



**Board of Riley County
Commissioners
Regular Meeting
Minutes
August 12, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Brenda Jordan		Present	8:30 AM
Mavrick Winter		Present	8:30 AM
Gina Scroggs	Downtown Manhattan	Present	8:30 AM
John Ellermann	Public Works Director/County Engineer	Present	8:30 AM
Mel Borst		Present	8:30 AM
Elizabeth Ward	Human Resource Manager	Present	8:38 AM
Gary Rosewicz	Assistant County Engineer	Present	8:50 AM
Sam Hennigh	KMAN	Present	8:50 AM
Shilo Heger	Treasurer	Present	9:25 AM
Daryn Soldan	Chamber of Commerce	Present	9:40 AM
Janet Nichols	Chamber of Commerce	Present	9:40 AM
Julie Gibbs	Health Department Director	Present	9:58 AM
Tami Robison	Budget and Finance Officer	Present	10:20 AM
Craig Cox	Deputy County Counselor	Present	10:37 AM
Greg McHenry	County Appraiser	Present	11:00 AM
Joshua Gering	EMS/Ambulance Assistant Director	Present	11:15 AM
Amanda Smeller	Planning/Special Projects Director	Present	11:35 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Mavrick Winter an eight-year member of the Leonardville Little Hustlers 4-H Club thanked Commissioner Ford and Commissioner McKinley for their contribution to the club.

Borst stated the First Christian Church is now eligible for tax credits, up to 25%.

Commission Comments

2. Commission Comments

Ford's Comments:

Monday afternoon I had my biweekly Community Leaders' Zoom call with officials from K-State, Ascension Via Christi, Lafene Health Center, City of Manhattan, and Riley County Health Department to discuss the ongoing Covid-19 efforts here locally. Most of the discussion was centered around current plans and local protocols, Centers for Disease Control and Prevention/Kansas Department of Health and Environment guidance on quarantine policies, recent numbers in cases and reporting, and several other current topics on the subject. We will meet again via Zoom on the 23rd.

Big thanks to Bruce Chladny Executive Director for Kansas Association of Counties (KAC) for highlighting his recent visit to Riley County in the KAC's August 2021 County Comment e-letter and newspaper. Certainly glad he had the opportunity to stop in and join us and I always like the highlight when Riley County and its staff and employees are recognized and honored.

I found some interesting numbers of the WhiteHouse.Gov site in terms of what this Infrastructure Investments and Jobs Act bill might mean to Kansas as a whole. It's expected that Kansas would receive 2.6 billion in aid for highway projects, 225 million for bridge replacements, 273 million for public transit, 100 million to expand broadband, and 40 million for electric vehicle charging stations. This coupled with last year's CARES Act funding and this year's American Rescue Plan Act funding leads me to believe there should be absolutely no excuse for why the state mandated Local Ad Valorem Tax Reduction (LAVTR) and City County Revenue Sharing should not and cannot be funded at the time. I will be really interested to see what that excuse will actually be however.

Wednesday afternoon I had a Zoom call with both Kent Glasscock and Bob Copple from Ascension Via Christi to follow up on last month

symposium on the local and regional health care challenges. I did update both of them on plans that are being discussed here in Riley County on future EMS/Public and Mental health facilities and a few other various topics. Certainly appreciated both gentlemen taking time out of their busy schedule to chat and follow up with me on the conversation.

McKinley's Comments:

Tuesday I was on KMAN In Focus. First time doing this in person, which makes it easier for me. Primary subjects covered were the upcoming sales tax election, the budget, the church property and a little on masks. We had a good discussion on all the topics and I think I was able to get out a lot of good information.

After the radio, I went to the Flint Hills Veterans Coalition meeting. Most of the meeting was going over the details for the Veterans Day parade. As I mentioned before, I was tasked with organizing the setup and take down of the barricades. I will be looking for volunteers from the county.

I was able to talk with past County Commissioners at both of these locations. Met with Dave Lewis at KMAN and talked to Mike Kearns at the Flint Hills Veterans.

Tuesday evening was the Riley City Council meeting, but it was cancelled due to a lack of quorum.

Wednesday evening I attended the Randolph City Council meeting. I mentioned that we had been able to complete the budget and kept a flat mill levy. I also discussed the upcoming sales tax question.

I want to remind everyone that this weekend is Hullabaloo in Leonardville. Lots of fun events for the whole family.

Focke's Comments:

Monday afternoon I went to the "Be Able" facility and worked on organization and preparation for the community meal and free haircuts that evening. The Common Table Monday meal team handed out to-go meals. Platinum Hair Company has provided free haircuts for the community since 2014 (except for 2020) and they are always excited to provide this service to the community. They brought 7 hair stylists and cut 41 heads of hair. It was very exciting for people and children to get a professional haircut, especially right before school starts. This has

always been a great event for the community and I'm so happy to have it continue. We will schedule another time around Thanksgiving.

Tuesday, I reviewed the meeting notes for the Entrepreneurial Task force but was unable to attend due to their change of day and time and a conflict I had. I plan to get with Stephanie to review the final meeting analysis.

That evening I attended the Personnel Support Committee at my church. We have a new pastor coming at the end of the month and went over various job descriptions of staff and budget.

Wednesday, I went up to the Keats Park to check on the playground progress. It is proceeding along well and several people that I spoke with were pleased that it was getting done after a long wait.

Business Meeting

3. Action on a Plaza Reservation Request for Downtown Manhattan, Inc.

Move to approve a Plaza Reservation Request for Downtown Manhattan, Inc. for Thursday, August 19, 2021 from 4:00 p.m. - 8:00 p.m. for third Thursday.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

4. 2020 CIP Authorization-Courthouse Stone Replacement & Patching

Move to approve the CIP Project Funding Authorization Form for the approval on August 5, 2021.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

5. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Brian J. Fangman, a new hire, as a Traffic Control Technician, in the Public Works/Operations Department, at a grade I step 4, at \$19.18 per

hour.

- Kyle Voth, a Contact Tracer, in the Health Department, for Separation from County Service, effective August 19, 2021.
- Anita Bloom, an As Needed Clerical, in the Planning and Development Department, for Separation from County Service, effective August 6, 2021.
- Courtney Bekemeyer, for a status change, as an EMT, in the EMS/Ambulance Department, at a grade EMT step 2, at \$14.30 per hour, effective August 22, 2021.

6. Discuss Joint City/County/County Meeting Agenda

No items.

7. Discuss Intergovernmental Luncheon

No Items.

8. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$591,794.93 and the following warrant vouchers for August 13, 2021:

2021 Budget

County General	\$1,492,817.02
Health Department	117,383.95
Motor Vehicle Operations	3,897.01
Community Corrections	16,040.09
Economic Development	1,801.25
Emergency 911	956.23
Solid Waste	6,310.61
County Building	16,989.93
Road & Bridge Cap Project	250,000.00
RCPD Levy/Op	15,181.96
Riley Co Fire Dist #1	10,411.47
University Park W&S	162.98
Carson Sewer Benefit Dist	2,463.99
Valleywood Operations	160.59
Terra Heights Sewer	185.00
Konza Water Operations	31.90

TOTAL. \$1,934,793.98

2020 Budget

Road & Bridge Cap Project \$542.50

TOTAL. \$542.50

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

9. Board of Riley County Commissioners - Regular Meeting - Aug 9, 2021
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

10. Tentative Agenda

Press Conference Topics

11. Discuss Press Conference

9:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

12. Administrative Work Session

13. Work Session--Discussion with BOCC of County Options on First Christian Church Property

Holeman reviewed Riley County's options on the First Christian Church property.

Move to move the executive session to the end of today's meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

9:20 AM

John Ellermann, Public Works Director/County Engineer

14. Request to Exchange Federal Funds

Ellermann presented the Federal Fund Exchange request.

Move to approve the Chairman sign the Request to Exchange Federal Funds with the State of Kansas and to deposit the funds in CIP.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:30 AM

Shilo Heger, Treasurer

15. July 2021 Revenue Reporting - Riley County Treasurer

Heger presented the Treasurer's report.

9:45 AM

Daryn Soldan, Manhattan Area Chamber of Commerce

16. Economic development update

Soldan discussed economic development projects.

Nichols discussed military relations activities.

10:00 AM Julie Gibbs, Health Department Director

Move to recess as the Board of County Commissioners and convene as the Board of Health.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

17. Riley County Health Department August Update

Gibbs presented the Health Department monthly update.

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:30 AM Budget and Planning Committee - Tami Robison, Budget and Finance Officer

18. Monthly Cash Flow Reports for July 2021

Robison reported the new Riley County bond rating from Moody's is an Aa1 from an Aa2, which is very good.

Robison present the monthly cash flow reports.

Robison stated the auditor has reviewed the 2022 budget and it is complete.

10:50 AM Craig Cox, Deputy County Counselor

19. Fairmont Heights Sewer Benefit District General Obligation Bond Resolution

Cox presented the Fairmont Heights Sewer District GO Bonds and Resolution.

Move to approve “Resolution No. 081221-35, a Resolution of Riley County, Kansas, authorizing issuance of the county’s General Obligation Bonds, Series A, 2021, in the principal amount of \$306,730.77 specifying the terms and details of the bonds and providing for the levy and collection of special assessments or general taxes to pay the principal of and interest on the bonds when due and amending Resolution No. 091020-43.”

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

11:05 AM Greg McHenry, Appraiser

20. Appraiser's Office Report

McHenry presented the Appraiser's Office report.

11:30 AM Josh Gering, EMS/Ambulance Assistant Director

21. Request To Fill Open Position

Gering presented the positions request.

Move to approve the request to fill the positions of Paramedic and PRN both internally as well as externally.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed Riley County Position Action Forms for the following:

- a full time Paramedic, in the EMS/Ambulance Department, at a grade Paramedic.
- a PRN Paramedic (two open positions), in the EMS/Ambulance Department, at a grade Paramedic.

11:40 AM John Ellermann, Public Works Director/County Engineer

22. Request to Extend Expiration Date for Park Seasonal Laborer

Ellermann presented a request to extend the expiration date for the Park seasonal laborer.

Move to approve extending the expiration date to December 15, 2021 for the Seasonal Laborer.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed a Riley County Position Action Form for a Seasonal Laborer, in the Public Works/Parks Department, at a grade I.

11:45 AM Amanda Smeller, Planning/Special Projects Director

23. Request to Refill vacant As-Needed Clerical Assistant

Smeller presented the request to refill the as-needed clerical assistant.

Move to refill the As-Needed Clerical Assistant in the Planning & Development Department.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed a Riley County Position Action Form for an As Needed Clerical Assistant, in the Planning and Development Department, at a grade D.

Holeman asked to table the executive session until Monday

Move to table the executive session until Monday, August 16, 2021.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley