



**Board of Riley County
Commissioners
Regular Meeting
Agenda
September 25, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Equipment Lease Recommendation
4. National Community Planning Month Proclamation
5. Sign a Tax Roll Correction
6. Sign Riley County Employee Action Form(s)

Review Minutes

7. Board of Riley County Commissioners - Regular Meeting - Sep 21, 2023 8:30 AM

Press Conference Topics

8. Discuss Press Conference

Review Tentative Agenda

9. Tentative Agenda

9:00 AM

Shelley Woodard, Deputy County Counselor

10. Termination of Agreement to Enforce City Ordinance 896 on Behalf of the City of Randolph

9:15 AM

Lori Feldkamp, Big Lakes Developmental Center Director

11. Big Lakes Developmental Center update

9:30 AM

Press Conference

12. Presentation of retirement plaque to Craig Cox - Kathryn Focke (3 minutes)
13. Presentation of the National Community Planning Month Proclamation

- Kathryn Focke and Amanda Webb (3 minutes)

9:40 AM Amanda Webb, Planning/Special Projects Director

14. Comprehensive plan update

10:10 AM Shelley Woodard, Deputy County Counselor

15. Administrative Work Session

10:30 AM Shelley Woodard, Deputy County Counselor

16. Lakeside Heights Sewer #3 and University Park Water #4 Project Cancellation, Special Assessments, and Public Hearing

11:00 AM Shelly Williams, Community Corrections Director

17. FY24 Juvenile Services Carryover Reimbursement Budget

12:00 PM Intergovernmental Luncheon

18. Intergovernmental Luncheon Agenda

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



PUBLIC WORKS
Recommendations

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: Mary Graham, Administrative Assistant II
MEETING: September 25, 2023
SUBJECT: Equipment Lease Recommendation
PRESENTER: John Ellermann, Director of Public Works

BACKGROUND

On September 8, 2023 staff opened the bids for a five-year lease with an option to buy for 1 mini track excavator.

*Bids received for the mini are as follows:

White Star Machinery	\$16,100.00
Foley Equipment	\$17,961.82

Staff requested bids for purchase options for the same equipment. A breakdown of the bids for purchase options with buy backs is attached.

FISCAL IMPACT

\$16,100.00 Annually for five-year lease for one mini excavator, model Bobcat E60.

RECOMMENDATION(S)

Staff recommends acceptance of the following proposal:

Five-year lease

White Star Machinery - 1 mini track excavator

POSSIBLE MOTION(S)

Move to accept the proposal and annual rental rate as listed:

White Star Machinery - Mini Track Excavator (1) at \$16,100.00

Enclosures:

- 2023 - Small Equipment Lease - Mini Ex_ (XLSX)

2023 Equipment Lease Tabulations	Model	5 Year Lease \$ Per Year (1) Mini-track Excavator	Buyout	Sell Price	5 Yr Lease Payment W/ Purchase at End
Vendor					
Foley Equipment Co.	CAT 306-07CRLC	\$ 17,961.82	\$ 32,320.00	\$ 101,064.00	\$ 122,129.10
White Star Machinery	Bobcat E60	\$ 16,100.00	\$ 38,100.00	\$ 93,703.70	\$ 118,600.00
Murphy Tractor and Equipment		NO QUOTE			
Kan Equip Inc.		NO QUOTE			
Van Keppel Co.		NO QUOTE			
Berry Tractor & Equipment		NO QUOTE			
CTI		NO QUOTE			
Sellers Equipment		NO QUOTE			
Victor L. Phillips		NO QUOTE			
2020 Equipment Lease	\$ 6,800.00				



PLANNING & DEVELOPMENT
Proclamation

Amanda Webb
Planning/Special Projects
Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6332

COMMISSION AGENDA REPORT

FROM: Amanda Webb, Planning Director

MEETING: September 25, 2023

SUBJECT: National Community Planning Month Proclamation

PRESENTER: Amanda Webb, Planning Director

BACKGROUND/DISCUSSION

October is National Community Planning Month. The idea is to bring recognition to the planning field and what planners (including local officials, public and private planners, planning boards and commissions, citizens, volunteers, and others) do for their respective communities. The attached proclamation is provided by the American Planning Association.

POSSIBLE MOTION(S)

Move to sign the proclamation declaring October as National Community Planning Month.

Enclosures:

- NCPM-Proclamation-2023 (PDF)

COMMUNITY PLANNING MONTH PROCLAMATION

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, boroughs, townships, rural areas, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories, and

WHEREAS, American Planning Association endorses National Community Planning Month as an opportunity to highlight how planning is essential to recovery and how planners can lead communities to equitable, resilient and long-lasting recovery; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of planning commissions and other citizen planners who have contributed their time and expertise to the improvement of Riley County; and

WHEREAS, we recognize the many valuable contributions made by professional community and regional planners of Riley County and extend our heartfelt thanks for the continued commitment to public service by these professionals;

NOW, THEREFORE, We, the Riley County Board of County Commissioners, so hereby proclaim October as

Community Planning Month

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Riley, Kansas, to be affixed this 25th day of September 2023.

BOARD OF COUNTY COMMISSIONERS
OF RILEY COUNTY KANSAS

Kathryn Focke, Chairwoman

John Ford, Member

Greg McKinley, Member

ATTEST:

Rich Vargo, Riley County Clerk



COUNTY CLERK & ELECTIONS
Tax Roll Correction

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Lori Muir, Real Estate Specialist

MEETING: September 25, 2023

SUBJECT: Sign a Tax Roll Correction

PRESENTER: Rich Vargo, County Clerk

POSSIBLE MOTION(S)

Move to approve the Tax Roll Correction.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- image30207 (PDF)

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR

2023/09/19 14:47:29

Taxpayer ID MANH0035
Owner ID MANH0035

Control # 2023001971

Tax Year 2022
Tract # 019040MANHATTAN CHRISTIAN COLLEGE
INC
1415 ANDERSON AVE

CAMA # 204-18-2-30-07-009-00-0-01

LOT 8 18-10-8 LOT 12
W 10' LOT 13-A

MANHATTAN, KS 66502-4030

TU 2 Manhattan City
Parcel 27440
USD 383

Property Address 1441 W LARAMIE ST

APPRAISER SECTION (Value)

2023/09/19 LMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
VU	72300		72300
Total	72300		72300

Assessed Prior to Correction:

VU		
	8676	8676
Total	8676	8676
SB41		

Appraised After Correction:

CL	Land	Imp	Total
EO	72300		72300
Total	72300		72300

Assessed After Correction:

EO		
	72300	72300
Total	72300	
SB41		

Net Change

Net Change

63624

Total 8676-
SB41

CLERK SECTION (Tax)

2023/09/19 LMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy	Gen Tax	
156.46900		1357.54
	SB41 \$	
SB41 Tax Dollars		1357.54

Tax After Correction:

Levy	Gen Tax	
156.46900		
	SB41 \$	
SB41 Tax Dollars		

Net Change

1357.54-

1357.54-

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

8676-

Applicable Mill Levy

156.46900

Net Change in Levied Tax Dollars

1357.54-

Net Change in SB41 Exemption

Type of Correction DECREASE

Correction Code CO C.O.T.A./OTHER Rate 2.00%

Tax Statement # 20858

Comments Exempt per BOTA 2023-910-TX

Net Change in Total Tax Dollars

1357.54-

Owner MANH0035

MANHATTAN CHRISTIAN COLLEGE

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.
(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: image30207 (13749 : Tax Roll Corrections)



COUNTY CLERK & ELECTIONS
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Elizabeth Ward, Human Resources Director

MEETING: September 25, 2023

SUBJECT: Sign Riley County Employee Action Form(s)

PRESENTER: Elizabeth Ward, Human Resources Director

Enclosures:

- 2023-09 Fire CJewett EAF (DOCX)
- 2023-09 HD JEbert EAF (DOCX)
- 2023-09 Temp Elections MReese EAF (DOCX)

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Connor Jewett**Status Change Date:** 09/29/2023**Status Change:** New Hire**Date of Hire:** 09/29/2023**Seniority:** 0 Year(s), 0 Month(s)**Position:** Volunteer Firefighter Stipend**Position Type:** As-Needed**Pay Range:** TASND**Pay Type:** Hourly**Base Rate:** \$0.00**Annualized Pay:** \$0.00**Funds Codes:** 183-Riley Co Fire District #1, 183-Fire District #1**Supervisor:** John Martens**Department Head:** Russel Stukey

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2023-09 Fire CJewett EAF (13755 : Employee Action Form (Green Sheet))

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Jenni Ebert**Status Change Date:** 09/25/2023**Status Change:** New Hire**Date of Hire:** 09/25/2023**Seniority:** 0 Year(s), 0 Month(s)**Position:** Community Health Educator**Position Type:** Part-Time**Pay Range:** 4**Pay Type:** Hourly**Base Rate:** \$18.84**Annualized Pay:** \$4,521.60**Funds Codes:** Health Department [30], HD-General [400]**Supervisor:** Julie Gibbs**Department Head:** Julie Gibbs

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2023-09 HD JEbert EAF (13755 : Employee Action Form (Green Sheet))

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Mary Reese**Status Change Date:** 09/18/2023**Status Change:** New Hire**Date of Hire:** 09/18/2023**Seniority:** 0 Year(s), 0 Month(s)**Position:** Election Board Worker**Position Type:** As-Needed**Pay Range:** TEMP**Pay Type:** Volunteer**Base Rate:** By Position**Annualized Pay:** \$0.00**Funds Codes:** 19-Election**Supervisor:** Susan Boller**Department Head:** Rich Vargo

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2023-09 Temp Elections MReese EAF (13755 : Employee Action Form (Green Sheet))



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
September 28, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

9:00 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

9:00 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:20 AM

Barry Wilkerson, County Attorney

1. Staff update

9:35 AM

Cory Meyer, IT/GIS Director

2. Staff update

9:50 AM

Shelly Williams, Community Corrections Director

3. Staff update

10:05 AM

Vivienne Leyva, PIO

4. PIO update

10:20 AM

Anna Burson, Appraiser

5. Staff update

10:35 AM

Shelley Woodard, Deputy County Counselor

6. Administrative Work Session

Adjournment

Attachment: 09-28-23 tentative agenda (12873 : Tentative Agenda)

Announcement

Good Morning Manhattan will be held today 7:15 a.m. - 8:30 a.m. at the Four Points by Sheraton, 530 Richards Drive.

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
October 02, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Mental Health in Construction Proclamation

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Shelley Woodard, Deputy County Counselor

3. Administrative Work Session

9:20 AM

Break

9:30 AM

Press Conference

4. RCPD Update - Greg Steere (3-5 minutes)
5. Downtown Manhattan Update - Gina Snyder (3-5 minutes)
6. Presentation of Mental Health in Construction Proclamation - Kathryn Focke and Brian Fuemmeler (3-5 minutes)

10:00 AM

Russel Stukey, Emergency Management Director

8. Staff update

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



**COUNTY
COUNSELOR/ADMINISTRATIVE
SERVICES**
Agreement

Clancy Holeman
Counselor/Director of
Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: Shelley Woodard, Deputy County Counselor

MEETING: September 25, 2023

SUBJECT: Termination of Agreement to Enforce City Ordinance 896 on Behalf of the City of Randolph

PRESENTER: Shelley Woodard, Deputy County Counselor

BACKGROUND

On November 22, 2010, the City of Randolph entered into an agreement with Riley County to have Riley County's Planning and Development Office provide inspection services for enforcement of City Ordinance 896 dealing with the placement and storage of inoperable vehicles.

Recently the Planning and Development Office reviewed the agreement with the Board of County Commissioners and there was a desire to review the arrangement with the City of Randolph.

DISCUSSION

The agreement signed in 2010 may be terminated by either party by providing 60 days' notice, in writing, sent via certified mail. A termination date of December 15, 2023, would provide just over the 60 days needed and should allow for any delays by the postal service. The agreement is silent on if the 60 days starts running when mailed or when received.

FISCAL IMPACT

Staff time for County Counselor's Office. Planning and Development Office postage costs.

RECOMMENDATION(S)

Counsel recommends the Board either sign the letter providing notice of termination or advise of any changes it desires.

POSSIBLE MOTION(S)

"I move the Board terminates the agreement with the City of Randolph to enforce City Ordinance 896 and signs the notification letter as written."

"I move the Board terminates the agreement with the City of Randolph to enforce City Ordinance 896 and signs the notification letter after the following changes are made..."

The Board agreed by consensus to

Enclosures:

- Letter to Terminate Randolph Enforcement on Letterhead (PDF)



BOARD OF COMMISSIONERS

115 N. 4th Street, 1st Floor
 Manhattan, Kansas 66502
 Phone: 785-565-6844
 Fax: 785-565-6847
 Email: boc@rileycountyks.gov

September 25, 2023

Mayor Bruce Zimmer
 City of Randolph
 108 W. Randolph St.
 Randolph, Kansas 66554

Re: Termination of Agreement to Enforce City Ordinance 896

Dear Bruce Zimmer:

On November 22, 2010, the City of Randolph entered into an agreement with Riley County to have Riley County's Planning and Development Office provide inspection services for enforcement of City Ordinance 896 dealing with the placement and storage of inoperable vehicles. Section 5 of the agreement provides for termination at will by either party by giving 60 days written notice.

Riley County is writing to inform the City of Randolph that Riley County is terminating the agreement as of December 15, 2023. After that date Riley County will cease to provide inspections for enforcement of City Ordinance 896.

Sincerely,

BOARD OF COMMISSIONERS
 OF RILEY COUNTY, KANSAS

Kathryn Focke, Chairwoman

John Ford, Vice Chair

Greg McKinley, Member

Attachment: Letter to Terminate Randolph Enforcement on Letterhead (13744 : Termination of Agreement)



PLANNING & DEVELOPMENT
Work Session

Amanda Webb
Planning/Special Projects
Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6332

COMMISSION AGENDA REPORT

FROM: Amanda Webb, Planning Director
MEETING: September 25, 2023
SUBJECT: Comprehensive plan update
PRESENTER: Amanda Webb, Planning Director

Please see attached staff report.

Enclosures:

- Comp plan staff report September (PDF)



PLANNING & DEVELOPMENT ENVIRONMENTAL HEALTH

Date: September 25, 2023
To: Riley County Board of County Commissioners
From: Amanda Webb, Planning Director
Re: Comprehensive Plan update – monthly report (September 2023)

A comprehensive plan provides a guide for the growth and development of the county, based on the community's vision for the future. It is used to steer the day-to-day decisions of elected officials and local government staff. Comprehensive plans include goals, policies, and objectives that influence local planning efforts and are implemented through codes and regulations.

A lot has changed in our community since the current comprehensive plan, Vision 2025, was adopted in October 2009 and it is important we review and incorporate those changes into a new plan. Plans should generally be updated every five to ten years. A community's population changes over time, which may have an impact on the vision for the future, long-range goals and objectives, and views toward county policies. It is an opportunity to review existing goals, policies, and objectives, and make modifications as needed or wanted. It also gives us a chance to review our land use inventory and the current designated growth areas as well as evaluate current and future population needs.

These plans look out into the future over a set amount of time. The Board of County Commissioners selected a 15-year planning horizon through 2040.

Comprehensive Plan Committee (CPC):

The subcommittees are comprised of the following members:

Housing: Shaun Lindenberger, Kirk Crabtree, Natalie Gordon, Anna Burson, Debbie Nuss, Gina Snyder, Ryan Wilson, Stephanie Peterson, John Verssue, Brad Havenstein, Kent Glasscock

Health: Jo Reed, Amy Manges, David Adams, Russel Stukey, Julie Gibbs, Robert Deemie, Debbie Nuss

Infrastructure: Jared Tremblay, John Adam, Robert Deemie, Brad Havenstein, Russel Stukey, David Adams, Stephanie Peterson, Kirk Crabtree, John Ellermann, Mark Bachamp

Agriculture/Land use: Jeff Hancock, Gary Fike, Natalie Gordon, Ryan Wilson, Ben Chmiel, Scott Carmichael, Lori Rogge, Jill Reynard, Edie Doan, Robert Deemie

Economic Development: Ed Klimek, Kirk Crabtree, Lorn Clement, Phil Anderson, Ben Chmiel, John Verssue, Donna Sullivan, James Genandt, Edie Doan, Robert Deemie, Katharine Hensler, Natalie Gordon, Kate Ryan, Mark Bachamp, Dennis Cook

Parks and Recreation: Katharine Hensler, David Willis, Ed Klimek, Liz Nelson, Phil Anderson

Several committee members are not on a subcommittee and are assisting in a more general fashion. Any participation in the update process is important and appreciated.

As of writing this report, almost all the subcommittees have held or scheduled their first meeting. A couple committees have scheduled their second meetings. The groups that have met have selected their representatives.

We've asked each group to review the current Goals, Policies, and Objectives within Vision 2025 to determine if these need to be updated or modified, and if anything needs to be added or removed. If a goal or policy is working, we can keep that in the new plan. There are sections that will be added to the plan that were either not addressed or only included basic information in Vision 2025. Should a group find that their respective category is not addressed or lacking information, we've asked them to think about goals, policies, and objectives that can be added or explored for the update. At this point, we're looking for ideas, concepts, and suggestions, and will work on draft language down the line. Bob or I attend each meeting to provide support, answer questions, and take notes.

The group meetings that have occurred so far have generated great discussion and ideas. While no language has been formally crafted, some of the groups did suggest some potential goals to work towards. Having members from diverse backgrounds helps the conversation have multiple perspectives and suggestions.

Consultant assistance:

I've spoken with staff from both the Institute for Civil Discourse and Democracy from KSU and from the Community Engagement Institute from WSU. Each is working on a proposal for services. Though I provided both with the original RFQ, at this point I am only looking for assistance in facilitating the community/public information meetings where they will also record feedback and compile notes.

We received one proposal for facilitation services at the 11 scheduled community meetings. Unfortunately, the dollar figure is too high to warrant this assistance.

Public input survey:

The survey has been open for approximately two months and was originally slated to close September 15, 2023. However, due to a lower response rate than I had hoped, we've decided to leave it open another month through October 15, 2023, and reassess then. The survey can be found here: <https://survey.alchemer.com/s3/7422339/Comp-Plan-2040>. The more public input we receive, the better we'll be able to formulate a plan that reflects the community's future vision.

We are asking our committee members to use their resources and outreach platforms to help us spread the word about the update itself as well as the survey. We also plan to send an additional 250 postcards to random addresses (ensuring we do not duplicate from the first list), in and outside all city limits.

As of September 21, 2023, we've received 340 responses so far though some are only partially complete. Respondents have shared a lot of great feedback and helpful comments. People are generally positive about their community, naming community/neighbors as one of the best things about living here. Safety has come in a close second. Many of the concerns mentioned include high property taxes and cost of living, lack of affordable housing, and lack of focus on economic development, childcare, and other resources for the rural/small town areas of the county.

Public information meetings:

We've scheduled community meetings around the county over the next couple of months. All township residents will be mailed a postcard two weeks in advance of the corresponding meeting date and location.

Date	Time	Location
September 26	7:00 pm	Ashland Community Center
October 10	7:00 pm	Leonardville Community Center
October 17	7:00 pm	Pottorf Hall
October 19	7:00 pm	Sedalia Community Church
October 23	7:00 pm	Manhattan Fire Dept. Headquarters
October 24	7:00 pm	Ogden Community Center
October 26	7:00 pm	Zeandale Community Church
November 1	7:00 pm	Randolph VFW
November 6	6:30 pm	Keats Center
November 8	7:00 pm	Riley City Hall
November 15	7:00 pm	Randolph VFW

For each community meeting, staff will start with a presentation, and then we will ask a set of questions. The agenda will be 20 minutes of presentation/introduction, 60 minutes of a facilitated discussion of the set questions, and a 10-minute wrap up. The original intention was to have a consultant facilitate these discussions and take notes, but as we have not been able to find someone to assist, staff will perform these functions ourselves.

Other:

Website address: <https://www.rileycountyks.gov/plan>.

Email address: compplan@rileycountyks.gov.

Survey: <https://survey.alchemer.com/s3/7422339/Comp-Plan-2040>

Next update – Monday, October 23 at 9:40 AM



**COUNTY
COUNSELOR/ADMINISTRATIVE
SERVICES**
Public Hearing

Clancy Holeman
Counselor/Director of
Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: Shelley Woodard, Deputy County Counselor

MEETING: September 25, 2023

SUBJECT: Lakeside Heights Sewer #3 and University Park Water #4 Project
Cancellation, Special Assessments, and Public Hearing

PRESENTER: Shelley Woodard, Deputy County Counselor

BACKGROUND

The Board created the Lakeside Heights Sewer District #3 by Resolution 062617-37 to construct a gravity sewer collection system and created University Park Water District #4 by Resolution 062617-38 to construct water production and distribution facilities at a total estimated cost of \$346,340.00.

Due to current costs for materials, digging through rock and a shortage of contract labor, the total cost for Lakeside Heights Sewer #3 and University Park Water #4 is \$431,982.00, which is an approximately 25% increase of total cost in the amount of \$85,642.00.

A hearing was held pursuant to K.S.A. 19-27a06 to approve the cost increases and the matter was tabled. The property owners in the districts objected to the cost increases and wanted to cancel the project.

On September 11, 2023, the Board passed Resolution 091123-52 that fixed the assessments for each owner and the date of the public hearing. After the public hearing the Board can confirm or amend the assessments.

DISCUSSION

Pursuant to K.S.A. 19-27a06 and K.S.A. 19-3540 a public hearing is required to cancel the

project and assess costs already incurred to the property owners in the districts. This is the required public hearing. The Board of County Commissioners will be able to change the assessments or confirm them after the public hearing.

Notice of the public hearing was published in the paper on September 14, 2023, and September 21, 2023. Copies of the resolution were also mailed to impacted property owners. A deed for one of the properties was filed to show change of ownership at about the same time the resolution was approved, and the new property owners were also mailed a copy of Resolution 091123-52.

FISCAL IMPACT

Staff time for County Counselor's Office. Public Works Office staff time. Staff time for County Clerk's Office. Staff time for Treasurer's Office.

RECOMMENDATION(S)

Counsel recommends the Board determines that the enlargement of the Lakeside Heights Sewer District in Riley County, Kansas and the enlargement of University Park Water District in Riley County, Kansas is not feasible and confirms the assessment rates or advise of any changes it desires.

POSSIBLE MOTION(S)

- A. I move the Board determines that the Enlargement of the Lakeside Heights Sewer District in Riley County, Kansas and the Enlargement of University Park Water District in Riley County, Kansas is Not Feasible and confirm the assessment rates outlined in Resolution 091123-52 and amend the property owners to reflect the current owners as of September 25, 2023.
- B. I move the Board determines that the Enlargement of the Lakeside Heights Sewer District in Riley County, Kansas and the Enlargement of University Park Water District in Riley County, Kansas is Not Feasible and amend the assessment rates outlined in Resolution 091123-52 and amend the property owners to reflect the current owners as of September 25, 2023.
- C. I move the Board determines that the enlargement of the Lakeside Heights Sewer District in Riley County, Kansas and the enlargement of University Park Water District in Riley County, Kansas is feasible and that the project moves forward with special assessments being determined and assessed at the end of the project.

The Board agreed by consensus to

Enclosures:

- Res# 091123-52 (PDF)
- Lakeside Heights #3 University Park #4 cost breakdown (PDF)
- Lakeside Heights-UniPark Costs per owner with Interest (PDF)

RESOLUTION NO. -091123-52**AMENDING RESOLUTION NOS. 062617-37 AND 062617-38 DETERMINING THAT THE ENLARGEMENT OF THE LAKESIDE HEIGHTS SEWER DISTRICT IN RILEY COUNTY, KANSAS AND THE ENLARGEMENT OF UNIVERSITY PARK WATER DISTRICT IN RILEY COUNTY, KANSAS IS NOT FEASIBLE**

WHEREAS, *The* Board of County Commissioners enlarged the Lakeside Heights Sewer District (“Lakeside Heights Sewer District #3”) by adopting Resolution No. 062617-37, Book 870, Page 8730, which authorized the extension of the sewer main.

WHEREAS, *The* Board of County Commissioners enlarged the University Park Water District (“University Park Water District #4”) by adopting Resolution No. 062617-38, Book 870, Page 8733, which authorized the extension of the water main.

WHEREAS, Cost estimates increased significantly from the original estimates. The Board of County Commissioners held a public hearing on November 10, 2022, and tabled the project’s increased costs after comments made by the property owners during the public hearing. The initial estimate of costs was \$301,400 and the estimated costs had increased to \$431,982 by the November 10, 2022, public hearing, which amounts to a 43% increase in estimated costs.

WHEREAS, Pursuant to K.S.A. 19-27a06, the Board of County Commissioners has the authority to determine the sewer main extension project to be not feasible due to an increase of more than 10% of the initial estimated cost, and pursuant to K.S.A. 19-3540 the Board of County Commissioners has the authority to determine the water main extension project to not be feasible.

WHEREAS, The expenses to date have been determined and it is now necessary to provide for the levy of special assessments upon property in Lakeside Heights Sewer Benefit District #3 as provided by K.S.A. 19-27a06 and University Park Water District #4 as provided by K.S.A. 19-3540.

THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RILEY COUNTY, KANSAS AS FOLLOWS:

SECTION 1. That the construction of the Lakeside Heights Sewer District sewer main extension and the University Park Water District water main extension is not feasible because of significant estimated cost increases.

SECTION 2. The sewer main extension project is dissolved, and the water main extension project is dissolved.

SECTION 3. The total costs of work authorized by Resolution No. 062617-37 and Resolution No. 062617-38 incurred is \$33,842.00.

SECTION 4. The method of assessing the preliminary planning and engineering cost is per owner with 100% of such costs to be paid by the owners in Lakeside Heights Sewer Benefit District #3 as identified in Resolution No. 062617-37 and University Park Water District #4 as identified in Resolution No. 062617-38.

SECTION 5. Special assessments to pay the approved costs are levied and assessed against the owners as follows:

- a. Sara Newell and Brandon Dobbs \$2,590 for University Park Water District #4 and \$3,660 for Lakeside Heights Sewer Benefit District #3
- b. Michael and Stacy Vermetten \$2,590 for University Park Water District #4 and \$3,660 for Lakeside Heights Sewer Benefit District #3

- c. Martin and Victiana Henneberg \$2,590 for University Park Water District #4 and \$3,660 for Lakeside Heights Sewer Benefit District #3
- d. Randy and Carlie Taylor \$2,590 for University Park Water District #4 and \$3,660 for Lakeside Heights Sewer Benefit District #3
- e. John and Whitney Kane \$3,660 for Lakeside Heights Sewer Benefit District #3
- f. Asset Performance LLC \$2,590 for University Park Water District #4
- g. Summit Ridge LLC \$2,590 for University Park Water District #4

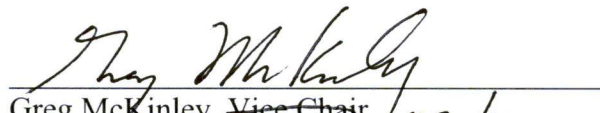
SECTION 6. The amounts so levied and assessed shall be due and payable from and after the date of publication of this Resolutions; and the County Clerk shall notify the owners of the affected properties of the amounts of their assessments that must be paid within (30) days from the date of publication of this Resolution.

SECTION 7. The County Clerk shall levy, in the same manner and at the same time as other taxes are certified, all of the assessments which have not been paid within thirty (30) days after the publication of this Resolution, together with interest on such amount thereof at a rate not exceeding the maximum rate as prescribed by the laws of the State of Kansas; and such amounts shall be placed on the tax rolls and collected as other taxes are collected.

SECTION 8. Pursuant to K.S.A. 19-3540 the Board of County Commissioners of Riley County, shall hold a hearing at which any property owner may object to the assessment made against their property. The hearing will be held in the Riley County Board of Commissioners meeting room, Courthouse Plaza East Building, 115 N. 4th Street, Manhattan, Kansas, 66502, on Monday, September 25, 2023, at 10:30 a.m. After the hearing, the Board of County Commissioners may change the assessments listed in Section 5 of this resolution or they may confirm the same.

ADOPTED AND APPROVED by the Board of County Commissioners of Riley
County, Kansas on the 11th of September 2023.


Kathryn Fooke, Chair


Greg McKinley, ~~Vice Chair~~ member


John Ford, Member

ATTEST:


Rich Vargo, Riley County Clerk



Attachment: Res# 091123-52 (13754 : LH #3 and UP #4 Project Cancellation)

LAKESIDE HTS SEWER #3 / UNIVERSITY PARK WATER #4

235-235

Loan Approved 1/14/2021

\$5,000.00

DATE	VENDOR	DESCRIPTION	Invoice #	AMOUNT	REMAINING BALANCE
01/29/2021	Charlson & Wilson Abstractors	O&E Report - 10822 Lakeside Dr	46687	\$250.00	\$4,750.00
01/29/2021	Charlson & Wilson Abstractors	O&E Report - 10919 Lakeside Dr	46699	\$250.00	\$4,500.00
01/29/2021	Charlson & Wilson Abstractors	O&E Report - 11007 High Ridge Dr	46651	\$250.00	\$4,250.00
01/29/2021	Charlson & Wilson Abstractors	O&E Report - 10914 High Ridge Dr	46649	\$250.00	\$4,000.00
01/29/2021	Charlson & Wilson Abstractors	O&E Report - Kane	47135	\$250.00	\$3,750.00
09/11/2021	Charlson & Wilson Abstractors	O&E Report - Newell Part of lot 6 block 10	46652	\$250.00	\$3,500.00
12/31/2021	SMH - supplemental agreement #1	Professional Services thru Nov. 30, 2021	1243	\$1,020.00	\$2,480.00
01/13/2022	SMH - supplemental agreement #1	Professional Services thru Dec. 31, 2021	1326	\$748.00	\$1,732.00
03/04/2022	SMH - supplemental agreement #1	Professional Services thru Feb. 28, 2022	1496	\$272.00	\$1,460.00
08/04/2022	SMH - supplemental agreement #1	Professional Services thru July 31, 2022	1903	\$340.00	\$1,120.00
09/07/2022	SMH - supplemental agreement #1	Professional Services thru Aug 31, 2022	2001	\$204.00	\$916.00
10/07/2022	Column (P-card Purchase)	Invitation to Bid Ad in Manhattan Mercury	7239F75-001	\$419.11	\$496.89
10/07/2022	SMH - supplemental agreement #1	Professional Services thru Sept 30, 2022	2084	\$136.00	\$360.89
11/25/2020	Charlson & Wilson Abstractors	O&E Report - 10822 Lakeside Dr.	46654	\$250.00	\$110.89
12/30/2022	Column (P-card Purchase)	Notice of Public Hearing in Manh. Mercury	C85966D2-0009	\$110.89	\$0.00

*Engineer will be solely responsible for the adequacy and accuracy of the design plans, specifications, estimates, survey and any necessary studies or investigation, including, but not limited to environment, hydraulics and geological investigation or studies.

Attachment: Lakeside Heights #3 University Park #4 cost breakdown (13754 : LH #3 and UP #4 Project

LAKESIDE HEIGHTS SEWER #3 / UNIVERSITY PARK WATER #4

SEWER - \$14,560.00 WATER - \$12,366.00(per contract)

Initial Agreement

\$26,926.0

Date of Invoice	Date Paid	Vendor	Inv. #	Description	FUND	Invoice Amount	Balance of Agreement
11/09/2016	12/09/2016	SMH	1608MN3003	Professional Services thru October 2016	Public Works	\$ 408.00	\$26,518.0
09/07/2017	09/29/2017	SMH	1608MN3003A	Professional Services thru 09/06/2017	Public Works	\$5,300.00	\$21,218.0
10/05/2017	10/27/2017	SMH	1608MN3003A	Professional Services thru 10/04/2017	Public Works	\$3,418.50	\$17,799.5
11/06/2017	12/08/2017	SMH	1608MN3003A	Professional Services thru 11/05/2017	Public Works	\$6,090.50	\$11,709.0
12/06/2017	12/22/2017	SMH	1602MN5000A	Professional Services thru 12/05/2017	Public Works	\$4,041.00	\$7,668.0
12/31/2017	02/02/2018	SMH	1608MN3003A	Professional Services thru 12/30/2017	Public Works	\$5,922.00	\$1,746.0
02/08/2018	03/16/2022	SMH	1608MN3003B	Professional Services thru 02/07/2017	Public Works	\$1,618.00	\$128.0
08/08/2019	08/30/2019	SMH	1608MN3003C	Professional Services thru 08/07/2019	Public Works	\$63.75	\$64.2
12/17/2020	12/31/2020	SMH	1608MN3003	Professional Services thru 11/30/2020	Public Works	\$64.25	\$0.0

*Engineer will be solely responsible for the adequacy and accuracy of the design plans, specifications, estimates, survey and any necessary studies or investigation, including, but not limited to environment, hydraulics and geological investigation or studies.

Attachment: Lakeside Heights #3 University Park #4 cost breakdown (13754 : LH #3 and UP #4 Project

Total Costs + Interest Accrued			
Water		Sewer	
Taylor	\$2,590	Taylor	\$3,660
Vermetten	\$2,590	Vermetten	\$3,660
Asset Performance	\$2,590	Kane	\$3,660
Newell	\$2,590	Newell	\$3,660
Henneberg	\$2,590	Henneberg	\$3,660
Summit Ridge	\$2,590		

Total Contract	\$26,926	
Water Portion	\$12,366	45.93%
Sewer Portion	\$14,560	54.07%

Breakdown	Principal	Interest	Total
\$31,926 Total Expenses	\$31,926	\$1,916	\$33,842



COMMUNITY CORRECTIONS
Budget

Shelly Williams
Community Corrections
Director
115 North 4th Street
Manhattan, KS 66502
Phone: 785-537-6380

COMMISSION AGENDA REPORT

FROM: Shelly Williams, Director, Riley County Community Corrections

MEETING: September 25, 2023

SUBJECT: FY24 Juvenile Services Carryover Reimbursement Budget

PRESENTER: Shelly Williams, Director, Riley County Community Corrections

BACKGROUND

FY24 Juvenile Services Carryover Reimbursement Budget

The carryover reimbursement dollars come from reimbursed drug testing fees, reimbursed electronic monitoring/GPS, or sale of vehicles and/or old furniture/equipment.

The KDOC not only requires us to develop annual budgets with our carryover reimbursement dollars, but requires both the Joint Corrections Advisory Board and the BOCC to review and approve.

DISCUSSION

The Joint Corrections Advisory Board reviewed the budget at their noon meeting on August 18th, and the budgets were to be submitted to KDOC on September 1st. However, KDOC combined our budgets to include the Youth Court Immediate Intervention Program carryover budget and this was omitted as an oversight on our part. I will be getting with the JCAB Executive Committee to review and approve the addition of the YCIIP carryover budget.

The KDOC requires that we complete a proposed budget of how we intend to spend the reimbursement dollars, but we do not have to spend the funds as we are allowed to carry them over from year to year.

FISCAL IMPACT

Juvenile Services currently has \$12,658.88 in carryover reimbursement dollars. We started FY23 with \$11,613.27 in carryover reimbursement dollars and collected \$1,045.61.

Youth Court Immediate Intervention Program started FY23 with \$2,547.50. We collected \$2,350.00, and spent \$646.40, leaving \$4,251.10 in YCIIP carryover reimbursement dollars.

This gives us a combined total Juvenile Services Carryover Reimbursement Budget of \$16,908.98

RECOMMENDATION(S)

See below motion.

POSSIBLE MOTION(S)

Move to approve the FY24 Juvenile Services Carryover Reimbursement Budget in the amount \$16,908.98.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- Auto Color0117 (PDF)

SIGNATORY APPROVAL
FY 2024 Carryover Reimbursements Plan
Budget Summary and Budget Narrative
JUVENILE SERVICES

Riley County Community Corrections

DIRECTOR / ADMINISTRATIVE CONTACT

I hereby certify by my signature that I have developed my agency's FY 2023 Carryover Reimbursements Plan, attached hereto, with the active participation of my agency's Corrections Governing/Advisory Board, and that I have reviewed the Plan for accuracy. I further certify that I find the Plan complies with the written directions supplied to me by KDOC and with applicable Kansas statutes, regulations, and KDOC standards and financial guidelines.

Shelly Williams
Shelly Williams

Signature

Date

GOVERNING/ADVISORY BOARD CHAIRPERSON

I hereby certify by my signature below that the Corrections Governing/Advisory Board has actively participated in the development of the attached FY 2023 Carryover Reimbursements Plan and that the Board has reviewed the Plan for accuracy and compliance with applicable Kansas statutes, regulations, and KDOC standards and financial guidelines, and approves it.

Linda Teener
Linda Teener

Signature

Date

COUNTY COMMISSION CHAIRPERSON (Sponsoring County)

I hereby certify by my signature below that the Board of County Commissioners has reviewed the attached FY 2023 Carryover Reimbursements Plan for accuracy and compliance with applicable Kansas statutes, regulations, and KDOC standards and financial guidelines and approves it.

Kathryn Focke, Chairwoman
Kathryn Focke, Chairwoman

Signature

Date

Attachment: Auto Color0117 (13699 : FY24 Juvenile Services Carryover Reimbursement Budget)

FY24

JUVENILE CARRYOVER REIMBURSEMENT PERSONNEL BUDGET NARRATIVE

Riley County Community Corrections

Reminder: To calculate salary to be paid for out of reimbursements: Enter the employee's TOTAL Salary in column F; Update % in G to reflect the % of total salary to be paid for out of reimbursement. The subtotal will calculate the Reimb share based on what is entered in

PERSONNEL SECTION

1A ADMIN PERSONNEL

Name	FTE	New Staff	Salary Detail	Salary	Reimb percent	TOTAL	
Shelly Williams	1		Director	5,462.14	92.81%	5,069.25	
Sandi Harper	1		Intensive Supervision Manager	3,641.43	92.81%	3,379.50	
OPEN		1	Director (1 month replacement)	3,555.31	79.81%	2,837.42	
TOTAL SALARY						11,286.98	
Name			Benefits Detail	Salary etc	Reimb percent	Subtotal	Benefit Total
Shelly Williams				5,069.25	92.81%		392.98
			FICA Social Security	5,069.25	7.65%	387.80	
			FICA Medicare	5,069.25	0.00%	0.00	
			KPERS (Retirement Benefits)	5,069.25	0.00%	0.00	
			State Unemployment	5,069.25	0.10%	5.07	
			State Workman's Comp	5,069.25	0.00%	0.00	
			Health Insurance	0.00	0.00%	0.00	
			Life Insurance	0.00	0.00%	0.00	
			Longevity	0.00	0.00%	0.00	
			(Please Specify)	0.04	100.00%	0.04	
Sandi Harper				3,379.50	92.81%		261.98
			FICA Social Security	3,379.50	7.65%	258.53	
			FICA Medicare	3,379.50	0.00%	0.00	
			KPERS (Retirement Benefits)	3,379.50	0.00%	0.00	
			State Unemployment	3,379.50	0.10%	3.38	
			State Workman's Comp	3,379.50	0.00%	0.00	
			Health Insurance	0.00	0.00%	0.00	
			Life Insurance	0.00	0.00%	0.00	
			Longevity (50 per year X 10 yrs)	0.00	0.00%	0.00	
			(Please Specify)	0.00	100.00%	0.00	
OPEN				2,837.42	79.81%		717.98
TOTAL BENEFITS						1,372.98	
1A TOTAL ADMIN PERSONNEL						12,658.98	

Two employees are scheduled to retire in FY24, therefore we are allocating 75% of our Carryover to help cover those expenses. The remaining 25% of our Carryover is going towards the open Director position.

TOTAL JUVENILE CARRYOVER PERSONNEL BUDGET

12,658.98

Attachment: Auto Color0117 (13699 : FY24 Juvenile Services Carryover Reimbursement Budget)

FY24

JUVENILE CARRYOVER REIMBURSEMENT IIP BUDGET NARRATIVE

Riley County Community Corrections

Please attach a Budget Summary to this document

2B	TRAINING CATEGORY	Details	Total Expense	Reimb percent	Total
	Fuel	Fuel to 2 classes	100.00	100.00%	100.00
	Per Diem	Meals	100.00	100.00%	100.00
	Registration	2 x \$50	100.00	100.00%	100.00
	Mileage		0.00	100.00%	0.00
	K-Tag/Tolls		0.00	100.00%	0.00
2B	TOTAL TRAINING CATEGORY				300.00

Training Category Comments

2E	SUPPLIES/COMMODITIES	Details	Total Expense	Reimb percent	Total
	Office Supplies	Misc office supplies	600.10	100.00%	600.10
2E	TOTAL SUPPLIES/COMMODITIES CATEGORY				600.10

Supplies Category Comments

TOTAL AGENCY OPERATIONS SECTION

900.10

CONTRACTS/CLIENT SERVICES SECTION

3A	CONTRACTS/CLIENT SERVICES	Details	Total Expense	Reimb percent	Total
	Drug Testing Supplies		0.00	100.00%	0.00
	Drug Testing Services		0.00	100.00%	0.00
	Substance Abuse Evaluations		0.00	100.00%	0.00
	Substance Abuse Treatment		0.00	100.00%	0.00
	Mental Health Evaluations	5 @ \$150 each	750.00	100.00%	750.00
	Mental Health Treatment		0.00	100.00%	0.00
	Sex Offender Evaluations	1 @ \$600	600.00	100.00%	600.00
	Sex Offender Treatment		0.00	100.00%	0.00
	Academic Education Services		0.00	100.00%	0.00
	Vocational Education Services		0.00	100.00%	0.00
	Transportation Assistance	bicycles or ubers	500.00	100.00%	500.00
	Housing Assistance		0.00	100.00%	0.00
	Subsistence	misc clothing and meals	500.00	100.00%	500.00
	Cognitive Skills		0.00	100.00%	0.00
	Client Incentives	client incentives _\$10-\$20 ea)	1,000.00	100.00%	1,000.00
	Electronic Monitoring Services		0.00	100.00%	0.00
	Surveillance Services		0.00	100.00%	0.00
3A	TOTAL CONTRACTS/CLIENT SERVICES				3,350.00

Client Services Category Comments

TOTAL CONTRACTS/CLIENT SERVICES SECTION

3,350.00

TOTAL IIP CARRYOVER OPERATIONS & CONTRACTS/SVCS BUDGET

4,250.10

Attachment: Auto Color0117 (13699 : FY24 Juvenile Services Carryover Reimbursement Budget)

FY24		
JUVENILE CARRYOVER REIMBURSEMENT BUDGET SUMMARY		
Riley County Community Corrections		
Please attach a Budget Narrative to this document		
	PERSONNEL SECTION	Cells auto fill-Verify amounts against Narrative
1A	ADMIN PERSONNEL CATEGORY	
	Salary	11,286.17
	Benefits	1,372.71
1B	AISP PERSONNEL CATEGORY	
	Salary	0.00
	Benefits	0.00
	TOTAL PERSONNEL SECTION	12,658.88
	AGENCY OPERATIONS SECTION	Cells auto fill-Verify amounts against Narrative
2A	TRAVEL CATEGORY	0.00
2B	TRAINING CATEGORY	0.00
2C	COMMUNICATIONS CATEGORY	0.00
2D	EQUIPMENT CATEGORY	0.00
2E	SUPPLIES/COMMODITIES CATEGORY	0.00
2F	FACILITY CATEGORY	0.00
2G	CONTRACTUAL CATEGORY	0.00
	TOTAL AGENCY OPERATIONS SECTION	0.00
	CONTRACTS/CLIENT SERVICES SECTION	Cells auto fill-Verify amounts against Narrative
3A	CONTRACTS/CLIENT SERVICES CATEGORY	
	TOTAL CONTRACTS/CLIENT SERVICES CATEGORY	0.00
	TOTAL CONTRACTS/CLIENT SERVICES SECTION	0.00
1A	IIP PERSONNEL CATEGORY	
	Salary	0.00
	Benefits	0.00
	TOTAL PERSONNEL SECTION	0.00
	AGENCY OPERATIONS SECTION (IIP)	Cells auto fill-Verify amounts against Narrative
2A	TRAVEL CATEGORY	0.00
2B	TRAINING CATEGORY	300.00
2C	COMMUNICATIONS CATEGORY	0.00
2D	EQUIPMENT CATEGORY	0.00
2E	SUPPLIES/COMMODITIES CATEGORY	600.10
2F	FACILITY CATEGORY	0.00
2G	CONTRACTUAL CATEGORY	0.00
	TOTAL AGENCY OPERATIONS SECTION (IIP)	900.10
		Cells auto fill-Verify amounts against Narrative
3A	CONTRACTS/CLIENT SERVICES CATEGORY (IIP)	
	TOTAL CONTRACTS/CLIENT SERVICES SECTION (IIP)	3,350.00
	TOTAL JUVENILE CARRYOVER BUDGET	16,908.98

Attachment: Auto Color0117 (13699 : FY24 Juvenile Services Carryover Reimbursement Budget)



INTERGOVERNMENTAL LUNCHEON

September 25, 2023
 12:00 p.m. (Noon)
 Rockin K's
 1880 Event Space
 1880 Kimball Avenue
 Manhattan, KS

A G E N D A

- I. Gather and Luncheon (11:30-12:00)
- II. Convene and Introductions
- III. Agenda Topics
 - a. Riley County Fairgrounds Task Force (Gary Fike/Dave Lewis)
 - b. 2024 Meeting Calendar (Grant Hill)
- IV. Miscellaneous Updates and Announcements and Possible Future Items
 - a. Local Mental Health Needs Assessment (information attached)
- V. Next Meeting Date: October 23, 2023
- VI. Adjournment

For those who have RSVP'd for lunch, food will be served starting at 11:30AM.
Payments can be collected on site by Manhattan-Ogden USD 383 by cash, check, or credit card.
If individuals need to be invoiced, address of entity to be billed is required with contact information.

LOCAL MENTAL HEALTH SYSTEM ASSESSMENT



Join us to talk about the strengths and weaknesses of the mental health system in Riley County and ways it can be improved.

TUESDAY, OCTOBER 12

12-2PM

(LUNCH PROVIDED)

OR 6-8PM

(LIGHT SNACK PROVIDED)

POTTORF HALL

1710 AVERY AVE.

QUESTIONS?

CALL 785-776-4779 EXT. 7600

**EVERYONE IS INVITED.
ALL VOICES WILL BE HEARD.**

REGISTRATION DEADLINE: WED., OCT. 4

CLICK [HERE](#) TO REGISTER OR USE QR CODE ABOVE



**FLINT HILLS
WELLNESS COALITION**



HEALTH DEPARTMENT

