



**Board of Riley County
Commissioners
Regular Meeting
Minutes
August 01, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Brian McNulty	Corps of Engineers	Present	8:30 AM
Christian Bright	Manhattan Mercury	Present	8:32 AM
Amanda Webb	Planning/Special Projects Director	Present	9:13 AM
Gina Snyder	Downtown Manhattan	Present	9:30 AM
Greg Steere	RCPD	Present	9:30 AM
John Ellermann	Public Works Director/County Engineer	Present	9:30 AM
Julie Gibbs	Health Department Director	Present	9:30 AM
Jacob Clarke	Health Department	Present	9:30 AM
John Martens	Assistant Fire Chief	Present	9:50 AM
Evan McMillan	Assistant County Engineer	Present	9:50 AM
James Slaymaker	University Park resident	Present	9:50 AM
Elizabeth Ward	Human Resource Manager	Present	9:50 AM
Charlie Pottorf		Present	11:15 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

McKinley's Comments:

We took a quick trip over the weekend. Friday we went to Grand Lake in Oklahoma to visit my wife's sister. Saturday we went to the Crystal Bridges Museum in Bentonville, Arkansas. It was raining hard all day so we did not get to see the outdoor exhibits and the outdoor concert was cancelled. When we first went into the museum we ran into a couple we had been friends with in Leavenworth, but had not seen them in 16 years. The rain dampened some of our plans, but it was still nice to get away for the weekend.

Focke's Comments:

Friday I had a meeting with Shanika Rose at the Health Department to review the CHIP community meetings results. It was interesting to see what all the groups had agreed on as concerns in the community. Some of the highest concerns didn't count highly on the priority lists. I thought that was interesting.

Afterwards, I met with Julie Gibbs, getting an update on activities of the department. She also discussed the conference she just attended and some of the ideas she may be able to use in Riley County.

Later that afternoon, I met with Katharine Hensler, the new museum director and discussed her ideas for organization at the facility. She has some good ideas for the future. While there, I also saw Allana Saenger-Parker and wished her well for the future and to enjoy her family.

Saturday, I went to the Farmer's Market, which was really packed with people.

Ford's Comments:

Thursday I was invited as a guest and attended the noon lunch meeting of the Manhattan Rotary Club. I had the chance to catch up with quite a few people including staff from both Senator Jerry Moran's and Congressman Tracy Mann's offices, respectively. Guest speaker at the event was K-State Head Football Coach Chris Klieman. He gave a really exciting speech on the status of the team, what to expect, discussed both the name and likeness process, and how the transfer portal currently is and effects their approach. He also took time to answer a few questions as well.

Also, on Thursday I met with Mike Matson, Director of External Affairs from the Manhattan Area Chamber of Commerce. It was nice getting the chance to catch up with him. We discussed what we are working on here in Riley County and how he may be able to assist us in that process moving forward. Certainly, appreciated the time and dialog that was had.

Later Thursday afternoon I listened in on the July Connecting Kansas Counties Zoom Call hosted by KAC. This month's call featured Chance Hayes, Warning Coordination Meteorologist with the National Weather Service in Wichita. He discussed the ways all Kansas NWS offices can work with Kansas counties to keep everyone safe including day to day communication with emergency managers, over governmental agencies, and the public, highlighting specific hazards, supporting event decision services, and hot spot notifications during wildfire season. KAC had a couple of updates including the 7th annual City Hall Selfie Day on August 15th and several other county updates as well.

Friday morning, I was on the first segment of KMAN's In Focus with Ryan Vincent, Executive Director of the Kansas Housing Resources Corporation to discuss the housing challenges and issues facing the state and here locally and what we can do to solve them moving forward.

Later on, Friday I met with members of the K-State Department of Architecture and Design as well as other community partners to see what they are working on and to have a roundtable discussion on housing and how they are working on a sustainable model for the future. We later took a tour of the department at the university as well as their shop on the west side of town and the three Habitat for Humanity sites over in the city of Ogden.

Also, on Friday afternoon I met via Zoom with Riley Pagett, the Legislative Director for Congressman Tracy Mann on the challenges we are having with several rural infrastructure projects. The dialog went very well, and we will keep dialoging and working on this with his staff moving forward.

Business Meeting

3. August is National Immunization Awareness Month

Move to approve the National Immunization Awareness Month Proclamation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

4. Board of Riley County Commissioners - Regular Meeting - Jul 28, 2022
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

5. Tentative Agenda

Press Conference Topics

6. Discuss Press Conference
 - Rich Vargo-Revenue Neutral Rate (RNR)

McNulty gave a Tuttle Creek Lake projects update.

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

7. Administrative Work Session
8. Pending County Projects County Counselor

Holeman presented the commission project list update.

9:20 AM Amanda Webb, Planning/Special Projects Director

9. Request to place battery recycling bumper stickers on county vehicles

Webb presented the request for battery recycling bumper stickers.

Focke expressed concern with the size of the wording to be able to read them.

Ford suggested something larger on magnetic signs.

9:30 AM Press Conference

10. RCPD update - Captain Greg Steere (3-5 minutes)

Steere presented an RCPD update.

11. Downtown Manhattan update - Gina Snyder (5 minutes)

Snyder presented a Downtown Manhattan update.

12. Presentation of National Immunization Awareness Month Proclamation - Greg McKinley and Jacob Clarke, MD (3-5 minutes)

McKinley presented the National Immunization Awareness Month Proclamation to Jacob Clarke.

Clarke discussed the importance to encourage vaccinations.

13. Primary Election August 2, 2022 - Rich Vargo (1-2 minutes)

Vargo reported advance voting closes today at 12:00 (noon) by state law. Vargo said as of Saturday, July 30, 2022 5,154 people have advance voted.

Vargo said the polls will be open Tuesday, August 2, 2022 from 7:00 a.m. - 7:00 p.m.

14. Revenue Neutral Rate Mailings to ALL Riley County Taxpayers - Rich Vargo (2-3 minutes)

Vargo presented information on the Revenue Neutral Rate mailings all Riley County taxpayers will receive this year.

9:50 AM

John Ellermann, Public Works Director/County Engineer

15. University Park EPA Compliance Plan

Ellermann presented the University Park EPA Compliance Plan.

Slaymaker said they do not have a real concern with the plan or recommendation. Slaymaker asked for the residents not part of the University Park Improvement District pay more of the cost. Slaymaker stated University Park has some land available, which may be able to be used. Slaymaker asked for the residents to be involved earlier in the process.

McNulty, Corps of Engineers, discussed the flowage easement at 11,040 feet.

Move to approve the University Park Compliance Plan for submittal to the EPA and KDHE.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:00 AM

Julie Gibbs, Health Department Director

Move to recess as the Board of County Commissioners and convene as the Board of Health.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

16. RCHD request to fill the MCH Home Visitor Position

Gibbs presented the request to fill the MCH Home Visitor position.

Move to approve the request to fill the MCH Home Visitor Position.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed a Riley County Position Action Form for a MCH Home Visitor, in the Health Department, at a grade M.

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:15 AM Kurt Moldrup, Interim RCPD Director and Aaron Wintermote, PIO

17. Public Hearing for FY2022 Edward Byrne Memorial Justice Assistance Grant (JAG)

McKinley opened the public hearing.

Moldrup presented the FY2022 BJA Edward Byrne Grant Solicitation.

McKinley closed the public hearing.

Move to approve the FY2022 Edward Bryne Memorial Justice Assistance Grant (JAG) Program application for the Riley County Police Department.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

10:30 AM Clancy Holeman, Counselor/Director of Administrative Services

- 10:30 AM 18. Executive session to discuss confidential legal advice regarding potential litigation issues

Move the County Commission, including Chairman McKinley, Vice Chair Focke, and Commissioner Ford, recess into executive session on potential litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, attorney for the commission, which would be deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 11:15 a.m. Elizabeth Ward, Human Resource Manager; Rich Vargo, County Clerk; John Ellermann, Public Works Director; and Alvin Perez, Public Works Operations and Fleet Manager, will be present during a portion of the executive session in order to provide factual information.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

- 11:15 AM Move the Board of County Commissioners come out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Move the record reflect action shall be taken consistent with the consensus reached in executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Pottorf expressed concern with the dog park at CiCo Park. Pottorf said if money is available there needs to be some canopies in place for shade. Pottorf said the grass needs mowed and people need to pick up after their own dog.

Focke stated she has been to the dog park several times and it needs to be separated like the Fairmont Park for large and small dogs.

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley