



**Board of Riley County
Commissioners
Regular Meeting
Minutes
August 11, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Evan McMillan	Assistant County Engineer	Present	8:30 AM
Christian Bright	Manhattan Mercury	Present	8:30 AM
Elizabeth Ward	Human Resource Manager	Present	8:41 AM
Vivienne Uccello	PIO	Present	8:50 AM
John Ellermann	Public Works Director/County Engineer	Present	8:53 AM
Craig Cox	Deputy County Counselor	Present	9:21 AM
Shilo Heger	Treasurer	Present	9:25 AM
Jason Smith	Manhattan Area Chamber of Commerce	Present	9:45 AM
Janet Nichols	Manhattan Area Chamber of Commerce	Present	9:45 AM
Kevin Larson	Riley County Council on Aging	Present	9:46 AM
Darell Edie	Budget & Finance Officer	Present	10:05 AM

Pledge of Allegiance

Public Comment

1. Public Comments

McMillan said the Asphalt Overlay Project on McDowell Creek Road is scheduled to begin Wednesday, August 17, 2022. We expect the project to be completed by September 15, 2022. Adverse weather conditions may cause unexpected delays. Traffic will be reduced to one lane during construction. Drivers should expect delays of up to 15 minutes.

McMillan said the Transfer Station will start a controlled burn on Wednesday, August 17, 2022 and is expected to last a week. During this time smoke may be noticeable in surrounding areas including Manhattan City limits.

Commission Comments

2. Commission Comments

McKinley's Comments:

Tuesday I was on KMAN In Focus. Anna Burson also attended. She went into more detail on the items she had mentioned in the press conference Monday. I discussed the revenue neutral rate notices going out, the new ambulance facility in Leonardville, and the Public Safety building.

After In Focus I went to the Flint Hills Veterans Coalition. They discussed some possible changes to the parade. Janet Nichols brought up the NACo Operation Green Light for Veterans. This involves putting out green lights on buildings for the week leading up to Veterans Day. They are talking to Downtown Manhattan about putting green lights on the trees along Poyntz.

Focke's Comments:

I continue to go to daily physical therapy both at the facility and at home. There's some improvement and I hope to be cleared by the surgeon next week, at least from daily PT. It's amazing how many people I have gotten to know that go to rehab therapy.

I'm continuing to have a tile setter work at my house on the fireplace. It would have been done by now if many of the tiles have been damaged in transit making it a stop and start process.

I've been setting appointments and scheduling meetings for the rest of the month and beyond. I have also been reviewing documents sent by Counselor Holeman and have spoken to him about them. I followed up with Craig Cox on the paving issue at High Plains Ranch. Hopefully it will be resolved by the end of August.

Ford's Comments:

Monday afternoon I met with Janet Nichols, Director of Military

Relations with the Manhattan Area Chamber of Commerce to discuss the AUSA Conference in Washington D.C. as well as several other related events here on post throughout the remainder of 2022. Appreciated having her take time out of her busy schedule to meet and chat on these items and I think it's going to be a good thing having the county back involved in the conference moving forward.

Also Monday afternoon I also had a meeting with members of the Wamego Telephone Company, Twin Valley Telephone, members of the Rural Economic Development Committee, and the Manhattan Area Chamber of Commerce to discuss broadband and the availability of state/federal funds coming into Kansas for this purpose. It was an excellent dialog to get everyone together to see what the vision, strategy, and plan is moving forward to solve this critical infrastructure challenge, and it appears we will need to move fast to bring funds into area to build this all out. We are in the mist of developing letters of support with WTC, and Twin Valley to hopefully help leverage funds here in the Flint Hills region.

Wednesday afternoon I listened in on NACo's national membership call on how to use state and local fiscal recovery funds for affordable and workforce housing as well as housing preservation. Nothing new was mentioned on how funds can be used, but there was interesting dialog on different programs that are available to accomplish those items if counties wish and choose to do so.

Wednesday night I took some time to start going through the Unified Planning Work Program update for 2022 as part of the MPO. We should be working this through the fall to get passed and updated, but the first draft is now available to start that process.

Business Meeting

3. Bid Recommendation - Steel Materials for Bridge Replacement Project

Move to approve the staff recommendation for the bid submitted by Oden Enterprises, Inc. of Wahoo, NE to supply Steel Materials for Bridge Replacement for the low bid of \$166,860.83.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

4. Request for Access, Konza Valley RWD 1, Kansas KDHE Project Code: C5-081-72323

No action taken.

5. Sign Riley County Position Action Form(s)

Move to approve and sign a Riley County Position Action Form for a Full Time Paramedic, in the EMS/Ambulance Department, at a grade Paramedic.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

6. Discuss Joint City/County/County Meeting Agenda

No topics.

7. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$639,889.06 and the following warrant vouchers for August 12, 2022:

2022 Budget

County General	\$432,940.40
Health Department	79,515.92
Court Services	150.00
Motor Vehicle Operations	4,365.64
Community Corrections	17,533.65
Emergency 911	1,735.16
Solid Waste	6,948.58
County Building	10,701.88
RCPD Levy/Op	16,185.00
Riley Co. Fire Dist. #1	23,346.81
University Park W&S	4,432.65
Hunters Island Water Dist	4.80
Carson Sewer Benefit Dist	850.85
Moehlman Bottoms	2.30
Terra Heights Sewer	276.92
Konza Water Operations	1,679.14

TOTAL. \$600,669.70

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

8. Board of Riley County Commissioners - Regular Meeting - Aug 8, 2022
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

9. Tentative Agenda

Press Conference Topics

10. Discuss Press Conference

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

11. Administrative Work Session

Holeman said he has been working on the purchase documents for the north county ambulance station.

Holeman discussed the University Park water treatment facility work with the EPA on the penalty for University Park Benefit District.

Holeman said he has worked on the Drug Court agreements for attorneys to assist those defendants participating in Drug Court. Holeman stated it is funded through grant funds.

Holeman stated he is also working with Public Works on a Transfer Station project.

9:20 AM John Ellermann, Public Works Director/County Engineer

12. Julie Lane Vacation Public Hearing

Ellermann presented the Julie Lane road vacation.

McKinley opened the Public Hearing.

No public comment.

McKinley closed the Public Hearing.

Move to approve the vacation of a portion of Julie Lane as described in the petition.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:30 AM Shilo Heger, Treasurer

13. July 2022 Revenue Reporting - Riley County Treasurer

Heger presented the Treasurer's Report.

9:45 AM Jason Smith, Manhattan Area Chamber of Commerce

14. Economic development update

Nichols thanked the Board for sending Commissioner Ford to the annual AUSA meeting this fall.

Nichols presented an update on Fort Riley activities.

Smith discussed this year's planned Intercity Visit to Wichita and Oklahoma City.

Smith presented an economic development update.

10:00 AM Kevin Larson, Riley County Council on Aging

15. Riley County Council on Aging update

Larson presented the Riley County Council on Aging update.

10:15 AM Budget and Planning Committee - Darell Edie, Budget and Finance Officer

16. Monthly Cash Flow Report

Edie presented the monthly cash flow reports.

Ford stated there will probably be two letters of support, one for WTC and one for Twin Valley Telephone.

10:30 AM Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley