# Board of Riley County Commissioners
## Regular Meeting
## Agenda
## August 08, 2024

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

**Commission Chambers** **8:30 AM**

District 1 – John Ford, Chair | District 2 – Greg McKinley, Vice Chair | District 3 – Kathryn Focke, Member

**8:30 AM** **Call to Order**

**Pledge of Allegiance**

**Public Comment**

1. Public Comments

**Commission Comments**

2. Commission Comments

**Business Meeting**

3. Plaza Reservation Request for Manhattan Symphony Orchestra on the Plaza for Downtown Manhattan, Inc.
4. Change Order for Parallel Road Bridge
5. Sign Tax Roll Corrections
6. Sign Riley County Employee Action Form(s)
7. Discuss Joint City/County/County Meeting Agenda
8. Approve payroll/accounts payables (when completed)

**Review Minutes**

9. Board of Riley County Commissioners - Regular Meeting - Aug 5, 2024 8:30 AM

**Review Tentative Agenda**

10. Tentative Agenda

**Press Conference Topics**

11. Discuss Press Conference

**9:00 AM** **Clancy Holeman, Counselor/Director of Administrative Services**

12. Administrative Work Session
13. Executive session to discuss confidential legal advice regarding potential litigation issues

**9:20 AM** **Michele Reid, Human Resources Manager**

14. State Employee Health Insurance Contract Renewal

**9:30 AM** **Shilo Heger, Treasurer**

15. July 2024 Revenue Reporting - Riley County Treasurer

**9:45 AM** **Jason Smith, Manhattan Area Chamber of Commerce**

16. Economic development update

**10:00 AM** **Julie Gibbs, Health Department Director**

17. RCHD August Update
18. RCHD Request to become a Family Resource Center

**10:30 AM** **Anna Burson, Appraiser**

19. Appraiser's Office August Staff Report

**Adjournment**

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In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

**Outside Agency**
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

**OUTSIDE AGENCY**
*Plaza Reservation Request*

# COMMISSION AGENDA REPORT

**FROM:** **Cindy Kabriel, Senior Administrative Assistant**

**MEETING:** **August 8, 2024**

**SUBJECT:** **Plaza Reservation Request for Manhattan Symphony Orchestra on the Plaza for Downtown Manhattan, Inc.**

**PRESENTER:** **Gina Snyder, Downtown Manhattan**

Move to approve a Plaza Reservation Request for Manhattan Symphony Orchestra on the Plaza for Downtown Manhattan, Inc. for Saturday, September 7, 2024 from 6:00 - 8:00 p.m.

Move to deny

Move to modify

Move to table

Enclosures:

- Plaza Reservation Request 9-7-24 (PDF)

# PLAZA RESERVATION REQUEST

**DATE OF REQUEST: 7/23/24 DATE OF EVENT: 9/7/24**

**REQUESTING ORGANIZATION NAME: Downtown Manhattan, Inc.**

**PURPOSE OF EVENT: Manhattan Symphony Orchestra on the Plaza**

**AREA OF PLAZA TO BE USED: plaza area adjacent to west side of Courthouse**

**PROGRAM OF ACTIVITIES: 60 minutes of orchestra music on a Saturday evening. Patrons encouraged to bring chairs. We will keep off the grass.**

**EXPECTED ATTENDANCE: 200 HOURS REQUESTED: 1 hour for event, 1 hr for set up, tear down.**

6:00-8:00 pm

**CONTACT PERSON: Gina Snyder**
**ADDRESS:409 Poyntz Ave**
**TELEPHONE NUMBER: 785-313-3970**

**Are Loudspeakers at this Event Approved by County Commission?: ______Yes No______**

**RESERVATION APPROVED:**

**DATE: ________________________**

____________________________
**CHAIRMAN, BOARD OF**
**RILEY COUNTY COMMISSIONERS**

**NOTE TO APPLICANT: PLEASE BE AWARE OF THE FOLLOWING CONDITIONS FOR RESERVATION OF PLAZA:**

1. **No loudspeakers are allowed at this event unless approved above by the County Commission. Be aware excessive noise during the event may disturb customers and owners of nearby businesses, so work to keep the volume level of the event at a reasonable level, whether approved loudspeakers are used or not.**

2. **Encourage event participants to not litter the area during the event, and clean the area at the end of your event.**

3. **No alcohol may be served or consumed in the Plaza.**

4. **The two sets of west outside steps of the Courthouse and the single set of outside steps east of the Carnegie Building must remain open for public and staff access during the event. No participants shall stand on these steps during the event. Each building's outside steps must remain open and accessible to the public and staff during the event.**

**cc: Public Works Director**

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

**PUBLIC WORKS**
*Change Order*

# COMMISSION AGENDA REPORT

**FROM:** **Andrea Rose, Administrative Assistant II**

**MEETING:** **August 8, 2024**

**SUBJECT:** **Change Order for Parallel Road Bridge**

**PRESENTER:** **Evan McMillan, Assistant County Engineer**

A change order is required for the Parallel Road Culvert Replacement project. This change order includes construction of concrete distribution pads (footings) supporting both abutments, in place of the concrete seal course. Suitable soil for bearing was found approximately 2' deeper than what was expected from the engineering design. This additional work will provide proper bearing required for the structure.

The Change Order and updated total project cost for this work is provided with this document.

## POSSIBLE MOTION(S)

Move to approve the Change Order in the amount of $11,034.08

Move to decline the Change Order in the amount of $11,034.08

Move to table for further discussion.

Enclosures:

- Parallel Culvert Replacement - Change Order1 (PDF)
- PayEstimate1__Parallel Culvert Replacement (PDF)

# CHANGE ORDER

CHANGE ORDER NUMBER: 1

Riley County, Kansas

| | | | |
|---|---|---|---|
| CONTRACTOR: | Ebert Construction Co., Inc. | ADDRESS: | PO Box 198,103 W Valley Street<br>Wamego, Kansas 66547 |
| PROJECT NO. : | 2175 | DESCRIPTION: | Bridge Construction<br>Grading, Seeding |
| PROJECT : | C.7-0.0 Parallel Rd. Culvert Replacement | | |

## BID ITEMS

| ITEM NO. | ITEM DESCRIPTION | UNITS | CONTRACT QUANTITY | ADJUSTED QUANTITY | INCREASE/ DECREASE | UNIT BID PRICE | INCREASE/DECREASE CONTRACT AMOUNT |
|---|---|---|---|---|---|---|---|
| 11 | Concrete Seal Course | CY | 1.0 | | -1.0 | $175.00 | $ (175.00) |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | Subtotal | $ (175.00) |

## NEW ITEMS

| ITEM NO. | ITEM DESCRIPTION | UNITS | CONTRACT QUANTITY | ADJUSTED QUANTITY | NET INCREASE | UNIT PRICE | INCREASE CONTRACT AMOUNT |
|---|---|---|---|---|---|---|---|
| 22 | Concrete Distribution Pad | CY | 0 | 24.25 | 24.25 | $ 462.23 | $ 11,209.08 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | Subtotal | $ 11,209.08 |
| | | | | | | TOTAL | $ 11,034.08 |

| | |
|---|---|
| Amount of Original Bid: | $ 285,323.14 |
| Total of Previous Change Orders: | $ - |
| Amount of Change Order No. 1: | $ 11,034.08 |
| Total Adjusted Contract Price: | $ 296,357.22 |

BY: [signature] 07/30/2024
PROJECT ENGINEER DATE

BY: [signature] 8-1-2024
DIRECTOR OF PUBLIC WORKS DATE

BY: [signature] 8/1/24
CONTRACTOR DATE

BY: ______________________
CHAIRMAN, BOARD OF COUNTY COMMISSIONERS DATE

Riley County Public Works
6216 Tuttle Creek Blvd.
Manhattan, KS 66503
785-537-6330
Fax 785-565-6288

RILEY COUNTY, KANSAS

CONTRACTOR'S PAYMENT ESTIMATE NO. 1

PAY TO: Ebert Construction Co., Ind. ADDRESS: PO Box 198,103 W Valley Street, Wamego, Kansas 66547

PROJECT NO 2175
PROJECT C.7-0.8 Parallel Rd. Culvert Replacement DESCRIPTION Bridge Construction Grading, Seeding

PAYMENT PERIOD 7/24

PERCENT OF WORK COMPLETED 32% TOTAL CONTRACT AMOUNT $ 285,323.14

| ITEM NO | ITEM DESCRIPTION | UNITS | CONTRACT QUANTITY | ADJUSTED CONTRACT QUANTITY | TOTAL QUANTITY TO DATE | UNIT PRICE | AMOUNT EARNED TO DATE |
|---|---|---|---|---|---|---|---|
| 1 | Mobilization | LS | 1.0 | | 0.6 | $ 10,654.00 | $6,392.40 |
| 2 | Clearing and Grubbing | LS | 1.0 | | 1.0 | $ 4,377.68 | $4,377.68 |
| 3 | Removal of Existing Structures | LS | 1.0 | | 1.0 | $ 7,475.00 | $7,475.00 |
| 4 | Temporary Erosion Control | LS | 1.0 | | | $ 836.48 | |
| 5 | Common Excavation | CY | 612.0 | | | $ 25.48 | |
| 6 | Class III Excavation | CY | 243.0 | | 198.0 | $ 21.38 | $4,233.24 |
| 7 | Compaction of Earthwork (Type B)(MR-90) | CY | 192.0 | | | $ 7.66 | |
| 8 | Foundation Stabilization | CY | 1.0 | | | $ 45.00 | |
| 9 | Water (Grading)(Set Price) | MGAL | 1.0 | | | $ 35.00 | |
| 10 | Bridge Handrail (Metal) | L FT | 125.0 | | | $ 123.54 | |
| 11 | Concrete Seal Course | CY | 1.0 | | | $ 175.00 | |
| 12 | Contractor Construction Staking | LS | 1.0 | | 0.6 | $ 4,900.00 | $2,940.00 |
| 13 | Concrete Gr. 4.0 AE | CY | 75.8 | | 57.0 | $ 922.70 | $52,593.90 |
| 14 | Concrete Gr. 4.0 AE SA | CY | 64.2 | | | $ 1,275.40 | |
| 15 | Reinforcing Steel (Grade 60) | LBS | 24540.0 | | 585.0 | $ 1.34 | $783.90 |
| 16 | Slope Protection (Riprap Stone) 200lbs | CY | 28.0 | | | $ 109.79 | |
| 17 | Granular Backfill (Wing Walls) | CY | 116.0 | | | $ 93.25 | |
| 18 | Temporary Seeding | LS | 1.0 | | | $ 5,249.00 | |
| 19 | Seeding | LS | 1.0 | | | $ 5,249.00 | |
| 20 | Guard Fence, End Terminal (Type II) | EA | 4.0 | | | $ 1,257.00 | |
| 21 | Traffic Control | LS | 1.0 | | 0.5 | $ 5,000.00 | $2,500.00 |
| 22 | Concrete Distribution Pad | CY | 24.25 | | 24.25 | $ 462.23 | $11,209.08 |

BY: E. McMee 07/30/24
PROJECT ENGINEER DATE

APPROVED: RILEY COUNTY, KANSAS
I HEREBY CONCUR IN THE FOREGOING RECOMMENDATION

BY [signature] DATE 8-1-24
CONTRACTOR

BY John Ellerman DATE 8-1-2024
DIRECTOR OF PUBLIC WORKS

| | | |
|---|---|---|
| TOTAL AMOUNT EARNED | | $92,505.20 |
| LESS RETAINED | 10.0% | $9,250.52 |
| NET AMOUNT | | $83,254.68 |
| LESS PREVIOUS PAYMENTS | | |
| AMOUNT DUE THIS ESTIMATE | | $83,254.68 |

1

Attachment: PayEstimate1__Parallel Culvert Replacement (14961 : Change Order -Parallel Road Bridge)

**Rich Vargo**
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

**COUNTY CLERK & ELECTIONS**
*Tax Roll Correction*

# COMMISSION AGENDA REPORT

**FROM:** **Lori Muir, Real Estate Specialist**

**MEETING:** **August 8, 2024**

**SUBJECT:** **Sign Tax Roll Corrections**

**PRESENTER:** **Rich Vargo, County Clerk**

## POSSIBLE MOTION(S)

Move to approve the Tax Roll Corrections.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- Color0096 (PDF)

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR 2024/08/05

Taxpayer ID CENT0027
Owner ID CENT0027

Control # 2024000244

Tax Year 2020
Tract # 429001

CENTRO BRADLEY SPE 3 LLC
200 RIDGE PIKE STE 100
CONSHOHOCKEN, PA 19428-3702

CAMA # 211-11-0-40-13-003-00-0-01

TU 2 Manhattan City
Parcel 88010
USD 383

WESTLOOP SHOPPING
CENTER LOT 1

Property Address 1090 WESTLOOP PL

APPRAISER SECTION (Value) 2024/08/05 LMUIR APPROVED

| Appraised Prior to Correction: CL | Land | Imp | Total | Appraised After Correction: CL | Land | Imp | Total | | Net Change |
|---|---|---|---|---|---|---|---|---|---|
| CU | 5113190 | 17801510 | 22914700 | CU | 5113190 | 17106907 | 22220097 | | 694603- |
| Total | 5113190 | 17801510 | 22914700 | Total | 5113190 | 17106907 | 22220097 | | 694603- |

| Assessed Prior to Correction: | | | | Assessed After Correction: | | | | | Net Change |
|---|---|---|---|---|---|---|---|---|---|
| CU | 1278298 | 4450378 | 5728676 | CU | 1278298 | 4276727 | 5555025 | | 173651- |
| Total | 1278298 | 4450378 | 5728676 | Total | 1278298 | 4276727 | 5555025 | Total | 173651- |
| SB41 | | | | SB41 | | | | SB41 | |

CLERK SECTION (Tax) 2024/08/05 LMUIR ORDER PRINTED

| Tax Prior to Correction: | | | Tax After Correction: | | | Net Change |
|---|---|---|---|---|---|---|
| Levy 155.27200 | Gen Tax | 889502.98 | Levy 155.27200 | Gen Tax | 862539.84 | 26963.14- |
| | SB41 $ | | | SB41 $ | | |
| SB41 Tax Dollars ....... | | 889502.98 | SB41 Tax Dollars ....... | | 862539.84 | 26963.14- |

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence) 173651-
Applicable Mill Levy 155.27200
Net Change in Levied Tax Dollars | 26963.14- |
Net Change in SB41 Exemption

Type of Correction DECREASE
Correction Code CO C.O.T.A./OTHER Rate 4.00%
Tax Statement # 11430
Comments Lowered per BOTA Docket
#2020-1749-EQ

Net Change in Total Tax Dollars | 26963.14- |

Owner CENT0027
CENTRO BRADLEY SPE 3 LLC

By order of the Board of County Comissioners of RILEY COUNTY, Kansas. ____________ (Date)
(Per K.S.A. 1475, 1701, 1701a, and 1702)

Approved by Commission: ______________________

Attest by County Clerk: ______________________

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR 2024/08/05 1

Taxpayer ID CENT0027
Owner ID CENT0027

Control # 2024000245

Tax Year 2021
Tract # 429001

CENTRO BRADLEY SPE 3 LLC

CAMA # 211-11-0-40-13-003-00-0-01

WESTLOOP SHOPPING
CENTER LOT 1

200 RIDGE PIKE STE 100

TU 2 Manhattan City
Parcel 88010
USD 383

CONSHOHOCKEN, PA 19428-3702

Property Address 1090 WESTLOOP PL

APPRAISER SECTION (Value) 2024/08/05 LMUIR APPROVED

Appraised Prior to Correction: / Appraised After Correction:

| CL | Land | Imp | Total | CL | Land | Imp | Total | | Net Change |
|---|---|---|---|---|---|---|---|---|---|
| CU | 5113190 | 17719810 | 22833000 | CU | 5113190 | 17081780 | 22194970 | | 638030- |
| Total | 5113190 | 17719810 | 22833000 | Total | 5113190 | 17081780 | 22194970 | | 638030- |

Assessed Prior to Correction: / Assessed After Correction:

| CL | Land | Imp | Total | CL | Land | Imp | Total | | Net Change |
|---|---|---|---|---|---|---|---|---|---|
| CU | 1278298 | 4429953 | 5708251 | CU | 1278298 | 4270445 | 5548743 | | 159508- |
| Total | 1278298 | 4429953 | 5708251 | Total | 1278298 | 4270445 | 5548743 | Total | 159508- |
| SB41 | | | | SB41 | | | | SB41 | |

CLERK SECTION (Tax) 2024/08/05 LMUIR ORDER PRINTED

| Tax Prior to Correction: | | Tax After Correction: | | Net Change |
|---|---|---|---|---|
| Levy 157.46100 Gen Tax | 898826.92 | Levy 157.46100 Gen Tax | 873710.62 | 25116.30- |
| SB41 $ | | SB41 $ | | |
| SB41 Tax Dollars ....... | 898826.92 | SB41 Tax Dollars ....... | 873710.62 | 25116.30- |

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence) 159508-
Applicable Mill Levy 157.46100
Net Change in Levied Tax Dollars | 25116.30- |

Net Change in SB41 Exemption

Type of Correction DECREASE
Correction Code CO C.O.T.A./OTHER Rate 4.00%
Tax Statement # 11619
Comments Lowered per BOTA Docket
#2021-1660-EQ

=================
Net Change in Total Tax Dollars | 25116.30- |
=================

Owner CENT0027
CENTRO BRADLEY SPE 3 LLC

By order of the Board of County Comissioners of RILEY COUNTY, Kansas. ____________ (Date)
(Per K.S.A. 1475, 1701, 1701a, and 1702)

Approved by Commission: ____________

Attest by County Clerk: ____________

Attachment: Color0096 (14959 : Tax Roll Corrections)

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR 2024/08/05

Taxpayer ID CENT0027
Owner ID CENT0027

Control # 2024000246

Tax Year 2022
Tract # 429001

CENTRO BRADLEY SPE 3 LLC

CAMA # 211-11-0-40-13-003-00-0-01

WESTLOOP SHOPPING
CENTER LOT 1

200 RIDGE PIKE STE 100

TU 2 Manhattan City
Parcel 88010
USD 383

CONSHOHOCKEN, PA 19428-3702

Property Address 1090 WESTLOOP PL

APPRAISER SECTION (Value) 2024/08/05 LMUIR APPROVED

| Appraised Prior to Correction: CL | Land | Imp | Total | Appraised After Correction: CL | Land | Imp | Total | | Net Change |
|---|---|---|---|---|---|---|---|---|---|
| CU | 5113190 | 18677300 | 23790490 | CU | 5113190 | 17847673 | 22960863 | | 829627- |
| Total | 5113190 | 18677300 | 23790490 | Total | 5113190 | 17847673 | 22960863 | | 829627- |

| Assessed Prior to Correction: | | | | Assessed After Correction: | | | | | Net Change |
|---|---|---|---|---|---|---|---|---|---|
| CU | 1278298 | 4669325 | 5947623 | CU | 1278298 | 4461918 | 5740216 | | 207407- |
| Total | 1278298 | 4669325 | 5947623 | Total | 1278298 | 4461918 | 5740216 | Total | 207407- |
| SB41 | | | | SB41 | | | | SB41 | |

CLERK SECTION (Tax) 2024/08/05 LMUIR ORDER PRINTED

| Tax Prior to Correction: | | | Tax After Correction: | | | Net Change |
|---|---|---|---|---|---|---|
| Levy 156.46900 | Gen Tax | 930618.62 | Levy 156.46900 | Gen Tax | 898165.86 | 32452.76- |
| | SB41 $ | | | SB41 $ | | |
| SB41 Tax Dollars ....... | | 930618.62 | SB41 Tax Dollars ....... | | 898165.86 | 32452.76- |

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence) 207407-
Applicable Mill Levy 156.46900
Net Change in Levied Tax Dollars | 32452.76- |

Net Change in SB41 Exemption

Type of Correction DECREASE
Correction Code CO C.O.T.A./OTHER Rate 4.00%
Tax Statement # 11664
Comments Lowered per BOTA Docket
#2023-2172-EQ

Net Change in Total Tax Dollars | 32452.76- |

Owner CENT0027
CENTRO BRADLEY SPE 3 LLC

By order of the Board of County Comissioners of RILEY COUNTY, Kansas. (Date)
(Per K.S.A. 1475, 1701, 1701a, and 1702)

Approved by Commission:

Attest by County Clerk:

Attachment: Color0096 (14959 : Tax Roll Corrections)

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR 2024/08/05

Taxpayer ID CENT0027
Owner ID CENT0027

Control # 2024000247

Tax Year 2023
Tract # 429001

CENTRO BRADLEY SPE 3 LLC
200 RIDGE PIKE STE 100
CONSHOHOCKEN, PA 19428-3702

CAMA # 211-11-0-40-13-003-00-0-01
TU 2 Manhattan City
Parcel 88010
USD 383

WESTLOOP SHOPPING
CENTER LOT 1

Property Address 1090 WESTLOOP PL

APPRAISER SECTION (Value) 2024/08/05 LMUIR APPROVED

Appraised Prior to Correction: / Appraised After Correction:

| CL | Land | Imp | Total | CL | Land | Imp | Total | | Net Change |
|---|---|---|---|---|---|---|---|---|---|
| CU | 5113190 | 18677300 | 23790490 | CU | 5113190 | 17847673 | 22960863 | | 829627- |
| Total | 5113190 | 18677300 | 23790490 | Total | 5113190 | 17847673 | 22960863 | | 829627- |

Assessed Prior to Correction: / Assessed After Correction:

| CL | Land | Imp | Total | CL | Land | Imp | Total | | Net Change |
|---|---|---|---|---|---|---|---|---|---|
| CU | 1278298 | 4669325 | 5947623 | CU | 1278298 | 4461918 | 5740216 | | 207407- |
| Total | 1278298 | 4669325 | 5947623 | Total | 1278298 | 4461918 | 5740216 | Total | 207407- |
| SB41 | | | | SB41 | | | | SB41 | |

CLERK SECTION (Tax) 2024/08/05 LMUIR ORDER PRINTED

| Tax Prior to Correction: | | | Tax After Correction: | | | Net Change |
|---|---|---|---|---|---|---|
| Levy 150.37500 | Gen Tax | 894373.82 | Levy 150.37500 | Gen Tax | 863184.98 | 31188.84- |
| | SB41 $ | | | SB41 $ | | |
| SB41 Tax Dollars ....... | | 894373.82 | SB41 Tax Dollars ....... | | 863184.98 | 31188.84- |

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence) 207407-
Applicable Mill Levy 150.37500
Net Change in Levied Tax Dollars | 31188.84- |
Net Change in SB41 Exemption

Type of Correction DECREASE
Correction Code CO C.O.T.A./OTHER Rate 4.00%
Tax Statement # 11669
Comments Lowered per BOTA Docket
#2023-1157-EQ

Net Change in Total Tax Dollars | 31188.84- |

Owner CENT0027
CENTRO BRADLEY SPE 3 LLC

By order of the Board of County Comissioners of RILEY COUNTY, Kansas. ____________ (Date)
(Per K.S.A. 1475, 1701, 1701a, and 1702)

Approved by Commission: ____________

Attest by County Clerk: ____________

Attachment: Color0096 (14959 : Tax Roll Corrections)

**Rich Vargo**
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

**COUNTY CLERK & ELECTIONS**
*Personnel*

# COMMISSION AGENDA REPORT

**FROM:** **Elizabeth Ward, Human Resources Director**

**MEETING:** **August 8, 2024**

**SUBJECT:** **Sign Riley County Employee Action Form(s)**

**PRESENTER:** **Elizabeth Ward, Human Resources Director**

Enclosures:

- 2024-08 JCasarez EAF (DOCX)
- 2024-08 ROD ABartlett EAF (DOCX)
- 2024-08 Fire JKonrardy EAF (DOCX)

# RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

**Full Legal Name: Jamie Casarez**

**Status Change Date**: 08/02/2024

**Status Change: New Hire**

**Date of Hire: 08/12/2024**

**Seniority:** 0 Year(s), 0 Month(s)

**Position**: CSR I

**Position Type**: RFT

**Pay Range**: Range 4

**Pay Type:** Hourly

**Base Rate: $18.21**

**Annualized Pay:** $37,876.80

**Funds Codes: 1-General/7-Treasurer**

**Supervisor: Donna Borgerding**

**Department Head:** Shilo Heger



BoCC Chair ______________________________________ Date: ______________________

BoCC Member ______________________________________ Date: ______________________

BoCC Member ______________________________________ Date: ______________________

# RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

**Full Legal Name: Alicia Bartlett**

**Status Change Date**: 07/26/2024

**Status Change: Separation**

**Date of Hire: 01/05/2022**

**Seniority:** 2 Year(s), 6 Month(s)

**Position**: Records Assistant I

**Position Type**: RFT

**Pay Range**: Range 4

**Pay Type:** Hourly

**Base Rate: $19.03**

**Annualized Pay:** $39,582.40

**Funds Codes: 1-General/6-Reg of Deeds**

**Supervisor: Jo Reed**

**Department Head:** Amy Manges



BoCC Chair ______________________________ Date: ____________________

BoCC Member ______________________________ Date: ____________________

BoCC Member ______________________________ Date: ____________________

# RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

**Full Legal Name: Jake Konrardy**

**Status Change Date**: 08/19/2024

**Status Change: Promotion**

**Date of Hire: 09/30/2019**

**Seniority:** 0 Year(s), 0 Month(s)

**Position**: Deputy Fire Chief of Admin. (DCA)

**Position Type**: RFT

**Pay Range**: Range 15

**Pay Type:** Salary

**Base Rate: $2,569.60**

**Annualized Pay:** $66,809.60

**Funds Codes: 183- Fire District #1/ 183- Fire District #1**

**Supervisor: Russel Stukey**

**Department Head:** Russel Stukey

BoCC Chair ____________________________________ Date: ______________________

BoCC Member ____________________________________ Date: ______________________

BoCC Member ____________________________________ Date: ______________________

Attachment: 2024-08 Fire JKonrardy EAF (14960 : Employee Action Form (Green Sheet))

# Board of Riley County Commissioners
## Regular Meeting
## TENTATIVE Agenda
## August 12, 2024

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

**Commission Chambers** **8:30 AM**

District 1 – John Ford, Chair District 2 – Greg McKinley, Vice Chair District 3 – Kathryn Focke, Member

| | |
|---|---|
| **8:30 AM** | **Call to Order** |
| | **Pledge of Allegiance** |
| | **Public Comment** |
| | **Commission Comments** |
| | **Business Meeting** |
| | **Review Minutes** |
| | **Review Tentative Agenda** |
| | **Press Conference Topics** |
| **9:00 AM** | **Rich Vargo, County Clerk**<br>1. Year to date budget and expenditure reports |
| **9:15 AM** | **Michael Boller, Noxious Weed Director**<br>2. Bid opening for a tractor |
| **9:20 AM** | **Michael Boller, Noxious Weed Director**<br>3. Bid opening for a mower |
| **9:30 AM** | **Press Conference**<br>4. BG Consultants' initial fieldwork for the Keats Community lagoon - Amanda Webb (2-3 minutes)<br>5. Income and Expense Questionnaires are going in the mail on Friday August 15th - Anna Burson (1-2 minutes) |
| **9:35 AM** | **Katharine Hensler, Museum Director**<br>6. Request to fill open positions<br>7. Staff update |
| **10:00 AM** | **John Ellermann, Public Works Director/County Engineer** |

8. Request to fill a position
9. Project update

**10:25 AM** **Clancy Holeman, Counselor/Director of Administrative Services**

10. Administrative Work Session

**10:45 AM** **Brittany Phillips, Budget and Finance Officer**

11. 2025 Rural Fire Budget

**Adjournment**

**Announcements**

Riley County Planning Board/Board of Zoning Appeals meeting will be held tonight at 7:30 p.m. in the Commission Chambers, Courthouse Plaza East Building, 115 N. 4th Street.

A commissioner will be on In Focus live at 9:05 a.m. Tuesday, August 13, 2024 (GM).

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In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

# Board of Riley County Commissioners
## Regular Meeting
## TENTATIVE Agenda
## August 15, 2024

**Commission Chambers** **9:00 AM**

District 1 – John Ford, Chair | District 2 – Greg McKinley, Vice Chair | District 3 – Kathryn Focke, Member

**9:00 AM** **Call to Order**

**Pledge of Allegiance**

**Public Comment**

**Commission Comments**

**Business Meeting**

1. Discuss Intergovernmental Luncheon

**Review Minutes**

**Review Tentative Agenda**

**Press Conference Topics**

**9:15 AM** **Amy Manges, Register of Deeds**

2. Staff update

**9:30 AM** **Clancy Holeman, Counselor/Director of Administrative Services**

3. Administrative Work Session

**9:50 AM** **John Ellermann, Public Works Director/County Engineer**

4. Bid opening for a Stainless Steel Dump Box

**10:00 AM** **Primary Election Canvass**

**10:15 AM** **Brian Peete, RCPD Director**

5. RCPD update

**10:30 AM** **Gary Fike, County Extension Director**

6. Staff update

**4:00 PM** **Joint City/County/County Meeting (at County Offices)**

## Adjournment

## Announcements

Good Morning Manhattan will be held today 7:15 a.m. - 8:30 a.m. at the Four Points by Sheraton, 530 Richards Drive.

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In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

**Rich Vargo**
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

**COUNTY CLERK & ELECTIONS**
*Contract*

# COMMISSION AGENDA REPORT

| | |
|---|---|
| **FROM:** | **Michele Reid, Human Resources Manager** |
| **MEETING:** | **August 8, 2024** |
| **SUBJECT:** | **State Employee Health Insurance Contract Renewal** |
| **PRESENTER:** | **Michele Reid, Human Resources Manager** |

## BACKGROUND

Since February 2003, Riley County has participated in the non-state group under the State of Kansas Employee Health Program (SEHP).

Since 2003, the County has successfully maintained consistent funding levels while adhering to the State's guidelines for employer premium contributions, covering 95% of employee plans. Riley County boasts an 85% enrollment rate for eligible employees. SEHP offers four medical plans: A, C, J, and N. Plans A and C each have a 39% enrollment rate among employees, Plan J has a 2% enrollment, and Plan N has a 5% enrollment.

There are currently 120 Non-State employer groups, with roughly 4,500 employee participants on the plan. The State and Non-State employer groups are combined into one large pool of the self-funded medical plans.

In August 2021, The Board of County Commissioners approved the renewal contract with the Kansas State Employees Health Care Commission for the term period of January 2022-December 2024.

## DISCUSSION

In early 2024, Human Resources met with the employee Insurance Committee which requested comparing insurance vendors. Human Resources gathered information from 3 brokers comparing services provided.

It was tasked to the Insurance Committee to poll their departments and ask the employees for feedback. The feedback consisted of overall satisfaction of SEHP coverage, mostly due to deductibles not increasing (some have decreased), coverage not decreasing and the reliability on coverage. With this information, the Insurance Committee once again recommends the Commissioners approve the continued participation for another 3-year term.

On August 19th, 2021, the Commissioners agreed to continue providing health insurance for Riley County Employees through the non-state employer option of SEHP.

## FISCAL IMPACT

The County will see an increase of 7.7% increase for medical (average) and 3.3% increase for dental to employer rates of premium costs. Annual premium increases, to both employee and employer, are mandated by SEHP. When the 2025 personnel and benefit budgets were proposed, funding for any possible increases were included.

The insurance rates for 2025 have been presented to the State of Kansas. For plan year 2025 rates:

- Medical and Dental Premium deductions for employees will remain the same
- Vision deductions for employees will increase
  - Basic- Emp 2.88 to 3.87; ES 5.84 to 7.98; EC 6.32 to 7.21; FAM 8.68 to 11.13
  - Enhanced- Emp 5.84 to 7.76; ES 10.80 to 15.78; EC 12.78 to 14.23; FAM 16.36 to 22.07
- Employer medical rate will increase average of 7.7% (industry average increase 8%)
- Employer dental rates will increase average of 3.3%

Our current 3-year contract with the Kansas State Employee Health Program expires on December 31st, 2024. The new contract would take effect January 1st, 2025 and expire on December 31, 2027.

## RECOMMENDATION(S)

The Insurance Committee recommends the Commissioners sign the renewal contract with the Kansas State Employees Health Care Commission (HCC) for January 2025 - December 2027.

## POSSIBLE MOTION(S)

Move to approve the renewal contract with the Kansas State Employees Health Care Commission (HCC) for January 2025 - December 2027.

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- 2025-2027 Riley County (PDF)
- NSE Rates 2025 (XLSX)
- Dated DA-146a - Rev 8.26.21 (PDF)

# KANSAS STATE EMPLOYEES HEALTH CARE BENEFITS PROGRAM
# NON-STATE PUBLIC EMPLOYER CONTRACT

This contract is entered into by and between the Kansas State Employees Health Care Commission ("Commission" or "HCC") and Riley County ("Non-State Public Employer" or "NSPE").

## *ARTICLE I*
## *NATURE OF THE CONTRACT*

K.S.A. 75-6506 permits, and the Commission has created, a Non-State Public Employer health care benefit plan to provide health care benefits within the State's employee health care benefits program. The intent of this contract is to allow the NSPE to participate in a health benefit risk pool ("Non-State Public Employer Pool"), which is comprised of entities enumerated in K.A.R. 108-1-4 (or K.A.R. 108-1-3 for School District Groups) and amendments thereto, and K.S.A. §75-6506(c) and amendments thereto. The Commission shall have all discretion regarding how the plan, pooling and funding are to be formed and implemented. The plan is self-funded. Should the plan require additional funds from the NSPE, the Commission shall have the authority to reasonably require additional payments from the NSPE to support the pool. The Commission provides administration of the health plan through the State Employee Health Plan staff ("SEHP").

## *ARTICLE II*
## *DEFINITIONS*

**A. Non-State Public Employer** – As defined by the Commission, which includes, but is not limited to the following: Public school districts, community colleges, area vocational technical schools or technical colleges, special districts or other local governmental entities, persons on the payroll of a county, township, city, county extensions, hospitals (city, district, or community), libraries, and community mental health centers as outlined in K.S.A. 75-6506(c) and supporting regulations.

**B. Eligible Employee** – The eligible covered persons in the plan are those persons who are permanent employees of a participating entity meeting a threshold requirement of working at least 1,000 (630 for educational employer groups) hours per year for part-time employees, or more than 1,560 (1,000 educational employer group) hours per year for full-time employees and their eligible dependents. Further details of eligibility for NSPEs' employees and their dependents shall be set forth in the NSPE Administration Manual of policies and procedures available from SEHP.

**C. Eligible Dependent** – A covered participant's lawful spouse and/or a participant's child who is under 26 years of age. (Additional conditions apply; see the NSPE Administration Manual).

**D. Non-State Public Employer Pool** – A defined group of employees who are experience rated.

**E. Health Plan** – Defined benefits including but not limited to medical, drugs, vision and dental benefits offered to NSPE groups.

**F. Consolidated Omnibus Budget Reconciliation Act of 1986 (COBRA)** – A federal law requiring that most employers sponsoring Group Health Insurance Plans offer employees and their families an opportunity to extend health coverage for a limited period.

**G. COBRA Participants** – A participant who elects a temporary extension of health coverage where such coverage would otherwise end as defined by the COBRA act of 1986.

**H. Composite Rate** – The employer share of a weighted average of all health plan options offered by the NSPE.

**I. Employer Contribution Rate** – The amount of the premium paid by the employer on behalf of the employee and/or dependents. The employer's total monthly premium contribution may include Health Savings or Health Reimbursement Account funds if an employee elects a plan that allows for one.

**J. "Ramp-Up"** – The alternative method for an employer to reach the funding level that is at least equal to the contribution made for State employees and dependents in the State employee health benefits program.

**K. Full Level of Employee Contribution –** The amount that is the employee portion of the premium, which is consistent with the contribution level required by the Commission.

**L. Employee Dependent Contribution** – The amount of premium paid by the employee for dependents.

**M. HealthQuest -** The State of Kansas Health Promotion Program, which is a wellness program administered by the State Employee Health Plan section.

**N. Pool Stabilization** – An actuarial estimate of premiums required to pay claims and create reserves to pay future claims and manage the health plan.

**O. Direct Billed and Retirees** – A program to extend health coverage to, 1) retiring participant group employees, 2) totally disabled former participating group employees, and 3) surviving spouses and/or dependents of participating groups eligible under the provisions of K.A.R. 108-1-1, 108-1-3, and 108-1-4, including amendments made thereto) active participating group employees who were covered under the health plan immediately before going on approved leave without pay.

**P. Premium** – The total cost of the health plan option selected by the employee.

***<u>ARTICLE III</u>***
***CONTRACT PERIOD***

**A.** A "plan year" is defined as beginning at 12:01 a.m., Central Standard Time, on January 1, through Midnight, December 31.

**B.** The Contract Funding/Term Agreement shall be three (3) or five (5) complete plan years, based upon the funding option selected in Article XIII of this contract.

**C.** Those NSPEs who choose the "ramp up" option in Article XIII of this contract must maintain enrollment in the health plan for at least three (3) complete plan years from the date of completion of the "ramp up" period.

**D.** The NSPE seeking admission to the NSPE Pool during a plan year may do so on a date mutually agreed upon by the parties and at rates equal to those established by the Commission for the plan year in which they enter. The contract term may be longer than the 3 or 5 plan year period due to the effective date of the contract.

**E.** The effective date of this contract is January 1, 2025 through December 31, 2027, with benefits beginning on January 1, 2025.

**F.** The NSPE represents and covenants that it shall obtain, maintain, and properly budget funds to satisfy its obligations, including, if necessary, any early termination fees or late payment fees under this contract. Except as otherwise specifically provided by law, funding for this contract shall have priority over any other budgeted expenditures.

***ARTICLE IV***
***NON-STATE PUBLIC EMPLOYER PARTICIPATION RESPONSIBILITIES***

Subject to K.S.A. 75-6506(d) and supporting regulations, the NSPE, in order to participate in the health benefit plan, agrees to the following conditions:

**A.** At least 70% of the eligible employees of the participating NSPE shall participate in the Non-State Public Employer portion of the health plan.

**B.** The plan design and all funding are determined by the Commission and shall not be subject to any contract negotiations.

**C.** Employers may not create, maintain, or provide incentives for employees not to join the health plan. Covered groups are prohibited from providing cash out options or any other payments or incentives to employees in lieu of coverage in the health plan.

**D.** The participating NSPE shall not create, maintain, or permit any exemption from participation in the state health care plan for such entity's employees, including but not limited to allowing employees to enroll in any other employer-sponsored benefits that may compete with the health plan and/or may duplicate benefits offered by the plan at the time the benefits are elected.

**E.** The health plan is considered a “core” benefit in a Non-State Public Employer’s cafeteria benefit plan.

**F.** NSPEs shall elect one of the following two employer funding/term options and must pay the appropriate premium as set forth by the Commission:
  **1.** Remain in the Plan for a minimum of three plan years: or
  **2.** Remain in the Plan for a minimum of 5 plan years if a “ramp-up” option is selected.

**G.** Participate in HealthQuest and related initiatives as set forth and directed by the Commission or SEHP.

**H.** NSPEs shall provide staff for enrollment, provide general information and first-level assistance to participants.

**I.** Should any of the above requirements not be met at any point in the plan year, the NSPE shall notify the SEHP within 10 business days. The NSPE shall also submit a written plan to the Commission stating how it will comply with the requirement(s) of this section. If the NSPE does not return to compliance within 90 calendar days from the date the NSPE became non-compliant, the Commission will terminate the NSPE from the plan, and the NSPE will be subject to liquidated damages as set forth in Article VIII.

**J.** The NSPE also shall:

1. Collect the employer and employee contributions and remit the contributions to the Commission by ACH payment on a monthly basis.
2. Provide the Commission, at mutually agreed upon dates and in a mutually agreed upon format, a list of those retirees and COBRA participants who are currently enrolled, along with their eligible dependents for direct billing.
3. Be primarily responsible for and participate in the enrollment process for its eligible participants.
4. Complete and submit to the health plan section all forms and supporting documentation for employees requesting enrollment changes and terminations in a timely manner (within 31 days of the event).
5. In the case of a 100% contribution election for a three-year employer funding commitment in Article XII, be responsible for an accurate calculation of this 100% funding commitment.

**K.** The NSPE shall be subject to all Commission policies, procedures and SEHP administrative requirements as applicable to NSPEs, which may be amended at any time without notice to the NSPE.

***ARTICLE V***
***PREMIUMS AND PAYMENT***

**A.** Employer and employee monthly contribution rates are solely determined by the Commission and may be changed with prior notice given to the NSPE. The employer contribution shall be assessed and paid during the State's fiscal year: July 1 – June 30. The employee contribution shall be assessed and paid during the State's plan-year: January 1 – December 31.

**B.** Premiums shall be invoiced to the NSPE monthly, on or before the 25th day of each month proceeding the month of coverage (or first business day thereafter). The invoiced amount due shall be based upon known enrollment on the invoice date. The NSPE shall pay the invoiced premium via electronic funds transfer on or before the first day of the month for that month of coverage. The NSPE shall pay a late fee equal to the greater of two and one-half percent (2.5%) of any past due amount of the monthly premium not received by the Commission by the 15th day of the month coverage is in effect or $100.00.

**C.** If the NSPE fails to properly make a premium payment by the 15th day of the month for that month of coverage the Commission reserves the right to terminate this contract without any prior written notice to NSPE.

**D.** Any NSPE cancelled for nonpayment of premiums shall be responsible for all paid claims after the last date of paid coverage and an administrative fee of eight percent (8%). The NSPE shall reimburse and remit payment to the Commission within 10 days from date of invoice for all claims paid by the Commission or any other State agency during the period of non-premium payment, plus an administrative fee equal to eight percent (8%) of the total amount of claims paid by the Commission and any legal fees, expenses and costs incurred. This contract shall automatically terminate and NSPE shall also be liable for the liquidated damages as identified in Section VIII, if the NSPE is cancelled for nonpayment of premium.

**E.** Claims for services provided after the termination date of this contract shall be the sole responsibility of the NSPE. Pharmacy claims will be billed to the NSPE by the Commission.

## ***ARTICLE VI***
## ***POOL STABILIZATION***

**A.** From time to time, the Commission may review the number of enrolled participants in the self-insured plan and determine whether to create one or more separate Non-State Public Employer Pools made up of some or all Non-State Public Employers.

**B.** Upon creation of a Non-State Public Employer Pool applicable to any Non-State Public Employer, all affected Non-State Public Employers enrolling shall be included in such Pool and pay the Non-State Public Employer Pool rates established by the Commission.

**C.** Upon creation of an applicable Non-State Public Employer Pool, at the beginning of the Plan Year after the benchmark number of eligible participants in the self-insured plan is met, all affected Non-State Public Employers shall be included in such Pool and pay Pool rates. After the Non-State Public Employer Pool is created, rates shall be determined by the Commission based upon the experience, plan administration, reserves, and needs of the Pool to be self-sufficient.

## ***ARTICLE VII***
## ***COBRA, DIRECT BILL, AND HIPAA REQUIREMENTS***

**A.** The Commission shall be responsible for billing and collecting 102% of premiums from participants and other qualified beneficiaries who continue insurance coverage under the Consolidated Omnibus Budget Reconciliation Act of 1986. The Commission shall retain the additional 2% to cover administrative costs. For extended continuation of coverage as required by the Omnibus Budget Reconciliation Act of 1986, and during coverage from the 19th through the 29th month, individuals will be required to pay 150% of the premium required of active participants. In such instances an amount equal to 2% of the normal premium will be retained by the Commission as special administrative expense and the 148% of the normal premium shall be considered as premium payments.

**B.** Direct billed and retirees of the NSPE shall be permitted to participate in the program as long as the NSPE is a current participant in the Plan and has participated in the Plan on the day immediately preceding the date of a coverage status change.

**C.** The eligibility of any NSE COBRA or Direct Bill/Retiree participants is contingent on the NSE's eligibility. If this contract is terminated for any reason with no subsequent renewal, any COBRA or Direct Bill/Retiree participants will no longer be eligible for State Employee Health Plan coverage.

**D.** NSPE shall comply with all the provisions of the Health Insurance Portability and Accountability Act (HIPAA), along with all other HIPAA related procedures as may be specified by the Commission. NSPE shall indemnify and hold harmless the Commission, SEHP and the State of Kansas for any HIPAA violation, as determined by the SEHP.

***ARTICLE VIII***
***TERMINATION***

**A.** Notwithstanding any other provisions of this contract to the contrary, the Commission reserves the right to terminate this contract at the end of any plan year by giving 90 days written notice, or as otherwise provided in this contract. The Commission shall have the option, by mutual written agreement of the HCC and NSPE, to renew this Contract in such a manner mutually agreed upon, in writing, by the parties.

**B.** Notwithstanding any other provisions of this contract to the contrary, the Commission reserves the right to terminate this contract, without prior notice, if (1) the NSPE fails to make any premium payment at the proper time and in the proper amount; (2) the NSPE commits a material breach relating to one of more of the terms of this contract; and (3) the NSPE becomes, or reasonably appears to be close to becoming, insolvent or bankrupt, or subject to conservatorship, receivership or liquidation.

Due to the nature of the services provided under this contract, both the NSPE and the Commission agree that any withdrawal, noncompliance, or termination of this contract, other than pursuant to Subsection A of this Article, will result in unknown damage and cost to the Commission that is difficult to quantify. NSPE and Commission agree the damage and cost is not easily and readily determinable given the nature of a self-funded pool insurance plan. As such, liquidated damages shall be equal to two and one-half percent (2.5%) of the premium the NSPE would have been obligated to pay, based upon enrollment at the beginning of the current plan year, for the remaining term of the contract, except, in no event shall liquidated damages exceed $250,000.00.

**C.** The assessment of liquidated damages in this contract shall not be an exclusive remedy and shall not limit any other remedy at law or equity available to the Commission or State.

**D.** In the event the NSPE is a part of a consolidation or disorganization or otherwise attaches to another entity, all obligations of the NSPE under this contract shall continue and shall be enforceable against that portion of the new entity. The original NSPE participants must remain in the Pool, subject to the terms of this contract.

**E.** If NSPE does not renew this contract after the natural expiration there will be a 3-year limitation period before the NSPE can rejoin the State Employee Health Plan.

**F.** If the NSPE withdraws or terminates this contract before the natural expiration there will be a 5-year limitation period before the NSPE can rejoin SEHP.

**G.** Notwithstanding any other provisions of this Contract, if NSPE terminates this Contract or withdraws from this Contract, NSPE must provide 90 days written notice to the Commission. As stated in Subsection B of this Article, the Commission shall assess liquidated damages against NSPE in the event of any termination or withdrawal by the NSPE.

***ARTICLE IX***
***ENROLLMENT TERMINATIONS***

Failure of the Non-State Public Employer to notify the Commission of the termination of any employee of the Non-State Public Employer within 31 days of the qualifying event shall result in the assessment of an administration fee of $200.00 per member per month for each month the notice is not received by Commission.

***ARTICLE X***
***NOTICES***

The notice addresses of the parties are as follows:

**KANSAS STATE EMPLOYEES HEALTH CARE COMMISSION**
ATTN: Non-State Public Employer Coordinator
State Employee Health Benefits Plan
The Mills Building, Suite #600
109 SW 9th St.
Topeka, Kansas 66612
Telephone: (785) 368-6361
Fax: (785) 368-7180

**NON-STATE PUBLIC EMPLOYER**
Name of NSG: Riley County
Attn: Elizabeth Ward
Address: 110 Courthouse Pl
City, Kansas ZIP: Manhattan KS 66502
Telephone: (785) 537-6303

**Federal Employer Identification Number:** 48-6023850

***ARTICLE XI***
***CONTRACTUAL AMMENDMENTS***
This contract including Kansas contractual provisions and attachment (DA 146), constitutes the entire agreement of the parties hereto. No oral agreements will be effective to alter this contract. This contract can only be amended by written agreement which is signed by the parties.

***ARTICLE XII***
***EMPLOYER FUNDING ELECTION***
Pursuant to the terms of this contract, the NSPE elects the employer funding option and multi-year commitment as checked below:

___x___ THREE YEAR EMPLOYER FUNDING COMMITMENT.
(Employer pays full level of employee and dependent contribution – no "Ramp Up").
Funding commitment guidelines pursuant to Kansas Statute 75-6506.

______ FIVE YEAR EMPLOYER FUNDING COMMITMENT.

| EMPLOYER CONTRIBUTION | DEPENDENT CONTRIBUTION |
|---|---|
| ______ Full Employer | ______ Full Dependent |
| ______ Two Year "Ramp-Up" | ______ Two Year "Ramp-Up" |
| ______ Three Year "Ramp-Up" | ______ Three Year "Ramp-Up" |
| | ______ Five Year "Ramp-Up" |

***ARTICLE XIII***
***JURISDICTION***
The parties shall bring any and all legal proceedings arising under this contract in the State of Kansas to the District Court of Shawnee County. The United States District Court for the State of Kansas sitting in Topeka, Shawnee County, Kansas, shall be the venue for any federal action or proceeding arising hereunder in which any Commission entity is a party. The NSPE waives all defenses of lack of personal jurisdiction and forum non conveniens. Process may be served on contractor in the manner authorized by applicable law or court rule. The Eleventh Amendment of the United States Constitution is an inherent and incumbent protection with the State of Kansas and needs not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment.

***ARTICLE XIV***
***VALIDITY AND WAIVER***
The invalidity in whole or in part of any provision of this contract shall not affect the validity of other provisions. A waiver of a breach of any provision of this contract shall not constitute a waiver of any subsequent breach of that provision or a breach of any other provision of this contract. The failure of the State to enforce at any time or from time to time any provision of this contract shall not be construed as a waiver thereof.

***ARTICLE XV***
***SIGNATURES***

Signatures herein shall serve to bind the parties to this agreement. The parties represent and warrant that they have read and thoroughly understand the terms and conditions and they are represented by counsel and the terms and conditions of this contract have been fully explained to them by counsel.

This contract shall be binding on any person or entity that is a successor of the NSPE.

**HEALTH CARE COMMISSION**

By: ______________________________
Health Care Commission, Chair

Date: ______________________________

**NON-STATE PUBLIC EMPLOYER**

By: ______________________________
Print: ______________________________
Title: ______________________________
Date: ______________________________

**ATTEST:**

______________________________ (Seal)
**Rich Vargo, Riley County Clerk**

# Final

| Plan Year 2025 Monthly Rates for Non State Employees | | | | | | | |
|---|---|---|---|---|---|---|---|
| Employee Category | Plan A | Plan C | Plan J | Plan N | Dental | Vision | |
| | Aetna/BCBS | Aetna/BCBS | Aetna/BCBS | Aetna/BCBS | Delta | 2025 Basic | 2025 Enhanced |
| Full-Time | | | | | | | |
| Employee Only | $82.22 | $70.72 | $111.92 | $49.72 | $0.00 | $3.87 | $7.76 |
| Employee + Spouse | $478.52 | $262.18 | $326.98 | $180.96 | $19.98 | $7.98 | $15.78 |
| Employee + Children | $256.56 | $136.68 | $194.56 | $94.16 | $16.00 | $7.21 | $14.23 |
| Employee + Family | $854.26 | $451.52 | $560.44 | $322.62 | $35.98 | $11.13 | $22.07 |
| Part-Time | | | | | | | |
| Employee Only | $247.70 | $110.02 | $139.62 | $74.34 | $0.00 | $3.87 | $7.76 |
| Employee + Spouse | $745.06 | $340.60 | $383.18 | $231.46 | $25.18 | $7.98 | $15.78 |
| Employee + Children | $418.84 | $187.72 | $231.86 | $127.90 | $20.12 | $7.21 | $14.23 |
| Employee + Family | $1,189.82 | $543.04 | $638.96 | $389.04 | $45.44 | $11.13 | $22.07 |

** Base rate is non discounted

| Jan 1 2025 (FY 25) | July 1 2025 (FY 26) |
|---|---|
| **Employer** | **Employer** |
| **Monthly** | **Monthly** |
| | |
| $960.12 | $1,029.18 |
| $1,671.50 | $1,792.28 |
| $1,671.50 | $1,792.28 |
| $1,671.50 | $1,792.28 |
| | |
| $763.70 | $818.12 |
| $1,321.64 | $1,416.66 |
| $1,321.64 | $1,416.66 |
| $1,321.64 | $1,416.66 |

State of Kansas
Department of Administration DA-146a
(Rev. 07-19)

**CONTRACTUAL PROVISIONS ATTACHMENT**

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the ___8th___ day of August, 2024_.

1. **Terms Herein Controlling Provisions**: It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.

2. **Kansas Law and Venue**: This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.

3. **Termination Due To Lack Of Funding Appropriation**: If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.

4. **Disclaimer Of Liability**: No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*).

5. **Anti-Discrimination Clause**: The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, *et seq.*) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to

comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) Contractor agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) Contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if is determined that the contractor has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be canceled, terminated, or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

6. **Acceptance of Contract**: This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.

7. **Arbitration, Damages, Warranties**: Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.

8. **Representative's Authority to Contract**: By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.

9. **Responsibility for Taxes**: The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.

10. **Insurance**: The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.

11. **Information**: **No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, *et seq.***

12. **The Eleventh Amendment**: "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."

13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

**Shilo Heger**
Treasurer
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6320

**COUNTY TREASURER'S OFFICE**
*Staff Update*

# STAFF REPORT

**FROM:** **Shilo Heger**

**MEETING:** **August 8, 2024**

**SUBJECT:** **July 2024 Revenue Reporting - Riley County Treasurer**

**PRESENTER:** **Shilo Heger**

Enclosures:
- July 2024 Financials (PDF)

# Riley County Balance Sheet
## July 31, 2024

| Assets | | Liabilities/Fund Balances | |
|---|---|---|---|
| KS State Bank-Checking | 59,719,298.61 | County General | 15,099,322.46 |
| KS State Bank-ARP | 12,204,569.30 | Disaster Fund (ARPA Funds) | 12,204,569.30 |
| Riley State Bank | 161,377.96 | Health Department | 1,514,074.14 |
| Outdoor Bank | 5,000.00 | Capital Improvements Fund | 27,249,474.99 |
| | | Economic Development | 327,342.14 |
| Cash on Hand | 53,981.60 | RCPD Levy/Inmate Medical | 1,093,076.55 |
| CD/CDARS | 13,077,189.33 | Bond & Interest | 573,266.90 |
| | | Road & Bridge Capital Projects | 6,032,545.76 |
| | | Road & Bridge .20 Sales Tax | 3,666,874.11 |
| | | Landfill Closure | 48,996.59 |
| | | County Building | 249,393.20 |
| | | County Auction | 440,598.53 |
| | | Solid Waste | 753,109.81 |
| | | Emergency Management | 784,720.42 |
| | | Fire District #1 | 1,211,061.00 |
| | | Register of Deeds Tech Fund | 164,146.48 |
| | | Clerk Tech Fund | 182,355.13 |
| | | Treasurer Tech Fund | 114,573.38 |
| | | Motor Vehicle Operations | 250,502.28 |
| | | RCPD Ops/IT Reserve/Seizure | 3,909,916.31 |
| | | District Court-Technology | 151,577.38 |
| | | Court Services | 3,925.00 |
| | | EMS Grants | 5,485.11 |
| | | Museum Bequest | 6,582.25 |
| | | War Memorial Fund | 10,815.07 |
| | | KS Opioid Settlement | 144,912.39 |
| | | LATCF Funds | 100,000.00 |
| | | Miscellaneous | 26,068.52 |

| **Community Corrections** | | 662,448.29 |
|---|---|---|
| JJA Prevention | Teen Court | Adult Services |
| Juvenile Intake Case Manager | Juvenile Service | Special Alcohol |

| **County Attorney** | | 4,134.47 |
|---|---|---|
| Special Prosecutor Trust | PATF | |

| **Benefit Districts** | | 1,297,513.01 |
|---|---|---|
| University Park | Moehlman Bottoms | Deep Creek |
| Carson Sewer | Valleywood | Lakeside Heights |
| Hunters Island | Terra Heights | Konza |
| Mertz/McGehee Drainage | | |

| **Funds to be Distributed** | | 74,334.77 |
|---|---|---|
| City Funds | Wildlife & Parks | School Funds |
| Township Funds | Special Assessments | State Funds |
| Cemetery Funds | | |

| **Tax Holding Funds** | | 6,863,701.06 |
|---|---|---|
| Commercial Vehicle Fees | 16/20M Truck Taxes | Advance Tax |
| Recreational Vehicle Tax | Current Ad Valorem Tax | Sales Tax Coll |
| Motor Vehicle Tax | Delinquent PP Tax | Driver's License |
| Motor Vehicle Registrations | Delinquent RL Tax | Veh Rental Excise |

| | | | |
|---|---|---|---|
| **TOTAL ASSETS** | **$ 85,221,416.80** | **TOTAL LIABILITIES & FUND BAL** | **85,221,416.80** |

# Investments and Interest
## July 31, 2024
### Investments & Year to Date Interest

| Bank | CDs | Checking Savings | Year to Date Interest | 2023 Interest |
|---|---|---|---|---|
| KS State Bank | $0.00 | $71,923,867.91 | $2,272,711.39 | |
| Riley State Bank | $6,400,000.00 | $161,377.96 | $89,787.85 | |
| Peoples State Bank | $0.00 | $5,000.00 | $49.64 | |
| Sunflower | $0.00 | $0.00 | $0.00 | |
| UMB | $0.00 | $0.00 | $0.00 | |
| Landmark National Bank | $0.00 | $0.00 | $0.00 | |
| Intrust | $2,800,000.00 | $0.00 | $251,886.26 | |
| Capitol Federal | $0.00 | $0.00 | $48,061.92 | |
| Community 1st National Bank | $1,000,000.00 | $0.00 | $0.00 | |
| United Bank | $2,400,000.00 | $0.00 | $0.00 | |
| Municipal Investment Pool | $0.00 | $0.00 | $0.00 | |
| Commerce Bank | $477,189.33 | $0.00 | $40,399.63 | |
| Central National Bank | $0.00 | $0.00 | $0.00 | |
| **Total** | **$13,077,189.33** | **$72,090,245.87** | **$2,702,896.69** | **$3,212,456.84** |
| Cash & Transfer items | $53,981.60 | | | |
| **Total on Deposit** | **$85,221,416.80** | | | |

| | 2024 | 2023 |
|---|---|---|
| Interest Transfers | | |
| Capital Improvements #145 | $691,711.57 | $545,253.65 |
| Emergency 911 #148 | $27,945.21 | $34,542.01 |
| Reg of Deeds Technology #106 | $6,942.01 | $7,849.63 |
| Clerk Technology #107 | $7,070.55 | $7,391.06 |
| Treasurer Technology #108 | $4,495.89 | $4,796.87 |
| RCPD Seizure Funds | $12,164.07 | $15,305.20 |
| Total Transfers | $750,329.30 | $615,138.42 |
| **Net Interest to County General** | **$1,952,567.39** | **$2,597,318.42** |
| **Budget** | **$ 2,000,000.00** | **$100,000.00** |
| % Collected | 97.63% | 2597.32% |
| **Interest - ARPA Fund** | **$413,164.05** | **$695,016.71** |

| | |
|---|---|
| **Interest rate on active checking account** | 5.48% |
| **Interest rate on one year investments** | 5.28% |

**General Fund Revenue Detail**
**Through July 31, 2024**

| | July | | Year To Date | | |
|---|---|---|---|---|---|
| | Actual | Budget | Actual | Budget | Variance |
| **Motor Vehicle** | | | | | |
| Motor Vehicle | 0 | 0 | 1,066,005 | 1,059,090 | 6,915 |
| Vehicle Rental Excise | 0 | 0 | 16,482 | 22,530 | -6,048 |
| Recreational Vehicle | 0 | 0 | 8,849 | 10,390 | -1,541 |
| Commercial Vehicles | 0 | 0 | 78,103 | 84,447 | -6,344 |
| **Ad Valorem** | | | | | |
| RL/Oil/PP | 0 | 0 | 24,683,813 | 24,848,130 | -164,317 |
| Intangible | 0 | 0 | 268,004 | 189,628 | 78,376 |
| 16/20 M Trucks | 0 | 0 | 14,203 | 14,266 | -63 |
| Watercraft | 0 | 0 | 15,072 | 14,884 | 188 |
| Delinquent Tax | 0 | 0 | 232,024 | 0 | 232,024 |
| Sales Tax | 195,968 | 166,667 | 1,307,490 | 1,166,669 | 140,821 |
| Payment In Lieu of Tax | 0 | 0 | 45,682 | 40,000 | 5,682 |
| City/County Highway | 276,520 | 276,253 | 774,859 | 828,759 | -53,900 |
| Interest/Penalties | 24,260 | 25,000 | 231,156 | 175,000 | 56,156 |
| Investment Interest | 104,544 | 166,667 | 1,952,567 | 1,166,669 | 785,898 |
| Recording Fees | 39,711 | 25,000 | 218,379 | 175,000 | 43,379 |
| Hertiage Trust Fund | 2,950 | 0 | 16,159 | 0 | 16,159 |
| Juvenile Supervision Fees | | 42 | 156 | 294 | -138 |
| Diversion Fees | 10,041 | 5,000 | 31,812 | 35,000 | -3,188 |
| Franchise Fees | 5,777 | 8,750 | 17,557 | 26,250 | -8,693 |
| Miscellaneous | 1,295 | 0 | 14,048 | 0 | 14,048 |
| **Departments** | | | | | |
| Clerk | 262 | 250 | 717 | 1,750 | -1,033 |
| Register of Deeds | 2,418 | 2,083 | 26,860 | 14,581 | 12,279 |
| Treasurer | 362 | 667 | 2,274 | 4,669 | -2,395 |
| Clerk of the District Court | 2,260 | 3,333 | 21,777 | 23,331 | -1,554 |
| Emergency Management | 33 | 0 | 80,814 | 85,907 | -5,093 |
| Coroner | 0 | 0 | 0 | 0 | 0 |
| Fair | 1,883 | 1,667 | 19,086 | 11,669 | 7,417 |
| Museum | 0 | 0 | 0 | 0 | 0 |
| Election | 94 | 1,000 | 67,077 | 7,000 | 60,077 |
| Ambulance/EMS | 148,190 | 135,413 | 1,107,525 | 947,891 | 159,634 |
| Appraiser | 123 | 1,500 | 6,102 | 10,500 | -4,398 |
| Planning & Development | 2,200 | 3,167 | 20,290 | 22,169 | -1,880 |
| Information Systems | 15,070 | 0 | 15,205 | 0 | 15,205 |
| General-General | 23,391 | 0 | 53,576 | 0 | 53,576 |
| Public Works | 47,326 | 40,000 | 336,420 | 280,000 | 56,420 |
| Noxious Weed | 26,762 | 9,167 | 74,037 | 64,169 | 9,868 |
| **Total Before Transfers** | **931,442** | **871,626** | **32,824,180** | **31,330,642** | **1,493,538** |
| Transfers In | 0 | 0 | 37,218 | 0 | 0 |
| **Total After Transfers** | **931,442** | **871,626** | **32,861,398** | **31,330,642** | **1,530,756** |
| **Over/Under Budget Before Transfers** | **6.86%** | | **4.77%** | | |
| **Over/Under Budget After Transfers** | **6.86%** | | **4.89%** | | |

Prepared by Shilo Heger
08/05/2024

# 2024 General Fund Revenue
## Year To Date

| | July | | Year To Date | | |
|---|---|---|---|---|---|
| | Actual | Budget | Actual | Budget | % of Budget Collected |
| **Motor Vehicle** | | | | | |
| Motor Vehicle | 0 | 0 | 1,066,005 | 1,998,282 | 53.35% |
| Vehicle Rental Excise | 0 | 0 | 16,482 | 45,059 | 36.58% |
| Recreational Vehicle | 0 | 0 | 8,849 | 19,606 | 45.13% |
| Commercial Vehicles | 0 | 0 | 78,103 | 84,447 | 92.49% |
| **Ad Valorem** | | | | | |
| RL/Oil/PP | 0 | 0 | 24,683,813 | 26,155,925 | 94.37% |
| Intangible | 0 | 0 | 268,004 | 199,608 | 134.27% |
| 16/20 M Trucks | 0 | 0 | 14,203 | 15,017 | 94.58% |
| Watercraft | 0 | 0 | 15,072 | 15,667 | 96.20% |
| Delinquent Tax | 0 | 0 | 232,024 | 0 | 0.00% |
| Sales Tax | 195,968 | 166,667 | 1,307,490 | 2,000,000 | 65.37% |
| Payment In Lieu of Tax | 0 | 0 | 45,682 | 40,000 | 114.21% |
| City/County Highway | 276,520 | 276,253 | 774,859 | 1,105,011 | 70.12% |
| Interest/Penalties | 24,260 | 25,000 | 231,156 | 300,000 | 77.05% |
| Investment Interest | 104,544 | 166,667 | 1,952,567 | 2,000,000 | 97.63% |
| Recording Fees | 39,711 | 25,000 | 218,379 | 300,000 | 72.79% |
| Hertiage Trust Fund | 2,950 | 0 | 16,159 | 0 | 0.00% |
| Juvenile Supervision Fees | | 42 | 156 | 500 | 31.13% |
| Diversion Fees | 10,041 | 5,000 | 31,812 | 60,000 | 53.02% |
| Franchise Fees | 5,777 | 8,750 | 17,557 | 35,000 | 50.16% |
| Miscellaneous | 1,295 | 0 | 14,048 | 0 | 0.00% |
| **Departments** | | | | | |
| Clerk | 262 | 250 | 717 | 3,000 | 23.92% |
| Register of Deeds | 2,418 | 2,083 | 26,860 | 25,000 | 107.44% |
| Treasurer | 362 | 667 | 2,274 | 8,000 | 28.42% |
| Clerk of the District Court | 2,260 | 3,333 | 21,777 | 40,000 | 54.44% |
| Emergency Management | 33 | 0 | 80,814 | 85,907 | 0.00% |
| Coroner | 0 | 0 | 0 | 0 | 0.00% |
| Fair | 1,883 | 1,667 | 19,086 | 20,000 | 95.43% |
| Museum | 0 | 0 | 0 | 0 | 0.00% |
| Election | 94 | 1,000 | 67,077 | 12,000 | 558.98% |
| Ambulance/EMS | 148,190 | 135,413 | 1,107,525 | 1,624,951 | 68.16% |
| Appraiser | 123 | 1,500 | 6,102 | 18,000 | 33.90% |
| Planning & Development | 2,200 | 3,167 | 20,290 | 38,000 | 53.39% |
| Information Systems | 15,070 | 0 | 15,205 | 0 | 0.00% |
| General-General | 23,391 | 0 | 53,576 | 0 | 0.00% |
| Public Works | 47,326 | 40,000 | 336,420 | 480,000 | 70.09% |
| Noxious Weed | 26,762 | 9,167 | 74,037 | 110,000 | 67.31% |
| **Total Before Transfers** | **931,442** | **871,626** | **32,824,180** | **36,838,980** | **89.10%** |
| Transfers In | 0 | 0 | 37,218 | 300,000 | 12.41% |
| **Total After Transfers** | **931,442** | **871,626** | **32,861,398** | **37,138,980** | **88.48%** |
| **Over/Under Budget Before Transfers** | **6.86%** | | | | |
| **Over/Under Budget After Transfers** | **6.86%** | | | | |
| **July = 58.33% of the Budget** | | | | | |

Prepared by Shilo Heger 08/05/2024

**Sales Tax Received**
**July 31, 2024**

| | County General | | | | |
|---|---|---|---|---|---|
| | 2023 | 2024 | Prior Year Variance | 2024 Budget | % Over Budget |
| January (Nov) | 193,878.41 | 183,689.10 | -5.26% | 166,667 | 10.21% |
| February (Dec) | 211,882.26 | 207,797.81 | -1.93% | 166,667 | 24.68% |
| March (Jan) | 168,813.93 | 170,859.67 | 1.21% | 166,667 | 2.52% |
| April (Feb) | 170,747.53 | 174,539.13 | 2.22% | 166,667 | 4.72% |
| May (Mar) | 197,338.15 | 188,313.31 | -4.57% | 166,667 | 12.99% |
| June (Apr) | 176,160.38 | 186,323.40 | 5.77% | 166,667 | 11.79% |
| July (May) | 182,832.23 | 195,968.02 | 7.18% | 166,667 | 17.58% |
| August (June) | 201,283.34 | 0.00 | -100.00% | 166,667 | -100.00% |
| September (July) | 167,263.67 | 0.00 | -100.00% | 166,667 | -100.00% |
| October (Aug) | 193,329.61 | 0.00 | -100.00% | 166,667 | -100.00% |
| November (Sept) | 216,907.02 | 0.00 | -100.00% | 166,667 | -100.00% |
| December (Oct) | 193,516.34 | 0.00 | -100.00% | 166,667 | -100.00% |
| **Year to Date** | **$2,273,952.87** | **$1,307,490.44** | | **$ 2,000,000.00** | **-34.63%** |

| | 2023 | 2024 |
|---|---|---|
| **Sales Tax Collected** | **$2,273,952.87** | **$1,307,490.44** |
| **Budget** | **$1,800,000.00** | **$2,000,000.00** |
| **% of Budget Collected** | **126.33%** | **65.37%** |
| **% Over Budget** | **26.33%** | **7.04%** |

Prepared by Shilo Heger 08/05/2024

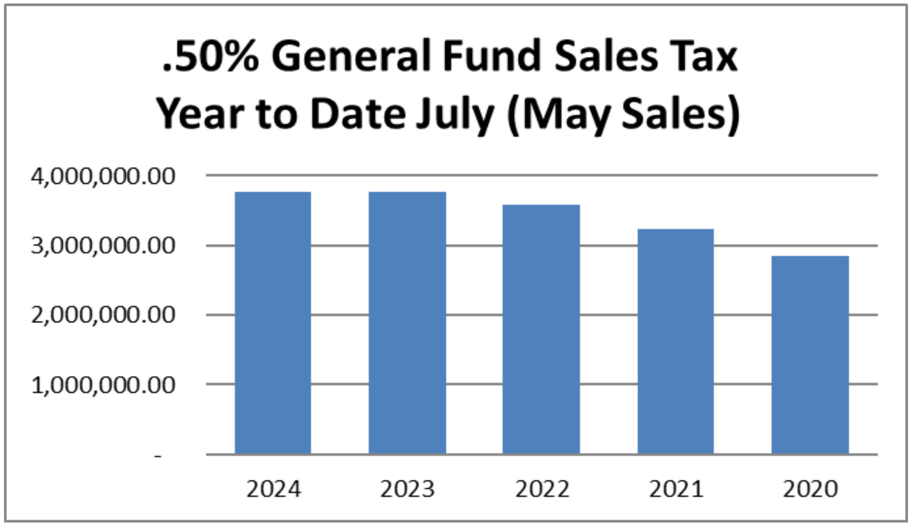
# Sales Tax Received
## July 31, 2024

| | Road & Bridge | | | | |
|---|---|---|---|---|---|
| | 2023 | 2024 | Prior Year Variance | 2024 Budget | % Over Budget |
| January (Nov) | 193,878.40 | 212,079.24 | 9.39% | 166,667 | 27.25% |
| February (Dec) | 211,882.25 | 239,257.27 | 12.92% | 166,667 | 43.55% |
| March (Jan) | 195,644.52 | 196,726.95 | 0.55% | 166,667 | 18.04% |
| April (Feb) | 197,885.43 | 200,963.47 | 1.56% | 166,667 | 20.58% |
| May (Mar) | 228,702.28 | 216,822.94 | -5.19% | 166,667 | 30.09% |
| June (Apr) | 204,158.59 | 214,531.81 | 5.08% | 166,667 | 28.72% |
| July (May) | 211,890.83 | 225,636.56 | 6.49% | 166,667 | 35.38% |
| August (June) | 232,392.78 | 0.00 | -100.00% | 166,667 | -100.00% |
| September (July) | 193,115.20 | 0.00 | -100.00% | 166,667 | -100.00% |
| October (Aug) | 223,209.72 | 0.00 | -100.00% | 166,667 | -100.00% |
| November (Sept) | 250,431.18 | 0.00 | -100.00% | 166,667 | -100.00% |
| December (Oct) | 223,425.34 | 0.00 | -100.00% | 166,667 | -100.00% |
| **Year to Date** | **$2,566,616.52** | **$1,506,018.24** | | **$ 2,000,000.00** | **-24.70%** |

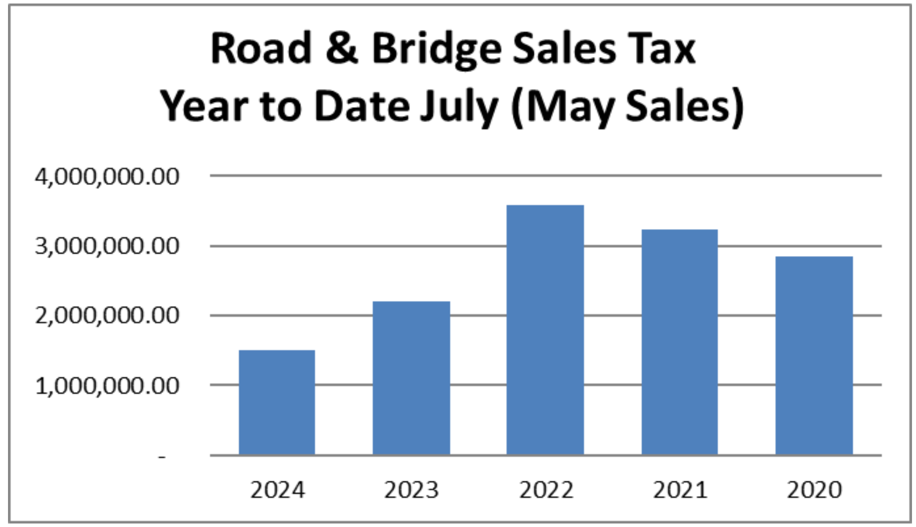
| | 2023 | 2024 |
|---|---|---|
| **Sales Tax Collected** | **$2,566,616.52** | **$1,506,018.24** |
| **Budget** | **$1,800,000.00** | **$2,000,000.00** |
| | | |
| **% of Budget Collected** | **142.59%** | **75.30%** |
| **% Over Budget** | **42.59%** | **16.97%** |

Prepared by Shilo Heger 08/05/2024

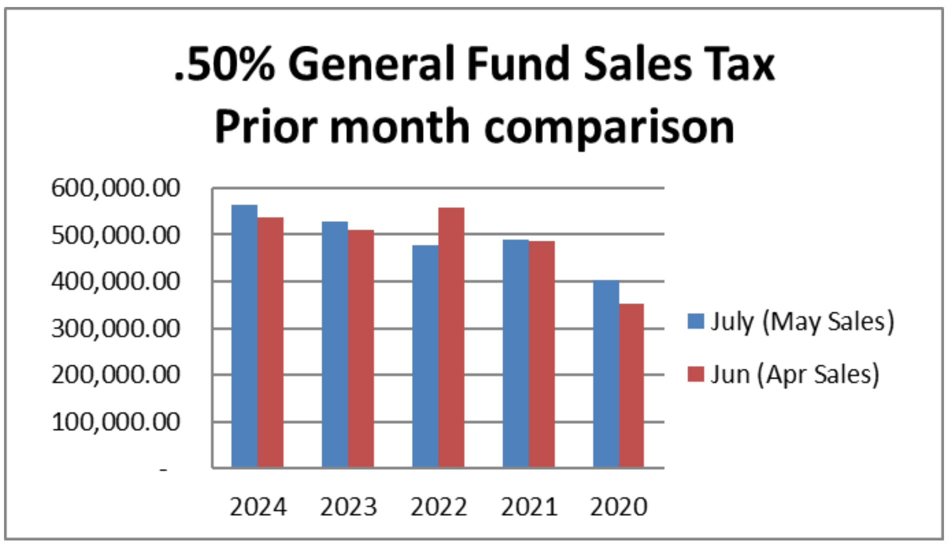
# Sales Tax Data
## July 2024



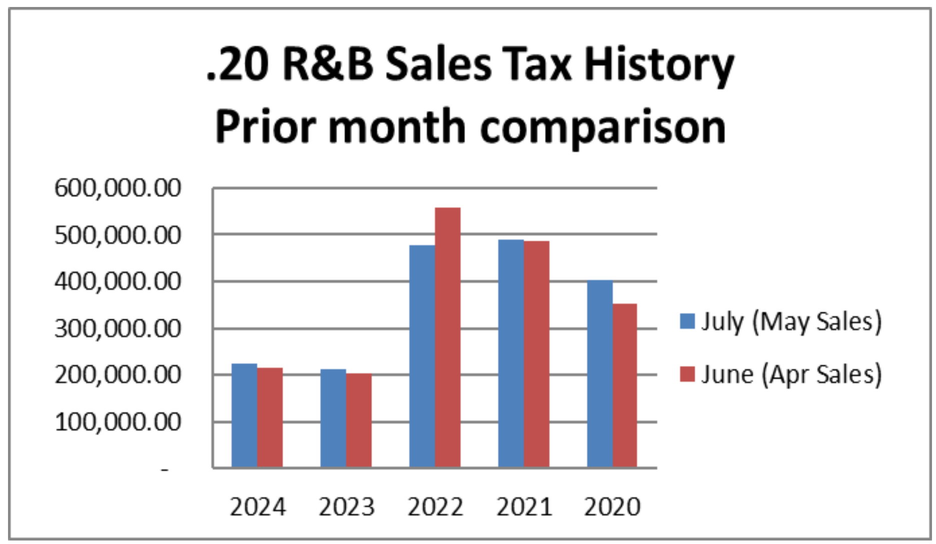

General Fund Sales Tax year to date is .16% lower than July 2023




Road & Bridge Sales Tax year to date is 31.92% lower than July 2023



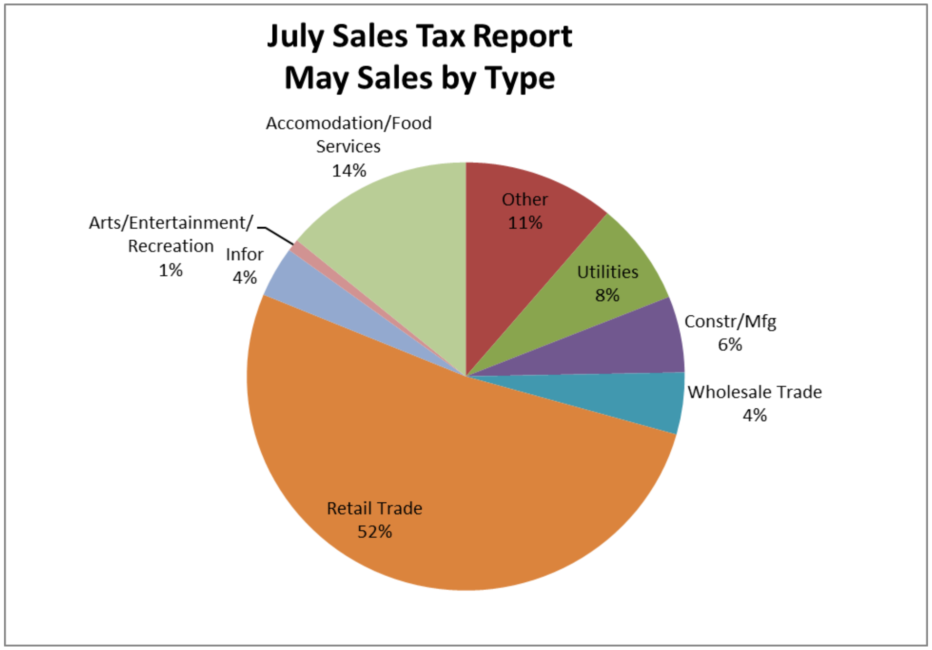

General Fund Sales Tax is 5.18% higher than June 2024.



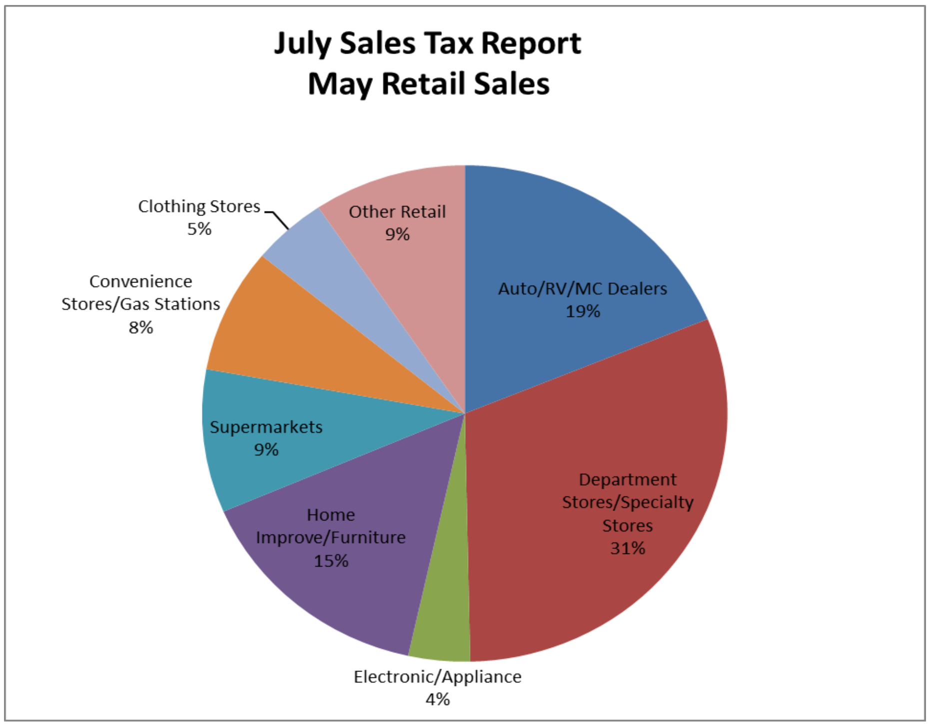

Road & Bridge Sales Tax is 5.18% higher than June 2024.

Attachment: July 2024 Financials (14963 : July Treasurer's Report-2024)

# NAICS Sales Tax Data
# July 2024




| | | |
|---|---|---|
| Other | 11.20% | 88,330.04 |
| Utilities | 7.74% | 61,078.61 |
| Constr/Mfg | 5.76% | 45,459.09 |
| Wholesale Trade | 4.68% | 36,914.18 |
| Retail Trade | 51.86% | 409,151.39 |
| Infor | 3.81% | 30,071.48 |
| Arts/Entertainment/ Recreation | 0.93% | 7,312.20 |
| Accomodation/Food Services | 14.02% | 110,622.00 |
| | | 788,938.99 |




| | | |
|---|---|---|
| Auto/RV/MC Dealers | 18.79% | 76,861.18 |
| Department Stores/Specialty Stores | 30.88% | 126,357.98 |
| Electronic/Appliance | 3.80% | 15,530.10 |
| Home Improve/Furniture | 15.07% | 61,675.13 |
| Supermarkets | 9.33% | 38,156.08 |
| Convenience Stores/Gas Stations | 8.10% | 33,144.16 |
| Clothing Stores | 4.62% | 18,902.42 |
| Other Retail | 9.42% | 38,524.34 |
| | | 409,151.39 |

**July 2024 (May Sales)**

| | | | State Treasurer |
|---|---|---|---|
| Sales Tax | | | |
| Leonardville | 454,678.97 | 0.003706 | 1,685.03 |
| Ogden | 454,678.97 | 0.015130 | 6,879.41 |
| Randolph | 454,678.97 | 0.001248 | 567.30 |
| Riley | 454,678.97 | 0.009679 | 4,400.62 |
| Manhattan | 454,678.97 | 0.622346 | 282,967.73 |
| County | 454,678.97 | 0.347891 | 158,178.88 |
| | | 1.000000 | 454,678.97 |
| Use Tax | | | |
| Leonardville | 108,623.46 | 0.003706 | 402.56 |
| Ogden | 108,623.46 | 0.015130 | 1,643.50 |
| Randolph | 108,623.46 | 0.001248 | 135.53 |
| Riley | 108,623.46 | 0.009679 | 1,051.32 |
| Manhattan | 108,623.46 | 0.622346 | 67,601.41 |
| County | 108,623.46 | 0.347891 | 37,789.14 |
| | | 1.000000 | 108,623.46 |
| | General Sales Tax | | 563,302.43 |
| | R&B Sales Tax | | 225,636.56 |
| | | | 788,938.99 |

HEALTH DEPARTMENT
*Update*

**Julie Gibbs**
Health Department
Director
2030 Tecumseh Rd
Manhattan, KS 66502
Phone: 785-776-4779

# COMMISSION AGENDA REPORT

**FROM:** **Julie Gibbs**

**MEETING:** **August 8, 2024**

**SUBJECT:** **RCHD August Update**

**PRESENTER:** **Julie Gibbs**

## See attached

Enclosures:

- BOCCmonthlypresaugust24 (PDF)

# BOCC Monthly Report August 2024

Julie Gibbs, MPH
Riley County Health Department
2030 Tecumseh Rd.
Manhattan, Kansas 66502



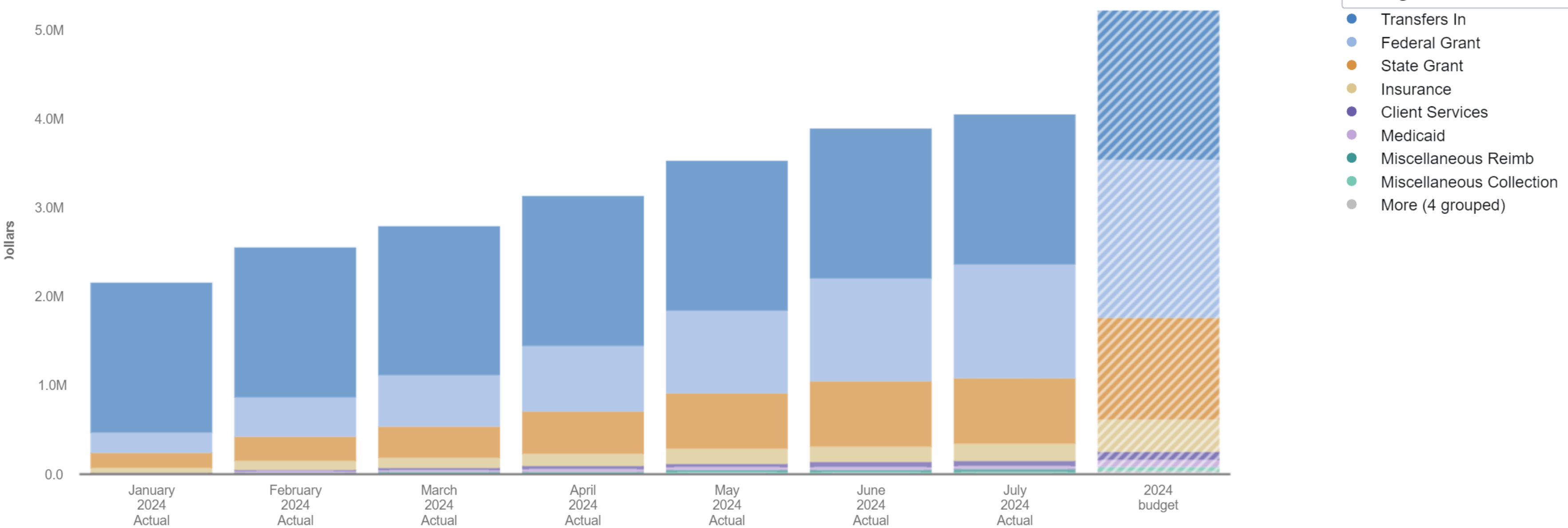
*Healthy people in a healthy comm*

# Cumulative Revenues by Department

General Fund Cumulative Revenues by Department.

**Visualization**

Sort Large to Small




**Cumulative Revenues**

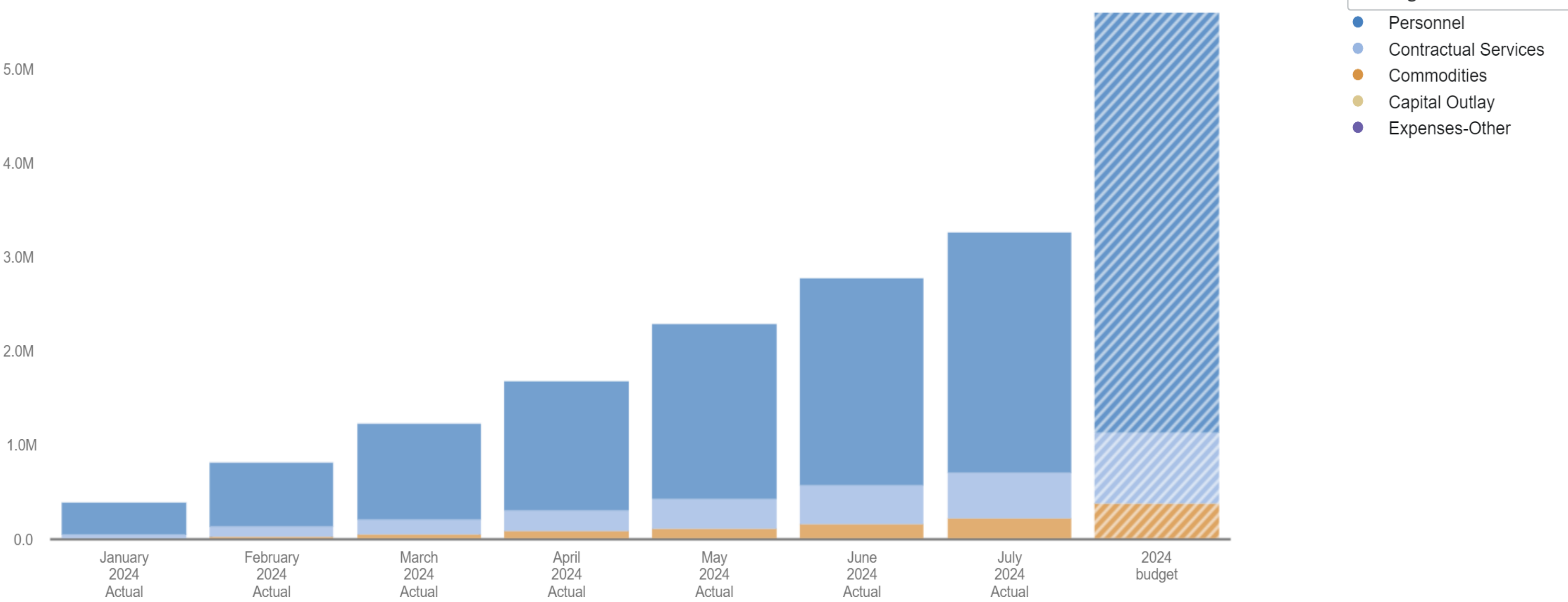
| | January 2024 Actual | February 2024 Actual | March 2024 Actual | April 2024 Actual | May 2024 Actual | June 2024 Actual | July 2024 Actual | 2024 budget | 2024 Variance | 2024 V[illegible]e |
|---|---|---|---|---|---|---|---|---|---|---|
| **Transfers In** | $ 1,688,442 | $ 1,688,442 | $ 1,688,442 | $ 1,688,442 | $ 1,688,442 | $ 1,688,442 | $ 1,688,442 | $ 1,665,647 | 22,795 | [illegible] |
| **Federal Grant** | 231,205 | 438,822 | 567,955 | 737,508 | 931,681 | 1,154,208 | 1,275,834 | 1,784,014 | -508,180 | -[illegible]% |
| **State Grant** | 171,952 | 275,386 | 357,209 | 479,429 | 623,193 | 735,119 | 735,119 | 1,146,043 | -410,924 | -[illegible]% |
| **Insurance** | 56,943 | 96,703 | 117,718 | 138,023 | 165,428 | 176,351 | 194,617 | 364,000 | -169,383 | -[illegible]% |
| **Client Services** | 6,718 | 14,364 | 23,265 | 31,001 | 40,828 | 48,807 | 58,516 | 88,150 | -29,634 | -[illegible]% |
| **Medicaid** | 11,999 | 19,046 | 21,706 | 26,258 | 32,444 | 34,513 | 41,397 | 72,000 | -30,603 | -[illegible]% |
| **Miscellaneous Reimb** | 0 | 22,795 | 22,795 | 22,795 | 22,795 | 22,795 | 23,381 | 0 | 23,381 | - |
| **Miscellaneous Collection** | 2,108 | 4,316 | 6,424 | 8,532 | 10,640 | 12,748 | 14,857 | 50,000 | -35,143 | -[illegible]% |
| **Grants-Other** | 0 | 0 | 0 | 6,966 | 16,966 | 17,466 | 17,466 | 46,300 | -28,834 | -[illegible]% |
| **Expense Reimbursement** | 70 | 345 | 346 | 1,021 | 2,478 | 3,509 | 3,547 | 0 | 3,547 | - |
| **Prior Year Voids** | 0 | 0 | 0 | 0 | 305 | 3,212 | 3,212 | 0 | 3,212 | - |
| **Special Collections** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| **Total** | $ 2,169,438 | $ 2,560,220 | $ 2,805,860 | $ 3,139,975 | $ 3,535,200 | $ 3,897,171 | $ 4,056,387 | $ 5,216,154 | -1,159,767 | -22.23% |

Data filtered by Revenues, Health Department and exported on August 2, 2024. Created with OpenGov

# umulative Expenses by Department

ral Fund Cumulative Revenues by Department.

alization




Cumulative Expenses

| and All | January 2024 Actual | February 2024 Actual | March 2024 Actual | April 2024 Actual | May 2024 Actual | June 2024 Actual | July 2024 Actual | 2024 budget | 2024 Variance | 202 ance |
|---|---|---|---|---|---|---|---|---|---|---|
| ersonnel | $ 340,237 | $ 683,167 | $ 1,024,234 | $ 1,367,006 | $ 1,862,101 | $ 2,210,664 | $ 2,560,820 | $ 4,457,115 | -1,896,295 | .55% |
| ontractual Services | 56,414 | 106,763 | 165,822 | 226,675 | 317,610 | 417,094 | 479,743 | 752,900 | -273,157 | .28% |
| ommodities | 5,665 | 38,093 | 53,400 | 92,607 | 118,586 | 163,574 | 228,313 | 391,741 | -163,428 | .72% |
| apital Outlay | 0 | 2,350 | 2,350 | 2,350 | 2,350 | 2,350 | 8,967 | 0 | 8,967 | -- |
| xpenses-Other | 0 | 0 | 15 | 15 | 15 | 15 | 15 | 0 | 15 | -- |
| al | $ 402,316 | $ 830,372 | $ 1,245,821 | $ 1,688,653 | $ 2,300,662 | $ 2,793,696 | $ 3,277,857 | $ 5,601,756 | -2,323,899 | .49% |

ltered by Expenses, Health Department and exported on August 2, 2024. Created with OpenGov

# Clinic Updates

486 total appointments in July

177 family planning visits

348 total immunizations across 212 pts.

Outreach Events – USD 383 Vaccination Clinic

August Events – Everybody Counts, Ogden Bike Swap, Purple Power Play, USD 383 Vaccine Clinic.

NEW! Contracting with additional insurers and new contract with TRICARE

# CCL Update

## Initial Surveys

- Three School Age Drop-In Programs
- One Child Care Center
- Five Family Child Care Homes

## Complaints

- 3 in July – Substantiated
  - 2 in Home, 1 in Center

https://khap2.kdhe.state.ks.us/OIDS/

Compliance History

# CCL Update

| July | Riley | Geary | Clay | Dickinson | Pottawatomie | Total |
|---|---|---|---|---|---|---|
| Initial Inspections | 2 | 3 | | | 1 | 6 |
| Initial Compliance | | 1 | | | 1 | 2 |
| Annual Inspections | 5 | 2 | | 2 | | 9 |
| Annual Compliance | 3 | 1 | | 1 | 1 | 6 |
| KDHE compliance Inspections | 3 | | | 1 | | 4 |
| Complaint First Visit | 3 | 1 | | 2 | | 6 |
| Complaint Second Visit | | | | | 1 | 1 |
| Illegal Care Complaints | | | | | | |
| | 16 | 8 | | 6 | 4 | 34 |
| Amendments | | | | 1 | | 1 |
| Exceptions | 2 | | | | | 2 |
| Consults | | | | | | |
| Home Orientation | | | | | | |
| Center Orientation | | | | | | |
| School Age Orientation | | | | | | |
| Fingerprinting | 3 | 1 | | | | 4 |



RILEY COUNTY

# CCL Update

| | August | Riley | Geary | Clay | Dickinson | Pott | Total |
|---|---|---|---|---|---|---|---|
| School Age Program | | 6 | | | | 1 | 7 |
| Child Care Center | | 15 | 7 | 1 | 6 | 8 | 37 |
| R & R Agency | | 1 | | | | | 1 |
| School Age Drop In Program | | 12 | | | | 3 | 15 |
| Group Day Care Home | | 29 | 16 | 10 | 11 | 12 | 78 |
| Head Start Child Care | | | | | | 1 | 1 |
| Licensed Day Care Home | | 39 | 11 | 15 | 14 | 32 | 111 |
| Preschool | | | 1 | 2 | 3 | | 6 |
| Outdoor Summer Age Program | | 1 | | | | | 1 |
| | Totals | 103 | 35 | 28 | 34 | 57 | 257 |
| | | -1 | -2 | -1 | | -1 | -5 |

# Raising Riley Update

Assessments and Observations

- 2 literacy support visits
- 24 story time visits
- CLASS training – 9 providers
- 6 child assessments

Family Engagement/Parent Education

- RR Parent Book Club – 3 parents
- Play and Learn @ A and H Farms – 39 people

Staff Professional Development

- Supporting KS Families DCF Childcare Subsidy Program

Outreach Events

- Laundry Love – 8 adults and 7 children
- Power of Produce – 30 adults and 35 children
- Zoofari Tails – 20 adults and15 children
- Family Story Time - 42 adults and 35 children

# WIC Update

- WIC certified 66 infants, 86 pregnant women, and 197 children in July!
- Outreach – PoP on Saturdays, Back to School at Fort Riley, Head Start Enrollment
- Lauren completed her internship on July 31.

# MCH Update

- BAM Classes = 80 participants
- Spanish BAM = 14 participants
- Fourth Trimester Class = 7 participants
- New Client Enrollments = 18 clients
- Yoga Classes = 29 participants
- Two new Therapist Interns starting in August

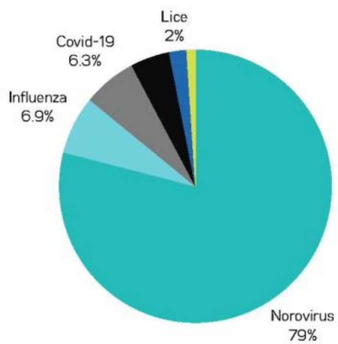
# PHEP Update



## 2023-2024 EPI SURVEILLANCE USD 383

Public Health
Prevent. Promote. Protect.

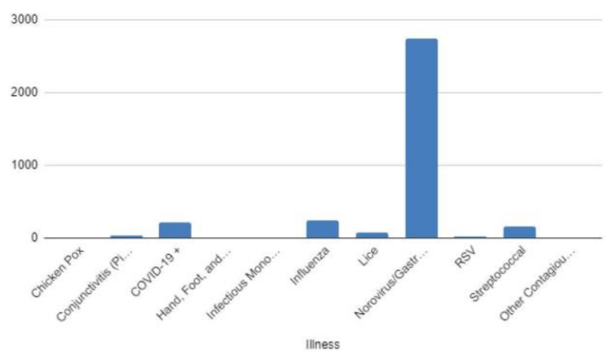
**DISEASES RECORDED** Chicken Pox, Conjunctivitis, Covid-19, Hand Foot & Mouth Disease, Infectious Mononucleosis, Influenze, Lice, Norovirus/Gastroenteritis, RSV, Streptococcal, Other Contagious Illness




**Illness Totals**

| | |
|---|---|
| Norovirus | 2738 |
| Influenza | 239 |
| Covid-19 | 220 |
| Streptococcal | 161 |
| Lice | 71 |
| Conjunctivitis | 36 |
| RSV | 14 |
| Other | 11 |
| Hand Foot & Mouth | 10 |
| Mononucleosis | 3 |
| Chicken Pox | 0 |

**2023-2024 School Year Totals**




**ENROLLMENT** 7,120 (Early Learning - Grade 12)



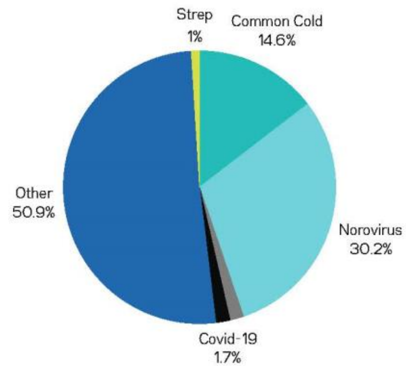
RILEY COUNTY

# 2023-2024 EPI SURVEILLANCE USD 378

Public Health
Prevent. Promote. Protect.

## DISEASES RECORDED

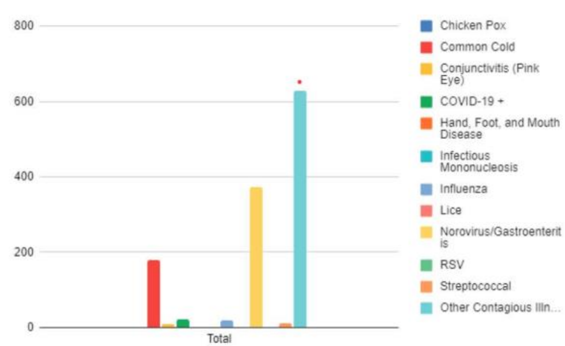
Chicken Pox, common cold, Conjunctivitis, Covid-19, Hand Foot & Mouth Disease, Infectious Mononucleosis, Influenze, Lice, Norovirus/Gastroenteritis, RSV, Streptococcal, Other Contagious Illness




### Illness Totals

| | |
|---|---|
| Other | 629 |
| Norovirus | 373 |
| Common Cold | 180 |
| Covid-19 | 21 |
| Influenza | 20 |
| Streptococca | 12 |
| Conjunctivitis | 10 |
| RSV | 2 |
| Hand Foot & Mouth | 1 |
| Mononucleosis | 1 |
| Lice | 0 |
| Chicken Pox | 0 |

### 2023-2024 School Year Totals



# Opioid Prevention

9 Presentations in July

Met with 26 community partners in July

26 pending events for August



RILEY COUNTY

# DECK Update

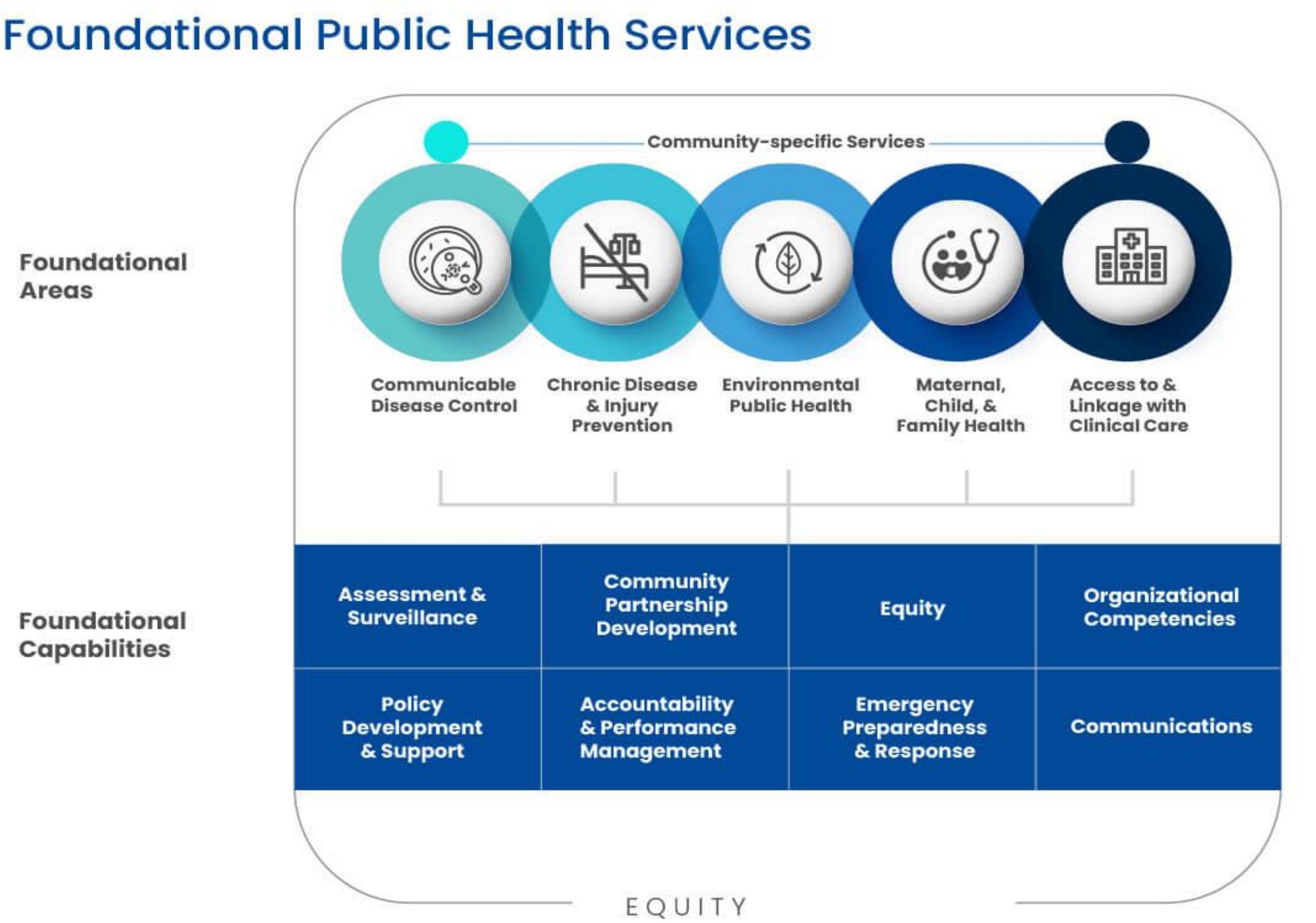
- Five webinars and trainings in July
- Three community coalition meetings in July
- Met with eight community reps/groups in July
- Has organized two trainings in August
- Will be presenting more this fall!

# NACCHO 360 Summary

## Sessions Attended on Tuesday

- Using the FPHS Framework to Transform PH Infrastructure
- Empowering PH Equity: Leveraging Data Dashboards for Community Engagement and Action
- An Integrated and Collaborative Approach to Addressing Opioid Misuse and Overdose
- Assessing our Workforce Needs

# Using FPHS framework to transform PH Infrastructure




PHAB

February 2022



RILEY COUNTY

# Using FPHS framework to transform PH Infrastructure

- Kansas is one of 20 states that have adopted the concept of state wide transformation
- Tools for transformation on PHAB's website

| | If you want to... | Accreditation / Reaccreditation | Pathways Recognition | Readiness Assessment (Initial & Pathways) | FPHS Planning Guide | Workforce Calculator | FPHS Capacity & Cost Assessment | Service & Resource Sharing | Innovation Playbook | Moving into Equity Guide | 21st Century Learning Community | PH |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Accreditation and Continuous Improvement | determine readiness to apply for (initial) Accreditation or Pathways Recognition. | | | x | | | | | | | | |
| | integrate continuous quality improvement across programs and services. | x | x | | | | | | | | | |
| | take an intermediate step towards (initial) accreditation. | | x | | | | | | | | | |
| Capacity Building/Resource Allocation | consider options for shifting or re-allocating resources. | | | | | x | x | x | | | | |
| | estimate necessary staffing levels to deliver on the FPHS. | | | | | x | x | | | | | |
| | make a business case for a change in/new public health legislation. | x | x | x | | | x | x | | | | |
| | make a business case for increased funding. | x | x | | | x | x | | | | | |

# An Integrated and Collaborative Approach to Addressing Opioid Misuse and Overdose

In the county, opioid overdose deaths decreased **7.5%** from **226 in 2020** to **209 in 2021**.
This came after the county saw a **23.5%** increase in opioid-related deaths from 2019 to 2020.

- Mobile Narcotic Treatment Program
- Wellmobile
- Safe Stations
- SUD Crisis Beds
- STAR Teen Program
- Recovery Housing
- Health –To-Go Machines
- Stigma Reduction Initiatives



RILEY COUNTY

# Wellmobile

- This unit opened in 2019 – low threshold buprenorphine and connecting them to provider for days continuation.
- Team of Peer Support Coordinator, Nurse, NP, and driver.
- 1,944 individuals served and 389 admissions to treatment



RILEY COUNTY

# ODSOS

Peers in hospital emergency departments (ED) offer Overdose survivors a path to treatment and wrap around services.

# STAR Teen Prograr

Students can access SUD assessmer and referral through school health located in each high school.



RILEY COUNTY

*Healthy people in a healthy comm*

# NACCHO 360 Summary

## Sessions Attended on Wednesday

- Hackathon Winners Design Innovative Solutions to Prevention and Control of STIs
- Making a Community Healthy by Design
- Bringing Community into Community Health Work
- Crafting your First Substance Use Strategic Plan



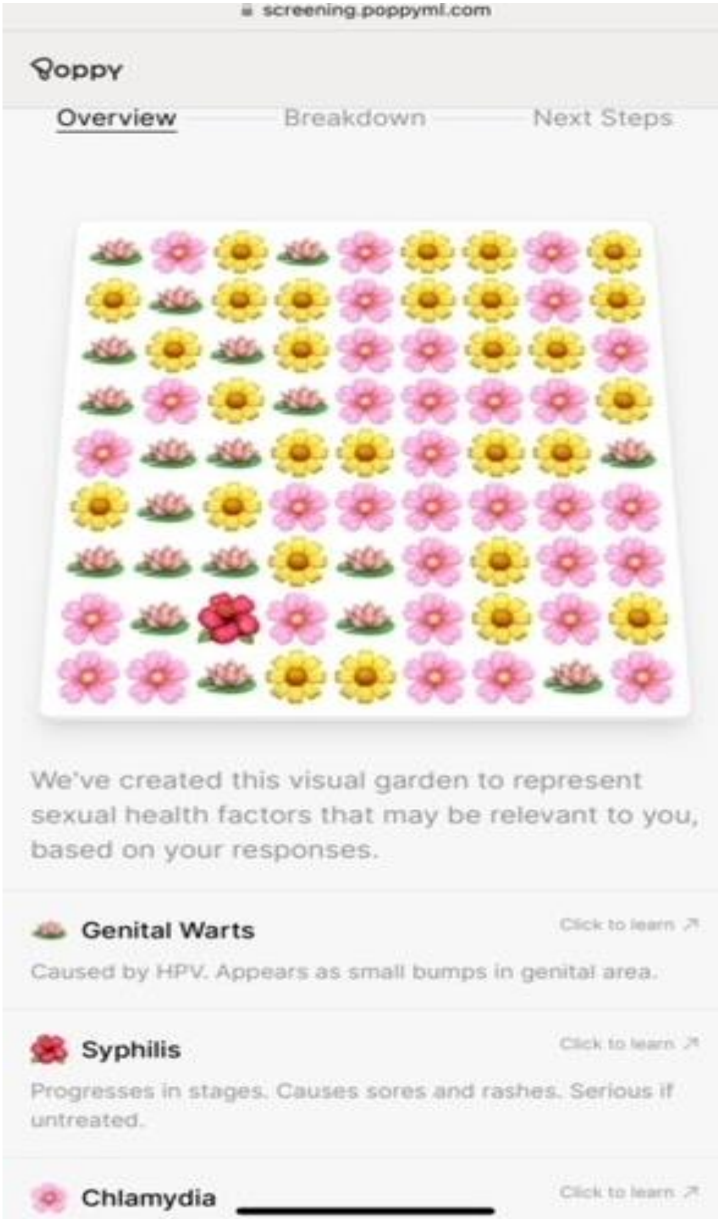
RILEY COUNTY

# Hackathon – STI Screening

- WHAT is a Hackathon?
  - The goal of a hackathon is to create functioning software or hardware by the end of the event. Hackathons tend to have a specific focus, which can include the programming language used, the operating system, an application, an API, or the subject and the demographic group of the programmers

Winner – PoppyIM.com

Screens for STIs by asking the participant a series of questions.




- Lists possible diagnosis
- Gives you reasons WHY
- Gives you next steps (resources)

# Making a Community Healthy by Design

- Hospital and community health collaboration
- Community Benefit
  - Mission and policy-based set of activities for communities that demonstrates health-related need and seeks to achieve at least one benefit:
    - Improve access to health services
    - Enhance public health
    - Advance knowledge through education and research
    - Relieve or reduce a health burden of government or other tax-exempt organization
- Healthy By Design
  - A community health coalition working in collaboration with cross-sector partners to promote and improve health for all.



RILEY COUNTY

# Making a Community Healthy by Design

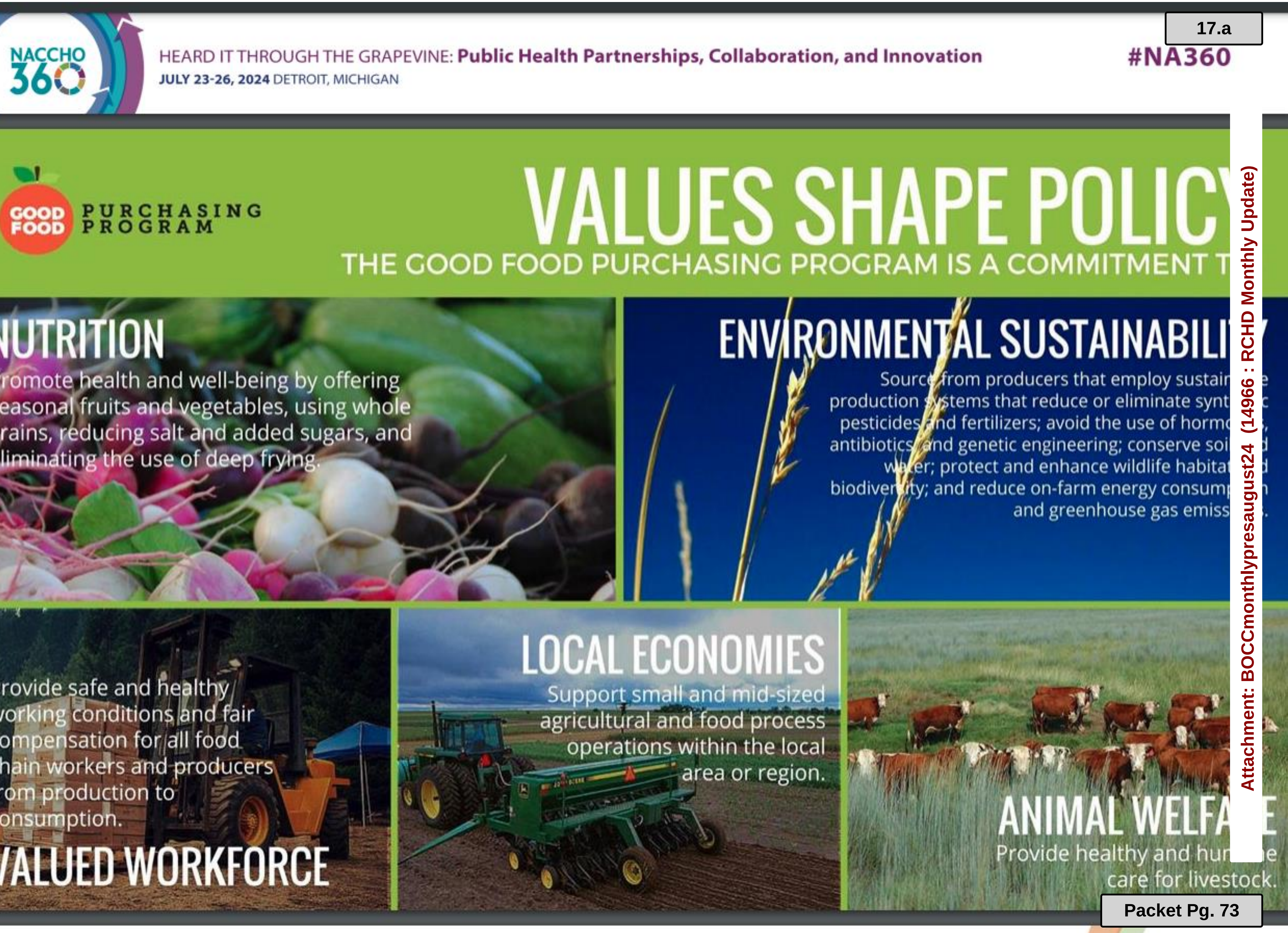



RILEY COUNTY

# NACCHO 360 Summary

## Sessions Attended on Thursday

- Lessons Learned to Foster Partnerships and Strengthen Innovative Efforts to Address the STI Epidemic
- Communication and Marketing Best Practices and Lessons Learned from Local Harm Reduction Programs
- Partnership Facilitating Rapid Implementation of Access to ED Initiated Buprenorphine
- Building a Healthier and More Equitable Local Food System


NACCHO 360
HEARD IT THROUGH THE GRAPEVINE: Public Health Partnerships, Collaboration, and Innovation
JULY 23-26, 2024 DETROIT, MICHIGAN
#NA360
GOOD FOOD PURCHASING PROGRAM
VALUES SHAPE POLIC
THE GOOD FOOD PURCHASING PROGRAM IS A COMMITMENT T
NUTRITION
romote health and well-being by offering easonal fruits and vegetables, using whole rains, reducing salt and added sugars, and liminating the use of deep frying.
ENVIRONMENTAL SUSTAINABILI
Source from producers that employ sustain production systems that reduce or eliminate synt pesticides and fertilizers; avoid the use of hormo antibiotics, and genetic engineering; conserve soi water; protect and enhance wildlife habitat biodiversity; and reduce on-farm energy consump and greenhouse gas emiss
rovide safe and healthy vorking conditions and fair ompensation for all food hain workers and producers rom production to onsumption.
VALUED WORKFORCE
LOCAL ECONOMIES
Support small and mid-sized agricultural and food process operations within the local area or region.
ANIMAL WELFA E
Provide healthy and hun e care for livestock.

# THANK YOU!

RILEY COUNTY

**HEALTH DEPARTMENT**
*Application*

**Julie Gibbs**
Health Department
Director
2030 Tecumseh Rd
Manhattan, KS 66502
Phone: 785-776-4779

# COMMISSION AGENDA REPORT

**FROM:** **Julie Gibbs**

**MEETING:** **August 8, 2024**

**SUBJECT:** **RCHD Request to become a Family Resource Center**

**PRESENTER:** **Julie Gibbs**

## BACKGROUND

Across the country, Family Resource Centers (FRCs) are a unified access point of community-based services where families, caregivers, children and youth in communities can obtain information, resources, and assessment of needs, referral to, or direct delivery of services. The goal is to offer a welcoming, strengths-based, family centered, multi-generational response to community needs, cultures, and interests.

Founded in 2011, the National Family Support Network (NFSN) operates as a coordinating body of Family Resource Centers across the country and provides technical assistance and support in helping states establish or build upon their Family Resource Centers. As the coordinating body for Family Resource Center Networks, the NFSN currently has 41 member networks (States) in the United States, comprised of more than 3,000 organizations. The mission is to promote positive outcomes for all children, families, and communities by supporting and strengthening families. This, in turn, assists in preventing child abuse, increases school readiness, supports relationships and promotes family economic success.

Over the past 2 years, staff at the Riley County Family and Child Resource Center have participated in NFSN specialized training to implement best practices, strengthen and support the families served by Riley County Health Department programs. In addition, by attending these trainings, the Riley County Family and Child Resource Center has been recognized as an FRC by the Kansas Family Support Network (KFSN) and are members of such. There are multiple benefits to network members to include technical assistance and resources, training advocacy, networking opportunities, member events, and common language & high-quality delivery of services of FRC's.

## DISCUSSION

Recently, the Kansas Family Support Network developed a Membership Agreement. They are requesting current members, and any other organizations who would like to become a part of the Kansas network, to sign the agreement. By signing the agreement, the Riley County Health Department agrees to provide resources, services, training and support to families in the Riley County area, which is something that staff at the Riley County Health Department, and more specifically the staff at the FCRC building, do multiple times a day with clients and families we serve.

There is no cost to become a member of the KFSN. Currently, the trainings provided have been at little or no cost to staff. In addition, KFSN provides ongoing technical assistance, as needed, for all FRC members.

## FISCAL IMPACT

None

## RECOMMENDATION(S)

I recommend the BOCC approve the application for RCHD to become a Family Resource Center.

## POSSIBLE MOTION(S)

Move to approve

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- KFSN Membership Agreement 4.18.2024 (002) (PDF)
- Family Resource Center (PDF)

# Network Membership Agreement
# Kansas Family Support Network

## Kansas Family Support Network Mission

The mission of the Kansas Family Support Network is to support the development, growth, and continuation of Family Resource Center services by providing technical assistance, training, resources, and networking opportunities.

## Family Resource Center (FRC) Definition

A Family Resource Center (FRC) is a family-centered, community or school-based organization founded on principles of strong collaboration between staff and families/community. They connect families in the community with information, direct services, parenting education and case management in a strengths-based, client focused manner. Family Resource Centers (FRCs) are also known as family centers, family support centers, parent education centers or parent-child resource centers; and although they may have different names, they all work to strengthen families.

## Network Membership Criteria

The Kansas Family Support Network will assist those organizations that meet the following criteria:

1) Have drop-in style physical space with at least weekly drop-in time for families or, due to capacity or other restriction, offer the ability to schedule a time to visit the center throughout each week. This can be at their own building (office) or at a hub organization site.
2) Provide services to a broad population (multi-generational and in consideration of languages/dialects spoken in the neighborhood/community served).
3) Contains two or more of the Family Resource Center Service Elements listed below.
4) Strive to meet and/or exceed the Standards of Quality for Family Strengthening & Support.

## Family Resource Center Service Elements

Family Resource Centers offer a variety of services and support tailored to the needs of the local community and encompassing cultures. They use a multi-generational approach that supports the entire family. Most commonly provided services include, but are not limited to:

- Case management, including delivery of service, referral to service, coordination of services and monitoring in a strengths-based and client focused approach
- Parenting leadership and support
- Access to information regarding available resources (e.g., pamphlets, how to access resources, library of information on baby, etc.)
- Direct contact with early childhood services such as Early Head Start or other Home Visiting programs
- Medical care
- Mental health services
- Child Development Education (classes or groups held online and/or in-person)
- Literacy education
- Employment services and/or job skills training
- Referrals for childcare and/or on-site childcare availability
- Crisis intervention services
- Fatherhood initiative programs
- Concrete supports to meet basic needs (such as a clothing closet, food pantry, housing goods, diapers, formula, etc.)
- Housing assistance and/or navigation
- Programs for teenagers (such as mentoring, preparing for college, tutoring, independent living skills, social connections, etc.)
- Kinship, Grandparent and Guardian Resources and Support
- Other relevant services

## Guiding Principles

Although specific services provided by a Family Resource Center vary according to center capacity and community needs, all Family Resource Centers will strive to utilize the five areas of focus that the Standards of Quality for Family Strengthening & Support are built upon. The five sections of the Standards are:

- **Family Centeredness:** Working with a family-centered approach that values families and recognizes them as integral to the Program.
- **Family Strengthening:** Utilizing a family strengthening approach to support families to be strong, healthy, and safe, thereby promoting their success and optimal development.
- **Diversity, Equity, and Inclusion:** Valuing, respecting, and embracing families' diversity, and advancing equity and inclusion.

- **Community Strengthening:** Developing a strong and healthy community by working collaboratively with various stakeholders and supporting families' civic engagement, leadership development, and ability to affect systems change.
- **Evaluation:** Looking at areas of Program strength, as well as areas for further development, in order to guide continuous quality improvement and achieve positive results for families.

The Standards are based on the Strengthening Families Framework and the Five Protective Factors that were developed by the Center for the Study of Social Policy. The vision is that the implementation of these practices will help ensure that families are supported and strengthened through quality practice.

## Network Member Expectations

1) Network Member organizations are trained and maintain certification in the Standards of Quality for Family Strengthening & Support.
2) Network member organizations are highly encouraged to annually utilize the Program Self-Assessment tool included in the Standards of Quality for Family Strengthening and Support.
3) Designate a representative(s) who will attend and participate in quarterly network meetings.
4) Work together with all Network Members with respect, support, and cooperation.
5) Share relevant information, resources, and expertise with other Network Members.
6) Network member organizations will share stories of service and impact in order to build awareness of Family Resource Centers and their mission.

## Network Member Benefits

1) Relationships with other Network Members for mutual support and peer learning
2) Access to relevant information, resources, and learning opportunities.
3) Joining other stakeholders to mobilize around key issues impacting families.
4) Contributing to the development of the Family Support & Strengthening field.
5) Technical assistance offered at no cost by the Kansas Family Support Network.
6) Provide input at Network meetings.
7) Use of the Network identity
8) Recognition as a Kansas Family Support Network member on a state and national level.
9) Opportunities to connect to specific training offered for members of the network only (such as Parent Advisory Committee training and quarterly practice sessions, etc.).

## Statement of Agreement

It is mutually agreed and understood by and among the Network Members that:
This agreement reflects a voluntary commitment to cooperate and work together to achieve the mission articulated herein. This agreement in no way obligates or restricts the activity of any Network Member in any way.

Our organization is one of the following:

- An established Family Resource Center
- An emerging Family Resource Center
- A partner organization that supports the regional or state-wide work of the Kansas Family Support Network

Riley County Health Department
Organization Name

Riley County Commission Chair
Authorizing Official

2101 Claflin Rd.    Manhattan, KS 66502
Address

785-776-4779
Phone Number

jgibbs@rileycountyks.gov
Email Address

Signature

Date

Amber Miller
Director of Child and Family Services
Kansas Children’s Service League

Date

Gail Cozadd, CEO
Kansas Children’s Service League

Date

# What is a Family Resource Center?

A community or school-based welcoming hub of support, services, and opportunities for families that:

- Utilizes an approach that is multi-generational, strengths-based, and family-centered
- Reflects and is responsive to community needs and interests
- Provides support at no or low cost for participants
- Builds communities of peer support for families to develop social connections that reduce isolation and stress

## What do FRCs do?

- Enhance parenting skills
- Foster the healthy development and well-being of children, youth, and families
- Prevent child abuse and neglect
- Increase school readiness
- Connect families to resources
- Develop parent and community leadership
- Engage males and fathers
- Support healthy marital and couples relationships
- Promote family economic success

## What are the goals of a FRC?

- To support families to be strong, healthy, and successful
- To contribute to building a strong anc healthy community
- To reduce the likelihood of child abuse and neglect by building the research-based Strengthening Familie Protective Factors[1]

## What services do FRCs most commonly offer?[2]

- Parenting Support
- Access to Resources
- Child Development Activities
- Parent Leadership Development

# What outcomes do FRCs achieve?

- $4.93 Social Return on Investment for every dollar invested [3]
- $3.65 savings for the child welfare system for every dollar invested [4]

- 63% reduction of child abuse cases [5]
- 50% reduction of out of home placements [6]
- 26% lower rates of community-level child abuse investigations [7]

- Gains in economic self-sufficiency, health, social support, family functioning and resiliency, child nurturing and healthy attachment [8]
- Improvments in children's educational success [9]

## What locations have invested in FRCs being available for all famili ?

**Kentucky**
856 school-based Family Resource Centers

**New Jersey**
57 Family Success Centers across all of its 21 counties

**Vermont**
15 Parent Child Centers, one in each service area

**Allegheny County, PA**
28 Family Support Centers

**San Francisco, CA**
26 Family Resource Centers

## Did you know?

- Although there is no dedicated federal funding for Family Resource Centers, there are more than 3,000 of them nationwide in 35 states and the District of Columbia that serve more than 2 million people annually.
- The heritage of Family Resource Centers in the U.S. goes back to the establishment of Settlement Houses in the late 1800s to support new immigrants to succeed.

***Good Samaritan Settlement House***
*San Francisco, CA*
*1913*


***Good Samaritan Family Resource Center***
*today*

## What does it cost to run a FR ?

**FRC budgets vary across the country in relation local costs of living, specific programming, and physical space.**

- A typical community-based New Jersey Success Center has an annual budget of $240,000 to $300,000 with 3-4 full-time staff.
- A school-based FRC in Kentucky has an annual budget of $33,000-$82,000 with 1-2 full-time sta and space and other resources provided in-kind.

**Sources:**
[1] Center for the Study of Social Policy. (2005). Strengthening Families: A Protective Factors Fr ork.
[2] OMNI Institute. (2016). Advancing the Family Support & Strengthening Field Project Survey s.
[3] Community Services Analysis LLC. (2014). Social Return on Investment Study.
[4] OMNI Institute (2021). Return on Investment of a Family Resource Center to the Child Welfa System: Westminster Family Resource Center, Orange County, CA.
[5] OMNI Institute (2021). Return on Investment of a Family Resource Center to the Child Welfa System: Community Partnership Family Resource Center, Teller County, CO.
[6] Colorado Community Response Evaluation Findings 2014-2018.
[7] Chapin Hall. (2018). Do Family Support Centers Reduce Maltreatment Investigations? Evide m Allegheny County.
[8] Family Pathways & CFSA 2.0 Evaluation Report - Executive Summary 2019.
[9] Kentucky Family Resource and Youth Services Centers.

NATIONAL Family Support NETWORK

www.nationalfamilysupportnetwork.org

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**COUNTY APPRAISER'S OFFICE**
*Staff Update*

# STAFF REPORT

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**FROM:** **Appraiser's Office**

**MEETING:** **August 8, 2024**

**SUBJECT:** **Appraiser's Office August Staff Report**

**PRESENTER:** **Anna Burson**

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Enclosures:

- 8-8-24 staff update (DOCX)
- 8-8-24 BOTA UPDATE (PDF)

# Appraiser's Office Staff Report

***BOCC August 8th, 2024***

**Personal Property**

- Our team is entering updates to personal property as they are received, scanning records as part of our digital process, assisting our residential team as needed in various processes. Additionally, we are reviewing our process relating to personal property manufactured home review and recent legislative changes.

**AG Use**

- We are reviewing properties due for their annual reinspection. Processing changes in agricultural land delineation from returned agricultural maps. Reviewing sales as received and processing personal property AG exemption applications. As a reminder the AG maps were sent out to all property owners with land classified as AG use in Riley County. This is part of the verification process we are statutorily required to complete every two years on all properties in AG use.

**Residential**

- There are approximately 547 residential home sales so far for 2024. The median sale price is $239,209 and the average sale price is $267,431. Our sales ratio currently stands at 95%. Our team is reviewing sales, and we are roughly 83% complete with the annual review of properties due for reinspection. We are reviewing and processing questionnaires "green cards" that were sent out last month as part of the reinspection process. We have 4 residential small claim hearings pending, related to 2024 valuations.

**Commercial:**

- Our commercial team is preparing for BOTA hearings, reviewing sales, completing AR, completing land analysis, and preparing for the mailing of our income and expense questionnaires. Our target mail date for the questionnaires is August 15th. The next slide shows updates to the open Commercial BOTA cases.

**Other business:**

- July was a busy month and there have been several meetings and discussions including but not limited to:

    Exemption Discussion with staff from the City of Manhattan.
    Discussions with Komtek and other Appraiser's in Northeast Kansas regarding the legislative changes from Senate Bill 410.
    Small Claims hearing preparations and hearings.
    Community Land Trust meeting with Habitat for Humanity.
    Flint Hills Realtors Association Meeting.
    Meeting with Senator Reddi.
- NCRAAO and IAAO conference

Attachment: 8-8-24 staff update (14965 : Appraiser's Office Staff Report)

**BOTA - OPEN**

**8/5/2024**

| DOCKET | PARCEL NUMBER | QR# | YEAR | PROPERTY OWNER | BUSINESS NAME/SITE | COUNTY VALUE | FINAL | TAXPAYER VALUE | SCHEDULED |
|---|---|---|---|---|---|---|---|---|---|
| 2024-2422-EQ | 081-177-25-0-10-01-004.00-0 | R5674 | 2024 | RIVERCHASE LLC | RIVERCHASE LLC | $5,310,090 | | $4,183,683 | PENDING |
| 2024-2423-EQ | 081-177-25-0-10-01-007.00-0 | R5678 | 2024 | RIVERCHASE LLC | RIVERCHASE LLC | $20,710 | | $16,317 | PENDING |
| 2024-403-PR | 081-177-35-0-00-04-001.00-0 | R5761 | 2023 | MASTER TEACHER, THE | MASTER TEACHER, THE | $137,560 | | $68,780 | MONDAY, JANUARY 13, 2025 @ 9:00 AM FOR TWO HOURS IN TOPEKA |
| 2023-2524-EQ | 081-189-31-0-00-00-007.00-0 | R6092 | 2023 | COLONIAL GARDENS LLC (3050 TCB) | COLONIAL GARDENS MHP OFFICE | $407,900 | | ? | TUESDAY, SEPTEMBER 17, 2024 @9:00 AM FOR 2 HOURS IN TOPEKA |
| 2024-2426-EQ | 081-189-31-0-00-00-007.00-0 | R6092 | 2024 | COLONIAL GARDENS LLC (3050 TCB) | COLONIAL GARDENS MHP OFFICE | $396,700 | | $332,339 | PENDING |
| 2023-2523-EQ | 081-189-31-0-00-00-010.00-0 | R6096 | 2023 | COLONIAL GARDENS LLC (3000 TCB) | COLONIAL GARDENS | $8,856,630 | | $8,327,504 | TUESDAY, SEPTEMBER 17, 2024 @9:00 AM FOR 2 HOURS IN TOPEKA |
| 2024-2425-EQ | 081-189-31-0-00-00-010.00-0 | R9096 | 2024 | COLONIAL GARDENS LLC (3000 TCB) | COLONIAL GARDENS | $9,317,830 | | $7,791,037 | PENDING |
| 2023-2525-EQ | 081-189-31-0-00-00-017.01-0 | R6104 | 2023 | COLONIAL GARDENS LLC (0000 E MARLATT) | COLONIAL GARDENS - VACANT | $1,870 | | ? | TUESDAY, SEPTEMBER 17, 2024 @9:00 AM FOR 2 HOURS IN TOPEKA |
| 2024-2426-EQ | 081-189-31-0-00-00-017.01-0 | R6104 | 2024 | COLONIAL GARDENS LLC (0000 E MARLATT) | COLONIAL GARDENS - VACANT | $1,870 | | $1,564 | PENDING |
| 2024-1200-EQ | 081-189-31-0-00-00-073.00-0 | R6161 | 2024 | THE LINKS AT MANHATTAN | THE LINKS AT MANHATTAN | $52,657,400 | | $42,000,000 | THURSDAY, MARCH 13, 2025 @ 1:30 PM FOR 1/2 DAY IN TOPEKA |
| 2023-2526-EQ | 081-203-06-2-70-18-001.00-0 | R7912 | 2023 | BLUE VALLEY MHC LLC | BLUE VALLEY MHC LLC | $4,239,320 | | $3,825,000 | TUESDAY, SEPTEMBER 17, 2024 @11:00 AM FOR 1 HOUR IN TOPEKA |
| 2024-2427-EQ | 081-203-06-2-70-18-001.00-0 | R7912 | 2024 | BLUE VALLEY MHC LLC | BLUE VALLEY MHC LLC | $4,433,750 | | $3,800,000 | PENDING |
| 2023-2441-EQ | 081-203-07-2-20-09-003.00-0 | R8759 | 2023 | SUNFLOWER BANK | SUNFLOWER BANK | $4,626,910 | | $2,313,455 | MONDAY, DECEMBER 16, 2024 @ 1:30 PM FOR 90 MINUTES IN TOPEKA |
| 2024-2348-EQ | 081-203-07-2-20-09-003.00-0 | R8759 | 2024 | SUNFLOWER BANK | SUNFLOWER BANK | $4,801,840 | | | PENDING |
| 2020-1714-EQ | 081-204-18-2-10-18-001.00-0 | R9845 | 2020 | MHTTTN MARKETPLACE | A&W/NOODLES/ETC. | $2,100,000 | | $1,365,000 | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2021-5574-EQ | 081-204-18-2-10-18-001.00-0 | R9845 | 2021 | MHTTTN MARKETPLACE | A&W/NOODLES/ETC. | $1,770,000 | | $1,150,500 | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2022-1386-EQ | 081-204-18-2-10-18-001.00-0 | R9845 | 2022 | MHTTTN MARKETPLACE | A&W/NOODLES/ETC. | $1,670,000 | | 1463240 | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2023-1154-EQ | 081-204-18-2-10-18-001.00-0 | R9845 | 2023 | MHTTTN MARKETPLACE | A&W/NOODLES/ETC. | $1,570,000 | | $1,402,794 | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2024-2774-EQ | 081-204-18-2-10-18-001.00-0 | R9845 | 2024 | MHTTTN MARKETPLACE | A&W / NOODLES/ETC. | $1,610,000 | | ? | PENDING |
| 2020-1099-EQ | 081-204-18-2-10-18-001.01-0 | R9846 | 2020 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) PARKING LOT | $133,660 | | ? | WEDNESDAY & THURSDAY, NOVEMBER 6 & 7, @ 9:00 FOR TWO DAYS |
| 2021-1437-EQ | 081-204-18-2-10-18-001.01-0 | R9846 | 2021 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) PARKING LOT | $140,910 | | *prior year value* | WEDNESDAY & THURSDAY, NOVEMBER 6 & 7, @ 9:00 FOR TWO DAYS |
| 2022-2165-EQ | 081-204-18-2-10-18-001.01-0 | R9846 | 2022 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) PARKING LOT | $140,040 | | ? | WEDNESDAY & THURSDAY, NOVEMBER 6 & 7, @ 9:00 FOR TWO DAYS |
| 2023-1916-EQ | 081-204-18-2-10-18-001.01-0 | R9846 | 2023 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) PARKING LOT | $139,920 | | ? | WEDNESDAY & THURSDAY, NOVEMBER 6 & 7, @ 9:00 FOR TWO DAYS |
| 2024-1215-EQ | 081-204-18-2-10-18-001.01-0 | R9846 | 2024 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) PARKING LOT | $140,940 | | | THURSDAY, MARCH 13, 2025 @ 9:00 PM FOR 1/2 DAY IN TOPEKA |
| 2020-1097-EQ | 081-204-18-2-10-18-002.00-0 | R9847 | 2020 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) | $2,398,740 | | ? | WEDNESDAY & THURSDAY, NOVEMBER 6 & 7, @ 9:00 FOR TWO DAYS |
| 2021-1435-EQ | 081-204-18-2-10-18-002.00-0 | R9847 | 2021 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) | $2,478,940 | | *prior year value* | WEDNESDAY & THURSDAY, NOVEMBER 6 & 7, @ 9:00 FOR TWO DAYS |
| 2022-2164-EQ | 081-204-18-2-10-18-002.00-0 | R9847 | 2022 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) | $2,480,660 | | ? | WEDNESDAY & THURSDAY, NOVEMBER 6 & 7, @ 9:00 FOR TWO DAYS |
| 2023-1914-EQ | 081-204-18-2-10-18-002.00-0 | R9847 | 2023 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) | $2,479,080 | | ? | WEDNESDAY & THURSDAY, NOVEMBER 6 & 7, @ 9:00 FOR TWO DAYS |
| 2024-1213-EQ | 081-204-18-2-10-18-002.00-0 | R9847 | 2024 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) | $2,543,950 | | | THURSDAY, MARCH 13, 2025 @ 9:00 PM FOR 1/2 DAY IN TOPEKA |
| 2020-1098-EQ | 081-204-18-2-10-18-011.00-0 | R9848 | 2020 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) PARKING LOT | $119,500 | | ? | WEDNESDAY & THURSDAY, NOVEMBER 6 & 7, @ 9:00 FOR TWO DAYS |
| 2021-1436-EQ | 081-204-18-2-10-18-011.00-0 | R9848 | 2021 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) PARKING LOT | $126,850 | | *prior year value* | WEDNESDAY & THURSDAY, NOVEMBER 6 & 7, @ 9:00 FOR TWO DAYS |
| 2022-2166-EQ | 081-204-18-2-10-18-011.00-0 | R9848 | 2022 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) PARKING LOT | $126,000 | | ? | WEDNESDAY & THURSDAY, NOVEMBER 6 & 7, @ 9:00 FOR TWO DAYS |
| 2023-1915-EQ | 081-204-18-2-10-18-011.00-0 | R9848 | 2023 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) PARKING LOT | $125,850 | | ? | WEDNESDAY & THURSDAY, NOVEMBER 6 & 7, @ 9:00 FOR TWO DAYS |
| 2024-1214-EQ | 081-204-18-2-10-18-011.00-0 | R9848 | 2024 | WG-7060 KS, LLC | WALGREENS (BLUEMONT) PARKING LOT | $126,810 | | | THURSDAY, MARCH 13, 2025 @ 9:00 PM FOR 1/2 DAY IN TOPEKA |
| 2024-1202-EQ | 081-204-18-2-10-20-004.01-0 | R9854 | 2024 | MANHATTAN MARKETPLACE SC LLC | BEST BUY | $2,460,000 | | | TUESDAY, FEBRUARY 11, 2025 @ 9:00 AM FOR 1 HOUR IN TOPEKA |
| 2021-285-PR | 081-204-18-2-10-20-004.02-0 | R9855 | 2020 | MANHATTAN MARKETPLACE SC LLC | MCALISTER'S | $1,375,000 | | $1,114,370 | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2021-5575-EQ | 081-204-18-2-10-20-004.02-0 | R9855 | 2021 | MANHATTAN MARKETPLACE SC LLC | MCALISTER'S | $1,160,000 | | $1,114,370 | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2022-1387-EQ | 081-204-18-2-10-20-004.02-0 | R9855 | 2022 | MANHATTAN MARKETPLACE SC LLC | MCALISTER'S | $1,090,000 | | ? | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2023-1155-EQ | 081-204-18-2-10-20-004.02-0 | R9855 | 2023 | MANHATTAN MARKETPLACE SC LLC | MCALISTER'S | $1,029,000 | | $984,227 | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2024-2777-EQ | 081-204-18-2-10-20-004.02-0 | R9855 | 2024 | MANHATTAN MARKETPLACE SC LLC | MCALISTER'S | $1,070,000 | | ? | PENDING |
| 2020-1713-EQ | 081-204-18-2-10-20-005.00-0 | R9857 | 2020 | MANHATTAN MARKETPLACE SC LLC | BED BATH & BEYOND & OTHER RETAILERS | $4,585,000 | | ? | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2021-2046-EQ | 081-204-18-2-10-20-005.00-0 | R9857 | 2021 | MANHATTAN MARKETPLACE SC LLC | BED BATH & BEYOND & OTHER RETAILERS | $4,125,000 | | $3,415,016 | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2022-1385-EQ | 081-204-18-2-10-20-005.00-0 | R9857 | 2022 | MANHATTAN MARKETPLACE SC LLC | BED BATH & BEYOND & OTHER RETAILERS | $4,015,000 | | $3,415,016 | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2023-1153-EQ | 081-204-18-2-10-20-005.00-0 | R9857 | 2023 | MANHATTAN MARKETPLACE SC LLC | BED BATH & BEYOND & OTHER RETAILERS | $3,785,000 | | $3,278,465 | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2024-2776-EQ | 081-204-18-2-10-20-005.00-0 | R9857 | 2024 | MANHATTAN MARKETPLACE SC LLC | BURLINGTON / CRUMBL | $3,890,000 | | ? | PENDING |
| 2020-1715-EQ | 081-204-18-2-10-20-013.00-0 | R302812 | 2020 | MANHATTAN MARKETPLACE SC LLC | VACANT - WAS PAUL MITCHELL SALON | $745,000 | | $484,250 | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2021-5576-EQ | 081-204-18-2-10-20-013.00-0 | R302812 | 2021 | MANHATTAN MARKETPLACE SC LLC | VACANT - WAS PAUL MITCHELL SALON | $630,000 | | $478,968 | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2022-1388-EQ | 081-204-18-2-10-20-013.00-0 | R302812 | 2022 | MANHATTAN MARKETPLACE SC LLC | VACANT - WAS PAUL MITCHELL SALON | $380,000 | | $190,000 | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2023-1156-EQ | 081-204-18-2-10-20-013.00-0 | R302812 | 2023 | MANHATTAN MARKETPLACE SC LLC | VACANT - WAS PAUL MITCHELL SALON | ~~$255,000~~ | | ~~?~~ | TUESDAY, JULY 2, 2024 @ 1:30 PM FOR A HALF DAY IN TOPEKA |
| 2024-2775-EQ | 081-204-18-2-10-20-013.00-0 | R302812 | 2024 | MANHATTAN MARKETPLACE SC LLC | VACANT - WAS PAUL MITCHELL SALON | $580,000 | | ? | PENDING |
| 2024-402-PR | 081-211-02-0-00-00-001.00-0 | R13450 | 2023 | MASTER TEACHER, THE | MASTER TEACHER, THE | $2,855,840 | | $1,427,920 | MONDAY, JANUARY 13, 2025 @ 9:00 AM FOR TWO HOURS IN TOPEKA |
| 2024-2362-EQ | 081-211-02-0-00-00-001.00-0 | R13450 | 2024 | MASTER TEACHER, THE | MASTER TEACHER, THE | $2,955,540 | | | PENDING |
| 2020-1749-EQ | 081-211-11-0-40-13-003.00-0 | R15610 | 2020 | CENTRO BRADLEY SPE 3 LLC | WESTLOOP SHOPPING CENTER | $22,914,700 | $22,220,097 | $17,790,000 | TUESDAY, JULY 2, 2024, @ 9:00 AM FOR TWO HOURS IN TOPEKA |
| 2021-1660-EQ | 081-211-11-0-40-13-003.00-0 | R15610 | 2021 | CENTRO BRADLEY SPE 3 LLC | WESTLOOP SHOPPING CENTER | $22,833,000 | $22,194,970 | $21,160,000 | TUESDAY, JULY 2, 2024, @ 9:00 AM FOR TWO HOURS IN TOPEKA |
| 2022-2172-EQ | 081-211-11-0-40-13-003.00-0 | R15610 | 2022 | CENTRO BRADLEY SPE 3 LLC | WESTLOOP SHOPPING CENTER | $23,790,490 | $22,960,863 | $22,550,000 | TUESDAY, JULY 2, 2024, @ 9:00 AM FOR TWO HOURS IN TOPEKA |
| 2023-1157-EQ | 081-211-11-0-40-13-003.00-0 | R15610 | 2023 | CENTRO BRADLEY SPE 3 LLC | WESTLOOP SHOPPING CENTER | $23,790,490 | $22,960,863 | $22,070,000 | TUESDAY, JULY 2, 2024, @ 9:00 AM FOR TWO HOURS IN TOPEKA |
| 2024-2781-EQ | 081-211-11-0-40-13-003.00-0 | R15610 | 2024 | CENTRO BRADLEY SPE 3 LLC | WESTLOOP SHOPPING CENTER | $24,216,200 | | ? | PENDING |
| 2020-915-EQ | 081-211-12-0-30-11-004.01.0 | R16204 | 2020 | GLASS INVESTMENTS LLC | **WALGREENS** (ANDERSON AVE) | $2,715,200 | | ? | FRIDAY, DECEMBER 13, 2024 @ 10:00 AM FOR TWO HOURS IN TOPEKA |
| 2021-1439-EQ | 081-211-12-0-30-11-004.01-0 | R16204 | 2021 | GLASS INVESTMENTS LLC | **WALGREENS** (ANDERSON AVE) | $2,812,400 | | *prior year value* | FRIDAY, DECEMBER 13, 2024 @ 10:00 AM FOR TWO HOURS IN TOPEKA |
| 2022-2155-EQ | 081-211-12-0-30-11-004.01-0 | R16204 | 2022 | GLASS INVESTMENTS LLC | **WALGREENS** (ANDERSON AVE) | $2,812,400 | | ? | FRIDAY, DECEMBER 13, 2024 @ 10:00 AM FOR TWO HOURS IN TOPEKA |
| 2023-2296-EQ | 081-211-12-0-30-11-004.01-0 | R16204 | 2023 | GLASS INVESTMENTS LLC | **WALGREENS** (ANDERSON AVE) | $2,812,400 | | | FRIDAY, DECEMBER 13, 2024 @ 10:00 AM FOR TWO HOURS IN TOPEKA |
| 2024-1201-EQ | 081-211-12-0-30-11-004.01-0 | R16204 | 2024 | GLASS INVESTMENTS LLC | **WALGREENS** (ANDERSON AVE) | $2,879,000 | | | THURSDAY, MARCH 13, 2025 @ 9:00 PM FOR 1/2 DAY IN TOPEKA |

Attachment: 8-8-24 BOTA UPDATE (14965 : Appraiser's Office Staff Report)

**BOTA - OPEN**

**8/5/2024**

| DOCKET | PARCEL NUMBER | QR# | YEAR | PROPERTY OWNER | BUSINESS NAME/SITE | COUNTY VALUE | FINAL | TAXPAYER VALUE | SCHEDULED |
|---|---|---|---|---|---|---|---|---|---|
| 2024-1501-PR | 081-216-13-0-40-06-003.00-0 | R19702 | **2023** | DEBRUYN, R L & T H; TRUST | (RESIDENTIAL) | **$808,900** | | $750,000 | MONDAY AUGUST 5, 2024 @11:30 |
| 2022-5112-EQ | 081-216-14-0-10-03-006.02-0 | R19739 | **2022** | ICON INVESTMENTS LLC | AUTO MUSEUM PARKING LOT | **$1,220,060** | **$1,220,060** | $272,021 | **Held July 22,2024 in Topeka @9:00am** |
| 2023-1869-EQ | 081-216-14-0-10-03-006.02-0 | R19739 | **2023** | ICON INVESTMENTS LLC | AUTO MUSEUM PARKING LOT | **$1,270,180** | **$1,270,180** | $200,000 | **Held July 22,2024 in Topeka @9:00am** |
| 2024-2365-EQ | 081-216-14-0-10-03-006.02-0 | R19739 | **2024** | ICON INVESTMENTS LLC | AUTO MUSEUM PARKING LOT | **$1,297,170** | | | **PENDING** |
| 2023-2393-EQ | 081-216-23-0-10-08-001.00-0 | R20575 | **2023** | GENESIS HEALTH CLUBS OF MHTTN LLC | GENESIS | **$8,152,300** | | $4,076,150 | FRIDAY, SEPTEMBER 6, 2024, @9:00 AM FOR 1 HOUR IN TOPEKA TUESDAY |
| 2024-2368-EQ | 081-216-23-0-10-08-001.00-0 | R20575 | **2024** | GENESIS HEALTH CLUBS OF MHTTN LLC | GENESIS | **$8,441,700** | | | **PENDING** |
| 2018-2047-EQ | 081-216-24-0-20-01-002.00-0 | R21281 | **2018** | HD DEVELOPMENT OF MARYLAND | HOME DEPOT | **$6,435,400** | **$4,070,000** | $4,200,000 | **COTA REMANDED BACK TO BOTA** |
| 2024-2358-EQ | 081-216-24-0-20-01-002.00-0 | R21281 | **2024** | HD DEVELOPMENT OF MARYLAND | HOME DEPOT | **$7,000,000** | | $4,200,000 | **PENDING** |
| 2020-914-EQ | 081-216-24-0-20-02-001.00-0 | R21288 | **2020** | TARGET CORPORATION | TARGET | **$9,850,000** | | ? | MONDAY & TUESDAY OCTOBER 28 & 29 2024 @ 9:00 AM FOR 2 FULL DAYS IN TOPEKA |
| 2021-1440-EQ | 081-216-24-0-20-02-001.00-0 | R21288 | **2021** | TARGET CORPORATION | TARGET | **$9,700,000** | | *prior year value* | MONDAY & TUESDAY OCTOBER 28 & 29 2024 @ 9:00 AM FOR 2 FULL DAYS IN TOPEKA |
| 2022-2157-EQ | 081-216-24-0-20-02-001.00-0 | R21288 | **2022** | TARGET CORPORATION | TARGET | **$9,700,000** | | ? | MONDAY & TUESDAY OCTOBER 28 & 29 2024 @ 9:00 AM FOR 2 FULL DAYS IN TOPEKA |
| 2023-2295-EQ | 081-216-24-0-20-02-001.00-0 | R21288 | **2023** | TARGET CORPORATION | TARGET | **$9,700,000** | | ? | MONDAY & TUESDAY OCTOBER 28 & 29 2024 @ 9:00 AM FOR 2 FULL DAYS IN TOPEKA |
| 2024-1203-EQ | 081-216-24-0-20-02-0001.00-0 | R21288 | **2024** | TARGET CORPORATION | TARGET | **$9,700,000** | | ? | MONDAY, JANUARY 13, 2025 @ 11:00 AM FOR ONE HOUR IN TOPEKA |
| | | | | | **Total County Value in Question** | **$364,138,800** | | | |