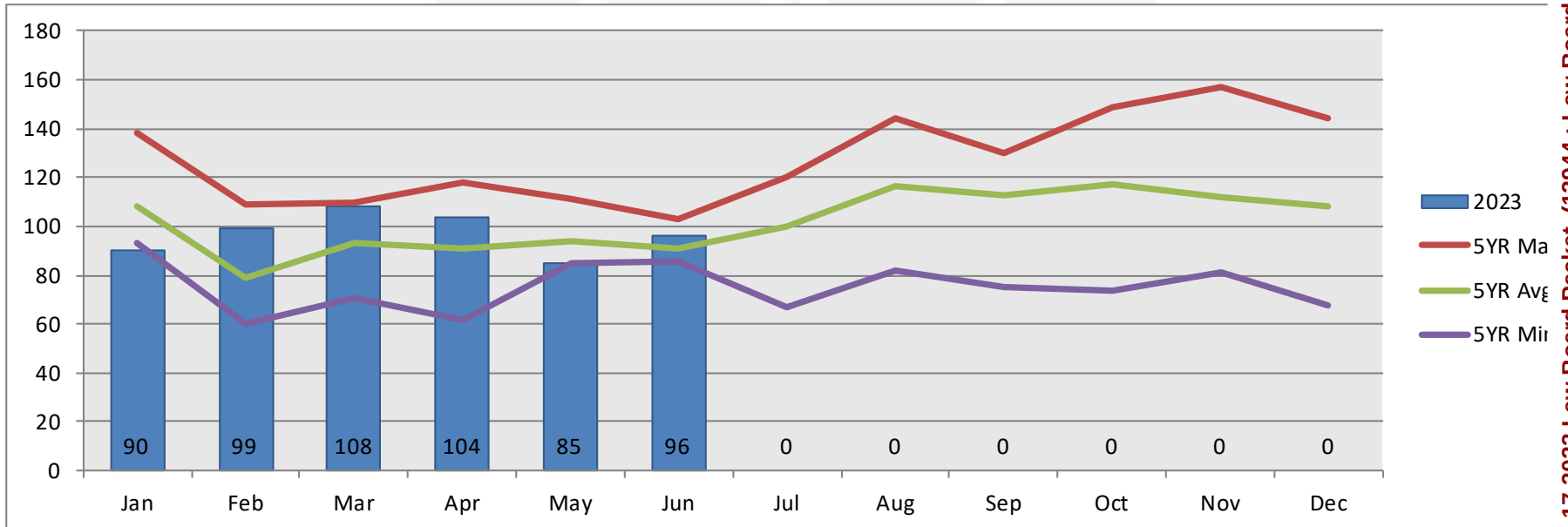
Offense Codes: 0500-0810

All Data As Of: 7/1/23 12:00 AM

18.a

- For June, Part I property crime was up 5.7% from the 5 year average. Compared to June 2022, there was a 9.1% increase.
- The property crime for June 2023 included 12 structural burglaries, 18 larcenies from motor vehicle, 7 auto thefts, and 0 arson. The rest of the incidents were larcenies (59 incidents).

	Jun	Year to Date	Yearly Total
2018	103	555	1257
2019	89	633	1366
2020	88	540	1298
2021	86	531	1222
2022	88	524	971
2023	96	582	
% Change	+9.1%	+11.1%	+30.6%
Yearly Total Projection:			1268



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	93	65	107	101	86	103	95	117	110	149	87	144
2019	138	67	110	118	111	89	120	144	130	125	99	115
2020	112	109	71	62	98	88	120	105	130	130	157	116
2021	103	60	104	93	85	86	98	134	118	108	134	99
2022	96	95	74	81	90	88	67	82	75	74	81	68
2023	90	99	108	104	85	96	0	0	0	0	0	0

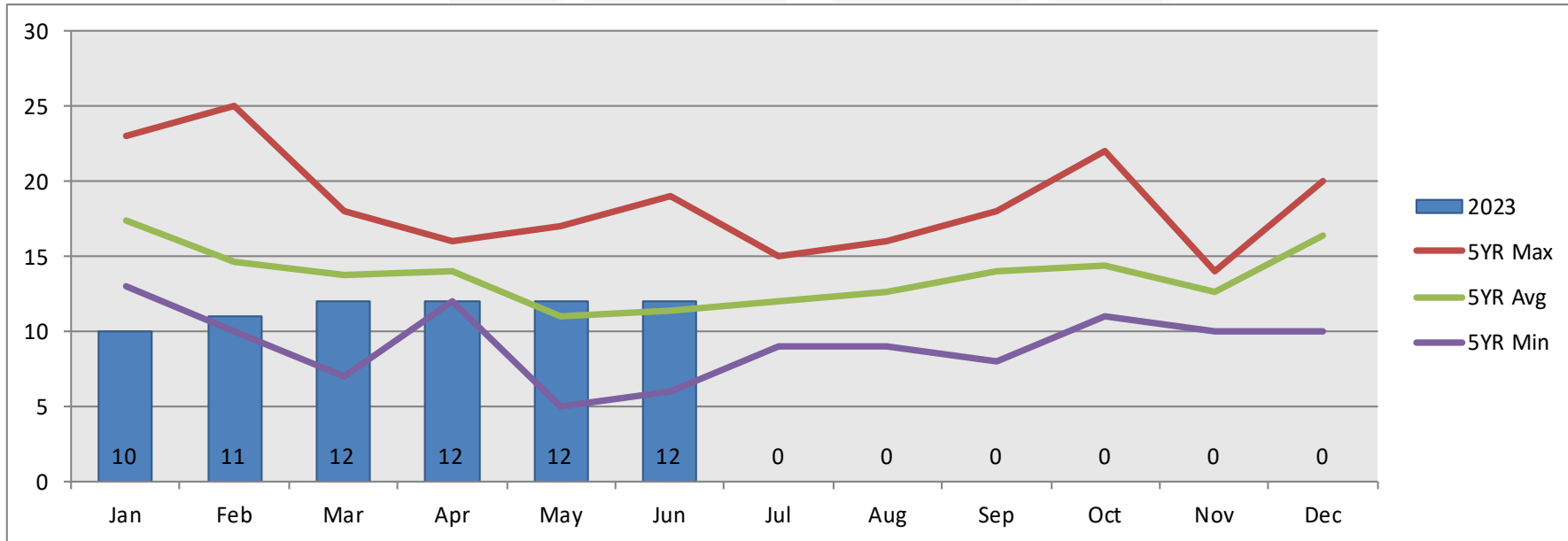
Structural Burglary

Offense Code: 0510

All Data As Of: 7/1/23 12:00 AM

- Structural burglaries were 5.3% above the 5 year average for June.
- There were 9 residential and 3 non-residential burglaries.
- All of the reported burglaries were in Manhattan.

	Jun	Year to Date	Year
2018	11	75	168
2019	11	80	171
2020	6	82	175
2021	10	87	157
2022	19	87	150
2023	12	69	
% Change	-36.8%	-20.7%	-8.6%
Yearly Total Projection:			137



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	13	10	12	12	17	11	15	16	18	11	13	20
2019	15	10	18	15	11	11	14	15	18	14	14	16
2020	18	25	14	12	7	6	11	13	15	22	14	18
2021	18	10	18	16	15	10	9	9	11	13	10	18
2022	23	18	7	15	5	19	11	10	8	12	12	10
2023	10	11	12	12	12	12	0	0	0	0	0	0

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

Vehicle Burglary

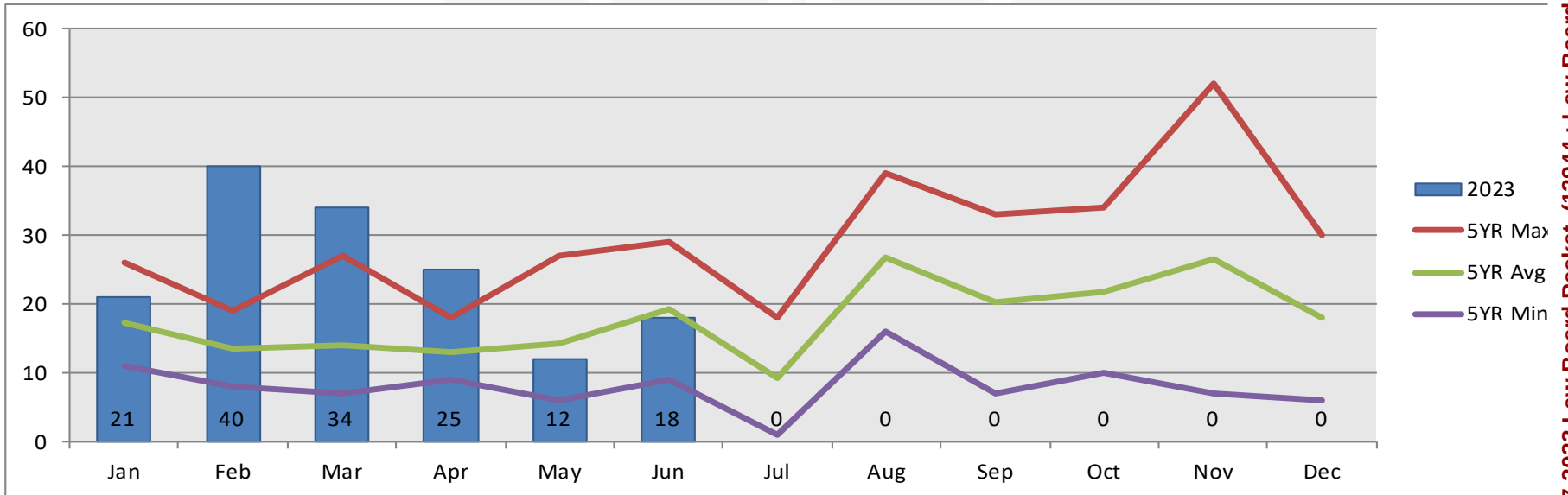
Offense Code: 0640

All Data As Of: 7/1/23 12:00 AM

18.a

- June 2023 was 6.3% below the 5 year average.
- In 17 of the incidents there were no signs of forced entry noted in the report.

	Jun	Year to Date	Yearly Total
2018	22	95	212
2019	14	91	228
2020	29	96	255
2021	22	106	255
2022	9	69	122
2023	18	150	
% Change	+100.0%	+117.4%	+178.8%
Yearly Total Projection:			340



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	26	14	13	13	7	22	5	28	33	34	8	9
2019	13	8	13	16	27	14	17	34	23	20	15	28
2020	18	13	7	9	20	29	1	16	28	32	52	30
2021	19	14	27	18	6	22	18	39	11	13	51	17
2022	11	19	10	9	11	9	6	17	7	10	7	6
2023	21	40	34	25	12	18	0	0	0	0	0	0

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

Motor Vehicle Thefts

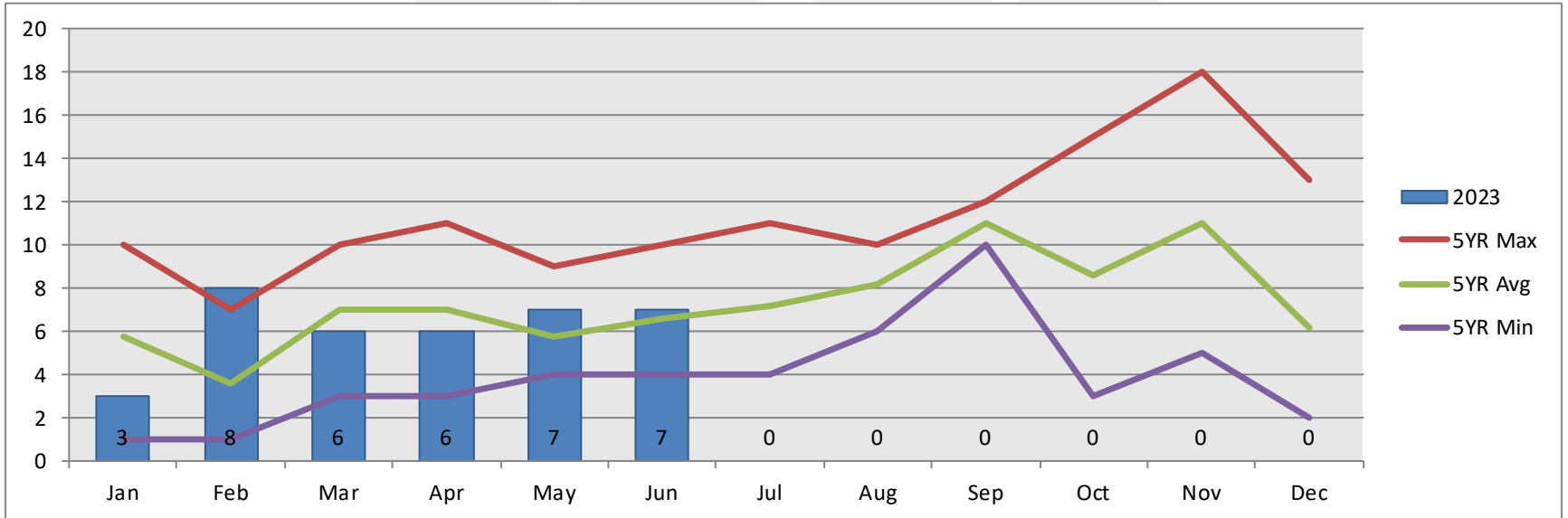
Offense Code: 0710

All Data As Of: 7/1/23 12:00 AM

- Motor vehicle thefts were up 6.1% from the 5 year average in June.
- Five of the vehicles have been recovered as of 7/10/2023.

	Jun	Year to Date	Yearly
2018	10	37	86
2019	8	46	104
2020	7	34	96
2021	4	28	87
2022	4	34	67
2023	7	37	
% Change	+75.0%	+8.8%	+34.3%
Yearly Total Projection:			90

18.a



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	1	3	7	11	5	10	9	10	10	6	8	6
2019	8	4	10	9	7	8	7	9	12	15	11	4
2020	3	7	3	5	9	7	4	6	10	11	18	13
2021	7	3	7	3	4	4	11	10	11	8	13	6
2022	10	1	8	7	4	4	5	6	12	3	5	2
2023	3	8	6	6	7	7	0	0	0	0	0	0

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

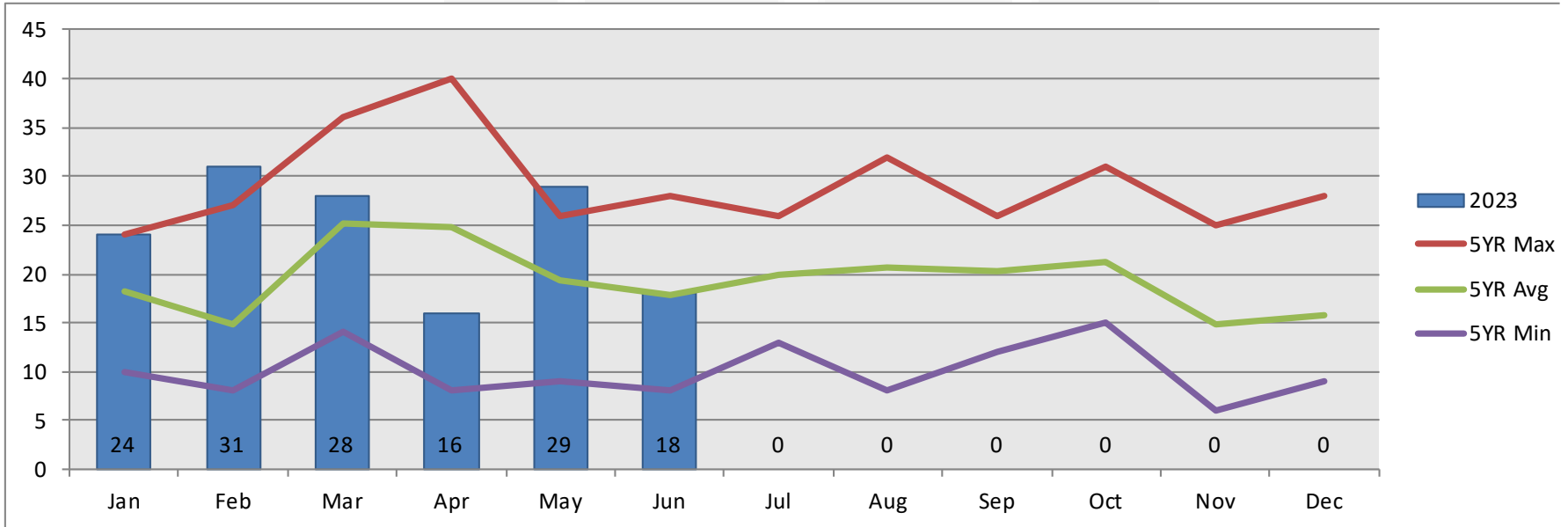
DUIs

Offense Code: 2110

All Data As Of: 7/1/23 12:00 AM

➤ The number of DUIs for June 2023 was 1.1% above the 5 year average.

	Jun	Year to Date	Year
2018	28	169	312
2019	24	152	285
2020	15	80	168
2021	14	112	191
2022	8	88	208
2023	18	146	
% Change	+125.0%	+65.9%	+37.1%
Yearly Total Projection:			285



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	16	27	36	40	22	28	26	30	25	19	15	28
2019	24	8	32	38	26	24	20	32	26	20	16	19
2020	22	12	14	8	9	15	19	17	16	15	12	9
2021	10	17	26	25	20	14	22	8	12	21	6	10
2022	19	10	18	13	20	8	13	16	22	31	25	13
2023	24	31	28	16	29	18	0	0	0	0	0	0

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

Traffic Accidents

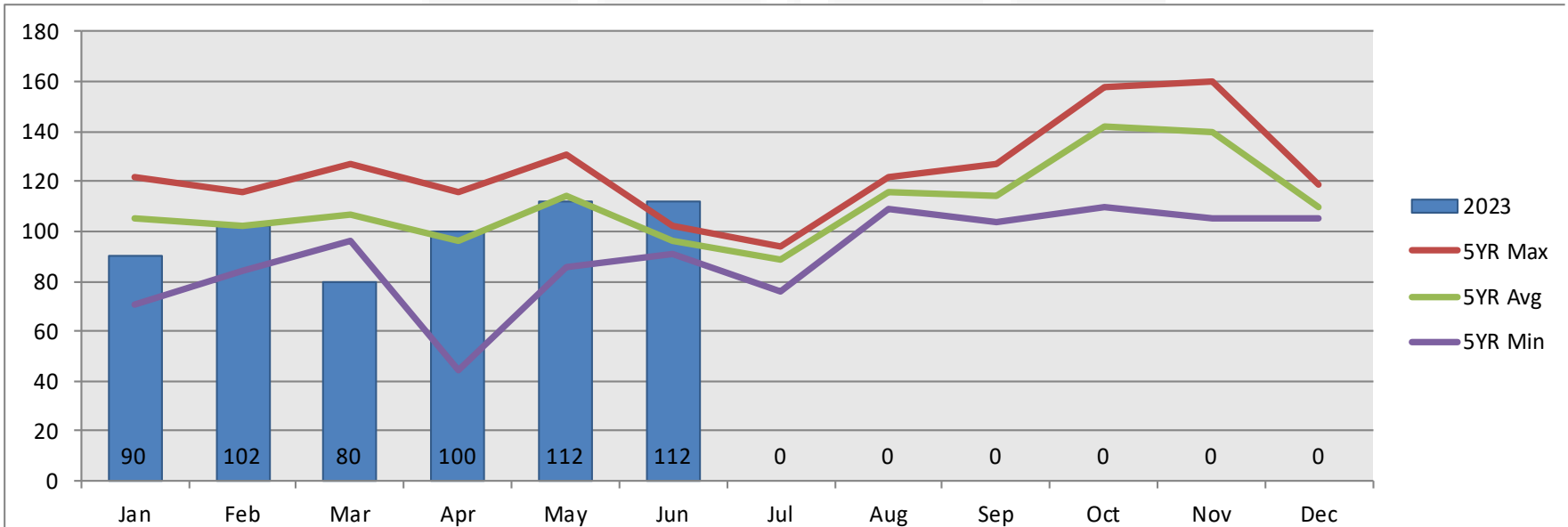
Offense Codes: 5000-5139

All Data As Of: 7/1/23 12:00 AM

18.a

➤ The number of traffic accidents in June 2023 was 16.7% above the 5 year average.

	Jun	Year to Date	Yearly Total
2018	97	677	1397
2019	99	684	1436
2020	91	548	1220
2021	91	556	1314
2022	102	637	1282
2023	112	596	
% Change	+9.8%	-6.4%	-0.2%
Yearly Total Projection:			1279



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	119	98	127	115	121	97	92	109	108	140	160	111
2019	119	116	103	116	131	99	94	121	117	158	143	119
2020	122	109	96	44	86	91	90	111	114	147	105	105
2021	71	84	103	100	107	91	91	122	127	156	156	106
2022	96	104	103	105	127	102	76	115	104	110	134	106
2023	90	102	80	100	112	112	0	0	0	0	0	0

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

Preventable Traffic Accidents

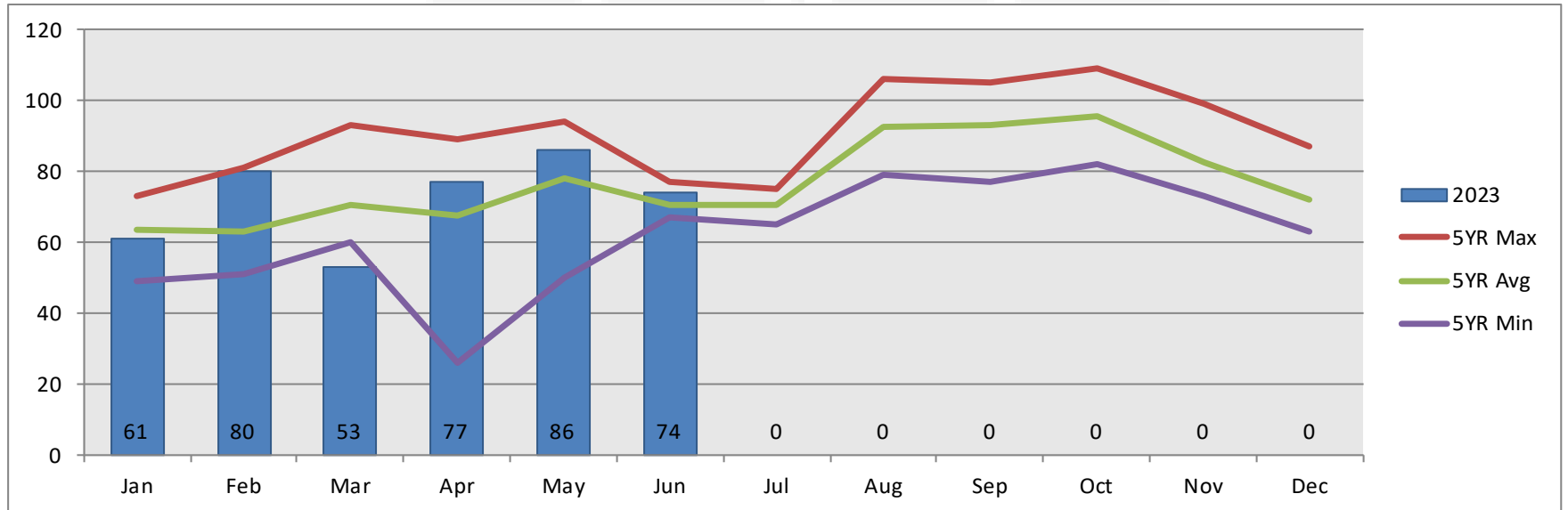
Offense Codes: 5000-5139

All Data As Of: 7/1/23 12:00 AM

18.a

- The number of preventable traffic accidents in June 2023 was 4.8% above the 5 year average.
- Number may change as data entry corrections continue.

	Jun	Year to Date	Yearly Total
2018	71	467	944
2019	77	427	945
2020	71	361	855
2021	67	384	965
2022	67	431	897
2023	74	431	
% Change	+10.4%	0.0%	+6.9%
Yearly Total Projection:			959



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	71	63	93	75	94	71	71	79	93	82	82	70
2019	60	51	66	89	84	77	74	93	102	98	76	75
2020	73	81	60	26	50	71	69	92	89	105	73	66
2021	49	54	67	71	76	67	75	106	105	109	99	87
2022	65	67	68	77	87	67	65	94	77	85	82	63
2023	61	80	53	77	86	74	0	0	0	0	0	0

Riley County Police Department

1001 South Seth Child Road
Manhattan, Kansas 66502

(785) 537-2112

www.RileyCountyPolice.org



RILEY COUNTY
POLICE DEPARTMENT

To reduce crime and improve the quality of life for the citizens we serve

In the FBI's Uniform Crime Reporting (UCR) Program, Part I offenses are broken down into two categories (Violent Crimes and Property Crimes):

Part I Violent Crime Definition

In the FBI's Uniform Crime Reporting (UCR) Program, violent crime is composed of four offenses: murder and nonnegligent manslaughter, rape, robbery, and aggravated assault. Violent crimes are defined in the UCR Program as those offenses that involve force or threat of force.

Murder and nonnegligent manslaughter: the willful (nonnegligent) killing of one human being by another.

Forcible rape: Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Simple assaults are excluded.

Part 1 Property Crime Definition

In the FBI's Uniform Crime Reporting (UCR) Program, property crime includes the offenses of burglary, larceny-theft, motor vehicle theft, and arson. The object of the theft-type offenses is the taking of money or property, but there is no force or threat of force against the victims. The property crime category includes arson because the offense involves the destruction of property; however, arson victims may be subjected to force.

Burglary: Unlawful entry of a structure to commit a felony or theft. To classify an offense as a burglary, the use of force to gain entry need not have occurred. The UCR Program has three subclassifications for burglary: forcible entry, unlawful entry where no force is used, and attempted forcible entry. The UCR definition of "structure" includes an apartment, barn, house trailer, or houseboat when used as a permanent dwelling, office, railroad car (but not automobile), stable, or vessel (i.e., ship).

Larceny-theft: (except motor vehicle theft)—The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Examples are thefts of bicycles, motor vehicle parts and accessories, shoplifting, pocket-picking, or the stealing of any property or article that is not taken by force and violence or by fraud. Attempted larcenies are included. Embezzlement, confidence games, forgery, check fraud, etc., are excluded.

Motor vehicle theft: The theft or attempted theft of a motor vehicle. A motor vehicle is self-propelled and runs on land surface and not on rails. Motorboats, construction equipment, airplanes, and farming equipment are specifically excluded from this category.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Traffic Related Definitions

In the Kansas Legislature uniform act regulating traffic; rules of the road, 8-1567 DUI is the following: (a) Driving under the influence is operating or attempting to operate any vehicle within this state while:

- (1) The alcohol concentration in the person's blood or breath as shown by any competent evidence, including other competent evidence, as defined in paragraph (1) of subsection (f) of K.S.A. 8-1013, and amendments thereto, is .08 or more;
- (2) the alcohol concentration in the person's blood or breath, as measured within three hours of the time of operating or attempting to operate a vehicle, is .08 or more;
- (3) under the influence of alcohol to a degree that renders the person incapable of safely driving a vehicle;
- (4) under the influence of any drug or combination of drugs to a degree that renders the person incapable of safely driving a vehicle; or
- (5) under the influence of a combination of alcohol and any drug or drugs to a degree that renders the person incapable of safely driving a vehicle.

Traffic Accidents: All accidents.

Preventable Traffic Accidents: Accidents that are not weather and/or animal related.

RILEY COUNTY LAW ENFORCEMENT AGENCY

Resolution No. 23-05

NOW, on this 17th day of July, 2023, at a regular monthly meeting of the Riley County Law Enforcement Agency, a quorum being present desiring to change the scheduled locations, as established previously by Agency Resolution No. 23-01, of two of its future regular meetings to be held in 2023.

IT IS BY THE AGENCY RESOLVED by a majority vote thereof that the monthly meeting of the Riley County Law Enforcement Agency scheduled for 12:00 Noon on September 18, 2023 shall be held at Keats Park, 3221 Reservation Drive, Manhattan, Kansas, 66503, and further that the monthly meeting of the Riley County Law Enforcement Agency scheduled for 12:00 Noon on October 16, 2023 shall be held at the Riley County Police Department Range, 1256 Tabor Valley Road, Zeandale, Kansas, 66502.

IT IS FURTHER RESOLVED that to the extent not amended by this Resolution, Agency Resolution No. 23-01 shall remain in full force and effect.

WHEREFORE, I set my hand this 17th day of July, 2023.

John Matta, Chairperson
Riley County Law Enforcement Agency

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

Marysville Police Department

July 3, 2023

Riley County Police Department
Attn: Director Brian Peete
1001 Seth Child Road
Manhattan, KS 66502

Subject: Letter of Commendation and Appreciation for Assistance

Director Peete,

I am writing today to express our appreciation for your agency's assistance on June 12th. On this date, Marysville Police Department initiated a vehicle pursuit that entered Riley County. A request for assistance was initiated, and your agency's response was coordinated, meticulous, and extremely helpful in ending the pursuit without injury to law enforcement or involved suspects. A job well done!

As a smaller agency, we rely heavily on outside assistance, and we are grateful for the working relationship we have with RCPD.

I hope you will share in a personal thanks to Sergeant Dierks, Corporal Miller, Officer Davis, Officer Lang, Officer Childs Jr. and K-9 Monster for their work on this date in bringing a dangerous pursuit to a safe ending. Much appreciated.

Respectfully,

Matthew Simpson

Matthew Simpson
Chief of Police
Marysville Police Department

MARYSVILLE POLICE
207 SOUTH 10TH STREET
MARYSVILLE, KS 66508

Attachment: 07-17-2023 Law Board Packet (12944 : Law Board Meeting Agenda)

Thank you for coming out to
 Max' Shawnee's 8th birthday party on
 10th June. You were amazingly
 informative and so patient with the
 kids. You are a terrific ambassador
 for RCPD! Sincerely, Susan Szegedi

Officer Sanders is the
 best! He showed
 me everything front
 to back on his police
 car! I want to be
 a police officer when
 I grow up!
 Love, Max' Shawnee



KANSAS
 16 JUN 202

Citizen Compliment

The Riley County Police Department strives to reduce crime and improve the quality of life for the citizens we serve.

Citizens often have positive interactions with members of our department and the Director welcomes hearing from citizens about these experiences.

Please provide all requested information so we may contact you if additional details are needed.

Contact Information

Name David

City Manhattan

State KS

Incident Information

Date of Incident 6/28/2023

Case Number (if Applicable) *Field not completed.*

Employee's Name Heidi

Comments Heidi was amazing My wallet may have been missing all of three hours (we think we figured out that I left it on the roof of the car and it fell off when my wife took my daughter to Gymnastics class.) and Heidi called me up saying she found it and was just so nice and super helpful! Being military it was not a simple directory look up for her to find my number and even fort riley could not find me in their system. This could potentially be because I am the Manhattan Recruiting Company Commander and not directly tied to Fort Riley, but without my Military ID I would have been hurt! I cannot thank Heidi enough for her efforts and hard work really helping me out and contacting me! It was definitely one of those situations where I had no idea my wallet was lost until she called! I am forever grateful for Heidi!

Citizen Compliment

The Riley County Police Department strives to reduce crime and improve the quality of life for the citizens we serve.

Citizens often have positive interactions with members of our department and the Director welcomes hearing from citizens about these experiences.

Please provide all requested information so we may contact you if additional details are needed.

Contact Information

Name	Deborah
City	Manhattan
State	KS - Kansas

Incident Information

Date of Incident	7/1/2023
Case Number (if Applicable)	
Employee's Name	<i>Field not completed.</i>
Comments	Justin Smithson responded to a minor traffic accident around 1130. A 14-year-old rear-ended my vehicle. I was very impressed with how Officer Smithson handled the youth - very respectful, very understanding, talking about lessons learned. I'm proud of RCPD!