



**Board of Riley County
Commissioners
Regular Meeting
Agenda
October 12, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Highway Use Permit, Twin Valley 10481 Madison Creek Rd
4. Highway Use Permit, Twin Valley 17599 Welsh Rd
5. Highway Use Permit, Twin Valley 8130 N 52nd
6. Highway Use Permit, Twin Valley 13640 Gardiner Rd
7. Advisory Board appointment letters and Resolution
8. Sign a Tax Roll Correction
9. Sign Riley County Employee Action Form(s)
10. Intergovernmental Luncheon Agenda

Review Minutes

11. Board of Riley County Commissioners - Regular Meeting - Oct 5, 2023 9:30 AM

Review Tentative Agenda

12. Tentative Agenda

Press Conference Topics

13. Discuss Press Conference

9:00 AM

Russel Stukey, Emergency Management Director/Fire Chief

14. Bid opening for Riley County Fire District #1, Station 102, Ashland

9:10 AM

Evan McMillan, Assistant County Engineer

15. Bid opening for Fancy Creek Road bridge replacement

9:20 AM

Shelley Woodard, Deputy County Counselor

16. Executive session to discuss confidential legal advice regarding pending litigation issues

9:30 AM

Shilo Heger, Treasurer

17. September 2023 Revenue Reporting - Riley County Treasurer

9:45 AM

Jason Smith, Manhattan Area Chamber of Commerce

18. Economic development update

10:00 AM

Julie Gibbs, Health Department Director

19. RCHD Monthly Update
20. RCHD Raising Riley Update

10:30 AM

Budget and Planning Committee - Brittany Phillips, Budget and Finance Officer

21. Monthly Cash Flow Report for September 2023

10:50 AM

Clancy Holeman, Counselor/Director of Administrative Services

22. Administrative Work Session

11:10 AM

Ginny Petersen, RCGS

23. Riley County Genealogical Society update

11:20 AM

Shelley Woodard, Deputy County Counselor

24. Executive session for preliminary discussions relating to the acquisition of real property

Adjournment

Announcement

An Open House and Ribbon Cutting for the EMS/Ambulance North County Station will be held Saturday, October 14, 2023 at 10:00 a.m. at 506 E. Barton, Leonardville, Kansas.

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



PUBLIC WORKS
Permit

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: Mary Graham, Administrative Assistant II

MEETING: October 12, 2023

SUBJECT: Highway Use Permit, Twin Valley 10481 Madison Creek Rd

PRESENTER: John Ellermann, PE, Director of Public Works

BACKGROUND

Twin Valley is requesting permission to work in the right of way to bury fiber to 10481 Madison Creek Rd.

RECOMMENDATION(S)

Staff recommends approval of the Highway Use Permit as presented

POSSIBLE MOTION(S)

Move to approve the Highway Use Permit granting Twin Valley permission to complete the work as outlined on the Permit.

The Board agreed by consensus to

Enclosures:

- 09.21.23_Twin Valley 10481 Madison Creek (PDF)

**Riley County Public Works Department
Highway Use Permit - Document Management Form**

Project Number: Bury fiber to 10481 Madison Creek Rd
Requesting Party: 22 W Spruce, Miltonvale, KS 67466

Processing Procedure: Date and initial completed steps.

1. The public works department sends a copy of the document management form and permit to Operations Manager (OM) & Assistant County Engineer for recommendation.

Comments: Ensure all areas are backfilled, re-establish elevations and repair the existing right of way profiles within the work area. Maintain proper traffic control procedures during construction. **PROPERLY REPAIR ANY DAMAGE TO ROCK OR ASPHALT SURFACES.**

Signature:  9/21/23

2. The public works department sends a copy of Highway Use Permit to Township for recommendation. Township will call Public Works with any recommendations, if applicable.

Comments: Bala

The public works department attaches document management form to permit and gets recommendation signature from County Engineer. If recommended proceed by submitting scanned .pdf file (to include: Doc. Management Form and Original Highway Use Permit, with County Engineer signature and any additional maps or pages) to Minute Traq for scheduling of Commission meeting agenda. Place "Sign Here" post-it on original and deliver original to County Clerk's designated employee. Keep one copy here for our files.

Date 9/29/23 by MS

3. County Clerk via Minute Traq schedules permit to be signed by Chairman during next BOCC business meeting.
4. BOCC Chairman signs and dates permit. County Clerk produces 2 copies of permit including attached maps and sends to Administrative Clerk Public Works **the next business day**. County Clerk keeps original.
5. The public works department distributes copies of permit received from County Clerk.
 - CC: Petitioner ☐
 - Operations Manager ☐
 - Township Trustee: _____ (if on Township Road) ☐
 - Highway Use Permit filed with Document Management Form attached ☐

Date _____ by _____

Submitted by: Shannon Sterling
Mary Graham

Date Submitted: 02/10/2023
9/29/23

Attachment: 09.21.23_Twin Valley 10481 Madison Creek (13783 : Highway Use Permit)

Permit No. _____

APPLICATION FOR HIGHWAY USE PERMIT

Riley County, Kansas

Twin Valley Telephone

Applicant Name

Fiber optic

Type of Construction

22 W Spruce

Applicant Mailing Address

Miltonvale

City

KS

State

67466

Zip

Applicant hereby requests permission to Bury fiber to 10481 Madison creek road along and/or across the public roads of Riley County, Kansas, according to the details and route shown on the attached plans and standards for said construction.

A \$100 Application Fee and a detailed map of location (Include an aerial when possible) are required.

In support of its application, the Applicant states it is in the best interest of the residents of Riley County to allow construction of said facility. In addition, Applicant agrees as follows:

- Facility shall be installed in conformance with all items on approved plans, pertinent national codes/standards and the Riley County Highway Use Permit Requirements and Procedures. Any request for variance shall be an addendum to this application. Any utility sharing facilities with another entity is required to obtain a separate Highway Use Permit for their installation.
- A refundable deposit as specified in the Riley County Highway Use Permit Requirements and Procedures, made payable to Riley County, Kansas, shall accompany this application to guarantee satisfactory performance of the conditions of this permit.
- The County Engineer and/or the Township Trustee shall have the authority to require any needed repairs resulting from such construction in the road right-of-way for a period of one year from date of completed construction.
- In the event of road improvement or maintenance within the right-of-way, the applicant or its assigns will be responsible for the relocation of the facility at no cost to Riley County or the Township.
- Applicant shall notify the County Engineer at least 2 business days prior to the beginning of construction and upon completion of construction at 785-537-6330.
- It is understood, the work shall commence within three (3) months of the permit approval and be completed within thirty (30) days of the estimated duration of construction otherwise, the permit becomes null and void, unless an extension of time is approved.
- Applicant further represents it shall comply with and abide by any rule, regulation or condition of the permit made by the County Engineer and/or the Township Trustee.

Submitted by:

Submitter's Signature

9-18-23

Date

Rody Gregory - Const coordinator

Printed Name & Title

785-630-0327

Submitter's Telephone Number

Universal Cable

Contractor Name

Rody.gregory@twinvalley.net 913-481-7839

Submitter's Email Address

Contractor Telephone Number

2 weeks

Proposed Date of Construction

2 days

Estimated Duration of Construction

RECOMMENDED BY:

Riley County Engineer

Permit granted this _____ day of _____, 20____.

BOARD OF COUNTY COMMISSIONERS
RILEY COUNTY, KANSAS

Chairperson

OFFICE USE ONLY:

Application Fee: \$100.00

\$1,000 Deposit _____ Bond _____ Letter _____

Receipt No. 13159 Date: 9/21/23

Signature: [Signature]



Legend

- Business
- Feature 1
- fifth handh
- new hous
- Phase
- Phase 1E
- Phase 4 -
- Phase 7 -

3.a

Attachment: 09.21.23 Twin Valley 10481 Madison Creek (13783 : Highway Use Permit)



PUBLIC WORKS
Permit

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: Mary Graham, Administrative Assistant II

MEETING: October 12, 2023

SUBJECT: Highway Use Permit, Twin Valley 17599 Welsh Rd

PRESENTER: John Ellermann, PE, Director of Public Works

BACKGROUND

Twin Valley is requesting permission to work in the right of way to bury fiber to new home at 17599 Welsh Rd.

RECOMMENDATION(S)

Staff recommends approval of the Highway Use Permit as presented

POSSIBLE MOTION(S)

Move to approve the Highway Use Permit granting Twin Valley permission to complete the work as outlined on the Permit.

The Board agreed by consensus to

Enclosures:

- 09.21.23_Twin Valley 17599 Welsh Rd (PDF)

**Riley County Public Works Department
Highway Use Permit - Document Management Form**

Project Number: Bury fiber to new home 17599 Welsh Rd
Requesting Party: 22 W Spruce, Miltonvale, KS 67466

Processing Procedure: Date and initial completed steps.

1. The public works department sends a copy of the document management form and permit to Operations Manager (OM) & Assistant County Engineer for recommendation.

Comments: Ensure all areas are backfilled, re-establish elevations and repair the existing right of way profiles within the work area. Maintain proper traffic control procedures during construction. **PROPERLY REPAIR ANY DAMAGE TO ROCK OR ASPHALT SURFACES.**

Signature:  9/21/23

2. The public works department sends a copy of Highway Use Permit to Township for recommendation. Township will call Public Works with any recommendations, if applicable.
Comments:

The public works department attaches document management form to permit and gets recommendation signature from County Engineer. If recommended proceed by submitting scanned .pdf file (to include: Doc. Management Form and Original Highway Use Permit, with County Engineer signature and any additional maps or pages) to Minute Traq for scheduling of Commission meeting agenda. Place "Sign Here" post-it on original and deliver original to County Clerk's designated employee. Keep one copy here for our files.

Date 9/29/23 by MA

3. County Clerk via Minute Traq schedules permit to be signed by Chairman during next BOCC business meeting.
4. BOCC Chairman signs and dates permit. County Clerk produces **2** copies of permit including attached maps and sends to Administrative Clerk Public Works **the next business day**. County Clerk keeps original.
5. The public works department distributes copies of permit received from County Clerk.

CC: Petitioner	☐
Operations Manager	☐
Township Trustee: _____	(if on Township Road) ☐
Highway Use Permit filed with Document Management Form attached	☐

Date _____ by _____

Submitted by: Shannon Sterling
Mary Graham

Date Submitted: 02/10/2023
9/29/23

Attachment: 09.21.23_Twin Valley 17599 Welsh Rd (13784 : Highway Use Permit)

Permit No. _____

APPLICATION FOR HIGHWAY USE PERMIT

Riley County, Kansas

Twin Valley Telephone Fiber optic
 Applicant Name Type of Construction

22 W Spruce Millerville KS 67466
 Applicant Mailing Address City State Zip

Applicant hereby requests permission to Bury fiber to new home 17599 Welsh road
 along and/or across the public roads of Riley County, Kansas, according to the details and route shown on the attached plans and standards
 for said construction.

A \$100 Application Fee and a detailed map of location (include an aerial when possible) are required.

In support of its application, the Applicant states it is in the best interest of the residents of Riley County to allow construction of said facility. In addition, Applicant agrees as follows:

- Facility shall be installed in conformance with all items on approved plans, pertinent national codes/standards and the Riley County Highway Use Permit Requirements and Procedures. Any request for variance shall be an addendum to this application. Any utility sharing facilities with another entity is required to obtain a separate Highway Use Permit for their installation.
- A refundable deposit as specified in the Riley County Highway Use Permit Requirements and Procedures, made payable to Riley County, Kansas, shall accompany this application to guarantee satisfactory performance of the conditions of this permit.
- The County Engineer and/or the Township Trustee shall have the authority to require any needed repairs resulting from such construction in the road right-of-way for a period of one year from date of completed construction.
- In the event of road improvement or maintenance within the right-of-way, the applicant or its assigns will be responsible for the relocation of the facility at no cost to Riley County or the Township.
- Applicant shall notify the County Engineer at least 2 business days prior to the beginning of construction and upon completion of construction at 785-537-6330.
- It is understood, the work shall commence within three (3) months of the permit approval and be completed within thirty (30) days of the estimated duration of construction otherwise, the permit becomes null and void, unless an extension of time is approved.
- Applicant further represents it shall comply with and abide by any rule, regulation or condition of the permit made by the County Engineer and/or the Township Trustee.

Submitted by: Kody Gregory 9-18-23
 Submitter's signature Date

Kody Gregory Const Coordinator
 Printed Name & Title

785-690-6322
 Submitter's Telephone Number

Universal Cable
 Contractor Name

Kody.gregory@att.net
 Submitter's Email Address

913-481-7837
 Contractor Telephone Number

2 weeks
 Proposed Date of Construction

2 days
 Estimated Duration of Construction

RECOMMENDED BY: John Ellemann
 Riley County Engineer

Permit granted this _____ day of _____, 20____.

BOARD OF COUNTY COMMISSIONERS
 RILEY COUNTY, KANSAS

Chairperson

OFFICE USE ONLY:

Application Fee: \$100.00

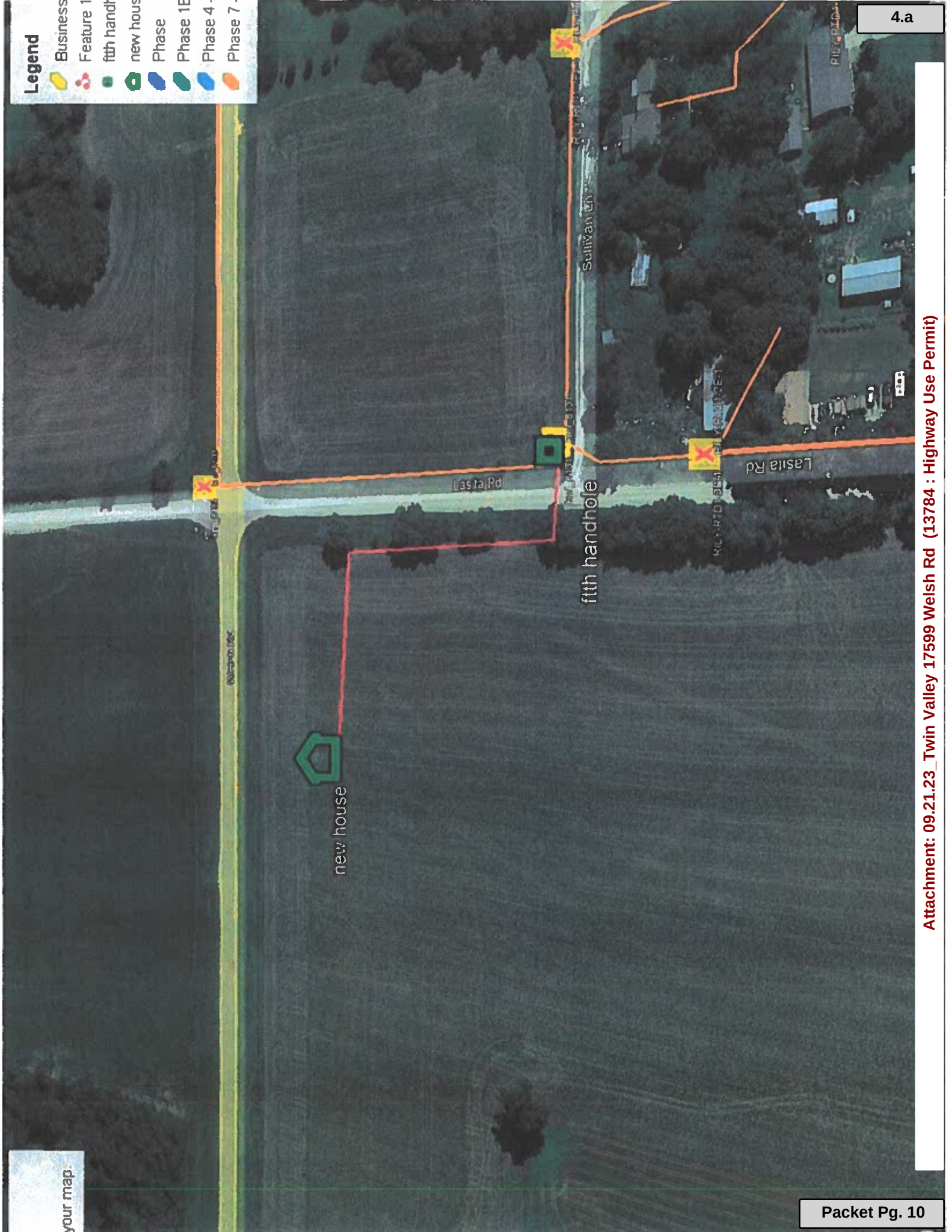
\$1,000 Deposit _____ Bond _____ Letter _____

Receipt No. 13159 Date: 9-21-23

Signature: [Signature]

Legend

- Business
- Feature 1
- fifth handh
- new hous
- Phase
- Phase 1E
- Phase 4.
- Phase 7.



4.a

Attachment: 09.21.23 Twin Valley 17599 Welsh Rd (13784 : Highway Use Permit)

your map



PUBLIC WORKS
Permit

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: Mary Graham, Administrative Assistant II
MEETING: October 12, 2023
SUBJECT: Highway Use Permit, Twin Valley 8130 N 52nd
PRESENTER: John Ellermann, PE, Director of Public Works

BACKGROUND

Twin Valley is requesting permission to work in the right of way to bury fiber to new home at 8130 N 52nd.

RECOMMENDATION(S)

Staff recommends approval of the Highway Use Permit as presented

POSSIBLE MOTION(S)

Move to approve the Highway Use Permit granting Twin Valley permission to complete the work as outlined on the Permit.

The Board agreed by consensus to

Enclosures:

- 09.21.23_Twin Valley 8130 N 52nd Rd (PDF)

**Riley County Public Works Department
Highway Use Permit - Document Management Form**

Project Number: Bury fiber to new home 8130 N 52nd Rd
Requesting Party: 22 W Spruce, Miltonvale, KS 67466

Processing Procedure: Date and initial completed steps.

1. The public works department sends a copy of the document management form and permit to Operations Manager (OM) & Assistant County Engineer for recommendation.

Comments: Ensure all areas are backfilled, re-establish elevations and repair the existing right of way profiles within the work area. Maintain proper traffic control procedures during construction. **PROPERLY REPAIR ANY DAMAGE TO ROCK OR ASPHALT SURFACES.**

Signature: _____

Don R. Perry 9/21/23

2. The public works department sends a copy of Highway Use Permit to Township for recommendation. Township will call Public Works with any recommendations, if applicable.

Comments: *Wildcat*

The public works department attaches document management form to permit and gets recommendation signature from County Engineer. If recommended proceed by submitting scanned .pdf file (to include: Doc. Management Form and Original Highway Use Permit, with County Engineer signature and any additional maps or pages) to Minute Traq for scheduling of Commission meeting agenda. Place "Sign Here" post-it on original and deliver original to County Clerk's designated employee. Keep one copy here for our files.

Date 9/29/23 by MC

3. County Clerk via Minute Traq schedules permit to be signed by Chairman during next BOCC business meeting.
4. BOCC Chairman signs and dates permit. County Clerk produces **2** copies of permit including attached maps and sends to Administrative Clerk Public Works **the next business day**. County Clerk keeps original.
5. The public works department distributes copies of permit received from County Clerk.
 - CC: Petitioner ☐
 - Operations Manager ☐
 - Township Trustee: _____ (if on Township Road) ☐
 - Highway Use Permit filed with Document Management Form attached ☐

Date _____ by _____

Submitted by: Shannon Sterling
Mary Graham

Date Submitted: ~~02/10/2023~~
9/29/23

Attachment: 09.21.23_Twin Valley 8130 N 52nd Rd (13785 : Highway Use Permit)

Permit No. _____

APPLICATION FOR HIGHWAY USE PERMIT

Riley County, Kansas

Twin Valley Telephone

Applicant Name

fiber optic

Type of Construction

22 W Spruce

Applicant Mailing Address

Miltonvale

City

Ks

State

67466

Zip

Applicant hereby requests permission to Bury fiber to new home 8130 N 52nd road along and/or across the public roads of Riley County, Kansas, according to the details and route shown on the attached plans and standards for said construction.

A \$100 Application Fee and a detailed map of location (include an aerial when possible) are required.

In support of its application, the Applicant states it is in the best interest of the residents of Riley County to allow construction of said facility. In addition, Applicant agrees as follows:

- A. Facility shall be installed in conformance with all items on approved plans, pertinent national codes/standards and the Riley County Highway Use Permit Requirements and Procedures. Any request for variance shall be an addendum to this application. Any utility sharing facilities with another entity is required to obtain a separate Highway Use Permit for their installation.
- B. A refundable deposit as specified in the Riley County Highway Use Permit Requirements and Procedures, made payable to Riley County, Kansas, shall accompany this application to guarantee satisfactory performance of the conditions of this permit.
- C. The County Engineer and/or the Township Trustee shall have the authority to require any needed repairs resulting from such construction in the road right-of-way for a period of one year from date of completed construction.
- D. In the event of road improvement or maintenance within the right-of-way, the applicant or its assigns will be responsible for the relocation of the facility at no cost to Riley County or the Township.
- E. Applicant shall notify the County Engineer at least 2 business days prior to the beginning of construction and upon completion of construction at 785-537-6330.
- F. It is understood, the work shall commence within three (3) months of the permit approval and be completed within thirty (30) days of the estimated duration of construction otherwise, the permit becomes null and void, unless an extension of time is approved.
- G. Applicant further represents it shall comply with and abide by any rule, regulation or condition of the permit made by the County Engineer and/or the Township Trustee.

Submitted by: _____

Kathy Green

Submitter's signature

9-18-23

Date

Kathy Green - Construction coordinator

Printed Name & Title

785-630-0327

Submitter's Telephone Number

Universal cable

Contractor Name

Kathy.greene@tdtinc.com

Submitter's Email Address

913-481-7839

Contractor Telephone Number

2 weeks

Proposed Date of Construction

2 days

Estimated Duration of Construction

RECOMMENDED BY: _____

John Ellermann
Riley County Engineer

Permit granted this _____ day of _____, 20____.

BOARD OF COUNTY COMMISSIONERS
RILEY COUNTY, KANSAS

Chairperson

OFFICE USE ONLY:Application Fee: \$100.00\$1,000 Deposit _____ Bond ☒ Letter _____Receipt No. 13159 Date: 9-24-23Signature: [Signature]

Legend

- Business [
- Feature 1
- fifth handhc
- new house
- Phase
- Phase 1E
- Phase 4 -
- Phase 7 -

5.a

new house

N 52nd St

fifth handhole

•M_9821 •M_9821
RICH RD 8130.6
RICH RD 8130.6

our map



PUBLIC WORKS
Permit

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

COMMISSION AGENDA REPORT

FROM: Mary Graham, Administrative Assistant II

MEETING: October 12, 2023

SUBJECT: Highway Use Permit, Twin Valley 13640 Gardiner Rd

PRESENTER: John Ellermann, PE, Director of Public Works

BACKGROUND

Twin Valley is requesting permission to work in the right of way to bury fiber to 13640 Gardiner Rd

RECOMMENDATION(S)

Staff recommends approval of the Highway Use Permit as presented

POSSIBLE MOTION(S)

Move to approve the Highway Use Permit granting Twin Valley permission to complete the work as outlined on the Permit.

The Board agreed by consensus to

Enclosures:

- 10.04.23_Twin Valley 13640 Gardiner Rd. (PDF)

**Riley County Public Works Department
Highway Use Permit - Document Management Form**

Project Number: Bury Fiber to 13640 Gardiner Rd. Randolph KS
Requesting Party: Twin Valley 22 W Spruce Milford KS 67466

Processing Procedure: Date and initial completed steps.

1. The public works department sends a copy of the document management form and permit to Operations Manager (OM) & Assistant County Engineer for recommendation.

Comments: Ensure all areas are backfilled, re-establish elevations and repair the existing right of way profiles within the work area. Maintain proper traffic control procedures during construction. **PROPERLY REPAIR ANY DAMAGE TO ROCK OR ASPHALT SURFACES.**

Signature:  10/4/2023

2. The public works department sends a copy of Highway Use Permit to Township for recommendation. Township will call Public Works with any recommendations, if applicable.

Comments: County Rd.

The public works department attaches document management form to permit and gets recommendation signature from County Engineer. If recommended, proceed by submitting scanned .pdf file (to include: Doc. Management Form and Original Highway Use Permit, with County Engineer signature and any additional maps or pages) to Minute Traq for scheduling of Commission meeting agenda. Place "Sign Here" post-it on original and deliver original to County Clerk's designated employee. Keep one copy here for our files.

Date 10.4.23 by LLA

3. County Clerk via Minute Traq schedules permit to be signed by Chairman during next BOCC business meeting.
4. BOCC Chairman signs and dates permit. County Clerk produces 2 copies of permit including attached maps and sends to Administrative Clerk Public Works **the next business day**. County Clerk keeps original.
5. The public works department distributes copies of permit received from County Clerk.

CC: Petitioner	☐
Operations Manager	☐
Township Trustee: <u>N/A</u>	(if on Township Road) ☐
Highway Use Permit filed with Document Management Form attached	☐

Date _____ by _____

Submitted by: Mary Graham

Date Submitted 10.4.23

Attachment: 10.04.23_Twin Valley 13640 Gardiner Rd. (13786 : Highway Use Permit)

Permit No. _____

APPLICATION FOR HIGHWAY USE PERMIT

Riley County, Kansas

Twin Valley Telephone

Applicant Name

Fiber optic

Type of Construction

22 W Spruce

Applicant Mailing Address

Miltonvale

City

KS

State

67466

Zip

Applicant hereby requests permission to Bury fiber to 13640 Gardiner road Randolph along and/or across the public roads of Riley County, Kansas, according to the details and route shown on the attached plans and standards for said construction.

A \$100 Application Fee and a detailed map of location (include an aerial when possible) are required.

In support of its application, the Applicant states it is in the best interest of the residents of Riley County to allow construction of said facility. In addition, Applicant agrees as follows:

- A. Facility shall be installed in conformance with all items on approved plans, pertinent national codes/standards and the Riley County Highway Use Permit Requirements and Procedures. Any request for variance shall be an addendum to this application. Any utility sharing facilities with another entity is required to obtain a separate Highway Use Permit for their installation.
- B. A refundable deposit as specified in the Riley County Highway Use Permit Requirements and Procedures, made payable to Riley County, Kansas, shall accompany this application to guarantee satisfactory performance of the conditions of this permit.
- C. The County Engineer and/or the Township Trustee shall have the authority to require any needed repairs resulting from such construction in the road right-of-way for a period of one year from date of completed construction.
- D. In the event of road improvement or maintenance within the right-of-way, the applicant or its assigns will be responsible for the relocation of the facility at no cost to Riley County or the Township.
- E. Applicant shall notify the County Engineer at least 2 business days prior to the beginning of construction and upon completion of construction at 785-637-6330.
- F. It is understood, the work shall commence within three (3) months of the permit approval and be completed within thirty (30) days of the estimated duration of construction otherwise, the permit becomes null and void, unless an extension of time is approved.
- G. Applicant further represents it shall comply with and abide by any rule, regulation or condition of the permit made by the County Engineer and/or the Township Trustee.

Submitted by: _____

Submitter's signature

10-3-23

Date

Kody Gregory - Construction Coordinator

Printed Name & Title

785-630-0322

Submitter's Telephone Number

Universal cable

Contractor Name

Kgregory@twinvalley.com

Submitter's Email Address

813-481-7839

Contractor Telephone Number

1 week

Proposed Date of Construction

2 days

Estimated Duration of Construction

RECOMMENDED BY: _____

John Ellman
Riley County Engineer

Permit granted this _____ day of _____, 20____.

BOARD OF COUNTY COMMISSIONERS
RILEY COUNTY, KANSAS

Chairperson

OFFICE USE ONLY:

Application Fee: \$100⁰⁰\$1,000 Deposit _____ Bond ☒ Letter _____

Receipt No. 13170 Date: 10.3.23

Signature: mg

Attachment: 10.04.23 Twin Valley 13640 Gardiner Rd. (13786 : Highway Use Permit)

Untitled Map

Write a description for your map.

Attachment: 10.04.23_Twin Valley 13640 Gardiner Rd. (13786 : Highway Use Permit)

Google Earth

Gardiner Rd

13640 Gardiner Rd

new structure

ftp handhole

893

Legend

- 12 fiber path
- 13640 Gardiner Rd
- existing duct
- ftp handhole
- new structure

400 ft





COUNTY CLERK & ELECTIONS
Boards

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Cindy Kabriel, Senior Administrative Assistant

MEETING: October 12, 2023

SUBJECT: Advisory Board appointment letters and Resolution

PRESENTER: Cindy Kabriel, Senior Administrative Assistant

POSSIBLE MOTION(S)

Move to approve the following appointments and “Resolution No. 101223- , A Resolution appointing Riley County representatives to Council/Advisory Boards.”

Joseph Whitlock Comm Dist 3		Solid Waste Management Committee
Grace Tua Comm Dist 1	October 12, 2023 – December 31, 2025	Public Health Advisory Council

Enclosures:

- SWMC and PHAC apptmt letters (PDF)



BOARD OF COMMISSIONERS

7.a

115 N. 4th Street, 1st Floor
Manhattan, Kansas 66501
Phone: 785-565-6844
Fax: 785-565-6844
E-mail: bocc@rileycountyks.gov

October 12, 2023

Joseph Whitlock
1565 Jefferson Ridge Apt# 3
Manhattan, KS 66502

Dear Joseph:

This is to confirm your appointment to the Solid Waste Management Committee. We greatly appreciate your willingness to serve on this Council/Board and know that the Solid Waste Management Committee will benefit from your contribution.

Sincerely,

Riley County Board of County Commissioners

Chair

Member

Member

Attachment: SWMC and PHAC and PHAC apptmt letters (13790 : Advisory Board Appointments)

Cindy Kabriel

From: Amanda Webb
Sent: Wednesday, September 20, 2023 8:59 AM
To: Cindy Kabriel; Lisa Daily
Subject: RE: Online Form Submittal: Advisory Council/Board Application Form

Thank you, Cindy. I'd like to recommend appointment of Joseph Whitlock to the Solid Waste Management Committee.

-Amanda

From: Cindy Kabriel [REDACTED]
Sent: Wednesday, September 20, 2023 8:07 AM
To: Amanda Webb [REDACTED] Daily [REDACTED]
Subject: FW: Online Form Submittal: Advisory Council/Board Application Form

Cindy Kabriel
Senior Administrative Assistant
Riley County Clerk's Office
110 Courthouse Plaza, B118
Manhattan, KS 66502
phone: (785) 565-6202
fax: (785) 537-6394

From: [REDACTED]
Sent: Wednesday, September 20, 2023 6:05 AM
To: Cindy Kabriel [REDACTED]
Subject: Online Form Submittal: Advisory Council/Board Application Form

Advisory Council/Board Application Form

Personal Information

RILEY COUNTY APPLICATION FOR SERVING ON A COUNTY ADVISORY COUNCIL/BOARD

Following is a list of current County Advisory Council/Boards. If you have any questions or need additional information about the specific group(s) you are interested in, please contact the County Clerk's Office (565-6202).

Select the Board, Solid Waste Management Committee
Commission, or Committee
applying for

PERSONAL INFORMATION

Attachment: SWMC and PHAC apptmt letters (13790 : Advisory Board Appointments)

First Name	joseph
Last Name	whitlock
Address1	1565 Jefferson Ridge, Apt #3
Address2	<i>Field not completed.</i>
City	Manhattan
State	KS
Zip	66502
Phone Number	
Business Address	1628 Claflin Rd, Dykstra Hall 101A
Business Phone Number	<i>Field not completed.</i>
Occupation	Executive Director, EHS
Email Address	
Statement of Interest	The EHS Office at KSU seeks to collaborate with Riley County to develop sound sustainable practices that benefit the community and region. I have over 20 years of experience in EHS including reducing solid, hazardous, and special waste streams in the private sector and county government and anticipate successfully collaborating with all stakeholders and our community to improve our disposal/repurposing/reuse/recycling methods.

References

REFERENCES

Please submit at least one reference.

Reference Name	rachael warhurst
Reference Phone Number	
Reference Email Address	
Relationship	Colleague

(Section Break)

Reference Name	<i>Field not completed.</i>
----------------	-----------------------------

Reference Phone Number *Field not completed.*

Reference Email Address *Field not completed.*

Relationship *Field not completed.*

(Section B - 2nd)

Reference Name *Field not completed.*

Reference Phone Number *Field not completed.*

Reference Email Address *Field not completed.*

Relationship *Field not completed.*

Sign and Submit

Type Your Name joseph whitlock

Thank you for your interest in serving Riley County

When an opening on a council/board occurs, the Riley County Commissioners will review the applications on file. If your application is selected, you will be contacted to confirm that you are still interested in serving on this council/board before an appointment is made.

All applications will remain on file for three years.

Questions?

Please contact the County Clerk's Office during regular business hours.

Phone: (785) 565-6200

Address: 110 Courthouse Plaza, Manhattan, Kansas 66502

Email not displaying correctly? [View it in your browser.](#)



BOARD OF COMMISSIONERS

7.a

115 N. 4th Street, 1st Floor
Manhattan, Kansas 66501
Phone: 785-565-6841
Fax: 785-565-6841
E-mail: bocc@rileycountyks.gov

October 12, 2023

Grace Tua
9966 Rosemary Lane
Manhattan, KS 66502

Dear Grace:

This is to confirm your appointment to the Riley County Public Health Council as an Alternate to Matthew Rutkowski. We greatly appreciate your willingness to serve on this Council/Board and know that the Riley County Public Health Council will benefit from your contribution. Your term appointment is through December 31, 2025.

Sincerely,

Riley County Board of County Commissioners

Chair

Member

Member

Attachment: SWMC and PHAC apptmt letters (13790 : Advisory Board Appointments)

Cindy Kabriel

From: Tasha R. Drake
Sent: Tuesday, September 5, 2023 9:16 AM
To: Cindy Kabriel
Cc: [REDACTED]; Julie Gibbs
Subject: FW: Letter of resignation

Torre Dunlea has submitted her resignation letter from PHAC.

Please see message below.

Sincerely,

Tasha R. Drake

Administrative Assistant II
 Riley County Health Department
 2030 Tecumseh Rd.
 Manhattan, KS 66502
 Phone: 785.776.4779 Ext. 7622

From: Dunlea, Torre E CIV DHA IRWIN ACH (US, [REDACTED])
Sent: Tuesday, September 5, 2023 9:10 AM
To: Tasha R. Drake <[REDACTED]>
Cc: [REDACTED], Julie Gibbs <[REDACTED]>
Subject: RE: Letter of resignation

Good morning,

Apologies for the late reply – I am only in the office part time to accommodate for classes.

This email is to formally notify you that I am resigning from the Public Health Advisory Board. My last meeting was August 30th, 2023. Thank you for the opportunity to attend these meeting!

Best,
 Torre

From: Tasha R. Drake <[REDACTED]>
Sent: Thursday, August 31, 2023 10:15 AM
To: Dunlea, Torre E CIV DHA IRWIN ACH (USA) <[REDACTED]>
Cc: [REDACTED]
Subject: [Non-DoD Source] Letter of resignation

Hi Torre,

As you mentioned yesterday's meeting was your 1st and last meeting, with that being said do you mind typing up a resignation letter? You may send that to myself, Phil Mattox - [REDACTED] and Julie Gibbs - [REDACTED].

Attachment: SWMC and PHAC apptmt letters (13790 : Advisory Board Appointments)

Cindy Kabriel

From: Tasha R. Drake
Sent: Wednesday, September 6, 2023 10:00 AM
To: Cindy Kabriel; Julie Gibbs
Subject: RE: Online Form Submittal: Advisory Council/Board Application Form

Thank you Ms. Cindy,

We will have the PHAC review her application at the next meeting.

PHAC plans to have Major Tua replace Torre Dunlea as the alternate for Matthew Rutkowski.

Sincerely,

Tasha R. Drake

Administrative Assistant II
 Riley County Health Department
 2030 Tecumseh Rd.
 Manhattan, KS 66502
 Phone: 785.776.4779 Ext. 7622

From: Cindy Kabriel <[REDACTED]>
Sent: Wednesday, September 6, 2023 9:57 AM
To: Julie Gibbs <[REDACTED]>; Tasha R. Drake <[REDACTED]>
Subject: FW: Online Form Submittal: Advisory Council/Board Application Form

Cindy Kabriel
 Senior Administrative Assistant
 Riley County Clerk's Office
 110 Courthouse Plaza, B118
 Manhattan, KS 66502
 phone: (785) 565-6202
 fax: (785) 537-6394

From: [REDACTED]
Sent: Wednesday, September 6, 2023 9:55 AM
To: Cindy Kabriel <[REDACTED]>
Subject: Online Form Submittal: Advisory Council/Board Application Form

Advisory Council/Board Application Form

Personal Information

Attachment: SWMC and PHAC apptmt letters (13790 : Advisory Board Appointments)

Cindy Kabriel

From: Tasha R. Drake
Sent: Thursday, September 28, 2023 12:37 PM
To: Cindy Kabriel; Julie Gibbs
Subject: RE: Online Form Submittal: Advisory Council/Board Application Form

There was a unanimous vote for Grace Tua,
She will take the place of Torre Dunlea.
Thanks,

Tasha R. Drake
Administrative Assistant II
Riley County Health Department
2030 Tecumseh Rd.
Manhattan, KS 66502
Phone: 785.776.4779 Ext. 7622

From: Cindy Kabriel <[REDACTED]>
Sent: Wednesday, September 6, 2023 9:57 AM
To: Julie Gibbs <[REDACTED]>; Tasha R. Drake <[REDACTED]>
Subject: FW: Online Form Submittal: Advisory Council/Board Application Form

Cindy Kabriel
Senior Administrative Assistant
Riley County Clerk's Office
110 Courthouse Plaza, B118
Manhattan, KS 66502
phone: (785) 565-6202
fax: (785) 537-6394

From: [REDACTED]
Sent: Wednesday, September 6, 2023 9:55 AM
To: Cindy Kabriel <[REDACTED]>
Subject: Online Form Submittal: Advisory Council/Board Application Form

Advisory Council/Board Application Form

Personal Information

RILEY COUNTY APPLICATION FOR SERVING ON A COUNTY ADVISORY
COUNCIL/BOARD

Attachment: SWMC and PHAC apptmt letters (13790 : Advisory Board Appointments)

Following is a list of current County Advisory Council/Boards. If you have any questions or need additional information about the specific group(s) you are interested in, please contact the County Clerk's Office (565-6202).

Select the Board, Commission, or Committee applying for
Riley County Public Health Council

PERSONAL INFORMATION

First Name	Grace
Last Name	Tua
Address1	9966 ROSEMARY LN
Address2	<i>Field not completed.</i>
City	MANHATTAN
State	KS
Zip	66502
Phone Number	[REDACTED]
Business Address	7665 Normandy Avenue
Business Phone Number	785-239-9874
Occupation	Chief, Army Public Health Nurse
Email Address	[REDACTED]
Statement of Interest	Fort Riley Department of Public Health aims to collaborate and foster relationships with neighboring communities for the benefit of soldiers and families.

References

REFERENCES

Please submit at least one reference.

Reference Name	Torre Dunlea
Reference Phone Number	210-687-6230
Reference Email Address	[REDACTED]

Relationship Colleague

(Section Break)

Reference Name *Field not completed.*

Reference Phone Number *Field not completed.*

Reference Email Address *Field not completed.*

Relationship *Field not completed.*

(Section Break)

Reference Name *Field not completed.*

Reference Phone Number *Field not completed.*

Reference Email Address *Field not completed.*

Relationship *Field not completed.*

Sign and Submit

Type Your Name Grace Tua

Thank you for your interest in serving Riley County

When an opening on a council/board occurs, the Riley County Commissioners will review the applications on file. If your application is selected, you will be contacted to confirm that you are still interested in serving on this council/board before an appointment is made.

All applications will remain on file for three years.

Questions?

Please contact the County Clerk's Office during regular business hours.

Phone: (785) 565-6200

Address: 110 Courthouse Plaza, Manhattan, Kansas 66502

Email not displaying correctly? [View it in your browser.](#)

RESOLUTION NO. 101223-**A RESOLUTION APPOINTING RILEY COUNTY REPRESENTATIVES
TO ADVISORY BOARDS**

WHEREAS, Riley County has positions available to be filled on various boards; and

WHEREAS, the following positions are open and the county residents listed below are eligible and have indicated a willingness to serve; and

WHEREAS, the Board of Commissioners of Riley County, Kansas, desire to appoint these county residents to the boards and for the terms as indicated below:

Joseph Whitlock Comm Dist 3		Solid Waste Management Committee
Grace Tua Comm Dist 1	October 12, 2023 – December 31, 2025	Public Health Advisory Council

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of Riley County, Kansas, that the above referenced county residents are hereby appointed to the various county boards for the designated period of time.

ADOPTED this 12th day of October, 2023.

BOARD OF COUNTY COMMISSIONERS
OF RILEY COUNTY, KANSAS

CHAIR

MEMBER

MEMBER

ATTEST:

RICH VARGO
Riley County Clerk

Attachment: SWMC and PHAC and PHAC apptmt letters (13790 : Advisory Board Appointments)



COUNTY CLERK & ELECTIONS
Tax Roll Correction

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Lori Muir, Real Estate Specialist

MEETING: October 12, 2023

SUBJECT: Sign a Tax Roll Correction

PRESENTER: Rich Vargo, County Clerk

POSSIBLE MOTION(S)

Move to approve the Tax Roll Correction.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- image30214 (PDF)

TAX ROLL CORRECTION
REAL ESTATE

Printed by LMUIR

2023/10/11

Taxpayer ID MHIM0001
Owner ID MHIM0001

Control # 2023001976

Tax Year 2021
Tract # 004463

MHI-MANHATTAN 2 LLC

CAMA # 204-18-2-20-19-001-00-0-01

WARD 4 LOTS 497-500

1468 KIMBEROUGH RD STE 103

TU 11 Manhattan City TIF #6

GERMANTOWN, TN 38138-2422

Parcel 385
USD 383

Property Address 715 12TH ST

APPRAISER SECTION (Value)

2023/10/11 LMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
CU	1575000	13076580	14651580

CL	Land	Imp	Total
CU	1575000	13076580	14651580

Assessed Prior to Correction:

CL	Land	Imp	Total
CU	393750	3269145	3662895

CL	Land	Imp	Total
CU	393750	3269145	3662895
SB41			

Appraised After Correction:

CL	Land	Imp	Total
CU	1575000	9985000	11560000

CL	Land	Imp	Total
CU	1575000	9985000	11560000

Assessed After Correction:

CL	Land	Imp	Total
CU	393750	2496250	2890000

CL	Land	Imp	Total
CU	393750	2496250	2890000
SB41			

Net Change
3091580-

Net Change
3091580-

Net Change

Net Change
772895-

Net Change
772895-
SB41

CLERK SECTION (Tax)

2023/10/11 LMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy	Gen Tax	SB41 \$	SB41 Tax Dollars
157.46100	576763.12		

Levy	Gen Tax	SB41 \$	SB41 Tax Dollars
157.46100	576763.12		

Levy	Gen Tax	SB41 \$	SB41 Tax Dollars
157.46100	576763.12		

Tax After Correction:

Levy	Gen Tax	SB41 \$	SB41 Tax Dollars
157.46100	455062.30		

Levy	Gen Tax	SB41 \$	SB41 Tax Dollars
157.46100	455062.30		

Levy	Gen Tax	SB41 \$	SB41 Tax Dollars
157.46100	455062.30		

Net Change

Net Change
121700.82-

Net Change
121700.82-

Net Change
121700.82-

TREASURER SECTION (Summary)

Net Change in Assessed Value

Net Change in Assessed Value	Net Change in Assessed Value
(no SB41 influence)	772895-

Net Change in Assessed Value	Net Change in Assessed Value
Applicable Mill Levy	157.46100

Net Change in Assessed Value	Net Change in Assessed Value
Net Change in Levied Tax Dollars	121700.82-

Net Change in SB41 Exemption

Type of Correction DECREASE

Correction Code CO C.O.T.A./OTHER Rate 2.00%

Tax Statement # 21833

Comments BOTA stipulated value

Docket #2021-1615-EQ

Owner MHIM0001

MHI-MANHATTAN 2 LLC

Net Change in Total Tax Dollars	Net Change in Total Tax Dollars
121700.82-	121700.82-

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.
(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: image30214 (13794 : Tax Roll Corrections)



COUNTY CLERK & ELECTIONS
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Elizabeth Ward, Human Resources Director

MEETING: October 12, 2023

SUBJECT: Sign Riley County Employee Action Form(s)

PRESENTER: Elizabeth Ward, Human Resources Director

Enclosures:

- 2023-10 Temp Elections NKnorp EAF (DOCX)
- 2023-10 Temp Elections KNagai-Velasquez EAF (DOCX)
- 2023-10 Temp Elections SPollman EAF (DOCX)
- 2023-10 Temp Elections KHennedigeSayomiPeiris EAF (DOCX)
- 2023-10 Temp Elections SMolder EAF (DOCX)
- 2023-10 Temp Elections DBreault EAF (DOCX)

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Nancy Knorp**Status Change Date:** 10/16/2023**Status Change:** New Hire**Date of Hire:** 10/16/2023**Seniority:** 0 Year(s), 0 Month(s)**Position:** Election Board Worker**Position Type:** As-Needed**Pay Range:** TEMP**Pay Type:** STIPEND**Base Rate:** By Position**Annualized Pay:** \$0.00**Funds Codes:** 19-Election**Supervisor:** Susan Boller**Department Head:** Rich Vargo

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2023-10 Temp Elections NKnorp EAF (13793 : Employee Action Form (Green Sheet))

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Kiku Nagia-Velasquez**Status Change Date:** 10/16/2023**Status Change:** New Hire**Date of Hire:** 10/16/2023**Seniority:** 0 Year(s), 0 Month(s)**Position:** Election Board Worker**Position Type:** As-Needed**Pay Range:** TEMP**Pay Type:** STIPEND**Base Rate:** By Position**Annualized Pay:** \$0.00**Funds Codes:** 19-Election**Supervisor:** Susan Boller**Department Head:** Rich Vargo

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2023-10 Temp Elections KNagai-Velasquez EAF (13793 : Employee Action Form (Green Sheet))

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Sharon Pollman**Status Change Date:** 10/16/2023**Status Change:** New Hire**Date of Hire:** 10/16/2023**Seniority:** 0 Year(s), 0 Month(s)**Position:** Election Board Worker**Position Type:** As-Needed**Pay Range:** TEMP**Pay Type:** STIPEND**Base Rate:** By Position**Annualized Pay:** \$0.00**Funds Codes:** 19-Election**Supervisor:** Susan Boller**Department Head:** Rich Vargo

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2023-10 Temp Elections SPollman EAF (13793 : Employee Action Form (Green Sheet))

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Kamaranga Hennedige Sayomi Peiris**Status Change Date:** 10/16/2023**Status Change:** New Hire**Date of Hire:** 10/16/2023**Seniority:** 0 Year(s), 0 Month(s)**Position:** Election Board Worker**Position Type:** As-Needed**Pay Range:** TEMP**Pay Type:** STIPEND**Base Rate:** By Position**Annualized Pay:** \$0.00**Funds Codes:** 19-Election**Supervisor:** Susan Boller**Department Head:** Rich Vargo

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2023-10 Temp Elections KHennedigeSayomiPeiris EAF (13793 : Employee Action Form (Green Sheet))

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: Scout Molder**Status Change Date:** 10/16/2023**Status Change:** New Hire**Date of Hire:** 10/16/2023**Seniority:** 0 Year(s), 0 Month(s)**Position:** Election Board Worker**Position Type:** As-Needed**Pay Range:** TEMP**Pay Type:** STIPEND**Base Rate:** By Position**Annualized Pay:** \$0.00**Funds Codes:** 19-Election**Supervisor:** Susan Boller**Department Head:** Rich Vargo

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2023-10 Temp Elections SMolder EAF (13793 : Employee Action Form (Green Sheet))

RILEY COUNTY EMPLOYEE ACTION FORM

Company Code: 166733

Full Legal Name: DeAnn Breault**Status Change Date:** 10/16/2023**Status Change:** New Hire**Date of Hire:** 10/16/2023**Seniority:** 0 Year(s), 0 Month(s)**Position:** Election Board Worker**Position Type:** As-Needed**Pay Range:** TEMP**Pay Type:** STIPEND**Base Rate:** By Position**Annualized Pay:** \$0.00**Funds Codes:** 19-Election**Supervisor:** Susan Boller**Department Head:** Rich Vargo

BoCC Chair _____

Date: _____

BoCC Member _____

Date: _____

BoCC Member _____

Date: _____

Attachment: 2023-10 Temp Elections DBreault EAF (13793 : Employee Action Form (Green Sheet))

Cindy Kabriel

From: DIANE DENISON <DIANEDE@usd383.org>
Sent: Monday, October 9, 2023 5:25 PM
To: Carson Kober; John Matta; BRENDA WOLF; Chelsea Johnson; Andrew Lawson; Adrienne Tucker; JASON HILGERS; Jared Wasinger; Kristen Dolf; Lauren Page; Linda Morse; Linda Morse; Mark Hatesohl; RON FEHR; Wynn Butler; Jerry Lonergan; Janna Williams; Marissa Jones-Flaget; Richard Weixelman; Vickie James; Ben Van Becelaere; USARMY Fullmer; Kelley Paskow; Steve Crusinberry; Vern Henricks; LTG Council; Sydney Carlin; Mike Dodson; Grant Hill; Marshall Stewart; Kristin Holt; Cheyenne Brunkow; Jason Smith; Mike Matson; George Kandt; Perfecto, Adrian; Brandon Peoples; KMAN; Christian Bright; Pawlosky, Katherine - REE-ARS; Walker, Jason R - ARS; Tim Barr; Robbin Waldner Cole; Bruce Johnson; Chad Kinsley; Dee McKee; Greg Riat; Pat Weixelman; Amanda Webb; Barry Wilkerson; Cindy Kabriel; Clancy Holeman; David Adams; Jill Seaton; John Ford; John Ellermann; Greg McKinley; Rich Vargo; Kathryn Focke; Keirsten Cragg; Russel Stukey; Gary Fike; Shelly Williams; Vivienne Leyva; Amy Manges; Shilo Heger; Anna Burson; Julie Gibbs; Brandy Lucas; Kurt Moldrup; Greg Steere; Nichole Glessner; Bryan Richardson; Reid Petty; Sarah Henry; Little, Kristin (Moran); Curt Herrman; Darell Edie; KRISTIN BRIGHTON; KARLA HAGEMEISTER; JAYME MORRIS-HARDEMAN; Brandy Santos; CHRISTINE WEIXELMAN; Jayme Morris-Hardeman; DIANE DENISON; ERIC REID; Deb Nuss; Brad Jager; Brian Peete; Scott Hajek; Erin Freidline; Kenny Titus; Cheryl Grice; Usha Reddi; Usha Reddi; NATHAN DOWNS
Subject: 10-23-23 Intergovernmental Luncheon
Attachments: 10-23-23 Intergovernmental Draft Agenda.pdf; 2023 Intergovernmental Luncheons and Schedule.pdf

Attached is the draft agenda for the next Intergovernmental Luncheon scheduled for Monday, October 23, from 12:00 p.m. – 1:00 p.m. (food available starting at 11:30 a.m.). I have also attached the 2023 schedule.

This meeting will be held in person at RockinK's on Kimball Avenue. **Please send let me know of topics you would like added to the agenda** and RSVP to me by Wednesday, October 18th if you plan on attending and eating lunch.

All meals are catered by RockinK's. Cost is \$14 per person and payment will be collected on site – cash and checks, or entities can be billed by Manhattan-Ogden USD 383.

Please note that if you have RSVP'd for lunch and do not pay/attend, your entity will be billed for the cost of the meal – I will try to accommodate and make changes outside of the deadline when possible.

Thanks,
Diane

Diane Denison
 Executive Administrative Assistant to the Superintendent/Board Clerk
 Manhattan-Ogden USD 383
 Robinson Education Center
 2031 Poyntz Avenue
 Manhattan, KS 66502
 785-587-2000

Attachment: October I/G Luncheon (12915 : Intergovernmental Luncheon Meeting Information)



INTERGOVERNMENTAL LUNCHEON

October 23, 2023
 12:00 p.m. (Noon)
 Rockin K's
 1880 Event Space
 1880 Kimball Avenue
 Manhattan, KS

A G E N D A

- I. Gather and Luncheon (11:30-12:00)
- II. Convene and Introductions
- III. Agenda Topics
- IV. Miscellaneous Updates and Announcements and Possible Future Items
 - a. Local Mental Health Needs Assessment (information attached)
- V. Next Meeting Date: November 27, 2023
- VI. Adjournment

For those who have RSVP'd for lunch, food will be served starting at 11:30AM.
Payments can be collected on site by Manhattan-Ogden USD 383 by cash, check, or credit card.
If individuals need to be invoiced, address of entity to be billed is required with contact information.



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
October 16, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Bid recommendation for Ashland Fire Station
2. National Hospice and Palliative Care Month - November 2023
Proclamation
3. Veterans Day Proclamation

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Dani Hallgren, Konza Prairie Community Health and Dental Center

4. Konza Prairie Community Health and Dental Center update

9:15 AM

David Adams, EMS/Ambulance Director

5. Staff update

9:30 AM

Press Conference

6. Presentation of National Hospice and Palliative Care Month
Proclamation - Kathryn Focke and Rhys Baker (2-3 minutes)
7. Presentation of Veterans Day Proclamation - Kathryn Focke and
Vernon Turner (2-3 minutes)
8. General Election - Rich Vargo (2 minutes)

9:40 AM

Amanda Webb, Planning/Special Projects Director

9. City of Manhattan's Comprehensive Plan Amendments

Attachment: 10-16-23 tentative agenda (12878 : Tentative Agenda)

- 10:10 AM Rich Vargo, County Clerk**
10. Election Office Space
- 10:25 AM Clancy Holeman, Counselor/Director of Administrative Services**
11. Administrative Work Session
- 10:30 AM Emily Wagner, Emergency Shelter Director**
12. Emergency Shelter update
- 10:40 AM David Adams, EMS/Ambulance Director**
13. Staff update
- 10:55 AM Heather Germann, Leonardville Nursing Home**
14. Letter of Support for KDOT grant application
- 11:10 AM Clancy Holeman, Counselor/Director of Administrative Services**
15. Executive session to discuss confidential legal advice regarding pending litigation issues
- 12:00 PM Law Enforcement Agency Meeting**
- Adjournment**

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
October 19, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Katharine Hensler, Museum Director

2. Staff update

9:15 AM

Amy Manges, Register of Deeds

3. Staff update

9:30 AM

Clancy Holeman, Counselor/Director of Administrative Services

4. Administrative Work Session

9:50 AM

Break

10:00 AM

Gary Fike, County Extension Director

5. Staff update

10:15 AM

Brian Peete, RCPD Director

6. RCPD update

Adjournment

Attachment: 10-19-23 tentative agenda (12878 : Tentative Agenda)

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 10-19-23 tentative agenda (12878 : Tentative Agenda)



COUNTY TREASURER'S OFFICE
Staff Update

Shilo Heger
Treasurer
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6320

STAFF REPORT

FROM: Shilo Heger

MEETING: October 12, 2023

SUBJECT: September 2023 Revenue Reporting - Riley County Treasurer

PRESENTER: Shilo Heger

Enclosures:

- September Financials (PDF)

Riley County Balance Sheet
September 30, 2023

17.a

Assets		Liabilities/Fund Balances		
KS State Bank-Checking	49,262,395.31	County General		24,429,503.94
KS State Bank-ARP	13,728,009.17	Disaster Fund (ARPA Funds)		13,728,009.17
Riley State Bank	137,107.08	Health Department		1,277,038.45
Leonardville State Bank	5,000.00	Capital Improvements Fund		14,143,897.09
Sunflower Bank	0.00	Economic Development		340,085.60
Cash on Hand	44,762.70	RCPD Levy/Inmate Medical		1,405,095.14
CD/CDARS	11,566,475.37	Bond & Interest		248,794.49
		Road & Bridge Capital Projects		6,944,455.94
		Road & Bridge .20 Sales Tax		1,463,789.63
		Landfill Closure		44,935.82
		County Building		204,907.63
		County Auction		307,049.92
		Solid Waste		609,983.09
		Emergency Management		645,993.67
		Fire District #1		1,002,632.36
		Register of Deeds Tech Fund		159,724.76
		Clerk Tech Fund		162,226.28
		Treasurer Tech Fund		107,665.18
		Motor Vehicle Operations		292,385.29
		RCPD Ops/IT Reserve/Seizure		3,030,049.92
		District Court-Technology		163,514.38
		Court Services		4,225.00
		EMS Grants		6,610.91
		Museum Bequest		6,582.25
		War Memorial Fund		11,310.07
		KS Opioid Settlement		120,618.02
		LATCF Funds		100,000.00
		Miscellaneous		42,863.60
		Community Corrections		384,463.06
		JJA Prevention	Teen Court	Adult Services
		Juvenile Intake Case Manager	Juvenile Service	Special Alcohol
		County Attorney		5,982.57
		Special Prosecutor Trust	PATF	
		Benefit Districts		1,295,066.40
		University Park	Moehlman Bottoms	Deep Creek
		Carson Sewer	Valleywood	Lakeside Heights
		Hunters Island	Terra Heights	Konza
		Mertz/McGehee Drainage		
		Funds to be Distributed		26,190.10
		City Funds	Wildlife & Parks	School Funds
		Township Funds	Special Assessments	State Funds
		Cemetery Funds		
		Tax Holding Funds		2,028,099.90
		Commercial Vehicle Fees	16/20M Truck Taxes	Advance Tax
		Recreational Vehicle Tax	Current Ad Valorem Tax	Sales Tax Coll
		Motor Vehicle Tax	Delinquent PP Tax	Driver's License
		Motor Vehicle Registrations	Delinquent RL Tax	Veh Rental Excise
TOTAL ASSETS	\$ 74,743,749.63	TOTAL LIABILITIES & FUND BAL		74,743,749.63

Investments and Interest
September 30, 2023
Investments & Year to Date Interest

Bank	CDs	Checking Savings	Year to Date Interest	2022 Interest
KS State Bank	\$0.00	\$62,990,404.48	\$2,387,723.33	
Riley State Bank	\$2,900,000.00	\$137,107.08	\$370.78	
Peoples State Bank	\$0.00	\$5,000.00	\$35.70	
Sunflower	\$0.00	\$0.00	\$0.00	
UMB	\$800,000.00	\$0.00	\$26,399.99	
Landmark National Bank	\$0.00	\$0.00	\$0.00	
Intrust	\$5,500,000.00	\$0.00	\$0.00	
Capitol Federal	\$1,000,000.00	\$0.00	\$0.00	
Community 1st National Bank	\$0.00	\$0.00	\$0.00	
United Bank	\$400,000.00	\$0.00	\$0.00	
Municipal Investment Pool	\$0.00	\$0.00	\$27,911.07	
Commerce Bank	\$966,475.37	\$0.00	\$72,095.49	
Central National Bank	\$0.00	\$0.00	\$0.00	
Total	\$11,566,475.37	\$63,132,511.56	\$2,514,536.36	\$866,534.32
Cash & Transfer items	\$44,762.70			
Total on Deposit	\$74,743,749.63			

	2023	2022
Interest Transfers		
Capital Improvements #145	\$346,338.58	\$97,892.50
Emergency 911 #148	\$24,362.41	\$8,038.12
Reg of Deeds Technology #106	\$5,733.30	\$1,853.76
Clerk Technology #107	\$5,198.26	\$1,420.31
Treasurer Technology #108	\$3,350.06	\$885.32
RCPD Seizure Funds	\$11,079.31	\$2,912.10
Total Transfers	\$396,061.92	\$113,002.11

Net Interest to County General	\$2,118,474.44	\$753,532.21
Less Interest Paid for Treasury Bond	\$0.00	-\$2,633.40

Net Interest Earned	\$2,118,474.44	\$750,898.81
----------------------------	-----------------------	---------------------

Budget	\$ 100,000.00	\$25,000.00
---------------	----------------------	--------------------

% Collected	2118.47%	3014.13%
-------------	----------	----------

Interest - ARPA Fund	\$512,324.76	\$888.53
-----------------------------	---------------------	-----------------

Interest rate on active checking account	5.49%
Interest rate on one year investments	5.52%

**General Fund Revenue Detail
Through September 30, 2023**

17.a

	September		Year To Date		
	Actual	Budget	Actual	Budget	Variance
Motor Vehicle					
Motor Vehicle	777,112.18	772,827.00	1,831,421.40	1,850,722.00	-19,300.60
Vehicle Rental Excise	27,158.90	10,578.00	48,426.20	21,156.00	27,270.20
Recreational Vehicle	7,682.80	7,548.00	17,283.37	17,171.00	112.37
Commercial Vehicles	6,187.27	0.00	83,806.86	80,380.00	3,426.86
Ad Valorem					
RL/Oil/PP	713,562.22	1,264,731.00	24,703,540.80	25,294,617.00	-591,076.20
Intangible	4,682.53	5,852.00	253,697.20	195,087.00	58,610.20
16/20 M Trucks	616.49	502.00	13,472.22	16,770.00	-3,297.78
Watercraft	276.33	230.00	11,088.00	7,683.00	3,405.00
Delinquent Tax	62,782.77	0.00	277,243.34	0.00	277,243.34
Sales Tax	167,263.67	150,000.00	1,670,199.90	1,350,000.00	320,199.90
Payment In Lieu of Tax	0.00	0.00	42,953.00	20,000.00	22,953.00
City/County Highway	0.00	0.00	772,995.08	828,758.25	-55,763.17
Interest/Penalties	16,214.27	25,000.00	240,893.60	225,000.00	15,893.60
Investment Interest	274,528.97	8,333.33	2,118,474.44	75,000.00	2,043,474.44
Recording Fees	30,735.00	25,000.00	280,320.00	225,000.00	55,320.00
Hertiage Trust Fund	2,296.00	2,083.33	20,715.00	18,750.00	1,965.00
Juvenile Supervision Fees	0.00	41.67	138.15	375.00	-236.85
Diversion Fees	0.00	4,666.67	35,940.56	42,000.00	-6,059.44
Franchise Fees	0.00	0.00	19,264.42	26,250.00	-6,985.58
Miscellaneous	972.52	0.00	1,123.52	0.00	1,123.52
Departments					
Clerk	17,781.50	250.00	18,361.23	2,250.00	16,111.23
Register of Deeds	2,416.65	2,083.33	29,655.55	18,750.00	10,905.55
Treasurer	157.25	666.67	2,758.55	6,000.00	-3,241.45
Clerk of the District Court	11,507.07	3,750.00	39,497.67	33,750.00	5,747.67
Emergency Management	0.00	375.00	86,517.30	3,375.00	83,142.30
Coroner	0.00	0.00	4,193.60	0.00	4,193.60
Fair	1,755.50	1,666.67	23,843.00	15,000.00	8,843.00
Museum	0.00	0.00	0.00	0.00	0.00
Election	38.74	416.67	2,071.67	3,750.00	-1,678.33
Ambulance/EMS	144,062.70	110,430.42	1,420,417.76	993,873.75	426,544.01
Appraiser	35.92	1,416.67	4,950.08	12,750.00	-7,799.92
Planning & Development	2,702.00	3,166.67	28,362.32	28,500.00	-137.68
Information Systems	38.00	0.00	24,921.78	0.00	24,921.78
General-General	4,813.09	0.00	117,415.18	0.00	117,415.18
Public Works	43,803.83	40,000.00	304,572.13	360,000.00	-55,427.87
Noxious Weed	4,275.00	10,000.00	94,361.98	90,000.00	4,361.98
Total Before Transfers	2,325,459.17	2,451,615.08	34,644,896.86	31,862,718.00	2,782,178.86
Transfers In	0.00	0.00	28,183.06	0.00	0.00
Total After Transfers	2,325,459.17	2,451,615.08	34,673,079.92	31,862,718.00	2,810,361.92
Over/Under Budget Before Transfers	-5.15%		8.73%		
Over/Under Budget After Transfers	-5.15%		8.82%		

Attachment: September Financials (13781 : September Treasurer's Report-2023)

2023 General Fund Revenue
Year To Date

17.a

	September		Year To Date		
	Actual	Budget	Actual	Budget	% of Budget Collected
Motor Vehicle					
Motor Vehicle	777,112.18	772,827.00	1,831,421.40	2,033,757.00	90.05%
Vehicle Rental Excise	27,158.90	10,578.00	48,426.20	21,156.00	228.90%
Recreational Vehicle	7,682.80	7,548.00	17,283.37	18,872.00	91.58%
Commercial Vehicles	6,187.27	0.00	83,806.86	80,380.00	104.26%
Ad Valorem					
RL/Oil/PP	713,562.22	1,264,731.00	24,703,540.80	25,294,617.00	97.66%
Intangible	4,682.53	5,852.00	253,697.20	195,087.00	130.04%
16/20 M Trucks	616.49	502.00	13,472.22	16,770.00	80.34%
Watercraft	276.33	230.00	11,088.00	7,683.00	144.32%
Delinquent Tax	62,782.77	0.00	277,243.34	0.00	0.00%
Sales Tax	167,263.67	150,000.00	1,670,199.90	1,800,000.00	92.79%
Payment In Lieu of Tax	0.00	0.00	42,953.00	40,000.00	107.38%
City/County Highway	0.00	0.00	772,995.08	1,105,011.00	69.95%
Interest/Penalties	16,214.27	25,000.00	240,893.60	300,000.00	80.30%
Investment Interest	274,528.97	8,333.33	2,118,474.44	100,000.00	2118.47%
Recording Fees	30,735.00	25,000.00	280,320.00	300,000.00	93.44%
Hertiage Trust Fund	2,296.00	2,083.33	20,715.00	25,000.00	0.00%
Juvenile Supervision Fees	0.00	41.67	138.15	500.00	27.63%
Diversion Fees	0.00	4,666.67	35,940.56	56,000.00	64.18%
Franchise Fees	0.00	0.00	19,264.42	35,000.00	55.04%
Miscellaneous	972.52	0.00	1,123.52	0.00	0.00%
Departments					
Clerk	17,781.50	250.00	18,361.23	3,000.00	612.04%
Register of Deeds	2,416.65	2,083.33	29,655.55	25,000.00	118.62%
Treasurer	157.25	666.67	2,758.55	8,000.00	34.48%
Clerk of the District Court	11,507.07	3,750.00	39,497.67	45,000.00	87.77%
Emergency Management	0.00	375.00	86,517.30	4,500.00	0.00%
Coroner	0.00	0.00	4,193.60	0.00	0.00%
Fair	1,755.50	1,666.67	23,843.00	20,000.00	119.22%
Museum	0.00	0.00	0.00	0.00	0.00%
Election	38.74	416.67	2,071.67	5,000.00	41.43%
Ambulance/EMS	144,062.70	110,430.42	1,420,417.76	1,325,165.00	107.19%
Appraiser	35.92	1,416.67	4,950.08	17,000.00	29.12%
Planning & Development	2,702.00	3,166.67	28,362.32	38,000.00	74.64%
Information Systems	38.00	0.00	24,921.78	0.00	0.00%
General-General	4,813.09	0.00	117,415.18	0.00	0.00%
Public Works	43,803.83	40,000.00	304,572.13	480,000.00	63.45%
Noxious Weed	4,275.00	10,000.00	94,361.98	120,000.00	78.63%
Total Before Transfers	2,325,459.17	2,451,615.08	34,644,896.86	33,520,498.00	103.35%
Transfers In	0.00	0.00	28,183.06	300,000.00	0.00%
Total After Transfers	2,325,459.17	2,451,615.08	34,673,079.92	33,820,498.00	102.52%
Over/Under Budget Before Transfers	-5.15%				
Over/Under Budget After Transfers	-5.15%				
September = 75.00% of the Budget					

Attachment: September Financials (13781 : September Treasurer's Report-2023)

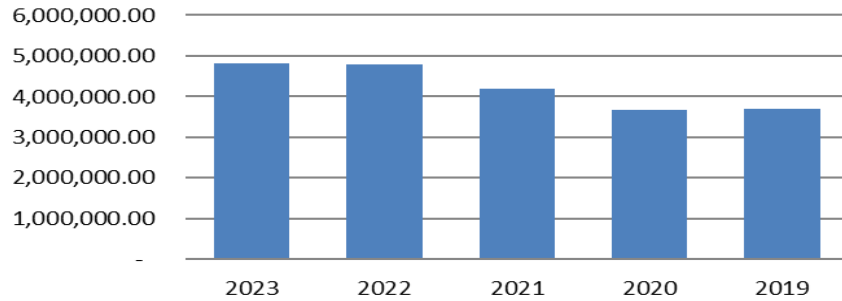
**Sales Tax Received
September 30, 2023**

	County General			2013 R&B .50% Sales Tax	2013 R&B .50% Sales Tax	2023 R&B .20% Sales Tax	Prior Year Variance	Total Collected	2023 Budget	% Over Budget
	2022	2023	Prior Year Variance	2022	2023					
January (Nov)	176,613.72	193,878.41	9.78%	176,613.72	193,878.40	0.00	9.78%	387,756.81	300,000.00	29.25%
February (Dec)	203,380.11	211,882.26	4.18%	203,380.11	211,882.25	0.00	4.18%	423,764.51	300,000.00	41.25%
March (Jan)	164,982.21	168,813.93	2.32%	164,982.20	0.00	195,644.52	18.59%	364,458.45	300,000.00	21.49%
April (Feb)	153,999.52	170,747.53	10.88%	153,999.52	0.00	197,885.43	28.50%	368,632.96	300,000.00	22.88%
May (Mar)	191,055.04	197,338.15	3.29%	191,055.03	0.00	228,702.28	19.70%	426,040.43	300,000.00	42.01%
June (Apr)	194,557.33	176,160.38	-9.46%	194,557.33	0.00	204,158.59	4.93%	380,318.97	300,000.00	26.77%
July (May)	166,841.98	182,832.23	9.58%	166,841.98	0.00	211,890.83	27.00%	394,723.06	300,000.00	31.57%
August (June)	188,561.83	201,283.34	6.75%	188,561.83	0.00	232,392.78	23.24%	433,676.12	300,000.00	44.56%
September (July)	227,154.27	167,263.67	-26.37%	227,154.26	0.00	193,115.20	-14.98%	360,378.87	300,000.00	20.13%
October (Aug)	146,657.85		-100.00%	146,657.84	0.00		-100.00%	0.00	300,000.00	-100.00%
November (Sept)	215,216.37		-100.00%	215,216.36	0.00		-100.00%	0.00	300,000.00	-100.00%
December (Oct)	194,581.96		-100.00%	194,581.95	0.00		-100.00%	0.00	300,000.00	-100.00%
Year to Date	\$2,223,602.19	\$1,670,199.90		\$2,223,602.13	\$405,760.65	\$1,463,789.63	-24.89%	\$3,539,750.18	\$3,600,000.00	-1.67%

	2022	2023
Sales Tax Collected	\$4,447,204.32	\$3,539,750.18
Budget	\$3,400,000.00	\$3,600,000.00
% of Budget Collected	130.80%	98.33%
% Over Budget	30.80%	23.33%

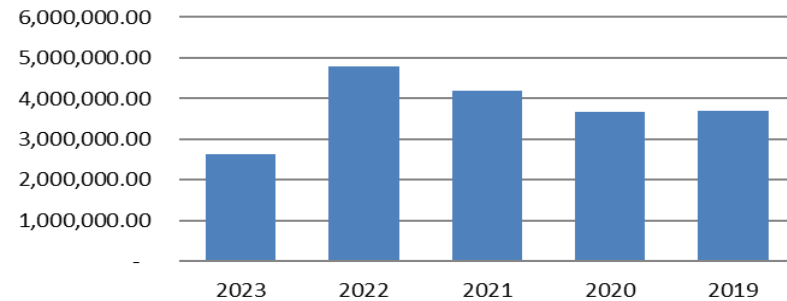
Attachment: September Financials (13781 : September Treasurer's Report-2023)

.50% General Fund Sales Tax Year to Date Sept. (July Sales)



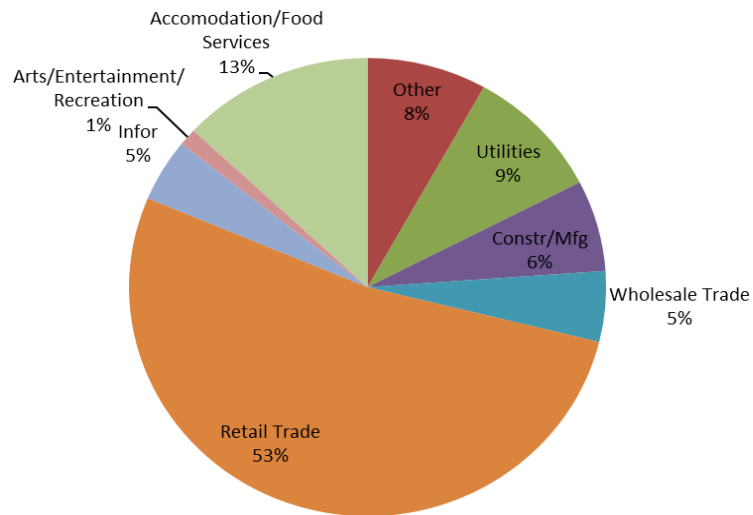
September 2023 YTD increase of .90%

Road & Bridge Sales Tax Year to Date Sept. (July Sales)

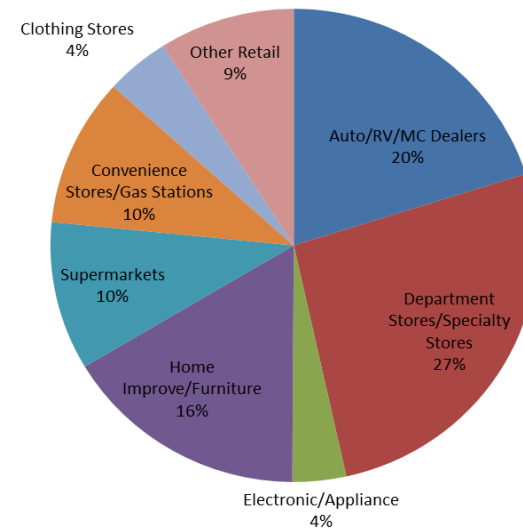


September 2023 YTD decrease of 44.88%

September Sales Tax Report July Sales by Type



September Sales Tax Report July Retail Sales



September 2023 (July Sales)

			State
Sales Tax			Treasurer
Leonardville	407,693.43	0.003644	1,485.50
Ogden	407,693.43	0.015265	6,223.43
Randolph	407,693.43	0.001253	510.85
Riley	407,693.43	0.009492	3,869.74
Manhattan	407,693.43	0.623408	254,159.19
County	407,693.43	0.346939	141,444.72
		1.000001	407,693.43

Use Tax			
Leonardville	74,419.34	0.003644	271.17
Ogden	74,419.34	0.015265	1,136.01
Randolph	74,419.34	0.001253	93.25
Riley	74,419.34	0.009492	706.37
Manhattan	74,419.34	0.623408	46,393.59
County	74,419.34	0.346939	25,818.95
		1.000001	74,419.34

.50 Sales Tax	482,112.77
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.20 Sales Tax	193,115.20
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Total Sales Tax	675,227.97
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HEALTH DEPARTMENT
Update

Julie Gibbs
Health Department
Director
2030 Tecumseh Rd
Manhattan, KS 66502
Phone: 785-776-4779

COMMISSION AGENDA REPORT

FROM: Julie Gibbs
MEETING: October 12, 2023
SUBJECT: RCHD Monthly Update
PRESENTER: Julie Gibbs

See attached

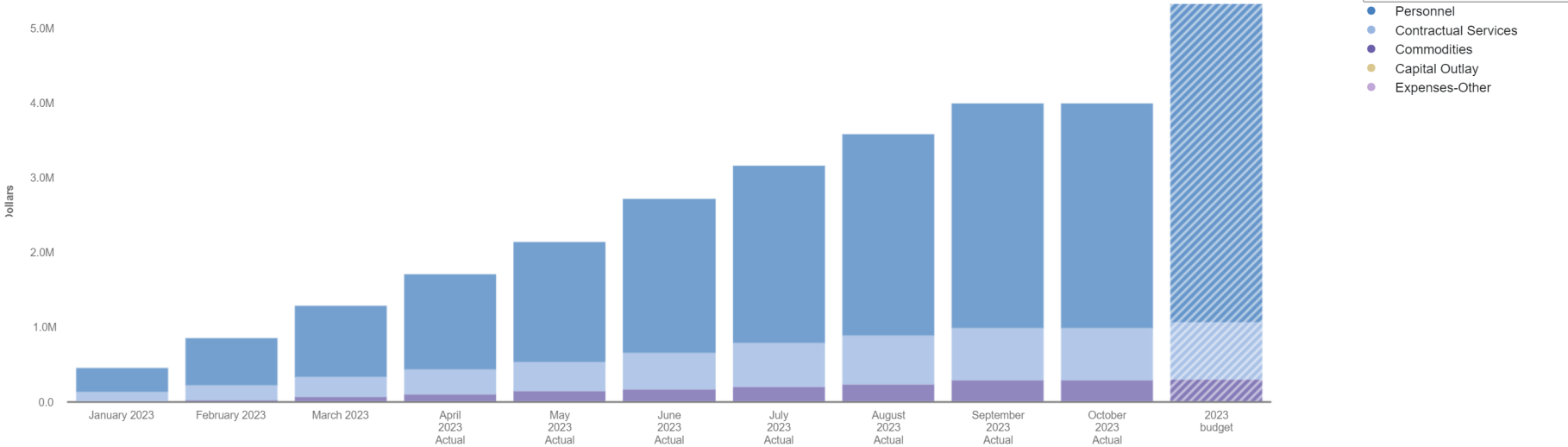
Enclosures:

- HDExpenses (PNG)
- HDRevenues (002) (PNG)
- BOCCmonthlypresoct23 [Autosaved] (PDF)

Cumulative Expenses by Department

General Fund Cumulative Revenues by Department.

Visualization

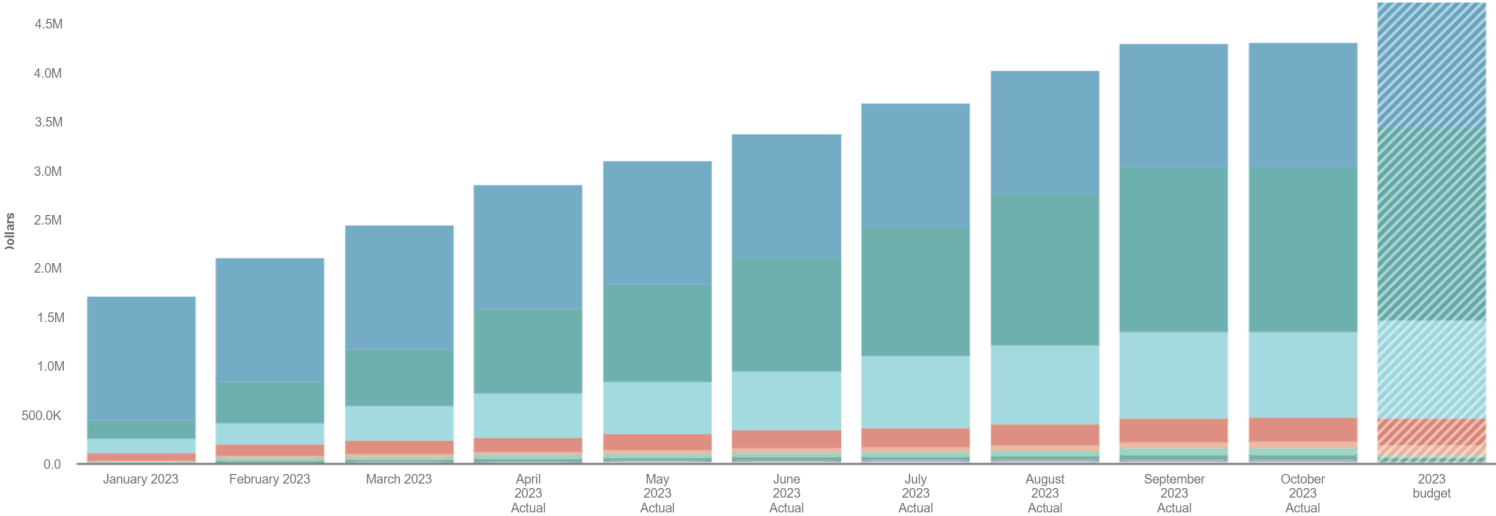


Expand All	January 2023	February 2023	March 2023	April 2023 Actual	May 2023 Actual	June 2023 Actual	July 2023 Actual	August 2023 Actual	September 2023 Actual	October 2023 Actual	2023 budget	2023 Variance	2023 Va
▶ Personnel	\$ 316,225	\$ 635,804	\$ 957,460	\$ 1,277,230	\$ 1,598,696	\$ 2,056,369	\$ 2,373,435	\$ 2,689,581	\$ 3,003,632	\$ 3,003,632	\$ 4,241,089	-1,237,457	-2
▶ Contractual Services	138,422	190,851	264,141	335,358	397,048	495,896	589,581	659,948	706,512	706,512	774,180	-67,668	-
▶ Commodities	8,548	35,099	67,670	103,118	144,430	165,446	202,699	231,960	283,371	283,371	306,549	-23,178	-
▶ Capital Outlay	0	2,690	6,418	6,418	6,418	6,418	6,418	7,017	11,956	11,956	0	11,956	-
▶ Expenses-Other	0	0	0	0	0	100	182	182	182	182	0	182	--
Total	\$ 463,195	\$ 864,443	\$ 1,295,689	\$ 1,722,124	\$ 2,146,592	\$ 2,724,230	\$ 3,172,315	\$ 3,588,688	\$ 4,005,653	\$ 4,005,653	\$ 5,321,810	-1,316,157	-

Cumulative Revenues by Department

General Fund Cumulative Revenues by Department.

Visualization



Sort **Large to Small**

Transfers In

Federal Grant

State Grant

Insurance

Client Services

Grants-Other

Medicaid

Miscellaneous Collection

More (4 grouped)

View More

	January 2023	February 2023	March 2023	April 2023 Actual	May 2023 Actual	June 2023 Actual	July 2023 Actual	August 2023 Actual	September 2023 Actual	October 2023 Actual	2023 budget	2023 Variance	2023 Va
Transfers In	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	0	
Federal Grant	186,394	429,065	581,728	859,352	993,423	1,164,533	1,320,304	1,544,413	1,685,598	1,685,598	1,973,964	-288,366	-1
State Grant	152,875	217,072	361,057	456,319	529,364	595,356	734,141	809,096	882,271	882,271	1,005,892	-123,621	-1
Insurance	76,831	117,027	137,749	146,922	168,477	193,533	203,052	222,498	245,937	246,787	277,500	-30,713	-1
Client Services	9,252	16,864	22,332	29,157	36,055	43,361	49,263	58,676	65,822	65,822	105,150	-39,328	-3
Grants-Other	17,250	33,650	33,650	42,150	43,150	43,530	43,530	43,530	66,530	66,530	21,030	45,500	21
Medicaid	4,315	17,622	21,629	25,665	28,265	34,165	37,530	43,561	47,232	47,232	46,500	732	
Miscellaneous Collection	2,108	4,461	7,319	9,427	11,955	14,071	16,330	18,448	21,056	23,556	25,296	-1,740	-
Special Collections	4,170	9,960	13,260	15,450	18,090	18,480	18,630	18,630	18,630	18,630	0	18,630	
Expense Reimbursement	3,848	5,350	5,480	6,762	7,272	8,337	9,110	9,612	10,126	10,126	0	10,126	
Prior Year Voids	0	0	234	234	837	837	837	837	837	837	0	837	
Miscellaneous Reimb	0	0	0	0	0	0	0	0	0	824	0	824	--
Total	\$ 1,727,023	\$ 2,121,049	\$ 2,454,416	\$ 2,861,416	\$ 3,106,867	\$ 3,386,181	\$ 3,702,706	\$ 4,039,280	\$ 4,314,018	\$ 4,318,193	\$ 4,725,318		



BOH Monthly Report October 2023

Julie Gibbs, MPH
Riley County Health Department
2030 Tecumseh Rd.
Manhattan, Kansas 66502

Attachment: BOCCmonthlypresoct23 [Autosaved] (13788 : RCHD Update)



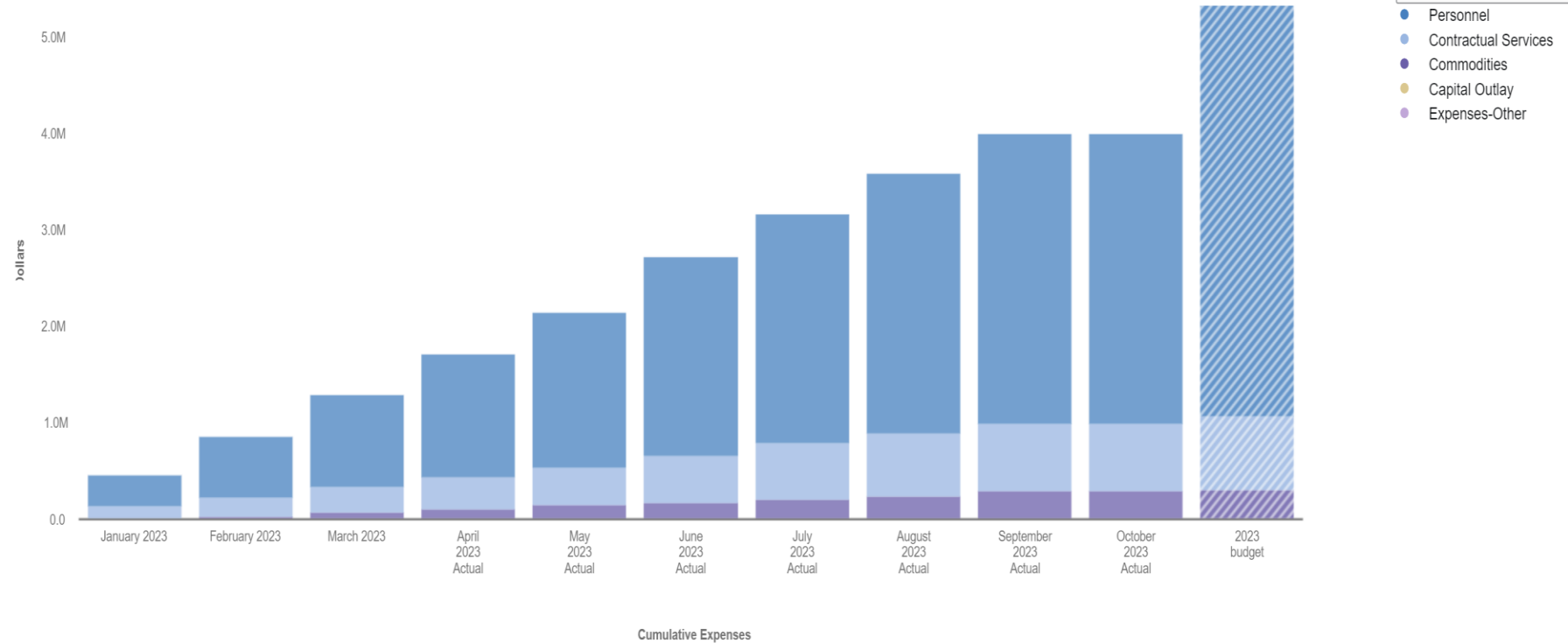
RCHD Expenses

19.c

Cumulative Expenses by Department

General Fund Cumulative Revenues by Department.

Visualization



Expand All	January 2023	February 2023	March 2023	April 2023 Actual	May 2023 Actual	June 2023 Actual	July 2023 Actual	August 2023 Actual	September 2023 Actual	October 2023 Actual	2023 budget	2023 Variance	2023	100%
Personnel	\$ 316,225	\$ 635,804	\$ 957,460	\$ 1,277,230	\$ 1,598,696	\$ 2,056,369	\$ 2,373,435	\$ 2,689,581	\$ 3,003,632	\$ 3,003,632	\$ 4,241,089	-1,237,457	8%	
Contractual Services	138,422	190,851	264,141	335,358	397,048	495,896	589,581	659,948	706,512	706,512	774,180	-67,668	4%	
Commodities	8,548	35,099	67,670	103,118	144,430	165,446	202,699	231,960	283,371	283,371	306,549	-23,178	6%	
Capital Outlay	0	2,690	6,418	6,418	6,418	6,418	6,418	7,017	11,956	11,956	0	11,956	--	
Expenses-Other	0	0	0	0	0	100	182	182	182	182	0	182	--	
Total	\$ 463,195	\$ 864,443	\$ 1,295,689	\$ 1,722,124	\$ 2,146,592	\$ 2,724,230	\$ 3,172,315	\$ 3,588,688	\$ 4,005,653	\$ 4,005,653	\$ 5,321,628	-1,315,975	3%	

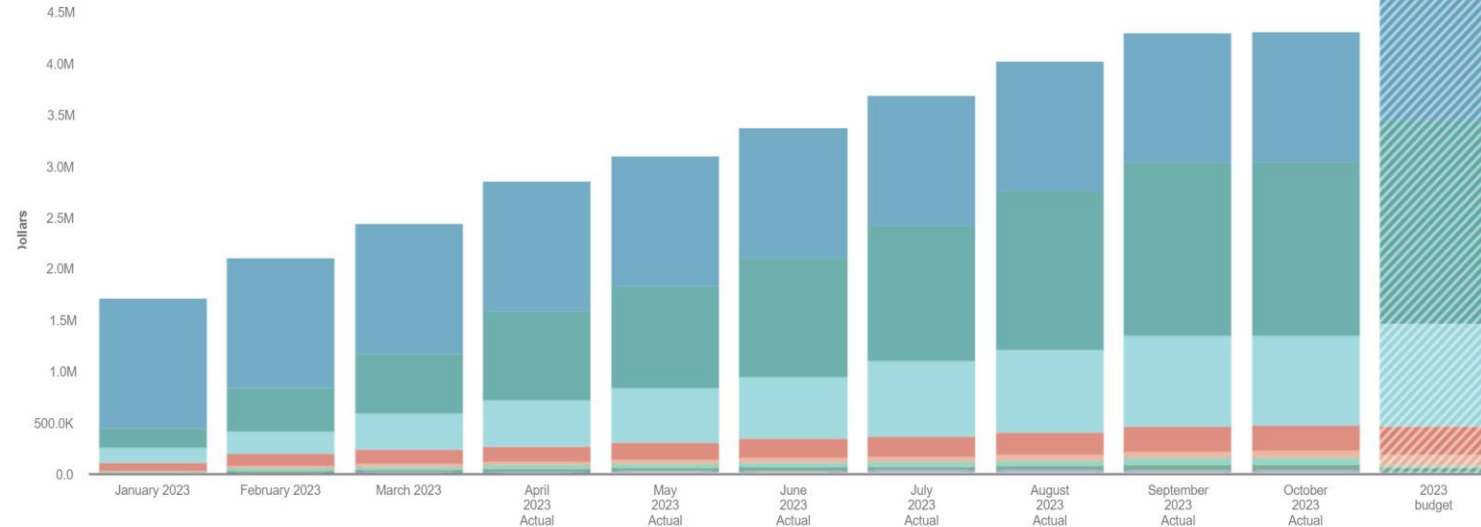
RCHD Revenue

19.c

Cumulative Revenues by Department

General Fund Cumulative Revenues by Department.

Visualization



Cumulative Revenues

	January 2023	February 2023	March 2023	April 2023 Actual	May 2023 Actual	June 2023 Actual	July 2023 Actual	August 2023 Actual	September 2023 Actual	October 2023 Actual	2023 budget	2023 Variance	20	nce
Transfers In	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	\$ 1,269,979	0		00%
Federal Grant	186,394	429,065	581,728	859,352	993,423	1,164,533	1,320,304	1,544,413	1,685,598	1,685,598	1,973,964	-288,366		81%
State Grant	152,875	217,072	361,057	456,319	529,364	595,356	734,141	809,096	882,271	882,271	1,005,892	-123,621		29%
Insurance	76,831	117,027	137,749	146,922	168,477	193,533	203,052	222,498	245,937	246,787	277,500	-30,713		07%
Client Services	9,252	16,864	22,332	29,157	36,055	43,361	49,263	58,676	65,822	65,822	105,150	-39,328		40%
Grants-Other	17,250	33,650	33,650	42,150	43,150	43,530	43,530	43,530	66,530	66,530	21,030	45,500		36%
Medicaid	4,315	17,622	21,629	25,665	28,265	34,165	37,530	43,561	47,232	47,232	46,500	732		57%
Miscellaneous Collection	2,108	4,461	7,319	9,427	11,955	14,071	16,330	18,448	21,056	23,556	25,296	-1,740		98%
Special Collections	4,170	9,960	13,260	15,450	18,090	18,480	18,630	18,630	18,630	18,630	0	18,630		--
Expense Reimbursement	3,848	5,350	5,480	6,762	7,272	8,337	9,110	9,612	10,126	10,126	0	10,126		--
Prior Year Voids	0	0	234	234	837	837	837	837	837	837	0	837		--
Miscellaneous Reimb	0	0	0	0	0	0	0	0	0	824				--
Total	\$ 1,727,023	\$ 2,121,049	\$ 2,454,416	\$ 2,861,416	\$ 3,108,867	\$ 3,386,181	\$ 3,702,706	\$ 4,039,280	\$ 4,314,018	\$ 4,318,193	\$ 4,7			82%

MCH Update

19.c

BaM classes in September = 66 participants!

Health Equity Project – Yoga “well-being”
classes = 18

- FREE Childcare provided

Will submit grant for Community Baby Shower

- Class incentives/injury prevention items

BaM side visit with KDHE in October

Attachment: BOCCmonthlypresoct23 [Autosaved] (13788 : RCHD Update)

Clinic Updates

329 total immunizations (187 patients)

141 family planning visits

407 total appointments in September

Vaccination clinics county-wide!

- Farm Bureau
- USD 384 and 378
- City of Manhattan employees
- RC employees
- Octfluberfest

CCL Update

September	Riley	Geary	Clay	Dickinson	Pottawatomie	Total
Initial Inspections						
Initial Compliance						
Annual Inspections	8	2		2	9	21
Annual Compliance	3	2	1	1		7
KDHE compliance Inspections						
Complaint First Visit						
Complaint Second Visit						
Illegal Care Complaints						
	11	4	1	3	9	28
Amendments						
Exceptions	1				1	2
Consults					1	
Home Orientation				1	1	2
Center Orientation	1					1
School Age Orientation						

CCL Update

October		Riley	Geary	Clay	Dickinson	Pott	Total
School Age Program		8				1	9
Child Care Center		15	7	1	7	7	37
R & R Agency		1					1
School Age Drop In Program		9				3	12
Group Day Care Home		29	13	11	10	14	77
Head Start Child Care							
Licensed Day Care Home		42	15	14	16	33	119
Preschool			1	3	3		7
	Totals	104	36	28	36	58	262
		-2	-1	-2			

Raising Riley Update

19.c

Parent Education

Circle of Security = 5 families

Play and Learn = 12 adults and 12 children

Parent Book Club = 4 parents

Parent Newsletter



Provider Education and Support

Sept 11 – Environments Training for providers = 23 participants

Sept 28 – Provider Support Group = 3 providers

Sept 30 – Emergency Preparedness for providers

Attachment: BOCCmonthlypresoct23 [Autosaved] (13788 : RCHD Update)

WIC Update

116% of assigned caseload!

RCHD Breastfeeding Employee Support – GOLD LEVEL!

Free Prenatal Vitamins!

National WIC Association Conference



Intern Updates

- Currently hosting 4 interns
 - 2 student therapists
 - 1 in clinic
 - 1 in MCH
- Developed a relationship with the new undergrad PH program
 - Speaking engagement on October 26

Grant Update

MRC Coordinator - posted

DECK Coordinator – posted (26 applicants!)

Upcoming Events

19.c

Oktoberfest – October 12 from 3:00 – 6:00 PM

- Flu and Covid vaccines
- Free pumpkins for kids with every shot
- Activities and snacks!
- Farmers Market with A and H Farms (get a \$10 voucher with every shot)

Bewitching Westloop – Oct 31

CPR and FA course for RC employees

- First time to offer only to RC employees!

Attachment: BOCCmonthlypresoc23 [Autosaved] (13788 : RCHD Update)



HEALTH DEPARTMENT
Update

Julie Gibbs
Health Department
Director
2030 Tecumseh Rd
Manhattan, KS 66502
Phone: 785-776-4779

COMMISSION AGENDA REPORT

FROM: Jan Scheideman
MEETING: October 12, 2023
SUBJECT: RCHD Raising Riley Update
PRESENTER: Jan Scheideman

See attached

Enclosures:

- RRreport (PDF)



Raising Riley

2022-2023 Evaluation Report

COMMUNITY ENGAGEMENT INSTITUTE
CENTER FOR APPLIED RESEARCH AND EVALUATION



WICHITA STATE
UNIVERSITY

Demographic & Risk Data

20.a

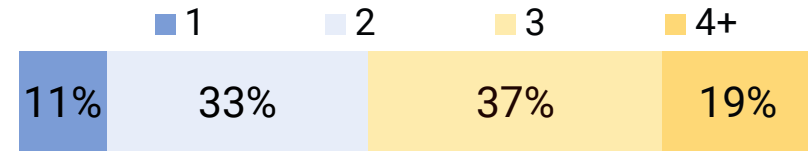
Demographic and risk data provide a picture of the population served by KCCTF funds. KCCTF is interested in gathering information concerning risk factors as well as basic descriptive information, such as gender, ethnicity, and race.

This report contains descriptive information for children and families who met three criteria:

- Children served during the 2022-2023 grant year
- Complete information on risk factors
- Matched Child and Caregiver Profiles with at least one Common Measure assessment

Social-emotional and developmental skills, as well as family environment and financial resources can impact school readiness in a variety of ways.

Total Family Risk



0 families had no risk factors

ECBG Risk Factors

- Family income (measured by free and reduced-price lunch)
- Primary language other than English
- Children at risk for developmental delay (measured by ASQ-3 and ASQ:SE-2 scores)
- Children who have an established developmental delay (measured by qualification for IEP/IFSP, Part B, and/or Part C)
- Children lacking health insurance
- Children in foster care, custody of a relative, or out-of-home placement
- Children referred by the Department of Children and Families (DCF)
- Caregivers with less than a high school education
- Teen parents
- Caregiver marital status
- Families with inadequate housing or experience homelessness
- Migrant status

Attachment: RRreport (13789 : RCHD Raising Riley Update)

Children

2022-2023



268

children served

Risk Factors

4%

Children in foster
care/out of home care

6%

Children without
health insurance

19%

Children whose first
language was not English

61%

Children at
risk/established
developmental delay

Families

2022-2023

248 families served

Risk Factors

7%

Less than high school education

30%

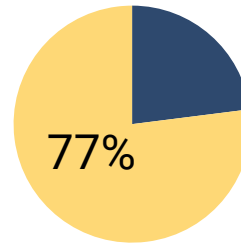
High School Diploma / GED

35%

Tech Training / Assoc. Degree / Some College

28%

Bachelor's Degree / Higher



Earned less than \$40,000 annually

61%

Unmarried

9%

Teen parents

1%

Migrant families

7%

Families without stable housing

91%

Free & reduced-price lunch

25%

English is not the primary language in the home

County Comparison

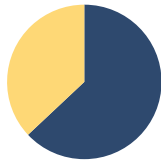
Data from the counties served compared to the population served

20.a

Average Percentage
from the County Served
by Raising Riley

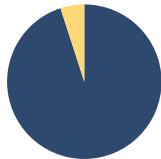
37%

Free and
reduced-price
lunch⁷



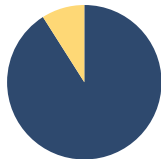
5%

Caregivers with
less than a high
school education⁸
**Mothers only.*



9%

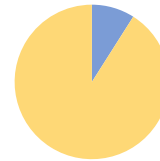
English was not the
primary language⁹
**No one over 5
years speaks English*



Raising Riley

91%

Free and
reduced-price
lunch



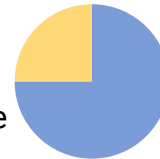
7%

Caregivers with
less than a high
school education
**All caregivers*

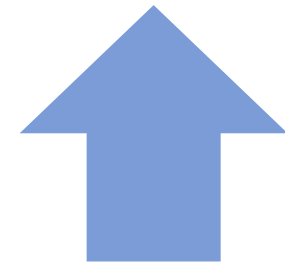


25%

English was not the
primary language
**Caregivers who
don't speak English*



9%
of the parents served by
Raising Riley were teen
parents.



The percentage of teen
parents served by
Raising Riley was higher
than the statewide
average (5%).¹⁰

Attachment: RRreport (13789 : RCHD Raising Riley Update)

CLASS Observations - Measure of High Quality Interactions

20.a

Classroom observations provide an objective, broad based perspective of care and education settings while determining the use of developmentally appropriate practices. Research suggests children benefit most both social-emotionally and academically from classrooms that reach an established level of emotional and behavioral support, organization, and learning and instructional promotion. Classroom observations provide an objective, broad based perspective of care and education settings while determining the use of developmentally appropriate practices.



Evidence shows that early childhood teacher qualifications are not sufficient to create a quality preschool program. Quality instruction materials, curriculum, and interactions are essential for a quality preschool environment. High quality CLASS teacher-child interactions were most predictive of positive change in academic outcomes and social skills when compared to group size, family partnership, staff education and training, or alternate classroom environment ratings.

Attachment: RRreport (13789 : RCHD Raising Riley Update)



CLASS - Infant (CLASS - I)

- CLASS-I observations were completed for 3 classrooms.
- All 3 classrooms met quality standards.
- Overall, 100% were high quality.

100% high quality
infant classrooms



CLASS - Toddler (CLASS - T)

- 11 environments were assessed with the CLASS-T.
- 10 classrooms met quality standards during the initial assessment.
- 1 classroom improved to meet quality standards by spring.
- Overall, 100% met quality standards.

100% high quality
toddler classrooms



CLASS - PreK

- 35 ECBG environments were observed.
- 30 environments met quality standards during the initial assessment.
- By spring, all classrooms had improved to meet quality standards.
- Overall, 100% of PreK environments met quality standards.

100% high quality
PreK classrooms

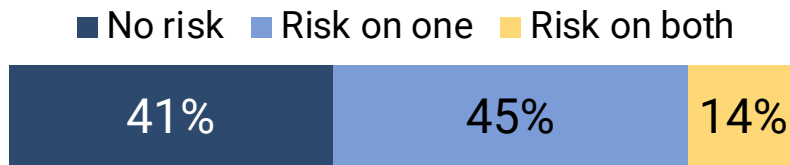
Developmental & Social-Emotional Risk

20.a

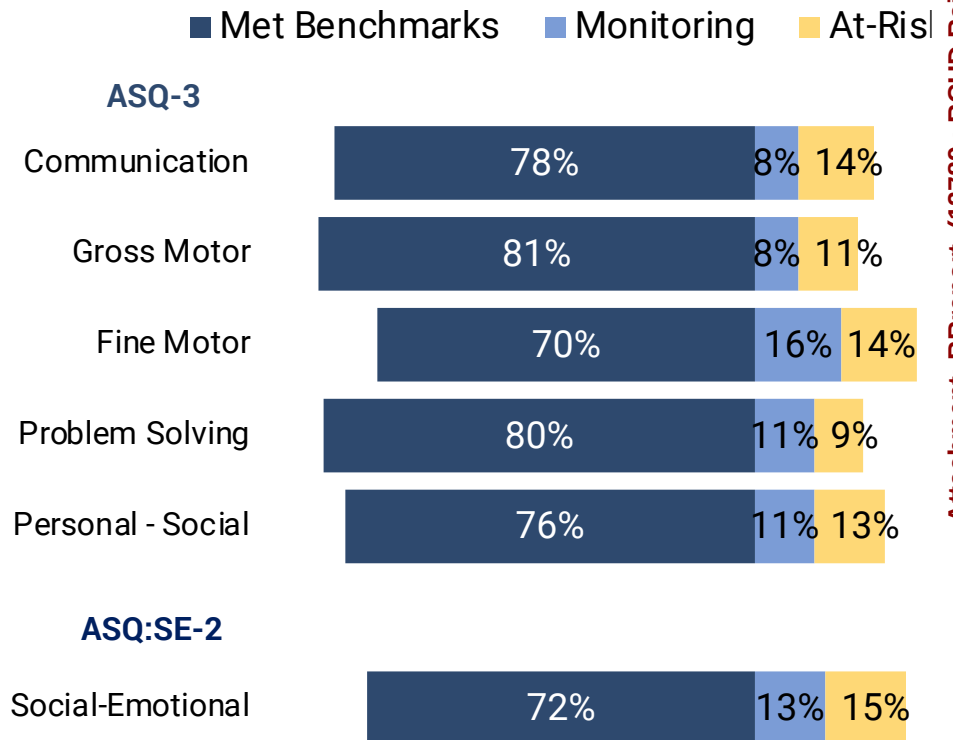
Two hundred fifty-four children were screened with the ASQ-3, and 252 were screened with the ASQ:SE-2 during the program year. This report focuses on the first ASQ-3 and ASQ:SE-2 completed for each child. Focusing on the first administration provides an overview of developmental and social-emotional risk for the children being served.

The ASQ-3 screenings indicated a moderate level of developmental risk, higher than ECBG statewide, in 6 domains. The Fine Motor domain had the lowest percentage of children who met benchmarks. The ASQ:SE-2 indicated a slightly elevated level of risk in social-emotional development compared to ECBG statewide (3% higher than statewide).

The percentage of children at risk on either the ASQ-3 or the ASQ:SE-2 was high compared to ECBG statewide (11% above statewide); the percentage at risk on both was similar to the statewide average (14% vs. 13%).



Overall, 59% of children had an indication of risk.

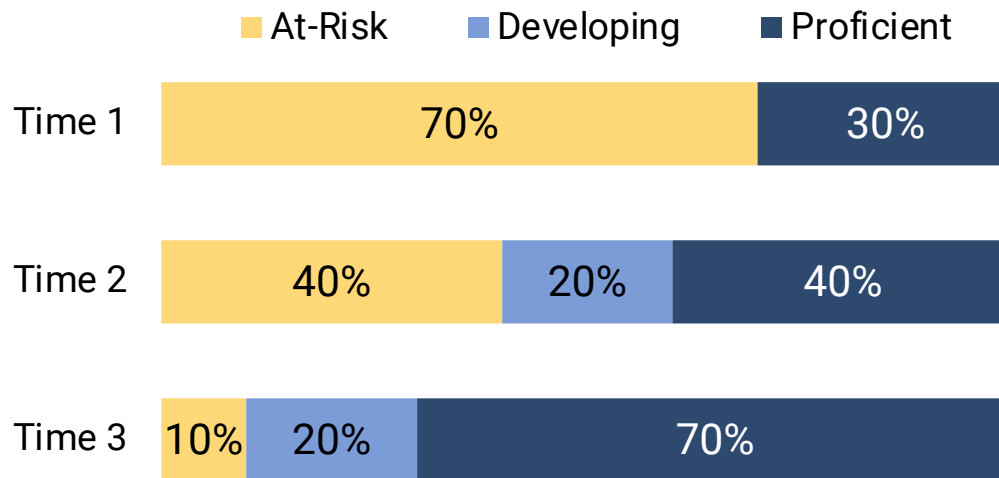


Attachment: RRreport (13789 : RCHD Raising Riley Update)

Impact on Early Communication 6 months - Three Years

20.a

The information below represents children's progress on the Early Communication Indicator over the year. There were 10 children aged 6 months to 3 years assessed at three points in time. Of those, 20% had an established developmental delay or Individual Family Service Plan (IFSP). The percentage of children who scored within the At-Risk category decreased substantially from time 1 to time 3.



Attachment: RRreport (13789 : RCHD Raising Riley Update)

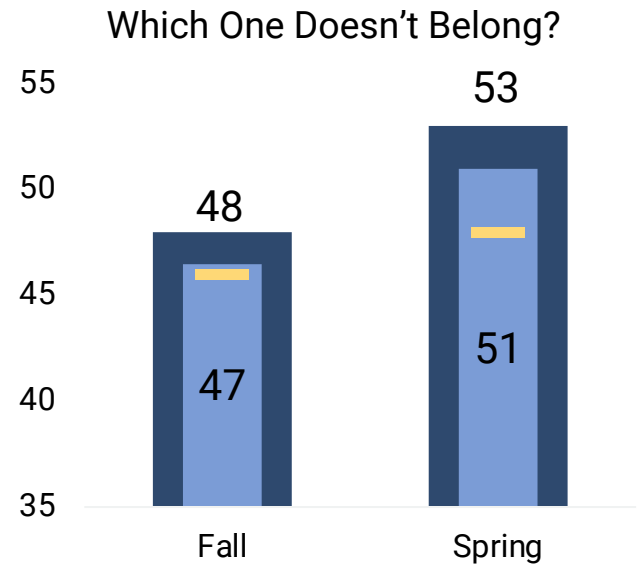
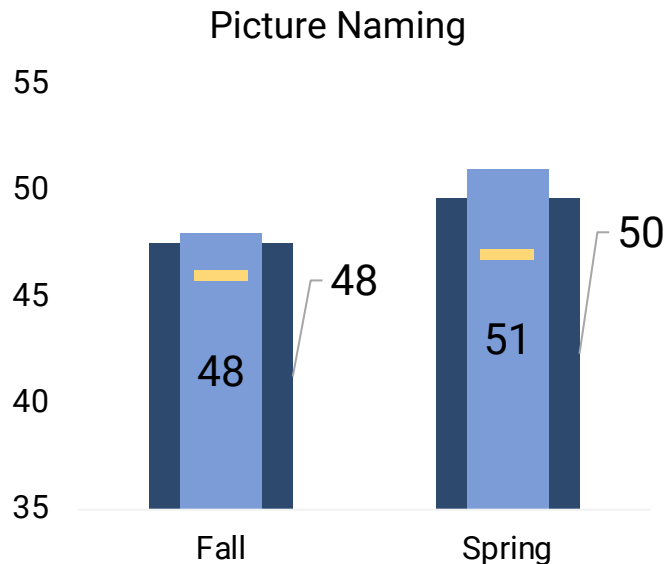
Literacy Change Over Time - Three through Five Years

20.a

The graphs below display the average scores over time in each subtest from, the myIGDI assessments for Raising Riley and ECBG statewide. Raising Riley's average scores were above ECBG statewide averages in most subtests. Notably, the average in the Sound Identification subtest was above the ECBG statewide average.

Language Comprehension

Raising Riley ECBG Statewide At-Risk Benchmark

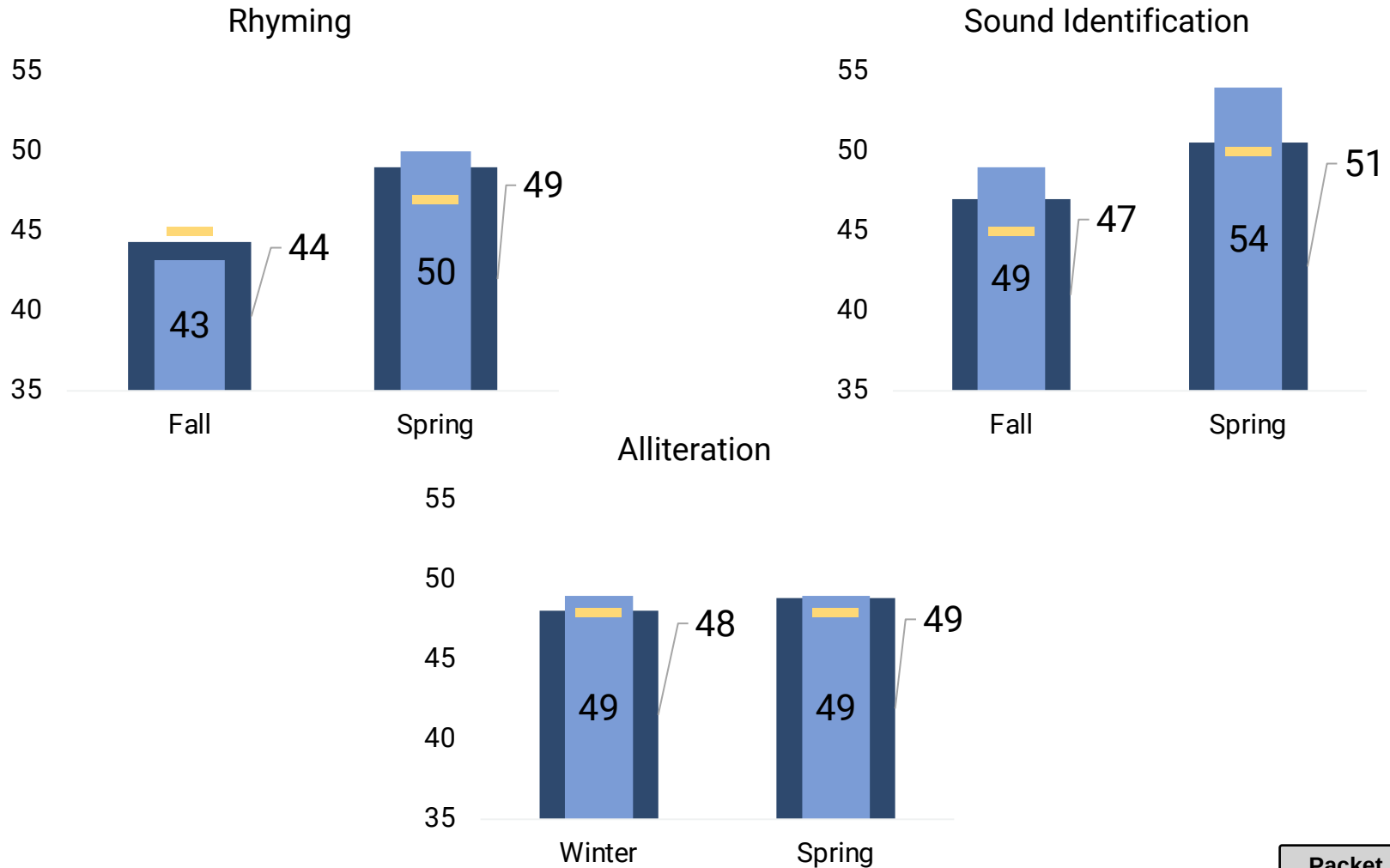


Attachment: RRreport (13789 : RCHD Raising Riley Update)

Phonological Awareness - Three through Five Years

20.a

Raising Riley ECBG Statewide At-Risk Benchmark



Attachment: RRreport (13789 : RCHD Raising Riley Update)

Language Comprehension

Summary Score

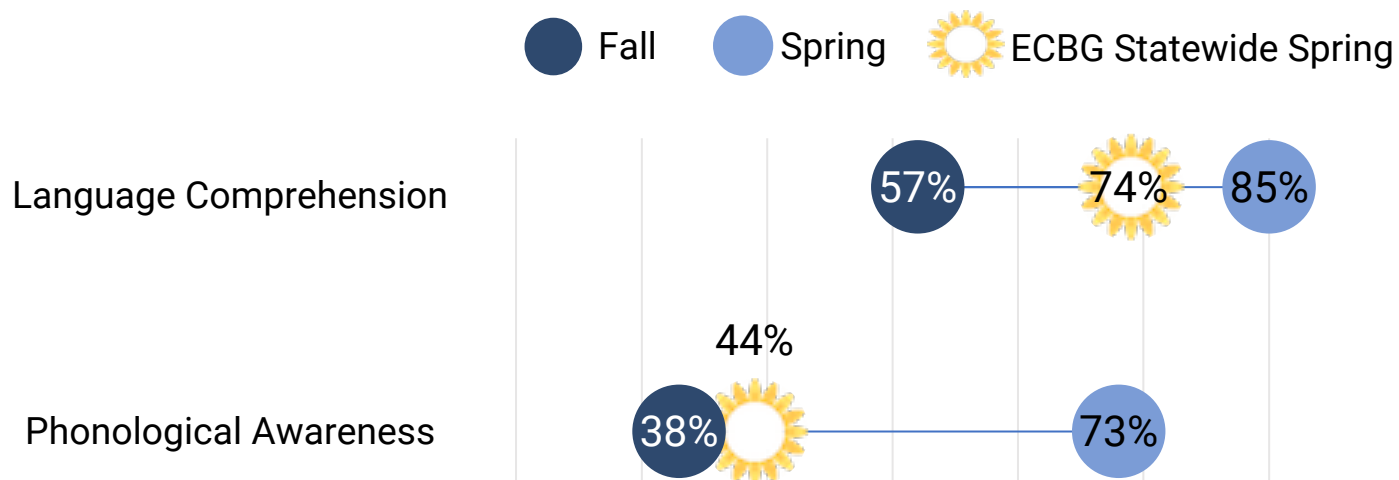
There was a 28% increase in the number of children who were On Track from fall to spring. This resulted in just over three fourths of the children being On Track in Language Comprehension by the spring.

Phonological Awareness

Summary Score

The percentage of children who were On Track in Phonological Awareness subtests increased by 35% from fall to spring. The percentage On Track was well above ECBG statewide, and the second highest in the state, in the spring.

Children On Track



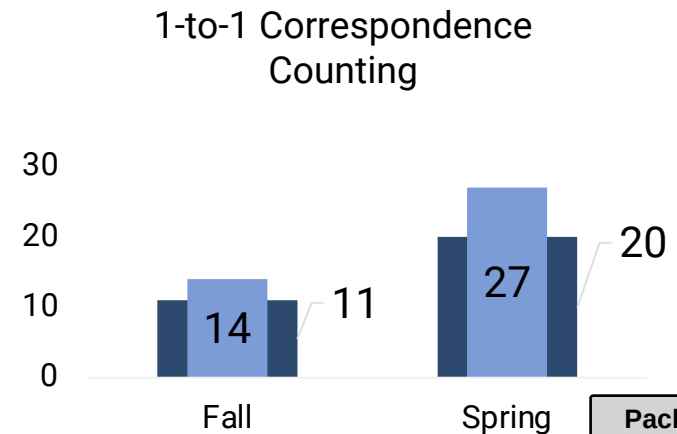
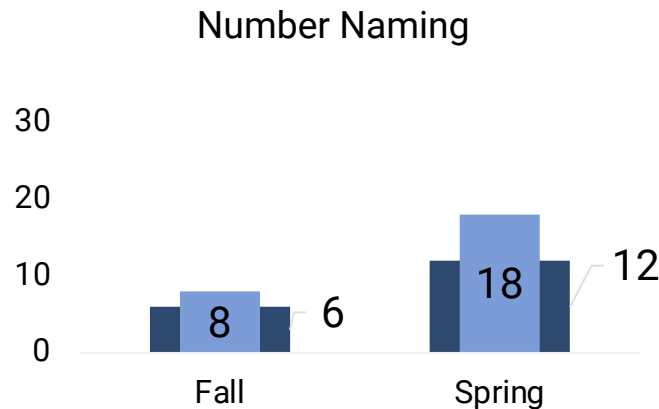
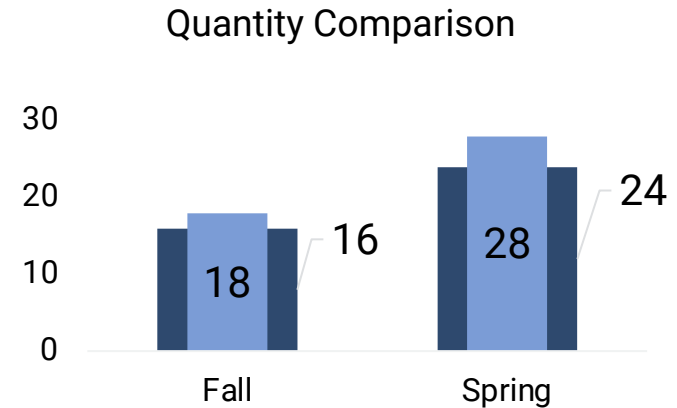
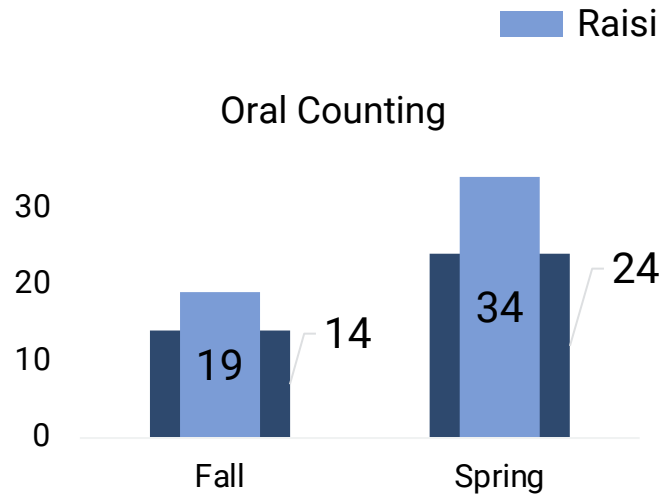
Results from multiple studies found preschool programs that include phonological awareness had significant positive impacts on language, spelling, and literacy skills.

Numeracy Average Change Overtime

Three through Five Years

20.a

The charts below represent the average change over time by each subtest for Raising Riley and the scores of ECBG grantees overall. The children served by Raising Riley showed consistent progress with spring gains scoring above the ECBG statewide average in all subtests.



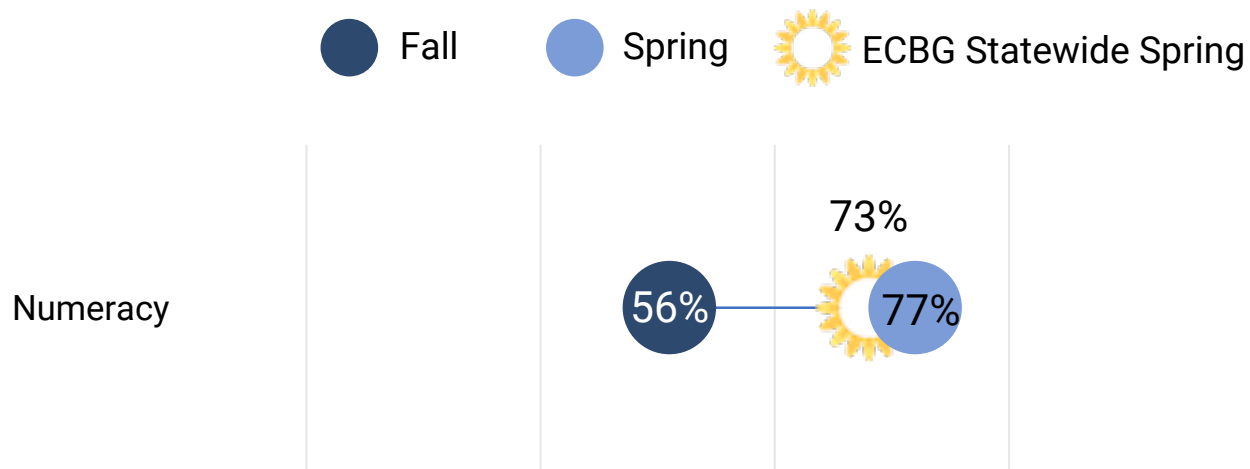
Attachment: RRreport (13789 : RCHD Raising Riley Update)

Numeracy Summary Score

20.a

The Numeracy subtests were combined to determine a summary for pre-numeracy skills. There was a 21% increase in children On Track from fall to spring.

Children On Track



Research has shown that pre-numeracy skills at Kindergarten entry were a better predictor of academic achievement than literacy, attentional skills, or social behavior.

Summary & Recommendations

20.a

- Raising Riley served a high-risk population. All children/families served had one or more KCCTF-identified risk factors, and more than half (56%) had three or more risk factors.
 - 61% of children were at risk for or had an established developmental delay (compared to 49% for ECBG statewide).
 - 9% were teen parents.
 - 61% of caregivers were unmarried. This was the second highest in the state for ECBG.
 - 91% qualified for free and reduced-price lunch. This was also the second highest in the state for ECBG.
 - 7% of families were without stable housing.
- More than half of children (59%) had an indication of risk on the ASQ-3 and/or ASQ:SE-2 (compared to 47% for ECBG statewide).
- 100% of environments met high-quality standards.
- The percent of children on track in early communication (6mo-3yr) increased from 30% in the fall to 90% in the spring.
- 85% of 4-year-old children were on track in language comprehension (higher than ECBG statewide 74%). There was a sizeable increase in the percentage on track in phonological awareness, resulting in 73% of children on track in the spring. This percentage was the second highest in the state for ECBG.
- 77% of preschool-aged children were on track in numeracy by spring. This was slightly above ECBG statewide (73%).

Attachment: RRreport (13789 : RCHD Raising Riley Update)



COUNTY CLERK & ELECTIONS
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

MEMORANDUM

FROM: Brittany Phillips, Budget & Finance Officer

MEETING: October 12, 2023

SUBJECT: Monthly Cash Flow Report for September 2023

PRESENTER: Brittany Phillips, Budget & Finance Officer

Cash Flow Reports for the Economic Development Fund, County Building Fund, Capital Improvement Fund, Road & Bridge 1/2 Cent Sales Tax Fund and Road & Bridge 0.2 Cents Sales Tax Fund.

Enclosures:

- September 2023 Cash Flows (PDF)

2023 Riley County Economic Development Cash Flow Analysis

% of Year: 75

Month	Revenue	Reimbursements	Other	Total Revenue	Expenditures	Encumbrances	Jan/Feb/Mar A/P	Total Expenditures
Jan	\$282,275.00			\$282,275.00	\$84,052.20			\$84,052.20
Feb				\$0.00				\$0.00
Mar				\$0.00				\$0.00
Apr				\$0.00	\$1,000.00			\$1,000.00
May				\$0.00				\$0.00
Jun				\$0.00	\$7,943.86			\$7,943.86
Jul				\$0.00	\$30,508.00			\$30,508.00
Aug				\$0.00	\$325.75			\$325.75
Sep				\$0.00				\$0.00
Oct				\$0.00				\$0.00
Nov				\$0.00				\$0.00
Dec				\$0.00				\$0.00
	\$282,275.00	\$0.00	\$0.00	\$282,275.00	\$123,829.81	\$0.00	\$0.00	\$123,829.81

Cash Reconciliation	
2023 Beginning Unencumbered Cash	\$181,640.41
2023 Revenue	\$282,275.00
Less 2023 Expenditures/Encumbrances	\$123,829.81
2023 Ending Unencumbered Cash	\$340,085.60
Less Est. Project Balance for CY	\$135,623.94
2023 Projected Unencumbered Cash	\$204,461.66

Riley County 2023 Budget Authority Summary		
2023 Budgeted Expenditures	\$282,275	% Budget Expended
Expenditures to Date	\$123,830	
2023 Remaining Budget Authority	\$158,445	
Riley County 2023 Budgeted Revenue		
2023 Budgeted Revenue	\$282,275	% Budgeted Revenue
Revenue to Date	\$282,275	

Attachment: September 2023 Cash Flows (13780 : Monthly Cash Flow Reports for September 2023)

2023 Detailed Expenditures per Project and per Department

Projects	Project Estimate	Prior Year Expenditures	2023 Actual Expenditures/ Encumbrances	Remaining Project Estimate Totals	Completed Projects (Over) Under Estimate
APPROPRIATIONS					
Chamber of Commerce	\$55,000.00	\$0.00	\$55,000.00	\$0.00	\$0.00
Flint Hills Veterans Coalition	\$1,015.00	\$0.00	\$1,016.00	-\$1.00	\$0.00
Downtown Manhattan	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00
Riley Co. General Eco Devo	\$132,850.00	\$0.00		\$132,850.00	
APPROPRIATION TOTALS	\$193,865.00	\$0.00	\$61,016.00	\$132,849.00	\$0.00
MEMBERSHIPS					
FHMPO Contribution	\$5,201.00	\$0.00	\$2,426.06	\$2,774.94	\$0.00
FHRLP Underwriters & Sponsors	\$1,000.00		\$1,000.00	\$0.00	\$0.00
MEMBERSHIP TOTALS	\$6,201.00	\$0.00	\$3,426.06	\$2,774.94	\$0.00
CONTRACTS					
Auto Lane Development (2024)	\$121,139.60	\$109,025.64		\$12,113.96	
CONTRACT TOTALS	\$121,139.60	\$109,025.64	\$0.00	\$12,113.96	\$0.00
DEBT OBLIGATION TRANSFER					
Konza Water Debt Payment Transfer	\$658,501.67	\$359,504.67	\$52,153.00	\$246,844.00	
DEBT OBLIGATION TRANSFER TOTALS	\$658,501.67	\$359,504.67	\$52,153.00	\$246,844.00	\$0.00
PROJECTS					
Comprehensive plan update	\$25,000.00	\$0.00	\$325.75	\$24,674.25	
CASA Moving Expenses	\$6,909.00		\$6,909.00	\$0.00	\$0.00
PROJECT TOTALS	\$31,909.00	\$0.00	\$7,234.75	\$24,674.25	\$0.00
TOTALS	\$1,011,616.27	\$468,530.31	\$123,829.81	\$419,256.15	\$0.00

Remaining Approved Projects less lease/debt payments/reserve \$135,623.94
(not included as these payments are subject to approval with annual budget)

Completed Projects

Attachment: September 2023 Cash Flows (13780 : Monthly Cash Flow Reports for September 2023)

2023 Riley County Building Cash Flow Analysis FUND 152

% of Year: 75

Month	Revenue	Reimbursements	Other	Total Revenue	Expenditures	Encumbrances	Jan/Feb/Mar A/P	Total Expenditures
Jan	\$149,608.81		\$33.50	\$149,642.31	\$13,901.75			\$13,901.75
Feb		\$10.00	\$33.50	\$43.50	\$31,597.04	\$6,705.00		\$38,302.04
Mar	\$8,632.12	\$43.50		\$8,675.62	\$26,712.00		\$7,743.19	\$34,455.19
Apr			\$33.50	\$33.50	\$65,361.32			\$65,361.32
May	\$102,430.28		\$43.50	\$102,473.78	\$48,444.94			\$48,444.94
Jun		\$10.00	\$33.50	\$43.50	\$42,492.55			\$42,492.55
Jul		\$40.00		\$40.00	\$20,476.91			\$20,476.91
Aug				\$0.00	\$27,066.17			\$27,066.17
Sep	\$20,290.96	\$20.00		\$20,310.96	\$10,178.06			\$10,178.06
Oct				\$0.00				\$0.00
Nov				\$0.00				\$0.00
Dec				\$0.00				\$0.00
	\$280,962.17	\$123.50	\$177.50	\$281,263.17	\$286,230.74	\$6,705.00	\$7,743.19	\$300,678.93

Cash Reconciliation	
2023 Beginning Unencumbered Cash	\$226,096.00
2023 Revenue	\$281,263.17
Less 2023 Expenditures/Encumbrances	\$300,678.93
2023 Ending Unencumbered Cash	\$206,680.24

Riley County 2023 Budget Authority Summary		
2023 Budgeted Expenditures	\$393,000	% Budget Expended
Expenditures to Date	\$300,679	
2022 Remaining Budget Authority	\$92,321	

Riley County 2023 Budgeted Revenue		
2023 Budgeted Revenue	\$286,015	% Budgeted Revenue
Revenue to Date	\$281,263	

Attachment: September 2023 Cash Flows (13780 : Monthly Cash Flow Reports for September 2023)

2023 Riley County CIP Cash Flow Analysis

% of Year: 75

FUND 145								
Month	Revenue	Transfers In	Reimbursements	Total Revenue	Expenditures	Encumbrances	Jan/Feb/Mar A/P	Total Expenditures
Jan	\$93,613.31	\$1,786,668.00		\$1,880,281.31	\$288,002.84			\$288,002.84
Feb				\$0.00	\$41,874.67			\$41,874.67
Mar				\$0.00	\$10,736.96		\$83,051.19	\$93,788.15
Apr	\$117,085.12			\$117,085.12	\$366,903.19			\$366,903.19
May	\$3,812.00			\$3,812.00	\$11,539.12			\$11,539.12
Jun	\$5,805.00	\$4,890,132.96		\$4,895,937.96		\$44,303.00		\$44,303.00
Jul	\$136,765.15			\$136,765.15	\$605,137.50			\$605,137.50
Aug			\$405.00	\$405.00	\$155,537.50	\$410,043.65		\$565,581.15
Sep	\$216,868.67			\$216,868.67	\$122,421.71			\$122,421.71
Oct				\$0.00				\$0.00
Nov				\$0.00				\$0.00
Dec				\$0.00				\$0.00
Totals	\$573,949.25	\$6,676,800.96	\$405.00	\$7,251,155.21	\$1,602,153.49	\$454,346.65	\$83,051.19	\$2,139,551.33

Cash Reconciliation	
2023 Beginning Unencumbered Cash	\$9,032,293.21
2023 Revenue	\$7,251,155.21
Less 2023 Expenditures/Encumbrances	\$2,139,551.33
2023 Ending Unencumbered Cash	\$14,143,897.09
Less Remaining Approved Projects	\$2,187,505.04
2023 Projected Unencumbered Cash	\$11,956,392.05
LESS RESERVED FUNDS	\$4,545,450.27
Projected 2023 Cash w/out Reserves	\$7,410,941.78

Riley County 2023 CIP Budget Authority Summary		
2023 CIP Budgeted Expenditures	\$7,987,210	% Budget Expended
Expenditures to Date	\$1,602,153	
2023 Remaining Budget Authority	\$6,385,057	
Riley County 2023 CIP Budgeted Revenue		
2023 CIP Budgeted Revenue	\$4,996,668	% Budgeted Revenue
Revenue to Date	\$7,251,155	145.12%

Reserved Funds:	
CIP Reserve	500,000.00
Fair Reserve	96,807.55
FFE Reserve	1,171,841.76
Hardware Refresh	886,668.00
CARES Funds	1,890,133
TOTAL RESERVE	4,545,450.27

Radio Tower Hardware/Software update 2025
To be spent on North Co. EMS Facility & Public Safety HQ after ARPA funds are used

2023 CIP Detailed Expenditures per Project and per Dept

Project #	Project Code	Projects	Approved Project Estimate	Prior Year Expenditures	Reserved for Approved Projects	Paid Prior Year(s) Encumbrances	2023 Actual Expenditures	Remaining Project Estimate	Completed Projects (Over) Under Approved Estimate
PUBLIC WORKS:									
13-13PW005		Unassigned - design cost for culverts	\$35,000.00	\$16,100.00				\$18,900.00	
14-14PW004	465	Tabor Valley Bridge	\$35,000.00	\$34,128.25		\$807.00		\$0.00	\$64.75
16-16PK003	71	Parking lot for CICO Playground	\$18,000.00	\$7,078.29			\$10,921.71	\$0.00	
18-18PW012	27	Fairgrounds ADA Walkway	\$170,000.00	\$104,648.05				\$65,351.95	
19-19LEC005		Andover Control Replacement	\$297,000.00	\$253,504.00		\$43,496.00		\$0.00	
20-20LEC002		Replace Air Regulators on 1/2 Jail Doors	\$30,000.00	\$13,238.55				\$16,761.45	
20-20LEC003		Rewire Elevator Safety Systems	\$40,000.00	\$0.00				\$40,000.00	
20-20PK004		CICO Parking Lot Engineering	\$10,000.00	\$0.00				\$10,000.00	
21-21LEC002		Elevator Repair-LEC Lobby	\$45,000.00	\$0.00				\$45,000.00	
21-21LEC004		Canopy to Cover Fuel Island	\$45,000.00	\$0.00				\$45,000.00	
22-22LEC001		Master Control Door and Camera - American Digital Security	\$275,000.00	\$0.00		\$209,348.65		\$65,651.35	
22-22LEC002		New Roof top HVAC Unit	\$60,000.00	\$0.00				\$60,000.00	
21-21PK008		Playground Equipment CICO Park (PK trx \$75000) & 18-18PK003	\$300,000.00	\$0.00				\$300,000.00	
21-21PW001		Tandem Axle Truck w/Plow & Spreader	\$205,000.00	\$0.00		\$200,695.00	\$4,305.00	\$0.00	
21-21PW002		Semi Truck	\$85,000.00	\$0.00				\$85,000.00	
21-21PW007		Imaging Software & Conversion	\$75,000.00	\$0.00				\$75,000.00	
21-21PW009		Tandem Axle Truck w/ Plow & Spreader	\$238,676.00	\$0.00				\$238,676.00	
21-21PW010		Tandem Axle Truck w/ Plow & Spreader	\$238,676.00	\$0.00				\$238,676.00	
22-22PW001	465	Tabor Valley Bridge	\$255,000.00	\$166,860.83			\$53,524.89	\$0.00	\$34,614.28
PUBLIC WORKS TOTAL			\$2,457,352.00	\$595,557.97		\$454,346.65	\$68,751.60	\$1,304,016.75	\$34,679.03
EMERGENCY MEDICAL SERVICE									
13-13AM001	302	Design of the EMS Facility Enhancement	\$100,000.00	\$25,770.00				\$74,230.00	
20-20AM003	302	EMS Facility Engineering Design Cost	\$50,000.00	\$0.00				\$50,000.00	
21-21AM003	302	2 SUV Replacement Vehicles	\$120,000.00	\$111,539.00			\$8,461.00	\$0.00	\$0.00
22-22AM001		EMS AMBULANCE	\$325,000.00	\$0.00				\$325,000.00	
22-22AM002		ZOLL "X" ERIES Cardiac Monitor	\$94,000.00	\$94,000.00			\$0.00	\$0.00	
EMS TOTAL			\$689,000.00	\$231,309.00			\$8,461.00	\$449,230.00	\$0.00
CLERK									
21-21CK001		Open.Gov software	\$202,620.00	\$88,370.00			\$44,675.00	\$69,575.00	
CLERK TOTAL			\$202,620.00	\$88,370.00			\$44,675.00	\$69,575.00	\$0.00
Elections									
23-23EL001		Election Systems Software Equipment Upgrade	\$300,475.00	\$0.00			\$296,370.00	\$0.00	\$4,105.00
CLERK TOTAL			\$300,475.00	\$0.00			\$296,370.00	\$0.00	\$4,105.00
ATTORNEY									
ATTORNEY TOTAL			\$0.00	\$0.00			\$0.00	\$0.00	\$0.00

APPRaiser							
21-21AP001	Replacement Vehicle	\$35,144.00	\$0.00		\$35,144.00		
	APPRaiser TOTAL	\$35,144.00	\$0.00	\$0.00	\$35,144.00		\$0.00
BOCC							
	BOCC TOTAL	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
PLANNING & DEVELOPMENT							
	PLANNING & DEVELOPMENT TOTAL	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00

Project #	Project Code	Projects	Approved Project Estimate	Prior Year Expenditures	Reserved for Approved Projects	Paid Prior Year(s) Encumbrances	2023 Actual Expenditures	Remaining Project Estimate	Completed Projects (Over) Under Approved Estimate
NOXIOUS WEED									
22-22NW001		Mower Replacement	\$135,000.00	\$0.00			\$111,500.00	\$23,500.00	
		NOXIOUS WEED TOTAL	\$135,000.00	\$0.00			\$111,500.00	\$23,500.00	\$0.00
EMERGENCY MANAGEMENT									
16-16EM002		Standby/Backup Generator Pottorf Hall	\$40,000.00	\$0.00				\$40,000.00	
20-20EM005		Bi-directional amplifiers (radio project)	\$35,000.00	\$18,960.71				\$16,039.29	
21-21EM001		Mobile Command Post Upgrade/Equip Refresh	\$125,000.00	\$0.00				\$125,000.00	
21-21EM002		EM Storage Building	\$125,000.00	\$0.00				\$125,000.00	
		EMERGENCY MANAGEMENT TOTAL	\$325,000.00	\$18,960.71			\$0.00	\$306,039.29	\$0.00
OTHER									
13-13PW009		Motor Grader (Lease Purchase through 2023)	\$1,010,604.70	\$550,604.70			\$460,000.00	\$0.00	\$0.00
18-18EM003	21	Hardware Refresh Reserve (through 2025)	\$1,182,221.00		\$886,668.00			\$1,182,221.00	
Lease pmt to 2033	21	Radio Infrastructure Project Lease (15 yr term through 2033)	\$6,401,938.00	\$1,707,184.00			\$426,795.89	\$4,267,958.11	
B&I Trx to 2025		2010-B.G.O. Bond payment (15 yr term through 2025)	\$2,849,815.47	\$2,298,515.63			\$185,600.00	\$365,699.84	
CARES Funds	977/978	North Co. EMS Facility & Public Safety HQ Reserved			\$1,890,133			\$0.00	
		OTHER TOTAL	\$11,444,579.17	\$4,556,304.33	\$2,776,800.96		\$1,072,395.89	\$5,815,878.95	\$0.00
TOTAL			\$15,589,170.17	\$5,490,502.01	\$2,776,800.96	\$454,346.65	\$1,602,153.49	\$8,003,383.99	\$38,784.03

Remaining Approved Projects less lease/debt payments \$2,187,505.04
(not included as these payments are subject to approval with annual budget)

Completed Projects

2023 Detailed Expenditures per Project by Month

																Completed Projects (Over) Under Approved
Project #	Project Code	Projects	Approved	Prior Year	Reserved for	Jul	Aug	Sep	Oct	Nov	Dec	Encumbrances	Jan/Feb Mar	Expenditures to	Remaining	
			Project Estimate	Expenditures	Projects									Date	Project Estimate	
PUBLIC WORKS:																
13-13PW005		Unassigned - design cost for culverts	\$35,000.00	\$16,100.00										\$16,100.00	\$18,900.00	
14-14PW004	465	Tabor Valley Bridge	\$35,000.00	\$34,128.25								\$807.00		\$34,935.25	\$0.00	\$64.75
16-16PK003	71	Parking lot for CICO Playground	\$18,000.00	\$7,078.29				\$10,921.71						\$18,000.00	\$0.00	
18-18PW012	27	Fairgrounds ADA Walkway	\$170,000.00	\$104,648.05										\$104,648.05	\$65,351.95	
19-19LEC005		Andover Control Replacement	\$297,000.00	\$253,504.00								\$43,496.00		\$297,000.00	\$0.00	
20-20LEC002		Replace Air Regulators on 1/2 Jail Doors	\$30,000.00	\$13,238.55										\$13,238.55	\$16,761.45	
20-20LEC003		Rewire Elevator Safety Systems	\$40,000.00	\$0.00										\$0.00	\$40,000.00	
20-20PK004		CICO Parking Lot Engineering	\$10,000.00	\$0.00										\$0.00	\$10,000.00	
21-21LEC002		Elevator Repair-LEC Lobby	\$45,000.00	\$0.00										\$0.00	\$45,000.00	
21-21LEC004		Canopy to Cover Fuel Island	\$45,000.00	\$0.00										\$0.00	\$45,000.00	
22-22LEC001		Master Control Door and Camera - American Digital Security	\$275,000.00	\$0.00								\$209,348.65		\$209,348.65	\$65,651.35	
22-22LEC002		New Roof top HVAC Unit	\$60,000.00	\$0.00										\$0.00	\$60,000.00	
21-21PK008		Playground Equipment CICO Park (PK trx \$75000) & 18-18PK003	\$300,000.00	\$0.00										\$0.00	\$300,000.00	
21-21PW001		Tandem Axle Truck w/Plow & Spreader	\$205,000.00	\$0.00			\$4,305.00					\$200,695.00		\$205,000.00	\$0.00	
21-21PW002		Semi Truck	\$85,000.00	\$0.00										\$0.00	\$85,000.00	
21-21PW007		Imaging Software & Conversion	\$75,000.00	\$0.00										\$0.00	\$75,000.00	
21-21PW009		Tandem Axle Truck w/ Plow & Spreader	\$238,676.00	\$0.00										\$0.00	\$238,676.00	
21-21PW010		Tandem Axle Truck w/ Plow & Spreader	\$238,676.00	\$0.00										\$0.00	\$238,676.00	
22-22PW001	465	Tabor Valley Bridge	\$255,000.00	\$166,860.83										\$220,385.72	\$0.00	\$34,614.28
EMERGENCY MEDICAL SERVICE																
13-13AM001	302	Design of the EMS Facility Enhancement	\$100,000.00	\$25,770.00										\$25,770.00	\$74,230.00	
20-20AM003	302	EMS Facility Engineering Design Cost	\$50,000.00	\$0.00										\$0.00	\$50,000.00	
21-21AM003	302	2 SUV Replacement Vehicles	\$120,000.00	\$111,539.00										\$120,000.00	\$0.00	
22-22AM001		EMS AMBULANCE	\$325,000.00	\$0.00										\$0.00	\$325,000.00	
22-22AM002		ZOLL "X" ERIES Cardiac Monitor	\$94,000.00	\$94,000.00										\$94,000.00	\$0.00	
CLERK																
21-21CK001		Open.Gov software	\$202,620.00	\$88,370.00										\$133,045.00	\$69,575.00	
Election																
23-23EL001		Election Systems Software Equipment Upgrade	\$300,475.00	\$0.00		\$145,137.50	\$151,232.50							\$296,370.00	\$0.00	\$4,105.00
ATTORNEY																
APPRAISER																
21-21AP001		Replacement Vehicle	\$35,144.00	\$0.00										\$0.00	\$35,144.00	
BOCC																
PLANNING & DEVELOPMENT																
			\$0.00	\$0.00										\$0.00	\$0.00	
NOXIOUS WEED																
22-22NW001		Mower Replacement	\$135,000.00	\$0.00				\$111,500.00						\$111,500.00	\$23,500.00	
EMERGENCY MANAGEMENT																
16-16EM002		Standby/Backup Generator Pottorf Hall	\$40,000.00	\$0.00										\$0.00	\$40,000.00	
20-20EM005		Bi-directional amplifiers (radio project)	\$35,000.00	\$18,960.71										\$18,960.71	\$16,039.29	
21-21EM001		Mobile Command Post Upgrade/Equip Refresh	\$125,000.00	\$0.00										\$0.00	\$125,000.00	
21-21EM002		EM Storage Building	\$125,000.00	\$0.00										\$0.00	\$125,000.00	
OTHER																
13-13PW009		Motor Grader (Lease Purchase through 2023)	\$1,010,604.70	\$550,604.70		\$460,000.00								\$1,010,604.70	\$0.00	\$0.00
18-18EM003	21	Hardware Refresh Reserve (through 2025)	\$1,182,221.00	\$0.00	\$886,668.00									\$886,668.00	\$295,553.00	
Lease to 2033	21	Radio Project Lease (15 yr term through 2033)	\$6,401,938.00	\$1,707,184.00										\$2,133,979.89	\$4,267,958.11	
B&I Trx to 2025		2010-B G.O. Bond pmt (15 yr term through 2025)	\$2,849,815.47	\$2,298,515.63										\$2,484,115.63	\$365,699.84	
CARES Money	977/978	North Co. EMS Facility & Public Safety HQ Reserved			\$1,890,133									\$0.00		
TOTALS			\$15,589,170.17	\$5,490,502.01	\$2,776,800.96	\$605,137.50	\$155,537.50	\$122,421.71	\$0.00	\$0.00	\$0.00	\$454,346.65	\$0.00	\$8,433,670.15	\$7,116,715.99	\$38,784.03

Completed Projects

Remaining Approved Projects less lease/debt payments/hardware refresh
(not included as these payments are subject to approval with annual budget)

\$2,056,500.14

Project Number	Project Code	Projects	Received FFE Monies	Approved Projects Amount	Expenditures to Date	Remaining from Received Monies - Expenditures
16-16PW006	447	Fancy Creek Bridge E.2/5.6	\$ 516,992.20		\$ 516,992.20	\$ -
17-17PW014	412	Anderson Avenue Bridge	\$ 144,172.58		\$ 147,260.53	\$ (3,087.95)
		Unassigned	\$ 724,891.40			\$ 724,891.40
		Unassigned				\$ -
18-18PW013		Wieter Rd Project		\$ 27,260.00	\$ 27,260.00	\$ (27,260.00)
20-20PW010	509	Welsh Road Overlay	\$ 243,640.58		\$ 233,509.12	\$ 10,131.46
		Unassigned	\$ 233,509.12			\$ 233,509.12
22-22PW001	465	Tabor Bridge Project		\$ 255,000.00	\$ 211,708.44	\$ (211,708.44)
		Unassigned	\$ 228,497.50			\$ 228,497.50
		Unassigned	\$ 216,868.67			\$ 216,868.67
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total			\$ 2,308,572.05	\$ 282,260.00	\$ 1,136,730.29	\$ 1,171,841.76

2023 Riley County 1/2 Cent Sales Tax Cash Flow Analysis

% of Year: 75

Month	Sales Tax Revenue	Reimbursements	KDOT	Total Revenue	Expenditures	Encumbrances	Jan/Feb/Mar A/P	Total Expenditures
Jan	\$193,878.40			\$193,878.40				\$0.00
Feb	\$211,882.25			\$211,882.25				\$0.00
Mar				\$0.00			\$368.01	\$368.01
Apr				\$0.00		\$675.00		\$675.00
May				\$0.00	\$2,900.00	\$1,458.75		\$4,358.75
Jun				\$0.00	\$3,392.00	\$508.75		\$3,900.75
Jul				\$0.00	\$769.36			\$769.36
Aug				\$0.00	\$36.00	\$4,323.00		\$4,359.00
Sep				\$0.00		\$158.75		\$158.75
Oct				\$0.00				\$0.00
Nov				\$0.00				\$0.00
Dec				\$0.00				\$0.00
	\$405,760.65	\$0.00	\$0.00	\$405,760.65	\$7,097.36	\$7,124.25	\$368.01	\$14,589.62

Cash Reconciliation	
2023 Beginning Unencumbered Cash	\$6,553,284.91
2023 Revenue	\$405,760.65
Less 2023 Expenditures/Encumbrances	\$14,589.62
2023 Ending Unencumbered Cash	\$6,944,455.94
Remaining 2023 Projected Revenue	-\$105,760.65
Less Est. Project Balance for Projects	\$5,122,125.79
Less Est. Project Balance for Overlay	\$350,000.00
2023 Projected Unencumbered Cash	\$1,366,569.50

Riley County 2023 Budget Authority Summary		
2023 Budgeted Expenditures	\$3,736,590	% Budget Expended
Expenditures to Date	\$14,590	
2023 Remaining Budget Authority	\$3,722,000	
0.39%		
Riley County 2023 Budgeted Revenue		
2023 Budgeted Revenue	\$300,000	% Budgeted Revenue
Revenue to Date	\$405,761	
135.25%		

Attachment: September 2023 Cash Flows (13780 : Monthly Cash Flow Reports for September 2023)

2023 Detailed Expenditures per Project and per Department

Project Code	Projects	Project Estimate	Prior Year Expenditures	Paid Prior Year(s) Encumbrances	2023 Actual Expenditures	Remaining Project Estimate Totals	Completed Projects (Over) Under Estimate
CULVERTS							
457	Flat Rock Road	\$113,500.00	\$52,707.29	\$1,220.00	\$3,409.68	\$56,163.03	
458	Parallel Road	\$117,000.00	\$51,440.37			\$65,559.63	
403	Kitten Creek Road	\$148,000.00	\$54,790.60	\$4,953.00		\$88,256.40	
459	Union Road	\$125,000.00	\$56,605.00	\$951.25	\$3,687.68	\$63,756.07	
CULVERT TOTALS		\$503,500.00	\$215,543.26	\$7,124.25	\$7,097.36	\$273,735.13	\$0.00
BRIDGES							
461	Fancy Creek K.O/6.2	\$653,800.00	\$53,909.92			\$599,890.08	
454	West 32nd Avenue	\$1,004,750.00	\$1,457,716.60			-\$452,966.60	-\$452,966.60
455	Rose Hill	\$654,200.00	\$159,048.83		\$0.00	\$495,151.17	
460	Winkler Mills Bridge	\$1,200,000.00	\$102,835.61		\$0.00	\$1,097,164.39	\$1,097,164.39
BRIDGE TOTALS		\$3,512,750.00	\$1,773,510.96	\$0.00	\$0.00	\$1,739,239.04	\$644,197.79
RECONSTRUCTION							
431	McDowell Creek Road (north end)	\$3,000,000.00	\$515,848.38		\$0.00	\$2,484,151.62	\$2,484,151.62
RECONSTRUCTION TOTALS		\$3,000,000.00	\$515,848.38	\$0.00	\$0.00	\$2,484,151.62	\$2,484,151.62
OVERLAY							
4	Unidentified Overlays	\$800,000.00	\$175,000.00			\$625,000.00	
OVERLAY TOTALS		\$800,000.00	\$175,000.00	\$0.00	\$0.00	\$625,000.00	\$0.00
TOTALS		\$7,816,250.00	\$2,679,902.60	\$7,124.25	\$7,097.36	\$5,122,125.79	\$3,128,349.41

Completed Projects

Project Estimates for 2023	Total	Updated
Culverts-Fancy Creek/Sherman	\$ -	\$ -
Rosehill Road Bridge	\$ -	\$ -
Senn Road Bridge	\$ -	\$ -
Overlay TBD and approved by BOCC	\$ 350,000	\$ 350,000
TOTAL	\$ 350,000	\$ 350,000

Attachment: September 2023 Cash Flows (13780 : Monthly Cash Flow Reports for September 2023)

2023 Detailed Expenditures per Project by Month

21.a

Project Code	Projects	Project Estimate	Prior Year Expenditures	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Encumbrances	Expenditures to Date	Remaining Project Estimate
CULVERTS													
457	Flat Rock Road	\$113,500.00	\$52,707.29	\$89.00	\$384.68	\$36.00					\$1,220.00	\$57,336.97	\$56,163.03
458	Parallel Road	\$117,000.00	\$51,440.37									\$51,440.37	\$65,559.63
403	Kitten Creek Road	\$148,000.00	\$54,790.60								\$4,953.00	\$59,743.60	\$88,256.40
459	Union Road	\$125,000.00	\$56,605.00	\$3,303.00	\$384.68						\$951.25	\$61,243.93	\$63,756.07
BRIDGES													
461	Fancy Creek K.O/6.2	\$653,800.00	\$53,909.92									\$53,909.92	\$599,890.08
454	West 32nd Avenue	\$1,004,750.00	\$1,464,031.69									\$1,464,031.69	-\$459,281.69
455	Rose Hill	\$654,200.00	\$159,048.83									\$159,048.83	\$495,151.17
460	Winkler Mills Bridge	\$1,200,000.00	\$102,835.61									\$102,835.61	\$1,097,164.39
RECONSTRUCTION													
431	McDowell Creek Road (north end)	\$3,000,000.00	\$515,848.38									\$515,848.38	\$2,484,151.62
OVERLAY													
	4 overlays unidentified	\$800,000.00	\$175,000.00									\$175,000.00	\$625,000.00
TOTALS		\$7,816,250.00	\$2,686,217.69	\$3,392.00	\$769.36	\$36.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,124.25	\$2,700,439.30	\$5,115,810.70
											\$14,221.61		

Completed Projects

Attachment: September 2023 Cash Flows (13780 : Monthly Cash Flow Reports for September 2023)

2023 Riley County .2% Cent Sales Tax Cash Flow Analysis

% of Year: 75

Month	Sales Tax Revenue	Reimbursements	KDOT	Total Revenue	Expenditures	Encumbrances	Jan/Feb/Mar A/P	Total Expenditures
Jan				\$0.00				\$0.00
Feb				\$0.00				\$0.00
Mar	\$195,644.52			\$195,644.52				\$0.00
Apr	\$197,885.43			\$197,885.43				\$0.00
May	\$228,702.28			\$228,702.28				\$0.00
Jun	\$204,158.59			\$204,158.59				\$0.00
Jul	\$211,890.83			\$211,890.83				\$0.00
Aug	\$232,392.78			\$232,392.78				\$0.00
Sep	\$193,115.20			\$193,115.20				\$0.00
Oct				\$0.00				\$0.00
Nov				\$0.00				\$0.00
Dec				\$0.00				\$0.00
	\$1,463,789.63	\$0.00	\$0.00	\$1,463,789.63	\$0.00	\$0.00	\$0.00	\$0.00

Cash Reconciliation		
2023 Beginning Unencumbered Cash		\$0.00
2023 Revenue	\$1,463,789.63	
Less 2023 Expenditures/Encumbrances	\$0.00	
2023 Ending Unencumbered Cash	\$1,463,789.63	
Remaining 2023 Projected Revenue	\$0.00	
Less Est. Project Balance for CY	\$0.00	
2023 Projected Unencumbered Cash	\$1,463,789.63	

Riley County 2023 Budget Authority Summary			
2023 Budgeted Expenditures	\$0		% Budget Expended
Expenditures to Date	\$0		#DIV/0!
2023 Remaining Budget Authority	\$0		
Riley County 2023 Budgeted Revenue			
2023 Budgeted Revenue	\$1,500,000		% Budgeted Revenue
Revenue to Date	\$1,463,790		97.59%

Attachment: September 2023 Cash Flows (13780 : Monthly Cash Flow Reports for September 2023)

2023 Detailed Expenditures per Project and per Department

Project Code	Projects	Project Estimate	Prior Year Expenditures	2023 Actual Expenditures/ Encumbrances	Remaining Project Estimate Totals	Completed Projects (Over) Under Estimate
CULVERTS						
CULVERT TOTALS		\$0	-	-	-	-
BRIDGES						
BRIDGE TOTALS		0.00	-	-	-	-
RECONSTRUCTION						
RECONSTRUCTION TOTALS		\$0	-	-	-	-
OVERLAY						
OVERLAY TOTALS		\$0	-	-	-	-
TOTALS		\$0	-	-	-	-

Completed Projects

Project Estimates for 2021

	Total		Updated	
Culverts-Fancy Creek/Sherman	\$	-	\$	-
Rosehill Road Bridge	\$	-	\$	-
Senn Road Bridge	\$	-	\$	-
Overlay TBD and approved by BOCC				
TOTAL	\$	-	\$	-

2023 Detailed Expenditures per Project by Month

Project Code	Projects	Project Estimate	Prior Year Expenditures	Jun	Expenditures to Date	Remaining Project Estimate
<i>CULVERTS</i>						
<i>BRIDGES</i>						
<i>RECONSTRUCTION</i>						
TOTALS		\$0	\$0	\$0.00	-	\$0

Completed Projects