



**Board of Riley County
Commissioners
Regular Meeting
Agenda
July 17, 2025**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

FCRC 2101 Claflin Rd

9:00 AM

[District 1 – John Ford, Member](#)

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

9:00 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Sign a Tax Roll Correction
4. Sign Riley County Employee Action Form(s)

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - Jul 14, 2025 8:30 AM

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:30 AM

Jacob Hansen, Interim County Counselor

8. Administrative Work Session
9. MakeMyMove

9:50 AM

Shilo Heger, Treasurer

10. June 2025 Revenue Reporting - Riley County Treasurer

10:00 AM

Daniel Skucius, Extension Director

11. Extension staff update

10:15 AM

Brian Peete, RCPD Director

12. RCPD update

10:30 AM**Amanda Webb, Planning/Special Projects Director**

13. Comprehensive Plan Update - DRAFT Economic Development Goals discussion

11:00 AM**Brittany Phillips, Budget and Finance Officer**

14. 2026 Budget Work Session
15. Indication of Revenue Neutral Rate for Riley County
16. Indication of Revenue Neutral Rate for Riley County Rural Fire District #1
17. Indication of Revenue Neutral Rate for Valleywood Operations
18. Indication of Revenue Neutral Rate for University Park Water & Sewer District
19. Indication of Revenue Neutral Rate for Terra Heights
20. Indication of Revenue Neutral Rate for Carson Sewer

4:00 PM**Joint City/County/County Meeting (at City Offices)**

21. Joint City/County/County Meeting Agenda

Adjournment**Announcement**

The July Policy Breakfast will be held today 7:15 a.m. - 8:30 a.m. at the DoubleTree by Hilton, 530 Richards Drive.

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



**COUNTY CLERK &
ELECTIONS**
Tax Roll Correction

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Joe Godown
MEETING: July 17, 2025
SUBJECT: Sign a Tax Roll Correction
PRESENTER: Rich Vargo, County Clerk

POSSIBLE MOTION(S)

Move to approve the Tax Roll Correction.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- 07-17-25 Tax Roll Correction (PDF)

TAX ROLL CORRECTION
REAL ESTATE

Printed by JGODOWN 2025/07/14 1

3.a

Taxpayer ID SIAS0004
Owner ID SIAS0004

Control # 2025000229

Tax Year 2024
Tract # LE00038

SIAS, ART & CINDY

CAMA # 122-10-0-30-08-001-00-0-01

LEONARDVILLE CITY
BLK 8 LOTS 1 2 3

PO BOX 41

TU 1 Leonardville City
Parcel 420

LEONARDVILLE, KS 66449-0041

USD 378

Property Address N ERPELDING ST

APPRAISER SECTION (Value)

2025/07/14 JGODOWN APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
CU	8020	224090	232110

Total	8020	224090	232110
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Assessed Prior to Correction:

CU	2005	56023	58028
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Total	2005	56023	58028
SB41			

Appraised After Correction:

CL	Land	Imp	Total
CU	8020	146530	154550
RU		63560	63560

Total	8020	210090	218110
-------	------	--------	--------

Assessed After Correction:

CU	2005	36633	38638
RU		7309	7309

Total	2005	43942	45947
SB41	7309		

Net Change	
	77560-
	63560

Net Change	
	14000-
	19390-
	7309

Total	12081-
SB41	7309

CLERK SECTION (Tax)

2025/07/14 JGODOWN ORDER PRINTED

Tax Prior to Correction:

Levy 138.70700	Gen Tax	8048.90
	SB41 \$	
SB41 Tax Dollars		8048.90

Tax After Correction:

Levy 138.70700	Gen Tax	6373.18
	SB41 \$	146.18
SB41 Tax Dollars		6227.00

Net Change	
	1675.72-
	146.18
	1821.90-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

Applicable Mill Levy	138.70700
Net Change in Levied Tax Dollars	1675.72-

Net Change in SB41 Exemption	146.18
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Type of Correction DECREASE

Correction Code TP TAX PROTEST Rate 7.00%

Tax Statement # 27587

Comments PUP Adjustment Per Appraiser

Net Change in Total Tax Dollars	1821.90-
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Owner SIAS0004
SIAS, ART & CINDY

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: 07-17-25 Tax Roll Correction (16040 : Tax Roll Corrections)



**COUNTY CLERK &
ELECTIONS**
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Elizabeth Ward, Human Resources Director

MEETING: July 17, 2025

SUBJECT: Sign Riley County Employee Action Form(s)

PRESENTER: Elizabeth Ward, Human Resources Director

Enclosures:

- 2025-07 DMontgomery EAF (DOCX)
- 2025-07 AJohnson EAF (DOCX)
- 2025-07 Election Workers EAF (DOCX)

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Drew Montgomery**Status Change Date:** 07/21/2025**Status Change:** New Hire**Date of Hire:** 07/21/2025**Seniority:** 0 Year(s), 0 Month(s)**Position:** Volunteer Firefighter**Position Type:** As Needed**Pay Range:** TASND**Pay Type:** Stipend**Base Rate:** \$0.00**Annualized Pay:** \$0.00**Funds Codes:** 183- Fire District #1/ 183- Fire District #1**Supervisor:** Jake Konrardy**Department Head:** Russel Stukey

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2025-07 DMontgomery EAF (16042 : Employee Action Form (Green Sheet))

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Anne Johnson**Status Change Date:** 07/25/2025**Status Change:** Separation**Date of Hire:** 08/08/2022**Seniority:** 2 Year(s), 11 Month(s)**Position:** Custodian 1**Position Type:** Full Time**Pay Range:** 1**Pay Type:** Hourly**Base Rate:** \$19.77**Annualized Pay:** \$41,121.60**Funds Codes:** 1 - General, 40 – Public Works**Supervisor:** Jeremiah Noll**Department Head:** John Ellermann

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2025-07 AJohnson EAF (16042 : Employee Action Form (Green Sheet))

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: See List**Status Change Date:** 07/09/2025**Status Change:** Separation**Date of Hire:****Seniority:** 0 Year(s), 0 Month(s)**Position:** Election Day Workers**Position Type:** As Needed**Pay Range:** TASND**Pay Type:** Stipend**Base Rate:** \$0.00**Annualized Pay:** \$0.00**Funds Codes:** 1-General, 19-Election**Supervisor:** Susan Boller**Department Head:** Rich Vargo**List:** **Date of Hire:**

Mindy Ferry 07/12/2022

Donita Kaye Trout 08/01/2022

Alexis Plaza 07/12/2022

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2025-07 Election Workers EAF (16042 : Employee Action Form (Green Sheet))



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
July 21, 2025**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

FCRC 2101 Claflin Rd

8:30 AM

[District 1 – John Ford, Member](#)

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

- 8:30 AM** **Call to Order**
- Pledge of Allegiance**
- Public Comment**
- Commission Comments**
- Business Meeting**
- Review Minutes**
- Review Tentative Agenda**
- Press Conference Topics**
- 9:00 AM** **Liz Holle, Big Lakes Developmental Center Director**
1. Big Lakes Developmental Center update
- 9:15 AM** **David Adams, EMS/Ambulance Director**
2. Staff update
- 9:30 AM** **Press Conference**
- 9:35 AM** **Jacob Hansen, Interim County Counselor**
3. Administrative Work Session
- 9:55 AM** **Michael Rezkalla, Pawnee Mental Health Services Director**
4. Pawnee Mental Health Services update
- 10:10 AM** **Jacob Hansen, Interim County Counselor**
5. Executive session for attorney-client consultation, legal advice
 regarding sewer districts
- 10:40 AM** **Cory Meyer, IT/GIS Director**
6. Health Department EMR RFP

Attachment: 07-21-25 tentative agenda (16001 : Tentative Agenda)

10:55 AM John Ellermann, Public Works Director/County Engineer

7. Request to fill

11:00 AM Brittany Phillips, Budget and Finance Officer

8. 2026 Budget Work Session

12:00 PM Law Enforcement Agency Meeting

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 07-21-25 tentative agenda (16001 : Tentative Agenda)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
July 24, 2025**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

FCRC 2101 Claflin Rd

8:30 AM

[District 1 – John Ford, Member](#)

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Presentation of the 4-H Cookie Jar by the Riley County 4-H Fair Royalty

Commission Comments

Business Meeting

2. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Barry Wilkerson, Attorney

3. Staff update

9:15 AM

Jacob Hansen, Interim County Counselor

4. Administrative Work Session

9:35 AM

Cory Meyer, IT/GIS Director

5. Staff update

9:50 AM

Vivienne Leyva, PIO

6. PIO update

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



**COUNTY CLERK &
ELECTIONS**
Grant

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Brittany Phillips, Budget & Finance Officer

MEETING: July 17, 2025

SUBJECT: MakeMyMove

PRESENTER: Brittany Phillips, Budget & Finance Officer

BACKGROUND

The Commissioners have seen a presentation from the company MakeMyMove. The company's purpose is to move people from outside communities to a designated community. For each city this company promotes, there is a specific set of requirements.

During the presentation on July 14, 2025, it was evident that more information was needed regarding the County's financial obligations and how those measure up against what is in the contract. This Commission Agenda Report is intended to correct any information provided previously and provide the Commissioners with a clear picture.

DISCUSSION

MakeMyMove will apply for the Home in the Heartland Grant on behalf of Riley County if approved.

The requirements for applicants to be approved to utilize this grant funding and service from MakeMyMove would be:

- New Households living outside of Kansas;
- Household income of at least \$55,000 or greater.

FISCAL IMPACT

The local 20% cost is \$46,771 of which \$15,000 is in-kind funding from the "Local Program Owner".

The local program owner, which would be Amanda Webb, is responsible for daily review and execution of mover studio call to actions, coordinating the fielding of applicant inquiries from approved candidates, providing movers information on community, and connecting movers with helpful local contacts.

50% of the grant is awarded upfront to MakeMyMove and the other 50% is awarded upon reaching 50% of the relocation goal, which is 10 households.

The hard cost to Riley County Economic Development Funds is \$31,771.

RECOMMENDATION(S)

[Present staff's recommendation in concise terms. Justify the reason(s) we are recommending the action with logical positions.]

POSSIBLE MOTION(S)

Move to authorize MakeMyMove to apply for the Home in the Heartland Grant on behalf of Riley County.

Move to deny authorization of MakeMyMove to apply for the Home in the Heartland Grant on behalf of Riley County.

Move to modify

Move to table

No action required.

The Board agreed by consensus to

No action required.

The Board agreed by consensus to

Enclosures:



**COUNTY TREASURER'S
OFFICE**
Staff Update

Shilo Heger
Treasurer
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6320

STAFF REPORT

FROM: Shilo Heger

MEETING: July 17, 2025

SUBJECT: June 2025 Revenue Reporting - Riley County Treasurer

PRESENTER: Shilo Heger

Enclosures:

- June Financials (PDF)

Riley County Balance Sheet
June 30, 2025

10.a

Assets		Liabilities/Fund Balances		
KS State Bank-Checking	61,947,804.48	County General		15,639,341.41
KS State Bank-ARP	4,225,921.24	Disaster Fund (ARPA Funds)		4,225,921.24
Riley State Bank	448,271.16	Health Department		2,085,723.90
Outdoor Bank	5,000.00	Capital Improvements Fund		28,639,149.93
		Economic Development		356,356.37
Cash on Hand	76,588.73	RCPD Levy/Inmate Medical		2,541,506.00
CD/CDARS	15,000,000.00	Bond & Interest		531,539.20
		Road & Bridge Capital Projects		5,254,632.04
		Road & Bridge .20 Sales Tax		6,174,835.45
		Landfill Closure		51,518.62
		Special Parks & Recreation		32,451.66
		County Building		454,615.22
		County Auction		421,588.28
		Solid Waste		886,844.36
		Emergency Management		720,836.92
		Fire District #1		1,325,906.52
		Register of Deeds Tech Fund		170,632.71
		Clerk Tech Fund		202,300.42
		Treasurer Tech Fund		131,986.20
		Motor Vehicle Operations		225,109.15
		RCPD Ops/IT Reserve/Seizure		2,691,503.66
		District Court-Technology		139,348.38
		Court Services		3,450.00
		EMS Grants		5,185.21
		Museum Bequest		6,582.25
		War Memorial Fund		10,920.07
		KS Opioid Settlement		238,141.69
		LATCF Funds		100,000.00
		LEPP Grant		1,061.46
		Miscellaneous		25,957.02
		Community Corrections		275,197.03
		JJA Prevention	Teen Court	Adult Services
		Juvenile Intake Case Manager	Juvenile Service	Special Alcohol
		County Attorney		3,652.78
		Special Prosecutor Trust	PATF	
		Benefit Districts		1,188,662.86
		University Park	Moehlman Bottoms	Deep Creek
		Carson Sewer	Valleywood	Lakeside Heights
		Hunters Island	Terra Heights	Konza
		Mertz/McGehee Drainage		
		Funds to be Distributed		172,735.44
		City Funds	Wildlife & Parks	School Funds
		Township Funds	Special Assessments	State Funds
		Cemetery Funds		
		Tax Holding Funds		6,768,392.16
		Commercial Vehicle Fees	16/20M Truck Taxes	Advance Tax
		Recreational Vehicle Tax	Current Ad Valorem Tax	Sales Tax Coll
		Motor Vehicle Tax	Delinquent PP Tax	Driver's License
		Motor Vehicle Registrations	Delinquent RL Tax	Veh Rental Excise
TOTAL ASSETS	\$ 81,703,585.61	TOTAL LIABILITIES & FUND BAL		81,703,585.61

Attachment: June Financials (15979 : June Treasurer's Report-2025)

Investments and Interest
June 30, 2025
Investments & Year to Date Interest

Bank	CDs	Checking Savings	Year to Date Interest	2024 Interest
KS State Bank	\$0.00	\$66,173,725.72	\$1,582,247.66	
Riley State Bank	\$5,800,000.00	\$448,271.16	\$218,660.66	
Peoples State Bank	\$0.00	\$5,000.00	\$24.95	
Sunflower	\$0.00	\$0.00	\$0.00	
UMB	\$0.00	\$0.00	\$0.00	
Landmark National Bank	\$0.00	\$0.00	\$0.00	
Intrust	\$0.00	\$0.00	\$75,069.35	
Capitol Federal	\$0.00	\$0.00	\$0.00	
Community 1st National Bank	\$2,400,000.00	\$0.00	\$26,176.24	
United Bank	\$6,800,000.00	\$0.00	\$0.00	
Municipal Investment Pool	\$0.00	\$0.00	\$0.00	
Commerce Bank	\$0.00	\$0.00	\$22,810.67	
Central National Bank	\$0.00	\$0.00	\$0.00	
Total	\$15,000,000.00	\$66,626,996.88	\$1,924,989.53	\$4,105,242.72
Cash & Transfer items	\$76,588.73			
Total on Deposit	\$81,703,585.61			
			2025	2024
Interest Transfers				
Capital Improvements #145			\$649,185.02	\$1,052,690.08
Emergency 911 #148			\$14,884.80	\$38,967.79
Reg of Deeds Technology #106			\$4,132.59	\$9,245.12
Clerk Technology #107			\$4,430.89	\$9,595.45
Treasurer Technology #108			\$2,833.55	\$6,085.66
RCPD Seizure Funds			\$6,910.56	\$16,201.97
Total Transfers			\$682,377.41	\$1,132,786.07
Net Interest to County General			\$1,242,612.12	\$2,972,456.65
Budget			\$ 2,100,000.00	\$2,000,000.00
% Collected			59.17%	148.62%
Interest - ARPA Fund			\$148,297.46	\$695,016.71
Interest rate on active checking account		4.42%		
Interest rate on one year investments		4.20%		

Attachment: June Financials (15979 : June Treasurer's Report-2025)

**General Fund Revenue Detail
Through June 30, 2025**

10.a

	June		Year To Date		
	Actual	Budget	Actual	Budget	Over/Under Budget
Motor Vehicle					
Motor Vehicle	0	0	1,117,338	1,025,854	91,484
Vehicle Rental Excise	0	0	23,422	21,609	1,813
Recreational Vehicle	0	0	8,201	9,561	-1,360
Commercial Vehicles	0	0	74,589	82,194	-7,605
Ad Valorem					
RL/Oil/PP	0	0	23,060,371	23,940,135	-879,764
Intangible	0	0	417,331	368,680	48,651
16/20 M Trucks	0	0	15,331	15,002	329
Watercraft	0	0	12,290	15,112	-2,822
Delinquent Tax	0	0	288,528	0	288,528
Sales Tax	196,320	183,333	1,121,090	1,099,998	21,092
Payment In Lieu of Tax	47,183	40,000	47,183	40,000	7,183
City/County Highway	0	0	499,647	513,040	-13,393
Interest/Penalties	86,670	25,000	272,683	150,000	122,683
Investment Interest	395,177	175,000	1,242,612	1,050,000	192,612
Recording Fees	40,475	26,667	188,682	160,002	28,680
Hertiage Trust Fund	3,013	0	14,037	0	14,037
Juvenile Supervision Fees	100	42	298	252	46
Diversion Fees	5,800	5,000	34,842	30,000	4,842
Franchise Fees	0	0	11,260	17,500	-6,240
Miscellaneous	2,003	0	8,201	0	8,201
Departments					
Clerk	20	250	368	1,500	-1,132
Register of Deeds	3,926	2,083	25,082	12,498	12,584
Treasurer	352	667	2,181	4,002	-1,821
Clerk of the District Court	3,187	3,333	20,883	19,998	885
Emergency Management	49,200	0	179,311	85,907	93,404
Coroner	0	0	0	0	0
Fair	7,026	1,667	18,075	10,002	8,073
Museum	0	0	99	0	99
Election	748	333	1,943	1,998	-56
Ambulance/EMS	144,348	152,231	884,179	913,386	-29,207
Appraiser	100	1,167	6,086	7,002	-916
Planning & Development	2,725	3,167	19,655	19,002	653
Information Systems	0	0	13,297	0	13,297
General-General	2,765	0	28,365	0	28,365
Public Works	32,580	33,333	369,304	199,998	169,306
Noxious Weed	12,440	8,333	50,232	49,998	234
Total Before Transfers	1,036,157	661,606	30,076,993	29,864,230	212,763
Transfers In	0	0	64,567	0	64,567
Total After Transfers	1,036,157	661,606	30,141,560	29,864,230	277,330
Over/Under Budget Before Transfers	56.61%		0.71%		
Over/Under Budget After Transfers	56.61%		0.93%		

Attachment: June Financials (15979 : June Treasurer's Report-2025)

2025 General Fund Revenue
Year To Date

10.a

	June		Year To Date		
	Actual	Budget	Actual	Budget	% of Budget Collected
Motor Vehicle					
Motor Vehicle	0	0	1,117,338	1,935,572	57.73%
Vehicle Rental Excise	0	0	23,422	43,217	54.20%
Recreational Vehicle	0	0	8,201	18,039	45.46%
Commercial Vehicles	0	0	74,589	82,194	90.75%
Ad Valorem					
RL/Oil/PP	0	0	23,060,371	25,200,141	91.51%
Intangible	0	0	417,331	388,083	107.54%
16/20 M Trucks	0	0	15,331	15,791	97.08%
Watercraft	0	0	12,290	15,907	77.26%
Delinquent Tax	0	0	288,528	0	0.00%
Sales Tax	196,320	183,333	1,121,090	2,200,000	50.96%
Payment In Lieu of Tax	47,183	40,000	47,183	40,000	117.96%
City/County Highway	0	0	499,647	1,026,080	48.69%
Interest/Penalties	86,670	25,000	272,683	300,000	90.89%
Investment Interest	395,177	175,000	1,242,612	2,100,000	59.17%
Recording Fees	40,475	26,667	188,682	320,000	58.96%
Hertiage Trust Fund	3,013	0	14,037	0	0.00%
Juvenile Supervision Fees	100	42	298	500	59.65%
Diverson Fees	5,800	5,000	34,842	60,000	58.07%
Franchise Fees	0	0	11,260	35,000	32.17%
Miscellaneous	2,003	0	8,201	0	0.00%
Departments					
Clerk	20	250	368	3,000	12.27%
Register of Deeds	3,926	2,083	25,082	25,000	100.33%
Treasurer	352	667	2,181	8,000	27.26%
Clerk of the District Court	3,187	3,333	20,883	40,000	52.21%
Emergency Management	49,200	0	179,311	85,907	0.00%
Coroner	0	0	0	0	0.00%
Fair	7,026	1,667	18,075	20,000	90.37%
Museum	0	0	99	0	0.00%
Election	748	333	1,943	4,000	48.56%
Ambulance/EMS	144,348	152,231	884,179	1,826,767	48.40%
Appraiser	100	1,167	6,086	14,000	43.47%
Planning & Development	2,725	3,167	19,655	38,000	51.72%
Information Systems	0	0	13,297	0	0.00%
General-General	2,765	0	28,365	0	0.00%
Public Works	32,580	33,333	369,304	400,000	92.33%
Noxious Weed	12,440	8,333	50,232	100,000	50.23%
Total Before Transfers	1,036,157	661,606	30,076,993	36,345,198	82.75%
Transfers In	0	0	64,567	325,000	19.87%
Total After Transfers	1,036,157	661,606	30,141,560	36,670,198	82.20%
Over/Under Budget Before Transfers	56.61%				
Over/Under Budget After Transfers	56.61%				
June = 50.00% of the Budget					

Attachment: June Financials (15979 : June Treasurer's Report-2025)

**Sales Tax Received
June 30, 2025**

10.a

	County General			2025 Budget	% Over Budget
	2024	2025	Prior Year Variance		
January (Nov)	183,689.10	206,769.34	12.56%	183,333	12.78%
February (Dec)	207,797.81	201,922.45	-2.83%	183,334	10.14%
March (Jan)	170,859.67	163,747.64	-4.16%	183,333	-10.68%
April (Feb)	174,539.13	161,846.65	-7.27%	183,333	-11.72%
May (Mar)	188,313.31	190,483.57	1.15%	183,333	3.90%
June (Apr)	186,323.40	196,319.91	5.37%	183,333	7.08%
July (May)	195,968.02	0.00	-100.00%	183,333	-100.00%
August (June)	193,612.81	0.00	-100.00%	183,333	-100.00%
September (July)	207,620.11	0.00	-100.00%	183,334	-100.00%
October (Aug)	231,452.41	0.00	-100.00%	183,334	-100.00%
November (Sept)	193,728.85	0.00	-100.00%	183,333	-100.00%
December (Oct)	205,577.99	0.00	-100.00%	183,334	-100.00%
Year to Date	\$2,339,482.61	\$1,121,089.56		\$ 2,200,000.00	-49.04%

	2024	2025
Sales Tax Collected	\$2,339,482.61	\$1,121,089.56
Budget	\$2,000,000.00	\$2,200,000.00
% of Budget Collected	116.97%	50.96%
% Over Budget	16.97%	0.96%

Attachment: June Financials (15979 : June Treasurer's Report-2025)

**Sales Tax Received
June 30, 2025**

10.a

	Road & Bridge			2025 Budget	% Over Budget
	2024	2025	Prior Year Variance		
January (Nov)	212,079.24	236,121.43	11.34%	166,667	41.67%
February (Dec)	239,257.27	241,460.32	0.92%	166,667	44.88%
March (Jan)	196,726.95	195,810.56	-0.47%	166,667	17.49%
April (Feb)	200,963.47	193,537.38	-3.70%	166,667	16.12%
May (Mar)	216,822.94	227,781.59	5.05%	166,667	36.67%
June (Apr)	214,531.81	234,760.76	9.43%	166,667	40.86%
July (May)	225,636.56	0.00	-100.00%	166,667	-100.00%
August (June)	221,097.24	0.00	-100.00%	166,667	-100.00%
September (July)	237,092.96	0.00	-100.00%	166,667	-100.00%
October (Aug)	264,308.42	0.00	-100.00%	166,667	-100.00%
November (Sept)	221,229.73	0.00	-100.00%	166,667	-100.00%
December (Oct)	234,760.95	0.00	-100.00%	166,667	-100.00%
Year to Date	\$2,684,507.54	\$1,329,472.04		\$ 2,000,000.00	-33.53%

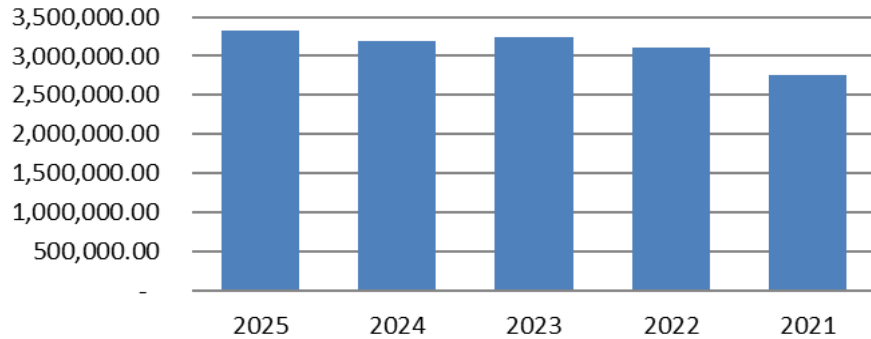
	2024	2025
Sales Tax Collected	\$2,684,507.54	\$1,329,472.04
Budget	\$2,000,000.00	\$2,000,000.00
% of Budget Collected	134.23%	66.47%
% Over Budget	34.23%	16.47%

Attachment: June Financials (15979 : June Treasurer's Report-2025)

Sales Tax Data June 2025

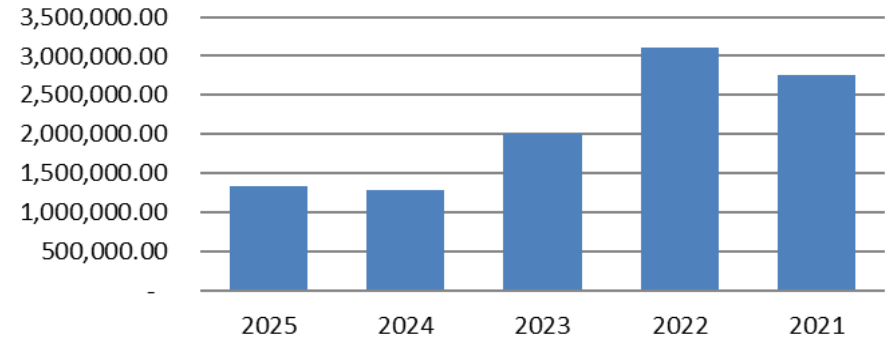
10.a

.50% General Fund Sales Tax Year to Date June (Apr. Sales)



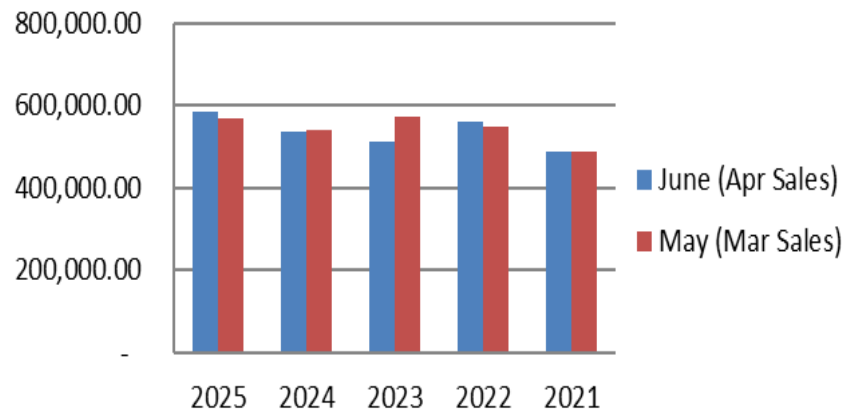
General Fund Sales Tax year to date is 3.83% higher than June 2024

Road & Bridge Sales Tax Year to Date June (Apr. Sales)



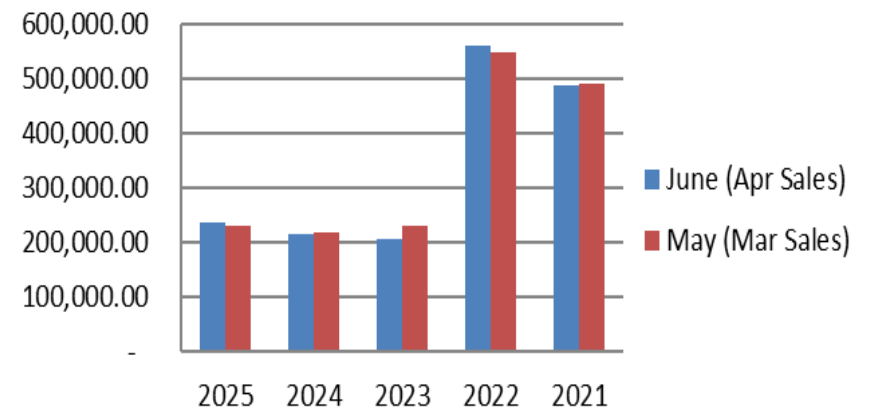
Road & Bridge Sales Tax year to date is 3.83% higher than June 2024

.50% General Fund Sales Tax Prior month comparison



General Fund Sales Tax is 3.06% higher than May 2025.

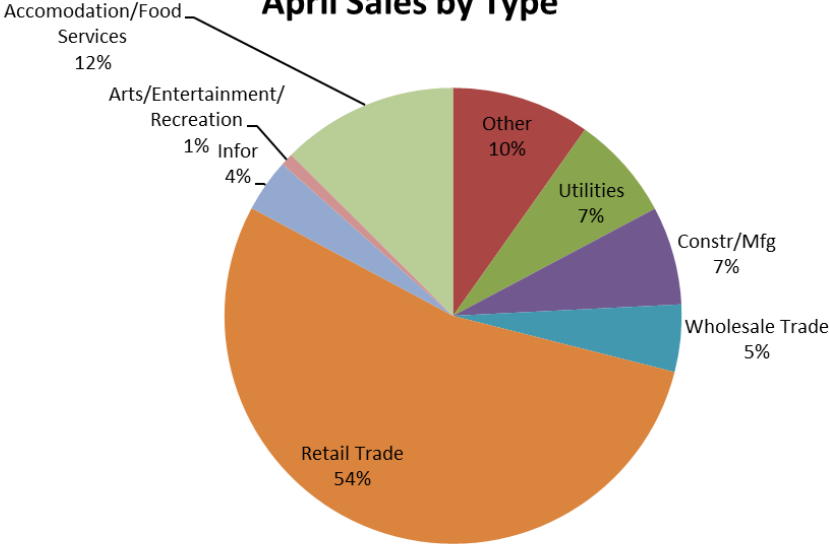
R&B Sales Tax Prior month comparison



Road & Bridge Sales Tax is 3.06% higher than May 2025.

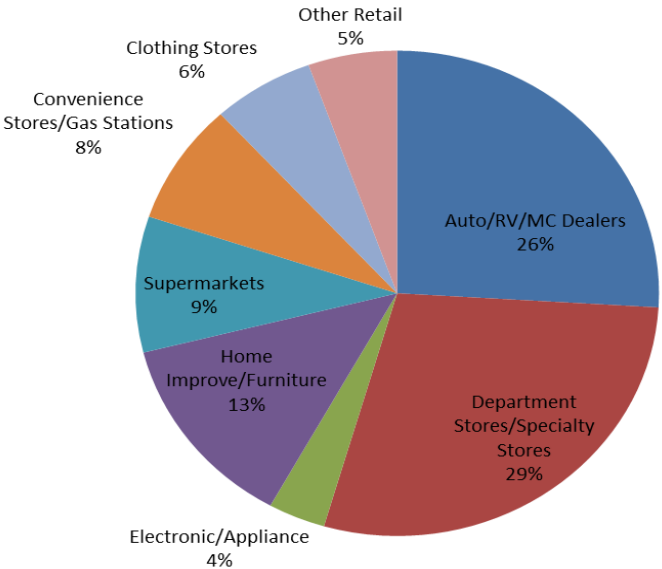
Attachment: June Financials (15979 : June Treasurer's Report-2025)

June Sales Tax Report
April Sales by Type



Other	9.79%	80,356.19
Utilities	7.42%	60,938.45
Constr/Mfg	6.99%	57,336.49
Wholesale Trade	4.77%	39,139.32
Retail Trade	53.87%	442,146.94
Infor	3.76%	30,888.24
Arts/Entertainment/ Recreation	0.89%	7,264.95
Accommodation/Food Services	12.52%	102,771.20
		820,841.78

June Sales Tax Report
April Retail Sales



Auto/RV/MC Dealers	25.93%	114,634.28
Department Stores/Specialty Stores	28.60%	126,434.26
Electronic/Appliance	3.53%	15,620.07
Home Improve/Furniture	13.02%	57,549.45
Supermarkets	9.05%	40,000.70
Convenience Stores/Gas Stations	8.10%	35,810.58
Clothing Stores	6.28%	27,773.94
Other Retail	5.50%	24,323.66
		442,146.94

June 2025 (April Sales)

			State
Sales Tax			Treasurer
Leonardville	480,697.21	0.003692	1,774.75
Ogden	480,697.21	0.014960	7,191.26
Randolph	480,697.21	0.001228	590.39
Riley	480,697.21	0.009811	4,716.29
Manhattan	480,697.21	0.635338	305,405.10
County	480,697.21	0.334970	161,019.42
		0.999999	480,697.21

Use Tax			
Leonardville	105,383.81	0.003692	389.08
Ogden	105,383.81	0.014960	1,576.55
Randolph	105,383.81	0.001228	129.43
Riley	105,383.81	0.009811	1,033.96
Manhattan	105,383.81	0.635338	66,954.32
County	105,383.81	0.334970	35,300.49
		0.999999	105,383.83

586,081.02	586,081.04
R&B Sales Tax	234,760.76
	820,841.80



EXTENSION
Staff Update

Daniel Skucius
County Extension Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6350

STAFF REPORT

FROM: Daniel Skucius, Extension Director

MEETING: July 17, 2025

SUBJECT: Extension staff update

PRESENTER: Daniel Skucius, Extension Director

Riley County Fair-July 24th-28th - CiCo Park, Manhattan

- **4-H Exhibits**-4-H members will have their projects and livestock on exhibit throughout the whole fair. From photography to swine and rocketry to rooster, come check out the hard work of our local 4-H youth.
- **Pedal Tractor Pull**- Sunday, July 27th, registration at 6:30, pull at 7pm at Hurlburt Arena at CiCo Park. This event is for children ages 4-12. Winners can go on to compete at the Kansas State Fair in Hutchinson.
- Local Entertainment in the **Entertainment Tent**-fair goers can enjoy local entertainment, beginning at 6:00 pm each evening from local talent
- A variety of **Vendors** and informational booths will be on the midway.
- **Kaw Valley Rodeo**-Performances will be nightly July 24th-26th at 8:00 p.m. This is a PRCA-sanctioned event. Thursday evening will be Military Appreciation Night, Friday will be Tough Enough to Wear Pink night (a portion of the proceeds from the performance go to the Johnson Cancer Research Center at K-State), and Saturday night is the final round of competition. Learn more at www.kawvalleyrodeo.com <<http://www.kawvalleyrodeo.com>>.
- **WEEE Entertainment**-WEEE Entertainment provides one of the best carnivals around. The carnival will be in town July 24th-28th. A wristband allows you to ride all the rides

you can between 6-10 pm.

- **Kolache Contest**-Entries for this baking contest will be accepted at 1:00 pm on Sunday, July 27th. After judging, the Kolaches will be sold to benefit the Riley County 4-H Foundation.

For more information about these events and all the other fair activities, visit www.rileycountyfair.com <<http://www.rileycountyfair.com>>.

Enclosures:



**PLANNING &
DEVELOPMENT**
Work Session

Amanda Webb
Planning/Special Projects Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6332

COMMISSION AGENDA REPORT

FROM: Amanda Webb, Planning Director

MEETING: July 17, 2025

SUBJECT: Comprehensive Plan Update - DRAFT Economic Development Goals discussion

PRESENTER: Amanda Webb, Planning Director

The Economic Development chapter will be completely new in the Comprehensive Plan Update. There is very little discussion on economic development in our current plan, Vision 2025, so we are essentially starting from scratch. Riley County also does not have a dedicated standalone Economic Development long-range plan, but does have several economic development policies and a fund.

Both the Economic Development subcommittee, and the Riley County Rural Economic Development Advisory Board (REDAB) have been working on the Economic Development goals and chapter for the Comprehensive Plan Update. Stantec, our consultant, provided DRAFT goals to spur discussion amongst these two groups. The latest iteration was in response to the subcommittee's request that the goals be broken into rural and urban categories, and the language be more proactive, indicating that some of the proposed goals and associated objectives and actions are already taking place in some manner.

Staff reviewed the most recent iteration and made several edits of our own, which is presented in the attached DRAFT document. Many of the originally proposed goals by Stantec have been removed as they are not applicable or appropriate for Riley County (for example, many put primary responsibility on the county when it would be more appropriate for the cities or other entities, and the county would play more of a supporting/partnership role). Several would better belong in an Economic Development specific long-range plan and should the BOCC be supportive of that in the future, would be discussed at that time. The Comprehensive Plan should

be a little more general in nature, drilling down into details in a specific plan. Staff's goal is to tailor all proposed goals and associated objectives and actions to Riley County.

Some items included here, and those that may be more appropriate to include in an Economic Development specific long-range plan, may require additional staff (or a contract with an external entity) and/or identification of additional funding to address.

Staff requests BOCC direction as to the attached DRAFT language - is there anything missing or that needs to be expanded upon? Is there anything that is not appropriate?

All draft goal language will be before you in the coming weeks, and will be released for public review and comment. Because Economic Development is a completely new section, I wanted to be sure to get this one to you first. Our next community workshop will occur on Tuesday, August 5 (6:00 to 8:00 pm) at Sikes Venue in Leonardville. The main topic will be draft goals.

Enclosures:

- Eco Devo Goals for 7.17 BOCC (PDF)

DRAFT

Riley County Economic Development Goals Comprehensive Plan Update

Goal 1: Strengthen Rural Businesses and Community Vitality

Objective 1.1: Support small businesses and entrepreneurship in rural areas.

Action 1.1.1: Maintain a digital and print resource guide listing applicable USDA, SBA, and state funding sources. (the Chamber may already have this resource)

Action 1.1.2: Convene a working group on rural childcare availability and explore modular or home-based childcare solutions supported by mini-grants. (Childcare taskforce had previously been created. What is the status? There may be another action or objective to explore that can better consider childcare as a factor in economic development).

Objective 1.2: Improve rural infrastructure and collaboration.

Action 1.2.1: Inventory rural infrastructure needs and prioritize road resurfacing, broadband expansion, and sewer upgrades with cost estimates for budgeting. Create an inventory for county infrastructure that prioritizes needs based on costs. (Check in with Public Works; they're already doing some of this)

Action 1.2.2: Explore establishing quarterly meetings with county staff town hall sessions in and communities like staff from the cities of Riley, Randolph, Ogden and Leonardville to identify needs and coordinate service delivery.

Action 1.2.3: Explore having regular discussions with Initiate a Rural Leadership Roundtable with township representatives to inform County decision-making and build trust.

Goal 2: Use Explore Incentives to Support Rural Housing of all types (this should include regulatory) (likely best to move to Housing goals, but probably want something in this section to tie together)

Objective 2.1: Deploy RHID Explore and other tools to increase rural housing stock.

Action 2.1.1: Maintain county policies on the Riley County website Publicize the County's RHID policy and prioritize outreach to developers for projects in designated rural growth areas. Offer technical assistance on applications.

Action 2.1.2: Align housing incentives with infrastructure plans to ensure feasibility, particularly in unincorporated areas with limited utility access.

Goal 3: Promote Rural Tourism and Recreation-Based Economic Development

Objective 3.1: Leverage natural and cultural assets to support local entrepreneurship and visitation.

Action 3.1.1: Map and promote agrotourism destinations, and continue promoting heritage sites, and outdoor recreation opportunities in rural areas. (keep but revise language)

Action 3.1.2: Collaborate with Visit Manhattan and other agencies, including K-State, to develop a unified rural tourism strategy. (May be better suited for an Economic Development Long Range Plan)

Action 3.1.3: Collaborate with the Riley County Museum.

Goal 4: Align Workforce Development with Local Needs

Objective 4.1: Improve workforce participation among families (also consider childcare and housing options)

Action 4.1.1: Expand internship, externship, and apprenticeship partnerships through a County-sponsored clearinghouse (Riley Co already does internships and KSU job fairs; MATC does a lot of programs/partnering as well)

Action 4.1.2: Host annual Riley County Workforce Expo with job fair, training resources, and employer booths.

Notes/Additional considerations:

- Recognize and support agricultural as an economic driver.
- Recognize agritourism as an economic driver.
- Develop countywide economic development specific long-range plan.
- Hire more staff or form new department or identify other entities (contract?) that can assist with rural economic development.
- Support/fortify commercial/industrial development in the Manhattan Urban Area.



**COUNTY CLERK &
ELECTIONS**
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Brittany Phillips, Budget & Finance Officer

MEETING: July 17, 2025

SUBJECT: 2026 Budget Work Session

PRESENTER: Brittany Phillips, Budget & Finance Officer

Presenting the attached memo and 2026 Budget Developmental Worksheet.

Enclosures:

- July 17th Budget Work Session (DOCX)
- July 17th WS Presentation (PDF)



CLERK'S OFFICE

Rich Vargo
 County Clerk
 110 Courthouse Plaza
 Manhattan, KS 66502
 Phone: 785-537-6303
 Email: rvargo@rileycountyks.gov

TO: Board of County Commissioners
 FROM: Brittany Phillips, Budget & Finance Officer
 RE: 2026 Budget Work Session

During this work session, the 2026 Budget Development Worksheet, Riley County Appropriation Request, COLA and new/expanded positions will be presented for further review and discussion.

The 2026 Budget Development Worksheet is a three-page document:

- The first page is expenditures consisting of the 2024 Actual Expenditures, 2025 Budget and 2026 Requested Budget for all mill levied funds: General, Bond & Interest, County Building, and RCPD funds.
 - Cost of COLA is calculated using the Bureau of Labor and Statistics CPI – U of 2.7%, as defined per Riley County Procedures Manual. This is a financial impact of \$755,914 if approved. This number reflects General Fund and Health Department. Rural Fire is separate and has an impact of \$14,250.14.
 - This also includes a transfer of \$2,500,000 to Capital Improvement Funds. This transfer covers current debt obligations for 2026 of \$426,796, current non-funded CIP 2026 requests of \$2,295,000.
- The second page is an overview of revenues and budgeted expenditures.
 - Left side column is revenues for the same mill levied funds.
 - The right side is the equation of mill levied fund expenditures of \$55,908,441 less mill levied fund revenues of \$23,305,189 equaling required ad valorem tax.
 - RCPD appropriation request is \$6,017,692.40.
 - Total increase of \$472,236, which is a 7.64% increase.

The value of a mill, \$853,082 is provided as well as the mill levy of 38.244 to fund the 2026 proposed budget. This is a 0.292 mill increase from the 2025 budgeted mill levy and is more than the calculated Revenue Neutral Rate of 36.821.

Below is a list of the changes made since BoCC presentation on July 14th:

- Reduce CIP transfer by \$1,000,00;
- Reduce Public Works by \$250,000
- Public Works removed two as-needed positions, reducing personnel by \$33,143;



CLERK'S OFFICE

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6303
Email: rvargo@rileycountyks.gov

- Due to multiple personnel changes from when personnel numbers were approved by departments, including the changes from the July 14th meeting, this is the cause for the \$19,827 increase in COLA;
- Community Corrections transfer increased by \$12,990 to include COLA and the approved increase in Juvenile Intake as-needed hours;
- Treasurer reduced by \$4,000 due to Armor Car Service;
- Appropriations requests kept flat but added Be Able of \$10,000;
- Transfer to Economic Development increased by \$1,771 to reflect accurate request for MakeMyMove Contract of \$31,771.

2026 Budget Development Worksheet

14.b

DEPARTMENT	2024 Actual Contractual Services, Commodities & Capital	2024 Actual Personnel Services	2024 Actual Total	2025 Budgeted Contractual Services, Commodities & Capital	2025 Budgeted Personnel Services (Includes STEP & COLA)	2025 Budgeted Total	2026 Proposed Contractual Services, Commodities & Capital	2026 Proposed Personnel Services (Includes STEP)	2026 Proposed Budget Total	Percent change of 3 C's
1 Administrative Services	56,418	685,178	741,596	54,209	692,282	746,491	31,184	656,595	687,779	-42.47%
2 Ambulance	402,282	5,046,843	5,449,125	364,700	6,136,435	6,501,135	376,615	6,248,104	6,624,719	3.27%
3 Appraiser	164,887	1,593,989	1,758,876	175,920	1,844,910	2,020,830	190,770	1,832,736	2,023,506	8.44%
4 Attorney	146,287	2,429,997	2,576,284	238,111	2,809,975	3,048,086	245,641	2,895,110	3,140,751	3.16%
5 Clerk	72,575	1,266,116	1,338,691	118,040	1,411,464	1,529,504	121,900	1,384,990	1,506,890	3.27%
6 Commissioners	40,522	207,045	247,567	54,920	246,828	301,748	54,895	254,308	309,203	-0.05%
7 Coroner	162,498	0	162,498	156,500	0	156,500	179,000	0	179,000	14.38%
8 District Court	182,851	0	182,851	189,380	0	189,380	197,130	0	197,130	4.09%
9 Elections	280,136	524,247	804,383	221,700	633,325	855,025	288,400	676,785	965,185	30.09%
10 Emergency Management	54,758	290,479	345,237	58,200	332,658	390,858	59,800	343,152	402,952	2.75%
11 Fairgrounds	109,821	0	109,821	110,500	0	110,500	112,000	0	112,000	1.36%
12 General Services	1,393,667	192,388	1,586,055	5,841,530	142,020	5,983,550	5,799,400	237,040	6,036,440	-0.72%
13 Information Systems/GIS	817,216	938,781	1,755,997	868,630	1,054,363	1,922,993	961,130	1,057,984	2,019,114	10.65%
14 Insurance	930,361	0	930,361	1,170,000	0	1,170,000	1,350,000	0	1,350,000	15.38%
15 Juvenile Detention	65,694	0	65,694	120,000	0	120,000	120,000	0	120,000	0.00%
16 Museum	456,680	9,629	466,309	14,273	494,928	509,201	7,359	518,598	525,957	-48.44%
17 Noxious Weed	162,031	580,240	742,271	256,330	685,641	941,971	255,330	658,427	913,757	-0.39%
18 Planning & Development	51,269	635,577	686,846	62,484	764,389	826,873	63,938	787,007	850,945	2.33%
19 Register of Deeds	72,548	461,220	533,768	54,645	554,768	609,413	25,830	572,529	598,359	-52.73%
20 Public Works	4,078,093	4,949,081	9,027,174	4,545,550	5,867,253	10,412,803	4,315,100	5,927,222	10,242,322	-5.07%
21 Treasurer	55,413	1,348,328	1,403,741	63,680	1,465,099	1,528,779	66,480	1,404,353	1,470,833	4.40%
22 Juvenile Supervision fees	0	0	0	1,000	0	1,000	1,000	0	1,000	0.00%
23 Transfer to Health Dept. Fund	1,665,647	0	1,665,647	1,924,609	0	1,924,609	2,004,982	0	2,004,982	4.18%
24 Transfer to Landfill Close	30,000	0	30,000	30,000	0	30,000	10,000	0	10,000	-66.67%
25 Transfer-Economic Dev.	107,100	0	107,100	136,229	0	136,229	214,792	0	214,792	57.67%
26 Transfer - Capital Improvement	14,442,446	0	14,442,446	3,500,000	0	3,500,000	2,500,000	0	2,500,000	-28.57%
27 Riley Co Community Corrections	0	87,324	87,324	0	149,884	149,884	0	147,161	147,161	-1.82%
28 Small Cities	197,925	0	197,925	200,000	0	200,000	200,000	0	200,000	0.00%
29 Non-Appropriated	0	0	0	580,000	0	580,000	580,000	0	580,000	0.00%
30 Cost of COLA	0	0	0	0	0	93,477	0	755,914	755,914	0.00%
31 New & Expanded Positions	0	0	0	0	0	0	0	0	0	0.00%
SUBTOTAL:	\$26,199,125	\$21,246,462	\$47,445,587	\$21,111,140	\$25,286,222	\$46,490,839	\$20,332,676	\$26,358,016	\$46,690,691	-3.69%

Appropriations:

32 Big Lakes Developmental	228,123	0	228,123	232,685	0	232,685	232,685	0	232,685	0.00%
33 Animal Shelter / Contractual	30,000	0	30,000	60,000	0	60,000	35,000	0	35,000	-41.67%
34 Council on Aging	275,000	0	275,000	327,981	0	327,981	327,981	0	327,981	0.00%
35 ATA Bus	105,000	0	105,000	150,000	0	150,000	150,000	0	150,000	0.00%
36 Emergency Shelter	11,000	0	11,000	16,000	0	16,000	16,000	0	16,000	0.00%
37 Extension	667,380	0	667,380	667,380	0	667,380	667,380	0	667,380	0.00%
38 Pawnee Mental Health	300,000	0	300,000	350,000	0	350,000	350,000	0	350,000	0.00%
39 Riley Cty Genealogical Soc.	3,500	0	3,500	3,500	0	3,500	3,500	0	3,500	0.00%
40 Riley County Conservation	55,136	0	55,136	55,136	0	55,136	55,136	0	55,136	0.00%
41 Be Able	0	0	0	0	0	0	10,000	0	10,000	#DIV/0!
42 Farm & Food Council	0	0	0	0	0	0	0	0	0	0.00%
43 Sunflower Children's Collective	0	0	0	0	0	0	0	0	0	0.00%
SUBTOTAL:	\$1,675,139	\$0	\$1,675,139	\$1,862,682	\$0	\$1,862,682	\$1,847,682	\$0	\$1,847,682	-0.81%

GENERAL TOTAL:	\$27,874,264	\$21,246,462	\$49,120,726	\$22,973,822	\$25,286,222	\$48,353,521	\$22,180,358	\$26,358,016	\$48,538,373	0.38%
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44 Bond & Interest	349,170	0	349,170	470,467	0	470,467	302,018	0	302,018	-35.80%
45 County Building	268,622	0	268,622	433,000	0	433,000	438,000	0	438,000	1.15%
46 RCPD	5,710,649	0	5,710,649	6,180,206	0	6,180,206	6,652,442	0	6,652,442	7.64%
SUBTOTAL:	\$6,328,441	\$0	\$6,328,441	\$7,083,673	\$0	\$7,083,673	\$7,392,460	\$0	\$7,392,460	4.36%

TOTAL:	\$34,202,705	\$21,246,462	\$55,449,167	\$30,057,495	\$25,286,222	\$55,437,194	\$29,572,818	\$26,358,016	\$55,930,833	
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47 Capital Improvement	2,975,713	0	2,975,713	8,414,430	0	8,414,430	25,226,380	0	25,226,380	199.80%
48 Economic Development	119,943	0	119,943	324,361	0	324,361	248,644	0	248,644	22.38%

BUDGETED REVENUE

BUDGETED EXPENDITURES

COUNTY TREASURER

	2024 ACTUAL	2025 BUDGET	2026 BUDGET
Motor Vehicle Tax	2,595,320	2,344,118	2,360,436
Recreational Vehicle Tax	23,206	21,846	20,258
16/20M Vehicle Tax	18,178	19,124	18,900
Commercial Vehicle Fees	104,016	99,542	96,789
Special City & County Highway Fund	1,038,498	1,026,080	1,026,080
Investment Income	2,972,457	2,100,000	2,800,000
Sales Tax	2,339,483	2,200,000	2,200,000
Intangible Tax (Clerk's Office)	271,181	388,083	502,686
Vehicle Rental Excise Tax	53,097	52,338	56,965
Interest on Taxes	388,693	300,000	300,000
Watercraft	18,584	19,265	17,375
SUBTOTAL:	\$ 9,822,713	\$ 8,570,396	\$ 9,399,489

DEPARTMENT FEES & OTHER

Unencumb. Cash Bal.-General	18,687,579	11,540,145	9,674,762
Unencumb. Bal.-County Building	104,327	113,513	164,666
Unencumb. - Bond & Interest	249,005	186,327	284,787
Unencumb. - RCPD	124,590	8,315	66,058
Bond & Interest Special Assessment	126,706	128,706	129,263
Recording Fees - ROD	380,379	320,000	320,000
21st Judicial Dist Case Receipts-DC	26,489	40,000	35,000
Payment in Lieu of Taxes (PILT) Program/Fed Grant	45,682	40,000	40,000
Franchise Fees	23,174	35,000	35,000
Ambulance Fees	1,861,078	1,766,036	1,830,604
Fees-Attorney (Diversion)	54,234	60,000	50,000
Fees-Clerk	1,246	3,000	1,500
Fees-Elections	7,865	4,000	4,000
Fees-Fair	32,815	20,000	30,000
Grant - Emergency Management	80,781	85,907	85,907
Fees-Noxious Weed	107,042	100,000	110,000
Fees-Public Works/Parks	489,108	400,000	475,000
Fees-Planning & Development	37,475	38,000	40,000
Fees-Juvenile Supervision	274	500	500
Fees-Appraiser	13,850	14,000	13,500
Fees- Treasurer	8,573	8,000	8,000
Fees - Register of Deeds	40,604	25,000	25,000
Heritage Trust	28,101	30,000	30,000
Transfer from MV to General	337,218	325,000	400,000
Transfers from Economic Development to B&I	52,153	52,153	52,153
Transfer from CIP to Bond & Interest	182,100	183,600	0
SUBTOTAL	\$ 23,102,448	\$ 15,527,202	\$ 13,905,700

TOTAL REVENUE	\$ 32,925,161	\$ 24,097,598	\$ 23,305,189
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	2025	2026
General	\$ 48,353,521	\$ 48,538,373
Bond & Interest	470,467	302,018
County Building	433,000	438,000
RCPD Fund	6,180,206	6,652,442
TOTAL EXPENDITURES	\$ 55,437,194	\$ 55,930,833

(Budget)Value of a MILL =	827,863	853,082
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MINUS

TOTAL REVENUE	24,097,598	23,305,189
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EQUALS

AMT. AD VALOREM TAX REQUIRED	\$ 31,419,679	\$ 32,625,645
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TOTAL MILLS NEEDED	37.953	38.244
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Mill levy diff. from previous budget year	0.292
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Revenue Neutral Mill Rate	36.821
Revenue Neutral \$\$	\$ 31,411,403
Overage on Neutral Mill Rate	1.423
Overage on RNR Tax Rate	\$ 1,214,242
One mill of taxation is equal to \$1 on each \$1,000 of assessed value.	
Assessed valuation	
2021B-Bond Refunding Konza Water Amount - final 2028	
0 2017-Bonding Refunding -Facilities/Bridge Proj CIP - final 2025	

Ad Valorem per Fund	Tax Rate per Fund
26,127,017	30.627
-	0.000
242,086	0.284
6,256,542	7.334
32,625,645	38.244

2026 Budget Development Worksheet**14.b**

**Riley County, Kansas
2026 Budget
Economic Development Fund
Fund 146**

	2024 <u>ACTUAL</u>	2025 <u>BUDGET</u>	2025 <u>Estimates</u>	2026 <u>BUDGET</u>
BEGINNING CASH BALANCE				
Fund Balance	\$340,086	\$327,243	\$327,243	\$33,852
TOTAL BEGINNING CASH BALANCE	\$340,086	\$327,243	\$327,243	\$33,852
REVENUE				
603 Transfer from General Fund	\$107,100	\$136,229	\$136,229	\$ 214,792
TOTAL REVENUE	\$107,100	\$136,229	\$136,229	\$ 214,792
TOTAL RESOURCES AVAILABLE	\$447,186	\$463,472	\$463,472	\$248,644
EXPENDITURES				
604 Transfer to Bond & Interest Fund	\$52,153	\$52,153	\$52,153	52,153
4990 Other Capital Outlay	67,790	272,208	377,467	196,491
TOTAL EXPENDITURES	\$119,943	\$324,361	\$429,620	\$ 248,644
TOTAL ENDING FUND BALANCE	\$327,243	\$139,111	\$33,852	\$0

<u>PROJECT ESTIMATES:</u>	<u>2024</u>	<u>2025</u>	<u>2025 Est</u>	<u>2026</u>
Future TBD Projects	\$-			
Flint Hills Veteran's Coalition	1,015	1,000	1,000	1,000
Governor's Military Council	-			
Konza Water Project	52,153	52,153	52,153	52,153
Chamber of Commerce	55,000	55,000	55,000	55,000
Downtown Manhattan, Inc.	5,000	5,000	5,000	5,000
Riley Co General Eco Devo	-	132,850		132,850
Auto Lane Development	12,114	-		
Cost Benefit Analysis, Corridor Study	-		133,333	
Flint Hills Regional Council (FHRC) Contribution	-	-		
MPO Contribution	3,780	3,358	3,358	2,641
MATC Facilities Project (Request to be for 5 years)	-			
Comprehensive plan update	1,995	75,000	148,005	
MakeMyMove	-	-	31,771	
TOTAL	\$131,057	\$324,361	\$429,620	\$ 248,644

FIVE YEAR EXPENDITURE HISTORY

Attachment: July 17th WS Presentation (16044 : 2026 Budget Work Session)



**COUNTY CLERK &
ELECTIONS**
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Brittany Phillips, Budget & Finance Officer
MEETING: July 17, 2025
SUBJECT: Indication of Revenue Neutral Rate for Riley County
PRESENTER: Brittany Phillips, Budget & Finance Officer

POSSIBLE MOTION(S)

Move to approve the indication of Revenue Neutral Rate for Riley County.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- Riley County Intent to Exceed RNR (PDF)

Notice of Revenue Neutral Rate Intent

THE GOVERNING BODY OF RILEY COUNTY, HEREBY NOTIFIES THE RILEY COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE;

Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy rate is 38.244.
 The date of our hearing is September 4th at 10:15 AM and will be held at the Riley County
 x Commission Chambers located at 2101 Claflin Rd.

	RNR	Proposed	Proposed Ad Valorem Tax	Assessed Valuation
County General	29.540	30.627	26,127,017	853,082,332
County Building	0.458	0.284	242,086	853,082,332
RCPD	6.823	7.334	6,256,542	853,082,332
Bond & Interest	0.000	0	0	853,082,332
Total	36.821	38.244	32,625,645	853,082,332

No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the
 County Clerk on or before October 1st, 2025.

WITNESS my hand and official seal on _____, 2025.

(Seal)

 Chairperson

Attachment: Riley County Intent to Exceed RNR (16048 : Indication of Revenue Neutral Rate)



**COUNTY CLERK &
ELECTIONS**
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Brittany Phillips, Budget & Finance Officer

MEETING: July 17, 2025

SUBJECT: Indication of Revenue Neutral Rate for Riley County Rural Fire District #1

PRESENTER: Brittany Phillips, Budget & Finance Officer

POSSIBLE MOTION(S)

Move to approve the indication of Revenue Neutral Rate for Riley County Rural Fire District #1.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- Rural Fire Intent to Exceed RNR (PDF)

Notice of Revenue Neutral Rate Intent

THE GOVERNING BODY OF RILEY COUNTY RURAL FIRE DISTRICT, HEREBY NOTIFIES THE RILEY COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE;

Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy rate is 8.089.
The date of our hearing is September 4th at 10:25 AM and will be held at the Riley County
Commission Chambers located at 2101 Claflin Rd.

	RNR	Proposed	Proposed Ad Valorem Tax	Assessed Valuation
General	7.875	8.056	1,355,465	168,265,543
Total	7.875	8.056	1,355,465	168,265,543

No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the
County Clerk on or before October 1st, 2025.

WITNESS my hand and official seal on _____, 2025.

(Seal)

Chairperson

Attachment: Rural Fire Intent to Exceed RNR (16049 : Indication of Revenue Neutral Rate Rural Fire)



**COUNTY CLERK &
ELECTIONS**
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Brittany Phillips, Budget & Finance Officer

MEETING: July 17, 2025

SUBJECT: Indication of Revenue Neutral Rate for Valleywood Operations

PRESENTER: Brittany Phillips, Budget & Finance Officer

POSSIBLE MOTION(S)

Move to approve the indication of Revenue Neutral Rate for Valleywood Operations benefit district.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- Valleywood Intent to Exceed (PDF)

Notice of Revenue Neutral Rate Intent

THE GOVERNING BODY OF VALLEYWOOD OPERATIONS, HEREBY NOTIFIES THE RILEY COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE;

Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy rate is _____. The date of our hearing is _____ at _____ AM/PM and will be held at _____.

	RNR	Proposed	Proposed Ad Valorem Tax	Assessed Valuation
General	11.749	11.749	22,714	1,933,238
Total	11.749	11.749	22,714	1,933,238

No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the
 x _____ County Clerk on or before October 1st, 2025.

WITNESS my hand and official seal on _____, 2025.

(Seal)

 Chairperson

Attachment: Valleywood Intent to Exceed (16045 : Indication of Revenue Neutral Rate)



**COUNTY CLERK &
ELECTIONS**
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Brittany Phillips, Budget & Finance Officer

MEETING: July 17, 2025

SUBJECT: Indication of Revenue Neutral Rate for University Park Water & Sewer District

PRESENTER: Brittany Phillips, Budget & Finance Officer

POSSIBLE MOTION(S)

Move to approve the indication of Revenue Neutral Rate for University Park Water & Sewer District.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- University Park Intent to Exceed (PDF)

Notice of Revenue Neutral Rate Intent

**THE GOVERNING BODY OF UNIVERSITY PARK WATER & SEWER, HEREBY NOTIFIES
THE RILEY COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE;**

Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy rate is _____. The date of our hearing is _____ at _____ AM/PM and will be held at _____.

	RNR	Proposed	Proposed Ad Valorem Tax	Assessed Valuation
General	3.605	3.605	10,416	2,889,319
Total	3.605	3.605	10,416	2,889,319

No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the
x _____ County Clerk on or before October 1st, 2025.

WITNESS my hand and official seal on _____, 2025.

(Seal)

Chairperson

Attachment: University Park Intent to Exceed (16046 : Indication of Revenue Neutral Rate)



**COUNTY CLERK &
ELECTIONS**
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Brittany Phillips, Budget & Finance Officer

MEETING: July 17, 2025

SUBJECT: Indication of Revenue Neutral Rate for Terra Heights

PRESENTER: Brittany Phillips, Budget & Finance Officer

POSSIBLE MOTION(S)

Move to approve the indication of Revenue Neutral Rate for Terra Heights Benefit District.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- Terra Heights Intent to Exceed (PDF)

Notice of Revenue Neutral Rate Intent

THE GOVERNING BODY OF TERRA HEIGHTS, HEREBY NOTIFIES THE RILEY COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE;

Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy rate is _____. The date of our hearing is _____ at _____ AM/PM and will be held at _____.

	RNR	Proposed	Proposed Ad Valorem Tax	Assessed Valuation
General	2.910	2.909	5,056	1,737,805
Total	2.9100	2.909	5,056	1,737,805

No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the
 x _____ County Clerk on or before October 1st, 2025.

WITNESS my hand and official seal on _____, 2025.

(Seal)

 Chairperson

Attachment: Terra Heights Intent to Exceed (16047 : Indication of Revenue Neutral Rate)



**COUNTY CLERK &
ELECTIONS**
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Brittany Phillips, Budget & Finance Officer

MEETING: July 17, 2025

SUBJECT: Indication of Revenue Neutral Rate for Carson Sewer

PRESENTER: Brittany Phillips, Budget & Finance Officer

POSSIBLE MOTION(S)

Move to approve the indication of Revenue Neutral Rate for Carson Sewer benefit district.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- Carson Sewer Intent to Exceed (PDF)

Notice of Revenue Neutral Rate Intent

THE GOVERNING BODY OF CARSON SEWER, HEREBY NOTIFIES THE RILEY COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE;

Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy rate is _____. The date of our hearing is _____ at _____ AM/PM and will be held at _____.

	RNR	Proposed	Proposed Ad Valorem Tax	Assessed Valuation
General	2.618	2.618	3,933	1,502,133
Total	2.618	2.618	3,933	1,502,133

No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the
 x _____ County Clerk on or before October 1st, 2025.

WITNESS my hand and official seal on _____, 2025.

(Seal)

 Chairperson

Attachment: Carson Sewer Intent to Exceed (16050 : Indication of Revenue Neutral Rate)



AGENDA
JOINT CITY/COUNTY/COUNTY MEETING
City Commission Room
City Hall
1101 Poyntz Avenue
Manhattan, KS 66502

Thursday, July 17, 2025
4:00 P.M.

1. City Manager Update



This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue, Manhattan, KS 66502. Public participation is solicited without regard to race, sex, familial status, military status, disability, religion, age, color, national origin, ancestry, sexual orientation, or gender identity. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodation to participate in this meeting, or those requiring language assistance (free of charge) should contact the City of Manhattan ADA Coordinator, Deann Tiede, no later than forty-eight (48) hours prior to the meeting, at (785) 587-2442 or 711 (Relay).