Board of Riley County Commissioners
Regular Meeting
Agenda
August 16, 2021

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers **8:30 AM**

District 1 – John Ford, Chair | District 2 – Greg McKinley, Vice Chair | District 3 – Kathryn Focke, Member

8:30 AM **Call to Order**

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Highway Use Permit, Evergy
4. Out of State Travel Request Public Works

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - Aug 12, 2021 8:30 AM

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:00 AM **Clancy Holeman, Counselor/Director of Administrative Services**

8. Administrative Work Session
9. Pending County Projects County Counselor

9:15 AM **David Adams, EMS/Ambulance Director**

10. EMS/Ambulance Staff Update

9:30 AM **Press Conference**

11. Public Notice - Alvin Perez (1-2 minutes)
12. Public Notice - Gary Rosewicz (1-2 minutes)
13. Moody's upgrades Riley County to Aa1 Rating - Tami Robison (5 minutes)

9:50 AM **Rich Vargo, County Clerk**

14. Request to fill Public Information Officer position

10:00 AM **Primary Election Canvass**

10:20 AM **Clancy Holeman, Counselor/Director of Administrative Services**

15. Executive session to discuss confidential legal advice regarding potential litigation issues

12:00 PM **Law Enforcement Agency Meeting**

16. Law Board Meeting Agenda

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

PUBLIC WORKS
Permit

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: **Shannon Sterling, Administrative Assistant**

MEETING: **August 16, 2021**

SUBJECT: **Highway Use Permit, Evergy**

PRESENTER: **John Ellermann, PE, Director of Public Works**

BACKGROUND

Evergy is requesting permission to work in the right of way to replace a broken pole along Country Road south of Barton Road.

RECOMMENDATION(S)

Staff recommends approval of the Highway Use Permit as presented.

POSSIBLE MOTION(S)

Move to approve the Highway Use Permit granting Evergy permission to complete the work as outlined in the Permit.

Enclosures:
- 08.02.21_Evergy_Country Rd (PDF)

Permit No. _____

APPLICATION FOR HIGHWAY USE PERMIT

Riley County, Kansas

Evergy	Overhead Electric
Applicant Name	Type of Construction

225 S Seth Child Road	Manhattan	Kansas	66502
Applicant Mailing Address	City	State	Zip

Applicant hereby requests permission to replace broken pole along Country Road south of Barton Road. along and/or across the public roads of Riley County, Kansas, according to the details and route shown on the attached plans and standards for said construction.

A $100 Application Fee and a detailed map of location (include an aerial when possible) are required.

In support of its application, the Applicant states it is in the best interest of the residents of Riley County to allow construction of said facility. In addition, Applicant agrees as follows:

A. Facility shall be installed in conformance with all items on approved plans, pertinent national codes/standards and the Riley County Highway Use Permit Requirements and Procedures. Any request for variance shall be an addendum to this application. Any utility sharing facilities with another entity is required to obtain a separate Highway Use Permit for their installation.

B. A refundable deposit as specified in the Riley County Highway Use Permit Requirements and Procedures, made payable to Riley County, Kansas, shall accompany this application to guarantee satisfactory performance of the conditions of this permit.

C. The County Engineer and/or the Township Trustee shall have the authority to require any needed repairs resulting from such construction in the road right-of-way for a period of one year from date of completed construction.

D. In the event of road improvement or maintenance within the right-of-way, the applicant or its assigns will be responsible for the relocation of the facility at no cost to riley County or the Township.

E. **Applicant shall notify the County Engineer at least 2 business days prior to the beginning of construction and upon completion of construction at 785-537-6330.**

F. It is understood, the work shall commence within three (3) months of the permit approval and be completed within thirty (30) days of the estimated duration of construction otherwise, the permit becomes null and void, unless an extension of time is approved.

G. Applicant further represents it shall comply with and abide by any rule, regulation or condition of the permit made by the County Engineer and/or the Township Trustee.

Submitted by: Jared Hawkins Digitally signed by Jared Hawkins DN: C=US, E=jared.hawkins@evergy.com, CN=Jared Hawkins Date: 2021.07.29 13:32:37-05'00' — 7/29/2021

Submitter's signature — Date

Jared Hawkins TD Designer III

Printed Name & Title

785-587-2304 — Contractor Name

Submitter's Telephone Number

jared.hawkins@evergy.com — Contractor Telephone Number

Submitter's Email Address

8/17/2021 — Estimated Duration of Construction

Proposed Date of Construction

RECOMMENDED BY: _____

Riley County Engineer

Permit granted this ____day of _____, 20_____.

BOARD OF COUNTY COMMISSIONERS
RILEY COUNTY, KANSAS

_____

Chairperson

OFFICE USE ONLY:

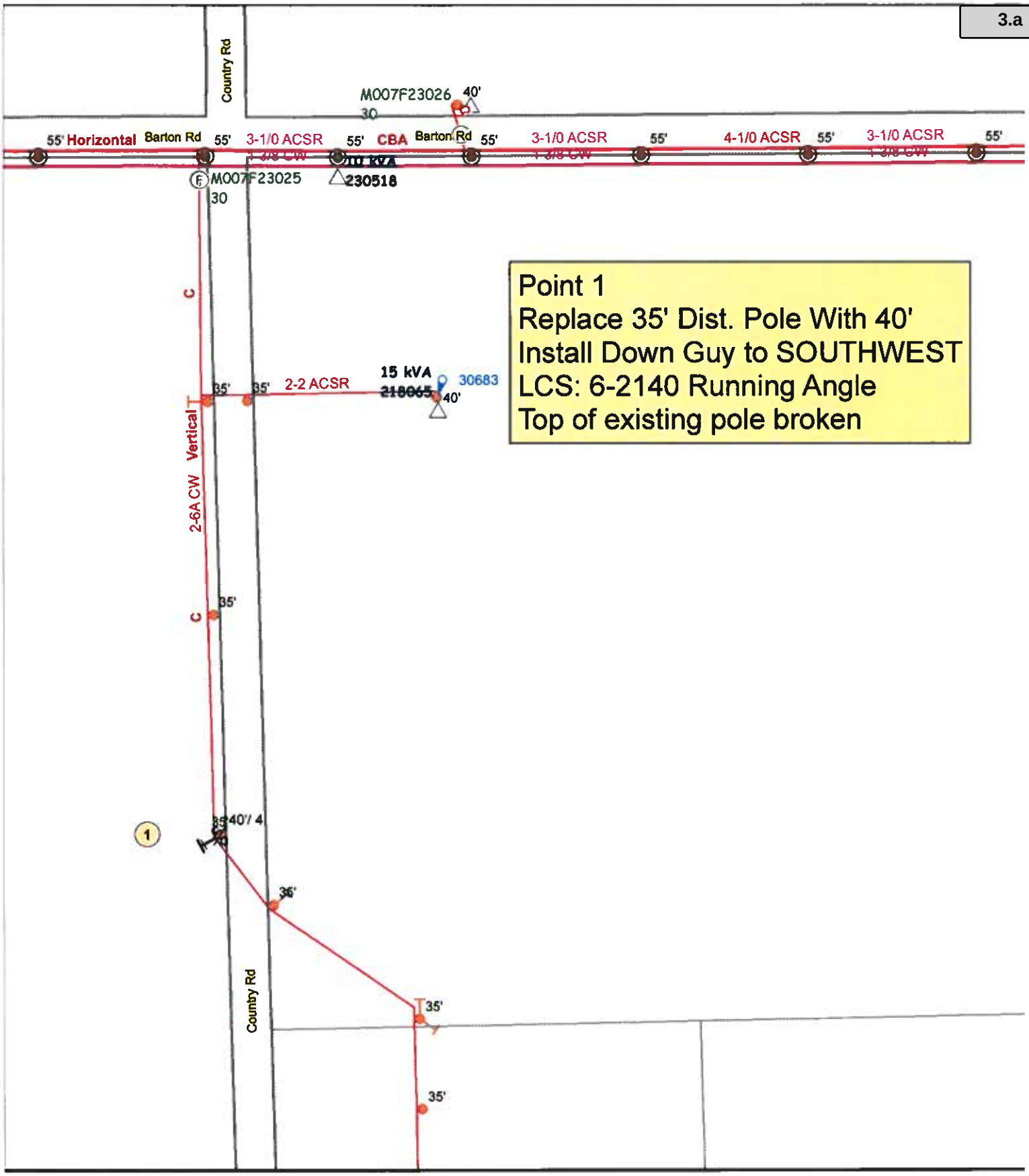
Application Fee: $100.00

$1,000 Deposit ___ Bond ___ Letter ✓

Receipt No. 012617 Date: 8-2-21

Signature: S.S.

Attachment: 08.02.21_Evergy_Country Rd (11033 : Highway Use Permit)



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Exist	New

Line Direction

N

evergy

Think Safety!

Title	RP 35' Pole w/ 40' Running Angle		
By	Jared Hawkins	M101815118	Crew H
Date	6/30/2021	Scale 1 inch = 193 feet	Sheet Page 1
Sub/Ckt	AAAA 00-00	Upstream Device	X000X1

Attachment: 08.02.21_Evergy_Country Rd (11033 : Highway Use Permit)

PUBLIC WORKS
Travel Request

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: **Mary Graham, Admin Asst II**

MEETING: **August 16, 2021**

SUBJECT: **Out of State Travel Request Public Works**

PRESENTER: **John Ellermann, Director/County Engineer**

POSSIBLE MOTION(S)

Move to approve out of state travel request for David G Willis to attend the 2021 International GIE+EXPO and Equipment Show in Louisville, KY October 20th - 22nd.

Move to deny

Move to modify

Enclosures:

- GIE+EXPO 2021 Lexington, KY David Willis Memo (PDF)
- GIE+EXPO 2021 Lexington, KY David Willis Form (PDF)

MEMORANDUM

DATE: August 16, 2021

FROM: John Ellermann

TO: BOCC

RE: Out-of-State Travel Request

I would like for David Willis to attend the 2021 International GIE+EXPO and equipment show in Louisville, KY.

Benefits to Riley County - By attending this educational conference David will gain valuable knowledge to help manage park operations more efficiently and effectively. This conference should provide him with innovative ideas to save tax payer dollars while improving quality.

As the premier industry exposition GIE+EXPO provides a showcase featuring the latest in equipment, services, product design, and technological advances. New features highlight drones, robotics, UTVs and more.

GIE+EXPO expects to host over 1,000 exhibitors, with a 20-acre demo and test driving area. The latest equipment, materials, product design, services and technology will be available for viewing.

Some of the educational workshops David will have the opportunity to attend include:

How to Build a Recruiting Machine That Works
Retaining Employees Through Company Culture

Attachment: GIE+EXPO 2021 Lexington, KY David Willis Memo (11055 : Out of State Travel Request)

RILEY COUNTY OUT OF STATE TRAVEL REQUEST/AUTHORIZATION

NAME: David Willis **DEPARTMENT:** Public Works

POSITION TITLE: Parks Manager **DATE REQUESTED** 8/16/21

FUND: Road and Bridge

Travel From: Manhattan, KS **Date:** 10/20/21

Travel To: Louisville, KY **Date:** 10/22/21

Purpose of Travel: To attend the 2021 International GIE+EXPO in Louisville, KY

Mode of Travel: Common Carrier ☐ Riley County Vehicle ☐ Privately Owned Vehicle ☒

☐ Administratively determined to be to the advantage of Riley County
☒ Not to exceed the cost of common carrier including food and lodging
Mileage rate of

ESTIMATED COST:

Type of Expense	Description	Amount
Transportation	1252 miles x .56 per mile (airline ticket 430.00)	701.00
Lodging	3 nights @ $195.00	585.00
Meals	3 days	189.00
Registration/Fees	Early Bird Registration	20.00
Other		

Total Estimated Travel Costs: $1495.00

Requested by: David S. Willis **Date:** 8/11/21

Approved by:

Department Head: John Ellmann **Date:** 8-11-2021

Chairman: **Date:**
Board of County Commissioners

Attest: **Date:**
Riley County Clerk

cc: Department Head
Department Assistant

Out of State Travel request/adopted 10-12-98

Attachment: GIE+EXPO 2021 Lexington, KY David Willis Form (11055 : Out of State Travel Request)

Board of Riley County Commissioners

Regular Meeting

TENTATIVE Agenda

August 19, 2021

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers **8:30 AM**

District 1 – John Ford, Chair District 2 – Greg McKinley, Vice Chair District 3 – Kathryn Focke, Member

8:30 AM	**Call to Order**
	Pledge of Allegiance
	Public Comment
	Commission Comments
	Business Meeting
	Review Minutes
	Review Tentative Agenda
	Press Conference Topics
9:00 AM	**Bob Isaac, Planner** 1. Blue River Hills Unit 5 final plat request
9:15 AM	**Elizabeth Ward, Human Resource Manager** 2. State of Kansas Healthcare insurance coverage renewal
9:30 AM	**Clancy Holeman, Counselor/Director of Administrative Services** 3. Administrative Work Session
9:50 AM	**Bob Isaac, Planner** 4. Tegtmeier Addition Unit 2 Final Plat Request
10:00 AM	**Gary Fike, County Extension Director** 5. Staff update
10:15 AM	**Dennis Butler, RCPD Director** 6. RCPD update
10:30 AM	**Greg Vahrenberg, Raymond James & Associates** 7. Refunding Bond Resolution

Attachment: 08-19-21 tentative agenda (10487 : Tentative Agenda)

10:50 AM **Alice Massimi, PIO**

8. ArchiveSocial

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 08-19-21 tentative agenda (10487 : Tentative Agenda)

Board of Riley County Commissioners

Regular Meeting

TENTATIVE Agenda

August 23, 2021

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers **8:30 AM**

District 1 – John Ford, Chair District 2 – Greg McKinley, Vice Chair District 3 – Kathryn Focke, Member

8:30 AM	**Call to Order**
	Pledge of Allegiance
	Public Comment
	Commission Comments
	Business Meeting
	Review Minutes
	Review Tentative Agenda
	Press Conference Topics
9:00 AM	**Robbin Cole, Pawnee Mental Health Services Director** 1. Pawnee Mental Health Services update
9:30 AM	**Press Conference**
10:10 AM	**Clancy Holeman, Counselor/Director of Administrative Services** 2. Administrative Work Session
12:00 PM	**Intergovernmental Luncheon**
	Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 08-23-21 tentative agenda (10487 : Tentative Agenda)

COUNTY COUNSELOR/ADMINISTRATIVE SERVICES
Staff Update

Clancy Holeman
Counselor/Director of Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: **Jana Chingway, Senior Legal Assistant**

MEETING: **August 16, 2021**

SUBJECT: **Pending County Projects County Counselor**

PRESENTER: **Clancy Holeman, Riley County Counselor**

Enclosures:

- Final Commission List 08.16.2021 (DOC)

PENDING COUNTY PROJECTS ▪ August 16, 2021
Submitted by Clancy Holeman, Riley County Counselor
Changes from previous meetings are shown in italics.

NOTE: The below is not intended to be a comprehensive list of all "pending" departmental projects underway. Instead, it represents an ongoing snapshot of the current status of selected pending projects which have either consumed significant staff time; involve county issues of widespread significance, or which have been added to this list by the BOCC.

COMMISSION LIST

Matters Reviewed Since Last Project List Submitted:

1. Finalize draft of Fairmont Heights Sewer Benefit District Service Agreement and provide to City of Manhattan staff for review. Receive returned Agreement from City. Solicit and receive input from staff working group. Schedule county working group meeting for Friday, July 6, 2018.

2. Relay potential claim information to liability insurer.

3. Email and phone exchange with outside consulting engineer to finalize Engineering Agreement with Riley County for Fairmont Heights Sewer Benefit District; Draft CAR for final version and arrange for consulting engineer to provide originals for signature by BOCC July 5th.

4. Respond to working group inquiry about potential signage on private road. Review staff working group responses on same issue.

5. Update draft indemnity agreement for 2018 County Fair and transmit to Extension Director for review and further update. Communicate with Extension Director, then insurance company representative, for revision of certificate of insurance to provide coverage on appropriate dates. Provide agreement to Extension for circulation and signatures.

6. "Dark Store" Commercial Real Property Appraisal Theory: A local working group composed of two members of our state legislative delegation and staff from Riley County, the City of Manhattan and Pottawatomie County is scheduled to meet initially July 11, 2018. The goal is to develop legislation to address this "hypothetical" appraisal theory which, on commercial properties, represents potentially huge reductions in the property tax base for local governmental entities, a resulting shift of that tax liability to residential properties, along with local government exposure to refunds with interest from the counties' general funds.

Staff and Departmental Meetings Attended Since Last Project List Submitted:

1. Discussion of Health Department electronic medical records and potential transition to vendor selected by consortium of regional health departments. Initial conversation on multiple issues. Staff discussion scheduled for Friday, July 6th, 2018.

2. Review Agenda items for BOCC public meeting of July 5, 2018.

3. Public Works--Carson Mobile Home Park Sewer Benefit District—sewer system improvement KDHE loan application. Met with Public Works and Budget and Finance on April 26, 2018. Conference call made to KDHE. I will provide draft of revised KDHE form contract and cover letter to Public Works week of May 7, 2018. Public Works submitted on May 10, 2018 its proposed changes to the KDHE form contract.

4. Emergency Management—Fort Riley meeting on development of tower site lease agreement held April 25, 2018. Fort will develop memorandum for Bank confirming the Fort supports this project "in principle." All other details will remain to be worked out. Our joint theory is this memo will help financing institution go forward with closing on the loan for the entire project, even if the tower lease

Attachment: Final Commission List 08.16.2021 (11041 : Clancy's Commission List)

with Fort Riley cannot be executed before that closing—because of the need for Corps. of Engineers' development of a lease agreement for the use of Fort Riley's radio tower site. Significant time expended during week of May 7, 2018 in order to finalize concepts for our tower lease agreements, including 1½ hour telephone conference May 9, 2018, with bond counsel, lawyer for financing institution and Fire Chief. Final proposed tower lease agreements were distributed.

Valleywood ROW Obstructions: Letter mailed giving the party placing obstructions in the township road ROW 15 days to remove or it will be removed by County Engineer, pursuant to statute. Deadline for removal of obstructions close of business, May 3, 2018.

Firing Range: Response due from landowner by May 10, 2018. Contacted by different counsel for landowner. Toured range with counsel for land owner.

Countywide Emergency Radio Communications System Upgrade: Established contact with federal legislative delegation members—requesting information on any available federal funding to help defray portion of total project cost—since NBAF labs and associated facilities will benefit from interoperability of improved emergency radio communications ability.

BOCC v. Archer: On April 4, 2018 District Court denied Archer's motion to sanction me for alleged misconduct, at the close of his evidence over two days. The District did so when we made a motion for judgment as a matter of law, based upon our theory we had no reason to provide evidence, given the nature of Defendant's evidence. We have provided a Supreme Court Rule 170 demand that Defendant's counsel sign our journal entry or it will be submitted to the Court for consideration. Defendant's Supreme Court Rule deadline to provide us with any objections to that journal entry was close of business, Thursday, April 26, 2018. When no response was received by opposing counsel, our journal entry was submitted to the Court pursuant to the foregoing Supreme Court Rule, un-signed by Defendant's counsel. It was approved and signed by the Judge. That final journal entry has now been filed in the case.

Household Hazardous Waste: I provided the BOCC for signature Monday, December 12th the resolution necessary to add Marion County as a member of the Regional HHW Program. The Board signed that document. Director Dennis Peterson will offer that resolution as a template to the other 10 current members of the Program. Each one of them is required to pass a similar resolution in order to allow Marion County membership. Once all those resolutions are passed, the most recent version of the underlying interlocal agreement must be submitted to the Attorney General for review and approval. I've discussed with Dennis the fact that we will need to have each signing county provide proof of their resolution adoption and publication before submitting the interlocal agreement to the Attorney General. That office no longer has copies in its files of the original interlocal agreement this current agreement amends. That's because they were disposed of according to the Attorney General's record retention schedule. Weeks of April 3, 10, 2017: Drafting cover letter to A.G. to accompany documents from various counties showing interlocal ready for approval. I anticipate completing this cover letter and transmitting the agreements for review in July, 2018.

Attachment: Final Commission List 08.16.2021 (11041 : Clancy's Commission List)

EMS
Staff Update

David Adams
EMS/Ambulance
Director
2011 Claflin Rd
Manhattan, KS 66502
Phone: 785-539-3535

STAFF REPORT

FROM: **David Adams, EMS/Ambulance Director**

MEETING: **August 16, 2021**

SUBJECT: **EMS/Ambulance Staff Update**

PRESENTER: **David Adams, EMS/Ambulance Director**

Operations

Calls for service

July- 483

North County- 18

Call volume by station:

Medic 11 located at 2011 Claflin Rd: 178

Medic 21 located at 11th & Poyntz: 156

Medic 31 located at 3060 TCB (Riley County Public Works): 78

Medic 41 located at Manhattan Regional Airport: 67

Our crews are extremely busy with July being the busiest month for calls of service since I have been here. Specifically, in the last two weeks of July we saw roughly the same number of possible COVID patients as we did in the last two weeks of November of 2020 and the first two weeks of January 2021.

Active Violence training was held on July 20th - 22nd and it went well. There was great teamwork from all agencies and a big thank you to the volunteers and to Manhattan Catholic Schools for letting us use their facility. Major Kurman from Ft. Riley assisted our department all 4 days with some tricks of the trade that they had learned from the time he was overseas in combat zones.

Staff have continued to wear masks while in the public and on all calls. We continue with the recently reinstated mask wearing whenever there is staff interaction among crews from different stations or shifts.

Assisting HR with policy manual update.

Education

Working with RCFD #1 on First Responder related topics.

Alex represented our department and was the lead instructor for a class at the Kansas EMS Association conference.

Orientation process of new hires is going well. Two of the 5 employees have finished phase 3 of the process and have begun working independently on shift. One of the others is progressing as well and the 5th employee will be starting soon.

Preparing for fall standby season.

Community Outreach:

Participated in several community functions including the "Everybody Counts" event at the Douglas Community Center, the Boys and Girls Club and the Kaw Valley Rodeo.

Conducted CPR classes as well as multiple trainings with the NBAF security company.

Enclosures:

- July 2021 Stats (PDF)

Runs by Responding Unit

Response EMS Unit Call Sign (eResponse.14)	Number of Runs	Percent of Total Runs
MED11	178	36.85
MED21	156	32.30
MED31	78	16.15
MED41	67	13.87
MED12	4	0.83
	Total: 483	**Total: 100.00**

Attachment: July 2021 Stats (11054 : Staff Update)

Runs By Day of Week

Incident Day Of Week Number And Name	Number of Runs	percent of total
01 - Sunday	60	12.42%
02 - Monday	52	10.77
03 - Tuesday	70	14.49
04 - Wednesday	58	12.01
05 - Thursday	78	16.15
06 - Friday	80	16.56
07 - Saturday	85	17.60
	Total: 483	**Total: 100.00**

Attachment: July 2021 Stats (11054 : Staff Update)

Runs by Hour of Day

Incident Hour Range Of Day 24	Number of Runs	Percent of Total Runs
00:00:00 - 00:59:59	19	3.93%
01:00:00 - 01:59:59	13	2.69
02:00:00 - 02:59:59	14	2.90
03:00:00 - 03:59:59	13	2.69
04:00:00 - 04:59:59	10	2.07
05:00:00 - 05:59:59	9	1.86
06:00:00 - 06:59:59	7	1.45
07:00:00 - 07:59:59	9	1.86
08:00:00 - 08:59:59	19	3.93
09:00:00 - 09:59:59	25	5.18
10:00:00 - 10:59:59	29	6.00
11:00:00 - 11:59:59	34	7.04
12:00:00 - 12:59:59	29	6.00
13:00:00 - 13:59:59	17	3.52
14:00:00 - 14:59:59	31	6.42
15:00:00 - 15:59:59	30	6.21
16:00:00 - 16:59:59	31	6.42
17:00:00 - 17:59:59	29	6.00
18:00:00 - 18:59:59	19	3.93
19:00:00 - 19:59:59	24	4.97
20:00:00 - 20:59:59	24	4.97
21:00:00 - 21:59:59	23	4.76
22:00:00 - 22:59:59	17	3.52
23:00:00 - 23:59:59	8	1.66
	Total: 483	**Total: 100.00**

Report Criteria

Incident Month Name - Year: Is In July 2021

Attachment: July 2021 Stats (11054 : Staff Update)

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COUNTY CLERK & ELECTIONS
Personnel

COMMISSION AGENDA REPORT

FROM: **Elizabeth Ward, Human Resource Manager**

MEETING: **August 16, 2021**

SUBJECT: **Request to fill Public Information Officer position**

PRESENTER: **Rich Vargo, County Clerk**

BACKGROUND

On October 12, 2020 the Commissioners were presented with a proposal to create the new position of Public Information Officer and place that position in the County Clerk's office. The Commissioners agreed with the need for a single point of contact to represent Riley County to the media and the community in times of disaster as well as in the day to day responsibilities of the county.

This position focuses on public communication, emergency response communication, press releases, press inquiries, branding and marketing for the county, educational information concerning county services, and consistent and effective communication strategies.

Initial funding for the Public Information Officer salary and benefits, for a period up to 64 weeks, would be reimbursed through a grant received by the Health Department related to to COVID-19 Staffing and Infrastructure, funded through the federal Paycheck Protection Program and Health Care Enhancement Act.

FISCAL IMPACT

Due to this position being funded through the COVID-19 Staffing and Infrastructure grant, there are no direct costs associated with the Riley County budget for fiscal years 2020 and 2021.

The salary and benefits for this position are included 2022 budget proposal

Position	Grade	Minimum	Midpoint	Maximum
Public Information Officer	S	$57,616	$73,840	$96,387.20

RECOMMENDATION(S)

Recommendation is to open the position of Public Information Officer for recruitment.

POSSIBLE MOTION(S)

Move to approve recruiting to fill the position of Public Information Officer.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- 2021-08 clerk PIO-2 (PDF)

RILEY COUNTY POSITION ACTION FORM

Department County Clerk Date 08/12/2021 Job Title Public Information Officer

☒ Full Time ☐ Part Time	☒ Regular ☐ As Needed	☐ Seasonal ☐ Intern	☐ Grant Funded ☐ Temporary	Pay Grade S 40 Hours per ☒ Week ☐ Month	Start Date ASAP End Date	☐ Non-Exempt ☒ Exempt

TYPE OF REQUEST

(Check one box and follow instructions in box – attach new job description if applicable)

Budgeted Position Request		Non-Budgeted Position Request	
☒ Request to hire replacement-same duties ☐ Request to hire replacement-new duties	☐ Request to change budgeted hours ☐ Request to change position status	☐ Request to create a new position for current fiscal year only ☐ Request for current non-budgeted position to be included in future annual budgets	☐ Request to create a new position which will be included in future annual budgets
1. Name of former incumbent or current employee: Alice Massimi Crouch	2. Effective date of promotion, transfer, termination, or change: 08/27/2021	1. Are there current budgeted funds available to pay for this position? ☐ Yes ☐ No ☐ Grant Funded	2. Requested hours per year:
3. If requesting a change in budgeted hours, estimated change in cost per year:	4 Would the position require re-evaluation for classification and pay grade purposes? ☐ Yes ☒ No	3. Estimated cost per year (financial impact): $	4 Would the position require evaluation for classification and pay grade purposes? ☐ Yes ☐ No
5. Has this position been "On Hold?" ☐ Yes ☒ No If yes, date placed "On Hold":	6. Any special conditions regarding this position:	5. If applicable, what is the ending date for the position?:	6. Any special conditions regarding this position:

1. Why is it necessary to fill this position or change its status? Termination of incumbent

2. Is it possible to fill this position internally? If no, why not? NA

For hiring purposes, briefly state necessary and/or desirable education, training, and/or certification required as well as desirable experience and/or skills:
see position description

Additional comments:

Approval by:		Date:
Department Head:		8-12-21
Personnel:		8/12/21
BOCC Chairman:		
BOCC Member:		
BOCC Member:		

approved request affects current and future budget figures, a copy will go to Payroll and Budget & Finance

3/19/0

RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
City Commission Meeting Room
1101 Poyntz Ave.
Manhattan, KS
August 16, 2021 12:00 p.m.
Agenda

I. ESTABLISH QUORUM- Chairperson Morse

II. PLEDGE OF ALLEGIANCE- Director Butler

III. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the Law Board. A Law Board member may request an item be moved to the end of the General Agenda.]

Pages 3-6 — A. Approval of July 19, 2021 Law Board Meeting Minutes
Pages 7-20 — B. Approve 2021 Expenditures/Credits
Page 21 — C. Juvenile Transport Reimbursement
Pages 22-25 — D. RCPD Related County Expenditures- *(Review)*
Page 26 — E. Riley County Jail Average Daily Inmate Population- *(Review)*
Page 27 — F. Seizure Expenditures- *(Review)*
Pages 28-30 — G. Reports: Synopsis- *(Review)*
1. Monthly
Pages 31-44 — a) Monthly Crime Report
2. Quarterly
Pages 45-49 — a) 2nd Quarter Uniform Crime Report (82.1.4)- Captain Jager
Pages 50-59 — b) 2nd Quarter Traffic Accident & Enforcement Analysis (61.1.1 A & C)- Captain Steere
Pages 60-61 — c) 2nd Quarter Seizure & Forfeiture Report (84.1.8)- Captain Freidline
3. Semiannual
Pages 62-67 — a) Semiannual Alcohol Enforcement Report- Captain Freidline

IV. GENERAL AGENDA

H. Additions or Deletions
I. Public Comment
J. Fraternal Order of Police Lodge #17 Comments
K. Board Member Comments
L. American Rescue Plan Act Update- Director Butler, Command Staff & Board- *(Discussion)*
Pages 68-76 — M. Approval of Edward Byrne Memorial Justice Assistance Grant- Director Butler- *(Vote Required)*
Page 77 — N. RCLEA 2021 Meeting Resolution No. 21-03- Director Butler- *(Vote Required)*
O. Executive Session- *(Vote Required)*
1. Non-Elected Personnel Matters
2. Attorney Client Privilege
P. Adjournment

NOTE: Riley County Law Enforcement Agency (Law Board) Meetings are open to the public. Agenda items may be viewed on the Riley County Police Department website at http://rileycountypolice.org/about-us/law-board-0. In order to comply with provisions of the Americans with Disabilities Act (ADA), the Riley County Law Enforcement Agency will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact Executive Assistant Nichole Glessner at (785) 537-2112, ext. 2468, for assistance.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

The Meeting of the Riley County Law Enforcement Agency will be televised live on local Cox Cable Channel 3, on the City of Manhattan's website at http://cityofmhk.com/tv, and also on Facebook at https://www.facebook.com/RileyCountyPD. A recording will be made available on the City's website after the meeting.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY
POLICE DEPARTMENT
To reduce crime and improve the quality of life for the citizens we serve

Riley County Law Enforcement Agency
Law Board Meeting

Monday, August 16, 2021
12:00 p.m.

City Commission Chambers
1101 Poyntz Avenue
Manhattan, Kansas

Contact Director Butler with any questions
(785) 537-2112 ext. 2468

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT
MONTHLY BUDGET STATUS REPORT

	July 31, 2021	Budget Authorization	Current Actual July	Actual-YTD 7 Months	% to date 58.33%	Last YTD Actual	Remaining 5 Months	% Balance 41.67%
01	Salaries-Full Time	13,401,286.38	1,049,512.32	7,510,396.98	56.04%	7,354,869.00	5,890,889.40	43.96%
02	Salaries-Part Time	125,000.00	10,198.76	67,958.56	54.37%	63,673.81	57,041.44	45.63%
03	Salaries-Overtime	471,762.00	54,094.08	268,954.70	57.01%	211,269.18	202,807.30	42.99%
TOTAL SALARIES		13,998,048.38	1,113,805.16	7,847,310.24	56.06%	7,629,811.99	6,150,738.14	43.94%
36	Kansas Police & Fire	1,864,647.00	144,876.29	1,019,313.75	54.67%	962,334.54	845,333.25	45.33%
37	KPERS	564,141.00	40,663.53	302,080.57	53.55%	298,599.82	262,060.43	46.45%
38	Social Security	559,569.00	43,587.94	300,989.81	53.79%	295,270.66	258,579.19	46.21%
39	Health Insurance	1,537,150.00	120,000.00	840,000.00	54.65%	840,000.00	697,150.00	45.35%
40	Workers Compensation Insurance	300,000.00	11,656.57	191,380.65	63.79%	155,662.88	108,619.35	36.21%
41	Unemployment Compensation	13,998.00	1,068.07	7,520.99	53.73%	7,304.91	6,477.01	46.27%
TOTAL EMPLOYEE BENEFITS		4,839,505.00	361,852.40	2,661,285.77	54.99%	2,559,172.81	2,178,219.23	45.01%
TOTAL PERSONNEL COSTS		18,837,553.38	1,475,657.56	10,508,596.01	55.79%	10,188,984.80	8,328,957.37	44.21%
04	Utilities	205,000.00	20,078.93	83,499.66	40.73%	76,632.26	121,500.34	59.27%
05	Insurance	267,000.00	1,170.00	410,189.00	153.63%	382,894.00	-143,189.00	-53.63%
06	Legal & Accounting	85,000.00	6,973.49	42,273.64	49.73%	56,145.86	42,726.36	50.27%
07	Training & Travel	90,000.00	13,291.78	57,517.93	63.91%	31,028.10	32,482.07	36.09%
08	Postage	7,400.00	1,041.10	3,146.87	42.53%	2,737.18	4,253.13	57.47%
09	Printing	7,500.00	0.00	2,003.72	26.72%	2,323.23	5,496.28	73.28%
10	Rentals-Maint Agreements	60,000.00	4,154.68	22,317.25	37.20%	24,871.23	37,682.75	62.80%
11	Building & Grounds	30,000.00	2,201.56	25,680.82	85.60%	30,020.25	4,319.18	14.40%
12	Equipment Repair & Maintenance	85,000.00	11,398.33	58,202.69	68.47%	43,937.93	26,797.31	31.53%
13	Vehicle Maintenance	90,000.00	5,882.28	52,753.57	58.62%	44,081.06	37,246.43	41.38%
14	Telephone Service	62,000.00	5,949.51	46,278.43	74.64%	38,012.04	15,721.57	25.36%
16	Medical Fees	15,000.00	813.00	16,004.00	106.69%	9,877.00	-1,004.00	-6.69%
19	Contractual Services-Computers	690,000.00	41,472.31	262,239.56	38.01%	311,787.03	427,760.44	61.99%
20	Other Contractual Services	314,000.00	25,430.49	287,369.59	91.52%	362,152.09	26,630.41	8.48%
TOTAL CONTRACTUAL SERVICES		2,007,900.00	139,857.46	1,369,476.73	68.20%	1,416,499.26	638,423.27	31.80%
17	Prisoner Food & Care	195,000.00	12,692.72	88,121.39	45.19%	84,861.09	106,878.61	54.81%
21	Community Services	17,500.00	5,807.09	8,454.34	48.31%	4,205.26	9,045.66	51.69%
22	Books, Subscriptions, Memberships	10,000.00	1,073.98	4,834.26	48.34%	5,865.68	5,165.74	51.66%
23	Uniforms & Accessories	40,000.00	2,425.54	16,842.06	42.11%	26,695.16	23,157.94	57.89%
25	Maintenance Supplies	29,500.00	959.83	9,341.59	31.67%	14,658.94	20,158.41	68.33%
26	Fuel & Lubrication	163,000.00	15,863.18	92,204.46	56.57%	73,325.59	70,795.54	43.43%
27	Vehicle Tires	17,000.00	0.00	4,977.76	29.28%	5,355.61	12,022.24	70.72%
28	Office Supplies	24,000.00	1,569.31	16,295.64	67.90%	19,520.77	7,704.36	32.10%
29	Replenishment Supplies	45,000.00	5,230.18	32,154.24	71.45%	26,117.85	12,845.76	28.55%
TOTAL COMMODITIES		541,000.00	45,621.83	273,225.74	50.50%	260,605.95	267,774.26	49.50%
30	Communications Equipment	10,000.00	0.00	22,984.85	229.85%	694,557.52	-12,984.85	-129.85%
31	Guns & Crime Equipment	60,000.00	10,204.12	114,409.91	190.68%	107,455.02	-54,409.91	-90.68%
32	Furniture	15,000.00	646.46	2,645.41	17.64%	14,952.49	12,354.59	82.36%
33	Office Equipment	452,000.00	5,642.15	75,930.77	16.80%	22,354.24	376,069.23	83.20%
34	Vehicles and Equipment	270,000.00	111,687.93	309,529.18	114.64%	51,841.96	-39,529.18	-14.64%
TOTAL CAPITAL OUTLAY		807,000.00	128,180.66	525,500.12	65.12%	891,161.23	281,499.88	34.88%
TOTAL NON-PERSONNEL COSTS		3,355,900.00	313,659.95	2,168,202.59	64.61%	2,568,266.44	1,187,697.41	35.39%
TOTAL EXPENDITURES		22,193,453.38	1,789,317.51	12,676,798.60	57.12%	12,757,251.24	9,516,654.78	42.88%

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

2.

RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
City Commission Meeting Room
1101 Poyntz Ave.
Manhattan, KS
July 19, 2021 12:00 p.m.
Minutes

Members Present:	Chairperson Linda Morse Secretary Barry Wilkerson Member Patricia Hudgins (arrived 12:02 p.m.)	Vice Chairperson Robert Ward Member John Ford
Absent:	Captain Josh Kyle Member Kathryn Focke	Captain Greg Steere Member BeEtta Stoney
Staff Present:	Director Dennis Butler Captain Erin Freidline Captain Derek Woods	Assistant Director Kurt Moldrup Captain Brad Jager
Recorder:	Victim/Witness Coordinator Lisa Hafliger, Riley County Attorney's Office	

I. Establish Quorum: By Chairperson Morse at 12:00 p.m.

II. Pledge of Allegiance: Director Butler led the Riley County Law Enforcement Agency (Law Board) in the Pledge of Allegiance.

III. Consent Agenda:

- **A.** Approval of June 21, 2021 Law Board Meeting Minutes
- **B.** Approve 2021 Expenditures/Credits
- **C.** Juvenile Transport Reimbursement
- **D.** RCPD Related County Expenditures *(Review)*
- **E.** Riley County Jail Average Daily Inmate Population- *(Review)*
- **F.** Policy Notification- *(Review)*
  1. Policy 33.4.3 – Field Training Program
  2. Policy 46.2.7 – Special Event Planning
  3. Policy 46.3.1 – Agency Liaison
  4. Policy 82.1.3 – Records Retention Schedule
  5. Policy 84.1.1 – Evidence – Property Control System
- **G.** Reports- *(Review)*
  1. Monthly
     a) Monthly Crime Report

Chairperson Morse pointed out that for the month of June the jail population was 66, which is a lower than years past.

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Vice Chairperson Ward inquired about the PIO consulting fee (page 13) and whether that is an ongoing expense.

Director Butler shared that it's an agreement with the former Public Information Officer (PIO) who focuses on the social media accounts for the Department. Due to current events (i.e., George Floyd, etc.) at the time of her departure they wanted continuity so they contracted with her to continue helping. He stated that it's not a lifetime agreement and there is the option for severability for both parties, but currently they feel that it is an important resource to have.

Vice Chairperson Ward recommended that for future policy updates they provide a copy of the old policy and the updated policy to be able to more clearly identify and appreciate what has changed.

Director Butler shared that they recognized the changes were not obvious when they put them on the agenda for today, but added that all of the changes were minor and housekeeping in nature. He stated that in future they will have the policy with strike-outs and colored font to make it easier to review.

Member Ford moved to approve the Law Board Meeting minutes from the June 21, 2021 meeting. Vice Chairperson Ward seconded the motion. Chairperson Morse polled the Board and the motion passed with Ford, Hudgins, Morse, Ward and Wilkerson voting in favor and no one voting against. The motion passed 5-0.

Vice Chairperson Ward moved to approve the remaining items on the Consent Agenda as presented. Member Ford seconded the motion. Chairperson Morse polled the Board and the motion passed with Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 5-0.

IV. General Agenda:

H. Additions or Deletions: Director Butler requested to remove item K. from the agenda as the chairperson for CAB is unavailable. The chairperson plans to be here for the next quarterly update.

I. Public Comment: None.

J. Board Member Comments: Member Ford mentioned that he's impressed with the firing range and appreciated having the opportunity to view it in person; he thinks it will be an asset to the community.

K. Community Advisory Board Update: An update was not provided. The next quarterly update will be provided at the regularly scheduled September 20, 2021 Law Board Meeting.

L. Edward Byrne Memorial Justice Assistance Grant: Director Butler shared that on July 22, 2021 they will address the Board of County Commissioners with the annual Edward Byrne Memorial Justice Assistance Grant. The grant application requires minimal effort from their staff and the funding formula looks at population and crime rates, which then determines how much your jurisdiction is eligible for. This year they are eligible for $24,567.00. In their application they have requested to purchase two pieces of equipment; flashlights that mount on the officer's handgun and a new holster that will accommodate the gun and flashlight. The reason for the request is based on research that shows that

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approximately 90% of all officer involved shootings occur in low-light conditions. Director Butler stated that when they complete their annual training for low-light situations the officers typically have to hold their flash light in one hand and their gun in the other. They plan to purchase these for the patrol officers and other officers that are interested.

Member Ford sought clarification on if the light mounts onto the weapon or if it is incorporated as part of the weapon.

Director Butler shared that they will mount underneath the barrel of the weapon.

Vice Chairperson Ward inquired if the light substantially changes the weight of the weapon.

Director Butler stated that it does and that it will require re-training for the officers that get the flashlight attachment.

Member Ford asked if this would lead to officers not carrying a flashlight since it would be included on their weapon.

Assistant Director Moldrup clarified that the officers will still be required to carry a flashlight for situations that don't require the use of a handgun. They will be trained to never use the light on their weapon unless the situation requires them to draw their weapon.

Member Hudgins inquired if the flashlight attachment is for their larger weapons or their handguns.

Director Butler shared that these are for their handguns that they carry in their holster. He added that they do have lighting systems for their long guns as well, but is more of an electronic targeting system for those.

Vice Chairperson Ward inquired if they have or use night vision goggles.

Director Butler stated that they have them for some of their specialty teams, but not for daily use by patrol.

M. American Rescue Plan Act Update: Director Butler shared that during budget discussions they indicated that they would add this to the monthly meeting agendas. There is no new information to provide at this time.

N. Law Board Meeting(s) Hosted in the County: Director Butler shared that they currently have one penciled in for the October meeting in the City of Riley. They can schedule another meeting at a remote location for September if the Board would like to.

Chairperson Morse commented that in the past few years the Board has been committed to holding two meetings in the County. She believes they went to Ogden and Randolph last year and Leonardville the year prior. Chairperson Morse inquired if they should add Leonardville for this fall to keep the rotation. There was conversation that Leonardville and the City of Riley are in close proximity to each other.

Member Ford inquired if by resolution it has to be in one of the four municipalities or if, for example, the Zeandale Community Center or some location more south or east would be an option.

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Director Butler stated that this would be up to the Board to decide where they want to hold the meetings. They would need to have the ability to stream the meeting, so it would need sufficient internet capabilities.

Member Hudgins suggested holding the meeting at the Firing Range near the Zeandale area.

Director Butler stated that he thought they had the technology in place and sufficient space to hold the meeting at the range.

Chairperson Morris said that they will pass a resolution at the August meeting for the September and October meeting locations.

O. Executive Session: At 12:20 p.m. Vice Chairperson Ward moved to recess into Executive Session until 12:35 p.m. to discuss non-elected personnel matters. Member Ford seconded the motion. Chairperson Morse polled the Board and the motion passed with Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 5-0.

At 12:35 p.m. the open meeting reconvened.

P. Affirmation or Revocation of Discipline: Secretary Wilkerson moved to affirm the Director's disciplinary recommendations. Member Hudgins seconded the motion. Chairperson Morse polled the Board and the motion passed with Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 5-0.

Q. Adjournment: The July 19, 2021 Law Board Meeting adjourned at 12:36 p.m.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

D. Butler 8/12/21

RILEY COUNTY POLICE DEPARTMENT — 2021 EXPENDITURES — AUGUST 2021

V #	VENDOR NAME	ACCT	DESCRIPTION	AMOUNT	
8001	ADP LLC	20	payroll software	4,986.32	**4,986.32**
8002	Alterations Unlimited	20	uniform alterations	871.00	**871.00**
8003	Arthur-Green Attorneys at Law	06	Retainer	2,750.00	**2,750.00**
8004	Assurance Partners	05	premium refund	-573.00	
		05	premium	1,419.00	**846.00**
8005	B-4 Fire Extinguisher Sales	20	extinguisher recharges	185.00	**185.00**
8006	Bob Barker Co Inc	17	inmate supplies	71.80	
		17	inmate supplies	117.28	
		17	inmate supplies	187.94	
		17	inmate supplies	115.60	
		17	inmate supplies	905.06	
		17	inmate supplies	1,035.42	
		17	inmate supplies	3,405.05	
		17	inmate supplies	7,810.27	
		17	inmate supplies	258.68	
		17	inmate supplies	2,086.00	
		17	inmate supplies	248.28	
		17	inmate supplies	148.30	
		17	inmate supplies	856.50	
		17	inmate supplies	386.82	**17,633.00**
8007	Cat Cans Portable Services	04	Rental Svcs	102.96	**102.96**
8008	Civic Research Institute	22	correctional law reporter	179.95	**179.95**
8009	Clark, Mize, & Linville	06	Legal Fees	39.00	
		06	Legal Fees	228.50	
		06	Legal Fees	169.00	
		06	Legal Fees	275.00	
		06	Legal Fees	144.00	**855.50**

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RILEY COUNTY POLICE DEPARTMENT — 2021 EXPENDITURES — AUGUST 2021

V #	VENDOR NAME	ACCT	DESCRIPTION	AMOUNT	
8010	Double Check Co Inc	12	Equipment Repair	142.80	**142.80**
8011	Executive Distributors Int'l	31	riot helmets (105)	14,365.00	**14,365.00**
8012	EMC Risk Services LLC	40	wc loss fund	11,190.78	**11,190.78**
8013	Empower Flex	06	Admin Fees	1,065.20	**1,065.20**
8014	Evco Wholesale Food Corp	17	inmate food	1,528.33	
		17	inmate supplies	2,148.60	
		25	Maintenance Supplies	1,137.55	
		17	inmate supplies	359.10	
		17	inmate food	843.48	
		17	inmate supplies	1,459.50	
		25	Maintenance Supplies	1,631.70	
		17	inmate food	745.78	
		17	inmate food	2,213.61	**12,067.65**
8015	Flint Hills Neuropsychology	16	Pre-Employment	700.00	
		16	Pre-Employment	300.00	**1,000.00**
8016	4 My Benefits, Inc	20	1095 filing fees	1,588.00	**1,588.00**
8017	J Gardner & Assoc LLC	21	po badge stickers	560.00	
		21	co badge stickers	560.00	
		21	tattoos	780.00	**1,900.00**
8018	GeoComm	19	Spillman	29,056.00	**29,056.00**
8019	Law Office of Michael Gillespie	06	Legal Fees	1,500.00	**1,500.00**
8020	Godfrey's	23	uniforms	152.97	
		23	uniforms	286.24	
		23	uniforms	12,669.50	**13,108.71**

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8.

RILEY COUNTY POLICE DEPARTMENT — 2021 EXPENDITURES — AUGUST 2021

V #	VENDOR NAME	ACCT	DESCRIPTION	AMOUNT	
8021	Grant Petroleum, Inc	26	fuel	14,268.47	**14,268.47**
8022	Growing Concerns, Inc	11	landscape	270.00	**270.00**
8023	Heart of America Police Dog Assn	22	hapda membership	435.00	**435.00**
8024	Hiland Dairy	17	inmate food	102.57	
		17	inmate food	102.57	
		17	inmate food	102.57	
		17	inmate food	153.86	
		17	inmate food	34.19	
		17	inmate food	-8.55	
		17	inmate food	102.57	
		17	inmate food	140.39	
		17	inmate food	102.57	**832.74**
8025	ImageQUEST	28	computer supplies	8.95	**8.95**
8026	Brian Johnson	07	Reimb Training	377.33	
		07	Reimb Training	901.74	**1,279.07**
8027	Ka-Comm, Inc	12	Equipment Repair	168.50	
		12	Equipment Repair	27.50	
		12	Equipment Repair	261.00	
		12	Equipment Repair	1,396.10	
		12	monthly svc contract	613.50	**2,466.60**
8028	Kansas Department of Labor	40	workers comp admin fee	7,042.59	**7,042.59**
8029	Kansas Gas Service	04	lec gas	827.43	
		04	garage gas	30.86	
		04	aggieville gas	30.86	**889.15**
8030	Key Staffing	20	custodial position	664.32	
		20	custodial position	830.40	
		20	custodial position	830.40	
		20	custodial position	830.40	**3,155.52**

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RILEY COUNTY POLICE DEPARTMENT — 2021 EXPENDITURES — AUGUST 2021

V #	VENDOR NAME	ACCT	DESCRIPTION	AMOUNT	
8031	Konza Lab Inc	16	Pre-Employment	1,400.00	
		16	Pre-Employment	35.00	**1,435.00**
8032	KS Ag-News	21	Community Advertisement	745.00	**745.00**
8033	Little Apple Lawn & Landscape	11	mowing/fertilizer	940.00	**940.00**
8034	Manko Windows Inc	13	Vehicle Maintenance	291.00	
		13	Vehicle Maintenance	285.00	**576.00**
8035	Mathis Rehab Center LLC	16	Pre-Employment	125.00	**125.00**
8036	McKesson Medical	17	inmate supplies	148.71	**148.71**
8037	Kim (Hank) Nelson	20	Pre-Employment	500.00	
		20	Pre-Employment	2,000.00	**2,500.00**
8038	9-1-1 Custom	31	soft cases	225.70	**225.70**
8039	Olympic Uniforms	23	uniforms	40.00	**40.00**
8040	Pawnee Mental Health Services	20	co-responders - june	13,886.26	
		20	co-responders - july	13,886.26	**27,772.52**
8041	Petty Cash	21	DL test for food truck	35.75	
		13	Vehicle Maintenance	35.00	
		21	DL test for food truck	35.88	
		13	Vehicle Maintenance	35.88	
		07	Training	48.95	
		07	Fuel	35.00	**226.46**
8042	Phillips 66 Fleet Service	26	fuel	87.30	
		26	fuel	143.12	**230.42**

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RILEY COUNTY POLICE DEPARTMENT — 2021 EXPENDITURES — AUGUST 2021

V #	VENDOR NAME	ACCT	DESCRIPTION	AMOUNT	
8043	Pro Copy Inc	10	copier fees	206.54	
		10	copier fees	215.93	
		10	copier fees	64.48	**486.95**
8044	Quaker State Express Lube	26	oil change	42.00	
		26	oil change	42.00	
		26	oil change	42.00	
		26	oil change	47.00	
		26	oil change	37.00	
		26	oil change	37.00	
		26	oil change	37.00	
		26	oil change	42.00	
		26	oil change	42.00	
		26	oil change	37.00	
		26	oil change	37.00	
		26	oil change	37.00	**479.00**
8045	Riley County General Fund	14	Telephone Lines	182.64	**182.64**
8046	Riley County Public Works	26	fuel	464.57	
		26	fuel	578.58	
		26	fuel	520.92	
		26	fuel	415.07	
		26	fuel	669.29	
		26	fuel	445.34	
		26	fuel	450.03	
		26	fuel	479.05	
		26	fuel	399.63	**4,422.48**
8047	RCPD Health Plan	39	Health Insurance	120,000.00	**120,000.00**
8048	Robbins Motor Co.	13	Vehicle Maintenance	148.65	
		13	Vehicle Maintenance	1,808.60	
		13	Vehicle Maintenance	27.98	
		13	Vehicle Maintenance	199.86	
		13	Vehicle Maintenance	156.00	**2,341.09**
8049	Hali Rowland	20	pio consulting fee	3,272.50	**3,272.50**

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RILEY COUNTY POLICE DEPARTMENT — 2021 EXPENDITURES — AUGUST 2021

V #	VENDOR NAME	ACCT	DESCRIPTION	AMOUNT	
8050	Security Transport Services Inc	20	extradition	1,496.80	**1,496.80**
8051	James Gordon & Assoc CPA, PA	06	Audit	2,500.00	**2,500.00**
8052	Sir Speedy	09	Printing	479.75	
		09	Printing	803.99	
		09	Printing	137.32	
		09	Printing	212.97	
		09	Printing	146.28	**1,780.31**
8053	Waxie Sanitary Supply	29	replenishment supplies	806.11	**806.11**
8054	Stanard & Assoc, Inc	20	co applicant tests	545.50	**545.50**
8055	Carla Swartz	20	Pre-Employment	500.00	**500.00**
8056	Sysco Food Services KC Inc	17	inmate food	836.48	
		17	inmate food	713.61	
		17	inmate food	583.81	**2,133.90**
8057	Thermal Comfort Air, Inc	12	Equipment Repair	350.53	**350.53**
8058	Tommy's Express Car Wash	13	Vehicle Maintenance	325.00	**325.00**
8059	Tri-Tech Forensics	29	replenishment supplies	599.20	**599.20**
8060	UCG Technologies	19	knowb4 licenses (250)	2,750.00	**2,750.00**
8061	US Foodservice	17	inmate food	492.31	
		17	inmate food	1,824.87	
		17	inmate food	58.18	
		17	inmate food	772.94	
		17	inmate food	592.50	
		17	inmate food	1,220.50	**4,961.30**
8062	Wage Works Inc	06	Legal Fees	168.49	**168.49**

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

12.

RILEY COUNTY POLICE DEPARTMENT — 2021 EXPENDITURES — AUGUST 2021

V #	VENDOR NAME	ACCT	DESCRIPTION	AMOUNT	
8063	Weis Fire & Safety Eq Co Inc	20	flow tests	270.00	**270.00**
8064	Evergy	04	lec electric	15,452.66	
		04	gar electric	54.68	
		04	aggieville electric	179.67	**15,687.01**
8065	Xerox Corporation	10	copier lease/usage fees	641.09	
		10	copier lease/usage fees	696.30	
		10	copier lease/usage fees	277.62	
		10	copier lease/usage fees	698.56	**2,313.57**
8066	Xerox Financial Services	10	copier lease	588.03	
		10	copier lease	602.28	**1,190.31**
				Subtotal:	**350,569.46**
8201	Adobe Systems Inc	19	monthly subscription fee	16.33	**16.33**
8202	Allegiant Technology	14	Telephone Lines	1,345.09	
		14	Telephone Lines	1,330.32	**2,675.41**
8203	Amazon.com	33	Fridge/Cooler	334.68	
		32	office chair	129.98	
		25	Maintenance Supplies	30.94	
		31	monocular	258.00	
		28	computer supplies	453.77	
		12	Equipment Repair	30.43	
		28	office supplies	74.97	
		25	Maintenance Supplies	15.98	
		22	books	221.01	
		22	books for fip group	316.07	
		28	computer supplies	158.02	
		21	BBQ Supplies	66.78	
		28	office supplies	11.80	
		22	books	34.85	
		11	building supplies	781.00	**2,918.28**
8204	Apple ITunes Store	19	cloud storage	9.99	**9.99**

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT — 2021 EXPENDITURES — AUGUST 2021

V #	VENDOR NAME	ACCT	DESCRIPTION	AMOUNT	
8205	Arrowhead Forensic Products, Inc	29	replenishment supplies	64.08	
		29	replenishment supplies	380.97	**445.05**
8206	AT&T	14	Telephone Lines	443.36	**443.36**
8207	Barracuda Networks Inc	19	web security license (310)	2,280.00	**2,280.00**
8208	Battery Junction	29	replenishment supplies	52.50	**52.50**
8209	Bluestem Electric Co-op Inc	04	electric - range	794.86	**794.86**
8210	Briggs	13	Vehicle Maintenance	280.00	
		13	Vehicle Maintenance	200.00	
		13	Vehicle Maintenance	2,655.35	
		13	Vehicle Maintenance	645.37	
		13	Vehicle Maintenance	19.95	
		26	oil change	65.29	
		13	Vehicle Maintenance	1,480.66	
		13	Vehicle Maintenance	195.35	
		13	Vehicle Maintenance	693.95	
		13	Vehicle Maintenance	802.15	
		13	Vehicle Maintenance	138.37	
		13	Vehicle Maintenance	947.27	
		13	Vehicle Maintenance	437.32	**8,561.03**
8211	Burnett Automotive	27	tires	562.44	
		13	Vehicle Maintenance	63.90	**626.34**
8212	Central Restaurant Products	17	inmate supplies	369.08	**369.08**
8213	City of Manhattan, Utilities	04	lec water	2,437.76	
		04	aggieville water	36.46	**2,474.22**
8214	CMI Inc	29	replenishment supplies	116.72	**116.72**

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

14.

RILEY COUNTY POLICE DEPARTMENT — 2021 EXPENDITURES — AUGUST 2021

V #	VENDOR NAME	ACCT	DESCRIPTION	AMOUNT	
8215	Cox Communications, Inc	19	aggieville internet	84.57	
		19	jail cable	234.03	
		19	lec internet & cable	2,203.49	
		19	jttf internet	79.38	**2,601.47**
8216	Dash Medical	29	replenishment supplies	1,719.20	**1,719.20**
8217	Underground Vaults	20	document destruction	117.50	**117.50**
8218	Dry Clean City Inc	20	uniform cleaning	307.50	**307.50**
8219	Enterprise	20	hidta car rental	873.99	
		20	hidta car rental	873.99	**1,747.98**
8220	Sanotech	12	Equipment Repair	-3.08	
		12	Equipment Repair	50.92	**47.84**
8221	Express Office Solutions	28	office supplies	1,510.00	**1,510.00**
8222	Facebook	20	post boost - corrections	35.00	
		20	post boost - corrections	9.14	
		20	post boost - corrections	35.00	**79.14**
8223	Federal Avaiation Administration	19	drone registration	5.00	**5.00**
8224	Film at Eleven, Inc	13	Vehicle Maintenance	150.00	**150.00**
8225	FlashLight Dealer	31	weapon lights	8,971.20	**8,971.20**
8226	Gall's Inc.	23	uniforms	119.66	
		23	uniforms	192.57	
		23	uniforms	119.66	
		23	uniforms	54.74	
		23	uniforms	125.62	
		23	uniforms	174.03	
		23	uniforms	41.70	**827.98**

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT — 2021 EXPENDITURES — AUGUST 2021

V #	VENDOR NAME	ACCT	DESCRIPTION	AMOUNT	
8227	Grainger	25	Maintenance Supplies	913.92	
		25	Maintenance Supplies	97.45	**1,011.37**
8228	Harbor Freight Tools	31	digital scale	43.98	**43.98**
8229	Home Depot	25	Maintenance Supplies	3.30	
		11	building supplies	16.53	
		25	Maintenance Supplies	72.80	
		25	Maintenance Supplies	391.88	
		25	Maintenance Supplies	173.82	
		25	Maintenance Supplies	86.91	
		25	Maintenance Supplies	-115.88	**629.36**
8230	Hy-Vee	21	randolph celebration	59.40	
		21	sunset zoo community event	437.62	**497.02**
8231	ICG Link Inc	19	website	25.00	**25.00**
8232	iKey Ltd	12	Equipment Repair	125.00	**125.00**
8233	Insight Public Sector Inc	19	microfocus/groupwise	25,112.06	
		19	symantec subscription	60.64	
		19	netmotion wireless	13,395.20	**38,567.90**
8234	Kansas Turnpike Authority	07	tolls	29.05	**29.05**
8235	Language Line Services	20	translation svcs	116.92	**116.92**
8236	Lexis Nexis Risk Solutions	20	database user fee - june	133.31	
		20	analyst for hire - june	7,711.07	**7,844.38**
8237	Live Action Safety LLC	29	replenishment supplies	71.49	**71.49**

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

16.

RILEY COUNTY POLICE DEPARTMENT — 2021 EXPENDITURES — AUGUST 2021

V #	VENDOR NAME	ACCT	DESCRIPTION	AMOUNT	
8238	Menards	29	replenishment supplies	113.39	
		11	building supplies	69.00	
		28	office supplies	-4.08	
		25	Maintenance Supplies	107.90	**286.21**
8239	Paddle.com	19	imazing subscription	50.00	**50.00**
8240	P-Card Misc Vendors	07	CAB	55.20	
		20	annual fee	10.00	
		20	annual fee	10.00	
		07	NTOA Leadership	922.06	
		07	ABA Meeting	11.81	
		07	death & homicide course	1,665.70	
		07	CALEA	3,375.00	
		07	CALEA	4,398.82	
		07	Armorer Course	240.88	
		07	Car Seat Tech Course	95.00	
		07	DRE Training	1,183.76	
		07	criminal intelligence & analysis	584.80	
		07	Peer Support Training	459.65	
		07	Peer Support Training	459.65	
		07	Peer Support Training	459.65	
		07	Lunch Meeting	13.98	
		20	memphis, tn extradition	474.96	
		07	simunitions training	123.78	
		07	simunitions training	123.78	
		07	simunitions training	247.54	
		20	cash back redemption	-1,000.00	
		20	sioux falls, sd extradition	435.41	
		07	cit coordinators course	1,302.80	
		07	EMD/EFD Course	3,026.53	
		20	cash back redemption	-3,000.00	
		07	new investigator training	3,564.82	
		07	NAWLEE Conf	550.00	
		07	shooting incident reconstruction	159.00	
		07	explosives breaching course	1,198.17	
		07	kapio conference	120.00	**21,272.75**
8241	Petroleum Compliance Services	12	fuel pump certification	945.00	**945.00**
8242	Petsmart	20	dog food	105.98	**105.98**

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT — 2021 EXPENDITURES — AUGUST 2021

V #	VENDOR NAME	ACCT	DESCRIPTION	AMOUNT	
8243	Pitney Bowes, Inc.	28	office supplies	67.99	**67.99**
8244	Plumbzilla	25	Maintenance Supplies	363.32	**363.32**
8245	Police on Bikes Inc	22	memberships	495.00	**495.00**
8246	Reconyx	20	access subscription/image fees	20.00	**20.00**
8247	RedBox	17	inmate movies	36.77	
		17	inmate movies	7.52	
		17	inmate movies	11.55	
		17	inmate movies	6.54	**62.38**
8248	Remember The Milk Inc.	19	subscription	39.99	
		19	annual subscription	39.99	**79.98**
8249	RMUS LLC	31	drone + accessories	7,297.00	**7,297.00**
8250	Safe Restraints	17	wrap cart	2,373.12	**2,373.12**
8251	Sage Software Inc	19	accounting software	117.00	
		19	accounting software	117.00	**234.00**
8252	Shurle's Water Conditioning	29	replenishment supplies	49.03	**49.03**
8253	Simulation Training Systems	28	office supplies	293.11	**293.11**
8254	Staples Advantage	28	office supplies	278.84	
		28	office supplies	112.54	
		28	office supplies	35.92	**427.30**
8255	T38 Fax	14	Fax	15.69	**15.69**
8256	Terminix	11	pest control svcs	69.00	**69.00**
8257	Konza Sign	13	Vehicle Maintenance	48.30	
		13	Vehicle Maintenance	156.00	**204.30**

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

18.

RILEY COUNTY POLICE DEPARTMENT

V #	VENDOR NAME	ACCT	2021 EXPENDITURES DESCRIPTION	AUGUST 2021 AMOUNT	
8258	TLOxp	20	database access fee	316.00	**316.00**
8259	Tractor Supply Co	07	flagging tape for training event	11.41	**11.41**
8260	Twin Valley Telephone, Inc	14	riley substation phone	59.34	
		14	riley substation internet	79.99	
		14	randolph substation phone	45.29	**184.62**
8261	UPS	08	Shipping	45.85	**45.85**
8262	Verizon Wireless	14	department cell phones	4,907.22	**4,907.22**
8263	Wal-Mart	29	replenishment supplies	56.10	
		17	inmate food	114.40	
		29	replenishment supplies	44.14	
		17	inmate food	123.20	
		29	replenishment supplies	34.02	
		17	inmate food	118.80	
		29	replenishment supplies	22.47	
		17	inmate food	135.88	
		29	replenishment supplies	20.94	
		33	Microwave	55.00	
		28	office supplies	52.83	**777.78**
8264	Waste Management	20	lec trash svc	280.94	
		04	range trash svc	55.32	**336.26**
8265	Waters True Value	29	replenishment supplies	16.33	**16.33**
8266	WTC	19	internet svc	594.70	**594.70**
				Subtotal:	**130,730.78**
				Total:	**481,300.24**

Chair, Riley County Law Enforcement Agency

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

Riley County Police Department
Cash Receipts Report
As of July 31, 2021

Account Number	Description	July	YTD
600100-00	Manhattan	1,463,915.17	10,247,406.19
600200-00	Riley County	1,097,937.00	3,293,811.00
610110-00	Copy Fees-Discovery, etc.	0.00	1,235.00
610112-00	Copy Fees-Records	443.00	1,816.00
610113-00	Fingerprint Fees-Records	860.00	860.00
	Budget:	**2,563,155.17**	**13,545,128.19**
620900-01	Misc Reimbursements-salaries	0.00	1,366.22
620900-07	Misc Reimbursements-training	1.27	3,452.40
620900-08	Misc Reimbursements-postage	26.95	203.31
620900-13-130	Misc Reimbursements-vehicles	0.00	309.00
620900-14	Misc Reimbursements-phone	83.15	1,459.39
620900-17-170	Misc Reimbursements-jail	547.46	3,563.09
620900-20-400	Misc Reimbursements-Car Lease HIDTA	0.00	4,199.44
620900-23	Misc Reimbursements-Uniforms	0.00	17.50
620900-29	Misc Reimbursements-Supplies	0.00	359.86
620900-31	Misc Reimbursements-crime eq	0.00	53.16
620900-34-130	Misc Reimbursements-vehicles	0.00	12,604.00
630400-03	IDDP-overtime	0.00	1,153.20
632500-03	JTTF Grant-OT	699.34	3,653.45
632600-03	HIDTA Grant-OT	1,084.55	10,199.90
632700-03	STEP Grant-OT	0.00	4,761.65
632800-01-411	VOCA 2020 Grant Reimb	0.00	69,322.00
632800-01-412	VOCA 2021 Grant Reimb	0.00	17,796.00
632800-02-410	VOCA 2019 Grant Reimb	0.00	4,179.00
632800-02-412	VOCA 2021 Grant Reimb	0.00	29,461.00
	Budget Credits:	**2,442.72**	**168,113.57**
640900-00	Misc Non-Budget Credit Reimb	0.00	1,620.75
640902-00	Prior year Restitution	0.00	721.20
	Non-Budget Credits:	**0.00**	**2,341.95**
	Total:	**2,565,597.89**	**13,715,583.71**

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

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RILEY COUNTY POLICE DEPARTMENT
Memorandum

Original to: _____
Action: _____
Copy to: _____

		Comments:
To:	**Director Butler**	*Noted: dpb 8/12/21*
Thru:	**Assistant Director Moldrup**	*KMM 8.11.21*
From:	**Captain Derek Woods**	
Ref:	**Juvenile Transportation Report for July 2021**	
Date:	**August 11, 2021**	

Total Number of Juveniles Transported:	0
Total Mileage for Transports 0 X $.56 (Cents per mile)	$0.00
Total Pay Amount for Transport Officers Hours:	$0.00
Total:	**$0.00**

Approved: _____

Chair, Riley County Law Enforcement Agency

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

Program Name-GLLT34 Thru JULY
Version Date- 3/21 Year 2021

RILEY COUNTY
Fund Summary of Revenue/Expense
Percent of Year 58.3%

Date. 8/02/21 Page. 1
Time.15.20.43

Beginning Fund..... 173 RCPD Levy/Op
Ending Fund..... 173 RCPD Levy/Op
Last Month Included..... 07 Print Revenue... Y Print Disbursements. Y
Print Department Detail. Y Print Expenses.. Y
Exclude Non-Active..... Y Separate Pages.. Y

DISBURSEMENTS/REVENUES/TRANSFERS - Fund.. 173 RCPD Levy/Op

Obj	Prj	Description	Kind	Budget $	M-T-D	Y-T-D	%	Remaining
Department. 0 Not Designated								
180		Distr - Real Current	R	4,271,376.00	.00	4,128,632.39	96.66	142,743.61
182		Distr - Oil & Gas Curr.	R	.00	.00	225.52		.00
184		Distr - P.P. Current	R	.00	.00	35,279.39		.00
190		Distr - 16/20M Trucks Cur	R	2,970.00	.00	2,788.92	93.90	181.08
193		Distr - Watercraft Cur	R	2,008.00	.00	1,821.60	90.72	186.40
181		Distr - Real Delq.	R	83,752.00	.00	39,508.97	47.17	44,243.03
183		Distr - Oil & Gas Delinq	R	.00	.00	9.69		.00
185		Distr - P.P. Delq.	R	.00	.00	3,178.01		.00
192		Distr - 16/20M Trucks Del	R	.00	.00	188.48		.00
194		Distr - Watercraft Del	R	.00	.00	336.51		.00
102		Distr - Motor Vehicle Tax	R	369,002.00	.00	195,558.01	53.00	173,443.99
103		Vehicle Rental Excise Tax	R	6,265.00	.00	1,134.14	18.10	5,130.86
113		Distr - RV Tax	R	3,305.00	.00	1,799.87	54.46	1,505.13
130		Distr - Commercial Veh	R	15,305.00	.00	12,851.65	83.97	2,453.35
191		Distr - TIF Adjustment	R	.00	.00	94,519.59-		.00
		Department Revenue.. # 0		4,753,983.00	.00	4,328,793.56 *		369,887.45
Department.171 RCPD Operations								
		Total Revenue Fund.... 173		4,753,983.00	.00	4,328,793.56 **	91.06	
		Total Trans. IN Fund.. 173		.00	.00	.00 **		
		Total Rev. & Trans. .. 173		4,753,983.00	.00	4,328,793.56 **		
		Total Disbursements... 173		.00	.00	.00 **		

BUDGETARY EXPENDITURES - Fund.. 173 RCPD Levy/Op

Obj	Prj	Description	Budget $	Used M-T-D	Used Y-T-D	%Used	Remaining	Encumbrance	Available
Department. 0 Not Designated									
Department.171 RCPD Operations									
2220		Building Space Rental	10,500.00	875.00	6,125.00	58.33	4,375.00	.00	4,375.00
2330		Transportation Servic	6,000.00	.00	152.22	2.54	5,847.78	.00	5,847.78
2480		Repair/Maint Build/Gr	120,000.00	16,202.62	44,037.46	36.70	75,962.54	.00	75,962.54
2650		Physician Fees	150,269.00	10,935.69	107,421.86	71.49	42,847.14	.00	42,847.14
2655		Hospital Fees	10,000.00	.00	.00		10,000.00	.00	10,000.00
2810		Electric/Gas Services	10,000.00	.00	.00		10,000.00	.00	10,000.00

This report is generated by Riley County. It shows the County's Expenditures on the Riley County Police Department including contributions towards their budget obligation and payments on RCPD's facilities. For further information please refer to the County's Finance and Budget Section.

22.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

Program Name-GLLT34 Thru JULY
Version Date- 3/21 Year 2021

RILEY COUNTY
Fund Summary of Revenue/Expense
Percent of Year 58.3%

Date. 8/02/21 Page. 2
Time.15.20.43

BUDGETARY EXPENDITURES - Fund.. 173 RCPD Levy/Op

Obj	Prj	Description	Budget $	Used M-T-D	Used Y-T-D	%Used	Remaining	Encumbrance	Available
Department 171 (continued)									
2830		Water	10,000.00	32.00	284.00	2.84	9,716.00	.00	9,716.00
2840		Sewage Charges	2,200.00	.00	.00		2,200.00	.00	2,200.00
2900		Budget Appropriations	4,391,746.00	1,097,937.00	3,293,811.00	75.00	1,097,935.00	.00	1,097,935.00
Total Contractual Expenses			4,710,715.00	1,125,982.31	3,451,831.54	73.28	1,258,883.46	.00	1,258,883.46
3010		Office Supplies	500.00	.00	.00		500.00	.00	500.00
3060		Medical Supplies	500.00	.00	.00		500.00	.00	500.00
3070		Prescriptions	500.00	.00	.00		500.00	.00	500.00
Total Commodities Expense			1,500.00	.00	.00		1,500.00	.00	1,500.00
Department Expense # 171			4,712,215.00	1,125,982.31	3,451,831.54	73.25	1,260,383.46	.00	1,260,383.46 *
Expense & Transfers# 171			4,712,215.00	1,125,982.31	3,451,831.54				
Total Expenditures Fund 173			4,712,215.00	1,125,982.31	3,451,831.54	73.25	1,260,383.46	.00	1,260,383.46 **

SUMMARY for - Fund 173 RCPD Levy/Op

Beginning Year Balance.....	305,512.74
YTD Revenue.....	4,328,793.56
YTD Reported Expenses.....	3,451,831.54-
YTD Non-Reported Expenses...	.00
YTD Treasurer Disbursements.	.00
YTD Transfers In.....	.00
YTD Transfers Out.....	.00
Prior Year Voided Checks....	.00
Prior Year Expenses	.00
Prior Year Revenues	.00
Prior Year Corrections.....	.00
Ending Fund Balance.....	1,182,474.76 ***

This report is generated by Riley County. It shows the County's Expenditures on the Riley County Police Department including contributions towards their budget obligation and payments on RCPD's facilities. For further information please refer to the County's Finance and Budget Section.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

Program Name-GLLT34 Thru JULY
Version Date- 3/21 Year 2021

RILEY COUNTY
Fund Summary of Revenue/Expense
Percent of Year 58.3%

Date. 8/02/21 Page. 158
Time.15.19.48

DISBURSEMENTS/REVENUES/TRANSFERS - Fund.. 168 RCPD Federal Seizure Fund

Obj Prj Description	Kind	Budget $	M-T-D	Y-T-D	%	Remaining
Department.142 Riley Co Police Dept						
402 Investment Interest	R	.00	9.07	65.20		.00
Department Revenue.. #142		.00	9.07	65.20 *		.00
Total Revenue Fund.... 168		.00	9.07	65.20 **		
Total Trans. IN Fund.. 168		.00	.00	.00 **		
Total Rev. & Trans. .. 168		.00	9.07	65.20 **		
Total Disbursements... 168		.00	.00	.00 **		

BUDGETARY EXPENDITURES - Fund.. 168 RCPD Federal Seizure Fund

Obj Prj Description	Budget $	Used M-T-D	Used Y-T-D	%Used	Remaining	Encumbrance	Available
Total Expenditures Fund 168	.00	.00	.00		.00	.00	.00 **

SUMMARY for - Fund 168 RCPD Federal Seizure Fund

Beginning Year Balance.....	156,157.89
YTD Revenue.....	65.20
YTD Reported Expenses.....	.00
YTD Non-Reported Expenses...	.00
YTD Treasurer Disbursements.	.00
YTD Transfers In.....	.00
YTD Transfers Out.....	.00
Prior Year Voided Checks....	.00
Prior Year Expenses	.00
Prior Year Revenues	.00
Prior Year Corrections.....	.00
Ending Fund Balance.....	156,223.09 ***

This report is generated by Riley County. It shows RCPD's Federal Seizure Activity throughout the last month.

24.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

Program Name-GLLT34 Thru JULY
Version Date- 3/21 Year 2021

RILEY COUNTY
Fund Summary of Revenue/Expense
Percent of Year 58.3%

Date. 8/02/21 Page. 159
Time.15.19.48

DISBURSEMENTS/REVENUES/TRANSFERS - Fund.. 169 RCPD State Seizure Fund

Obj	Prj	Description	Kind	Budget $	M-T-D	Y-T-D	%	Remaining
Department.142 Riley Co Police Dept								
875		Misc. Expenses	D	.00	.00	5,152.08-		.00
402		Investment Interest	R	.00	7.38	10,934.52		.00
Department Revenue.. #142				.00	7.38	10,934.52 *		.00
Department Dsbmnts.. #142				.00	.00	5,152.08-*		
Total Revenue Fund....			169	.00	7.38	10,934.52 **		
Total Trans. IN Fund..			169	.00	.00	.00 **		
Total Rev. & Trans. ..			169	.00	7.38	10,934.52 **		
Total Disbursements...			169	.00	.00	5,152.08-**		

BUDGETARY EXPENDITURES - Fund.. 169 RCPD State Seizure Fund

Obj	Prj	Description	Budget $	Used M-T-D	Used Y-T-D	%Used	Remaining	Encumbrance	Available
Total Expenditures Fund		169	.00	.00	.00		.00	.00	.00 **

SUMMARY for - Fund 169 RCPD State Seizure Fund

Beginning Year Balance.....	121,689.60
YTD Revenue.....	10,934.52
YTD Reported Expenses.....	.00
YTD Non-Reported Expenses...	.00
YTD Treasurer Disbursements.	5,152.08-
YTD Transfers In.....	.00
YTD Transfers Out.....	.00
Prior Year Voided Checks....	.00
Prior Year Expenses	.00
Prior Year Revenues	.00
Prior Year Corrections.....	.00
Ending Fund Balance.....	127,472.04 ***

This report is generated by Riley County. It shows RCPD's State Seizure Activity throughout the last month.

25.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT
Report Submission

To:	Director Butler	*Noted: dpb 8/11/21*		
Thru:	AD Moldrup	KMM 8.10.21		
From:	Cpt. Derek Woods			
Position:	Commander		**Division:**	Jail
Report Title:	Monthly Inmate Population Report			
Rpt Freq./Year:	July 2021			
Date:	August 10, 2021			

Presented below is a summary of Average Daily Population (ADP) for the Riley County Jail. This report is being submitted monthly at the request of the Law Board.

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	**2021**
JAN	99.7	105.3	95.1	73.7	70.2	87.0	75.0	72.6	84.8	71.6	**67.3**
FEB	105.3	110.3	95.2	68.9	74.3	93.1	82.9	68.4	85.5	64.8	**67.1**
MAR	97.2	106.7	92.1	66.2	71.8	91.9	73.2	75.2	88.4	68.6	**78.6**
APR	90.6	103.9	64.2	62.0	74.2	89.1	74.1	81.0	81.6	58.9	**80.4**
MAY	96.4	101.4	71.3	68.9	80.3	81.9	77.4	87.5	79.4	47.4	**74.2**
JUN	95.7	102.0	72.4	63.9	82.0	87.8	73.1	88.5	78.4	50.0	**66.0**
JUL	97.1	96.1	72.1	68.8	77.8	83.6	80.0	83.8	71.9	53.7	**71.5**
AUG	89.5	114.1	74.0	74.5	72.7	75.7	82.4	80.6	82.3	55.8	
SEPT	87.1	101.6	77.4	61.7	73.6	75.8	84.3	81.2	74.6	61.3	
OCT	93.6	93.9	73.2	76.3	73.5	73.4	74.3	72.8	76.2	60.0	
NOV	92.4	102.0	70.1	77.0	76.7	73.0	76.2	78.3	71.3	69.3	
DEC	95.4	95.7	65.1	71.0	77.4	69.6	78.9	79.9	72.9	69.4	
YADP	95.0	102.7	76.85	64.2	75.4	81.8	77.7	79.15	78.9	60.9	**78.5**

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RILEY COUNTY
POLICE DEPARTMENT
To reduce crime and improve the quality of life for the citizens we serve

'o Reduce Crime And Improve The Quality Of Life For The Citizens We Serve

Voucher

Date: August 5, 2021
Voucher #: 21-003
Check #: 100013
Acct. Name: State Seizure Acct.

/endor: Colin Wood, Attorney At Law
702 S. Osage
Caldwell, KS 67022

Invoice #:	Services Provided:	RCPD Case #:	Description:	Cost/Split:	Payment Amount:
	Services Provided:	21-000100	Seizure Case		$4,481.40
	Services Provided	21-001247	Seizure Case		$2,160.49
	Services Provided	21-000943	Seizure Case		$685.61
					$7,327.50

Approved By: Dennis P. Butler 8/6/
Director

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT
Memorandum

Original to: _____
Action: _____
Copy to: _____

To: **Riley County Law Enforcement Agency**

From: **Director Butler** DPB 8/11/21

Ref: **Quarterly Report Synopsis**

Date: **August 6, 2021**

At the Law Board's request, below is a synopsis of the department's quarterly reports, while the actual reports are on the pages immediately following this memo. Due to the volume and self-evident nature of some data, one of the reports (Monthly Crime Report) contains an array of data for which no synopsis is reported.

Monthly Crime Report
See report.

2nd Quarter Uniform Crime Report (UCR)
During the second quarter of 2021, when compared to the second quarter of 2020, analyzed Part 1 UCR crimes increased by 11.9% (a difference of 34 crimes). Part 1 violent crime increased by 52.5% (a difference of 21 crimes) and Part 1 property crimes increased by 5.3% (a difference of 13 crimes).

2nd Quarter Traffic Accident & Enforcement Analysis
There were 214 preventable accidents reported in the second quarter of 2021. This is the second lowest second quarter count and a 0.5% increase from previous second quarter averages.

2nd Quarter Seizure & Forfeiture Report
During the second quarter zero (0) seizures were made. One (1) seizure case was completed and four (4) remain active.

Semiannual Alcohol Enforcement Report
Since the pandemic, which interrupted normal routines and operations since the first quarter of 2020, there have been unprecedented low numbers for alcohol citations. One of the reasons behind this decline is that Fake Patty's Day, historically a driver of alcohol violations in the first half of the year, did not occur in 2020 and was officially cancelled in 2021. The Riley County Police Department cited 40 alcohol-related offenses in the first half of 2021, an 8% increase from midyear 2020. This does not include unlawful use of ID offenses. The projected 2021 total is 64 cited offenses. If met, this would be an 32% decrease from the previous year.

In the past, monthly numbers followed a typical pattern of a high count of citations in March due to Fake Patty's Day with lower figures in the remaining months. Since Fake Patty's Day has been cancelled, a new pattern of consistently low figures every month should form. In the first half of 2021, March and April had the most citations with 11 each month. January had the lowest amount with 2 citations.

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In the FBI's Uniform Crime Reporting (UCR) Program, Part I offenses are broken down into two categories (Violent Crimes and Property Crimes):

Part I Violent Crime Definition

In the FBI's Uniform Crime Reporting (UCR) Program, violent crime is composed of four offenses: murder and nonnegligent manslaughter, rape, robbery, and aggravated assault. Violent crimes are defined in the UCR Program as those offenses that involve force or threat of force.

Murder and nonnegligent manslaughter: the willful (nonnegligent) killing of one human being by another.

Forcible rape: Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Simple assaults are excluded.

Part 1 Property Crime Definition

In the FBI's Uniform Crime Reporting (UCR) Program, property crime includes the offenses of burglary, larceny-theft, motor vehicle theft, and arson. The object of the theft-type offenses is the taking of money or property, but there is no force or threat of force against the victims. The property crime category includes arson because the offense involves the destruction of property; however, arson victims may be subjected to force.

Burglary: Unlawful entry of a structure to commit a felony or theft. To classify an offense as a burglary, the use of force to gain entry need not have occurred. The UCR Program has three subclassifications for burglary: forcible entry, unlawful entry where no force is used, and attempted forcible entry. The UCR definition of "structure" includes an apartment, barn, house trailer, or houseboat when used as a permanent dwelling, office, railroad car (but not automobile), stable, or vessel (i.e., ship).

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

Larceny-theft: (except motor vehicle theft)—The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Examples are thefts of bicycles, motor vehicle parts and accessories, shoplifting, pocket-picking, or the stealing of any property or article that is not taken by force and violence or by fraud. Attempted larcenies are included. Embezzlement, confidence games, forgery, check fraud, etc., are excluded.

Motor vehicle theft: The theft or attempted theft of a motor vehicle. A motor vehicle is self-propelled and runs on land surface and not on rails. Motorboats, construction equipment, airplanes, and farming equipment are specifically excluded from this category.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Traffic Related Definitions

In the Kansas Legislature uniform act regulating traffic; rules of the road, 8-1567 DUI is the following: (a) Driving under the influence is operating or attempting to operate any vehicle within this state while:

(1) The alcohol concentration in the person's blood or breath as shown by any competent evidence, including other competent evidence, as defined in paragraph (1) of subsection (f) of K.S.A. 8-1013, and amendments thereto, is .08 or more;

(2) the alcohol concentration in the person's blood or breath, as measured within three hours of the time of operating or attempting to operate a vehicle, is .08 or more;

(3) under the influence of alcohol to a degree that renders the person incapable of safely driving a vehicle;

(4) under the influence of any drug or combination of drugs to a degree that renders the person incapable of safely driving a vehicle; or

(5) under the influence of a combination of alcohol and any drug or drugs to a degree that renders the person incapable of safely driving a vehicle.

Traffic Accidents: All accidents.

Preventable Traffic Accidents: Accidents that are not weather and/or animal related.

30.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

Monthly Report

July 2021

Alyssa Green, Crime Analyst
Criminal Intelligence Unit
Riley County Police Department

To **reduce crime** and **improve the quality** of life for the **citizens we serve**

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RILEY COUNTY POLICE DEPARTMENT
To reduce crime and improve the quality of life for the citizens we serve

Data Disclaimer

For the purposes of this report, data is extracted from the RMS using specific parameters. The results may differ slightly from other reports, such as Uniform Crime Reports (UCR), which measure the same variables but have slightly different search parameters , filters, and/or methods. The following summarizes the most common attributes of this report that result in differences in reporting:

- The data in the report reflects what was available at the time of extraction. It is common for numbers to change over time for various reasons. Most commonly:
  - Final data entry by records can be delayed due to the RTO status of a case.
  - Clerical errors can be discovered, leading to corrections being made at a later date.
- Some categories in this report use a hierarchy rule. This means that the offense with the highest offense code number in an incident is the only offense counted. Other reports may apply the hierarchy rule to certain offenses. For instance, UCR counts every occurrence of Part I violent crimes in an incident (murder, rape, robbery, aggravated battery). Each slide should notate the method used.
- This report includes the property crime of arson which is excluded from other reporting.
- Crimes are extracted based on the date and time they were reported. Other reports may use the earliest and/or latest date and time the crime may have occurred.

Monthly and yearly projections are calculated using different methods. Projections will have a higher degree of error when the time period used to project is small (i.e. projecting an entire year based off the first two weeks of that year).

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RILEY COUNTY POLICE DEPARTMENT
To reduce crime and improve the quality of life for the citizens we serve

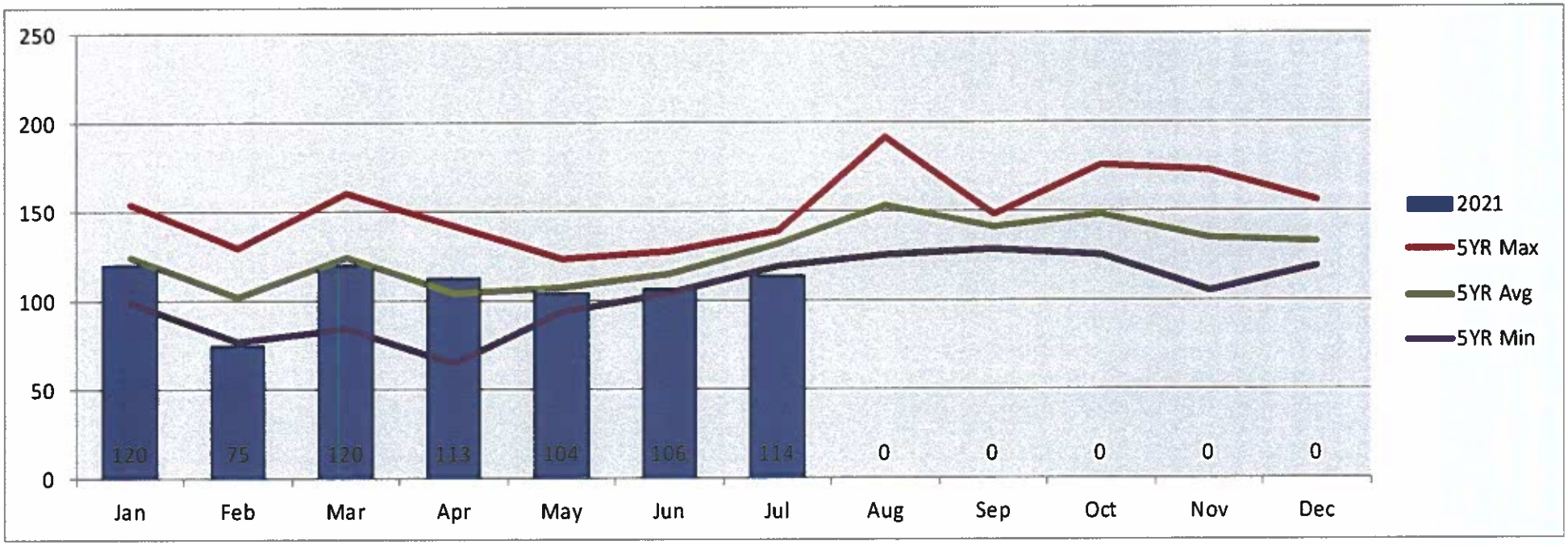
Part I Crime

Offense Codes: 0100-0810

All Data As Of: 7/31/21 11:59 PM

- Part I crime in July 2021 was 13.0% below the 5 year average. Compared to July 2020 there was an 18.0% decrease.
- Year to date, 2021 is 7.1% below the 5 year average.
- Part I total crime is projected to be 7.1% lower than the 5 year average.
- In July, both Part I violent and property crime was below the 5 year average.

	Jul	Year to Date	Yearly Total
2016	136	801	1450
2017	119	829	1593
2018	123	775	1475
2019	138	871	1582
2020	139	769	1493
2021	114	752	
% Change	-18.0%	-2.2%	-5.5%
		Yearly Projection:	1411



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	99	121	125	107	109	104	136	148	143	125	114	119
2017	132	99	161	97	94	127	119	192	137	148	166	121
2018	108	84	124	113	100	123	123	134	128	176	105	157
2019	154	77	124	142	123	113	138	167	148	143	116	137
2020	130	129	85	65	113	108	139	125	148	151	173	127
2021	120	75	120	113	104	106	114	0	0	0	0	0

Includes Part 1 crimes that were the primary offense only.

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RILEY COUNTY POLICE DEPARTMENT
To reduce crime and improve the quality of life for the citizens we serve

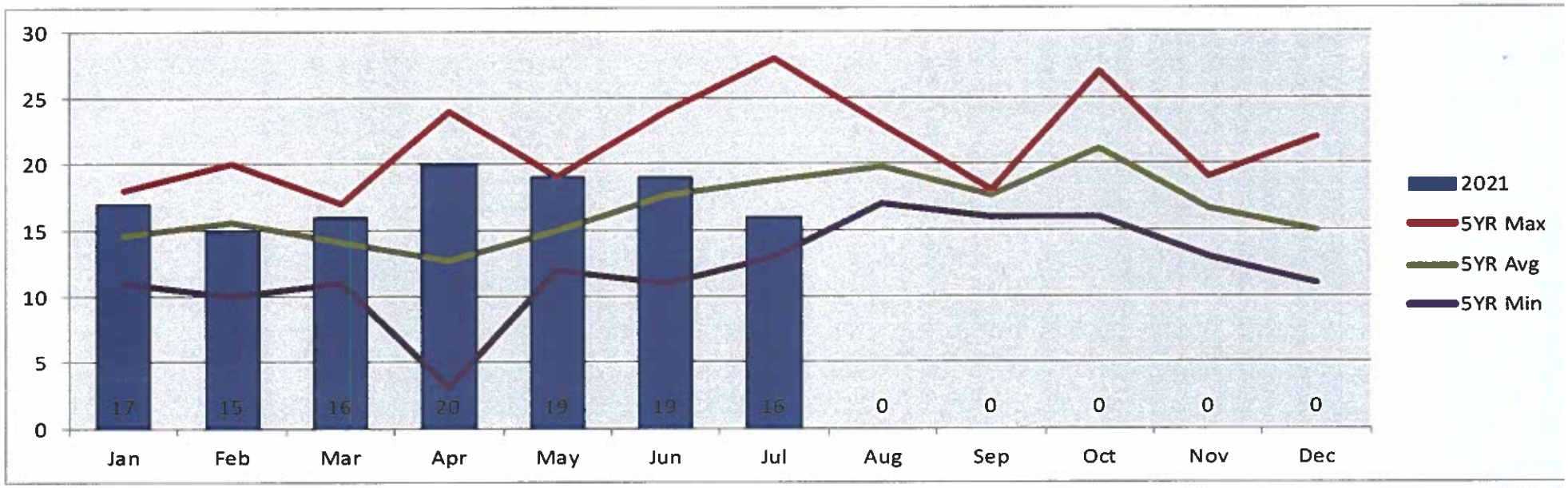
Part 1 Violent Crimes

Offense Codes: 0100-0440

All Data As Of: 7/31/21 11:59 PM

- July 2021 was 14.9% lower than the 5 year average in Part I violent crime.
- It is projected that Part I violent crime will be 12.2% higher than the 5 year average.
- There were 13 aggravated assaults / batteries, 1 rape, 2 robberies, and 0 homicides reported during July 2021.

	Jul	Year to Date	Yearly Total
2016	13	92	167
2017	16	99	198
2018	28	125	218
2019	18	118	216
2020	19	109	195
2021	16	122	
% Change	-15.8%	+11.9%	+14.6%
		Yearly Projection:	223



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	13	13	11	12	19	11	13	18	16	16	13	12
2017	11	16	15	13	15	13	16	21	18	24	19	17
2018	15	19	17	12	14	20	28	17	18	27	18	13
2019	16	10	14	24	12	24	18	23	18	18	17	22
2020	18	20	14	3	15	20	19	20	18	21	16	11
2021	17	15	16	20	19	19	16	0	0	0	0	0

Includes Part 1 violent crimes that were the primary offense only.

34.

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RILEY COUNTY POLICE DEPARTMENT
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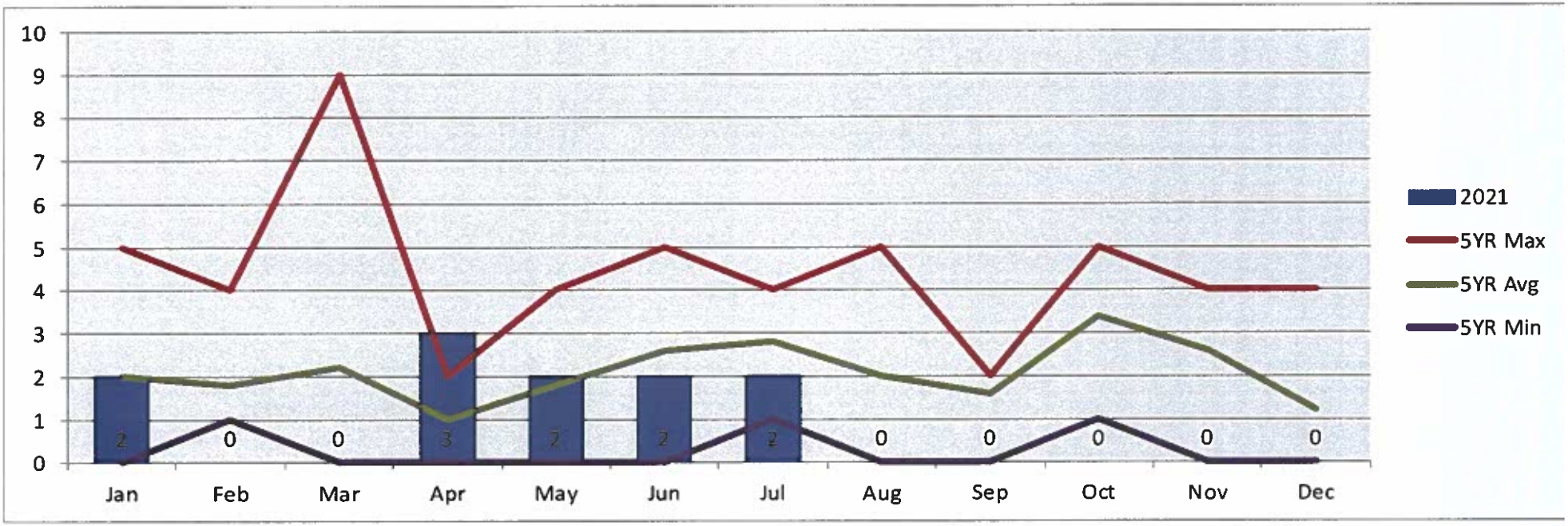
Robbery

Offense Codes: 0310

All Data As Of:	7/31/21 11:59 PM

- There were 2 robberies reported in July 2021 which is a 28.6% decrease compared to the 5 year average.
- It is projected that robberies will be 24.0% lower than the 5 year average.
- Both cases are still active as of 8/9/2021.

	Jul	Year to Date	Yearly Total
2016	4	19	29
2017	3	10	23
2018	4	17	30
2019	1	13	26
2020	2	12	17
2021	2	11	
% Change	0.0%	-8.3%	+13.0%
		Yearly Projection:	19



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	2	1	9	1	2	0	4	2	2	4	2	0
2017	0	1	0	2	1	3	3	5	2	1	4	1
2018	1	4	1	1	4	2	4	2	2	5	3	1
2019	5	2	0	0	0	5	1	0	2	3	4	4
2020	2	1	1	1	2	3	2	1	0	4	0	0
2021	2	0	0	3	2	2	2	0	0	0	0	0

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RILEY COUNTY POLICE DEPARTMENT
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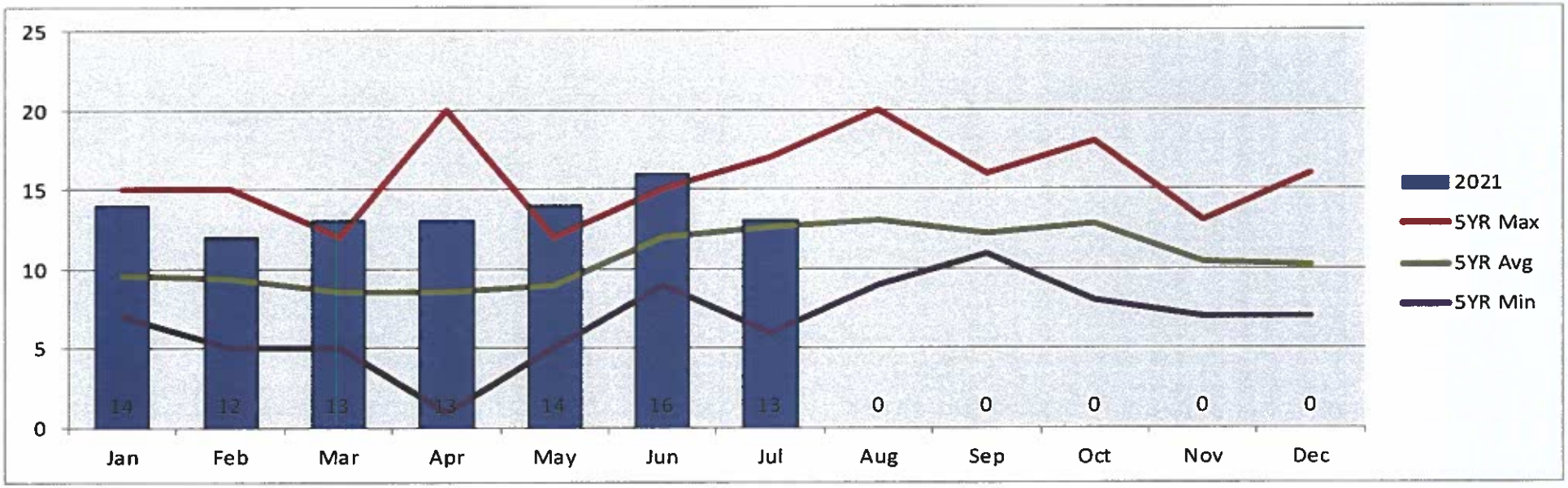
Aggravated Assault and Battery

Offense Codes: 0410-0440

All Data As Of: 7/31/21 11:59 PM

	Jul	Year to Date	Yearly Total
2016	6	57	102
2017	11	55	116
2018	17	73	126
2019	15	83	154
2020	14	81	144
2021	13	95	
% Change	-7.1%	+17.3%	+21.6%
		Yearly Projection:	175

- There were 2 aggravated assaults and 11 aggravated batteries reported during the month of July.
- This is 3.2% higher than the 5 year average.
- The aggravated assault and battery total is projected to be 36.3% above the 5 year average.
- Eight of the incidents were domestic incidents.



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	7	9	5	9	12	9	6	11	11	8	7	8
2017	9	10	5	5	5	10	11	11	12	18	10	10
2018	9	8	10	8	6	15	17	9	11	11	12	10
2019	8	5	11	20	11	13	15	20	11	11	13	16
2020	15	15	12	1	11	13	14	14	16	16	10	7
2021	14	12	13	13	14	16	13	0	0	0	0	0

Includes aggravated assaults and battery crimes that were the primary offense only.

36.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT
To reduce crime and improve the quality of life for the citizens we serve

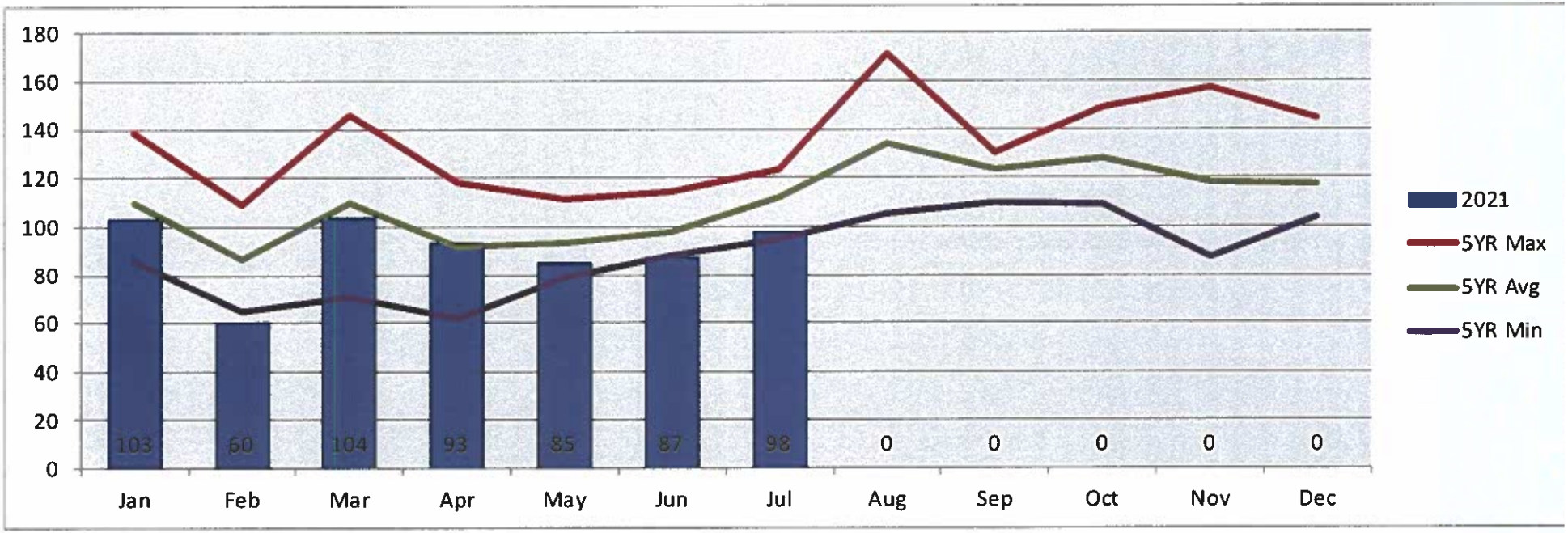
Part I Property Crime

Offense Codes: 0500-0810

All Data As Of: 7/31/21 11:59 PM

	Jul	Year to Date	Yearly Total
2016	123	709	1283
2017	103	730	1395
2018	95	650	1257
2019	120	753	1366
2020	120	660	1298
2021	98	630	
% Change	-18.3%	-4.5%	-8.5%
		Yearly Projection:	1187

- For July, Part I property crime was down 12.7% from the 5 year average. Compared to July 2020, there was an 18.3% decrease.
- Part I property crime is projected to be 10.1% below the 5 year average.
- The property crime for July 2021 included 9 structural burglaries, 16 larcenies from motor vehicle, 9 auto thefts, and 2 arson. The rest of the incidents were larcenies (62 incidents).



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	86	108	114	95	90	93	123	130	127	109	101	107
2017	121	83	146	84	79	114	103	171	119	124	147	104
2018	93	65	107	101	86	103	95	117	110	149	87	144
2019	138	67	110	118	111	89	120	144	130	125	99	115
2020	112	109	71	62	98	88	120	105	130	130	157	116
2021	103	60	104	93	85	87	98	0	0	0	0	0

Includes Part 1 property crimes that were the primary offense only.

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RILEY COUNTY POLICE DEPARTMENT
To reduce crime and improve the quality of life for the citizens we serve

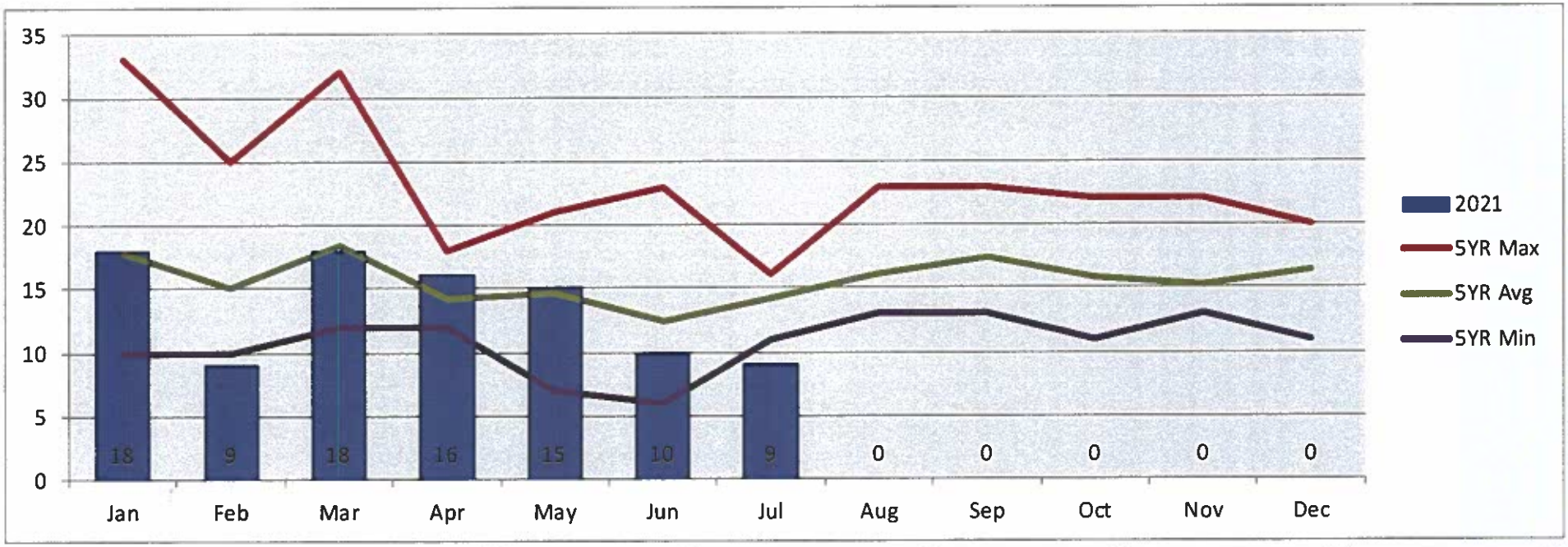
Structural Burglary

Offense Code: 0510

All Data As Of:	7/31/21 11:59 PM

- Structural burglaries were 36.6% below the 5 year average for July.
- The burglary total is projected to be 9.8% below the 5 year average.
- Three occurred in North County (2 in Randolph and 1 in Riley) and 6 occurred in Manhattan.
- There were 8 residential burglaries, 2 of those from a garage, and 1 non-residential burglaries.

	Jul	Year to Date	Yearly Total
2016	15	99	179
2017	16	157	244
2018	15	90	168
2019	14	94	171
2020	11	93	175
2021	9	95	
% Change	-18.2%	+2.2%	-3.5%
		Yearly Projection:	169



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	10	16	16	14	17	11	15	13	23	14	13	17
2017	33	14	32	18	21	23	16	23	13	18	22	11
2018	13	10	12	12	17	11	15	16	18	11	13	20
2019	15	10	18	15	11	11	14	15	18	14	14	16
2020	18	25	14	12	7	6	11	13	15	22	14	18
2021	18	9	18	16	15	10	9	0	0	0	0	0

38.

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RILEY COUNTY POLICE DEPARTMENT
To reduce crime and improve the quality of life for the citizens we serve

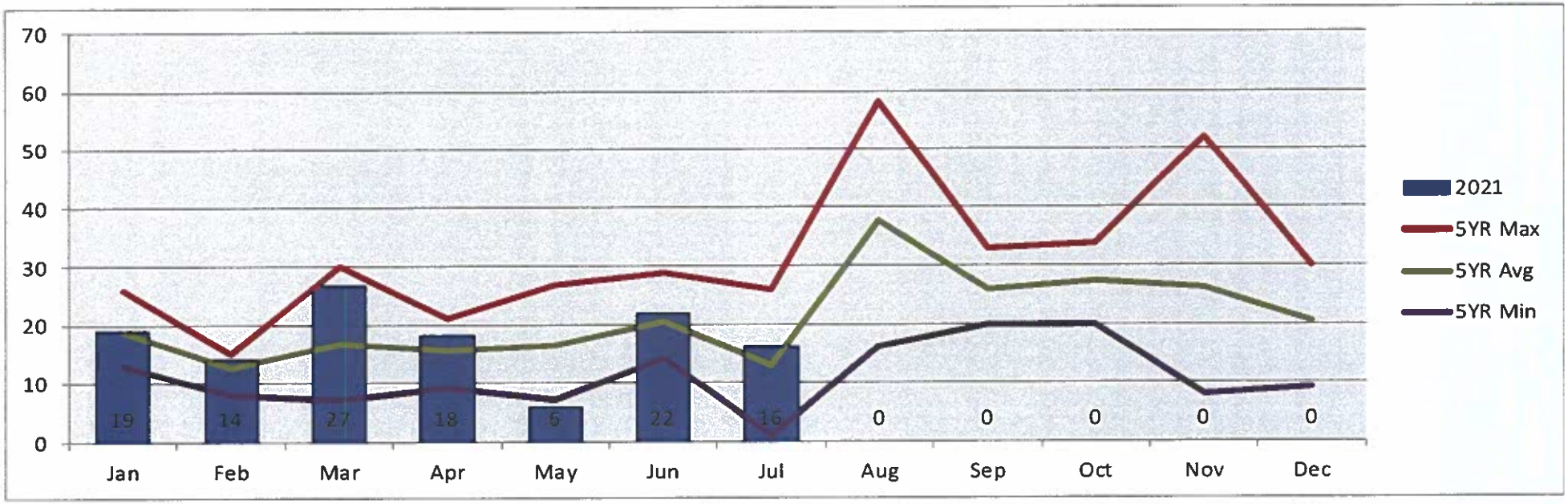
Vehicle Burglary

Offense Code: 0640

All Data As Of: 7/31/21 11:59 PM

- July 2021 was 23.1% above the 5 year average.
- The vehicle burglary total is projected to be 7.6% above the 5 year average.
- In 13 of the incidents the vehicle was unsecured when the items were taken.

	Jul	Year to Date	Yearly Total
2016	26	132	272
2017	16	130	289
2018	5	100	212
2019	17	108	228
2020	1	96	254
2021	16	122	
% Change	+1500.0%	+27.1%	+6.3%
		Yearly Projection:	270



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	19	13	20	18	15	21	26	53	26	30	14	17
2017	18	15	30	21	14	16	16	58	20	21	42	18
2018	26	14	13	13	7	22	5	28	33	34	8	9
2019	13	8	13	16	27	14	17	34	23	20	15	28
2020	18	13	7	9	19	29	1	16	28	32	52	30
2021	19	14	27	18	6	22	16	0	0	0	0	0

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RILEY COUNTY POLICE DEPARTMENT
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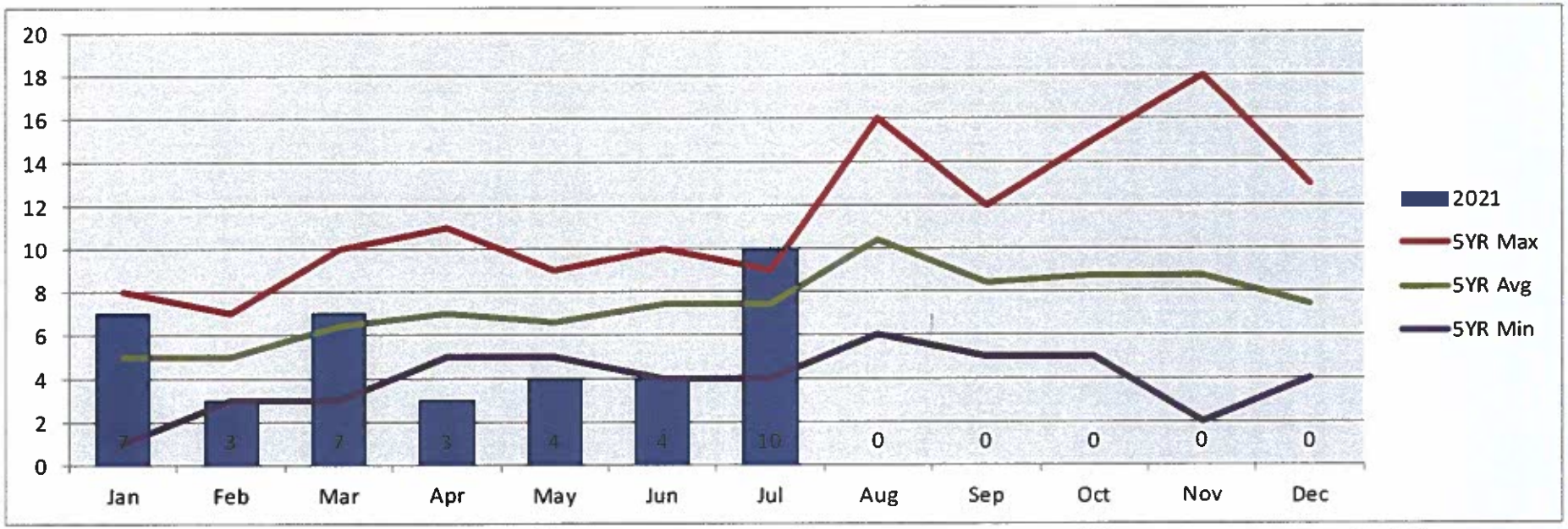
Motor Vehicle Thefts

Offense Code: 0710

All Data As Of:	7/31/21 11:59 PM

- For July, motor vehicle thefts were up 35.1% from the 5 year average.
- It is projected that the motor vehicle theft total will be 16.5% below the 5 year average.
- Keys were left in five of the vehicles.
- Six of the vehicles have been recovered as of 8/9/2021.

	Jul	Year to Date	Yearly Total
2016	9	42	71
2017	8	45	86
2018	9	46	86
2019	7	53	104
2020	4	38	96
2021	10	38	
% Change	+150.0%	0.0%	-22.5%
		Yearly Projection:	74



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	5	6	7	5	6	4	9	11	5	5	2	6
2017	8	5	5	5	6	8	8	16	5	7	5	8
2018	1	3	7	11	5	10	9	10	10	6	8	6
2019	8	4	10	9	7	8	7	9	12	15	11	4
2020	3	7	3	5	9	7	4	6	10	11	18	13
2021	7	3	7	3	4	4	10	0	0	0	0	0

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Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT
To reduce crime and improve the quality of life for the citizens we serve

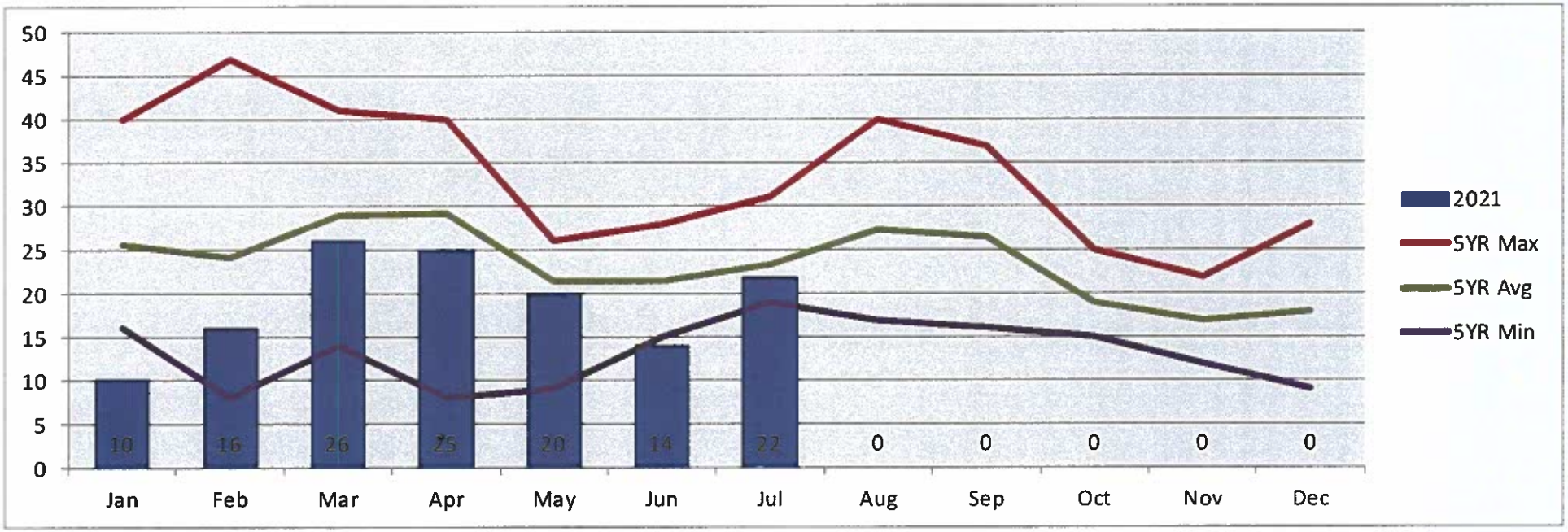
DUIs

Offense Code: 2110

All Data As Of: 7/31/21 11:59 PM

- The number of DUIs for July 2021 is 6.0% below the 5 year average.
- The DUI total is projected to be 23.5% below the 5 year average.

	Jul	Year to Date	Yearly Total
2016	31	237	380
2017	21	168	266
2018	26	195	312
2019	20	172	285
2020	19	99	168
2021	22	133	
% Change	+15.8%	+34.3%	+28.8%
		Yearly Projection:	216



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	40	47	41	31	25	22	31	40	37	25	22	19
2017	26	27	22	29	25	18	21	18	29	16	20	15
2018	16	27	36	40	22	28	26	30	25	19	15	28
2019	24	8	32	38	26	24	20	32	26	20	16	19
2020	22	12	14	8	9	15	19	17	16	15	12	9
2021	10	16	26	25	20	14	22	0	0	0	0	0

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT
To reduce crime and improve the quality of life for the citizens we serve

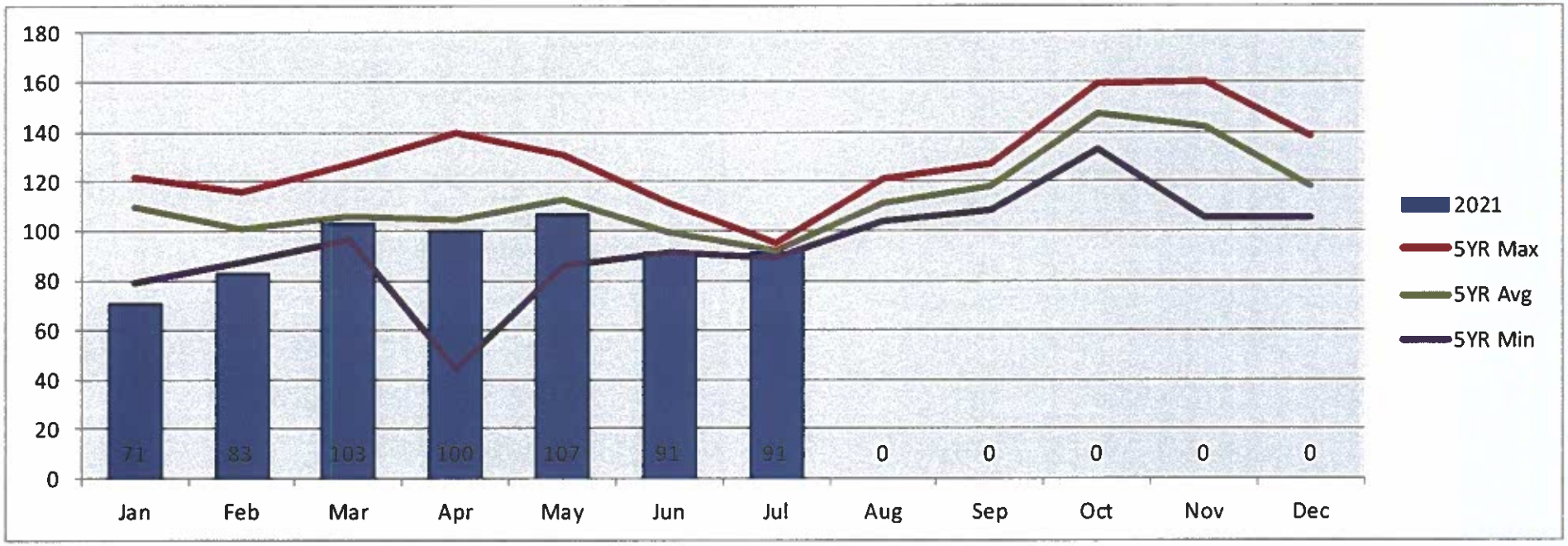
Traffic Accidents

Offense Codes: 5000-5139

All Data As Of: 7/31/21 11:59 PM

- The number of traffic accidents in July 2021 is 1.1% below the 5 year average.
- It is projected that the traffic accident total will be 10.8% below the 5 year average.

	Jul	Year to Date	Yearly Total
2016	95	717	1364
2017	89	720	1387
2018	92	769	1397
2019	94	778	1436
2020	90	638	1220
2021	91	646	
% Change	+1.1%	+1.3%	-0.5%
		Yearly Projection:	1214



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	110	93	101	107	100	111	95	104	127	133	145	138
2017	79	87	101	140	127	97	89	112	124	159	157	115
2018	119	98	127	115	121	97	92	109	108	140	160	111
2019	119	116	103	116	131	99	94	121	117	158	143	119
2020	122	109	96	44	86	91	90	111	114	147	105	105
2021	71	83	103	100	107	91	91	0	0	0	0	0

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RILEY COUNTY POLICE DEPARTMENT
To reduce crime and improve the quality of life for the citizens we serve

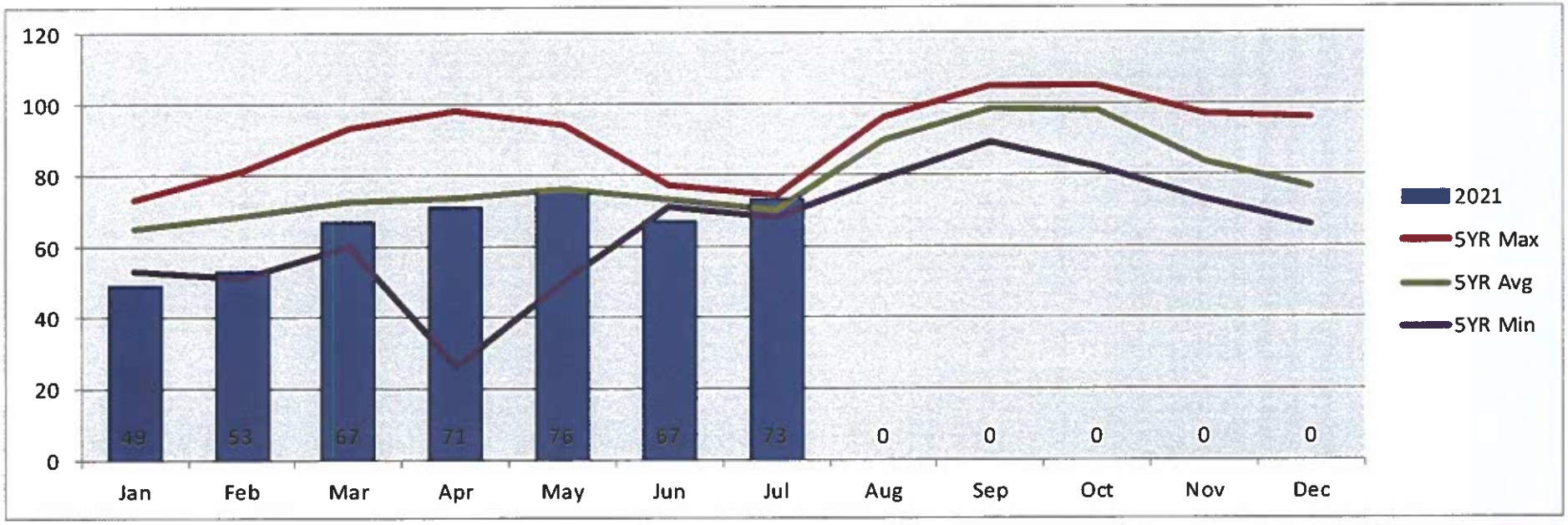
Preventable Traffic Accidents

Offense Codes: 5000-5139

All Data As Of:	7/31/21 11:59 PM

- The number of preventable traffic accidents in July 2021 is 4.0% above the 5 year average.
- Number may change as data entry corrections continue.

	Jul	Year to Date	Yearly Total
2016	69	508	998
2017	68	521	991
2018	71	538	944
2019	74	501	945
2020	69	430	854
2021	73	456	
% Change	+5.8%	+6.0%	+1.2%
		Yearly Projection:	864



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	69	81	74	80	61	74	69	90	105	102	97	96
2017	53	67	70	98	92	73	68	96	104	104	90	76
2018	71	63	93	75	94	71	71	79	93	82	82	70
2019	60	51	66	89	84	77	74	93	102	98	76	75
2020	73	81	60	26	50	71	69	91	89	105	73	66
2021	49	53	67	71	76	67	73	0	0	0	0	0

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

Riley County Police Department

1001 South Seth Child Road
Manhattan, Kansas 66502

(785) 537-2112

www.RileyCountyPolice.org

RILEY COUNTY
POLICE DEPARTMENT

To reduce crime and improve the quality of life for the citizens we serve

44.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

Assigned Tracking #21-152

RILEY COUNTY POLICE DEPARTMENT
Report Submission

To:	Director Butler *Noted: dpb 7/9/21*		
Thru:	Assistant Director Moldrup KMM 7.9.21		
From:	Captain Jager		
Position:	Commander	**Division:**	Support
Report Title:	June 2021 UCR Report		
Rpt Freq./Year:	Monthly/2nd Quarter June 2021		
Policy #:	82.1.4 & 82.3.2		
Date:	July 8, 2021		

June 2021:

Riley County experienced a 2.7% decrease (a difference of 3 crimes) in the analyzed Part 1 UCR crimes in June 2021 when compared to June 2020.

In June 2021, when compared to June 2020, there was no change in the number of reported Part 1 violent crimes (22 crimes reported in both June 2020 and June 2021). Part 1 property crimes decreased by 3.4% (a difference of 3 crimes).

Year to date, when compared to the same time frame in 2020, Part 1 violent crimes increased by 19.6% (a difference of 19 crimes) and Part 1 property crimes decreased by 2.1% (a difference of 9 crimes).

2021 2nd Quarter:

During the 2nd Quarter of 2021, when compared to the 2nd Quarter of 2020, analyzed Part 1 UCR crimes increased by 11.9% (a difference of 34 crimes). Part 1 violent crime increased by 52.5% (a difference of 21 crimes) and Part 1 property crimes increased by 5.3% (a difference of 13 crimes).

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT
Report Submission

June 2021

RILEY COUNTY ALL JURISDICTION

RILEY COUNTY POLICE DEPARTMENT

MONTHLY UNIFORM CRIME REPORT
82.1.4

	ACTUAL OFFENSES									OFFENSES CLEARED										
	MONTH			YEAR TO DATE			QUARTER			MONTH			YEAR TO DATE			QUARTER			CLEARANCE RATE	
Year	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021
Murder	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0.0%	0.0%
Rape	5	1	-80.0%	14	15	7.1%	8	8	0.0%	0	2	200.0%	5	6	20.0%	2	2	0.0%	35.7%	40.0%
Robbery	2	2	0.0%	9	10	11.1%	5	7	40.0%	1	0	-100.0%	4	2	-50.0%	3	1	-66.7%	44.4%	20.0%
Ag. Asslt	15	19	26.7%	74	91	23.0%	27	46	70.4%	6	10	66.7%	39	57	46.2%	15	22	46.7%	52.7%	62.6%
Total	**22**	**22**	**0.0%**	**97**	**116**	**19.6%**	**40**	**61**	**52.5%**	**7**	**12**	**71.4%**	**48**	**65**	**35.4%**	**20**	**25**	**25.0%**	**49.5%**	**56.0%**
Burglary	6	10	66.7%	79	84	6.3%	24	41	70.8%	4	1	-75.0%	29	9	-69.0%	16	5	-68.8%	36.7%	10.7%
Larceny	76	71	-6.6%	422	410	-2.8%	202	207	2.5%	22	12	-45.5%	146	104	-28.8%	77	69	-10.4%	34.6%	25.4%
Auto Theft	6	4	-33.3%	32	28	-12.5%	20	11	-45.0%	1	2	100.0%	11	11	0.0%	5	5	0.0%	34.4%	39.3%
Total	**88**	**85**	**-3.4%**	**533**	**522**	**-2.1%**	**246**	**259**	**5.3%**	**27**	**15**	**-44.4%**	**186**	**124**	**-33.3%**	**98**	**79**	**-19.4%**	**34.9%**	**23.8%**
Overall Total	**110**	**107**	**-2.7%**	**630**	**638**	**1.3%**	**286**	**320**	**11.9%**	**34**	**27**	**-20.6%**	**234**	**189**	**-19.2%**	**118**	**104**	**-11.9%**	**37.1%**	**29.6%**

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RILEY COUNTY POLICE DEPARTMENT
Report Submission

June 2021

RILEY COUNTY EXCLUDING MANHATTAN & OGDEN

RILEY COUNTY POLICE DEPARTMENT

MONTHLY UNIFORM CRIME REPORT
82.1.4

	ACTUAL OFFENSES									OFFENSES CLEARED										
	MONTH			YEAR TO DATE			QUARTER			MONTH			YEAR TO DATE			QUARTER			CLEARANCE RATE	
Year	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021
Murder	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0.0%	0.0%
Rape	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0.0%	0.0%
Robbery	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0.0%	0.0%
Ag. Asslt	0	0	0.0%	2	2	0.0%	0	1	100.0%	0	0	0.0%	1	1	0.0%	0	1	100.0%	50.0%	50.0%
Total	**0**	**0**	**0.0%**	**2**	**2**	**0.0%**	**0**	**1**	**100.0%**	**0**	**0**	**0.0%**	**1**	**1**	**0.0%**	**0**	**1**	**100.0%**	**50.0%**	**50.0%**
Burglary	1	0	-100.0%	9	10	11.1%	4	4	0.0%	0	0	0.0%	2	1	-50.0%	1	1	0.0%	22.2%	10.0%
Larceny	3	1	-66.7%	11	13	18.2%	5	5	0.0%	0	0	0.0%	2	2	0.0%	1	1	0.0%	18.2%	15.4%
Auto Theft	0	0	0.0%	0	1	100.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0.0%	0.0%
Total	**4**	**1**	**-75.0%**	**20**	**24**	**20.0%**	**9**	**9**	**0.0%**	**0**	**0**	**0.0%**	**4**	**3**	**-25.0%**	**2**	**2**	**0.0%**	**20.0%**	**12.5%**
Overall Total	**4**	**1**	**-75.0%**	**22**	**26**	**18.2%**	**9**	**10**	**11.1%**	**0**	**0**	**0.0%**	**5**	**4**	**-20.0%**	**2**	**3**	**50.0%**	**22.7%**	**15.4%**

RILEY COUNTY POLICE DEPARTMENT
Report Submission

June 2021

MANHATTAN

RILEY COUNTY POLICE DEPARTMENT

MONTHLY UNIFORM CRIME REPORT
82.1.4

	ACTUAL OFFENSES									OFFENSES CLEARED										
	MONTH			YEAR TO DATE			QUARTER			MONTH			YEAR TO DATE			QUARTER			CLEARANCE RATE	
Year	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021
Murder	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0.0%	0.0%
Rape	5	1	-80.0%	13	14	7.7%	8	8	0.0%	0	2	200.0%	5	4	-20.0%	2	2	0.0%	38.5%	28.6%
Robbery	1	2	100.0%	8	10	25.0%	4	7	75.0%	0	0	0.0%	3	2	-33.3%	2	1	-50.0%	37.5%	20.0%
Ag. Asslt	14	16	14.3%	69	78	13.0%	25	39	56.0%	6	8	33.3%	36	51	41.7%	13	18	38.5%	52.2%	65.4%
Total	**20**	**19**	**-5.0%**	**90**	**102**	**13.3%**	**37**	**54**	**45.9%**	**6**	**10**	**66.7%**	**44**	**57**	**29.5%**	**17**	**21**	**23.5%**	**48.9%**	**55.9%**
Burglary	5	7	40.0%	65	57	-12.3%	19	27	42.1%	4	1	-75.0%	25	5	-80.0%	15	2	-86.7%	38.5%	8.8%
Larceny	69	69	0.0%	389	380	-2.3%	184	193	4.9%	22	11	-50.0%	141	97	-31.2%	75	66	-12.0%	36.2%	25.5%
Auto Theft	6	4	-33.3%	32	25	-21.9%	20	10	-50.0%	1	2	100.0%	11	10	-9.1%	5	5	0.0%	34.4%	40.0%
Total	**80**	**80**	**0.0%**	**486**	**462**	**-4.9%**	**223**	**230**	**3.1%**	**27**	**14**	**-48.1%**	**177**	**112**	**-36.7%**	**95**	**73**	**-23.2%**	**36.4%**	**24.2%**
Overall Total	**100**	**99**	**-1.0%**	**576**	**564**	**-2.1%**	**260**	**284**	**9.2%**	**33**	**24**	**-27.3%**	**221**	**169**	**-23.5%**	**112**	**94**	**-16.1%**	**38.4%**	**30.0%**

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RILEY COUNTY POLICE DEPARTMENT
Report Submission

June 2021

OGDEN

RILEY COUNTY POLICE DEPARTMENT

MONTHLY UNIFORM CRIME REPORT
82.1.4

	ACTUAL OFFENSES									OFFENSES CLEARED										
	MONTH			YEAR TO DATE			QUARTER			MONTH			YEAR TO DATE			QUARTER			CLEARANCE RATE	
Year	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021	-%+	2020	2021
Murder	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	0	0.0%	0.0%	0.0%
Rape	0	0	0.0%	1	1	0.0%	0	0	0.0%	0	0	0.0%	0	2	200.0%	0	0	0.0%	0.0%	200.0%
Robbery	1	0	-100.0%	1	0	-100.0%	1	0	-100.0%	1	0	-100.0%	1	0	-100.0%	1	0	-100.0%	100.0%	0.0%
Ag. Asslt	1	3	200.0%	3	11	266.7%	2	6	200.0%	0	2	200.0%	2	5	150.0%	2	3	50.0%	66.7%	45.5%
Total	**2**	**3**	**50.0%**	**5**	**12**	**140.0%**	**3**	**6**	**100.0%**	**1**	**2**	**100.0%**	**3**	**7**	**133.3%**	**3**	**3**	**0.0%**	**60.0%**	**58.3%**
Burglary	0	3	300.0%	5	17	240.0%	1	10	900.0%	0	0	0.0%	2	3	50.0%	0	2	200.0%	40.0%	17.6%
Larceny	4	1	-75.0%	22	16	-27.3%	13	8	-38.5%	0	1	100.0%	3	5	66.7%	1	2	100.0%	13.6%	31.3%
Auto Theft	0	0	0.0%	0	2	200.0%	0	1	100.0%	0	0	0.0%	0	1	100.0%	0	0	0.0%	0.0%	50.0%
Total	**4**	**4**	**0.0%**	**27**	**35**	**29.6%**	**14**	**19**	**35.7%**	**0**	**1**	**100.0%**	**5**	**9**	**80.0%**	**1**	**4**	**300.0%**	**18.5%**	**25.7%**
Overall Total	**6**	**7**	**16.7%**	**32**	**47**	**46.9%**	**17**	**25**	**47.1%**	**1**	**3**	**200.0%**	**8**	**16**	**100.0%**	**4**	**7**	**75.0%**	**25.0%**	**34.0%**

Note: "JUVENILE CLEARANCES" are included in the total of "OFFENSES CLEARED"

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Assigned Tracking # 21-166

RILEY COUNTY POLICE DEPARTMENT
Report Submission

To:	Director Dennis P. Butler	*Noted: dpb 7/23/21*	
Thru:	A. D. Kurt Moldrup	KMM 7.23.21	
From:	Captain Greg Steere		
Position:	Division Commander	**Division:**	Patrol
Report Title:	Traffic Analysis		
Rpt Freq./Year:	2nd Quarter 2021		
Policy #:	61.1.1		
Date:	July 11th, 2021		

1. <u>Selective Enforcement Activities - Enforcement</u>:

The Department will vigorously enforce all traffic laws and ordinances to prevent crashes, and assist citizen's movement about the roadways in an orderly and safe manner and encourage voluntary compliance to traffic regulations. The Patrol Division Commander is responsible for the administration of traffic enforcement. The Patrol Division Commander will designate sufficient staff within the patrol section to plan, review, inspect and coordinate the agency's traffic activities.

2. <u>Selective Enforcement Activities - Crash Causation Comparison/Review</u>:

A. The Patrol Division will compile and review traffic collision data available data to attempt to determine traffic crashes causes. This data will be used to develop strategies and plans for reducing instances of automobile collisions. This data includes: (CALEA 61.1.1a)

1) Locations;
2) Time of day;
3) Day of the week;
4) Traffic violations; and
5) Enforcement actions.

B. The Patrol Division will deploy officers for traffic enforcement in:

1) Areas of high crash occurrence;
2) Areas of high traffic flow;
3) Areas of increased pedestrian activity.

C. The crash comparison and review will attempt to determine whether high crash locations result from environmental factors requiring traffic engineering notification or poor driving habits requiring increased

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enforcement. The Patrol Division will coordinate with the appropriate traffic engineers to correct engineering problems.

3. **Selective Enforcement Activities - Patrol Division Procedures:** Watch supervisors will establish targeted enforcement locations in order to address and rectify perceived and actual traffic problems. As time and workload allows, officers should monitor targeted enforcement locations in their patrol areas and take enforcement action as warranted. (CALEA 61.1.1d)

A. Selective enforcement locations will be determined by patrol supervisors according to the following criteria. (CALEA 61.1.1e)

1) Comparison of crash locations;
2) Past enforcement locations;
3) Response to citizen complaints;
4) DUI arrests.

B. The Patrol Division Commander, or designee, will analyze and evaluate the effectiveness of targeted enforcement in reducing crashes at selected locations. Officers will facilitate this analysis by documenting their targeted enforcement activities in a quarterly report to the Director. (CALEA 61.1.1b, 61.1.1c, 61.1.1f)

2nd Quarter Synopsis:

This report is an overview of preventable crashes reported in the 2nd quarter of 2021. A preventable accident is an accident that occurs on a public roadway and is not caused by weather or animal related factors.

There were 214 preventable accidents reported in the second quarter of 2021. This is the second lowest 2nd quarter count and a 0.5% increase from previous 2nd quarter averages.

Injuries and Fatalities

- There was 1 fatal crash and 56 injury crashes reported in the 2nd quarter of 2021 with 72 injuries.
- This is the fifth highest quarterly injury count in the tracking period.
- There was 1 fatal accident with 1 fatality during the 2nd quarter of 2021.

Year	2018				2019				2020				2021			
Quarter	Qtr1	Qtr2	Qtr3	Qtr4	Qtr1	Qtr2	Qtr3	Qtr4	Qtr1	Qtr2	Qtr3	Qtr4	Qtr1	Qtr2	Qtr3	
Preventable Accidents	226	240	243	235	176	253	267	249	215	146	249	244	169	214		
Accident Rates per 1,000 Inhabitants	12.81				12.73				11.67				Projected 11.45			
Preventable Injury Accidents	39	70	77	47	33	50	56	59	39	34	63	50	30	56		
Injury Rates per 1,000 Inhabitants	3.16				2.67				2.54				Projected 2.75			
Persons Injured in Preventable Accidents	46	98	110	64	48	71	71	82	55	50	86	64	35	72		
Fatalities in Preventable Accidents	0	0	1	3	1	3	1	0	4	0	1	1	1	1		

Color coding (Green Lowest, Red Highest) is for each individual row in the chart

Driver Actions

- The chart below shows the top five driver actions leading to preventable accidents.
- Inattention, Failed to Yield Right of Way, and Followed Too Closely historically are the top three.

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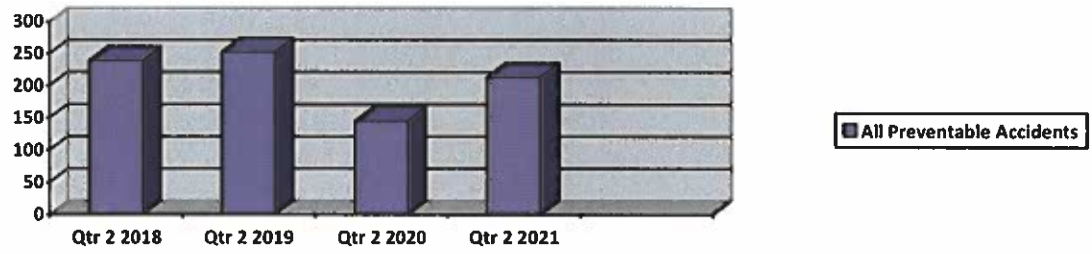
RILEY COUNTY POLICE DEPARTMENT
Report Submission

- Made Improper Turn and Improper Backing were replaced by Under the Influence of Alcohol and Improper Lane Change this quarter in the top five.

Year	2018				2019				2020				2021			
Quarter	Qtr1	Qtr2	Qtr3	Qtr4	Qtr1	Qtr2	Qtr3	Qtr4	Qtr1	Qtr2	Qtr3	Qtr4	Qtr1	Qtr2	Qtr3	Qtr4
Inattention (General Sense)	60	76	75	54	31	60	64	61	52	37	63	68	42	58		
Failed to Yield Right of Way	58	53	39	59	33	47	57	49	46	24	54	54	32	46		
Followed Too Closely	31	39	52	37	23	44	46	36	33	18	34	20	24	16		
Under the Influence of Alcohol	11	15	9	9	7	13	15	5	8	11	12	12	6	12		
Improper Lane Change	4	5	8	14	6	12	9	12	12	10	12	11	6	10		

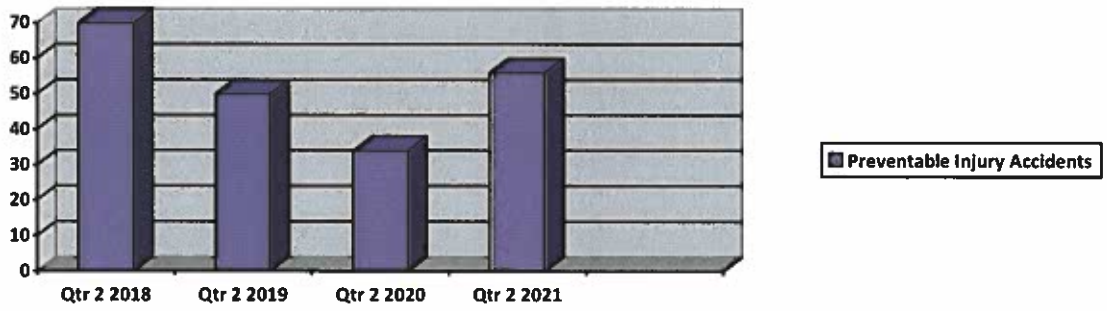
The color coding (Green lowest, Red Highest) is for each individual charge, not the table as a whole.

All Preventable Crashes During the 2nd Quarter of 2021



2018 – 240 Preventable Crashes
2019 – 253 Preventable Crashes
2020 – 146 Preventable Crashes
2021 – 214 Preventable Crashes

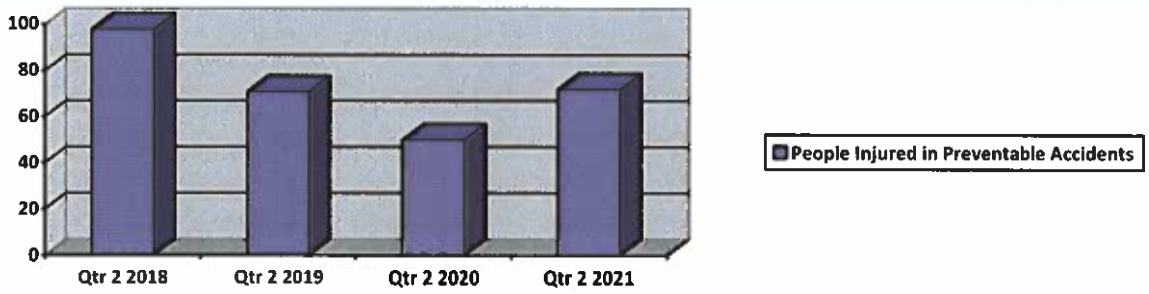
All Preventable Injury Crashes During the 2nd Quarter of 2021



2018 – 70 Preventable Injury Crashes
2019 – 50 Preventable Injury Crashes
2020 – 34 Preventable Injury Crashes
2021 – 56 Preventable Injury Crashes

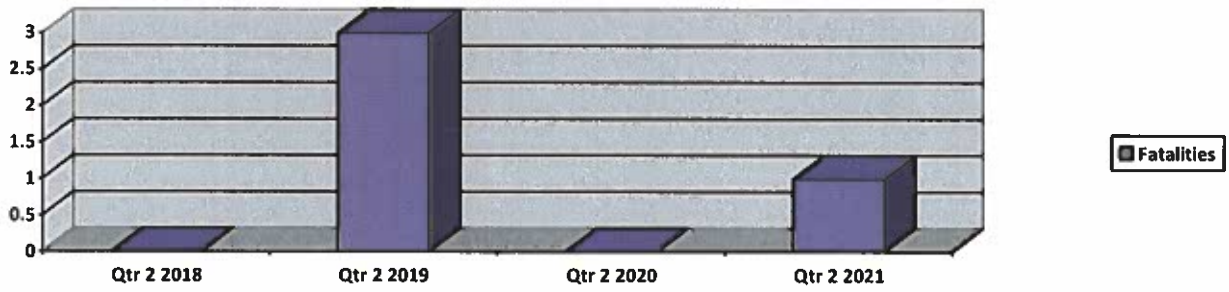
Total number of People Injured from Preventable Crashes During the 2nd Quarter of 2021

RILEY COUNTY POLICE DEPARTMENT
Report Submission



2018 – 98 People injured in crashes
2019 – 71 People injured in crashes
2020 – 50 People injured in crashes
2021 – 72 People injured in crashes

All Preventable Fatal Crashes during the 2nd Quarter of 2021

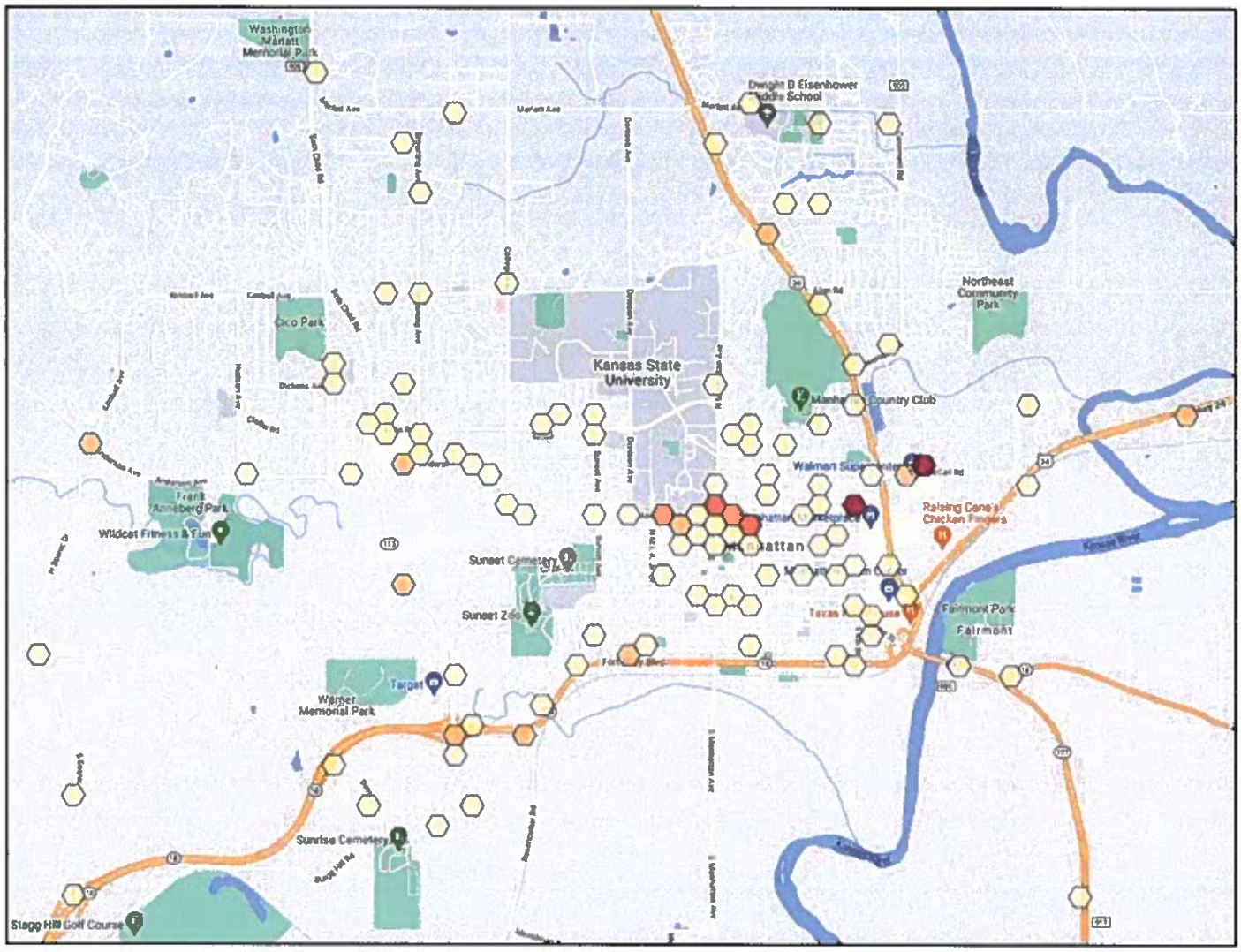


2018 – 0 Fatal crash
2019 - 3 Fatal crash
2020 - 0 Fatal crash
2021 - 1 Fatal crash

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT
Report Submission

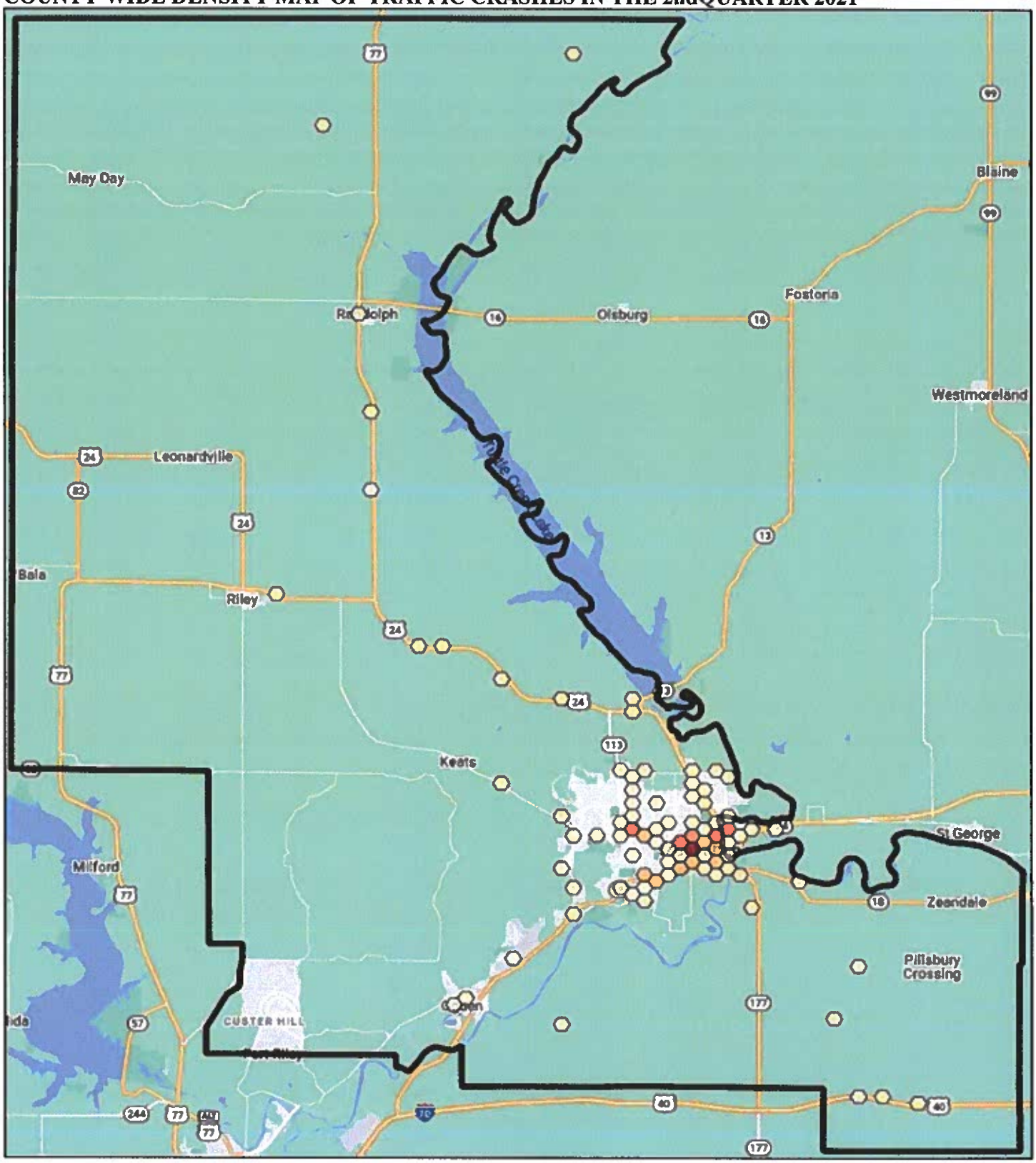
MANHATTAN AREA DENSITY MAP OF TRAFFIC CRASHES IN THE 2nd QUARTER 2021



Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT
Report Submission

COUNTY WIDE DENSITY MAP OF TRAFFIC CRASHES IN THE 2ndQUARTER 2021



Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT
Report Submission

Temporal Density

- 63% of all crashes occurred between 12:00 PM – 7:59 PM.
- 28% of crashes occurred between 12:00 PM – 2:59 PM.
- Tuesdays during the 5 PM hour had the highest amount of crashes with 10. Thursday during the 12 PM hour had the second highest amount with 7.

	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Count	Percentage
Sunday	0	2	1	0	0	0	0	1	0	0	1	4	1	2	4	2	2	3	2	0	0	1	0	1	27	13%
Monday	0	1	0	0	0	0	0	1	0	0	1	1	3	6	2	0	1	0	2	0	2	1	3	0	24	11%
Tuesday	0	0	0	1	0	0	0	2	2	0	0	0	4	2	1	2	4	10	5	3	1	1	1	1	40	19%
Wednesday	1	1	1	0	0	0	0	0	1	1	1	1	1	3	2	3	4	5	0	2	1	0	1	0	29	14%
Thursday	0	1	0	0	0	0	0	3	0	1	1	1	7	3	1	2	4	4	2	0	0	2	1	0	33	15%
Friday	1	0	1	0	0	1	0	0	0	2	2	0	3	3	2	0	0	1	2	3	2	0	4	0	27	13%
Saturday	1	1	3	0	0	0	0	0	1	1	1	2	5	3	2	0	2	1	1	2	1	1	5	1	34	16%
Count	3	6	6	1	0	1	0	7	4	5	7	9	24	22	14	9	17	24	14	10	7	6	15	3	214	
Percentage	1%	3%	3%	0%	0%	0%	0%	3%	2%	2%	3%	4%	11%	10%	7%	4%	8%	11%	7%	5%	3%	3%	7%	1%		

Geographic hot spots all accidents

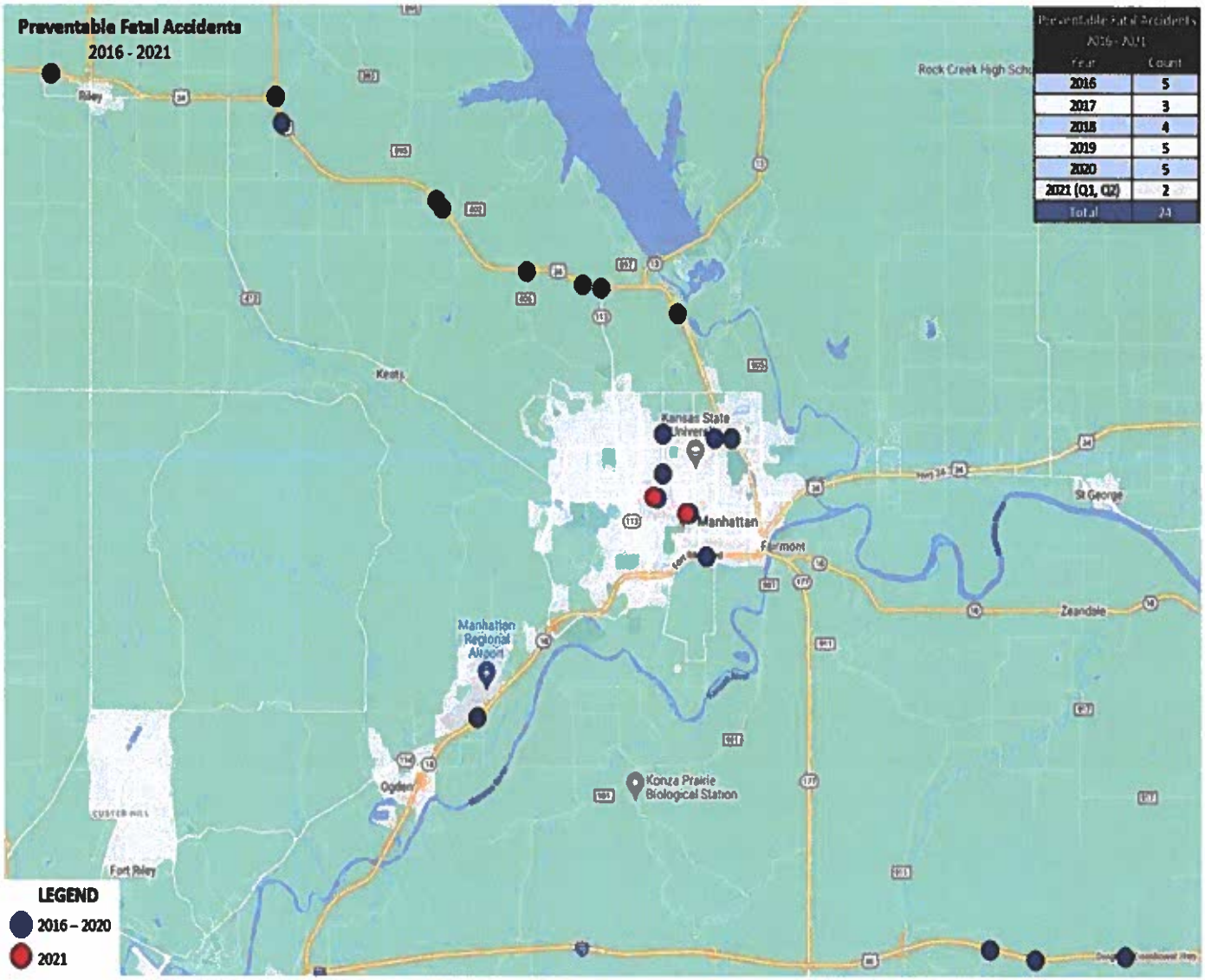
- There were 8 crashes at the roundabout at Bluemont Rd & N 4th St and the intersection of McCall Rd & Hayes Dr.
- The next highest locations for crashes were Anderson Ave & N Manhattan Ave and Laramie St & N 11th St (5 crashes each).
- Below is a list of areas with 3 crashes:
  - Anderson Ave & N Martin Luther King Dr
  - Bluemont Ave & N 12th St
  - Anderson Ave & Garden Way
  - Anderson Ave & N Scenic Dr
  - Anderson Ave & N 16th St
  - Fort Riley Blvd & S 17th St
  - Fort Riley Blvd & Rosencutter Rd
  - Tuttle Creek Blvd & Kimball Ave
  - Hwy 24 & Hofman Ln
  - McCall Rd & Hostetler Dr
  - Fort Riley Blvd & Seth Child Rd

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT
Report Submission

Preventable Fatal Accidents

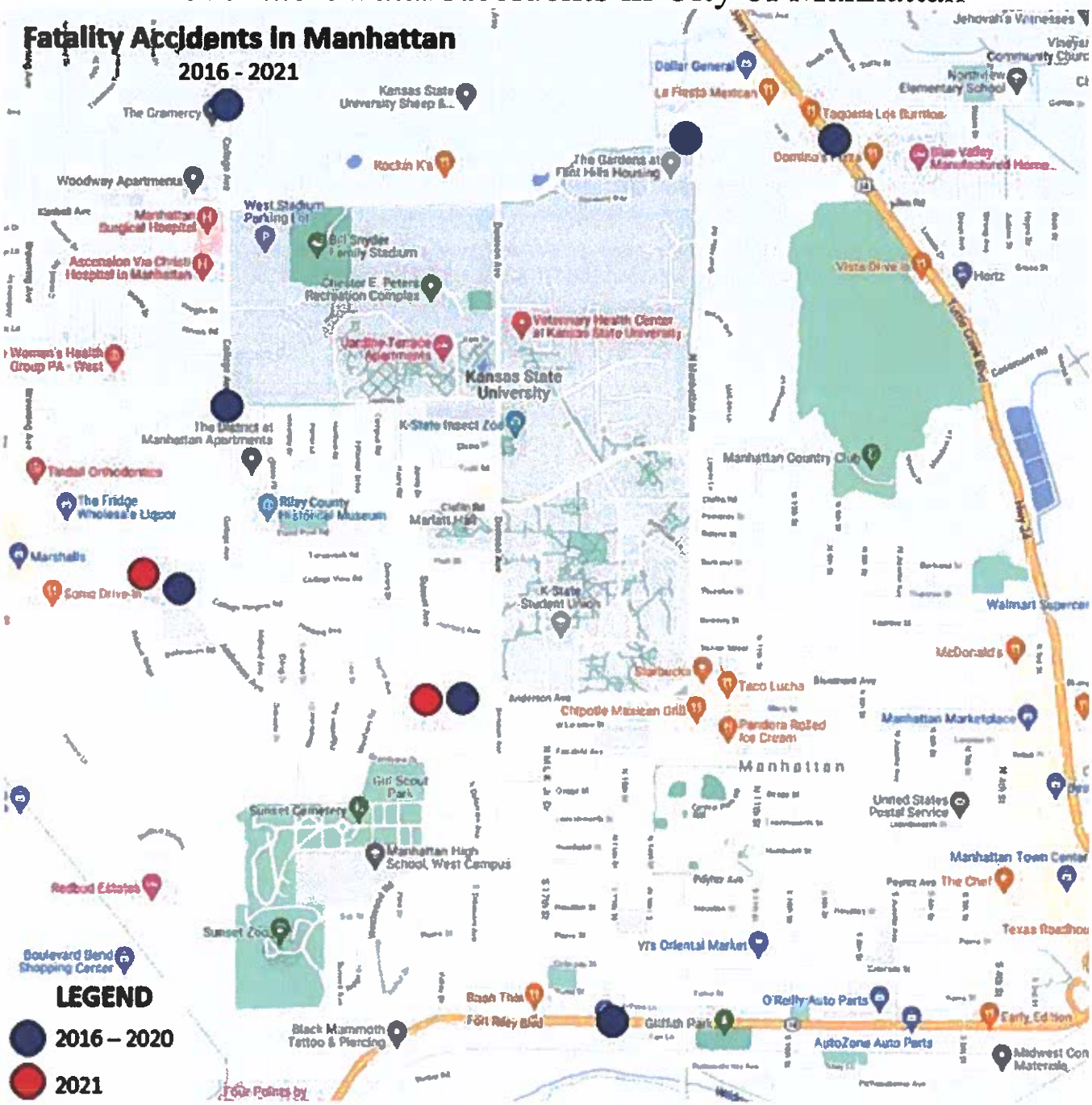
Below are the mapped locations of the preventable fatal accidents that have occurred in Riley County during 2016 through the second quarter of 2021. There was a total of 24 fatal accidents during this time frame. The accidents that occurred in 2021 so far are symbolized by a red dot. The accidents that occurred in 2016 – 2020 are blue dots.



Year	Count
2016	5
2017	3
2018	4
2019	5
2020	5
2021 (Q1, Q2)	2
Total	24

RILEY COUNTY POLICE DEPARTMENT
Report Submission

Preventable Fatal Accidents in City of Manhattan



Notes

- Two accidents occurred at the intersection of Tuttle Creek Blvd & Seth Child Road (2017 & 2019) and Tuttle Creek Blvd & Madison Rd (2018 & 2019).
- The fatal accident in Q2 of 2021 occurred at the intersection of Anderson Ave and Woodland St.
  - Another fatal accident occurred in the same area in 2019 (Anderson Ave and Sycamore Ln).
- Tuttle Creek Blvd had the most fatal accidents during this time frame. Specifically, the most occurred on TCB between Seth Child Road and Madison Rd (8 fatal crashes).

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT
Report Submission

The Criminal Intelligence Unit (CIU) on a weekly basis determines all Traffic Playbook areas. These areas are selected based upon frequency and seriousness of crashes in a single location. Some enforcement areas are based upon citizen complaints.

Our strategy for crash reduction in 2021 is to continue enhanced enforcement of traffic laws relevant to the primary causes of crashes in our cities and county. Special attention will also be directed toward the morning and afternoon work and school rush with a focus on driving behaviors that most commonly cause crashes. It is our goal to keep the number of preventable crashes below **13 per one thousand residents**. For 2020 our rate was **11.5 preventable accidents per one thousand residents**. This was the lowest rate in the past four years. While our accidents numbers as a whole continue to be very good this report indicates a slight increase in injury accidents during this second quarter that is somewhat concerning. DUI appears to be an increasing factor as well.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

Assigned Tracking #21-168

RILEY COUNTY POLICE DEPARTMENT
Report Submission

To:	Director Butler	*Noted: dpb 7/23/21*	
Thru:	Asst. Director Moldrup	KMM 7.23.21	
From:	Captain Freidline		
Position:	Commander	**Division:**	Investigations
Report Title:	Seizure and Forfeiture Report		
Rpt Freq./Year:	2nd Quarter/ 2021		
Policy #:	84.1.8		
Date:	July 8, 2021		

Seizure made during 2nd Quarter of 2021: None

Case	Description of Property	Owner	Sent to Colin Wood

Active Seizure as of 2nd Quarter of 2021:

Case	Description of Property	Owner	Status of Seizure
20-000907	$3,065+/- US currency, Paletoo PA15 Rifle, Glock 23 handgun, S&W SD40VE handgun		Sent 2/20/2020 KSASFR incident report initiated.
21-000093/ 21-000100	$29,652 +/- US Currency		1/12/2021 KSASFR incident report initiated.
21-000943	$1,410 +/- US Currency, Ruger 57, Glock 19, Heritage .22		3/5/2021 KSASFR incident report initiated.21-001377
21-001377	$4,602 +/- US Currency		3/22/2021 KSASFR incident report initiated.

Completed Seizure 2nd Quarter of 2021:

Case	Description of Property	Owner	Status of Seizure

RILEY COUNTY POLICE DEPARTMENT
Report Submission

21-001247	$13,130 +/- US Currency, Glock 17 Handgun, Anderson Arms AM 15		

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT 21-186
Memorandum

Original to:
Action:
Copy to: Steere

Comments:

To: **Director Dennis Butler** *Noted: dpb 8/3/21*

Thru: **Asst. Director Kurt Moldrup** *KMM 8.3.21*

Thru: **Captain Erin Freidline** *EKF #6 7/29/21*

Thru: **Sergeant Nathan Boeckman** *NJB#25 07/20/2021*

From: **Alyssa Green, Crime Analyst**

Ref: **Midyear 2021 Alcohol Enforcement (report completed per Law Board request)**

Date: **July 14, 2021**

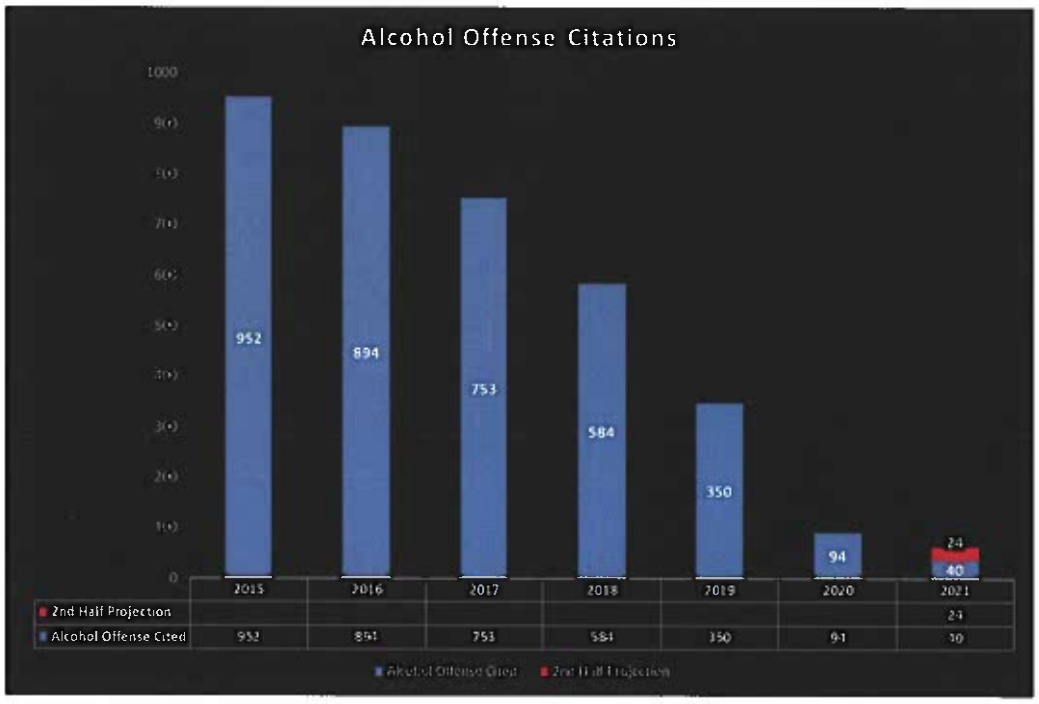
For the purpose of this report, the following offenses/statutes are included for analysis:

Statute	StatuteDesc
4-35	REFUSE LEO ENTRY-INSPECTION
11-74	INTOXICATED PEDESTRIAN IN STREET
4-2	POSSESS OPEN CONTAINER PUBLC
08-1543	PED UNDER INFLUENCE OF ALCOHOL/DRUGS
08-1599	TRANSPORTING OPEN CONTAINER
14-106	TRANSPORTING OPEN CONTAINER
21-5607a	X FURNISHING ALCOHOL TO A MINOR
21-5608	X HOST MINORS CONSUME ALCOHOL
22-4	POSSESS-OPEN CONTAINER-GAMEDAY
23-90	ALCOHOL IN PARK OR REC AREA
30-1	OBSTRUCTING STREET,ALLEY,PUBLIC PLACE
3-104	CONSUME ALCOHOL ON PUBLIC PROPERTY
41-0719 (EXP)	X ZZLIQUOR;CONSUME IN PUBLIC PROHBITED
41-0727 (EXP)	X ZZLIQUOR;PURCHASE/CONSUMP BY MINOR
41-0727A (EXP)	X ZZLIQUOR;PURCHASE BY MINOR;UNK CONV
41-0727AB	X LIQUOR; PURCHASE BY MINOR 18-20 YRS; UNKNOWN CONVICTION
41-0727ab(d2)	X LIQUOR;PURCH/CONSUMP 18-20YRS - 1ST CONV
41-0803	LIQUOR; OPEN SALOON
41-0804 (EXP)	X ZZTRANSPORT OPEN CONT,ALCOHOL LI
41-2614	X LIQUOR;LEGAL HOURS OF OPERATION
41-2615	LIQUOR;CONSUMPTION/SALE BY MINOR
4-3(a)	MINOR OBTAIN OR PURCHASE ALCHOL/CMB
4-3(b)	POSSESSION OR CONSUMPTION OF ALCOHOL BY MINOR
4-3(c)	FURNISHING ALCOHOL OR CMB
4-3(d)	HOSTING UNDERAGE DRINKING
4-3(e)	SALE OF ALCOHOL TO MINOR
4-33(a)	AFTER HOURS VIOLATION 2AM-9AM
4-4(a)	ALLOW POS/CONS ALC-PREMISES
4-4(b)	POSSESS ALCOHOL-EXIT PREMISE

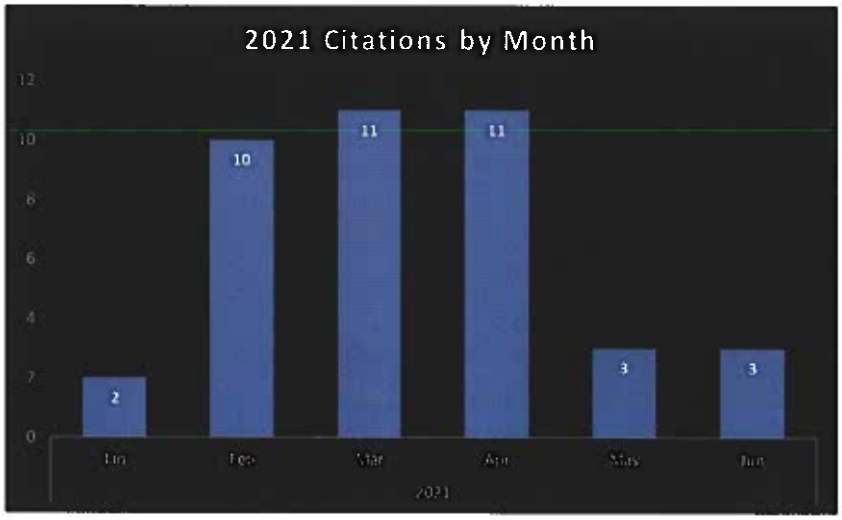
Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

This section deals with citations issued regarding alcohol related violations

Since the pandemic, which interrupted normal routines and operations since the first quarter of 2020, there have been unprecedented low numbers for alcohol citations. One of the reasons behind this decline is that Fake Patty's Day, historically a driver of alcohol violations in the first half of the year, did not occur in 2020 and was officially cancelled in 2021. The Riley County Police Department cited **40** alcohol-related offenses in the first half of 2021, an 8% increase from midyear 2020. This does not include unlawful use of ID offenses. The projected 2021 total is **64** cited offenses. If met, this would be an 32% decrease from the previous year.

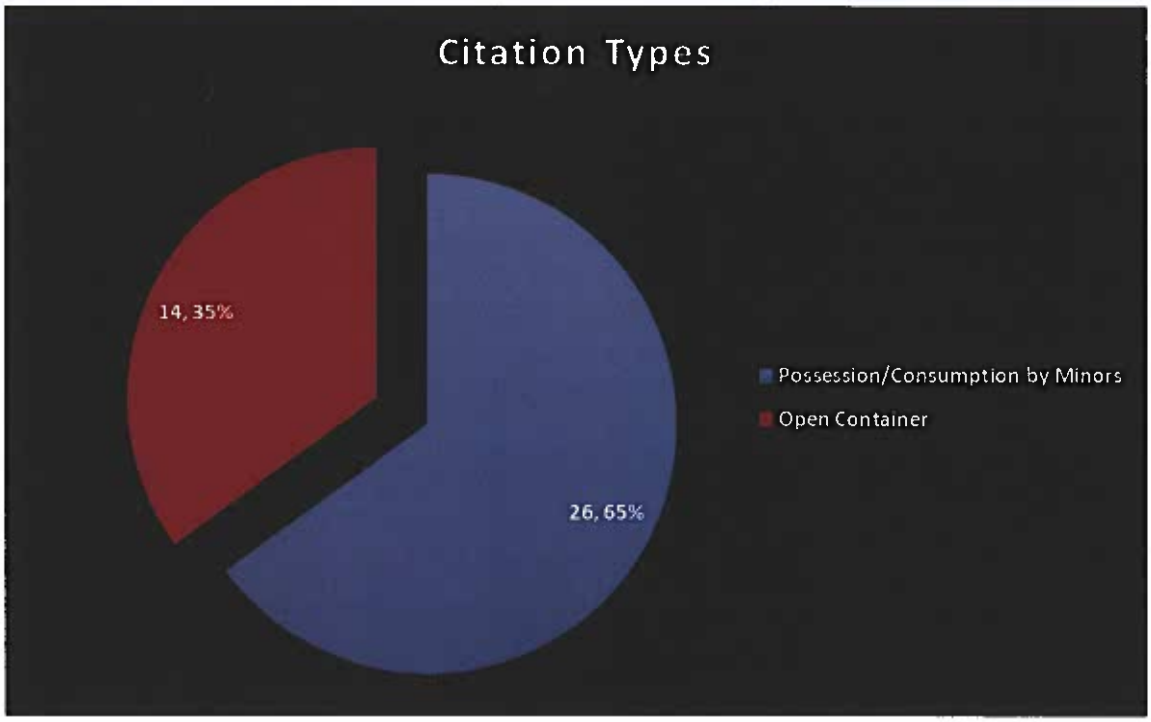


In the past, monthly numbers followed a typical pattern of a high count of citations in March due to Fake Patty's Day with lower figures in the remaining months. Since Fake Patty's Day has been cancelled, a new pattern of consistently low figures every month should form. In the first half of 2021, March and April had the most citations with 11 each month. January had the lowest amount with 2 citations.

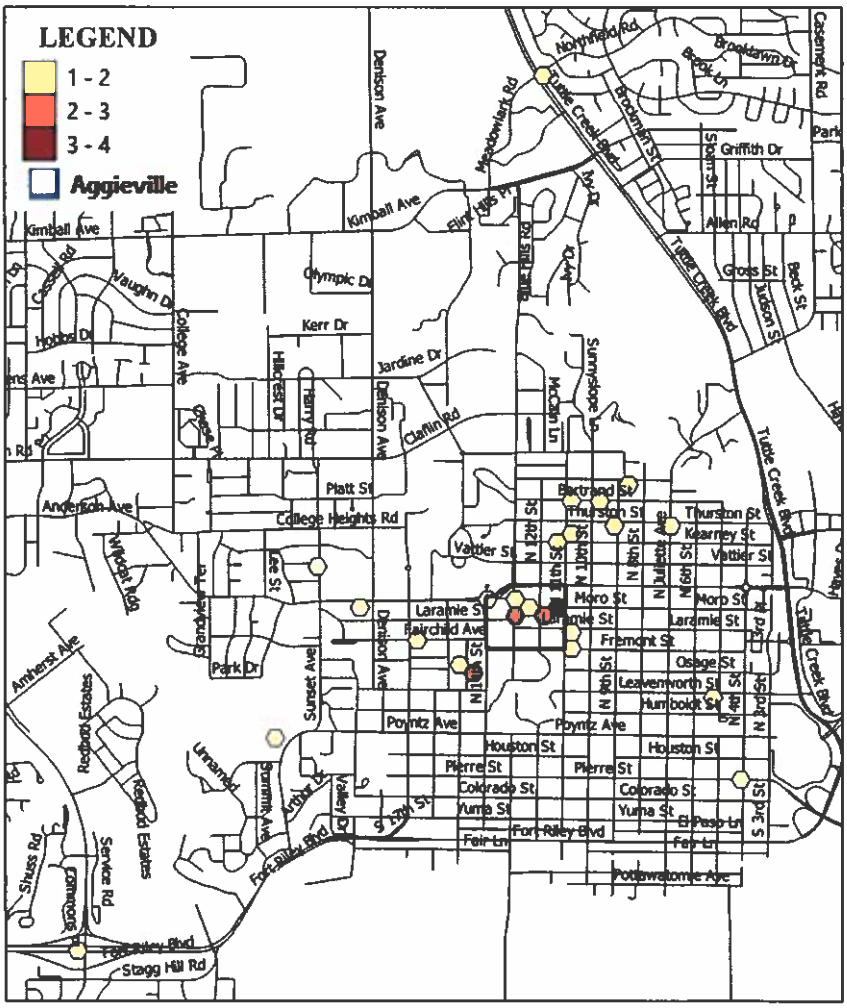


Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

The offenses cited were possession/consumption by minors and open container.



The map below shows the location of the alcohol-related offense citations that occurred in the first half of 2021. **40%** of all alcohol related citations were issued in **Aggieville** (outlined in blue).

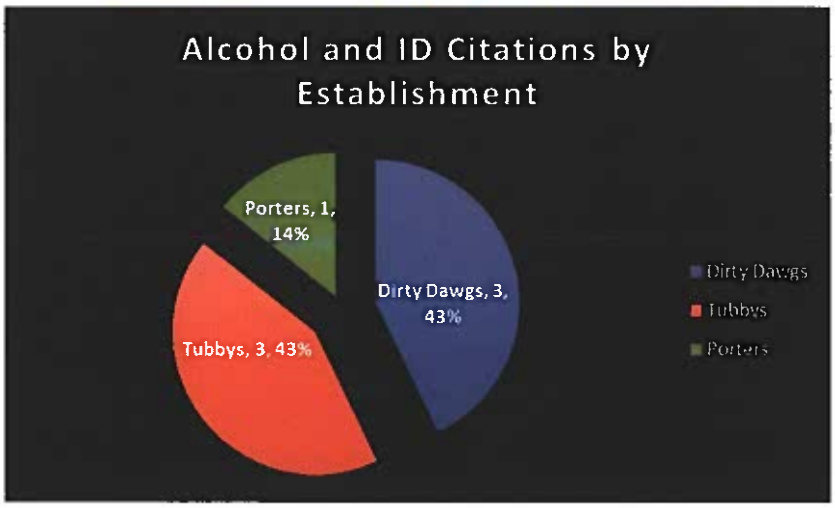


Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

The following section looks at enforcement activities directly attributable to an establishment with a liquor license.

The chart below shows the number of alcohol and ID-related offenses that were cited at the establishment by month. There were 7 citations issued that were directly connected with a licensed establishment. This is a decrease of 63% compared to mid-year 2020 (19). **Dirty Dawgs and Tubby's** accounted for **86%** of enforcement actions. **Dirty Dawgs and Tubby's** each had 3 (43% of the total). This is a change from last year where Johnny Kaws had the second most enforcement actions. In the chart below, the Grand Total column and row is color coded separate from the main chart.

Establishment	Jan	Feb	Mar	Apr	May	Jun	Grand Total
Dirty Dawgs	0	0	0	2	0	1	3
Tubbys	0	0	0	2	1	0	3
Porters	0	0	1	0	0	0	1
Grand Total	0	0	1	4	1	1	7



Below is a breakdown of the cited offenses that were issued at the establishments. Possession or consumption of alcohol by a minor continues to be the highest numbered offense.

Offense	Dirty Dawgs	Tubbys	Porters
POSSESSION OR CONSUMPTION OF ALCOHOL BY MINOR	3	3	0
POSSESS OPEN CONTAINER PUBLC	0	0	1

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

The following table and chart depict police reports directly attributable to alcohol establishments

The chart below shows the reports filed that can be directly attributed to an alcohol establishment (top 7 establishments shown) and what category they fall under based on the primary offense. **7even8ight5ive** had the most reports filed during this time frame with 12. 7even8ight5ive and Tate's had the most assault / battery reports filed and Dirty Dawgs had the most alcohol related reports.

	Assault / Battery	Alcohol Related	Other	Disorderly Conduct	Drugs	Weapons	Grand Total
7even8ight5ive	4	1	3	0	4	0	12
OMalleys	2	0	6	2	1	0	11
Tubbys	0	3	3	2	2	0	10
Dirty Dawgs	1	4	4	0	0	0	9
Tate's	4	2	1	0	0	0	7
Finns Pub	1	0	4	0	0	0	5
Texas Roadhouse	0	0	4	0	0	0	4

The following table and charts depict calls for service directly attributed to an alcohol establishment

The table shows all establishments averaging more than 2 calls for service per month and is sorted to show the establishments with the highest level of citizen initiated calls for service at the top.

Each column is color coded on its own. O'Malley's received the most citizen initiated calls for service and total calls for service, and Tubby's had the most officer initiated calls for service.

Establishment	Citizen Initiated	Officer Initiated	% Officer Initiated	Grand Total
OMalleys	31	19	38%	50
Bluemont Hotel	15	2	12%	17
7even8ight5ive	14	19	58%	33
Dirty Dawgs	10	16	62%	26
Tubbys	5	32	86%	37
Kites	5	10	67%	15
Tate's	3	20	87%	23
Johnny Kaw's Yard Bar	3	12	80%	15

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

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This table shows the top ten call for service natures at those establishments averaging two or more calls for service each month. The color coding for this chart is for the chart as a whole not individual call natures or establishments.

Public Contact call natures were the most common, and Public Service was the 2nd most common. Tubby's had the highest amount of Public Contact calls and OMalley's had the most Public Service.

	PUBLIC CONTACT	PUBLIC SERVICE	FIGHT IP	UNWANTED SUBJ	LOST PROPERTY	ALCH-MIP/MIC	WELFARE CHECK	LARCENY	VERBAL ARGUMENT	MISC ORD/RESOL	Totals
OMalleys	8	16	3	5	3	1	2	2	1	0	41
Tubbys	11	6	7	0	1	4	3	0	1	2	35
7even8ight5ive	7	2	3	5	2	1	0	1	1	1	23
Dirty Dawgs	4	5	3	1	2	3	0	1	0	0	19
Tate's	7	2	5	1	0	1	0	0	1	0	17
Bluemont Hotel	2	0	0	4	1	0	3	2	0	1	13
Johnny Kaw's Yard Bar	6	2	0	1	1	0	1	1	1	0	13
Kites	1	4	1	0	0	0	0	0	1	2	9
Grand Total	46	37	22	17	10	10	9	7	6	6	

The chart below is the same format as the previous chart but shows only those calls for service **initiated by citizens**, not police officers. The only establishments that meet the criteria of an average of 2 citizen initiated calls a month are OMalley's, Bluemont Hotel, and 7even8ight5ive. Public Service and Unwanted Subject were the top citizen initiated call natures.

	PUBLIC SERVICE	UNWANTED SUBJ	LOST PROPERTY	WELFARE CHECK	FIGHT IP	LARCENY	SPEAK W/ OFC	ALCH-MIP/MIC	ACCIDENT-NONINJ	INFORMATION	MISC ORD/RESOL	PARKING PROBLEM	Totals
OMalleys	10	3	3	2	2	1	1	1	1	0	0	1	25
7even8ight5ive	0	3	2	0	2	0	1	1	1	1	1	1	13
Bluemont Hotel	0	4	1	3	0	2	0	0	0	1	1	0	12
Grand Total	10	10	6	5	4	3	2	2	2	2	2	2	

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

RILEY COUNTY POLICE DEPARTMENT
Memorandum

Original to: _____
Action: _____
Copy to: _____

Comments:

To: **Riley County Law Enforcement Agency**

Thru: **Director Dennis P. Butler**

Thru: **Assistant Director Moldrup**

From: **Captain Kyle**

Ref: **2021 Edward Byrne Memorial Justice Assistance Grant**

Date: **August 11, 2021**

Summary
The Riley County Police Department requests that the Law Board authorize the agency to move forward on an application of grant funds through the 2021 Edward Byrne Memorial Justice Assistance Grant program. The grant funds will be used to purchase handgun-mounted flashlights and accompanying holsters for the RCPD handguns which are issued to police officers.

Background
The Justice Assistance Grant (JAG) Program, administered by the Bureau of Justice Administration (BJA), is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides local, state, and tribal governments with critical funding necessary to support a range of program areas including law enforcement, prosecution and courts, crime prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, technology improvement, and crime victim and witness initiatives.

The Bureau of Justice Statistics (BJS) calculates for each state and territory a minimum base allocation determined by the congressional mandated JAG formula, which can be enhanced by (1) the state's share of the national population, and (2) the state's share of the country's Part I violent crime statistics. Once the state funding is calculated, 60 percent of the allocation is awarded to the state and 40 percent is eligible to units of local government.

Our local units of government have been allocated Edward Byrne Memorial Justice Assistance Grants in varying amounts since 2005. The RCPD has made application to receive the funds allocated to the City of Manhattan and Riley County following requests to and approval by the respective governing bodies. The funds received under this grant generally total about $20,000 annually.

Specifics
The 2021 allocation for Riley County is $24,567. The grant does not require matching funds. Should the application be approved, the RCPD intends to apply the entire grant allocation towards

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

2021 expenses related to equipping current issued handguns with flashlights and accompanying holsters. Specifically, the funds will be used to purchase 72 lighting systems and 77 holsters.

The Riley County Board of County Commissioners (BOCC) reviewed the application on July 22, 2021 and approved it at a public meeting.

Recommendation

Therefore, the Riley County Police Department recommends that the Law Board give authorization to the agency to proceed with the grant application process through the Riley County BOCC and to accept and utilize the funds should the application be approved and the funds awarded.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

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WORKSPACE FORM

1-800-518-4726
SUPPORT@GRANTS.GOV

This Workspace form is one of the forms you need to complete prior to submitting your Application Package. This form can be completed in its entirety offline using Adobe Reader. You can save your form by clicking the "Save" button and see any errors by clicking the "Check For Errors" button. In-progress and completed forms can be uploaded at any time to Grants.gov using the Workspace feature.

When you open a form, required fields are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message. Additional instructions and FAQs about the Application Package can be found in the Grants.gov Applicants tab.

OPPORTUNITY & PACKAGE DETAILS:

Opportunity Number:	O-BJA-2021-35004
Opportunity Title:	BJA FY 21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation
Opportunity Package ID:	PKG00267630
CFDA Number:	16.738
CFDA Description:	Edward Byrne Memorial Justice Assistance Grant Program
Competition ID:	C-BJA-2021-00149-PROD
Competition Title:	Category 1 - Applicants with eligible allocation amounts of less than $25,000
Opening Date:	06/08/2021
Closing Date:	07/26/2021
Agency:	Bureau of Justice Assistance
Contact Information:	National Criminal Justice Reference Service Response Center

APPLICANT & WORKSPACE DETAILS:

Workspace ID:	WS00746099
Application Filing Name:	Riley County Law Enforcement Agency Application
DUNS:	6197429760000
Organization:	RILEY, COUNTY OF
Form Name:	Application for Federal Assistance (SF-424)
Form Version:	3.0
Requirement:	Mandatory
Download Date/Time:	Jul 15, 2021 09:35:46 AM EDT
Form State:	No Errors

FORM ACTIONS:

70.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

OMB Number: 4040-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424

* 1. Type of Submission:
- [ ] Preapplication
- [x] Application
- [ ] Changed/Corrected Application

* 2. Type of Application:
- [x] New
- [ ] Continuation
- [ ] Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received: Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: Riley County

* b. Employer/Taxpayer Identification Number (EIN/TIN): 48-6023850

* c. Organizational DUNS: 6197429760000

d. Address:

* Street1: 110 Courthouse Plaza
Street2:
* City: Manhattan
County/Parish:
* State: KS: Kansas
Province:
* Country: USA: UNITED STATES
* Zip / Postal Code: 66502-0109

e. Organizational Unit:

Department Name: Riley County Police Department

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:
* First Name: Jennifer
Middle Name:
* Last Name: Reifschneider
Suffix:

Title: RCPD Accountant

Organizational Affiliation:

* Telephone Number: 785-473-2307
Fax Number: 785-565-6559

* Email: finance@rileycountypolice.org

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Bureau of Justice Assistance

11. Catalog of Federal Domestic Assistance Number:

16.738

CFDA Title:

Edward Byrne Memorial Justice Assistance Grant Program

*** 12. Funding Opportunity Number:**

O-BJA-2021-35004

* Title:

BJA FY 21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

13. Competition Identification Number:

C-BJA-2021-00149-PROD

Title:

Category 1 - Applicants with eligible allocation amounts of less than $25,000

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

County-wide law enforcement services for Riley County, KS.

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

14. Areas Affected by Project:

County-wide law enforcement services for Riley County, KS. Tactical Weapon Lights and Accompanying Holsters for Duty Handguns. The U.S. Department of Justice indicates that about ninety percent of police shootings occur in low light conditions. Accurate threat identification along with accurate shooting under stress are critically important qualities that law enforcement agencies wish to instill into their personnel. This is especially true in view of national concerns over police use of lethal force. Weapon mounted flashlights will allow RCPD personnel to quickly assess potential threats and keep their hands on their guns during lethal confrontations, rather than continuing the awkward practice of attempting to operate a gun and separate flashlight simultaneously. An evaluation of our needs has revealed an approximate cost of $30,380 for weapon mounted lights and the holsters that can accommodate them. These JAG funds will go a long way to purchase these critical items without the need to identify an alternate funding source or making budgetary sacrifices in other areas of the agency.

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: KS-001
* b. Program/Project: KS-001

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 08/01/2021
* b. End Date: 08/01/2022

18. Estimated Funding ($):

* a. Federal	24,567.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	24,567.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- [ ] a. This application was made available to the State under the Executive Order 12372 Process for review on
- [ ] b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- [x] c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- [ ] Yes
- [x] No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

- [x] ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:
* First Name: John
Middle Name:
* Last Name: Ford
Suffix:

* Title: Chair of Riley County Commission

* Telephone Number: 785-565-6214
Fax Number:

* Email: jford@rileycountyks.gov

* Signature of Authorized Representative: Completed by Grants.gov upon submission.
* Date Signed: Completed by Grants.gov upon submission.

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GRANTS.GOV™

WORKSPACE FORM

1-800-518-4726
SUPPORT@GRANTS.GOV

This Workspace form is one of the forms you need to complete prior to submitting your Application Package. This form can be completed in its entirety offline using Adobe Reader. You can save your form by clicking the "Save" button and see any errors by clicking the "Check For Errors" button. In-progress and completed forms can be uploaded at any time to Grants.gov using the Workspace feature.

When you open a form, required fields are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message. Additional instructions and FAQs about the Application Package can be found in the Grants.gov Applicants tab.

OPPORTUNITY & PACKAGE DETAILS:

Opportunity Number:	O-BJA-2021-35004
Opportunity Title:	BJA FY 21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation
Opportunity Package ID:	PKG00267630
CFDA Number:	16.738
CFDA Description:	Edward Byrne Memorial Justice Assistance Grant Program
Competition ID:	C-BJA-2021-00149-PROD
Competition Title:	Category 1 - Applicants with eligible allocation amounts of less than $25,000
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Closing Date:	07/26/2021
Agency:	Bureau of Justice Assistance
Contact Information:	National Criminal Justice Reference Service Response Center

APPLICANT & WORKSPACE DETAILS:

Workspace ID:	WS00746099
Application Filing Name:	Riley County Law Enforcement Agency Application
DUNS:	6197429760000
Organization:	RILEY, COUNTY OF
Form Name:	Disclosure of Lobbying Activities (SF-LLL)
Form Version:	2.0
Requirement:	Mandatory
Download Date/Time:	Jul 15, 2021 09:36:16 AM EDT
Form State:	No Errors

FORM ACTIONS:

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013
Expiration Date: 02/28/2022

1. * Type of Federal Action:
- [ ] a. contract
- [x] b. grant
- [ ] c. cooperative agreement
- [ ] d. loan
- [ ] e. loan guarantee
- [ ] f. loan insurance

2. * Status of Federal Action:
- [x] a. bid/offer/application
- [ ] b. initial award
- [ ] c. post-award

3. * Report Type:
- [x] a. initial filing
- [ ] b. material change

4. Name and Address of Reporting Entity:

[x] Prime [ ] SubAwardee

** Name:* Riley County

** Street 1:* 110 Courthouse Plaza *Street 2:*

** City:* Manhattan *State:* KS: Kansas *Zip:* 66502

Congressional District, if known:

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency:
Department of Justice Programs

7. * Federal Program Name/Description:
Edward Byrne Memorial Justice Assistance Grant Program

CFDA Number, *if applicable:* 16.738

8. Federal Action Number, *if known:*

9. Award Amount, *if known:*
$ 24,567.00

10. a. Name and Address of Lobbying Registrant:

Prefix: ** First Name:* na *Middle Name:*

** Last Name:* na *Suffix:*

** Street 1:* *Street 2:*

** City:* *State:* *Zip:*

b. Individual Performing Services (including address if different from No. 10a)

Prefix: ** First Name:* na *Middle Name:*

** Last Name:* na *Suffix:*

** Street 1:* *Street 2:*

** City:* *State:* *Zip:*

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

*** Signature:** Completed on submission to Grants.gov

***Name:** *Prefix:* ** First Name:* John *Middle Name:*

** Last Name:* Ford *Suffix:*

Title: Chair of Riley County Commission **Telephone No.:** 7855656214 **Date:** Completed on submission to Grants.gov

Federal Use Only:

Authorized for Local Reproduction
Standard Form - LLL (Rev. 7-97)

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

16.

RILEY COUNTY LAW ENFORCEMENT AGENCY
Resolution No. 21-03

NOW, on this 16th day of August, 2021, at a regular monthly meeting of the Riley County Law Enforcement Agency, a quorum being present desiring to change the scheduled locations, as established previously by Agency Resolution No. 21-02, of two of its future regular meetings to be held in 2021.

IT IS BY THE AGENCY RESOLVED by a majority vote thereof that the monthly meeting of the Riley County Law Enforcement Agency scheduled for 12:00 Noon on _____ shall be held at _____, and further that the monthly meeting of the Riley County Law Enforcement Agency scheduled for 12:00 Noon on _____ shall be held at _____ _____.

IT IS FURTHER RESOLVED that to the extent not amended by this Resolution, Agency Resolution No. 21-02 shall remain in full force and effect.

WHEREFORE, I set my hand this 16th day of August, 2021.

_____
Linda Morse, Chairperson
Riley County Law Enforcement Agency

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

Nichole Glessner - Re: Form submission from: Citizen Compliment

From: Nichole Glessner
To: Contact_RCPD
Date: 7/19/2021 2:40 PM
Subject: Re: Form submission from: Citizen Compliment

>>> "Riley County Police Department" <contact_rcpd@rileycountypolice.org> 7/19/2021 2:40 PM >>>
Submitted on Monday, July 19, 2021 - 2:40pm
Submitted by anonymous user: [104.1.144.164]
Submitted values are:

--Contact Information--

Name: MARY A Holt
City: Tucker
State: GA

--Incident Information:--

Date of Incident: July 19, 2021
Case # (If applicable):
Employee's Name: Officer Yaeger (?)
Comments:
I spoke with Officer Yaeger earlier this afternoon. He was very patient as I explained the situation in which I am involved. He answered my questions an put my mind at ease. I appreciate the work that police officers do. Thank you.
Mary Holt

The results of this submission may be viewed at:
http://www.rileycountypolice.org/node/178/submission/2466

Attachment: 08-16-21 Law Board packet (9888 : Law Board Meeting Agenda)

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