



**Board of Riley County
Commissioners
Regular Meeting
Minutes
July 25, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Anna Burson	County Appraiser	Present	8:30 AM
Amanda Webb	Planning/Special Projects Director	Present	9:00 AM
Lori Feldkamp	Big Lakes Developmental Center Director	Present	9:15 AM
Craig Cox	Deputy County Counselor	Present	9:39 AM
John Ellermann	Public Works Director/County Engineer	Present	10:15 AM
Kaylyn Speth	WIC Supervisor	Present	9:30 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

McKinley's Comments:

Thursday afternoon I attended the Safety Workshop put on by KDOT. This was to start the process for a Local Road Safety Plan for Riley County. This is a program that KDOT has been working on for several

years and now it is Riley County's turn. They will be looking at the county roads to see what safety improvements need to be made.

Later we attended the Joint City/County/County meeting. We had a presentation by Phil Anderson on the proposed Kansas Riverfront development. They hope to raise \$170,000 to pay for a study on the project. There was also a presentation by Aaron Estabrook about proposed work for senior and low-income housing near Carlson Plaza.

Friday evening we went to the Riley County Fair. It is always good to see all the work that the 4-H kids have done. My wife enjoys seeing projects and livestock by her former students.

Sunday I had the last of my birthday celebrations. Most of the kids and grandkids were out for the day and we all had a great day. My wife and kids have dropped the last number of my birthday and my presents were all toys.

Focke's Comments:

Thursday I attended the Chamber's "Good Morning Manhattan" meeting by Zoom in the BOCC Chambers. Several speakers presented updates on their programs and events.

That afternoon I attended the Joint City/County/County meeting at City Hall and listened to a presentation and discussion of the Manhattan Riverfront project, which has been looked at for many years by an interested citizen. They would like to have a group formed that represents a variety of interested people who can develop a "vision" for the future that would include development of a project.

Also presented was a proposal for a Downtown Affordable Housing Campus, encompassing a city parking lot, the Carlson Plaza, and Colorado Plaza. There is a community meeting to be held on Wednesday, July 27th at the Library Auditorium from 5:30-7:30 p.m. to discuss the plans with the public.

Friday I met with Anna Burson, County Appraiser. It was a good meeting to get to know each other and discuss her plans for the department.

I advance voted on Friday and I would like to remind all registered voters to vote on or before August 2nd. Although it is a partisan primary election, all registered voters (Democrats, Republicans, and Unaffiliated) can vote on the proposed constitutional amendment.

Ford's Comments:

Thursday afternoon I attended the Riley County Local Road Safety Plan workshop out at the county public works facility. Really glad I had the opportunity to attend. I found the presentation to be quite in depth and insightful. I thought it was also interesting that most if not all the community partners that were in attendance agreed on where our trouble spots and challenges are within our transportation infrastructure. I will be really curious to see what is in their final report and analysis when that officially comes out.

Friday afternoon I had a Zoom call with Matt Messina from KDOT to talk and discuss some final revisions to some candidate interview questions and develop a process in which to conduct interviews for the open Planning Manager position at the Flint Hills Metropolitan Planning Organization. Hopefully, we can get started sometime next month and possibly have a candidate hired to the position moving forward.

Saturday I spent some time reviewing everything that is going on at the NACo Annual Meeting and Expo in Adams County, Colorado. I took some time to go through the meeting and minutes on the Community Economic and Workforce Development committee I serve on, and as expected all the policy resolutions we worked on and vetted through the spring passed and will be part of the national legislative platform that will be worked on throughout the 2022 and 2023 legislative cycles. A lot more going on today at the meeting as well.

Sunday I spent some out at the Riley County Fair in CiCo Park. Had the opportunity to judge the cinnamon roll competition this year and it surely didn't disappoint. We had a total of 11 entries for the competition. The winner was 9 year old Aubrey Henderson who also beat out her own mother who was also entered into the competition. We had a little variety of things too including a chocolate chip and pumpkin spice version that were unique, but delicious as well. Always have a fun time judging these events and it was rather a pleasant day to be out at the fair as well.

Also, glad to finally see some rain after a very hot and dry patch throughout most of the month of July. Things were starting to look a little parched around the area and will hopefully spring back to life.

Business Meeting

3. World Breastfeeding Week and National Breastfeeding Month Proclamation

Move to approve the World Breastfeeding Week and National Breastfeeding Month Proclamation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

4. Appraiser's website agreement with Pinnacle Bank

Move to approve Real Estate Sales Data Search Service Agreement and Contractual Provisions for Wanda Pitney of Pinnacle Bank in Abilene, Kansas.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - Jul 21, 2022
9:00 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

McKinley passed out information from Phil Anderson on the Kansas Riverfront Vision Planning.

McKinley stated they would like to have three county members on the Committee. McKinley said Amanda Webb has volunteered.

Focke said she would like to serve on the committee.

The Board agreed by consensus for Amanda Webb and Kathryn Focke to serve on the Riverfront Vision Planning Committee.

9:00 AM Amanda Webb, Planning & Development Director

8. Amend the Preliminary and Final Development Plans associated for an existing Commercial Planned Unit Development.

Webb presented the amended PUD No Stone Unturned Foundation request.

Move to approve "Resolution No. 072522-30, Resolution amending the Preliminary and Final Development Plans associated with an existing Commercial Planned Unit Development of certain real estate located in Manhattan Township."

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:15 AM Lori Feldkamp, Big Lakes Developmental Center Director

9. Big Lakes Developmental Center update

Feldkamp presented the Big Lakes Developmental Center update.

9:30 AM Press Conference

10. National Breastfeeding Month Proclamation - Kaylyn Speth (3 minutes)

McKinley presented the National Breastfeeding Month Proclamation to Kaylyn Speth.

11. Primary Election August 2, 2022 - Rich Vargo (1-2 minutes)

Vargo reported advance voting is open 8:00 a.m. - 5:00 p.m. Monday-Friday, 8:00 a.m.- 12:00 (noon) on Saturday and 8:00 a.m. - 12:00 (noon) on Monday, August 1, 2022. Vargo said the polls are open 7:00 a.m. - 7:00 p.m. Tuesday, August 2, 2022.

Vargo said as of Friday 2,364 residents have advance voted.

Vargo encouraged voters to go to www.rileycountyks.gov to pull up a sample ballot and check their polling place location.

9:40 AM

Craig Cox, Deputy County Counselor

12. Real Estate Mortgage Release for Walnut Park Mobile Home Park

Cox presented the "Satisfaction of Real Estate Mortgage".

Move the Board authorize the Chairman to execute the "Satisfaction of Real Estate Mortgage" to release the CDBG mortgage on Walnut Grove Mobile Home Park.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:50 AM

Amanda Webb, Planning & Development Director

13. Replat Lot A of Lakeside Heights Unit Two together with Lots 57, 61, 62, 63, 64, 65, 66, 67, 68, and 69, Block 5 of Lakeside Heights, into a single lot while also vacating the cul-de-sac that terminates the easternmost point of Dana Dell Drive.

Webb presented the Lakeside Heights Unit Five replat.

Move to approve "Resolution No. 072522-31, A Resolution approving the Lakeside Heights Unit Five and accepting the street rights of way, easements and licenses as shown to be dedicated on said plat" as it was determined that it meets the requirements of the Riley County Land Development Regulations and Sanitary Code.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:00 AM Amanda Webb, Planning & Development Director

14. Rezone an unplatted tract of land from “MHP” (Manufactured Home Park) to “SF-3” (Single Family Residential) and plat the tract together with a contiguous unplatted tract, into two (2) residential lots.

Webb presented the rezone and plat for the Fleming-Weiser Addition.

Move to approve “Resolution No. 072522-32, A Resolution amending the zoning map of Riley County concerning the use of certain real estate located in Manhattan Township” - “MHP” (Manufactured Home Park) to “SF-3” (Single Family Residential).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Move to approve “Resolution No. 072522-33, A Resolution approving the Fleming-Weiser Addition and accepting the street rights of way, easements and licenses as shown to be dedicated on said plat.”

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:10 AM Clancy Holeman, Counselor/Director of Administrative Services

15. Administrative Work Session
16. Pending County Projects County Counselor

Holeman presented the Commission Projects List.

Holeman said he has submitted Riley County's Legislative Priorities to KAC.

McKinley stated he would attend the KAC Legislative Policy session.

10:30 AM John Ellermann, Public Works Director/County Engineer

17. 2022 Equipment & Vehicle Internet Auction

Ellermann presented the 2022 Equipment & Vehicle Internet Auction.

Move to approve the "Notice of Intent to Sell excess personal property by the Board of County Commissioners of Riley County, Kansas."

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Adjournment

Move to adjourn after the Intergovernmental Luncheon.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

12:00 PM Intergovernmental Luncheon

18. Intergovernmental Luncheon Agenda