



**Board of Riley County
Commissioners
Regular Meeting
Minutes
September 26, 2022**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Chair](#)

[District 3 – Kathryn Focke, Vice Chair](#)

[District 1 – John Ford, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Cindy Kabriel	Administrative Assistant II	Present	8:30 AM
Craig Cox	Deputy County Counselor	Present	8:30 AM
Christian Bright	Manhattan Mercury	Present	8:30 AM
Elizabeth Ward	Human Resource Manager	Present	8:38 AM
Rhonda Zellweger	KMAN	Present	8:41 AM
Darell Edie	Budget & Finance Officer	Present	8:52 AM
David Willis	Parks Manager	Present	8:56 AM
John Ellermann	Public Works Director/County Engineer	Present	8:57 AM
Anna Burson	County Appraiser	Present	9:01 AM
Amanda Webb	Planning/Special Projects Director	Present	9:26 AM
Bob Isaac	Planner	Present	9:26 AM
Anne Smith	aTa Bus Director	Present	9:54 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

McKinley's Comments:

Thursday afternoon I met with Bob Isaac. I had some questions on a recent planning board decision. He explained what went into the decision. We then talked for a couple of hours about other planning matters and basically solved the world problems.

Thursday evening we attended the Josh Turner concert at McCain. I love his voice and he put on a great show. My only complaint is that it was too short.

Friday I attended the Northeast Kansas County Officials Meeting in Marysville. Had some good discussions with some other commissioners. The highlight was the tour of Valley Vet Supply. I knew they were a large company, but I had no idea how large; 174 employees, 7-acre shipping facility with another building across the street. They have two UPS semis filled up every day and the system they have organized there is amazing.

Saturday we went to the Plaza Art Fair in Kansas City. They have 250 booths, three music stages and twenty food booths. The artwork displayed is really great and the weather was perfect.

Focke's Comments:

Thursday afternoon I went to the Health Department and met with Julie Gibbs and got an update on clinic activities. The COVID Omicron boosters are being given on a walk-in basis and they have had a good stream of people. They are awaiting another shipment of Moderna boosters, but the others are in plentiful supply. Gibbs got a call from Gary Fike on the childcare presentation by "Zero to Thrive" with the Rural Economic Development Advisory Group and they are working on a report to be given to the group (Heather).

Friday I attended Northeast Kansas County Officials Meeting in Marysville. A presentation was made by Bruce Dierking on the history of Marshall County and the historic pioneer trails that go through the county. It is real interesting history. After that, breakout groups were held and the Commissioner and Public Works attendees toured a local business, Valley Vet Supply, which is a national and international supplier of veterinary supplies based in Marysville begun by two veterinarians. They have a 3-acre receiving and shipping facility on a 7-acre site and employ approximately 170 people plus a retail outlet. It was an impressive facility. After the tour we had a short group discussion with other county commissioners, had lunch, and a short meeting.

Saturday I caught up on home activities and some shopping and later joined some friends to watch the football game at Kites in Aggieville. It was a great win over Oklahoma and lots of fun to cheer on the team.

Sunday afternoon I went to the Keats Annual Fall Festival and rode in the parade. Attendance was really good and the weather was beautiful. The Riley County High School band marched in the parade and then did a short concert at the pavilion in the park and later their jazz band played during the picnic.

Ford's Comments:

Thursday post meeting I met with Mike Boller, Riley County Noxious Weed and Household Hazardous Waste Director to discuss a couple of items of concern that has come up. There maybe more on this later but to be honest time will tell.

Also, on Thursday I met with my doctor in Topeka to check in and see how my weight loss progress is going. Everything continues to work itself down and both the doctor and I could not be happier at this point in time.

On my way back from Topeka I listened in on September's "Connecting Kansas Counties" Zoom call hosted by KAC. The featured presenter was Patricia Middleton, Traffic Safety Specialist with Kansas Traffic Safety Resource Office. She focused on various safety programs that they have to keep Kansas drivers safe and informed on our roadways. Other updates included next month's conference in Kansas City the 17th through the 19th, October is also Cybersecurity Awareness Month, and Operation Green Light a NACo sponsored initiative designed to shine a light (green) on the service of our veterans and their families from November 7th-13th. I'm happy to report we are planning to do this here in Manhattan leading up to and coinciding with our Veterans Day Parade. The money has been put aside to do it but there are some logistics and other things that will have to be planned to do it.

Lastly on Thursday, I stopped at the grand opening and ribbon cutting of our neighbor's next door Charlson and Wilson to check out their newly designed and constructed space. It looks absolutely amazing. They did a wonderful job recreating what they had and it looks so open and inviting than before. They really should be proud of what they did moving forward.

Friday I attended the Northeast Kansas County Officials Meeting

hosted by Marshall County at Venue 36 in Marysville. Happy to have the chance to attend once again as we haven't had one since 2019. I thought it was pretty well attended, and Riley County was well represented at the event as well. The tour we took of Valley Vet Supply a local company that's in Marysville which has been open as service to people and businesses from around the world since 1994. I knew it was there but didn't realize the large scale operation and square footage they actually have to do what they do, it's really quite the gem to be honest. All in all, it was a fun and productive day and I even won a door prize to boot.

Later Friday after I got home, I listened in on NACo's National Teleconference call for an update on the broadband mapping process with FCC and NACo officials. Just a quick backdrop, on September 15th the FCC announced the data specifications required for state, local, and tribal governments to file "bulk challenges" to broadband availability that they have been collecting under the Broadband Data Collection process. This data will be reflected in their updated national broadband availability maps and it's set to be released this November. As you can imagine there was a lot of discussion and dialog on this update call and I expect a follow up one shortly.

Saturday morning, I attended "Apple Days" on Fort Riley. This was a really fun event that had all kinds of different events, vendors, displays, and many other things showcasing everything that is Fort Riley and everything are soldiers do and are trained for. Glad to see it back and in full force, and the weather for this event was just outstanding. It was as informative as it was entertaining.

Congratulations once again to the Manhattan High Indians for taking down #4 in Class 6A Washburn Rural 28-25 at Bishop Stadium. Also, what happened to K-State Saturday night, what a game in Norman as the Wildcats won 41-34 in a game that didn't really feel that close. What a great way to start Big 12 conference play after a rough last week and lastly Jacksonville beat a pretty good LA Chargers team on the road 38-10 to move to 2-1 and staying in first place in the AFC South.

Business Meeting

3. National Community Planning Month Proclamation

Move to sign the proclamation declaring October as National Community Planning Month.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

4. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Tyler Raby, an As Needed EMT, in the EMS/Ambulance Department, for Separation from County Service, effective September 21, 2022.
- Freddy Ustoltseff, an As Needed Paramedic, in the EMS/Ambulance Department, for Separation from County Service, effective September 21, 2022.
- Cortney Plemons, an As Needed AEMT, in the EMS/Ambulance Department, for Separation from County Service, effective September 21, 2022.
- Shaun Linenberger, an As Needed EMT, in the EMS/Ambulance Department, for Separation from County Service, effective September 21, 2022.
- Bristol Swann, an As Needed EMT, in the EMS/Ambulance Department, for Separation from County Service, effective September 21, 2022.

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - Sep 22, 2022
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:00 AM**David Willis, Park Manager**

8. Change of Expenditure for Randolph Park Allocation

Willis discussed a change of expenditure for the Randolph Park allocation for sand for the playground area.

Move to approve the recommendation of the Park Advisory Board that the Randolph Park be allowed to spend \$1,930 on sand for the playground area.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

Willis asked the commissioners if they get approval by the Park Advisory Board if he still needs to bring it to the commission.

The Board agreed that if it falls under the procurement policy, is within the original budget, and park board approves it, it does not need to come to the commission for approval.

9:10 AM**Anna Burson, Appraiser**

9. Request to Refill Personal Property Appraiser I Position

Burson presented a request to fill the Appraiser I Personal Property position.

Move to approve the request to refill the Appraiser I - Personal Property position at the earliest opportunity.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed a Riley County Position Action Form for an Appraiser I - Personal Property, in the Appraiser's Department, at a grade F.

9:15 AM Lori Feldkamp, Big Lakes Developmental Center Director

10. Big Lakes Developmental Center update
- Rescheduling to Thursday.

9:30 AM Press Conference

11. National Community Planning Month Proclamation - Greg McKinley and Amanda Webb (3 minutes)

McKinley presented the National Community Planning Month Proclamation to Amanda Webb.

Webb said it is National Community Planning month and she would like to recognize everyone for the planning community.

9:35 AM Craig Cox, Deputy County Counselor

12. Administrative Work Session
13. Pending County Projects County Counselor

Cox said the 2023 tax sale letters will go out in mid October.

Cox discussed the history of tax sales.

Cox presented an update on the projects he is working on.

9:45 AM Anna Burson, Appraiser

14. Recommendation to reject the bid received from Friesen CDJR out of Clay Center, KS to replace an Appraiser's Office Vehicle with a 2022-Dodge Durango SXT totaling \$41,596.

Burson asked the commissioners to reject the bid for the SUV submitted by Friesen.

Move to reject the bid submitted by Friesen CDJR for the 2022 Dodge Durango SXT as received during the bid opening on September 12, 2022.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:50 AM Darell Edie, Budget and Finance Officer

15. CIP PROJECT AMENDMENT TRAVERSE - EXPLORER

Edie discussed a state contract for a vehicle for the Appraiser's Office.

Burson discussed the state contract for the vehicle.

Ford said we need to rethink vehicles and the process. He is not comfortable with the price of the requested vehicle. Ford thinks we need a better plan.

Focke asked if there are other Riley County vehicles to use to get through the end of the year.

Move to approve the CIP Project Amendment Form for a 2023 Ford Explorer ECO BOOST in the amount of \$35,144.00 for the Appraiser's Office.

RESULT:	ADOPTED [2 TO 1]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Focke, McKinley
NAYS:	Ford

10:00 AM Anne Smith, aTa Bus Director

16. aTa Bus update

Smith presented an aTa Bus update.

Smith said their biggest challenge is inflation.

Adjournment

Move to adjourn after the Intergovernmental Luncheon.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

12:00 PM Intergovernmental Luncheon

17. Intergovernmental Luncheon Agenda