



**Board of Riley County
Commissioners
Regular Meeting
Agenda
August 01, 2024**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

**Leonardville Community Building, 118 N.
Erpelding**

6:30 PM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

6:30 PM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

Review Minutes

3. Board of Riley County Commissioners - Regular Meeting - Jul 29,
2024 8:30 AM

Review Tentative Agenda

4. Tentative Agenda

Press Conference Topics

5. Discuss Press Conference

6:45 PM

Clancy Holeman, Counselor/Director of Administrative Services

6. Administrative Work Session

7:00 PM

Josh Gering, EMS/Ambulance Assistant Director

7. EMS/Ambulance Station 5 Update

7:15 PM

Michael Boller, Noxious Weed Director

8. Staff Update

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
August 05, 2024**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. United Way Proclamation
2. Discuss Good Morning Manhattan

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

3. Administrative Work Session

9:20 AM

Jessie Hubbard, Administrative Assistant II

4. City Alcohol Grants

9:30 AM

Press Conference

5. RCPD Update - Greg Steere (3-5 minutes)
6. Downtown Manhattan update - Gina Snyder (3-5 minutes)
7. Presentation of United Way Proclamation - John Ford and Tara Claussen and Amy Manges (3 minutes)
8. Primary Election August 6th - Rich Vargo (1-2 minutes)

9:40 AM

Julie Gibbs, Human Resources Director

9. MCH Grant Application

9:45 AM

Amanda Webb, Planning/Special Projects Director

10. Staff update

Attachment: 08-05-24 tentative agenda (14223 : Tentative Agenda)

10:00 AM Russel Stukey, Emergency Management Director

11. Staff update

10:15 AM Brittany Phillips, Budget and Finance Officer

12. Rural Fire budget

10:30 AM Amanda Webb, Planning/Special Projects Director

13. Keat Design Contract with BG Consultants

10:45 AM Tara Claussen, Konza United Way

14. United Way Campaign

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 08-05-24 tentative agenda (14223 : Tentative Agenda)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
August 08, 2024**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Plaza Reservation Request for Downtown Manhattan
2. Discuss Joint City/County/County Meeting
3. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

4. Administrative Work Session

9:20 AM

Michele Reid, Human Resources Manager

5. State Health Insurance Contract

9:30 AM

Shilo Heger, Treasurer

6. Monthly Revenue Reports

9:45 AM

Jason Smith, Manhattan Area Chamber of Commerce

7. Economic development update

10:00 AM

Julie Gibbs, Health Department Director

8. Staff update
9. KFSN Membership Agreement

10:40 AM

Anna Burson, Appraiser

Attachment: 08-08-24 tentative agenda (14223 : Tentative Agenda)

10. Staff update

10:55 AM Budget and Planning Committee - Brittany Phillips, Budget and Finance Officer

11. Monthly Cash Flow Reports

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 08-08-24 tentative agenda (14223 : Tentative Agenda)



EMS/AMBULANCE
Update

David Adams
EMS/Ambulance
Director
2011 Claflin Rd
Manhattan, KS 66502
Phone: 785-539-3535

MEMORANDUM

FROM: Josh Gering, Asst. EMS/Ambulance Director
MEETING: August 1, 2024
SUBJECT: EMS/Ambulance Station 5 Update
PRESENTER: Josh Gering, Asst. EMS/Ambulance Director

Station Five- Update

Operations:

- Calls volume: November 1st, 2023, through June 2024 are 238 calls for service (which includes 9-1-1 calls and interfacility transfers).
- Reduction in response times in North County.

Building-

- Schultz construction reports there is still some touch up painting to be done and the goal is to be finished by mid/late August.

Station life-

- Crews report they like the change from a patient care realm. They interact longer with their patients, which allows for more in-depth assessments as well as treatment and conversations.
- Crews are responsible for the maintenance and upkeep of the yard.

Enclosures:



NOXIOUS WEED/HHW
Staff Update

Michael Boller
Noxious Weed Director
6245 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-539-3202

STAFF REPORT

FROM: Riley County Noxious Weed Director Michael Boller

MEETING: August 1, 2024

SUBJECT: Staff Update

PRESENTER: Riley County Noxious Weed Director Michael Boller

Enclosures:

- 8-1-2024 Staff Report (DOC)

Riley County Noxious Weed/HHW Department

Michael Boller, Director

August 1, 2024

Staff Report

Noxious Weed/Mowing:

- Solid spraying for contracted townships has been completed. Seven townships participated this year. Spot spraying for those townships will continue into August for Johngrass. Spot spraying will continue this month on county roads and KDOT contract.
- The second round of mowing on county roads is 40% complete. This is on schedule despite having an operator down for an entire month. Emphasis was placed on paved roads during this absence but now that we are back to full staff we are going back and mowing the gravel roads. We have had drier conditions which has also helped to speed up the process. It appears we will again be ahead of schedule in the next couple of weeks with the completion of the second round scheduled for the end of August.
- Maintaining lagoon ponds continues for the month of August. Both Deep Creek lagoon and Terra Heights lagoon were mowed out this week. Terra Heights was successfully treated for duckweed and is completely clear. Moving forward the county will adhere to a 12-inch standard or shorter for grass which will require more frequent mowings.
- Riley County and counties across the state saw an increase in Musk Thistle this year. I am working on an education campaign to encourage landowners to treat this noxious weed in the fall to prevent an outbreak in the spring. This included an appearance on KSNT morning show and Facebook posts. Kansas State Extension Office has also been helping and I hope to go on the radio in the early fall as well. I will also be at the state fair discussing Noxious Weeds of Kansas and treatments available. As a reminder Riley County has cost-share chemicals for treatment and rental equipment available. Landowners that have any questions or concerns please reach out to me. There are resources available.

HHW:

- Next HHW collection at Howie's Recycling is Saturday, August 10, 2024 from 8:00am to 12:00 noon. No business waste will be accepted at this event nor will large loads of material (Truck Loads). For further details please refer to HHW Website.
- The Riley County HHW Facility has recycled latex paint to give away. We have one gallon and 5 gallon containers available. Our office is open Monday – Friday from 7:30am to 4:00pm for assistance. Including over lunch hour. Reminder our office is open on Fridays until 4:00pm.

Attachment: 8-1-2024 Staff Report (14945 : Noxious Weed Staff Update)

- HHW saw an increase in material for the month of July. This included over 28 drops weighing over 2200lbs in a single day.



Other:

I will be attending CWDAAK state meeting in Hutchinson on August 8th.

Noxious Weed staff will be assisting with elections August 5, 6 and 7. Our office will still be open and operational.