



**Board of Riley County
Commissioners
Regular Meeting
Minutes
July 26, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Craig Cox	Deputy County Counselor	Present	8:30 AM
Julie Gibbs	Health Department Director	Present	8:30 AM
Breva Spencer	Family Connections Supervisor	Present	8:30 AM
Nanette Stark	Health Department	Present	8:30 AM
Tami Robison	Budget and Finance Officer	Present	8:32 AM
John Ellermann	Public Works Director/County Engineer	Present	8:34 AM
Sam Hennigh	KMAN	Present	8:44 AM
Lori Muir	Real Estate Specialist	Present	8:58 AM
Marty Lombardi		Present	9:00 AM
Marlin McClatchy		Present	9:00 AM
Robbin Cole	Pawnee Mental Health Services Director	Present	9:50 AM
Jacob Kujath	James Gordon & Associates	Present	10:11 AM
Shilo Heger	Treasurer	Present	10:28 AM
Joshua Gering	EMS/Ambulance Assistant Director	Present	10:30 AM
Elizabeth Ward	Human Resource Manager	Present	10:44 AM
Sopy Knox	REACH Committee	Present	8:30 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Knox, on behalf of REACH, presented the Employee of the Month Award to Nannette Stark in the Health Department.

Stark said they cannot do their work without support. Stark stated Spencer and Gibbs support them in their work.

Commission Comments

2. Commission Comments

Ford's Comments:

Thursday after our morning meeting I met with Riley County PIO Alice Massimi to start discussing a plan and strategy for the information and educational presentation for both social media and to the general public and local media outlets for the .2% Road and Bridge Sales Tax that will be on the municipal election ballot here in November and we started discussion on what places, events, and groups to start discerning this information to moving forward as well.

Also Thursday afternoon I listened on the NACo National Membership call on the federal Covid-19 vaccination efforts with White House Intergovernmental Affairs Director Eduardo Cisneros and White House Vaccinations Coordinator Dr. Bechara Chouciar. Federal efforts continue to work on focus on the vaccination effort nationwide and concerns on the recent uptick in new cases, severity, and hospitalization with this Delta variant. It's actually been awhile since I have listened in on this call so it was good to catch back up on efforts from the White House and with NACo leaders as well.

Saturday night I spent the evening at my Manhattan High School Class of 1995 Reunion, which was out at the Prairiewood Lodge and Resort. Given the fact this was supposed to happen last year and with everything going on it went pretty well. It's also good to catch up with those you grew up with and spend some time reminiscing about our more youthful days. Appreciated everyone who stayed patient and took the time to put all of this together.

Sunday afternoon I spent some time out at the Riley County Fair and got the opportunity once again to judge the pie contest. This year's pies were mixed berry and we had ten entries and the competition was tough to judge. Our reserve champion ended up being Pete Delenora and the Grand Champion was the Wanklyn family (Jonah, Lilla, and Melissa). Certainly appreciated all the delicious entries and the time, effort, and care that was put into each one of them. A thanks goes out to the judge of the competition Tyler Jackson who helped make the event loose and fun throughout. Really had a good time doing this and I was glad to see it like all the events at the fair back in full swing here in

2021. On a side note the exhibits and projects on display were just simply amazing to say the least, our 4-H kids and families are extremely talented.

McKinley's Comments:

Last week we attended the Riley County Fair. Had intended to take in a night of the rodeo, but something came up and we did not make it. My grandkids had several 4-H exhibits and took us on a tour of what they had done. My wife saw several exhibits and animals from some of the kids she had taught. There was a lot of great work by the kids. In the woodworking, the champion was a really nice bookcase. There was also an impressive table. In the wood top they had a streak of epoxy which has become real popular lately but this one included a strip of lights in the epoxy. I know that the kids and parents put in a lot of work for the fair and it is nice to see the work they have done.

Focke's Comments:

Thursday:

Spent time in the office after our meeting to catch up on some printing, e-mails, and phone calls. There's always a lot to catch up after being gone for a week.

Friday:

Caught up with some yard work and other issues at home.

Went to the Farmers Market on Saturday morning. There were a lot of vendors and a great selection of fresh fruits and vegetables. The parking lot was full plus many people coming over from the Dillard's parking lot.

Went to the county fair on Friday and Saturday. It was well attended and it was good to see the carnival and many vendors again. The 4-H exhibits were really a tribute to all the hard work by the 4-Hers and their parents. A big thank you to all the staff of the Extension office and the Fair Board that organized and ran the fair efficiently.

Business Meeting

3. Highway Use Permit, Twin Valley Telephone

Move to approve the Highway Use Permit granting Twin Valley

Telephone permission to work in the right of way to bury a fiber optic line to 9680 N. 52nd Street.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

4. 2020 Management Representation letter with James Gordon & Associates, CPA, PA

Move to sign the 2020 Management Representation Letter with James Gordon & Associates, CPA, PA.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

5. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$608,185.30 and the following warrant vouchers for July 30, 2021:

2021 Budget

County General	\$403,784.17
Health Department	73,435.40
Register of Deeds Tech Fund	111.81
County Auction	571.29
Motor Vehicle Operations	2,318.20
Community Corrections	14,826.84
Capital Improvements Fund	60,723.09
Emergency 911	6,182.47
Solid Waste	15,677.93
County Building	14,968.04
Road & Bridge Cap Project	665.94
RCPD Levy/Op	18,958.09
Landfill Closure	6,331.96
Riley Co Fire Dist #1	16,702.97
University Park W&S	4,080.84
Hunters Island Water Dist	3,701.22
Carson Sewer Benefit Dist	25.73
Deep Creek Sewer	374.70
Moehlman Bottoms	1,698.40
Terra Heights Sewer	1,104.36

Konza Water Operations	6,658.61
Lakeside Heights Sewer	603.42
TOTAL.	\$653,505.48

2020 Budget

Road & Bridge Cap Project	\$155.00
TOTAL.	\$155.00

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

6. Board of Riley County Commissioners - Regular Meeting - Jul 22, 2021
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

7. Tentative Agenda

Press Conference Topics

8. Discuss Press Conference

9:00 AM

Craig Cox, Deputy County Counselor

9. Public Hearing - Fairmont Heights Sewer Benefit District

Cox presented the Fairmont Heights Sewer District Public Hearing.

Ford opened the public hearing for the Fairmont Heights Sewer District Public Hearing.

Robison presented the financial information.

Move to approve an additional ARPA funding in the amount of \$12,500 for the Fairmont Heights Sewer Benefit District Project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

McClatchy asked if the interest rate will change or is locked in.

Cox said the interest rate will not change.

Lombardi asked if the \$400 figure will be added to the assessment.

Robison said no it will be funded by the ARPA funds.

Ford closed the public hearing.

Move to approve "Resolution No. 072621-30, A Resolution levying and assessing special assessments on certain lots, pieces, and parcels of land liable for such special assessments to pay a portion of the costs of improvements in the Fairmont Heights Sewer Benefit District in Riley County, Kansas, as authorized by Resolution No. 051517-24 of the County; and providing for the collection of such special assessments".

10. Fairmont Heights Project

9:15 AM

Lori Feldkamp, Big Lakes Developmental Center Director

11. Big Lakes Developmental Center update

Absent.

9:30 AM**Press Conference**

12. USD 383 Primary Election - Rich Vargo (1-2 minutes)

Vargo reported 747 votes have been cast through advance voting.

Vargo reported advance voting is open at 110 Courthouse Plaza in the County Office Building from 8:00 a.m. - 5:00 p.m. Monday thru Friday, 8:00 a.m. - noon Saturday July 31, 2021, and Monday, August 2, 2021 8:00 a.m. - noon.

Vargo stated registered voters can request a ballot by mail as well.

9:55 AM**Robbin Cole, Pawnee Mental Health Director**

13. Pawnee Mental Health Services update

Cole presented the Pawnee Mental Health Services update.

10:10 AM**Craig Cox, Deputy County Counselor**

14. Administrative Work Session

Cox said the Riley County Police Department Director has signed the tax deeds on the Tax Foreclosure Sale.

15. Pending County Projects County Counselor

10:30 AM**Jacob Kujath, James Gordon & Associates**

16. 2020 Riley County Financial Statement Audit

Kujath presented the Riley County 2020 Audit.

Kujath stated there were no difficulties with the audit.

Kujath stated under KMAG the County has a clean opinion.

Kujath reviewed the Single-Audit of Federal funds received.

The Board did not have any questions.

10:45 AM Josh Gering, Assistant EMS/Ambulance Director

17. Request to Fill Open Position

Gering presented the request to fill the EMT or AEMT position.

Move to reclassify this Paramedic position to an EMT or AEMT position and recommend that it be filled.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed a Riley County Position Action Form for an EMT/AEMT, in the EMS/Ambulance Department, at a grade EMT/AEMT.

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley