



**Board of Riley County
Commissioners
Regular Meeting
Minutes
August 04, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Remote	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Christian Bright	Manhattan Mercury	Present	8:30 AM
Elizabeth Ward	Human Resource Manager	Present	8:36 AM
Anna Burson	County Appraiser	Present	8:36 AM
Michael Boller	Noxious Weed Director	Present	9:10 AM
Amanda Webb	Planning/Special Projects Director	Present	9:50 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

McKinley's Comments:

Tuesday evening I attended the Leonardville City Council meeting. They discussed selling the lot we are interested in for the new ambulance station. They also worked on renewing the trash collection contract. Also discussed some new EPA and KDHE requirements for

checking all houses for lead and copper water lines.

Wednesday I met with Shanika Rose at the health department about the Community Health Improvement Plan. She explained the process used to receive information from the public on health concerns and how they have compiled the data. They hope to have the plan finalized in September. We also talked about what the health department can do to better reach the north county areas. This was also my first chance to set down with Shanika and just get to know each other a little bit.

At noon yesterday I went to the Military Relations Committee lunch. The speaker was Bill Turner who is the Director of the Kansas Commission on Veterans Affairs. He went over all the work his office does for veterans in Kansas and said there are almost 200,000 veterans in Kansas. Part of what they do is run the four veterans cemeteries and the two veteran homes. They are working on a third home to be located in Northeast part of the state.

Focke's Comments:

Focke said the procedure went well and she is working on PT.

Ford's Comments:

Monday afternoon I met with Greg Willems, President of the K-State Foundation; Greg Lohrentz, Senior Vice President of Operations and Finance with the Foundation; and State Representative Mike Dodson to discuss the ongoing work and development in the Edge Collaboration district on campus and what in particular a community involvement with the new livestock and indoor arena.

Tuesday afternoon I got a post NACo Community Economic Workforce Development Committee webinar hosted by Karl Eckhart, V.P. of Intergovernmental Affairs at the National Association of Home Builders to discuss current macro-economic conditions and geopolitical events affecting housing at local levels. Jack Morgan, Senior Program Manager of NACo's Resilient Economies and Communities Program followed to discuss how local governments and planners can utilize big data to provide better services and to develop communities to better reflect diverse experiences and identities of residents. Lastly, a three member panel followed to discuss these items in more detail. The panelists included Chris Thomas, Industry Marketing Director, ESRI; Jung Kim, Manager of Economic Development Advisory Services, Ernst and Young; and Mike Rowicki, Director of Strategic Planning and Performance Management, Fulton County, Georgia. It was a very

informative and in depth webinar I have to say.

Tuesday evening, I did watch and track the results of the primary election. I wanted to take a moment and says thanks to all the Riley County staff and elections personnel and poll workers that once again made this election possible, professional and occur with no issues or concerns once again. I think it is important to recognize all those who have a hand to make this important civic process work. So, thanks to everyone once again.

Sadly, the sports and broadcasting worlds lost two extremely important and legendary icons with the passing of Boston Celtics great Bill Russell and sports broadcaster Vin Scully. Both gentlemen had impacts well beyond the sports world in life for many generations as well, they will be truly missed.

Holeman asked the Board to add an executive session to the end of the meeting.

Move to add an executive session to the end of today's meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Business Meeting

3. Sign a Tax Roll Correction

Move to approve the Tax Roll Correction.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

4. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Nanette Stark, a MCH Home Visitor, in the Health Department, for Separation from County Service, effective August 10, 2022.
- Duru Dogan, for a status change, as an Election Assistant, in the Clerk/Elections Department, at a grade D step 1, at \$15.17 per hour.

- Derick Schroller, for a promotion, as an Information Tech Specialist, in the IT Department, at a grade M step 1, at \$23.53 per hour.

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - Aug 1, 2022
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

8. Administrative Work Session

9. KDHE Request for Access to County-Owned Parcels Contamination Assessments

Holeman discussed a KDHE request for access to county owned property.

Focke asked if there was an end date to the agreement.

Holeman said it was a good question and was uncertain of an end date.

Ford suggested the Board be the authorizing authority on the agreement.

9:15 AM Michael Boller, Noxious Weed Director

10. Staff Update

Boller presented the Noxious Weed staff update.

9:30 AM Anna Burson, Appraiser

11. Appraiser's Office Update

Burson presented the Appraiser's Office update.

12. Riley county Appraiser's Office Request to go out for bid

Burson presented the bid for a vehicle replacement.

Move to approve the Riley County Appraiser's Office go out for bid on a vehicle replacement.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:00 AM Amanda Webb, Planning/Special Projects Director

13. Planning & Development - Staff Update

Webb presented the Planning & Development staff update.

Webb asked to close the Planning & Development Office to the public from 2:00-4:00 p.m. August 15, 2022 and 9:00 a.m.-12:00 (noon) September 16, 2022.

The Board agreed by consensus with the request to close the Planning & Development Office from 2:00-4:00 p.m August 15, 2022 and 9:00 a.m.-12:00 (noon) September 16, 2022.

10:08 AM

Executive session for preliminary discussions relating to the acquisition of real property

Move that the Board of Riley County Commissioners, including Chairman McKinley, Vice Chair Focke, and Commissioner Ford, along with Clancy Holeman, County Counselor, attorney for the board, and Rich Vargo, Riley County Clerk, recess into executive session pursuant to the preliminary discussions relating to the acquisition of real property exception to the Kansas Open Meetings Act, in order to discuss the purchase by the County, of a Leonardville site for the North County Ambulance project, the open meeting to resume in the County Commission Chambers at 10:30 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:30 AM

Move the Board of County Commissioners come out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Move the record reflect action shall be taken consistent with the consensus reached in executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Ford stated he is considering attending the National AUSA conference this year. Ford said it would be beneficial with a main street project in Ogden related to Fort Riley and the Keats and University Park projects.

The Board agreed by consensus with Commissioner Ford to attend the National AUSA conference this year.

10:39 AM Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley