



**Board of Riley County
Commissioners
Regular Meeting
Minutes
July 18, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Dorothy Thompson		Present	8:30 AM
Vivienne Uccello	PIO	Present	8:30 AM
Jeremy Noll	Custodial Manager	Present	8:30 AM
Isaac Drake	Custodian I	Present	8:30 AM
Penny Bellman	Custodian I	Present	8:30 AM
Gloria Loberg	Custodian I	Present	8:30 AM
Jerry Howard	Facility Supervisor	Present	8:30 AM
Darrin Hobbs	Planning Compliance Specialist	Present	8:30 AM
John Ellermann	Public Works Director/County Engineer	Present	8:30 AM
Sam Hennigh	KMAN	Present	8:36 AM
Michele Reid	Payroll & Benefits Spec & HR Associate	Present	8:41 AM
Cory Meyer	IT/GIS Director	Present	9:00 AM
David Adams	EMS/Ambulance Director	Present	9:00 AM
Rhonda Zellweger	KMAN	Present	8:30 AM
Anna Burson	County Appraiser	Present	10:17 AM
Amy Manges	Register of Deeds	Present	10:27 AM
Shelley Hays	Administrative Analyst	Present	10:30 AM
Shelly Williams	Community Corrections Director	Present	10:35 AM
Jessie Hubbard	Administrative Assistant II	Present	10:35 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Hobbs, on behalf of REACH, presented the Employee of the Month Award to Isaac Drake.

Ellermann reported Shilling Construction is going to start their overlay on Wednesday on Messenger, Randall, and Deblrier Roads.

Commission Comments

2. Commission Comments

McKinley's Comments:

Saturday I went to one of the escape rooms with my brothers and our spouses. None of us had done this before and we did not escape in the allotted time, but we had fun. We, of course, are convinced we would do much better next time.

Sunday evening we attended the Kaw Valley Rodeo dinner and auction. Had a good meal and an entertaining auction.

Through the weekend I was looking through the budget.

Focke's Comments:

Friday I met with Julie Gibbs at the Health Department to catch up with their activities.

I have been working on getting back in the loop of all the outside activities. It is great to be back in-person for Riley County Commission Meetings.

The weekend I spent catching up with friends for my birthday and reviewing presentations for this meeting.

Sunday I attended the Kaw Valley Rodeo Association's steak fry dinner at the Four Points Sheraton. Met some new people and talked with others that I knew.

I continue to gain some energy and will be attending the Law Board meeting in person at noon today. I do physical therapy three times a week for the near future.

Ford's Comments:

Thursday afternoon I met with Reid Petty, District Director for Congressman Tracey Mann. I spent most of the time discussing both the Keats Sewer and the University Park Water benefit districts to see what help and or resources their office may be able to provide for us. I'm planning a Zoom call sometime soon with their district rural agriculture person. More to follow later.

Also Thursday afternoon I met with Katharine Hensler, Director of the Riley County Historical Museum. Glad to finally have the chance to talk and chat since she started in late May. A lot is going on at the museum and we discussed some things and updates they are going to need moving forward. I'm really confident we got a great working dynamic for the future and a strong vision and focus for what needs to be done at the site.

Saturday morning, I met with the Riley County Republicans at Vista Drive Inn for breakfast. We heard from a State School Board candidate, a State Representative candidate in the 64th District, and several local officials were on hand to discuss the budgets and what they were working on. I shared both our budget and salary updates and answered some question. There was also discussion on the booth they will have at the Fair this week.

Sunday evening, I attended the Kaw Valley Rodeo Association's live auction and steak fry at the Four Points Sheraton. Had a really good time, caught up with people I hadn't seen for a while, and met a few new people as well. Dinner was outstanding and they had a lot of amazing items that were donated for both the silent and live auction and a lot of money was raised through those items to help the association. Looks like it is going to be a hot one for the rodeo days at the fair this week.

Business Meeting**3. Plaza Reservation Request**

Thompson presented the Plaza Reservation Request.

Move to approve a Plaza Reservation Request for Dorothy Thompson for Thursday, July, 21, 2022 from 6:00 p.m. - 7:00 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

4. Riley County K-State Research and Extension Budget

Move to sign the Riley County Extension Council 2023 Budget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

5. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed a Riley County Personnel Action Form for Tyler Nicholas, an Information Technology Specialist, in the IT/GIS Department, for Separation from County Service, effective July 22, 2022.

Review Minutes

6. Board of Riley County Commissioners - Regular Meeting - Jul 14, 2022
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

7. Tentative Agenda

Press Conference Topics

8. Discuss Press Conference

Holeman asked the Board to remove the executive session from his time.

Move to remove the executive session from the Counselor's time.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:00 AM Cory Meyer, IT/GIS Director

9. Request to Refill Info Tech Specialist Position

Meyer presented the request to fill the Information Technology Specialist position.

Move to allow IT\GIS to proceed with the refill of the Information Technology Specialist position.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed a Riley County Position Action Form for an Information Technology Specialist, in the IT/GIS Department, at a grade M.

9:15 AM David Adams, EMS/Ambulance Director

10. EMS/Ambulance Staff Update

Adams presented the EMS/Ambulance staff update.

9:30 AM Press Conference

11. Primary Election August 2, 2022 - Rich Vargo (1-2 minutes)

Vargo reported advance voting is going well. Vargo said as of Friday 591 residents have advanced voted. Vargo reported 1,217 mail ballots have been sent out.

9:40 AM Clancy Holeman, Counselor/Director of Administrative Services

12. Executive session to discuss confidential legal advice regarding potential litigation issues

Removed from the agenda.

10:10 AM Clancy Holeman, Counselor/Director of Administrative Services

13. Administrative Work Session

14. Pending County Projects County Counselor

Holeman presented the Commission Projects List.

10:30 AM Darell Edie, Budget and Finance Officer

15. BUDGET DEVELOPMENT WORKSHOP 4

Edie presented the 2023 Budget Development Worksheets.

McKinley discussed the Flint Hills Regional Council membership and appropriation.

The Board agreed to not appropriate funding to the Flint Hills Regional Council for 2023.

16. RNR LETTER APPROVAL

Edie presented the Revenue Neutral Number (RNR) for Riley County and the Riley County Fire District #1 letter of approval.

Move to approve the Indication of Revenue Neutral Rate Pursuant to Senate Bill 13 for taxing entity Riley County, Kansas.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Move to approve the Indication of Revenue Neutral Rate Pursuant to Senate Bill 13 for taxing entity Riley County Fire District #1.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

12:00 PM Law Enforcement Agency Meeting

17. Law Board Meeting Agenda