



**Board of Riley County
Commissioners
Regular Meeting
Minutes
August 29, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Christain Bright	Manhattan Mercury	Present	8:30 AM
Lexi Garcia	Manhattan Mercury	Present	8:30 AM
Julie Gibbs	Health Department Director	Present	9:11 AM
Vivienne Uccello	PIO	Present	9:29 AM
Amanda Webb	Planning/Special Projects Director	Present	10:08 AM
Tom Taul		Present	10:08 AM
Perry Piper	Environmental Health Specialist	Present	10:08 AM
Michael Swiercinsky		Present	10:00 AM
Becky Goff	Little Apple Post	Present	8:30 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

McKinley's Comments:

A quiet weekend working on projects at home and reviewing items for

this week's meetings.

Focke's Comments:

Thursday afternoon I attended the Riverfront Development Vision meeting held at the Charlson & Wilson offices. Phil Anderson brought the new members up to date on the history of this group, that has been meeting and working on a development plan since 2018. At that time, fourteen KSU Landscape Architecture students produced renderings of their Kansas River development ideas and "Riverfront MHK" was formed. At this stage of the plan, their goal is to raise private funds for a Kansas River master plan adjacent to downtown and will need approval by the Manhattan and Riley County Commissions to begin the fundraising process.

I've seen most of the renderings but had not visited the locations under consideration. On Saturday afternoon, Phil Anderson took me on a tour of the area, and we discussed various options and the possibilities that could be a real economic plus to the city and county in the future. I look forward to learning more and working on this committee.

Friday, I had a physical therapy session in the morning and later visited with Julie Gibbs at the Health Department. I plan to attend the September 8th meeting of the CHIP team and the Wellness Coalition.

My fireplace project at home was finally finished on Friday. I spent time cleaning up and organizing on Saturday. Sunday, I went to church and then to lunch with my friends.

Ford's Comments:

Thursday afternoon I listened in on the Connecting Kansas Counties monthly Zoom call hosted by the Kansas Association of Counties. This month's featured presenter was Jay Van Der Werff, PHD, Federal Preparedness Coordinator, Director for the National Preparedness Division FEMA Region 7. He presented "A Lasting Legacy" the life you've built is worth protecting. How to prepare for disasters and create a lasting legacy for you and your family. We also had a couple of KAC updates including a wrap up from the 7th Annual City Selfie Day, which was on August 15th, 2022, and the 47th Annual Kansas Association of Counties Conference and Exhibition being held in Overland Park October 17th-19th. There were also updates from several Kansas Counties as well.

Also Thursday afternoon I was invited to and attended a hosted reception at 1st Infantry Division Headquarters on Fort Riley for

Senator Jerry Moran and General James C McConville, 40th Army Chief of Staff. The reception was very well attended by many official and others from the region and it allowed me the opportunity to network and meet some very quality personnel from Fort Riley and the Big Red One. I appreciated the invite and look forward to some other events like this as well in the future.

Business Meeting

3. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed a Riley County Personnel Action Form for Olivia Olsen, a Seasonal - Parks, in the Public Works Department/Parks Division, for Separation from County Service, effective August 25, 2022.

Review Minutes

4. Board of Riley County Commissioners - Regular Meeting - Aug 25, 2022 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

5. Tentative Agenda

Press Conference Topics

6. Discuss Press Conference

7. Administrative Work Session

Holeman discussed the KAC Legislative Platform Meeting Wednesday, August 31, 2022 at 1:00 p.m. at the Topeka Public Library.

Holeman suggested one of the commissioners attend the meeting in person.

Focke stated she could attend by zoom.

8. Pending County Projects County Counselor

Holeman presented the commission project list.

9:20 AM

Julie Gibbs, Health Department Director

Move to recess as the Board of County Commissioners and convene as the Board of Health.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9. RCHD Request to Apply for Zero Suicide Grant

Gibbs presented the request to apply for a Zero Suicide Grant.

Move to approve the RCHD application for funding from KDHE to implement the Zero Suicide model.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner

SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:30 AM Press Conference**9:45 AM Vivienne Uccello, PIO**

10. Riley County Social Media Policy Update

Uccello presented the revised Social Media Policy.

Move to approve adoption of the updated Social Media Policy for Riley County.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

11. August 2022 Monthly Communications Update

Uccello presented the PIO August Communications update.

10:15 AM Craig Cox, Deputy County Counselor

12. Swiercinsky Sanitary Code Variance Request

Cox presented the Swiercinsky variance request.

Taul discussed the Swiercinsky variance request.

Taul stated his biggest concern is who is going to monitor the monthly maintenance of the privy. Taul said he was satisfied with the recommended solutions.

Swiercinsky said when he purchased the property it needed a lot of work. Swiercinsky stated they have plans to try to get land for a lateral field.

Move the Board adopts the findings of the Hearing Officer and grant the five variances requested:

- 1) for a privy
- 2) & 3) from 50 feet property boundary for privy in road right-of-way and privy not on owner's lot

- 4) from 300 feet set back from neighboring dwellings
- 5) authorize Public Works to permit dwelling in road right-of-way

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:43 AM**Adjournment**

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley